



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
(Effective from July 2017)**

**Accreditation - (Cycle - 2)**

**PEER TEAM REPORT ON**

**INSTITUTIONAL ACCREDITATION OF  
DR.G.SHANKAR GOVERNMENT WOMEN'S FIRST GRADE COLLEGE  
AND P.G. STUDY CENTRE, AJJARKADU, UDUPI**

**Udupi  
Karnataka  
576101**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

**Section I:GENERAL INFORMATION**

1.Name & Address of the institution:	DR.G.SHANKAR GOVERNMENT WOMEN'S FIRST GRADE COLLEGE AND P.G. STUDY CENTRE, AJJARKADU, UDUPI Udupi Karnataka 576101	
2.Year of Establishment	2003	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:		
Departments/Centres:	17	
Programmes/Course offered:	7	
Permanent Faculty Members:	39	
Permanent Support Staff:	8	
Students:	2089	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Government Women's College affiliated to Mangalore University; Recognised by UGC under 2(f) & 12 (B) 2. Centrally located safe and secure campus 3. Mainly catering to the needs of the economically backward students of the local and nearby areas.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 10-09-2018 To : 11-09-2018	
6.Composition of Peer Team which undertook the on site visit:		
	<b>Name</b>	<b>Designation &amp; Organisation Name</b>
Chairperson	DR. YOGESH KUMAR SHARMA	FormerVice Chancellor,Singhania University
Member Co-ordinator:	MRS. PROF ZOKAITLUANGI	Dean,Mizoram University
Member:	DR. VIJAYA LAKSHMI T	Principal,SDM Siddhartha Mahila Kalasala
NAAC Co - ordinator:	DR. PRIYA N	

## Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion 1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

### Qualitative analysis of Criterion 1

This women's college is located in urban area. The college is running UG & PG Programs for Arts, Commerce and Science. The curriculum is designed and developed by Mangalore University. College has important role in designing and developing syllabi as their 20 teachers have represented on different Board of Studies in last 5 years. College is running two job oriented certificate courses for the benefit of students. The institution adobe mainly traditional method of teaching. Arrangements to improve spoken English for students need to be further strengthened. All the activities of the institution are included in the college calendar. College follows credit based semester system at UG level and open elective system at PG level as per university norms. The grievances of students are well taken care of. There is scope for more add-on courses to enrich the curriculum. Secular character and social harmony is well maintained in the college campus. NSS plays an active role in spreading awareness on the cross cutting issues like gender equity, environment and sustainability of human values by organizing various activities. Formal feedback mechanism from students needs to be improved. Formal feedback mechanism from other stakeholders is yet to be develop.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

#### Qualitative analysis of Criterion 2

College offers admission to all students who have passed II PUC exam, as such there is great diversity among the students due to wide gap in their pass percentage which makes class room teaching challenging. College should run some bridge classes to minimize this gap, although slow learners are given due care. Mentor Mentee system exist but not very effective due to high student teacher ratio. College has a Student Counselling Cell headed by HOD of Dept. of Psychology. Few field visits are organised to industry and some other relevant places for experiential learning. Limited use of ICT in teaching learning process. Due to shortage permanent staff, good percentage of teaching undertaken by guest faculty. Out of 39 faculty members only 12 hold Ph.D. degree, hence faculty members may be encourage for doing Ph.D. College should approach state government for filling the vacant posts. College results are good regularly some students are rank in University merit.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

#### Qualitative analysis of Criterion 3

Few faculty members are engaged in active research otherwise college needs to develop research culture in campus. No research funding has been mobilized in last 5 years only one faculty completed one minor project in this duration. Three faculty members are approved Research Guide. Two faculty member have made good research contribution. In last 5 years 39 research papers were published in UGC approved journals. In all college has 101 publication to its credit which include publication of books and conference proceedings. One faculty member is in editorial board of three international journals.

College has rainwater harvesting system and conserved water is used in labs as substitute to distilled water. Major extension activity are carried out through NSS and Rangers. College has bagged 45 awards for these activities. Some collaborative extension activities are carried out.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Qualitative analysis of Criterion 4

The college has 42 class rooms, laboratories for practical subjects (Chemistry, Physics, Psychology, Zoology, Botany and Computer Science) and 1 video conferencing room (EDUSAT). Two smart class rooms are in place and college has 5 LCD projectors. College library is partially automated. Hostel facilities for the students is arranged with support of Social Welfare Department of state government in hostels run by them. Library has started automation of catalogue and issue system, it has taken UGC N-list programme and making efforts to enrich the library. The Library has taken steps towards automation using ILMS and OPAC. Average number of users of library is very low. Internet facility and LAN available. All software are procured from the original manufacturers, a renovation, repairing, and monitoring committee of the college is responsible for taking care of maintenance of the of campus facilities. Budget allocation is made for the maintenance of infrastructure. The college has Student's Council which plays constructive role in running of college. The Alumni Association though not registered, yet, contributes significantly by providing financial support to the college. College does not have play ground but it uses govt stadium situated adjacent to the college campus. Students participated at University, State and National level competitions and bagged many prizes using govt stadium's ultra-modern facilities.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Qualitative analysis of Criterion 5

College has a liberal admission policy and irrespective of pass percentage all aspirant students are given admission. Admission quota is prescribed for the weaker section of the society as per state policy. Scholarships are given to almost all eligible and needy students. College placement cell makes some efforts to make the students job ready, but more concrete efforts need to be made. An active student council is in place and meets regularly to look into grievances of students. Alumni association is active but should be registered to make it more effective. A college magazine is regularly publish. Students are motivated to participate in intercollegiate tournaments / competitions. Participation of student in important bodies like IQAC inculcate leadership quality and sense of inclusiveness in them. College needs to develop linkages with the industry and academia to give more exposure to student. A language lab is necessity for students coming from vernacular medium. More efforts are required to develop employability skills among the students.



Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years ( <i>in case of first cycle</i> )  Post accreditation quality initiatives ( <i>second and subsequent cycles</i> )

#### Qualitative analysis of Criterion 6

The college has well defined vision and mission. The management of the college lies in the hands of department of collegiate education, which issues necessary policy guidelines to college. The Principal as head of the institution implements these policies with the support of faculty members. Faculty members enjoy full social security being the govt employee Staff members are deputed to various faculty recharge programmes as per UGC guidelines. Teaching faculty be motivated to indulge in quality research. Minor and major research proposals may be submitted to the funding agency for the overall development research culture. College is RUSA beneficiary but not much funds have been mobilised for research and organising conferences / seminars. Regular performance appraisal of faculty members is in place. Accounts are transparent, properly maintained and regularly audited. Academic audit is conducted but it is needs to be more comprehensive. Student feedback needs to be properly analysed for quality improvement.



Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> <li>1. Safety and Security</li> <li>2. Counselling</li> <li>3. Common Room</li> </ol>
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• E-waste management</li> </ul>
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> <li>• Students, staff using <ol style="list-style-type: none"> <li>a) Bicycles</li> <li>b) Public Transport</li> <li>c) Pedestrian friendly roads</li> </ol> </li> <li>• Plastic-free campus</li> <li>• Paperless office</li> <li>• Green landscaping with trees and plants</li> </ul>
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Qualitative analysis of Criterion 7

College follows policy of women empowerment and under this self defence training is also imparted. Anti-Sexual Harassment cell is also functional. College campus is plastic free and college manages solid and wet waste properly. Rain water harvesting is in place. College has ramp for differently-abled students. For inculcating moral value and developing patriotism among students, National festivals, birth and death anniversaries of great personalities of India are celebrated with full zeal. Students have dress code, different colours for different classes made environment colourful. College observes the policy of inclusion and all

affairs of college run by the Principal, faculty member and students collectively. College campus is clean and green with active support and participation of students. For overall personality development of students they are assigned various responsibilities and duties in different committees

NAAC

**Section III:OVERALL ANALYSIS**based on Institutional strengths.Weaknesses,Opportunities & Challenges(**SWOC**)(**up to 500 words**)

Strength

**STRENGTHS**

- Permanently affiliated to University of Mangalore and registered with UGC under section 2 (f) and 12 B.
- Only Government Women's First Grade College in Udupi District.
- Centrally located safe and secured campus, well connected by transport.
- Dedicated and well qualified teaching faculty.
- No tuition fees for students.

**WEAKNESSES**

- Number of teaching posts are lying vacant.
- Limited scope of infrastructure expansion.
- Less number of publications and quality research.
- Students with vernacular medium joining as first generation learner.
- No consultancy and functional collaboration with academia / industry.

**OPPORTUNITIES**

- To start more PG and add on courses.
- More grants under RUSA after successfully implementing first phase.
- Mobilization of research grants from funding agencies.
- Addition to the qualification of existing faculty members.
- More employment opportunities being close to industrialised port city and with the support of Alumni.

**CHALLENGES**

- Enhancing student enrolment for Basic Sciences and Humanities.
- Mushrooming of private colleges.
- Inclination of students towards job oriented professional courses.
- Filling of vacant posts and creation of digital environment.
- Personality development of students and their quality placements.

#### **Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Vacant teaching posts need to be filled on urgent basis.
- ICT enabled teaching learning may be encouraged.
- English Language lab may be established for students coming from vernacular medium.
- More hostel facility may be provided to girl students.
- More quality research publication, consultancy and collaboration may be initiated.
- Some new UG, PG and add on vocational certificate courses may be introduced.
- More rest rooms and sanitary incinerators may be provided.
- Alumni association may be registered and further activated.
- