



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT FIRST GRADE COLLEGE
Name of the head of the Institution		DR. B. CHANDRASHEKARA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08023302141
Mobile no.		9448686770
Registered Email		gfgcvb@yahoo.co.in
Alternate Email		iqacvijay@gmail.com
Address		Hampinagara Ward, Vijayanagara
City/Town		Bengaluru
State/UT		Karnataka
Pincode		560104
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. SHUBHA
Phone no/Alternate Phone no.	08023302141
Mobile no.	9341273617
Registered Email	iqacvijay@gmail.com
Alternate Email	gfgcvb@yahoo.co.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://gfgc.kar.nic.in/vijayanagar/IQAAC">https://gfgc.kar.nic.in/vijayanagar/IQAAC</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://gfgc.kar.nic.in/vijayanagar/category/Calendar-of-Event">https://gfgc.kar.nic.in/vijayanagar/category/Calendar-of-Event</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	B	2.72	2016	23-May-2016	22-May-2021
2	B	2.47	2009	31-Dec-2009	30-Dec-2014
1	C	0	2003	29-Apr-2003	28-Apr-2008

<b>6. Date of Establishment of IQAC</b>	03-Aug-2003
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

National Webinar on History of Bangalore Inscriptions through inscriptions	26-Jun-2020 1	130
Workshop on 'An introduction to online courses and digital documents'	12-Sep-2019 1	58
Orientation Program for first year students and their parents.	22-Jul-2020 1	500
Seven day National level FDP on 'Environmental Justice and Sustainable Development'	13-Feb-2019 7	50
One day workshop on ICT tools for office MIS on 'ICT tools in Office Management System'	04-Mar-2020 1	11
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Office expenditure, telephone, electricity, water bill etc.,	State Government	2019 365	300000
Institution	Science grants	State Government	2019 365	220000
Institution	Sanchi Honnamma Scholarship	State Government	2018 365	24000
Mathematics	Research Project	INSA	2019 730	178000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	Yes
If yes, mention the amount	50000
Year	2020

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Conducted orientation program, entry survey, exit survey, taken feed back from all stake holders, analysed, action taken and posted on the website. For 202021, virtual orientation program was conducted on 23092020 for first year UG students.

2. NAAC sponsored seminar on 'Academic and Administrative audit A Benchmark Quality Enhancement in Higher Education was conducted on 18092019.

3. One Major researh project in Botany on Lifestyle diseases in ruiral women due to urbanisationA case study in Bangalore rural, was sanctioned by ICSSR

4. Mega Job Mela Pragathi Patha was conducted on 12032020. More than 3958 participated and 1307 received the letter of intent.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To organize university level and state-level tournaments in the campus to motivate all students to involve in sports activities.	On 25th and 26th Feb 2020 State level intercollegiate Men's Kabaddi Competition was conducted.
To organize a Mega Job-fair which will be extended to students of other colleges in the state	Organised on 12-03-2020
To start new PG Courses	New PG courses in English, Economics, Mathematics are introduced
To conduct NAAC sponsored National Seminar on 'Academic and Administrative Audit-A Benchmark for Quality Enhancement in Higher Education Institutions' and to bring out the proceedings with ISBN	Conducted on 18-09-2019.Proceedings with ISBN was released during inaugural function
To publish Compendium of 'Dynamics of Intellectual Property Rights'	Released on 28-08-2019 with ISBN

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body

Meeting Date

Governing Council

10-Dec-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

09-Mar-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institute has Management Information System. This Education Management Information System is a webbased online system for the collection, integration and dissemination of accurate and reliable information managed by Government of Karnataka. This system is developed with the assistance from National Informatics Centre, Bengaluru and managed by DCE. The server facility is provided by NIC. The college provides necessary information to Department of Collegiate Education whenever required through EMIS. Maximum interaction with DCE is through EMIS (Electronic Information System) promoting fast, accurate and paper less governance. The queries, information is sent through email to the head office. In the college, IQAC collects information electronically. For the college magazine, the information from committees, departments and individuals are collected through mails. The college website [www.gfgc.kar.nic.in/vijayanagara](http://www.gfgc.kar.nic.in/vijayanagara) hosts all the information about admission, prospectus, admission fee, upcoming events, reports, various committees. Previous Question papers, model

question papers, question banks are also uploaded on our website. It is linked to Face book, Twitter and Instagram where information about the activities in the college is posted. It also has a window for quality where all the IQAC reports, minutes of the meeting, calendar of events are uploaded. IQAC and department mails are separately created. WhatsApp group of the college teachers is created. Any information about academic or administration processes are required, can be obtained on the college website. Following are the modules: Admission through EMIS. Staff attendance is taken through biometric and is linked to DCE. Guest faculty recruitment is through EMIS. Staff salary is made through HRMS (Human Resource Management System). Guest faculty salary is made through K2 (State Huzur treasury department). Scholarship application is uploaded electronically. Payment of Scholarship is through online. Individual, Department and College Time Table, department workload, Faculty Profile, student enrollment (Category wise) is also managed in EMIS. Class monitoring is done. Online SSS is also conducted. Library is digitalised. Alumni association application form is provided in the college website National Seminar brochure and applications were also uploaded on the website to give maximum publicity. The college is affiliated to Bangalore University. Admission approval, fee payment, entry of internal assessment marks to BU portal is also online. Office is partially automated. Budgeting, fund allocation for development and maintenance of college infrastructure, distribution of scholarship is made through K2. For purchase of more than 5 lakhs, eprocurement procedure is followed. Because of the Management Information System, we save paper and time, as it is very fast. It has provided an excellent information system which helps us to retrieve the information as and when required, as it can be stored for a longer period of time. It is ecofriendly, also we need not have to run around for sending and collecting information or any other document related work.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution being affiliated with Bangalore University delivers the syllabus framed by the university. The teaching guidelines, given by respective BOS, act as directives for effectively translating the curriculum. IQAC of the college prepares the academic calendar of events at the beginning of the academic year. On the day of the Orientation Program, freshers were made aware of the syllabi by faculty of respective departments. Bridge courses were conducted to get students acquainted with subject. Time table committee and HODs frame the time table. Department meetings were conducted and the syllabus distribution is done as per competency mapping based on the specialization of the teacher, previous years' results or their interest in the topic. The lesson plan was prepared by respective HODs and staff after a thorough discussion and approved by IQAC and the Principal. Effective Curriculum delivery is complemented with a well-monitored student attendance system. Monthly auditing of proper implementation of the lesson plan is done by respective HODs' and Principal which is recorded in respective Teachers' Diary. This effective curriculum delivery is augmented by special lectures on topics of relevance in all the departments by experts in the respective fields and the faculty are encouraged to attend FDPs, Orientation courses, Refresher courses to update and upgrade their knowledge. Field and industrial visits, projects are regular features as per curriculum requirement. The library is regularly updated. In science departments, the laboratory setting is done by involving students so that they will be more skilled in practical work. Curriculum supporting skill development programs are regularly conducted. Student interaction is highly encouraged. EDUSAT program of DCE telecasts the lectures by various subject experts is extended to students. Depending on the need of the subject, apart from lecturing and PPT, faculty use other innovative methods like role play, quiz, group discussions, curriculum-based workshops, wall magazines, facilitation method, question cards, memory recall, 'make note of what did I learn' brainstorming sessions, flash competitions and prize distribution, dance and drama related to syllabus, etc., which supports participative learning. Students are encouraged to use learning apps- Eg. Offline dictionary, Spoken English app, English grammar app, open-book access app, audio-books app etc., ICT enabled teaching is highly encouraged. The institution immediately switched over to online mode during the pandemic and engaged online classes on online platforms like Zoom, google meet, google classrooms, Webex etc., Video and other e-contents created by faculty are shared with students on WhatsApp, e-mails and google classrooms etc., LMS is implemented and students can access e-content prepared by faculty any time anywhere on LMS Karnataka website. First-year students were given free laptops to access LMS e-content. Audiobooks are prepared and distributed to blind students by the enabling unit for differently-abled. Headphones are provided to students and Screen reading software is installed in computers to facilitate the teaching process. All these are well documented and submitted to HoDs, IQAC and DCE as and when required. Principal and respective departments have created an academic ambience of total autonomy to plan and deliver curriculum very effectively.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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Counselling- Add on Course in Psychology	Nil	01/08/2019	90	Employabil ity	Skill development
Kannada Software Usage and Typing	Nil	13/10/2020	30	Employabil ity	Skill development
Digital Marketing Ce rtification Course	Nil	03/02/2020	30	Employabil ity	Skill development
Characteri sation of materials	Nil	05/07/2020	90	Employabil ity	Skill development
Certificate Course in Theatre Arts	Nil	23/01/2020	365	Employabil ity	Skill development
EMET (Empl oyability, Mobility, English and computer Tra iningCourse for blind students)	Nil	27/07/2020	1095	Employabil ity	Skill development
Geographies Information Science	Nil	22/07/2019	365	Employabil ity	Skill development
Computer C ertification	Nil	06/03/2020	42	Employabil ity	Skill development
Stock Market	Nil	06/03/2020	28	Employabil ity	Skill development

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	English	12/06/2019
MA	Economics	12/06/2019
MSc	Maths	12/06/2019
BCA	Null	12/06/2019
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BCA	Nil	12/06/2019
MSc	Maths	12/06/2019
MA	Economics	12/06/2019
MA	English	12/06/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	185	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ECONOMIC THOUGHTS OF DR. B R AMBEDKAR	22/07/2019	20
QUANTITATIVE TECHNIQUES	22/07/2019	20
COUNSELLING BY PSYCHOLOGY	01/08/2019	9
LITERARY BACKGROUND PART-1 BY ENGLISH DEPARTMENT	13/01/2020	34
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	CBZ	31
BA	JSK	4
BSc	CBZ	3
BA	JSK	5
BA	JSK	3
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution has well-structured mechanisms to collect feedback on the curriculum by stakeholders. This year mode of collection of feedback on the curriculum was changed to online mode and was taken from students', employers, alumni, teachers and parents. A Google form containing a set of questions

prepared by IQAC was sent to the stakeholders on their whatsapp and posted on website also. It was taken as rating the course for employability skills, curriculum is as per industry needs, balance between theory and application etc. from employers and alumni. Students have to give their opinion/feedback on linkage between the chapters, whether the curriculum has fulfilled their expectations, overall rating of the syllabus and availability of books in the college library. The feedback thus collected was analysed in the respective departments, IQAC and Principal. Finally, it was forwarded to concerned BOS orally by the teachers who are on BOS of the respective subjects. Feedback was also collected on curriculum delivery which provides direct chance for improvement with respect to curriculum planning and delivery by faculty along with mentoring. Administration, office, cleanliness in the campus, teaching - learning facilities like library, infrastructure were also part of the feedback questionnaire which has made it 3600 feedback and analysis. Action was taken for Students' feedback on curriculum, its delivery at the college level for the following. Apart from regular teaching, the institute adopted other methods like invited talks, group discussion, role play, seminars, quizzes, competition etc., as per students' feedback as they wanted it to be more interesting. Lockdown prompted faculty to deliver syllabus in online mode. Most of the students suggested offline classes at least for 15 days before the commencement of the exams. Many students are not comfortable with online due to network issues or not used to it or residing in remote villages where network was stable. Hence faculty engaged offline classes 15-20 days before the commencement of final exams, completed the syllabus, did revision and important topics were discussed as per the feedback. Contact classes were taken on Saturdays. Also study materials, question papers, ppts, links of lecture videos uploaded on YouTube by respective faculty were shared on emails, WhatsApp or Google classrooms. This has made the students to access the e content anytime, anywhere whenever network is available and need not have to worry if online live classes were missed. Curriculum is supplemented with add-on courses which helped in value addition, skill development and employability. Also, books were made available and issued in the library as per students' feedback. All these enriched their learning experience and helped them excel in the examination. Indirectly this has helped the faculty to improvise on their skills as per the expectations of the stakeholders in curriculum planning and delivery. This exercise on facilities like library, curriculum delivery have an unintended effect on curriculum and has improved the quality of curriculum delivery and intern the quality of the programs in the institution. Stakeholders' participation has contributed to the growth and development of the college indirectly.

## **CRITERION II – TEACHING- LEARNING AND EVALUATION**

### **2.1 – Student Enrolment and Profile**

#### **2.1.1 – Demand Ratio during the year**

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	ECONOMICS	30	80	29
MSc	MATHEMATICS	30	50	25
BA	HEP	200	78	78
BSc	CBZ	60	85	70
BSc	PMCS	50	56	56
BSc	PCM	60	80	74
BBA	Nill	150	81	81
BCom	Nill	500	850	644

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2659	227	59	9	11

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
79	79	34	14	3	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is available in the college. The ratio of the mentor and mentee is 1: 36. The mentors are selected by the college Principal in the staff meeting based on frequency, availability of a teacher to a particular class and willingness. A Mentoring Committee was constituted consisting of class mentors which were regulated by a proactive, student-friendly and committed faculty. The duties of the mentors are discussed and documented, and the list containing the same is provided to every mentor and announced on the college website also. • To collect the class strength and particulars of students. • To select a class representative based on ones leadership quality, availability and interest in academics. • To help in the preparation of the calendar of events of the department. • To announce a timetable and periodically conduct meeting with the mentees to update on the syllabus completed. • The support system and the facilities available in the college are made known to the mentees. • Distribution of ID cards, Uniforms, and hall tickets (based on the attendance of a student) is the responsibility of a mentor. • To create a Whatsapp group At the beginning of the academic year with respective class mentees. The information related to scholarship portal opening date, due date, IA, University examination fee payment dates, exam time table, counselling, placement activities, competitions, various activity details etc., are shared by mentors on the group. • If a mentee is under stress or fear like examination, family issues, personal counselling is extended by the respective mentor to overcome the psychological stress faced by the mentee. If a student requires more help, he/she/they will be referred to the counselling cell of the college which is headed by the Psychology faculty. • To help and groom students to participate in curricular , co-curricular extra-curricular activities • Oral grievances of students are addressed by mentors. • During the academic close, mentors do collect feedback on allotted teachers from the students. Mentors strictly monitor student attendance of the respective classes and conduct parents meeting of students with a shortage of attendance and find out the reason for low attendance also and counsel students and parents. This has increased the students' attendance and finally overall pass percentage of the institution. During pandemic, students and parents were under stress as there was no clarity about examinations. Hence mentors of respective classes frequently held meetings with students and their parents to the council, aware and motivated them during the stressful pandemic. Through WhatsApp groups, mentors were continuously in touch with their mentees SOP and made sure none of the students got infected. Also, mentors motivated mentees to attend COVID related webinars by sharing the links of webinars in the group. Mentors boosted the confidence of parents for sending their children to offline classes when the Government of Karnataka passed the order to commence offline classes. Our college was the first among Government colleges where the maximum number of students attended offline classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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**2.4 – Teacher Profile and Quality****2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	53	4	Nil	38

**2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )**

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr.Raghunandan BR	Assistant Professor	President of Belur Kannada Sahithya Sammelana - Taluk Level Literary Festival
2020	Dr. Suma B. U.	Associate Professor	Prof. L. S. Sheshagiri Rao Vimarsha Prashasthi
2020	Dr.Raghunandan BR	Assistant Professor	Lekhikashree 2020- Roopa Roopagananu Dati Drama
2020	Dr Shubha	Associate Professor	Best Speaker Award at National Level FDP
2019	Dr. Rajashekharaiiah Mathapathi	Assistant Professor	Chetan Sahitya Puraskar
2020	Dr. Rajashekharaiiah Mathapathi	Assistant Professor	2019 Kuvempu Best Novel Award
2019	Dr Umadevi	Assistant Professor	Best Teacher Award

[View File](#)**2.5 – Evaluation Process and Reforms****2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	AUS	III Yr-VI Sem	03/10/2020	12/11/2020
BA	AUB	III Yr-VI Sem.	03/10/2020	13/11/2020
BCom	AUC	III Yr-VI Sem	28/09/2020	13/11/2021
BBA	AUC	III Yr-VI Sem	26/09/2020	02/11/2020

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation of students comprised of both curricular and co-curricular activities was done. Students' seminar, assignments, tests, Internal/External practical, internship, projects, field study, field visit come under curricular activities. Participation in Cultural activities, Sports, NCC, NSS, Youth Red Cross, Rovers Rangers formed co-curricular activities for which credits are prescribed under CBCS. Every discipline comes with prescribed Internal Assessment marks by the affiliated Bangalore University. In the Internal assessment process, earlier, the respective departments and the respective subject teachers used to conduct IA -tests in the dedicated classrooms at different dates, and the students used to write tests in the blue book. However, the reforms initiated in this process ensured that the tests being conducted as per the calendar of events under the common dates considering the semester-end university examination as a suitable model. The college provided answer booklet with the printed required information on it, for the students. Students' performance throughout the semester is assessed. Few reforms were initiated during the pandemic. The college evolved online mode for IA during the pandemic using various online platforms. Online seminars, tests were also conducted periodically. Assignments were posted in the respective Google Classrooms and in the similar applications, and assessed by respective teachers. These were considered for allotting internal marks.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Calendar of Events of the college contains the prospective details regarding Internal Assessment. As the college is affiliated to Bangalore University, the COE given by the university is followed for events like admission, admission approval, examination fee payment, generation of hall ticket on BU portal, practical examination, uploading of IA marks on university portal, theory examination, valuation and announcement of results. The academic calendar of events is prepared by IQAC in the beginning of the academic year for undergraduate classes by discussing with the Principal and Heads of the Departments, adhering to the COE of BU. Apart from the university mentioned events, the calendar shows the dates of meetings, orientation program, and continuous evaluation for each of the semesters. The calendar of Events thus prepared was displayed on the notice boards. A separate PG academic Calendar of Events is prepared and displayed on the notice boards of the college and the PG block. Apart from academic events, extra-curricular events are also incorporated. The college strictly adheres to the prepared COE but for changes made by the affiliating university and changes due to unexpected holidays, assignments like election duty declared by the government. This academic year, due to the pandemic situation, the academic calendar of events was frequently changed by the affiliating Bangalore University by following the guidelines of Government of Karnataka. Consequently, the institute updated its academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gfgc.kar.nic.in/vijayanagar/POs,-PSOs-and-COs>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
AUA	BA	HEP	24	22	91.7
AUC	BCom	COMMERCE	416	338	81.3
AUC	BBA	MANAGEMENT	23	9	39.1
AUS	BSc	CBZ	39	32	82.1
AUKAN	MA	KANNADA	23	23	100
AUMD	MBA	MANAGEMENT	44	44	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://qfgc.kar.nic.in/vijayanagar/IOAC>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Karnataka Biodiversity Board	1507500	107500
Major Projects	730	ICSSR, NewDelhi	785000	300000
Minor Projects	365	INSA, NEWDELHI	228000	178000
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
5 days National Level webinar on COVID 19 AND THE AFTERMATH: REPERCUSSIONS ON ACADEMICS AND INDUSTRY	Commerce Management	08/06/2020
National Level Webinar Entrepreneurship by the Dept.of Commerce	Commerce Management	09/06/2020
International Webinar on Migration and Reverse Migration:Issues,challenges and opportunities	Economics	15/06/2020
Entrepreneurship as a career option and funding Ecosystem	Commerce Management	29/10/2020

