



Government of Karnataka  
Department of Collegiate education



**GOVERNMENT FIRST GRADE COLLEGE**  
**VIJAYANAGAR, BANGALORE**

**Annual Quality Assurance Report of IQAC**

**2016-17**

**Part – A****I. Details of the Institution**

1.1 Name of the Institution	Government First Grade College
1.2 Address Line 1	Vijayanagara
Address Line 2	Hampinagara Ward
City/Town	Bengaluru
State	Karnataka
Pin Code	560104
Institution e-mail address	gfgcvb@yahoo.co.in
Contact No.	080-23302141

Name of the Head of the Institution:	Prof.Bahmanpad C.P.
Tel. No. with STD Code:	080-23302141
Mobile	8762068765

Name of the IQAC Co-ordinator:	Dr.Shubha
Mobile:	9341273617
IQAC e-mail address:	iqacvijay@gmail.com

1.3 NAAC Track ID	KACOGN10357
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1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004)	EC (SC)15/A&A/2.3
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1.5. Website address:	www.gfgc.kar.nic.in/vijayanagar
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Web-link of the AQAR: For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C		2003	5yrs
2	2 <sup>nd</sup> Cycle	B	2.47	2009	5yrs
3	3 <sup>rd</sup> Cycle	B	2.72	2016	5yrs
4	4 <sup>th</sup> Cycle	NA	NA	NA	NA

1.7. Date of Establishment of IQAC:

03-08-2003

1.8. AQAR for the year

2016-17

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR : 27/04/2018
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="----"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="----"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="10"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>

2.9. Total No. of members

2.10 No. of IQAC meetings held :

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Autonomy, Environment, Health, Hygiene, Personality development, , Teaching Pedagogy,, Academic Counselling, personal counselling, soft skills, Legal awareness, Tips to face examinations

2.14 Significant Activities and contributions made by IQAC

- a) A State Level workshop on “Autonomy: Process and Challenges” was conducted.
- b) Personality development programs for physically challenged students were conducted in association with the enabling unit for physically challenged –‘CHETHANA’.
- c) In association with ‘Chethana’, IQAC conducted two days workshop on ‘Talking Laptop’-a orientation and training for visually impaired. The program was extended to blind students of other colleges also.
- d) IQAC and ‘Chethan’ conducted a workshop on ‘How to face competitive examinations’ for visually challenged students of ‘Chethana’ in association with ‘Vidyamrutha Eduservice academy’.

- e) Student Research Project on ‘Emergence of Green Banking In India-A step towards Environment Protection’ for M.Com students was sponsored by IQAC.
- f) Special Lecture by ‘Antisexual harassment cell’ was conducted on ‘Safety of Woman’ on the occasion of World Women’s Day.
- g) In co-ordination with the Counselling cell “Sumana”, IQAC conducted counselling sessions to students.
- h) Post Graduate Department of Kannada in association with IQAC organised a lecture on ‘Literature and Mass Communication’ for PG students
- i) Feedback from students was taken as per DCE, Karnataka guidelines on teachers and Institution.
- j) Exit survey was also conducted.
- g) Value addition-Under this system student’s present academic performance was compared with previous performances and analysed and necessary action was planned.
- h) Alumni meet was conducted in association with Alumni association.
- i) Parent Teachers Association meeting was conducted in association with Parent Teachers Association of the college.
- k) Motivated all the departments to start certificate courses. Department of Botany has started two certificate courses on “Medicinal Plants and Herbal Formulations” and “Mushroom Cultivation”.
- l) Green Week was celebrated in association with IQAC

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To organise Orientation program for fresh batch of degree students and to extend it to their parents	Organised orientation program for fresh batch of degree students and to their parents
To organise a state level workshop on Autonomy	Conducted a State Level Workshop on Autonomy: Process and Challenges
To create research ambience among students	Student research projects are funded by IQAC
To organise invited talks by eminent personalities	Various departments have conducted invited talks by eminent personalities
To strengthen enabling unit for differently abled (Blind Students) by conducting personality development programs	Sponsored and Conducted two days workshop on “Talking Lap top”-Orientation and training for visually impaired.
To motivate departments to continue add-on courses	Departments which are conducting add-on courses are continuing the courses
To conduct gender sensitisation programs	Antisexual harassment cell has conducted special lecture on safety of woman in association with IQAC
To continue healthy relationship with neighbours by conducting sports and cultural competitions in association with Neighbourhood committee	Done and prizes were given.
To organise sports competition for parents in co-ordination with parent –teachers association	Done, Prizes were given.
To motivate faculty to organise curricular and extra-curricular activities	Various curricular and extra-curricular activities are conducted
To motivate all the college forums to conduct curricular and co-curricular activities	Science forum has conducted interclass competitions and prizes were given. Ecoclub has conducted various competitions on themes related to nature
To conduct entry and exit survey, take feedback on teachers, feedback from parents, alumni, stakeholders,	Conducted and analysed.
To include industrialists and educationists in IQAC	Included
To create awareness about environment and	a) Green Week, a week long program was conducted by Ecoclub which includes various

Innovations	activities related to conservation of environment. b) M.Com students carried out a project on Green Banking c) Survey on rain water harvesting and waste segregation at source by students
To create awareness on reduction in plastic usage.	Students are informed to submit their assignments in cardboard/paper files and not to use plastic files. Botany lab is reusing plastic containers for lab activities
To motivate departments to start in-house journals	Under progress
To organise parent teachers meeting	Organised parent teachers meeting

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

AQAR was discussed threadbare and it was fine tuned as per the suggestions of the council.
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## Part – B

## Criterion – I

**I. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	-	-	
PG	02	01	-	
UG	04	-	-	
PG Diploma	-			
Advanced Diploma	-			
Diploma	02			
Certificate	10			
Others				
<b>Total</b>				
Interdisciplinary	2			
Innovative				

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

## (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Semester
Trimester	-
Annual	-

## 1.3 Feedback from stakeholders\*

*(On all aspects)*

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback	:	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>

\*Please provide an analysis of the feedback in the Annexure

## 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of Syllabi of B.A., B.Sc, B.Com, BBM and M.A. courses is as per Bangalore University guidelines. Faculty who are on Board of studies of BU are involved in regulation of respective syllabus.

Syllabi of certificate course are designed with the help of subject experts in the respective fields and approved by the respective committee with Principal as Chairman.

## 1.5 Any new Department/Centre introduced during the year. If yes, give details.

MBA is introduced during the current academic year, approved by AICTE.

**Criterion – II****2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
70	42	28	-	-

2.2 No. of permanent faculty with Ph.D.

25

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

Recruitment is through Karnataka Public Service Commission as our college is a Government College.

2.4 No. of Guest and Visiting faculty and Temporary faculty

46

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	30	35	70
Presented papers	22	30	28
Resource Persons	01	05	15

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Production of short films and Radio Programmes by Students, Power point presentations, Documentary Presentations, Wall Magazines, Departmental library, Special Guest lecturers from subject experts, Industrial and field visits, screening of documentary and short films followed by interactions with the experts, Teaching with the help of internet facility, Educational tours, sharing of Knowledge, Group Discussion, Virtual labs, Remedial Classes for slow learners, Monthly tests, Assignments, Seminars, Syllabus related Workshops, Soft Skill Training Programmes, Environment friendly Programmes, IQ Test, Aptitude test, brain storming competitions, bridge course in English, Awareness Programmes in different disciplines, quiz, Dance dramas related to our syllabus, Moral education Programmes etc

2.7 Total No. of actual teaching days during this academic year

180days

2.8 Examination/ Evaluation Reforms initiated by

M.C.Q for certificate courses.

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Bos-5	BOE-6	
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2.10 Average percentage of attendance of students

75%
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com.	413	42	28	20	10	-
B.B.A.	54	56	22	12	10	-
B.A.	152	70	25	5	-	-
B.Sc.	65	64	32	4	-	-
M.Com.	50	90	20	-	-	-
M.A.(Kannada)	24	100	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**Contribution:** IQAC motivated and guided faculty in document maintenance, preparation and execution of Road maps for every semester, to practice innovative teaching methods, to conduct subject related diploma and certificate courses, subject related special lectures, to organise awareness programs related to environment in support of the syllabus which is reflected as Total Quality enhancement in teaching and learning process.

**Monitoring:** IQAC monitored these activities by planning, guiding and execution of the strategies planned by conducting regular meetings and involving in these activities.

**Evaluation:** Evaluation is done by **Academic audit** conducted by the respective committee which includes Result analysis, Remedial classes for slow learners, counselling after identifying the problem. Evaluation is made more effective by considering analysis of Feedback from the students, parents, Alumni about the Institution (Facilities and infrastructure). Regular tests and preparatory exams are conducted. SWOT analysis done by each department and it will make the departments to plan out future strategies.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	6
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	6
Staff training conducted by the university	4
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	2
Others	14

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	2	-	
Technical Staff				01

**Criterion – III****3. Research, Consultancy and Extension**

## 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- a) IQAC regularly funds student research projects to create research ambience in the college.
- b) Research committee is constituted, in which one of the senior members of IQAC is the convener of the committee.
- c) Conducted a workshop on research methodology. Scholars of the research centre and post graduate students were motivated and guided by Research Guides of Kannada to take up dissertation work on various fields like third gender, inscriptions, women studies, studies on tribal people, effect of demonetization etc.
- d) IQAC with 'REACH' committee motivated various departments to carry out research and published the work in our annual compendium of research articles.

## 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

## 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals	22	10	5
Non-Peer Review Journals	-	20	30
e-Journals	5	-	-
Conference proceedings		13	05

## 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	IQAC	3000/-	3,000/-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	01	-	05
Sponsoring agencies	-	-	IQAC	-	05

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/  
 recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College
	-	-	05		01	

3.18 No. of faculty from the Institution  
 who are Ph. D. Guides  
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="03"/>	College forum	<input type="text" value="20"/>
NCC	<input type="text" value="03"/>	NSS	<input type="text" value="15"/>
		Any other	<input type="text" value="11"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ✓ One of the faculty is a member of Prestigious Kannada Sahithya Parishath.
- ✓ One of the faculty is a member of Prestigious Kannada Nataka Academy.
- ✓ One of the faculty organises a program called 'Sasya Kajana' to educate Government School Children on environmental issues and 'Kavya Kajana' to encourage youth towards poetry at Kannada Sahithya Parishath.
- ✓ Science Forum had organised a program, 'Miracle Busting' to educate students and neighbours about blind belief.
- ✓ NSS unit of our college has conducted 7 days camp from 04-3-2017 to 10-03-2017 at Ramohalli Bengaluru. During this program our college students were involved in cleaning the village, conducting awareness programs on literacy, environmental consciousness, personal hygiene, healthcare programs, brotherhood, and leadership qualities. Students were exposed to special lectures on various spheres of life.
- ✓ Two of NSS students of our college participated in the National Integration Camp conducted at Mysore from 01/12/2016 to 07/12/2016.
- ✓ Our college blind students educated the librarian of Government Science College on Screen Reading software like JAZZ and NVDA. Also 'Chethana' unit donated e-books to the Government Science College, Bangalore.
- ✓ As the enabling unit 'Chethana' is a Model Unit and only one of its kind in the entire state for disabled students, various colleges from the city are consulting the co-ordinator to start similar unit in their respective colleges. The unit has extended its hands to serve the students from other colleges of the state.
- ✓ Research students of Sociology from Mysore University, High School students and teachers from Blind School of Siddha Ganga Math visited our 'Chethana' unit and collected information.



**Institutional Social Responsibility:**

- ❖ Many of our faculty members are performing Institutional Social Responsibility by creating awareness about Women Empowerment, Water Conservation, Health and Hygiene, Sanitation for women, participation of women in political process, Literacy programs etc.
- ❖ On 01/03/2017 Youth Red Cross and NSS of our college conducted Blood donation and Health Camp in association with Rotary Club, JP Nagar. 106 units of blood were donated by Students and staff of our college. Eye test, Test for Asthma and blood group test was also conducted.
- ❖ On 24/08/2016 NSS students participated in Digital India program
- ❖ NSS of our college in association with 'Namma Metro -Environment Unit' inaugurated plantation program by planting saplings.
- ❖ On 22/11/2016 our NSS students participated in Pulse polio program.
- ❖ On 28/03/2017 Neighbourhood committee in association with Parent Teachers association conducted two lectures on Parenting by a renowned Psychiatrist Dr. Rajalakshmi and another on Home Remedies by Dr.B.V.Somashekharaiiah to neighbours.
- ❖ Through 'Chethana' College has extended its social service to the blind students of other colleges by distributing personality development and literary audio books produced by 'Chethana'.
- ❖ 'Chethana' unit has donated 100 e-books to Braille Centre of Bangalore University to distribute to other colleges where it is required.
- ❖ Department of Economics has carried out student research projects on the impact of Government schemes like Anna Bhagya and on GST.
- ❖ Ecoclub of the college organised 'Green Week' from 13-03-2017 to 20-03-2017 to create awareness on environment to students and general public. A procession was organised to create awareness on various environmental issues like waste segregation, wild life conservation, water conservation etc. to general public.
- ❖ On 27/07/2017 Department of Botany in association with JCI Bangalore organised a program on 'Go Green' and distributed medicinal plants to staff, Students and neighbours and also conducted free workshop on mushroom cultivation.
- ❖ Various departments of our college has organised invited talks on issues related to gender, Environmental conservation, Pollution etc.
- ❖ College ground is being used as Playground by neighbours and class rooms are used for conducting yoga classes for general public.

**Criterion – IV****4. Infrastructure and Learning Resources**

## 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7216.60 Sq m	-		
Class rooms	34	-		
Laboratories	08	-		
Seminar Halls	02	-		
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

## 4.2 Computerization of administration and library

Office and library are computerised. Easylib software is used in the library
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## 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33594	4192275	193	31424	33787	4223699
Reference Books	24927	6322523	303	127631	25230	6450124
e-Books	35	Donated	7	Donated	42	0
Journals	38	57000	0	0	38	57000
e-Journals	All E-Journals available under N-LIST Programme		0	5750	0	11500
Digital Database	0	0	0	0	0	0
CD & Video	53	8187	2	200	55	8387
BRAILLE BOOKS	316	Donated	35	Donated	351	0
MAPS	48	3516	0	0	48	3516
BACK VOLUMES	306	125000	100	150000	406	275000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsin g Centres	Computer Centres	Office	Departments	Others
Existing	131	05	16	04	05	09	22	04
Added	-	-	-	-	-	-	-	
Total	131	05	16	04	05	09	22	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Students study computer application and Information Technology as a non core paper.

Internet access is available to students and staff at the college library, Chethana-Enabling Unit for physically challenged students, Network Resource Centre, Computer lab. Internet facility is provided to all the departments, office and Principal Chamber.

Department of Computer Science in association with Department of Mathematics conducted training for teachers for Computer Literacy Test after the class hours. All those teachers who were trained passed the Computer Literacy Test conducted by Government of Karnataka.

Department of Computer Science organised special invited talks on VB.NET and JAVA concepts for students

4.6 Amount spent on maintenance in lakhs:

i) ICT	70,938
ii) Campus Infrastructure and facilities	2,09,112
iii) Equipments	14,026
iv) Others	26,836
<b>Total :</b>	3,20,912

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Initiation of Innovations club, Institutional Social Responsibility Club

- i. Orientation program for fresher's has been designed and conducted by IQAC and also conducted one day workshop to train faculty to execute the designed program. On the day of orientation program, fresher's will be told about existing student support systems like, counselling cell where the doctors are available, placement cell, cultural committee, Sports activities, students grievances redressal cell, Sexual harassment prevention cell, Commerce and Management Forum, Science Forum, Humanities forum, Kannada Sangha , Office, Departments, Labs, Teaching and Nonteaching staff, Examination section, various scholarships etc.
- ii. Feedback from students was taken regularly as per UGC guidelines. Feedback is analysed and according to the requirement of the students as in feedback, action will be taken.
- iii. For every program conducted in the college and outside for students, circular will be sent to each class and will be put up on the notice board also, so that all the students are aware of the support services.
- iv. Emergency meeting of Class Representatives is convened to pass on the information to the students and collection of information from the students whenever necessary.
- v. Doctors and academic counsellors are available to students and their visits are notified well in advance.
- vi. Value addition-Under this system student's present academic performance was compared with previous performances, analysed and necessary action was planned.

5.2 Efforts made by the institution for tracking the progression

Academic audit is done periodically. Value addition with respect to academic performance is analysed. Slow learners are specially attended by paying extra attention in the regular classes and remedial coaching classes are also conducted for them. Drop outs are counselled to continue their studies. Feedback from the students is taken and necessary action is recommended after analysing feedback. Overall student progression is achieved by motivating the students to participate in curricular and extracurricular activities. Teachers motivate the students to pursue higher studies. Few teachers have prepared MCQ banks to support students to take up competitive examinations. No. of students selected for Post graduate programs, NET cleared, employed students are recorded. Through Whatsapp groups, alumni are in regular contact and any progression can be tracked very easily.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2451	150	11	2612

(b) No. of students outside the state

10
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(c) No. of international students

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Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
862	521	73	1172	30	2628	818	509	88	738	30	2601

Demand ratio 1:1.1          Dropout % --14.2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

UGC sponsored free coaching classes for entry in service for SC/ST/OBC (Non-creamy layer) and minority communities is being conducted to our students as well as to others from outside the institution. Library facility is also available. In the library, magazines for competitive examinations are subscribed. Library also provides books for competitive examinations.

Basic computer training is given to physically challenge and economically weaker students by 'Chethana' and Computer Science department as it is a mandatory paper for entry into service for Government jobs.

