

2017-18



Government of Karnataka
Department of Collegiate Education



GOVERNMENT FIRST GRADE COLLEGE
VIJAYANAGARA, BANGALORE

Annual Quality Assurance Report of IQAC

2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution	Government First Grade College
1.2 Address Line 1	Vijayanagara
Address Line 2	Hampinagara Ward
City/Town	Bengaluru
State	Karnataka
Pin Code	560104
Institution e-mail address	gfgcvb@yahoo.co.in
Contact No.	080-23302141

Name of the Head of the Institution:	Prof.Bahmanpad C.P.
Tel. No. with STD Code:	080-23302141
Mobile	8762068765
Name of the IQAC Co-ordinator:	Dr.Shubha
Mobile:	9341273617
IQAC e-mail address:	iqacvijay@gmail.com

1.3 NAAC Track ID: KACOGN10357

1.4 NAAC Executive Committee No. & Date: EC (SC)15/A&A/2.3 Dated 25-05-2016
(For Example EC/32/A&A/143 dated 3-5-2004)

1.5. Website address: www.gfgc.kar.nic.in/vijayanagar

Web-link of the AQAR: www.gfgc.kar.nic.in/vijayanagar/AQAR2017-18.doc

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1.6 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	-	2003	5yrs
2	2 nd Cycle	B	2.47	2009	5yrs
3	3 rd Cycle	B	2.72	2016	5yrs

1.7. Date of Establishment of IQAC:

1.8. AQAR for the year:

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011):

i. AQAR 2016-17 submitted to NAAC on 27/04/2018

ii. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status:

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education Men Women

Urban Rural Tribal

Financial Status: Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme:

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

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1.12 Name of the Affiliating University (*for the Colleges*):

Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.:

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities:

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4. No. of Management representatives

1

2.5. No. of Alumni

2

2. 6. No. of any other stakeholder and community representatives

1

2.7. No. of Employers/ Industrialists

1

2.8. No. of other External Experts

2

2.9. Total No. of members

20

2.10 No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders:

Students.

02

Faculty

08

Non-Teaching Staff

1

Alumni

1

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

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2.13 Seminars and Conferences (only quality related):

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:

Total Nos International National State Institution Level

(ii) Themes:

New method of accreditation , Environment, Health, Hygiene, Personality development, , Teaching Pedagogy, Academic Counselling, personal counselling, soft skills, Legal awareness, Tips to face examinations, special talks in all subjects.

2.14 Significant Activities and contributions made by IQAC:

- a) Orientation program for fresh batch of degree students was conducted on 13/07/2017.
- b) Coaching classes for IAS, KAS, Banking was conducted in association with Placement Cell.
- c) Personality development program –‘Help the blind through education’ for physically challenged students was conducted in association with the enabling unit for physically challenged –‘CHETHANA’.
- d) On 17/03/2018, IQAC conducted one day workshop on ‘NAAC’s new methodology of assessment: Prospects and Challenges’.
- e) In association with YRC, on 7th and 8th of April IQAC organised a community service program at Nachiketha, Home for mentally challenged and a workshop on First-aid in association with Fortis Hospital Rajajinagara, Bangalore.
- f) Feedback from students was taken as per DCE, Government of Karnataka guidelines on teachers and Institution.
- g) Exit survey was also conducted.
- h) Value addition-Under this system student’s present academic performance was compared with previous performances and analysed and necessary action was planned
- i) Publication of compendium of research articles ‘REACH’.

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organise Orientation program for fresh batch of degree students and to extend it to their parents.	Organised orientation program for fresh batch of degree students and their parents.

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To organise workshop on NAAC's new methodology of assessment.	Conducted a workshop on 'NAAC's new methodology of assessment: Prospects and Challenges'.
To create research ambience among students.	Student research projects.
To motivate faculty and students to publish research articles.	Research articles are published and in association with Research committee a compendium of research articles 'REACH' is published.
To organise invited talks by eminent personalities.	Various departments have conducted invited talks by eminent personalities.
To strengthen enabling unit for differently abled (Blind Students) by conducting personality development programs.	Personality development program –'Help the blind through education' for physically challenged students was conducted in association with the enabling unit 'CHETHANA'.
To motivate all the college forums to conduct curricular and co-curricular activities	Science forum has conducted interclass competitions and prizes were given. Ecoclub has conducted various competitions on themes related to nature.
To conduct entry and exit survey, take feedback on teachers, feedback from parents, alumni and stakeholders.	Conducted and analysed.
To include industrialists and educationists in IQAC.	Included.
To create awareness about environment and Innovations.	a)Through various committees, awareness about environmental issues was created. b)Student projects on environmental issues were carried out.
To create awareness on reduction of plastic usage.	Students are informed to submit their assignments in cardboard/paper files and not to use plastic files. Botany lab is reusing plastic containers for lab activities.
To motivate departments to start in-house journals.	Done.
To organise parent teachers meeting.	Organised parent teachers meeting.
To motivate committees to organise programs under Institutional Social Responsibility.	YRC conducted two days' program on community service.

** Attached the Academic Calendar of Events of the year as Annexure I.*

2.15 Whether the AQAR was placed in statutory body ? Yes No

Management Syndicate Any other body

Provide the details of the action taken:

AQAR was discussed in detail and it was fine tuned as per the suggestions of the council.

Part – B Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	-	-	-
PG	03	-	-	-
UG	04	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	01	-	-	-
Diploma	01	-	-	-
Certificate	10	-	-	-
Others	-	-	-	-
Total	20	-	-	-
Interdisciplinary	2	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	-
Annual	02

1.3 Feedback from stakeholders*: Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Provided an analysis of the feedback in the Annexure II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects:

Revision of Syllabi of B.A., B.Sc., B.Com, BBA, M.A., M.Com and MBA courses is as per Bangalore University guidelines. Faculty who are on Board of studies of BU are involved in regulation of respective syllabus.

Syllabi of certificate courses are designed with the help of subject experts in the respective fields and approved by the respective committee with Principal as Chairman.

1.5 Any new Department/Centre introduced during the year? If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty:

Total	Asst. Professors	Associate Professors	Professors	Others
70	46	24	-	-

2.2 No. of permanent faculty with Ph.D.:

28

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

Recruitment is through Karnataka Public Service Commission as our college is a Government College.