Release of proceedings of National Seminar on Dynamics of Intellectual Property Rights with ISBN	IQAC	28/08/2019
Dynamics of Stock Exchange in India	Economics	24/10/2019
National Level seven days FDP on Environmental Justice and sustainable Development (from 18-02-2020 to 25-02-2020) A topic on IPR -Intellectual Property Rights -Significance in research, business and society organised	PG Department of Kannada and PG Department of Economics	14/02/2020
National Level seven days FDP on Environmental Justice and sustainable Development from (18-02-2020 to 25-02-2020)A topic on IPR Developmental Politics and Intellectual Property Rights was organised	PG Department of Kannada and PG Department of Economics	18/02/2020
One day International webinar on Women Health Hygiene: Young Adult Issues	English	24/06/2020
International Webinar On "Transition metal oxide based chromogenics and thin film smart systems"	Chemistry	19/07/2020
National Level Online Webinar on Artificial Intelligence and Emerging Technologies	Computer Science	18/05/2020
Seminar on "New age careers in emerging technologies	Computer Science	27/09/2020
Future Opportunities in Life Sciences	Botany	09/10/2020
Entrepreneurship development for Women	Commerce Management	13/09/2020
How to improve memory	Commerce Management	23/09/2020
Tally training program to BCOM and BBA students by Hi tech training institute	Commerce Management	24/09/2020
Investor education program for capital market awareness	Commerce Management	29/08/2020

Contemporary issues in Business Management	Commerce Management	11/10/2020
Power of positive thinking	History	11/10/2020
An overview of Corporate sector-	Commerce Management	12/10/2020
An overview of industry and structure	Commerce Management	12/10/2020
Personality development and Mind Management	Commerce Management	12/10/2020
Trends in marketing	Commerce Management	12/10/2020
Communication skills and paralanguage in the light of 4.0	Commerce Management	05/12/2020
Two days International webinar on Fluid Dynamics and its applications	Mathematics	28/05/2020
One day National level online faculty development programme on Innovations in Digital education with Technology	Computer Science and PG department of Mathematics	29/05/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Works of Criticism	Dr. Suma B. U.	B. M. Shri Prathishthana, Bengaluru	23/02/2020	Prof. L. S. Sheshagiri Rao Vimarsha Prashasthi
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Ranga Chiranthana-Theatre Club	Theatre Arts	GFGCV	Theatre arts	Nil	23/01/2020
Chethana-enabling unit for physically challenged	EMET	Help The Blind Foundation and Enable India	EMET	Nil	07/07/2020
Placement Cell	Unnathi	Department of Collegeiate Education, DCDE	Vijaya Vikasa	Nil	20/01/2020
<a href="#">View File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards



State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	History	6	5.1
International	English	2	5.7
International	Economics	3	2.8
International	Commerce Mgmt	4	2.3
International	Chemistry	4	4.4
International	Hindi	5	5.4
International	Journalism	5	4.2

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	3
Botany	1
Economics	5
English	13
History	3
Kannada	4

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Faculty Improvement Programmes- its impact on Higher Education	Geetha.A	Jetir.orgn	2019	Null	GFGC, Vijayanagar, Bangalore	Null
The Backward Class Movement In	Smitha .M. Bhavikatte	History Research Journal, Vol 5, Issue-5,	2019	Null	GFGC, Vijayanagar, Bangalore	Null

Princely State of Mysore 1916-35- A Study						
Initial Bounds for Certain Classes of Bi-Univalent Functions Defined by Horadam Polynomials	Dr.Yamini J	Abstract and Applied Analysis	2020	1.3	GFGC, Vijayanagar, Bangalore	Nil
Indian Insurance Industry - "Its Roles and challenges in Partnering the Global Growth"	Leelvathi.N	Jamshedpur Research Review	2019	Nil	GFGC	Nil
Luminescence properties of CaTiO <sub>3</sub> :Sm <sup>3</sup> in solid state display application.	Vijaya V Shanabhag	Material research express	2019	1.5	GFGC, Vijayanagar, Bangalore	Nil
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Impacts of core shell structure on structural and photoluminescence properties of CaTiO <sub>3</sub> :Sm <sup>3</sup> , Linanoparticles for solid	Vijaya V Shanbhag	Material research express	2019	Nil	1	GFGC, Vijayanagar, Bangalore

state display applications						
On the Chebyshev polynomial bounds for $\rho$ -convex and $\rho$ -starlike functions	Dr.Yamini J	Thai Journal of Mathematics	2019	12	1	GFGC, Vijayanagar, Bangalore
Initial Bounds for Certain Classes of Bi-Univalent Functions Defined by Horadam Polynomials	Dr.Yamini J	Abstract and Applied Analysis	2020	45	1	GFGC, Vijayanagar, Bangalore

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	22	10	3

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Help to Floods affected areas of Karnataka	Central unit NSS, Bangalore University	2	52
Cleaning the College Campus (Swattchata karyakrama)	NSS	8	200
International Yoga day celebrations	Bangalore University	2	45
Workshop on Read Indian constitution	Central unit NSS, Bangalore University	2	2
Eco friendly Ganesha Making	NSS	14	38
Skill development Programme	Rotract, Vijayanagara	5	200

Free Health checkup Camp	Rotract, Vijayanagara	5	500
Blood donation Camp	Rotract, Vijayanagara	5	140
Planting the samplings in college campus	NSS	12	100
E Quiz on Indian Independence Day	Dept. of Political Science NSS	4	1294
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
For achievement in the field of theater activities	Kannada sevarathna Award	Kannada Sahitya parishath-State Government organization	200
Jadamaliya Jeeva Keluvudilla :Literary work which narrates problems related to life of sweepers	Chetan Sahitya Praskar	Dharawad	250
For achievement in the field of theatre activities	Lekhika Shree Award	Lekhika sahitya vedike	250
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS	Painting the trees in College campus	2	70
NSS	NSS	Painting the outer walls of Government Primary school, Hosahalli	2	12
Gender equity	Cultural committee and Dept of English	Nanna Dhvani- My Voice A Monoacting program by the transgender A Revathi	5	125
Samanvaya	Dept. of Kannada	Contemporary life of women	5	20

		in Sociological Base		
ISR	Dept. of Political Science	Constitution and Women - program at Indira slum to create awareness on Women Rights in Constitution	3	7
NSS	NSS	Swattcha bharath abhiyana	12	200
NSS	NSS	Planting the samplings in college campus	12	100
Ranga Chiranthana	Theatre Club	Mother Daughter Drama won I prize in state level competition	1	15
NSS	Rotract, Vijayanagara	Blood donation Camp	5	140
NSS	Central unit NSS, Bangalore University	Help to Floods affected areas of Karnataka	2	52
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Special lectures to students	Life Science Faculty and IQAC	GFGCVB	1
Research and skill development	Kannada Faculty	Nil	Nil
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research	Linkage	Navayana Research Centre	18/02/2020	25/02/2020	Kannada Faculty
Research	Linkage	Kannada Hampi	18/02/2020	25/02/2020	Kannada PG Faculty

Training	Tally Training to students	University Hi-tech training institute	Nil	Nil	Comm and Mgmt students
Training	Skill Development	Rotary Vijayanagar	Nil	Nil	Physically challenged students
Employability training, webinars	Skill Development, entrepreneurship	Rotary Club, Vijayanagar, Bangalore	Nil	Nil	Students of the institution
Placement activity	Mega Job mela-Pragathi patha	Rotary Club, Vijayanagar, Bangalore	12/03/2020	12/03/2020	Students of the institution other institutions
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Samarthanam Trust for the Disabled	Nil	To ensure opportunities for participation and involvement in the programs for PWD	34
REVA University	26/12/2019	Faculty exchange	100
Rotary Club-Vijayanagara	Nil	Skill development, placement	1000
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20000000	10000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Video Centre	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Easylib	Fully	Null	2014