GK, Bank Exam Books, Panchayat Raj, NET, SLET, ICT training Audio Books are provided to all the needy students from the enabling unit Chethana. Training to face Interviews was also conducted. Special coaching for differently abled students in Typing was conducted by our college enabling unit for physically disabled students.

Refer Chethana: Two day work shop on Talking Laptop was conducted by Chethana in association with IQAC on Competitive exams for blind students. 33 blind students participated.

No. of students beneficiaries

380

5.5 No. of students qualified in these examinations

NET	<input type="text" value="4"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text" value="15"/>	UPSC	<input type="text"/>	Others	<input type="text" value="20"/>

5.6 Details of student counselling and career guidance

- 1) 1) On July 2016 Prof. Narayana Prasad, Nodal Officer Department of Collegiate Education, Bangalore gave a talk on 'Job Opportunities and Challenges: Choosing career in future'
- 2) 25 B.Com students have undergone on the job training and trained in communication skills by Gopalan Academy of Business at Katriguppe.
- 3) 5 B.Sc., students were shortlisted by Infosys
- 4) Three day workshop was organised by placement cell in association with Data Grid Technologies on 'Employability Bridge'. The program focussed on Training the students on Group Discussion, Interview Skills, Presentation Skills, Communication Skills. 350 students of final year were benefitted.
- 5) Two days workshop was conducted by Chethana in association with IQAC on Talking Laptop to Blind Students of our college and was extended to blind students of other colleges of the city also.
- 6) Two day's workshop was conducted by Chethana in association with IQAC on 'How to face Competitive examinations' blind students of the college.

No. of students benefitted

411

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	120

5.8 Details of gender sensitization programmes

- Mahila Jagruthi Vedike organises regular gender sensitisation programs. Awareness programs were conducted on eve teasing, sexual harassment, domestic violence, workplace harassment etc.
- Legal awareness program was conducted by Women cell .Two invited talks by police inspectors gave a detailed account of mobile crimes, eve teasing, strengthening self confidence in girl students.
- World Women’s Day was celebrated with great enthusiasm by alumni and blind students of ‘Chetana’ and audio CD on women studies was released by blind the Chief Guest who is a blind Radio Jockey.
- Many of our Faculty members have organised and participated as resource persons in gender sensitising public awareness programs.
- Our college teachers educate boys to respect women whenever time permits.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution		
Financial support from government	350	19,93,295.00
Financial support from other sources	41	2,22,700
Number of students who received International/ National recognitions	1	Trip to the USA sponsored by Samarthanam Trust for disabled, Bangalore

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: a).Hygienic condition in the washrooms was addressed by extending the working time of the working personnel



## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**VISION**

To provide quality education to youth that transforms them into empowered individuals and equip them with necessary skills to face the real life challenges with democratic values and concern for society and environment.

**MISSION**

To empower the students for sustainable success in life by providing holistic education that translates knowledge into practice.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

05 of our teachers who are on Board of Studies of various disciplines are involved in the curriculum development for CBCS.

For certificate courses, BOS were constituted with external subject experts on Board and syllabi were framed.

6.3.2 Teaching and Learning

Teaching and Learning process is made more effective by adopting following methods by various departments. Production of short films and Radio Programmes by Students, Power point presentations, Wall Magazines, E-library, Special Guest lectures from subject experts, Industrial and field visits, screening of documentary and short films followed by interactions with the experts, Teaching with the help of internet facility, Educational tours, sharing of Knowledge, Group Discussion, Remedial Classes for slow learners, Monthly tests, Assignments, Seminars, Syllabus related Workshops, Soft Skill Training Programmes, Environment friendly Programmes, IQ Test, Aptitude test, brain storming competitions, Awareness Programmes in different disciplines and Moral education Programmes etc. Competitions were held for some of the skills and prizes were given which has inculcated more interest among the students towards academics

6.3.3 Examination and Evaluation

1. MCQ's for add-on courses
2. Peer evaluation-Students are allowed to evaluate the answer papers of their peers. This makes students more confident in the examinations and also improves their writing skills.
3. Internal tests, assessment, evaluation is also done through the seminars, group discussions, project in support of syllabus. Preparatory exams are conducted to prepare the students for main examination.

#### 6.3.4 Research and Development

1. One faculty has been awarded doctoral degree. One of the faculty members is pursuing PhD under FIP. 25 of our faculty members have registered for Ph.D.
2. 11 students are pursuing doctoral degree in Kannada, Two of them are UGC JRF and one research scholar is getting Rajiv Gandhi Fellowship.
3. 5 UGC minor research projects are successfully completed and utilisation certificates are submitted.
4. 60 Staff members have participated and presented papers in International, National and State Level conferences/Symposia/workshops.
5. One of the faculty was invited as a Key note speaker for two International Conferences
6. Five faculties were resource persons for National Level conferences/Symposia /workshops

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

ICT-Smart boards, English language lab, Network Resource centre, Internet facility to staff and students, LCD projector, Production of syllabus related and supportive Audio books which is distributed to all the needy and differently abled students of our Institution and other institutions belonging to Bangalore University. Audio books are also available to our students to prepare them for competitive examinations .Initiation is taken to develop digital libraries in all the departments. Counselling cell is also using Audio books .Tally training has been given to students.NRC has trained Counselling cell is also using Audio books. Four more internet connections are added.. CD library strengthened in all the departments. Science departments are better equipped with instruments like Laminar Air Flow, Autoclave, Research microscopes.

#### 6.3.6 Human Resource Management

Participation and presentation of research paper by faculty at various International, National and state level seminars/ conferences/symposia /workshops in India and abroad.

Publications by faculty members in both refereed and non-refereed, International, National and State Level journals.

Many faculty have Published and edited books in their respective area of interest

By conducting various UGC sponsored and self financed National and state level seminars/ conferences/symposia /workshops, the organising and academic capacities of the faculty are improved.

Faculty working on various committees helps in promoting individual capacities and team work.

Institution has successfully created research ambience by motivating the faculty to take up Minor Research Project.

Faculty members have served as resource persons at various levels and have also shared their academic knowledge as in-house resource persons.

Several faculty members have participated as resource persons and experts on topical issues in electronic and print media.

Various faculty members have been invited as chief guests/Key note speakers in various public and academic programs.

### 6.3.6 Human Resource Management

Mentor system is in practice

Participation and presentation of research paper by faculty at various International, National and state level seminars/ conferences/symposia /workshops in India and abroad.

Publications by faculty members in both refereed and non-refereed, International, National and State Level journals.

Many faculty have Published and edited books in their respective area of interest

By conducting various UGC sponsored and self financed National and state level seminars/ conferences/symposia /workshops, the organising and academic capacities of the faculty are improved.

Faculty working on various committees helps in promoting individual capacities and team work.

Institution has successfully created research ambience by motivating the faculty to take up Minor Research Project.

Faculty members have served as resource persons at various levels and have also shared their academic knowledge as in-house resource persons.

Several faculty members have participated as resource persons, key note speakers and experts on various issues of literature and Science.

Various faculty members have been invited as chief guests/Key note speakers in various public and academic programs.

For students: NSS, NCC, Magazine Committee, Red cross, Sports, self financed and UGC sponsored Add-on courses, certificate courses for students which has empowered students.

Student projects, Seminars, Placement, Industry Visits, Study tours, Field visits, Computer learning, Environmental awareness programs and Indian constitution.

Add-on course highlight self employment and skill development programs.

Enabling unit for differently abled students and counselling cell is functioning with excellence

### 6.3.7 Faculty and Staff recruitment

It is as per Government of Karnataka rules and roster system is followed. Data Entry operator and Group D workers are recruited on temporary basis with College Development Council approval.

6.3.8 Industry Interaction / Collaboration

Department of Botany has entered into MoU with 'TULASI', a Social Organisation to run the certificate course

Two industrialists are members of IQAC.

6.3.9 Admission of Students

As per Karnataka State Government Order all the students who have applied for admission are admitted. For PG courses Bangalore University announces the merit list and students who have opted our college during counseling are given admission .This is as per roaster system.

6.4 Welfare schemes for

Teaching	Group insurance, GPF, Employee insurance is made through Karnataka Government Insurance Department which is mandatory, Pension and Gratuity, Medical re-imburement, Festival advance, EL encashment, KGID and GPF loans, Vehicle loans, House Building Loans, Jobs given to spouse or children of employees on compassionate grounds
Non teaching	Group insurance, GPF, Employee insurance is made through Karnataka Government Insurance Department which is mandatory, Pension and Gratuity Medical re-imburement, EL encashment, ,Half pay leave, KGID and GPF loans, Jobs given to spouse or children of employees on compassionate grounds.
Students	SC/ST, OBC scholarship schemes, BBMP scholarship, C.V. Raman Scholarship, Sanchi Honnamma Scholarship,Free hostel facility for SC/ST students, Stipend, Endowment prizes for subject Toppers Braille books and audio books to differently abled students by Bangalore University etc

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal & IQAC
Administrative	Yes	Yes	Yes	DCE

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The reform measures taken up by Bangalore University apply to our Institution. OMR sheets are filled during theory and practical examination which avoids delay in result declaration. Online entry of Internal Assessment marks. Final year result is declared within one month after the completion of the examination

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy is conferred but yet to be implemented

6.11 Activities and support from the Alumni Association

Cultural activities are organised by old students association.  
Food and Prizes are sponsored by our college alumni for competitions conducted for differently abled students.

6.12 Activities and support from the Parent – Teacher Association

Parent-teacher meeting will be held once in a semester. Student progression, problems and solutions are discussed.  
PTA conducted a special lecture on Parenting on 28-03-2017 by Rajalakshmi, a renowned psychiatrist .Parents were benefited with another talk on Home Remedies by Dr.B.V.Somashekharaiiah  
Feedback is taken from parents at the time of visit. Suggestions if any, are implemented if it comes within the framework of college administration.  
Teachers are in continuous contact with the parents of their students. Parents are allowed to visit college during working hours, meet and interact with teachers

6.13 Development programmes for support staff

Computer training is given to support staff. They are given awareness on the problems faced by women in the programs conducted on women empowerment. To keep them in good health, they are also provided with free consultation by the doctors who visit our campus. They also took the benefit of mushroom cultivation workshop conducted in the college by final year B.Sc., CBZ students organised by the department of Botany.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Growing and maintaining the trees inside the campus and outside the campus. Awareness is created with respect to various issues related to environment. Plastic usage is reduced. Leaf litter is used for mulching and other organic matter is used in composting. Compost is utilised to enrich our college garden soil. Vermicomposting is practiced and this is also used to fertilise the plants in the Institution. Rainwater Harvesting is another eco-friendly initiative of our college. Biodegradable and non-biodegradable waste is segregated at source. E-Waste is managed using special e-waste dustbin provided by “SAAHA”, a Non Government Organisation. Plastic files are replaced by cardboard files. Students are advised to use paper files and blue book for submission of assignments. Minimal use of chemicals in the laboratories in order to reduce the wastage of chemicals which may pollute the environment. Paper cups, paper tumblers and biodegradable plates (Made of Areca) are used in functions and meetings whenever food is served. Students are strictly instructed not to submit their assignments in plastic folders. Even in the office usage of plastic files is strictly prohibited.

2.Sanitary Napkin and Vending Machine is provided to our girl students By NGO, JCI Garden City Bangalore.

3.'Green Week' celebration by Ecoclub of college creates environmental awareness among students by conducting competitions, lectures, rallies related to environmental protection.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Sanitary napkin vending machine Provision is made for girl students which has reduced the number of girl students being absent for the classes.
2. On July 27<sup>th</sup> 2016, Department of Botany in association with JCI Bangalore Chapter ,NGO organised a program on ‘Go Green’ and distributed 200 saplings to students, staff and neighbours. Plants were distributed for those who promised good care of the plants. Motivated by this, students planted many medicinal plants on the campus and nurturing them.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

According to plan of action, the strategies were put into force successfully by utilising the human resource and technical support

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Refer Annexure (III)

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Awareness is created among students in classrooms to conserve natural resources, reduce pollution, and reduce usage of vehicles and use of mass transport. As a result more than 90% of the students commute by mass transport that is BMTC buses. Plantation program is done on the campus and off the campus. Medicinal plants are distributed in the neighbourhood and awareness is created on usage of these medicinal plants. Assignments are given on various environmental issues like Global Warming, afforestation, acid rain, ozone depletion radioactive pollution etc. Documentary shows on environmental issues are a regular practice. The syllabi of various subjects have environment related topics which is creating awareness on environmental issues.

On July 27<sup>th</sup> 2016, Department of Botany in association with JCI Bangalore Chapter ,NGO organised a program on 'Go Green' and distributed 200 saplings to students, staff and neighbours

Green Week Celebration by Ecoclub,: An innovative move by IQAC is the Green Week Celebration by Ecoclub of our college. It was celebrated between 13/03/2017 and 20/03/17.It was inaugurated by Planting a seedling of Avocado by Dr. Meenakshi Bharath , a renowned Gynaecologist. She gave a talk on 'Waste Segregation' .It was followed by Jatha to create awareness about environment to general public. On second day, Poster competition on the theme 'Wild Life of India' and model making on the theme 'Go Green' were conducted. On the third day Group discussion was conducted on the topic 'Save our Planet Earth'.On 4<sup>th</sup> day essay competition was conducted on 'Protect our Greenery'. On 5<sup>th</sup> Day 'No Vehicle Day was observed.On 6<sup>th</sup> day, students along with few staff members visited Dhanvantri Vana. On 7<sup>th</sup> day, that is on Valediction there was a wild Life Photography show which was followed by Prize distribution.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Our college Kannada M.A. student has secured 3<sup>rd</sup> rank in Bangalore University Post Graduation examination for the year 2016-17. Two more students have bagged Gold Medals.



**8. Plans of institution for next year**

- |   |
|---|
| <p>1.To apply for new PG courses</p> <p>2.To apply for grants through CDC Chairperson for infrastructure development.</p> |
|---|

Name :Dr.Shubha

Name: Prof.Bahmanpad C.P.



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Principal  
Government First Grade College  
Vijayanagara, Bangalore - 560 104.

Signature of the Chairperson, IQAC

\*\*\*\*\*

**Government first grade college, Vijayanagar, Bangalore – 560 104**

Calendar of events: Academic year 2016-17

<b>Date</b>	<b>Event</b>
01/06/2016	Commencements of admissions of Freshers to all UG courses
27/06/2016	College Re-Opens for I, III & V Semesters, Meeting of HOD's, Pre orientation programme for teachers
27/06/2016	Principal meeting with teaching staff
28/06/2016	Departmental meetings : Time table allotment, Work allotment, Road map of the semester
13/07/16	Orientation programme for Freshers (I sem_)
1 <sup>st</sup> and 2 <sup>nd</sup> Wk of Aug	Meetings and initiation of activities of various forums
15/08/16	Celebration of Independence day
5/07/16	Last date for admissions without fine, for freshers
3 <sup>rd</sup> and 4 <sup>th</sup> week of August 2016	Monthly Test
17/08/16 to 23/09/16	Admission approval
22/08/16 to 26/09/16	Allotment of Reg. Nos.
5/09/16	Celebration of Teacher's Day
4 <sup>th</sup> wk of Sep	Preparatory Examinations
02/10/16	Celebration of Gandhi Jayanthi
1 <sup>st</sup> week of October	Inauguration of : Cultural, Sports, NSS & NCC Committees,
13/10/16	Commencement of practical examination
15/11/16	Commencement of vacation
09/11/16	Last working day, Staff meeting
3/11/16	Commencement of theory examination
14/11/16	Commencement of valuation
26/12/16	Reopening of even semesters, Staff meeting
19/12/16	Department meetings, time table, work allotment
3 <sup>rd</sup> wk of Jan 17	Celebration of Vivekananda Jayanthi
26/01/17	Republic Day celebration
Last wk of Jan	Prathibhanveshane Program
I Wk of Feb 17	Intercollegiate Kho-Kho tournament
2 <sup>nd</sup> wk of Feb	State level workshop by IQAC
3 <sup>rd</sup> wk of Feb	I Unit test
28/02/2017	National Science day Celebration
I Wk of Mar 2017	NSS camp
	Blood donation camp bt YRC
08/03/17	International Women's Day celebration
3 <sup>rd</sup> Wk of Mar 2017	Desi Habba
3 <sup>th</sup> wk of Mar 2017	Preparatory theory examination
3 <sup>rd</sup> wk of April 2017	Valedictory program
15/04/17	Commencement of practical examination
17/04/17	Commencement of Vacation
24/04/17	Commencement of theory examination
05/06/17	Re-opening of odd sem

- Any changes in the above said programs and dates are subject to Government holiday declarations, and Bangalore university notifications

**FEEDBACK ANALYSIS 2016-17**  
**(Feedback analysis on a five point scale)**



## **Best Practice: 1**

### **1.Title of the Practice**

Training, Empower, Employability, Excellence in Art and Sports of differently abled and Extension (TEEEE)

### **2.Objectives of the Practice**

- To empower the visually challenged students with employability
- Train them to crack competitive examinations
- Make them exam ready by providing Braille books, audio books, computer training

The differently abled students , mainly blind ( visually challenged) in the college is given special attention by providing them with all the necessary study materials like Braille books, audio books, computer training to study independently since six years. Main aim of the practice is training and empowering the blind students. With the objective of making more number of blind students employable, 'Chethana'-enabling Unit for physically challenged intends to train the blind students for competitive examinations.

To make blind students more competent in the field of sports like Cricket. by providing all the requirements.

With the purpose of improving the art skills of blind students, by providing proper training in the fields of dancing, singing, acting and musical instruments. Hence the main objective of this best practice is overall personality development of blind students and making them competent in all the fields.

### **3.The Context**

Higher education in Government institutions poses serious challenges for the administrators. the government in general has few facilities for the socially and economically backward students but specifically for the visually challenged in higher education is rarely seen. This poses a serious problem since we are hand tied financially to help them with necessary equipments that is needed to empower them. Along with this the Differently abled students of our college come from economically backward classes with diverse social background who are made to believe in lot of social taboos. Most of them are first generation learners and are

looked upon by the families as bread winners in future. The physical, economical and social condition put together affect the morale of the student. Employability of differently abled students is a challenge in the society and not much exposure is given to them by the society to show their art and sports skills. This is where “Chethana” an enabling unit supports visually and physically challenged students and moulds their personalities in a holistic approach which includes training, empower, employability, enhancing art Skills and competence in sports. Because of the constant increase in the number of students to ‘Chethana’, space and funding and organizing the activities for differently abled also become a great challenge But it has been taken up with utmost priority. Because of the successful efforts since many years the number of students getting admissions to our college is increasing and the college does not hesitate to embrace them with all the constraints.

#### 4. The Practice

The college has set up enabling unit for physically challenged – ‘Chethana’ consisting of selected faculty members. Here the blind students are provided with all the necessary training to achieve the objective of the practice. General Knowledge books for competitive examination as audio book facility is extended to our blind students which are produced here. With the help of Screen reading softwares, blind students are trained in Kannada and English DTP, basic computer operation, to browse the internet which has made them computer literates. In association with ‘Vidyamrutha Eduservice Academy’ Bengaluru and IQAC of the college ‘Chethana, organized a workshop on ‘How to face Competitive Examinations’ for differently abled students. It was extended to differently abled students of other colleges also. Another two days workshop on ‘Talking Laptop Orientation and training for visually impaired’ was organized in association with IQAC. Resource person was an alumni of our college who is also blind. The blind students are sent to other colleges and institutes to attend workshops which enhances their employability skills. Final year blind students attended one day workshop on ‘Carreer workshop for persons with vision impairment’ organized by Enable India. Our ‘Chethana’ students attended a workshop on ‘bookshare.org’ organized by Braille Centre, Bangalore University which enhanced their knowledge on Daisy Book sharing Technology. Also Chethana has more than 300 audio books on various subjects and competitive examinations which are given free of cost to blind students. Social Welfare Department of Government of Karnataka has distributed Laptops to 15 students. Philanthropists have donated Angel Reader

Equipments and mobility devices to make them confident. Workshop on the use of these equipments was also conducted. The unit is maintaining good rapport with Vindhya Infotech which provides an opportunity for our students in non government organizations. All these efforts have made our differently abled students competent to get placement in Government and Public Sector Units.

In, sports especially cricket, the unit has trained them with special care with all the requirements to participate in cricket. Because of the good approach of the co-ordinator, many philanthropists donated cricket bat, special cricket balls for visually impaired and other items required to practice cricket and the college has an excellent cricket pitch to play.

‘Chethana’ provides excellent training in cultural activities like singing, dancing, drama etc., It identifies, encourages and motivates students to participate in competitions at state, National and international levels. Hence the college, through Chetana provides all the requirements to make differently abled employable, sports celebrities and winners in various cultural competitions and finally makes them to lead a comfortable life.

#### **5. Evidence of Success**

The college is extremely happy to share the success of the TEEEE best practice adopted in the beginning of the year. During previous years visually challenged students were given extra attention through ‘Chethana’ to excel in academics. But this year the TEEEE practice has made them excel in all fields.

Two of ‘Chetana’ students who have taken training in ‘Chetana’ have cleared Preliminary Examination of Karnataka Administrative Service .Two students are appointed as First Division Assistant, three students as Second Division Assistant, after passing entrance examination conducted by Karnataka Public Service Commission . One student is appointed as assistant in Health Department. One student is placed as Clerk in State Bank of Mysore.

One of the student is a member of the team which participated in state level Cricket Championship as Captain of the team and declared as ‘Man of the Match’and ‘Man of the Series.

A student of 'Chetana' who is a Pionist and Tabala Player was a part of the team which had been to the USA under cultural exchange program.. He was identified by 'Samarthanam Trust for the Disabled'. Chethana students have bagged First Place in State Level Solo Dance for Blind, second place in Light Music, third place in Essay competition. One student participated in State Level Debate competition.

### **Problems Encountered and Resources Required**

Funding is the main challenge as ours is Government College. As students have come from underprivileged section of the society, extra monetary help cannot be expected from their parents. A committed co-ordinator who can make them competent and give care is another challenge. Sensitisation of other students of the college to render helping hand to visually challenged is also a challenge .Another problem is the social stigma which makes them incompetent. Going in search of agencies, NGOs, Companies , Social Organisations who can extend their helping hand is a very big task. The caring co-ordinator of the 'Chethana' has overcome all these problems by taking the help of philatnthropists, alumni, other staff members and above all the Committee members of 'Chethana'. Donations in terms of money and gifts as Braille books, Braille papers, sports items and other items used by these students. Even the teachers including Principal always extend their helping hands. Above all, Department of Collegiate Education, Government of Karnataka is giving scholarship to continue their studies..

## **Best Practice: 2**

### **1. Title of the Practice**

Student Research, Publication, Extension (SRPE)

### **2. Objectives of the Practice**

Higher education may not be a usual classroom exercise and not be restricted to gaining knowledge of prescribed syllabi of any University which makes it incomplete. Instead, as it is higher learning students must be extended towards carrying out research in their areas of interest at microlevel which makes them confident and competent in higher learning process. Hence the main objective of the practice is to inculcate research interest and enhance research acumen in students by assigning them with research projects and Surveys in various fields from historic to modern times, environmental issues , green audit etc.,

To give an opportunity to carry out small projects so that they will gain the knowledge of Research methodology, presentation, publication and extension of their own research.

To sensitise students towards environment and its protection, they should have the knowledge of various practices and rules framed by the Government and also knowledge about it in general public.