2.4 No. of Guest and Visiting faculty and Temporary faculty:

45	--	--
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	20	43	25
Presented papers	16	31	13
Resource Persons	2	6	12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Production of short films and Radio Programmes by Students, Power point presentations, Documentary Presentations, Wall Magazines, Departmental library, Special Guest lecturers from subject experts, Industrial and field visits, screening of documentary and short films followed by interactions with the experts, Teaching with the help of internet facility, Educational tours, sharing of Knowledge, Group Discussion, Virtual labs, Remedial Classes for slow learners, Monthly tests, Assignments, Seminars, Syllabus related Workshops, Soft Skill Training Programmes, Environment friendly Programmes, IQ Test, Aptitude test, brain storming competitions, bridge course in English, Awareness Programmes in different disciplines, quiz, Dance and drama related to syllabus, Moral education Programmes, virtual class/video class, Department libraries, etc.,

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2.7 Total No. of actual teaching days during this academic year: 180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution: (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) MCQ for Certificate courses

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: 13(BOS) 4(Workshop)

2.10 Average percentage of attendance of students: 80%

2.11 Course/Programme wise distribution of pass percentage:

ODD SEMESTER:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	502	12	17	14	03	-
B.Sc.	175	12	17	09	03	-
B.Com.	1283	14	18	06	02	-
B.B.A.	101	27	10	02	04	-
M.A.(Kannada)	36	92	08	-	-	-
M.Com.	49	45	37	-	-	-
MBA	80	46	51	-	-	-

EVEN SEMESTER:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	481	24	16	09	0.2	-
B.Sc.	184	38	10	01	-	-
B.Com.	1255	10	16	07	0.2	-
B.B.A.	61	07	10	03	-	-
M.A.(Kannada)	36	89	08	03	-	-
M.Com.	49	45	37	-	-	-
MBA	79	24	49	06	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Contribution: IQAC motivated and guided faculty in document maintenance, preparation and execution of Road maps for every semester, to practice innovative teaching methods, to conduct subject related diploma and certificate courses, subject related special lectures, to organise awareness programs related to environment, gender in support of the syllabus which is reflected as Total Quality enhancement in teaching and learning process. IQAC guides departments to

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prepare academic calendars and committees to prepare calendars of student support activities which are need based.

Monitoring: IQAC monitored these activities by planning and guiding. Executions of the strategies are planned by conducting regular meetings and involving in these activities.

Evaluation: Evaluation is done by **Academic audit**-conducted by the IQAC which includes Result analysis, Remedial classes for slow learners, counselling after identifying the problem. Evaluation is made more effective by considering analysis of Feedback from the students, Parents, Alumni about the Institution (Facilities and infrastructure). Regular tests and preparatory exams are conducted. SWOC analysis is done by each department and it will make the departments to plan out future strategies. Faculty participation in seminars, conferences and symposia, presentation and publication of research articles etc., are also included.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	01
HRD programmes	02
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the University	-
Staff training conducted by other Institutions	-
Summer / Winter schools, Workshops, etc.	-
NCC	01
Life Skills Training conducted by NIMHANS	02
UGC FDP (Short Term Course)	02
Others	02

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	08	-	04
Technical Staff	-	-	-	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

- a) IQAC regularly funds student research projects to create research ambience in the college.
- b) Research committee is constituted, in which one of the senior member of IQAC is the convener of the committee.
- c) REACH- a collection of research articles is published with ISBN number in association with research committee.
- d) Students are also motivated to publish their research findings in REACH.
- e) Scholars of the research centre and post graduate students were motivated and guided by Research Guides of Kannada to take up dissertation work on various fields like third gender, inscriptions, women studies, studies on tribal people, effect of demonetization, environmental issues etc.
- f) IQAC facilitates the MRP holders to submit utilization certificate on time.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	22	9	2
Non-Peer Review Journal	-	15	12
e-Journals	18	-	-
Conference proceedings	10	22	05

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published: i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from :

	UGC-SAP <input style="width: 40px; text-align: center;" type="text" value="-"/>	CAS <input style="width: 40px; text-align: center;" type="text" value="-"/>	DST-FIST <input style="width: 40px; text-align: center;" type="text" value="-"/>
	DPE <input style="width: 40px; text-align: center;" type="text" value="-"/>		DBT Scheme/funds <input style="width: 40px; text-align: center;" type="text" value="-"/>
3.9 For colleges:	Autonomy <input style="width: 40px; text-align: center;" type="text" value="-"/>	CPE <input style="width: 40px; text-align: center;" type="text" value="-"/>	DBT Star Scheme <input style="width: 40px; text-align: center;" type="text" value="-"/>
	INSPIRE <input style="width: 40px; text-align: center;" type="text" value="-"/>	CE <input style="width: 40px; text-align: center;" type="text" value="-"/>	Any Other (specify) <input style="width: 40px; text-align: center;" type="text" value="-"/>

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	-	-	-	-	02
Sponsoring agencies	-	-	-	-	Self

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs:

From Funding agency	<input style="width: 60px; text-align: center;" type="text" value="-"/>	From Management of University/College	<input style="width: 100px; text-align: center;" type="text" value="-"/>
Total	<input style="width: 100px; text-align: center;" type="text" value="-"/>		

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3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the Year:

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

06

and students registered under them:

11

3.19 No. of Ph.D. awarded by faculty from the Institution:

-

3.20 No. of Research scholars receiving the Fellowships: (Newly enrolled + existing ones)

JRF

02

SRF

Project Fellows

Any other

01

3.21 No. of students Participated in NSS events:

University level

02

State level

-

National level

04

International level

-

3.22 No. of students participated in NCC events:

University level

10

State level

01

National level

02

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

-

International level

-

3.25 No. of Extension activities organized:

University forum

-

College forum

11

NCC

2

NSS

05

Any other

15

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3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Extension Activities:

- ❖ One of the faculties is a member of Prestigious Kannada Sahithya Parishath.
- ❖ One of the faculties is a member of Prestigious Kannada Nataka Academy.
- ❖ One of the faculties organises a program called 'Sasya Kajana' to educate Government School Children on environmental issues and 'Kavya Kajana' to encourage youth towards poetry at Kannada Sahithya Parishath.
- ❖ One of the faculties of the Department of English translated a book written in English to kannada. Original book is in Nepali language.
- ❖ A poem on YRC written by YRC Program Officer was well appreciated and selected as YRC state anthem.
- ❖ On the occasion of World Youth Red Cross Day, a physically challenged student was offered financial assistance to continue his studies.
- ❖ Our College YRC unit was invited by Indian Red Cross Society, Bengaluru, for 'Youth Red Cross Day' on 08-05-2018. 55 students, Principal and YRC members attended the program.
- ❖ As the enabling unit 'Chethana' is a Model Unit and only one of its kind in the entire state for disabled students, various colleges from the city are consulting the co-ordinator to start similar unit in their respective colleges. The unit has extended its hands to serve the students from other colleges of the state.
- ❖ As per Government of India order, on 25th January 2018 'National Voters Day' was observed and all the faculties, students and office staff took oath to cast their vote during election.

Institutional Social Responsibility:

- ❖ Many of our faculty members are performing Institutional Social Responsibility by creating awareness about Women Empowerment, Water Conservation, Health and Hygiene, Sanitation for women, participation of women in political process, Literacy programs etc.
- ❖ Enabling Unit 'Chethana' caters to the needs of differently abled students. It motivates, encourages and empowers these students with additional support and attention. It is the one and only unit in the state among Government colleges.
- ❖ YRC unit visited 'Nachiketha Manovikasa Kendra'- home for differently abled children. The YRC students and committee members extended full support for cleaning the premises and distributed food and spent happy time with the kids.
- ❖ Psychology students visited 'Nachiketha Manovikaasa Kendra'-home for mentally retarded children on 09-04-2018 and studied their Psychology. Also they made the children feel happy by spending time with them.

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- ❖ World Health Day was celebrated on 10-04-2018. YRC organised a two day workshop on First Aid in association with Fortis Hospital.
- ❖ On 29th April 2018, YRC organised a one day workshop on 'Health benefits of Yoga and Meditation'. Students and neighbours took the benefit of this.
- ❖ Faculties of various departments participate, present and publish papers, books, articles, papers on social issues. Research papers are on Buddha, Basava, Dr.B.R.Ambedkar, and Mahatma Gandhi, social issues pertaining to dalits, women and other underprivileged section of the society.
- ❖ Various departments of our college have organised invited talks on issues related to gender, Environmental conservation, Pollution etc.
- ❖ College ground is being used as Playground by neighbours and class rooms are used for conducting yoga classes for general public.
- ❖ Faculty and students donated Rs 8,200/- to Coorg flood relief fund. Apart from that, all the faculties and office staff contributed their one day salary towards Coorg flood relief fund.
- ❖ NSS, NCC, YRC and Ecoclub participate in greening the campus and also create awareness among general public about environmental issues. Department of Botany distributes medicinal plants to neighbourhood and encourages them to grow and use the plants.
- ❖ Department of Economics conducted Student project and surveys (outside the syllabus) on government schemes viz.,
 1. Impact of mid day meal school on students' attendance
 2. Impact of Indira Canteen on road side food vendors
 3. Bangalore Metro and time management
 4. Impact of Antyodaya Anna Yojana on family expenditure
 5. Jan dhan yojana and gas subsidy.
- ❖ Medical aid committee organised free health camp on 04-11-2017 to students, teaching and non-teaching staff. It was extended to neighbours also.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7216.60 sq.m.	-	-	7216.60 sq.m.
Class rooms	34	-	-	34
Laboratories	10	-	-	10
Seminar Halls	02	-	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.*	-	-	-	17
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library:

Library is fully computerised. Easylib software is used in the library.

4.3 Library services:

	Existing		Newly added		Total		
	No.	Value	No.	Value	No.	Value	
Text Books	33787	4223699	25	Donated	33812	4223699	
Reference Books	25230	6450124	157	49139	25387	6499263	
e-Books	42	Donated	07	Donated	47	Donated	
Journals	38	57000	0	0	38	57000	
e-Journals	All E-Journals available under N-LIST Programme		5750	0	5900	0	11650
Digital Database	0	0	0	0	0	0	
CD & Video	55	8387	02	200	57	8587	
BRAILLE BOOKS	351	Donated	10	Donated	361	Donated	
MAPS	48	3516	0	0	48	3516	
BACK VOLUMES	406	275000	95	100000	501	375000	

4.4 Technology up gradation: (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	131	05	20*	04	05	09	22	04
Added	08	-	-	-	-	-	-	-
Total	139	05	20*	04	05	09	30	04

*20 modems are there connected to 100 computers.

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4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.):

- ❖ Students study computer application and Information Technology as a non core paper.
- ❖ Internet access is available to students and staff at the college library, Chethana-Enabling Unit for physically challenged students, Network Resource Centre, Computer lab. Internet facility is provided to all the departments, office and Principal Chamber.
- ❖ 5 multimedia LCD projectors are added.
- ❖ Seminar hall is upgraded with digital podium.
- ❖ 8 computers are added to Mathematics lab and Department of Commerce.
- ❖ B.Com, B.A and B.Sc., students are enrolled for online Spoken tutorials conducted by IIT Bombay (13 students for LINUX, 10 students for PHP and MYSQL).
- ❖ E-content filled laptops were distributed to SC/ST students. Free laptop to underprivileged section of the society is a flagship project of Government of Karnataka.
- ❖ In collaboration with KEONICS, Department of Commerce conducted TALLY program with GST. 25 students took the benefit of the program.
- ❖ Department of Computer Science had organised a 40 day course on 'Field technician computing and peripherals'. Students from PCM and PMCs of B.Sc., successfully completed the course. A lecture on software engineering was organised by the department on 09-09-2018. 50 students took part in this. Two PMCs, B.Sc., students presented a paper on 'Digital transformation and GST' at a student conference held at St.Anne's College, Bengaluru. 16 Final year PMCs students participated in a lecture on IT career and prospects by JETKING on the theme Technovision. The department conducted a competition on IOT for all the students of the college. PMCs students visited JETKING exhibition on 03-03-2018 and learnt live networking models and its uses
- ❖ On the Occasion of National Science Day, a lecture on 'Cyber Security and Law' was organised. Prof. Muralidhara, Associate Professor, Department of Computer Science, Bangalore University delivered the talk.. A lecture on Process management was organised on 21-03-2018

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.575
ii) Campus Infrastructure and facilities	0.205
iii) Equipments	-
iv) Others	0.881
Total :	1.661

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

- i. Orientation program for fresher's has been designed and conducted by IQAC and also conducted one day workshop to train faculty to execute the designed program. On the day of orientation program, fresher's will be told about existing student support systems like, counselling cell where the doctors are available, placement cell, cultural committee, Sports activities, students grievances Reddressal cell, Sexual harassment prevention cell, Commerce and Management Forum, Science Forum, Humanities forum, Kannada Sangha, Office, Departments, Labs, Teaching and Nonteaching staff, Examination section, various scholarships etc.,
- ii. Feedback from students was taken regularly as per UGC guidelines. Feedback is analysed and according to the requirement of the students as in feedback, action will be taken.
- iii. For every program conducted in the college and outside for students, circular will be sent to each class and will be put up on the notice board and website also, so that all the students are aware of the support services.
- iv. Emergency meeting of Class Representatives is convened to pass on the information to the students and collection of information from the students whenever necessary.
- v. Doctors and academic counsellors are available to students and their visits are notified well in advance.
- vi. Value addition-Under this system student's present academic performance was compared with previous performances, analysed and necessary action was planned.
- vii. Mentoring is strengthened to give best student support service.

5.2 Efforts made by the institution for tracking the progression:

Academic audit is done periodically. Value addition with respect to academic performance is analysed. Slow learners are specially attended by paying extra attention in the regular classes and remedial coaching classes are also conducted for them. Drop outs are counselled to continue their studies. Feedback from the students is taken and necessary action is recommended after analysing feedback. Overall student progression is achieved by motivating the students to participate in curricular and extracurricular activities. Teachers motivate the students to pursue higher studies. Few teachers have prepared MCQ banks to support students to take up competitive examinations. No. of students selected for Post graduate programs, NET cleared, employed students are recorded. Through Whatsapp groups, alumni are in regular contact and any progression can be tracked very easily.

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5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
2276	172	09	-

(b) No. of students outside the state:

11

(c) No. of international students:

--

	No	%		No	%
Men	1088	44.5	Women	1138	55.5

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
818	509	88	738	30	2601	730	490	80	1107	41	2448

Demand ratio: As ours is a Government College, admission is given to all the eligible candidates at degree level. For post graduation, the admission is through counselling.

Dropout: 08%

5.4 Details of student support mechanism for coaching for competitive examinations :

Library facility is also available. In the library, magazines for competitive examinations are subscribed. Library also provides books for competitive examinations.

Basic computer training is given to physically challenge and economically weaker students by 'Chethana' and Computer Science department as it is a mandatory paper for entry into service for Government jobs.

GK, Bank Exam Books, Panchayat Raj, NET, SLET, ICT training Audio Books are provided to all the needy students from the enabling unit Chethana. Training to face Interviews was also conducted. Special coaching for differently abled students in Typing was conducted by our college enabling unit for physically disabled students.

No. of students beneficiaries:

240

5.5 No. of students qualified in these examinations:

NET	10	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC	04	UPSC	01	Others	

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5.6 Details of student counselling and career guidance:

- ❖ Enabling unit 'Chethana' offers regular training program for differently abled students. Unit consists of the information in the audio CDs which are helpful to blind students. Placement of blind students in Government and private sector is a regular feature. This year two of the blind alumni who are trained in our college for competitive exams have cleared KAS preliminary exams and appeared for final exams. 41 students are benefitted.
- ❖ Placement Cell in association with IQAC conducted one day workshop on preparation for competitive exams of Banking, IAS, KAS, IPS on 26-10-2018. 150 students took the benefit of this.
- ❖ Head of the Department of Mathematics conducted coaching classes for Kannada M.A. students to enhance their analytical skills. 15 students took the benefit of this and 2 students have cleared SLET exams in Kannada.

No. of students benefitted:

206

5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	110

5.8. Details of gender sensitization programmes:

- As per DCE directions, college has a well established Sexual Harassment Prevention Cell with Lady police inspector, NGO, women members representing teaching and non-teaching staff.
- Mahila Jagruthi Vedike organises regular gender sensitisation programs. Awareness programs were conducted on eve teasing, sexual harassment, domestic violence, workplace harassment etc.
- Legal awareness program was conducted by Women cell.
- On 12-07-2017 JCI Garden City organised a program 'Pehchaan' on women empowerment and donated Rs.69,193/- towards fees of 30 girl students from all the courses who are from economically weaker section of the society.

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- Many of our Faculty members have organised and participated as resource persons in gender sensitising public awareness programs.
- On 8th March 2018, International Women's Day was celebrated. On this occasion, Women Cell, Counselling Cell 'Sumana' and Antisexual harassment Cell organised a special talk on 'Women's Status changing from past to present and increased responsibility of modern day women' by former minister & renowned writer, Smt.B.T.Lalitha Naik
- Our college teachers educate boys to respect women whenever time permits.
- 'Raktha Varne'-a drama on Transgender, written by one of the faculty members of the Department of Kannada is screened for more than 30 times. Two more dramas 'Rooparopaganu dhathi' and 'Saalumarada Thimmakka' written by the same author have seen 20 shows.
- More than 20 research papers are published/presented at International /National and State level events/publications with ISBN and ISSN.
- Free Sanitary napkins are distributed to blind girl students and a program on health and hygiene was conducted to blind students.
- Kannada PG students and research scholars presented research papers on Transgender at National level and state level seminars.
- One of the faculty member of the Department of English is carrying out research work for Ph.D on Transgender.
- A story based on the social and emotional problems of Transgender written by one of the faculty of the Department of Kannada has won State award and published in Kannada state level news magazine 'Taranga' which has wide publication.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level National level International level

No. of students participated in cultural events:

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events:

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

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5.10 Scholarships and Financial Support:

	Number of Students	Amount
Financial support from institution	06	52,500
Financial support from government	613	4,806,681
Financial support from other sources	32	5,34,418 (Chethana students)
Number of students who received International/ National recognitions	-	-

(Faculties of the college contributed Rs 40,000/- towards medical expenditure for a sports student who has fractured his leg)

5.11 Student organised / initiatives:

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students:

5.13 Major grievances of students (if any) redressed:

- i. Hygienic condition in the washrooms-It was addressed by extending the working time of the working personnel.
- ii. Drinking water facility- Measures are taken to repair the water filter.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:

VISION

To provide quality education to youth that transforms them into empowered individuals and equip them with necessary skills to face the real life challenges with democratic values and concern for society and environment.

MISSION

To empower the students for sustainable success in life by providing holistic education that translates knowledge into practice.

6.2 Does the Institution has a management Information System:

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

13 of our teachers who are on Board of Studies of various disciplines and 01 BOS Chairperson are actively involved in the curriculum development for CBCS.

For certificate courses, BOS were constituted with external subject experts on Board and syllabi were framed.

6.3.2 Teaching and Learning:

Teaching and Learning process is made more effective by adopting following methods by various departments. Production of short films and Radio Programmes by Students, Power point presentations, Wall Magazines, E-library, Special invited talks from subject experts, Industrial and field visits, screening of documentary and short films followed by interactions with the experts, Teaching with the help of internet facility, Educational tours, sharing of Knowledge, Group Discussion, Remedial Classes for slow learners, Monthly tests, Assignments, Seminars, Syllabus related Workshops, Soft Skill Training Programmes, Environment friendly Programmes, IQ Test, Aptitude test, brain storming competitions, Awareness Programmes in different disciplines and Moral education Programmes etc. Competitions were held for some of the skills and prizes were given which has inculcated more interest among the students towards academics.

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6.3.3 Examination and Evaluation:

- i. MCQ's for add-on courses
- ii. Peer evaluation-Students are allowed to evaluate the answer papers of their peers. This makes students more confident in the examinations and also improves their writing skills.
- iii. Internal tests are conducted periodically. Evaluation is also done through the seminars, group discussions, project in support of syllabus. Preparatory exams are conducted to prepare the students for main examination.

6.3.4 Research and Development:

- i. 3 of our faculties awarded doctoral degree. One of the faculty member is pursuing PhD under FIP. 22 of our faculty members have registered for Ph.D.
- ii. 09 students are pursuing doctoral degree in Kannada, Two of them are UGC JRF and one research scholar is getting Rajiv Gandhi Fellowship.
- iii. 60 Staff members have participated and presented papers in International, National and State Level conferences/Symposia/workshops.
- iv. One of the faculty was invited as a Key note speaker for two International Conferences.
- v. Eighteen faculties were resource persons for National Level /State level conferences/Symposia /workshops.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

More than 59,000 books, e-journals, CDs are available. Internet facility is given to staff and students. Library is completely automated.

ICT-Smart boards, English language lab, Network Resource centre, Internet facility to staff and students. Students can access video lectures developed by DCE on their mobiles. Web-content is managed by DCE, all the information of the college is sent through e-MIS of DCE, Web based Biometric Attendance system monitored by DCE, online transfer counselling and online guest faculty management system by DCE.

Production of syllabus related and supportive Audio books which is distributed to all the needy and differently abled students of our Institution and other institutions belonging to Bangalore University. Audio books are also available to our students to prepare them for competitive examinations. Initiation is taken to develop digital libraries in all the departments. Counselling cell is also using Audio books. Tally training has been given to students

Using UGC-General Development Assistance, college is enriched with 5 more LCD projectors, Seminar hall with digital podium, 8 more high definition computers to Mathematics and Commerce labs, a high definition copier, color printer and regular printer. Steel lockers, steel rack, 5 podiums for classrooms are purchased.

Science departments are better equipped with instruments like Laminar Air Flow, Autoclave, Research microscopes etc.

6.3.6 Human Resource Management:

Mentor system is in practice with greater responsibilities and student participation. (refer Criterion VII-Innovations)

Participation and presentation of research papers by faculty at various International, National and state level seminars/ conferences/symposia /workshops in India and abroad.

Publications by faculty members in both refereed and non-refereed, International, National and State Level journals.

Many faculty have Published and edited books in their respective area of interest

By conducting various UGC sponsored and self financed National and state level seminars/ conferences/symposia /workshops, the organising and academic capacities of the faculty are improved.

Faculty working on various committees helps in promoting individual capacities and team work.

Institution has successfully created research ambience by motivating the faculty to take up Minor Research Project.

Faculty members have served as resource persons at various levels and have also shared their academic knowledge as in-house resource persons.

Several faculty members have participated as resource persons, key note speakers and experts on various issues of literature and Science at international, national and state level.

Various faculty members have been invited as chief guests/ Key note speakers in various public and academic programs.

For students: NSS, NCC, Magazine Committee, Red cross, Sports, self financed and UGC sponsored Add-on courses, certificate courses for students which has empowered students.

Student projects, Seminars, Placement, Industry Visits, Study tours, Field visits, Computer

learning, Environmental awareness programs and Indian constitution.

Add-on course highlight self employment and skill development programs.

Enabling unit for differently abled students and counselling cell is functioning with excellence.

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6.3.7 Faculty and Staff recruitment:

It is as per Government of Karnataka rules and roaster system is followed. Data Entry operator and Group D workers are recruited on temporary basis with the approval of College Development Council.

6.3.8 Industry Interaction / Collaboration:

Two industrialists are members of IQAC.

Department of Computer Science has entered into MoU with Cadmax solution.

Department of Commerce and Management conduct Tally Program with GST in collaboration with KEONICS.

6.3.9 Admission of Students:

As per Karnataka State Government order, all the students who have applied for admission are admitted. For PG courses, the admission is centralized. Students who have opted our college during counseling are given admission. This is as per roaster system.

6.4 Welfare schemes for:

Teaching	Group insurance, GPF, Employee insurance is made through Karnataka Government Insurance Department which is mandatory, Pension and Gratuity, Medical re-imburement, Festival advance, EL encashment, KGID and GPF loans, Vehicle loans, House Building Loans, Jobs given to spouse or children of employees on compassionate grounds, free health Check up
Non Teaching	Group insurance, GPF, Employee insurance is made through Karnataka Government Insurance Department which is mandatory, Pension and Gratuity Medical re-imburement, EL encashment, ,Half pay leave, KGID and GPF loans, Jobs given to spouse or children of employees on compassionate ground, Free health check up.
Students	SC/ST, OBC scholarship schemes, BBMP scholarship, C.V. Raman Scholarship, Sanchi Honnamma Scholarship, Free hostel facility for SC/ST students, Stipend, Endowment prizes for subject Toppers, Braille books and audio books to differently abled students by Bangalore University, Scholarship for differently abled students from Disabled Welfare Office, Free laptops for SC/ST students, free health Check up etc.

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6.5 Total corpus fund generated:

6.6 Whether annual financial audit has been done? Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Principal & IQAC
Administrative	Yes	Yes	Yes	DCE

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The reform measures taken up by Bangalore University apply to our Institution. OMR sheets are filled during theory and practical examination which avoids delay in result declaration. Online entry of Internal Assessment marks. Final year result is declared within one month after the completion of the examination

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy is conferred but yet to be implemented

6.11 Activities and support from the Alumni Association:

Cultural activities are organised by old students association.

Food and Prizes are sponsored by our college alumni for competitions conducted for differently abled students.

6.12 Activities and support from the Parent – Teacher Association:

Parent-teacher meeting will be held once in a semester. Student progression, problems and solutions are discussed.

Feedback is taken from parents at the time of visit. Suggestions if any, are implemented if it comes within the framework of college administration.

On the day of Orientation program, parents are also invited. They are oriented towards the activities of the college and student support system through an exhaustive power point presentation by one of the faculties.

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6.13 Development programmes for support staff:

Computer training is given to support staff. They are given awareness on the problems faced by women in the programs conducted on women empowerment. To keep them in good health, they are also provided with free consultation by the doctors who visit our campus. They also took the benefit of mushroom cultivation workshop conducted in the college by final year B.Sc., CBZ students organised by the department of Botany.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

Growing and maintaining the trees inside the campus and outside the campus. Awareness is created with respect to various issues related to environment. Plastic usage is reduced. Leaf litter is used for mulching and other organic matter is used in composting. Compost is utilised to enrich our college garden soil. Vermicomposting is practiced and this is also used to fertilise the plants in the Institution. Rainwater Harvesting is another eco-friendly initiative of our college. Biodegradable and non-biodegradable waste is segregated at source. E-Waste is managed using special e-waste dustbin provided by “SAAHA”, a Non Government Organisation. Plastic files are replaced by cardboard files. Students are advised to use paper files and blue book for submission of assignments. Minimal use of chemicals in the laboratories in order to reduce the wastage of chemicals which may pollute the environment. Paper cups, paper tumblers and biodegradable plates (Made of Areca) are used in functions and meetings whenever food is served. Students are strictly instructed not to submit their assignments in plastic folders. Even in the office, usage of plastic files is strictly prohibited. 'Green Week' celebration by Ecoclub of college creates environmental awareness among students by conducting competitions, lectures, rallies related to environmental protection.

Ecoclub distributed dustbins to local government schools and anganawadis and created awareness about environment protection. On 23/08/2017 Ecoclub organised a program on Ecofriendly Ganesha which trained our students to make their own idols using clay and neighbourhood also took the benefit of this.

NSS, YRC , Rangers and Rovers and ecoclub maintain and enhance our green campus.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details:

A) Participatory academic and administrative governance:

Honourable Principal took a commendable step in Governance and prepared and implemented an innovative organisational structure for the smooth and effective functioning of the institution which includes student's participation to a greater extent and enhanced student and teacher interaction. This is a milestone in the history of the college as it gives administrative and academic exuberance at all levels of organisational structure.

Organisational structure is like this:

1. Senior most faculty of each course is the Course Co-ordinator.
2. All HOD's will work under his/her Course co-ordinator respectively.
3. Each faculty of the department will work under respective HODs.
4. For every class/section, mentor is made. Mentor will take care of all the activities of his/her mentee class which includes both administrative and academic responsibilities.
5. Mentor elects two representatives, one girl and one boy preferably academically strong student from each class. Each class mentor distributes work to Class rep. Class representatives distributes responsibilities to group leaders. Each class is divided into four groups, namely A, B, C & D. For each group one student is selected as a group leader. Responsibility of maintenance of cleanliness in the classroom, circulation of study materials, arrangements for any program, seminar, invited talks, Assembly, exam related notices circulation etc., are carried out through group leaders and class representatives. Each group leader intern shares their responsibilities with other students. This has made participatory management in the institution an excellent, vibrant and innovative practice.

Any important procedure will follow this pattern of movement.

Principal → Course Co-ordinator → HOD → Mentor → Class representative → Group leader → Student.

Well defined roles and responsibilities at each stage have made it a grand success.

B) e-Prospectus, e-news, e-notices/circulars, e-orders are posted on the website regularly.

C) Free online admission application form available on the website.

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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

According to plan of action, the strategies were put into force successfully by utilising the human resource and technical support.

7.3 Give two Best Practices of the institution :(please see the format in the NAAC Self-study Manuals)

Refer Annexure (III)

****Provided the details in Annexure III.***

7.4 Contribution to environmental awareness / protection:

Awareness is created among students in classrooms to conserve natural resources, reduce pollution, and reduce usage of vehicles and use of mass transport. As a result more than 80% of the students commute by mass transport that is BMTTC buses. Plantation program is done on the campus and off the campus. Medicinal plants are distributed in the neighbourhood and awareness is created on usage of these medicinal plants. Assignments are given on various environmental issues like Global Warming, afforestation, acid rain, ozone depletion, radioactive pollution etc. Documentary shows on environmental issues are a regular practice. The syllabi of various subjects have environment related topics which is creating awareness on environmental issues.

One of the faculties is appointed as Contributing (Honorary) Editor to an International news magazine 'Environment Pollution' on an honorary basis and contributing articles on environmental issues.

Awareness program on ecofriendly Ganesha is organised by Ecoclub. Students, faculties and neighbours took the benefit of this.

A Lecture series was organised by the Department of Botany on the themes, 'Organic Farming' and 'Awareness on Millets' by internationally renowned speakers.

Medicinal plants are distributed to neighbours by the department of Botany. Trees are labelled and numbered. New saplings are added inside the campus.

Ecoclub conducted street dramas in the parks of Vijayanagara to create awareness on Swachh Bharath and environment friendly practices which is extended to schools and colleges also.

Rain water harvesting structure is constructed in the campus. LED bulbs, Composting is a regular feature.

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7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.: (for example SWOT Analysis)

1. Two of our college Kannada M.A. students have secured 2nd and 5th ranks in Bangalore University Post Graduation examination for the year 2017-18.
2. Two of our 'Chethana' students are selected for International Wall Climbing competition to be held at Japan. They have won Gold and Silver medals at the Wall Climbing Adventure sports held at Jammu and brought laurels to the college. These students were felicitated by the college for their great achievement and were given each Rs.5, 000/- towards their sports supplements by one of the faculties of the Department of Commerce and Management.
3. One of the Science students regularly performs in national and International cultural events.

8. Plans of institution for next year:

1. To apply for new PG courses.
2. To apply for grants through CDC Chairperson for infrastructure development.
3. To apply for financial assistance to organise National Seminar/ Conference to NAAC.
4. To motivate and support faculty to apply for Major and minor research projects.
5. Uniform to students.
6. Complete automation of Office.



Signature of the Coordinator, IQAC

Name :Dr.Shubha



Signature of the Chairperson, IQAC
Principal
Government First Grade College
Vijayanagara, Bangalore - 560 104.

Signature of the Chairperson, IQAC

Name: Prof.Bahmanpad C.P.

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ANNEXTURE - I

Government First Grade College, Vijayanagara, Bangalore – 560 104

Calendar of events: Academic year 2017-18

DATE	EVENT
10/07/2017	College Re-opens for I,III and V semesters, Meeting of HOD's with Principal, Pre-Orientation Programme for teachers.
10/07/2017	Principal meeting with teaching staff.
11/07/2017	Department meetings: Time table allotment, work distribution, Road map for the semester.
14/07/2017	Orientation Programme for I semester students (Fresher's) and Parent-Teachers meeting.
4 th week of July 2017	NSS, NCC, YRC, Rangers and Rovers conveners meeting with the Principal to finalise COE for 2017-2018.
1 st week of August 2017	Meeting to initiate various activities of committees, Forums, Clubs etc.
15/08/2017	Independence day celebrations.
2 nd week of August 2017	One –day workshop for specially challenged students.
4 th week of August 2017	Implantation of saplings in the campus by NSS students –Go GREEN activity.
1 st week of September 2017	Monthly test.
1 st week of September 2017	Admission approval.
1 st week of September 2017	Allotment of roll numbers to I semester students.
05/09/2017	Teacher's Day Celebrations.
4 th week of September 2017	Talent search programme.
02/10/2017	Gandhi Jayanthi Celebrations.
1 st week of October 2017	Inauguration of Cultural, Sports, NCC, NSS and other committees.
4 th week of October 2017	Preparatory Examinations.
1 st week of November 2017	Commencement practical Examination as per BU Calendar.
09/11/17	Last working Day for staff, Staff meeting .
20/11/17	Commencement of Theory Examinations as per BU Calendar.
24/11/17	Commencement of Valuation as per BU Calendar.
18/01/2018	Principal meeting with teaching staff and Department meetings: Time table allotment, work distribution, Road map of the semester.
22/01/2018	College Re-opens for II,IV and VI semesters.
3 rd week of January	Swami Vivekananda Jayanthi –Youth Day Celebrations.
26/01/2018	Republic Day Celebrations.

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4 th week of January 2018	Chethana Programme for specially challenged students.
2 nd week of February 2018	Monthly test .
3 rd week of February 2018	Competitions for Science students under the aegis of Science Forum .
28/02/2018	National Science Day Celebrations- Awards to meritorious Science Students.
12/03/2018 and 13/03/2018	State Level Inter-College Men's Kabbadi tournament.
2 nd week of March 2018	Desi Habba- a unique celebration to restore our nativity.
15/03/2018 to 21/03/2018	Annual NSS camp.
3 rd week of March 2018	Women's day celebrations- competitions to women staff.
1 st week April 2018	Annual Sports Meet.
14/04/2018	Dr.B.R.Ambedkar Jayanthi celebrations – A programme initiated by Dr.B.R.Ambedkar study and Research Centre.
2 nd week of April 2018	Inter- college Kavi gosti.
3 rd week of April 2018	Valedictory Function of Cultural, Sports, NCC, NSS and other committees.
3 rd week of April 2018	Workshop for YRC students.
4 th week of April 2018	Preparatory Examinations.
1 st week of May 2018	Commencement practical Examination as per BU Calendar.
11/05/2018	Last working Day for staff, Staff Meeting.
24/05/2018	Commencement of Theory Examinations as per BU Calendar.
28/05/2018	Commencement of Valuation as per BU Calendar.
02/07/2018	Reopening of Odd semesters.

- Any changes in the above said programs and dates are subject to Government holiday declarations, and Bangalore university notifications

FEEDBACK ANALYSIS 2017-18
(Feedback analysis on a five point scale)



Best Practice: 1

1. Title of the Practice:

Empowering 'Differently abled' and 'Special Girl Child' (EDAS)

2. Objectives of the Practice:

'Chethana' – enabling unit for physically challenged students is working tirelessly since 7 years towards empowering these students by creating employability skills, encouraging them to participate in sports, creating awareness about their personal health and hygiene and others. During the academic year 2017-18, there are 29 blind students and 12 other physically challenged students.

With this background the main objectives of this best practice are,

- To care for differently abled with additional attention to 'Special Girl Child'
- To empower the differently abled students with employability skills, sports skills with special emphasis on 'Special Girl Child'.
- To create awareness to special girl child on 'Personal Health & Hygiene'
- To provide financial support to keep these students in good health
- To support them to participate in sports at national and International levels.
- Make them exam ready by providing Braille books, audio books, computer training and train to crack competitive exams.

3. The Context:

Higher education for any differently abled child is a dream, for blind students more so for special girl child it is not easily accessible and a great challenge. These days Higher education is obligated to address the issues pertaining to these students with special provisions and policies that provide a necessary platform for enhanced opportunities. Opportunities to pursue higher education for differently abled children especially from socially and economically backward section of the society are meagre, as it requires special infrastructure, empathetic faculty with sensitised ambience. To establish a state-of-the art-unit to empower and cater to the needs of these students is a herculean task, especially for a government college with financial constraints. Employable opportunities for differently abled students are far and few in this competitive world but global technological breakthrough in the field of computers has opened up avenues in the software domain for blinds through the development of screen reading software. If they are equipped with these skills, employability is almost assured. There is less opportunity to

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showcase their talents in the fields of sports, performing arts etc., their psychological and physical health should also to be addressed as their awareness is very low. Especially, Special Girl Child needs to know much about health and personal hygiene. In this endeavour, the successful efforts made by the 'Chethana' unit since its inception has resulted in the increase in number of differently abled students getting admission to our college, with constant increase in the number of students to 'Chethana', space, funding and organizing the activities has become a challenge, however the college is embracing them with all the constraints. But the expansion of the unit has to be taken up with utmost priority.

. Empowering these students with employable skills and awareness to face real life challenges is the context of this best practice.

4. The Practice:

'Chethana' with a caring Co-ordinator assisted by a committee is proactively involved in providing the differently abled students, mainly visually challenged all the necessary facilities and training.

Facilities like Braille books, audio books pertaining to syllabi, and competitive examination produced by the unit with the help of faculty and students are provided not only to our students but also to the students of other colleges of Bangalore University. The unit has also given the free audio books produced by it to the Braille centre of the university.

Training programmes are specially designed based on the feedback received/given by the students. The requirement of the students are extracted by using a new methodology that highlights their problems and challenges without making them conscious and embarrassed. For this purpose lectures on topical issues that provide them an opportunity to open up and share their problems are organised. The information is classified as emotional, social, economical and others. This information is provided to the NGO trainers and philanthropists and different committees of the college to design the programmes and support accordingly.

Visually challenged students trained in screen reading softwares by 'Chethana' are capable to perform on par with other computer literates. This has expanded their employability. In the month of June, blind students were given training to write in Unicode (Kannada) with the help of NVDA Screen reading software by Bangalore University and Chethana unit trained them in DTP and internet browsing. The blind students are sent to other colleges and institutes to attend workshops which have enhanced their employability skills. Many programs were organised by 'Chethana' to develop confidence, competency and positive attitude towards life

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among differently abled students. Special invited talks on topics like 'Experiences of being a blind girl child's mother', 'Positive thought process & let us make life beautiful', 'Sound mind in sound body' by nationally renowned speakers belonging to various self help groups that are helping blind and other differently abled students (based on their feedback) were organised.

'Chethana' provides excellent training in cultural activities like singing, dancing, drama etc., It identifies, encourages and motivates students to participate in competitions at state, National and international levels. Hence the college, through 'Chethana' provides effective platform to these students to blossom in their area of interest and make them sports celebrities and winners in various cultural competitions. This helps them to evolve as more confident and emotionally strong individuals to lead a normal and comfortable life.

Government of Karnataka has waived off admission fee for these students. They get scholarships from disabled welfare office. Also they get scholarships from Social Welfare Department if they belong to Sc/St and OBC. Above all, because of the excellent service rendered by the caring co-ordinator and the members, many philanthropists are supporting these students to pursue their education, to take care of their health and hygiene, participation in cultural and sports events. Auction mobility device (Rs 3,500/device) for blind was donated to 15 blind students by 'Innovative Hub' company.' Help the blind foundation 'gave financial support to 8 meritorious girl students by giving Rs.10,000/- each and 4 meritorious boys by donating Rs 5,000/- each. Lam research India Ltd. distributed 28 voice recorders to blind to enhance their learning potential and 36 college bags to all the differently abled students. 'Mathruchaya' association donated Braille books and helped them to get training for competitive examinations. College dedicates a special day to 'Chethana' students by giving opportunity to showcase their talents. On this day specially abled students perform dance, dramas, skits, sang songs etc. The co-ordinator trains these students for the special occasion. Student volunteers and teachers extend their cooperation to dress them up with special costumes and make up with lot of love and affection. Alumni, faculties provide financial support to organise this program.

Care was also taken to keep them in good health. To achieve this 'Health and personal hygiene' program was conducted. Help the Blind foundation distributed t-shirts and toiletries to students. Sanitary napkins are distributed to girl students to maintain personal hygiene. Health camp for blind students was also organised by YRC. On 13/03/2018 Cricket, chess and skipping competitions were organised to boost their competency and showcase their sports skills. Two students who are selected for International wall climbing event at Japan by winning Gold and

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Silver at National Level Competition at Jammu are given Rs 5,000/- each towards their sports supplements to enhance their stamina.

5. Evidence of Success:

The college is extremely happy to share the success of the best practice EDAS adopted in the beginning of the year. During previous years visually challenged students were given extra attention through 'Chethana' to excel in academics, cracking competitive exams. But this year emphasis was given to 'Special girl child', 'Health & Hygiene' and sports talent in girls of the differently abled students.

Students of 'Chethana' are excelling in academics. Two students have joined post graduation at Bangalore University and to encourage them, students were given cash prize by faculties of the college. Two students who have cleared KAS (Karnataka Administrative Services) prelims have written main exams and awaiting results. All these years, students are placed in State Government, Central Government and private sectors and earning their livelihood and have become financial pillars for their families. Students have won first and second prize in quiz and third prize in intercollegiate level group song competition held at Vasavi Educational institutions. Two students participated in Wall Climbing adventure sports held at Jammu on 29/03/2018 organised by Indian Mountaineering Foundation, New Delhi and won Gold and Silver medals respectively and selected to attend International level competition to be held at Japan.

College trains them in such a way that they can even compete with the main stream once they finish degree, also College is proud that it has successfully tried to remove social stigma about their incompetence. They have become more competent and confident and ready to face real life challenges

6. Problems Encountered and Resources Required:

Funding is the main challenge as ours is Government College. As students have come from underprivileged section of the society, extra monetary help cannot be expected from their parents. Sensitisation of other students of the college to render helping hand to visually challenged is also a challenge. Going in search of agencies, NGOs, Companies, Social Organisations who can extend their helping hand is a very big task. However the caring co-ordinator of the 'Chethana' is successful to a great extent in overcoming these problems by taking the help of philanthropists, alumni, other staff members and above all the Committee members of 'Chethana'. Donations in terms of money and gifts as Braille books, Braille papers,

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sports items and other items are used by these students. Even the teachers including Principal always extend their helping hand. Braille centre of Bangalore University supports the students by providing them scholarship annually. The IQAC of the college takes special initiative in organising need based workshop for the students with the meagre resources. But the unit requires the continuous support for its regular maintenance, and a specially trained technical assistance to make the delivery system of the unit much more effective and comprehensive.

Best Practice : 2

1. Title of the Practice:

Promotion of research culture and extension

2. Objectives of the Practice:

- .A blend of teaching, research and extension is original attribute for any faculty to succeed in the making of students orient towards higher learning with societal application. The objective is to augment research and extension work of the faculties to achieve it.
- To open up to the fast paced changes at the global level which has got greater impact on everybody's life, we need to identify the problem or challenge, evolve a methodology and find out the solution.
- In higher learning students must be extended towards carrying out research in their areas of interest at micro level which makes them confident and competent. Hence the main objective of the practice is to infuse research interest and enhance research acumen in students by assigning them with research projects and Surveys in various fields from historic to modern times, environmental issues , science, technology etc.,
- To promote presentation and publication of research findings at various levels so that it will reach the concerned.
- To provide a platform for publication and presentation for faculties and students through 'REACH'
- To forward findings to the concerned authorities for necessary action.

3. The Context:

Teaching, learning, research and extension are the key components of higher education. All being complementary to each other provide necessary inputs and base to the experiential learning. Globally, there being continuous findings, faculty should be aware of these and expose students to these new findings so as to supplement and compliment the syllabi. To make aware of research and its extension, students should know about research methodology. Also they should know about research trends and extension and emphasis has to be given to research with a multidisciplinary approach. Any research without extension to society is of no use. Hence topics with societal, educational, environmental, technological importance and applications are selected. But findings have to be presented in appropriate conferences/symposia

and published. In this context, the college promotes research and its extension among faculties and students so that it will have application and help in policy making

4. The Practice:

The college is very proud that it has researchers who have done commendable work in their respective fields. Research Centre in Kannada has 9 research scholars working under 3 research guides. IQAC conducts regular meetings to enhance number of research publications by faculties in reputed international and national journals with high impact factor. Also it encourages presentation of the research findings at various levels. College provides OOD facility for paper presenters as per DCE guidelines.

Student research projects at under graduate level receives less importance more so in government colleges due to paucity for funds specially earmarked for it and also semester system with tight schedule. University prescribed syllabi and calendar leaves with very less time to students to carry out detailed projects and surveys. In spite of this through counselling, talks by eminent research personalities who have done commendable work in their respective fields students are motivated to take up projects and surveys that supplement and compliment their syllabi.

IQAC motivates various departments to conduct Student research projects and surveys. A workshop on research methodology is conducted to create awareness about research projects, conducting experiments, carrying out surveys, writing tables, consolidating the report. More than 20 research projects are carried out by students under the guidance of staff members of the concerned department. At Post Graduate level individual projects are given whereas at Undergraduate level groups are made based on the interest of students. Projects are supported by concerned faculty or Research Guide. With the available materials in the college projects are initiated Related and relevant literature survey is conducted by the students under the guidance of a teaching faculty. Library also provides sufficient information to the students and all the departments have net connectivity. Data are collected in the fields for field based studies. Students go to fields, collect the data or materials based on their study. Sometimes concerned guide also accompany the students. Guides help the students to design their questionnaire for face-to-face surveys whenever any survey or project demands. For literature based works, students are allowed to use information centre. Once the data collection is completed, the students are allowed to have discussion with their peers. After the compilation, they are allowed

to share their findings on a special platform 'REACH'– Research and Publication wing of the college.

5. Evidence of Success:

Faculties have published 20 research papers in International journals with high impact factors ranging from 2.3982 to 5.97. 9 research papers are published in national level journals and 2 are published in state level journal.

The research projects and surveys on Government schemes provide almost accurate information on the impact of the schemes which can be reviewed by experts to modify the popular government schemes. Studies carried out on third gender and women create awareness and also solutions to the social problems. 12 research papers of students are published in books with ISBN. Projects on women and Dalits have made Students aware about their economic and social status. Success –findings of the study by students showcases the failures of implementation of few projects. Concept based studies are easily comprehended by students by these kinds of projects. The students who have carried out these projects are inclined towards research and have decided to pursue PhD after their PG. After conducting these projects, their research acumen has increased and they are more fascinated towards academics and their interest in the particular subject is also improved. Conducting these projects has improved the analytical and writing skills of the students.

6. Problems Encountered and Resources Required:

For teachers, time and funds are the main constraint as they have to carry out their research work along with teaching and administrative responsibilities.

Main constraint is funding. Field visits to other places require money which has to be raised either by the research guide of the student or students. Sometimes, IQAC funds the projects based on its availability. While conducting surveys, students have to interact with the respondents who may not respond properly or freely with the students. Most of the students come from economically weaker sections and they are doing part-time jobs. Hence they cannot spend enough time in carrying out these projects. Sometimes Students don't show any interest to carry out projects as it is not part of the syllabi. In this semester scheme, time is another constraint as the guides are in a hurry to complete the syllabi and the students won't find much free time. So to avoid this, sometimes, field surveys are carried out during vacation. IQAC also funds the student's research projects. As students are exposed to research work for the first time,

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it takes time to make them understand research methodology, literature survey, writing the report and tables, analysis, conclusion etc., research guides have to put extra effort with regard to this.

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SWOC ANALYSIS

STRENGTH

- Multi-faculty institution.
- Team work.
- Good personal profile of faculty.
- BOS and BOE members.
- Highly qualified and committed faculty members, 28 of them are having doctoral degree.
- Resourceful library with internet facility, INFLIBNET.
- ‘Chethana’-Enabling unit for physically disabled has produced Audio books on various subjects and competitive examinations for blind students, Network resource centre , learning centre for blind to use screen reading software.
- Student empowerment through various programs like one UGC and Self financed Add-on courses/certificate courses, Personality development programs, Skill development programs, College Magazine, Wall magazine, In- house journals, Sports.
- Teacher empowerment programs like National, State level conferences, seminars, encouraging teachers to participate in faculty development programs, research work.
- Excellent location with good transport link surrounded by feeder colleges.
- “Kannada Siri” and “Sahithya Siri” multidisciplinary program organized to create awareness through documentary shows and seminars.
- Student research projects and surveys.
- Active NCC, NSS, Youth Red Cross, Rovers and Rangers units .
- Availability of Network Resource Centre.
- Only Govt. College to offer Communicative English course with well established language lab.
- College has National and International level Writers, Scientists with excellent publications in National and International journals having high Impact factor.
- Social commitment reflected in the projects and surveys on Problems of elderly persons in old age homes, awareness programs in slums carried out by students guided by our faculty.
- 2F and 12B recognition by UGC.

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- Proactive counselling cell 'Sumana' and women's Cell 'Mahila Jagruthi Vedike' are working relentlessly towards the accomplishment of their objective.

WEAKNESS

- ❖ Inadequate infra structure-Class rooms, Labs, Toilets and sports facilities.
- ❖ Inadequate teaching staff, non-teaching staff and lab attendees.
- ❖ Overloaded classrooms affect quality of classroom exercise and deliberations.
- ❖ Less number of classrooms with smart boards and latest teaching aids.

OPPORTUNITIES

- ✓ The enabling Unit for physically disabled 'Chethana' gives opportunities to blind students to excel academically through audio books produced by 'Chethana', Braille books, networking and the computers are provided with the screen reading software.
- ✓ Students from diverse Socio-economic background, most of them are from BPL families and First Generation Learners.
- ✓ Capacity of extending the Social Network.
- ✓ Entering into MOUs, Collaborations.
- ✓ Increased demand for PG and UG courses.
- ✓ Well connected by Public transport.

CHALLENGES

- Frequent transfers and deputations of teaching staff.
- Mushrooming of degree colleges in the vicinity.
- Lack of Hostel facility near the college for both boys and girls.
- Nutrition problems of the students.