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38546	5641604	163	41283	38709	5682887
Reference Books	21124	5805297	70	18038	21194	5823335
Journals	34	60970	33	62618	67	123588
Weeding (hard & soft)	318	31451	32	5459	350	36910
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Shubha	General Characters of Bryophytes	YouTube	28/04/2020
Dr. Shubha	Plant Movements -A brief account on the classification and types of movements	YouTube	23/04/2020
Dr. Beluru Raghunandan	Naanu Nanna Kavite	YouTube	21/08/2020
DR. K R PRASANNA KUMAR	Volcanos	Zoom	30/11/2020
Dr. N. R. Lalithamba	Kannada SAhithya : Kannappana Ragale-1	YouTube	11/05/2020
Rukmini S	Psycho sexual stages	YouTube	26/11/2020
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	150	5	16	4	5	0	0	100	0

Added	40	1	0	1	1	0	0	0	0
Total	190	6	16	5	6	0	0	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computers with recording and editing facility in CHETHANA- a unit for differently abled students, and video recording facility in Journalism department, Audacity Recording and editing software, MP3 Voice	<a href="https://qfgc.kar.nic.in/UmbrellaPortal/e-learning-and-E-Content">https://qfgc.kar.nic.in/UmbrellaPortal/e-learning-and-E-Content</a>
College YouTube Channel	<a href="https://www.youtube.com/channel/UC4xUL7i1JSCajrX1deGYK9g">https://www.youtube.com/channel/UC4xUL7i1JSCajrX1deGYK9g</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1697595	1697595	933109	933109

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Procedures and Policies for maintaining and utilizing physical, academic and support facilities. • The College being a Government College follows the procedures and policies set by the Department of Collegiate Education, Government of Karnataka. • AMCs are made for UPS. Antivirus software is installed on Computers. • Cost of maintenance of equipment and physical infrastructure is met out of College Development funds duly approved by the committee. • Cost of maintenance of Sports facilities is met out of Sports Fee collected from students which is approved by the Sports Committee. • If maintenance cost for any item or facility exceeds Rs.10,000/-, quotations are called and order is placed with the lowest price quoted firm. Manual Tender is called if the cost of maintenance or repair exceeds one lakh. • Stock registers are maintained for all furniture, equipments, teaching aids, library books, lab items, etc., • Issue registers are maintained to record the issue and return of the items like library books, laptops . • Annual stock verification is conducted by Stock verification officers in the college. • All the expenditure is duly audited by auditors of the Department of Collegiate Education, Government of Karnataka at the end of the financial year. • Accountant General Audit(AG) is also conducted periodically • As per Department of Collegiate Education, COVID room is maintained and additional fund is allocated for maintenance of hygiene on the campus thereby strictly following the COVID-19 protocol sanitization of classrooms every day during the examination and weekly once or twice depending on the situation on remaining days.</p>
<a href="https://qfgc.kar.nic.in/vijayanagar/IQAC">https://qfgc.kar.nic.in/vijayanagar/IQAC</a>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION



## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST Scholarship	49	1188660
Financial Support from Other Sources			
a) National	Scholarship for person with disability	49	365300
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Entrepreneurial development for Women	13/09/2019	100	Department of Com and Management, GFGCVB
Investor Education Program	29/08/2019	150	Department of Com and Management, GFGCVB
Reading without Seeing	07/08/2019	35	Chethana Unit, GFGCVB
How to Improve memory	23/09/2019	333	Department of Com and Management, GFGCVB
Essay writing competition	25/09/2019	50	Department of English, GFGCVB
Personality Development Four S	10/02/2020	52	EDUSAT, DCE
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NET coaching	15	Nil	Nil	Nil
2019	Unnathi-Competitive exam training	650	Nil	Nil	Nil
2019	Quantitative	40	Nil	Nil	Nil

	Aptitude For Competitive Examinations				
2019	Mobility training	Nil	35	Nil	20
2019	Students & Fear psychosis	Nil	58	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	18	20

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Job-Mela was organised in which 104 companies participated and 234 colleges enrolled.	447	13	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	24	BCOM	COMMERCE	JINDAL . FIR STGRADE COLLEGE FOR WOMEN VIJAYA TEACHERS COLLEGE . BANGALORE . KUVEMPU F . G . COLLEGE BANGALORE SHRI NIRVANASWAMI COLLEGE OF EDU BASAVAI AH INSTITUTE OF	M . Com

				MANAGEMENT SET DEGREE COLLEGE BANGALORE UNIVERSTY BANGALORE UNIVERSTY OM SAI COLLEGE. B	
2019	3	MA KAN	PG-KANNADA	SHRI NIRVANASWAMI COLLEGE OF EDU RAJAJINAGARA INSTITUTE OF EDU	B.Ed
2019	7	MCOM	PG- COMMERCE	SUGUNA COLLEGE OF EDU ANUPAMA COLLEGE OF BED. BANGALORE. BASAVESHWARA COLLEGE OF EDU GOWTHAM COLLEGE. BANGALORE ANUPAMA COLLEGE OF BED. BANGALORE. B.R.V.BED COLLEGE. BANGALORE SMT. MANJULA MALLESH COLLEGE OF DU BANGALORE	B.Ed
2019	6	BCOM	COMMERCE	BASAVAIHAH INSTITUTE OF MANAGEMENT SRI.LAKSHMI COLLEGE OF MANAGEMENT CANARABANK SCHOOL OF MANAGEMENT CANARABANK SCHOOL OF MANAGEMENT KEMPEGOWDA INSTITUTE F MANAGEMENT KEMPEGOWDA INSTITUTE F MANAGEMENT	MBA

2019	3	BBA	MANAGEMENT	COMMUNITY INSTITUTE OF MANGMT STUDIES, BANGALORE. VIVEKANANDA INSTITUTE OF MANAGEMENT SJB COLLEGE OF MANGMT STUDIES ALAMEEN INSTITUTE OF MANAGEMENT .B ANGALORE.	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SLET	3
GATE	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS (CRICKET)	NATIONAL LEVEL	16
SPORTS (ATHLETICS-20KM)	Bangalore University Inter-collegiate	20
SPORTS (KABADDI)	SOUTH ZONE Inter- UNIVERSITY	12
SPORTS (VOLLEY BALL)	SOUTH ZONE Inter- UNIVERSITY	12
Represented India in the International Para athletics held in Burma	NATIONAL LEVEL	1
Blind karnataka girls cricket team	NATIONAL LEVEL	11
30th Karnataka ParaGames Mysore-2020	NATIONAL LEVEL	3

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Represen ted India	Internat ional	3	Nil	Nil	Sunitha Dondappana

	in the International Para athletics held in Burma					var, Renuka Rajaputh, Mala Rajaputh
2019	Blind karnataka girls cricket team	National	2	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council and Representation of students on academic and administrative bodies/committees of the institution. Students form an integral part of academic and administrative bodies/committees. The college system does not house student council per se based on the order issued by the state government. However, the student members are an indispensable part of governing bodies (managerial committees) like CDC and CDF. The students are selected to be members based on their academic performance and analytical skills. Representation from all genders invited. The active participation of students encouraged and their voices/opinions recorded and followed in agreement with all if found supportive of the college. The student representation is mandatory in IQAC, Sexual Harassment Prevention Cell (girl students representation), placement cell and in some of the college forums, cells, committees. The similar norm (as in selecting students for managerial committees) is followed in the selection of student members. The students contribution to administrative support effectively happens through Class representatives of all classes. An efficient one girl and one boy students are selected from each class by the class teacher/ mentor. The CRs form effective communicators of the college rules and regulations, periodic announcements, and they also prove role models while encouraging their peer group to involve more in curricular and co-curricular activities of the college. The college holds periodic meetings with the CRs to collect oral feedback about the academic/ non-academic performance of the college and also note down and implement suggestions given by them as they also form the collective voice of their respective class. The college hours, the change in teaching methods, special classes, test schedule, scholarship easy upload distribution method, office administrative feedback are some of the integral suggestions of the CRs which the college has followed to achieve a win-win situation between the management and the students.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

About the Alumni The registered Alumni Association (registration number of the association is SOR/RJR/S-93/2013-14) has actively engaged in lending its supportive hand to the Institution. It mobilizes resources, financial or human to add a qualitative change to its younger counterparts. It also interacts with the students and acts as bridge between the student's community and the Institution. Alumni Association has 23 office bearers on the board and 3 honorary advisors. Total number of registered alumni is 439. The proactive association has clearly declared its aims and objectives in its bylaw. The thrust areas of the association is organizing, supporting all the curricular, co curricular and extracurricular activities and mobilizing the resources for

the value addition in the Institution. It has been convening meetings both offline and online to adhere to its responsibilities. Slowly but steadily it's minimal contributing in kind is being helpful to the Institution. The budding association has not budged from its commitment even during the pandemic, though most of them lost their jobs, few their lives yet few of them are Covid warriors - both voluntarily and as per the Government's order.

5.4.2 – No. of enrolled Alumni:

439

5.4.3 – Alumni contribution during the year (in Rupees) :

35000

5.4.4 – Meetings/activities organized by Alumni Association :

**ALUMNI MEETINGS AND ACTIVITIES 2019-2020** The registered Alumni Association has been convening meetings and contributing in possible ways to the betterment of the Institution. 1. On 24/8/2019, the association had convened a meeting to discuss about the possible ways of expansion of the association, intervention to support the Institution and to think of tapping different resources. 2. On 14/9/2019, a follow up meeting was convened to plan for the election of new office bearers. 3. 14/12/2019, General body meeting was held and new office bearers were elected. The Alumni association with 23 members as office bearers and 3 as honorary members geared up to take up the responsibilities. 4. 11/1/2020, the new office bearers team met the CDC president, Mr. M. Krishnappa, MLA, Vijayanagara constituency and former Minister, Government of Karnataka and sought his support and permission to begin the welfare works in the Institution. 5. 12/3/2020, Alumni donated 100 files for the use of the candidates in the Mega Job Fair organised in the Institution by the placement cell. 6. Few of the office bearers served as Covid warriors and Mr. Shashidhar, nodal officer and the educational officer at Karkala received appreciation from the Government of Karnataka for his relentless service. 7. 1/6/2020, Zoom meeting was convened to reach out the student's necessities in the time of the pandemic. 8. 2/11/2020, Alumni association opened a bank account. 9. 9/12/2020, Alumni association donated 10 chairs and a hand sanitizer stand to IQAC chamber. Amount spent on the items by the association was Rs.35000/-. 10. 26/12/2020, meeting was convened to discuss about renovating the students' toilets on 2nd and 3rd floor of the UG block and also constructing 3 rooms at the left side of the main entrance. The project is estimated around Rs. 10 lakhs.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Participatory academic and administrative governance:** The institution after elaborate discussion and deliberations with stakeholders evolved a democratic and effective decentralised and participatory management structure. This scientific organisational structure that highlights the participation of teachers and students along with the office staff in the governance has given successful results. 1. Teachers participation in governance 2. Students as leaders 1. Teachers Participation in governance: The institute evolved and implemented an innovative organisational structure for its smooth and effective functioning. This structure provides meaningful and objective scope for teachers and student's participation in governance. To a greater extent this has enhanced student and teacher interaction. This practice has provided administrative and academic exuberance at all levels of organisation.

Organisational structure is like this: a)Senior most faculty of each course is vested with the responsibility of coordinating the academic activities of that stream and is called the Course Co-ordinator. b) HOD's will work under their respective Course co-ordinator. c)Faculty of the department will work under respective HODs. d)For every class/section, mentor is made. Mentor will take care of all the activities of his/her mentee class which includes both administrative and academic responsibilities. e)Mentor elects two representatives, one girl and one boy preferably academically strong student from each class. At the beginning of the academic year, course coordinators will call the meeting of HODs to chalk out the calendar of events of that course. After discussion, concerned HODs call the meeting of their respective departments, discuss and prepare the calendar of events of their department the calendar of events so prepared by all the departments will be consolidated in the meeting of HODs called by course Coordinator. That will be finally submitted to the IQAC. This way all the faculty members are provided an opportunity to participate in academic management and also the responsibility is fixed and decentralised. Participative management is further reinforced through the functioning of various committees. 2. Students as leaders: The institute has well evolved structure to groom students as leaders by making them participate in administration. Students are nominated on various committees based on their talent and interest. Each class mentor distributes work to Class representative. In turn CR distributes responsibilities to group leaders. Each class is divided into four groups -A, B, C D. For each group one student is selected as a group leader. Responsibility of maintenance of cleanliness in the classroom, circulation of study materials, arrangements for any program, seminar, invited talks, assembly, exam related notices circulation, distribution of scholarships etc., are carried out through group leaders and CR. Group leaders share their responsibilities with other students. Hence class representatives and group leaders manage the whole class in the process imbibe leadership qualities. This has made participatory management in the institution an excellent, vibrant and innovative practice. Students' participation on various committees is highly appreciated. Their suggestions are considered whenever it is applicable for a good cause.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission committee headed by senior faculty is constituted at the beginning of the academic year to coordinate the admission process. As per the Karnataka State Government order, all the students who have applied for admission are admitted to UG courses. For PG courses, the admission is centralized by the Bangalore University. Students who choose our college during counselling are given admission. The entire admission is as per the roaster system.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> <li>• More than 120 companies visited the college during 'Mega Job Mela', about 4500 students across the state</li> </ul>

	<p>participated and 1200 students are benefitted. • MOUs, field visits, projects, many programmes under collaboration, skill development training under collaboration(tally, EMET), placement training in collaboration with cognizant, BELL ,etc. • One Industrialist is a member of Internal Quality Assurance Cell.</p>
Human Resource Management	<p>Each stream is headed by course co-ordinator. Senior teachers are given the responsibility of managing the departments. Special interests and potential of the faculty is identified by the Head of the Institution and assigned them with management of committees, cells, forums accordingly. Students are also encouraged to participate in the management by being members on various committees. Students are motivated to keep the campus clean and green. In the labs students are involved in assisting the teachers for the preparation of chemicals, setting of a lab etc., all student activities are monitored through mentor and class representatives.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library: More than 60,500 books, e-journals, Braille books, e-books, journals, back volumes, CDs are available. Internet facility is provided to staff and students. The library is completely automated. ICT: Two Smartboards, English language lab, Network Resource center, skill development center, Internet facility to staff and students are provided. 15 AV rooms are available with multimedia projectors. Students can access video lectures developed by DCE through LMS and YouTube. Curriculum and Competitive exam supportive Audiobooks are produced by 'Chethana'. Digital library is maintained. Counseling cell is also using Audiobooks. Tally training was given to students. Physical infrastructure: Two rooms are added, Science departments are well equipped. Construction work of twelve more class rooms is under process. Four Classrooms are being constructed under RUSA Project.</p>
Research and Development	<p>? Two major research projects funded by ICSSR People's Biodiversity and One INSA sponsored minor research projects are ongoing. ? 8 research scholars are pursuing Ph.D.at Research Centre in</p>



Kannada ? 40 faculties are having a doctoral degree. Many are pursuing. ? 2 teachers are awarded Ph.D. ? 27 Staff members have participated and 8 presented research papers in International/National/ state level seminars/conference/ symposia ? Student research projects are carried out at both UG and PG level ? 6 of our faculties were resource persons for National Level /State level conferences/Symposia /workshops ? There are 53 International Publications from the faculty.

**Examination and Evaluation**

14 faculty are on the Board of Examination of various disciplines of Bangalore University(BU) and other autonomous Institutions. All examination and evaluation work done as per BU norms. Academic Calendar of Events (COE) with dates of Internal Assessment prepared in the beginning of the academic year and exhibited on the notice board and website. Tests and Preparatory exams are conducted as per COE systematically. Evaluation done by respective faculty. Seminars, test marks, projects, assignments and attendance considered for IA (BU guidelines). IA marks is announced on notice board thereby maintaining transparency. The performance discussed with parents. Exam grievances are immediately attended.

**Teaching and Learning**

The institute encourages faculty to adopt various innovative and effective approaches in teaching-learning depending on the requirement, like development of E-content, use of LMS- Google classroom, usage of various digital platforms for online classes including College YouTube channel, DCE YouTube channel, production of short films, PPT, ICT, Educational app wall magazines, E-library, special guest lectures, industrial and field visits, screening of documentary and short films followed by interactions with experts, educational tours, sharing of knowledge, group discussions, syllabus related workshops, soft skill training programs, eco-friendly programs, IQ test, aptitude test, brainstorming competitions etc. Remedial coaching classes are conducted for Slow learners. Differently-abled students were given additional coaching at the

	Chethana' unit. All extra-curricular and co-curricular activities are designed to achieve the mission.
Curriculum Development	Eight of our faculty members are on the Board of Studies of various disciplines constituted by Bangalore University. They are involved in the curriculum development for CBCS of Bangalore University. For certificate courses, BOS were constituted with external experts on Board to frame the syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	After the admission, the students' details are uploaded online to DCE EMIS and Bangalore University portal and approval is processed. Approved list of students are available on eMIS, CR WhatsApp groups. Respective Class WhatsApp groups are created and all the orders and circulars related to scholarship, academic, co-curricular and extracurricular activities are shared. Even the grievances of the students are invited by the Principal on his number.
Examination	Examination fee is paid through online mode. Internal Marks is uploaded online to Bangalore University Portal. Hall tickets of the students are uploaded by the University which is downloaded by the exam section of the college. These hall tickets duly signed by the Principal are issued to students.
Planning and Development	DCE communication is through e-mails and official orders are posted on the website for things related to planning and development. The college takes initiative to upload Calendar of Events, Time Table, Prospectus, upcoming events in advance on the college website that are followed by our students. Students seeking admission are well informed about the academic activities and facilities available. College website is open to social media as it is linked to Facebook, Instagram and Twitter. All the photos of programs are posted on the website and Facebook. Regular online meetings were conducted.
Administration	The college comes under the Department of Collegiate Education,

Government of Karnataka and functions as per the guidelines of DCE. DCE notifies all its circulars, orders on its website which is followed every day by the college and attended based on priority. As the college is affiliated to Bangalore University, the students admission is uploaded, approval is online and examination hall ticket is also downloaded from the university website. Circulars, official letters are also sent through e-mails. IQAC maintains the database of all the teachers. Regular online meeting with teaching, non-teaching, Parents, CRs and students to monitor online classes, necessary data collected through google forms and digital platforms are used for the effective administration during pandemic.

**Finance and Accounts**

The salary details of teaching and non-teaching staff are uploaded on HRMS and salary is made online through K II which is an online treasury system of the state government. E-procurement procedure is strictly followed for the fund allocation of 5 lakhs and above as per GoK guidelines. IQAC grants, Science grants, furniture grants, grants for maintenance are notified on the DCE website. Payment is online directly to the supplier under Khajane II. Utilization Certificates are sent through the mail. Scholarship payment, girl's fee reimbursement, exam fee payment to Bangalore University is made online.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nil
2019	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
2019	Workshop on writing proposals for major and minor research projects	Nil	01/10/2019	01/10/2019	20	Nil
2019	Workshop on An introduction to online courses and digital documents	Nil	12/09/2019	12/09/2019	58	Nil
2020	Seven day National level FDP on Environmental Justice and Sustainable Development in association with Kannada University, Hampi and Navayana Research Center	Nil	13/02/2020	19/02/2020	53	Nil
2020	Nil	One day workshop on ICT tools for office MIS	04/03/2020	04/03/2020	Nil	11
2020	Gender sensitisation programme was organised with the support of Women and Child development department	Gender sensitisation programme was organised with the support of Women and Child development department	24/02/2020	24/02/2020	45	6
2020	National webinar on 'Professional	National webinar on 'Professional	15/10/2020	15/10/2020	149	19

	Ethics'	Ethics'				
2020	International webinar on Health and Fitness in Post COVID Status	International webinar on Health and Fitness in Post COVID Status	31/10/2020	31/10/2020	191	34
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	3	23/11/2020	28/11/2020	7
Faculty Development Programme	3	11/06/2020	17/06/2020	7
Refresher Course	4	13/02/2020	27/02/2020	15
Refresher Course	3	27/01/2020	08/02/2020	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, General Provident Fund, Pension, Gratuity, KGID (Employee Insurance), Medical re-imburement, Festival Advance, 10 days Earned Leave, EL encashment per year, KGID and GPF loans, house building and vehicle loans, free health check-up, free Yoga classes and Gym facility after working hours, jobs given to spouse or children on compassionate grounds (after the death of the employee who was in-	Group Insurance, General Provident Fund, Pension, Gratuity, KGID (Employee Insurance), Medical re-imburement, Festival Advance, 30 days Earned Leave and EL encashment, 30 days Half-Paid leave, KGID and GPF loans, house building and vehicle loans, free health check-up, free Yoga classes and Gym facility after working hours, jobs given to spouse or children on compassionate grounds (after the death of the	Fee reimbursement, SC/ST, OBC Scholarship Schemes and free hostel facility, BBMP Scholarship, Sir C.V. Raman and Sanchi Honnamma Scholarship, Scholarships from Disabled Welfare Office, Braille Resource center Bangalore University, National Scholarship for visually impaired, Help the Blind Foundation-Scholarship for Visually Impaired in higher education, Vidyasiri, Endowment prizes for toppers.

service) COVID-19 treatment expenditure reimbursement as per Government of Karnataka Order for teachers and their dependents.

employee who is in-service).COVID-19 treatment expenditure reimbursement as per Government of Karnataka Order for office staff and their dependents.

'Jnana Sinchana'-Free audio books scheme for VI, Screen reading software for blinds, FREE LAPTOPS scheme, free e content on Karnataka LMS website.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audit periodically. Every year, the Internal Auditing Committee of the institution audits all the accounts of the college and submit the report to the principal with the suggestions, if required. Once in three years the institute requests AG (Accountant General) to conduct external audit. After the auditing, the head of the institute receives the observations from the auditors. Department of Collegiate Education, Government of Karnataka also conducts financial auditing periodically. In any case, objections if any, will be answered by the principal immediately through letter correspondence and submission of relevant documents.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sri.M.Krishnappa, CDC Chairman, Rotary-Vijayanagara, Help the Blind Foundation, Envision NGO, Lions Club, Alumni and Faculty of the college	1573950	Financial Assistance for students, Electronic gadgets to students, to establish skill development center, chairs and tables for lab and for academic programmes
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6.4.3 – Total corpus fund generated

0

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Bangalore University	Yes	IQAC
Administrative	Yes	Department of Collegiate Education	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular meetings were conducted and discussed the performance and conduct of students. 2. DCE deputed additional teaching faculty and support staff after the request submitted by the Principal in compliance with the parent's feedback. 3. Parents' feedback considered for academic and administrative improvement 4. To promote social responsibility among students with a say no to drugs, alcohol and tobacco and discourage the use of mobile phones and social

media at home so that students can dedicate more time to studies. 5. Online meetings during the pandemic resulted in highest offline class student attendance in our college with no positive cases.

6.5.3 – Development programmes for support staff (at least three)

- IT Committee of the college organized one day workshop on 'ICT tools for office Management Information System' on 04-03-2020
- Gender sensitization programme was organised with the support of Women and Child development department on 24-02-2020
- National webinar was organised on 'Professional Ethics' on 15-10-2020
- International webinar was organized on Health and Fitness in Post COVID Status on 31-10-2020
- A webinar on 'Awareness talk on Corona Virus/ COVID-19'on 18-05-2020
- Yoga classes and health check up to maintain health and fitness.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Submitted proposal to DCE for infrastructure augmentation. One additional classroom and one staff room were constructed. Construction work of twelve more class rooms is under process. Four Classrooms are being constructed under RUSA Project. 2.Skill development lab for physically challenged and other students is established, separate lab for MBA is setup with more computers. Submitted proposal to upgrade the labs with more space for science departments. 3.To strengthen indoor games, a proposal is submitted to construct a multipurpose indoor stadium. 4. MA in Economics, English, M.Sc. in Mathematics and BCA courses were started successfully from the academic year 2019-20. 5. Currently there are two major and one minor research projects are ongoing .Four proposals for Major Research Projects were submitted to ICSSR and two were shortlisted. 6. Career counseling cell, Medical facility, mentoring system, grievance-redressal system are strengthened. 7. Placement cell regularly conducts training and a 'Mega Job Mela- Pragathi Patha' was organized, about 3970 students across the state participated and 1307 students are shortlisted. 8.Increased the use of ICT in teaching learning process. All the faculty conducted online classes and developed centralized university level e-contents for Karnataka LMS. 9.Online feedback is collected from all stakeholders. 10. Village adoption and slum adoption process are initiated. 11. Mobilised the financial resources in the form of donations from NGO's, Philanthropists, Alumni, CSR fund etc. 12.Introduced additional certificate courses that will enhance their skills and value addition including differently-abled students. Initiated a special course in theatre as there is a demand and one of the faculty is a talented theatre person. 13. Organised many national and international webinars on current social issues, Research in Science and technology, gender, health and fitness during COVID pandemic. 14.Organised a NAAC sponsored National Seminar on 'Academic and Administrative Audit:A benchmark for quality sustenance in higher education' and bring out its proceedings with ISBN number. 15.Organised many national and international faculty development programmes on environmental issues, ICT tools in teaching learning process, professional ethics etc. 16.Many MOUs are signed to augment teaching, learning, and skill development process. 17. Participated in NIRF Ranking, taken the initiation towards ISO certification.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Program for first year students and their parents 2019-20	22/07/2019	22/07/2020	22/07/2020	500
2019	Bridge Course UG	23/07/2019	23/07/2019	26/07/2019	1050
2019	Workshop on An introduction to online courses and digital documents	12/09/2019	12/09/2019	12/09/2019	58
2019	NAAC Sponsored National Seminar on "Academic and Administrative Audit- A Benchmark for Quality Enhancement in Higher Education' and the compendium of articles on AAA was also released.	18/09/2019	18/09/2019	18/09/2019	170
2020	FDP on ICT tools in advanced teaching and learning management system	06/02/2020	06/02/2020	06/02/2020	56

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male



Entrepreneurial Development for women	13/09/2019	13/09/2019	100	Nil
Nanna Dhvani- 'My Voice' A Monoacting program by the transgender A Revathi	20/01/2020	20/01/2020	110	25
International Women's Day Celebrations	08/03/2020	08/03/2020	120	18
International Webinar on College Women health and hygiene	24/06/2020	24/06/2020	150	40
National Webinar on Transgender persons and COVID 19	11/07/2020	11/07/2020	40	15
Women Entrepreneurship development	20/11/2020	20/11/2020	100	5
National webinar on 'The Role of Women in building a civilised society'	21/10/2020	21/10/2020	300	80
Life of women in sociological base	28/11/2019	28/11/2019	18	7
Constitution and Women - Extension Program by Department of Political Science to create awareness at Indiranagar Slum, Bangalore on Women Rights in Constitution to create	03/11/2019	03/11/2019	8	2
Mother Daughter Drama won I prize in state level	01/10/2019	01/10/2019	10	5

competition				
Women's safety and awareness	19/10/2019	19/10/2019	95	55
Women's safety in social media	24/01/2020	24/01/2020	90	60
Gender sensitisation program for boys	24/01/2020	24/01/2020	Nil	150
Health camp/survey at Garadigarapalya on life style diseaes in rural women	19/07/2020	19/07/2020	2	1
Health camp/survey at Jakkasandra on life style diseaes in rural women	26/07/2020	28/07/2020	2	1
Health camp/survey at Kittanahalli on life style diseaes in rural women	06/08/2020	08/08/2020	2	1
Health camp/survey at Hyaganahalli on life style diseaes in rural women	09/08/2020	11/08/2020	2	1
Health camp /survey at Jodithimmasandra on life style diseaes in rural women	13/08/2020	15/08/2020	2	1
Health camp/survey at Vishveshwarapura on life style diseaes in rural women	20/08/2020	22/08/2020	2	1
Health camp/survey at Honnarayanahalli on life style diseaes in rural women	23/08/2020	26/08/2020	2	1

Health camp/survey at Kanegowdanahalli on life style diseaes in rural women	12/09/2020	14/09/2020	2	1
Health camp/survey at Agasarapalya on life style diseaes in rural women	16/08/2020	18/08/2020	2	1
Health camp/survey at Basavanahalli on life style diseaes in rural women	27/08/2020	29/08/2020	2	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Imbibe responsibility among students in maintaining cleanliness in the campus.</li> <li>• Composting , mulching for generating and using organic fertilizer</li> <li>• Disposal of dry waste properly and use of wet waste for generating manure.</li> <li>• Check on use of vehicles at campus, usage of power, regular audit of plants and trees</li> <li>• Creating awareness among students especially botany students about the use and properties of medicinal plants</li> <li>• To economize the power usage at campus by LED bulbs</li> <li>• Effective utilization of rain water for maintenance of garden and cleaning and reduce the use of water supplied by water board.</li> <li>• Rain water harvesting -ground water recharge</li> <li>• Providing clean and purified water to students and staff</li> <li>• Organizing environment related activities for constant awareness to students, staff and neighbours in joining hands for clean and better environment friendly ambience.</li> <li>• Planting distribution of medicinal plants</li> <li>• the water purifiers have been installed at each floor for their easy access.</li> <li>• Green auditing checks the quality of water given to students</li> <li>• Maintaining flora and fauna in the campus. The green and energy audit keeps a check on use of energy and contributes for the sustenance on green friendly environment.</li> <li>• Reduction of plastic usage and plastic files, carry bags banned on the campus</li> <li>• Student projects on environmental issues</li> <li>• Program on eco-friendly Ganesha</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	42
Ramp/Rails	Yes	42
Braille Software/facilities	Yes	34
Rest Rooms	Yes	42
Scribes for examination	Yes	34
Special skill development for differently abled students	Yes	42

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	18/09/2019	1	NAAC sponsored National Seminar on Academic and Administrative audit -A Benchmark for quality enhancement in higher education. Key Note Address was presented by Prof. Sharma, Director, NAAC. Resource person from NLSIU was also invited	Academic and administrative audit	170
2020	1	Nil	11/07/2020	1	MOU with Rotary, Vijayanagara, Bengaluru	Academic activities, Skill development, placement,	2886
2020	Nil	1	02/08/2020	1	Inter College Essay Competition on Indian Constitution and Human Rights by Department	Awareness on Constitution and Human Rights	25

					t of Political Science and Human Rights Cell		
2020	1	Nil	03/08/2020	1	Lecture on Importance of NSS	The NSS imbibes social and civic consciousness among students so a lecture on the importance of NSS in the life of students was organized	200
2020	1	Nil	10/08/2020	1	Law Awareness Programme organized by department of Political Science	Legal awareness was discussed	150
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
A handbook of Ethical code of conduct - GFGC Vijayanagara	06/06/2019	A handbook of Ethical code of conduct is published on 6th June, 2015, which enlist in detail the code of conduct of every stakeholder of the institution. The dos and donts fixes the responsibility of every from principal to the staff and students so as to ensure academic atmosphere with utmost discipline and effective delivery mechanism.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture on	03/08/2019	03/08/2019	200

Importance of NSS			
Rovers and Rangers of the college participated in the Pride Run Program and received Certificates	04/09/2019	09/09/2019	3
Rovers and Rangers of the college participated in the Pride Run Program and received Certificates	08/09/2019	08/09/2019	5
Awareness to School Children regarding Constitution and Human Rights by Department of Political Science	05/03/2020	05/03/2020	10
NSS students participated in International Yoga Day at Bangalore University	21/06/2019	21/06/2019	45
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Field visit to B.R.Hills , Chamarajanagara District and collected primary data about Soligara Tribe as a part of Project Work By Department of Geography  
2. Talk on cleanliness by Vijayanagar BBMP Health Officer and mosquito repellent spray to the entire campus by NSS students  
3. Workshop on making of Environment friendly Ganesha Idol by NSS and Eco Club by Ullaskar Dey to the selected 50 students and neighbours  
4. NSS students participated in Save the River Programme organized by Sadguru Isha Foundation  
5. College Campus Cleaning on behalf of Gandhi Jayanthi  
6. NSS Students went on a Jata in RPC layout, Vijayanagar with the placards regarding Swachch Bharath Abhiyana  
7. Painting of Trees to avoid termites  
8. World Environment Day online awareness program  
9. A National Level Webinar was organized on BIO DIVERSITY - Need For Conservation of Habitat by Eco Club Committee  
10. Dr.Mamatha , Associate Professor, Department of Botany has a ongoing Major Project sanctioned by the National Bio diversity Board , Forest Department Social Forestry with Rs. 12 lakh sanctioned project Fund on - PEOPLE BIO DIVERSITY REGISTER- The study covers 67 Gram Panchayats of Kanakapura ,Ramanagara District

- Imbibe responsibility among students in maintaining cleanliness in the campus.
- Composting , mulching for generating and using organic fertilizer
- Disposal of dry waste properly and use of wet waste for generating manure.
- Check on use of vehicles at campus, usage of power , regular audit of plants and trees
- Creating awareness among students especially botany students about the use and properties of medicinal plants
- To economize the power usage at campus
- Effective utilization of rain water for maintenance of garden and cleaning and reduce the use of water supplied by water board .
- Providing clean and purified water to students and staff
- Organizing environment related activities for constant awareness to students, staff and neighbours in joining hands for clean and better

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practice 1

1. Title of the Practice - Stability through awareness and up gradation

2. Objectives of the Practice - The pandemic has created a devastating effect on the society, crushing lives and livelihoods. To reiterate our vision and to stabilise the system, an immediate shift to ICT teaching/learning methods was adapted through orientation programs for the faculty and the stakeholders the operational systems were also revamped absolute care and counselling was manifested on the students for the smooth sailing and to obtain the highest quality outcome in exams, employment and pursue of higher studies. This process enabled the faculty to perform qualitatively while strictly adhering to the Covid 19 protocols. The change was organic and the Institution was lauded.

3. The Context The multilayered challenges can be classified as external, internal, psychological and from the converging spaces. Changing structural systems, like frequently changing University calendar, lockdown protocols posed a challenge for the steady pace and planning of the teaching/learning schedules. Dexterity in adaptation to ICT teaching methods posed a challenge to few faculties aligning the stakeholders (including parents, alumni) to the newer teaching, learning and interaction methods along with the Covid protocols demanded extra and continuous endeavours and orientation to achieve stability. Immediate up gradation of the infrastructure for ICT based teaching/learning with the limited resources and yet equal distribution in installation for the optimal usage demanded swift networking, seek out for potential donors and executive decisions by the administration.

4. The Practice The 'practice' conceptualised and adapted can be classified as student centric and faculty centric. The Institution was already setting a foundation to encourage the students to register themselves for online courses, through a workshop on 'An Introduction to the online courses and digital documents' on 9/12/2019. When the pandemic started setting its feet in the country, the Institution, as a visionary organised an FDP on 'ICT tools in advanced teaching and learning management systems' on 6/2/2020, which imparted the skills of various methods of teaching, collecting data and documenting. On 4/3/2020, One day workshop on 'ICT tools in Office Management System' for office staff 'Innovations in Digital Education with Technology', a one day FDP on 29/5/2020, gave a specialized edge to the ICT teaching skills.

It also marched with the Department's endeavour to ease the crisis through preparing audio, video and other online study/reference material to impart the syllabi for the students known as LMS. As a pinnacle, it organized One day workshop on 'Uploading E - content to Karnataka LMS' on 12/8/2020. All these are faculty centric activities which enabled them to adapt the new methods. The student centric activities were of three folds - Preparing them to new teaching learning methods. Reinstating all the empowering activities through various offline and online programs and impart the democratic values as in the vision statement. The mentors guided and instructed their wards through WhatsApp groups and eased the process of shift to online classes during the first phase of lockdown. Admissions for the first years was successfully completed through online and offline methods following all the Covid protocols. Virtual orientation program was conducted for the 1st year students and their parents on 23/9/2020. As per the COE, online and offline curricular, co-curricular and extracurricular activities were uninterruptedly conducted. Mega job mela was conducted 12/3/2020. To enhance their employment opportunities, regular soft skill training programs were conducted and placement cell activities were active. Cognizant company is training the students for the purpose.

International and National level webinars (5 webinars) on physical health/hygiene/ pandemic/psychological health were conducted to both faculty

and students, thus equipping them take preventive measures and to handle the crisis. Not to let our Vision/Mission take a back seat amidst the new priority, the values of democracy, the importance of gender equality and environmental issues were consciously instilled to students through online quiz programs, webinars and seminars. 5. Evidence of Success The Institution has many evidence of success. Number of students seeking admission was increased. Results of the students were also catapulted. Few of our students, both in UG and PG were toppers in the University exams. Around fifty students received intent letter from various companies in the Mega job fair event organised on 12/3/2020. Institution has hosted record number of International and National Webinars on academic, ICT, professional ethics, environmental issues and on Covid.

