



Government of Karnataka  
Department of Collegiate Education

## Government First Grade College, Yelburga-583236

Accredited By NAAC “B+”

(Affiliated To Vijayangara Sri Krishnadevaraya University, Ballari)

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### Case Study on “Internal Assessment and Students Attendance”

The Institution is affiliated to Shree Krishnadevaraya University and strictly follows all the academic guidelines issued by the University regarding internal assessment and student’s attendance. During the academic year 2016-17, the CBCS Curriculum was introduced with a scheme of internal assessment and final examination in each semester. The stipulated scheme is as follows:

Streams	Internal Assessment	Final Examination
<b>Languages-</b> Kannada, English	30	70
<b>Arts-</b> History, Economics, Political Science, Sociology, Optional Kannada, Optional English	30	70
<b>Commerce and Management</b>	30	70
<b>Science-</b> Physics, Chemistry, Mathematics, Computer Science	30	70
<b>Practical’s</b>	10	40
<b>Project and Viva-Voce</b>	30	50+20

  
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Parents are thoroughly aware of the evaluation process comprising internal assessment and term examination. A handbook with detailed information about the process of awarding internal assessment marks and conduct of the term examination by the University is issued to the students, and an orientation program is also conducted thereon. It is aligned with the systematic process prescribed by the University and shown clearly that how the internal marks awarded with due weightage to attendance and its minimum requirements, class tests, discipline, and excellence in studies. The teachers handling the subjects will prepare a question paper 30 marks following a pattern of term examination. The examination is conducted on par with the University guidelines. The answer scripts are evaluated within a stipulated period, and marks of the subjects are consolidated and announced in the notice board. The queries, if any, in awarding of internal marks, are admitted and resolved on time to avoid any discrepancies in the announcement of final results.

The process of conducting internal assessment examination and assignments is highly systematized. The Internal Assessment Committee with a convener and members streamlines the process by holding the meetings frequently. The decisions of the committee in the meetings are announced to the students for timely preparation. The assignments in the respective subjects are well designed and given to the students to enrich their practical knowledge. They are evaluated and discussed to make them clearly understand the concepts in the way it is expected. At the final stage , the internal assessment marks of all the students are uploaded to the University website online , and a copy of it is maintained in the committee for evidence and reference .

The Students Attendance committee convenes the meetings every month and discusses the issues related to the shortage of attendance. Every month, the mentors of the respective classes will collect the attendance of the students on roll and calculate the average percentage of classes attended during the period. If the percentage of attendance of any student in the respective

subject is below 75 %, the names of those students are announced on the notice board, and the parents are informed about it. They are given a chance to improve their attendance to qualify for the term examination. The entire process of internal assessment is done before the commencement of the term examination of the University with total transparency.



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