In these contexts, students are encouraged to take up various students' research projects and surveys and the findings may be published or forwarded to agencies who can adopt these findings.

### **4. The Practice**

In our country, in higher education not much importance is being given to research projects to be carried out by the students. As ours is a Government College, this is also due to the paucity of funds available at undergraduate level. Also, in the semester scheme students are not finding enough time to carry out projects and surveys. But at microlevel research projects and surveys which are not part of syllabi can be carried out by motivating them through counselling, talks by eminent research personalities who have done commendable work in their respective fields, programs like National Science Day celebrations etc.,

IQAC motivates various departments to conduct Student research projects and surveys. A workshop on research methodology is conducted to create awareness about research projects, conducting experiments, carrying out surveys, writing tables, consolidating the report. More



than 20 research projects are carried out by our students under the guidance of a staff member of the concerned department. At Post Graduate level individual projects are given whereas at Undergraduate level groups are made based on the interest of students. Projects are supported by concerned faculty or Research Guide. With the available materials in the college projects are initiated. Related and relevant literature survey is conducted by the students under the guidance of a teaching faculty. Library also provides sufficient information to the students and all the departments have net connectivity. Data are collected in the fields for field based studies. Students go to fields, collect the data or materials based on their study. Sometimes concerned guide also accompany the students. Guides help the students to design their questionnaire for face-to-face surveys whenever any survey or project demands. For literature based works, students are allowed to use information centre whenever they are free. Once the data collection is completed, the students are allowed to have discussion with their peers. After the compilation, they are allowed to share their findings on a special platform 'REACH' – Research and Publication wing of the college.

Main constraint is funding. Field visits to other places require money which has to be raised either by the research guide of the student or students. Sometimes, IQAC funds the projects based on its availability. While conducting surveys, students have to interact with the respondents who may not respond properly or freely with the students.

## **5. Evidence of Success**

The research projects and surveys on Government schemes provide almost accurate information on the impact of the schemes which can be reviewed by experts to modify the famous government schemes. Studies carried out on third gender create awareness about their social problems. Radio projects and film projects make them techsavvy at UG level. Findings of a research Project is published with ISBN number. Two more studies are accepted for publication in a book having ISBN. Students who have carried out project on women and Dalit have come to know realities concerned with their economic and social status. Success – failures of implementation of few projects lies with the statistics which these projects provide. Concept based studies are easily comprehended by students by these kinds of projects. The students who have carried out these projects are inclined towards research and have decided to pursue PhD after their PG. After conducting these projects, their research acumen is increased and they are more concentrated towards academics and their interest in the particular subject is also

improved. Conducting these projects has improved the analytical and writing skills of the students.

#### **6. Problems Encountered and Resources Required**

Most of the students come from economically weaker section and they are doing part-time jobs. Hence they cannot spend enough time in carrying out these projects. Sometimes Students don't show any interest to carry out projects as it is not part of the syllabi. In this semester scheme, time is another constraint as the guides are in a hurry to complete the syllabi and the students won't find much free time. So to avoid this, sometimes, field surveys are carried out during vacation. IQAC also funds the student's research projects. As students are exposed to research work for the first time, it takes time to make them understand research methodology, literature survey, writing the report and tables , analysis, conclusion etc., research guides have to put extra effort with regard to this.

**SWOC ANALYSIS**

**STRENGTH**

- ✓ Multi-faculty institution
- ✓ Team work
- ✓ Good personal profile of faculty
- ✓ BOS and BOE members
- ✓ Highly qualified and committed faculty members, 28 of them are having doctoral degree.
- ✓ Resourceful library with internet facility, INFLIBNET, 'Chethana'-Enabling unit for physically disabled has produced Audio books on various subjects and competitive examinations for blind students, Network resource centre ,learning centre for blind to use screen reading software.
- ✓ Student empowerment through various programs like one UGC and Self financed Add-on courses/certificate courses, Personality development programs, Skill development programs, College Magazine, Wall magazine, In- house journals, Sports.
- ✓ Teacher empowerment programs like National, State level conferences, seminars, encouraging teachers to participate in faculty development programs, research work.
- ✓ Excellent location with good transport link surrounded by feeder colleges.
- ✓ "Kannada Siri" and "Sahithya Siri" multidisciplinary program organized to create awareness through documentary shows and seminars.
- ✓ Student research projects and surveys
- ✓ Active NCC, NSS, Youth Red Cross, Rovers and Rangers units
- ✓ Availability of Network Resource Centre.
- ✓ Only Govt. College to offer Communicative English course with well established language lab
- ✓ College has National and International level Writers, Scientists with excellent
- ✓ Publications in National and International journals having high Impact factor
- ✓ Social commitment reflected in the projects and surveys on Problems of elderly persons in old age homes, awareness programs in slums carried out by students guided by our faculty.
- ✓ 2F and 12B recognition by UGC.
- ✓ Proactive counselling cell 'Sumana' and women's Cell 'Mahila Jagruthi Vedike' are working relentlessly towards the accomplishment of their objective.

### WEAKNESS

- ❖ Inadequate infra structure-Class rooms, Labs, Toilets and sports facilities
- ❖ Inadequate teaching staff,Non-teaching staff and lab attendees.
- ❖ Overloaded classrooms affect quality of classroom exercise and deliberations
- ❖ Less number of classrooms with smart boards and latest teaching aids.

### OPPORTUNITIES

- ✓ The enabling Unit for physically disabled ‘Chethana’ gives opportunities to blind students to excel academically through audio books produced by ‘Chethana’, Braille books, networking and the computers are provided with the screen reading software software.
- ✓ Students from diverse Socio-economic background, most of them are from BPL families and First Generation Learners
- ✓ Capacity of extending the Social Network
- ✓ Entering into MoUs, Collaborations
- ✓ Increased demand for PG and UG courses
- ✓ Well connected by Public transport

### CHALLENGES

- Frequent transfers and deputations of teaching staff
- Mushrooming of degree colleges in the vicinity
- Lack of Hostel facility near the college for both boys and girls.

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#### Address of the Principal

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