'Chethana' - Enabling unit for the differently abled persons reached out to the visually and physically challenged during pandemic through optimal use of ICT and the students came out with flying colours. The Institution stood first in SQAC, DCE grading in this academic year. All this set a benchmark for optimal reachable delivery system, participatory mode of progression and good governance for stability. 6. Problems encountered and resources required The students were scattered during the pandemic as their families either lost their bread winners or they deserted the city to their native places. Lack of necessary gadgets, internet data, lack of proper internet connectivity as many students stay in their native places. BEST PRACTICE - 2

1. Title of the Practice - Progression through Integration 2. Objectives of the Practice - Our Institution has always believed and has worked towards nourishing the heterogeneity of the knowledge and talent. The objective of the 'practice' is to promote holistic development and progression of students, which facilitates to the needs of global market and standards through a closely knit integrated system, which synthesise organically in the existing system. It also caters to the multiple needs of students and nurtures varieties of talents in them. It aims to instil skills and knowledge for entrepreneurs to bring in the expertise to add quality and value for the learning process and thereby extend the horizons of learning experience and standards. 3. The Context The contextual features in designing and implementing this practice can be explained in four categories - The IQAC had to conceptualise all the integrated programs keeping in the mind the existing infrastructure of the Institution, so that execution should not be a problem. As ours is the Government Institution, most of our students are either from economically weaker sections or from the grass root communities so the introduced programs should be free of cost for the students to attend and reap maximum benefits from the same To execute the quality programs with existing resources was a challenge. Scheduling the schedules of all the integrated programs in the pandemic's shifting schedules of online and offline classes were also a challenge. To keep the students interest intact amidst the uncertain Covid environment too was a challenge. 4. The Practice The Institution has introduced 12 add on courses, all of which promote specialized skill impartment which extends the horizons of employability and adds quality and standards to the knowledge. The Psychology department has an add on course on counselling, which helps in understanding self and society at deeper levels and can also be pursued as career in the future. Institution has organized collaborative activities for research, National level Seminars, online programs during pandemic. Faculty Development Programs in association with Kannada University, Hampi were conducted. The Institution has also entered into MOU with other Institutions, Universities, Industries, Corporate houses to add academic, field, skill, research knowledge and to create opportunities for the students to practically experience the modus operandi of any establishments. We have entered into MOU'S with research institutes, cooperative societies, NGO'S specialised in many target areas, private companies and establishments, to strike a fine balance between the disciplines. 'Rangachiranthana' - Theatre conducts a certificate course on Theatre Arts AND has been playing a pivotal role in creating awareness in



gender, environment and contemporary issues through its productions. Through Certificate course in theatre arts, it is adding the dimension of professionalism. Most of its production and artistes have received accolades at State or National level. 5. Evidence of Success Our students have been working in many establishments and the employer satisfaction is very good. Many of our students have received letters of intent from different companies because of the skill development and personality training programs conducted. Students very confidently have taken the leadership roles and exhibited civic sense and social responsibilities in general and in particular during pandemic. The number of students pursuing higher education is also in considerate numbers.

During entry survey, their humble background and limited exposure to other skills and epistemological systems is reflected But most of them have excelled in curricular, co curricular and extracurricular activities in State and National levels due to the credential inputs imparted to them through all these integrated activities. The stakeholders whether it is the student's parents or the neighbourhood have an excellent opinion about all the teaching, learning programs of the Institution and they prefer this Institution over the others.

6. Problems encountered and resources required Infrastructure AND Student's socio - economic conditions Name of the Principal: Dr B Chandrshekara Phone no: 9448686770 Name of the Institution: Government First Grade College, (Vijayanagara) City: Bengaluru Pin Code: 560104 Email:gfgcvb@yahoo.co.in Accredited Status: Accredited Validity Period: May 2021

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gfgc.kar.nic.in/vijayanagar/Best-practices>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A journey of paradigm shift - From enablement empowerment to employment of visually challenged students (VCS) 'Chethana'-Enabling unit for differently abled-only one of its kind among Government colleges in the State is the 'distinctive practice' of the Institution. During this report period it has 35 VCS and 90 other physically challenged students. Since its inception it has been working towards enabling the VCS emotionally, psychologically and academically. As the purpose would be incomplete, it started working towards empowering them in all the spheres- curricular, co curricular and extracurricular which paved way for the holistic participation of the students in the system in general and instilling confidence, dignity and integrity in particular. To round up all the teaching learning experiences of the Unit to its meaningful ultimatum, it extended its scope towards creating employable opportunities. For the purpose it has a triangular collaboration with 'Help the Blind foundation', 'Canara Bank' and 'Enable India'. It orients, familiarizes and acquaints every batch of the new comers to the ICT learning with specific software for their special needs and the Unit's pedagogy which it has been successfully imparting through a well established curriculum and system which includes 1 week's orientation, round the year rigorous training from the Unit's coordinator facilitators from outside. Apart from syllabi, special thrust has been given to impart English to facilitate employability. 'Help the Blind foundation' (HTBF), 'Canara Bank' and 'Enable India' joined hands with the UNIT to inaugurate, two year 'SEMET (Education, Mobility, Employability Training) program on 29/7/2019 then it organized 1 day's workshop on 'READING WITHOUT SEEING' (7/8/2019) which taught about the use of novel gadgets which supports the VCS in identifying each and every object perfectly. In continuation it organized 2 days' 'CAREER AWARENESS WORKSHOP' (26, 27th September 2019) which shed light on the specific jobs in various sectors for

the VCS. On 13/1/2020, Luis Braille and Vivekananda Jayanthi was celebrated as 'RashtreeyaYuvaSapthaha'. As a continuation, 'ONE DAY WORKSHOP ON MOBILITY TRAINING' on 30/1/2020, to sensitize and encourage the VCS to move in the campus with their cane as mobility is the main criteria for employability. The VCS visited 'RAMSON INDUSTRY' on 13th March 2020. Except 2, other VCS confidently used canes to visit the Industry. DONATIONS TO SUPPORT THE IDEA 7 Smart canes and 22 laptops, electronic gadgets of Rs. 6500/-, computer tables worth Rs. 38000/-, 15 revolving chairs worth Rs.3500/-, 10 CPU'S were donated. With Rotary's collaboration Chethana' Skill Development Centre with 20 computers was established. SUCCESS STORIES 3 VCS have been recruited VCS have won very good number of prizes and recognitions in International, National and State level sports and other competitions. They have got scholarships of Rs. 3,94,400/- The Unit has 2 MOU'S. And as we witness, the students, faculty, other educational Institutions, Universities and the Department - all have been influenced by the noble idea and are trying to adopt the model. In the process, it is laying a strong foundation for the inclusiveness of these communities.

Provide the weblink of the institution

<https://gfgc.kar.nic.in/vijayanagar/Institutional-Distinctiveness>

## 8.Future Plans of Actions for Next Academic Year

8.Future Plans of Actions for Next Academic Year 2020-21 The college is striving hard to empower the student community by giving them quality education, opportunities, guidance and support to imbibe them with required graduate attributes. Every year there is increase in the number and quality of activities required for changing educational and employment area to make them competent to face the continuous changes. In this context the institution created a strategic plan for further quality enhancement of teaching-learning process. • To offer additional certificate courses that will enhance their skills and segment value addition including differently-abled students. • Mentoring and personal counselling will be further strengthened to carry on their supportive activities in a more systematic manner and also reach out to parents. s • Internship and industrial visits to expose the students to the current market trends will be given top priority. field and industrial visits in specific departments will be intensified. • To expose research students to the research field and create awareness regarding contemporary issues and projects will be carried out to make an empirical study towards the issue. • To organize faculty development programs, National and International Seminars/Conference/Symposia • Plan to augment infrastructure like additional classrooms, skill development lab, computer lab • To carry out skill development activities and conduct job-fair by strengthening placement cell • To enhance skill development activities for differently abled students by organising skill development courses exclusively for them • To organize university level and state-level tournaments in the campus to motivate all students to involve in sports activities. • The college intends to enhance the community service and motivate students and faculty to involve in this endeavor with great enthusiasm. Also to visit homes and schools of specially abled students and adopt a village. • To encourage linkages, collaborations and increase the number of MOUs to augment teaching, learning, and skill development process. • To conduct Online feedback and Student Satisfaction Survey. • Measures will be taken up for student and faculty exchange programs. • To involve philanthropists, NGOs to augment infrastructure, establish laboratories, conduct student-centric programs. • Along with all these learner-centric activities, the college also will effectively execute all the Government initiatives in support of students. • To conduct COVID-19 awareness programs for faculty, nonteaching staff, students and general public • To conduct Regular meetings of Principal, mentors with students and their parents during the pandemic, to boost the morale and instil confidence in them. • To conduct online programs for students, faculties on issues like gender, environment, education, contemporary research. •

To increase the number of e-content developed by faculty to support the regular online classes.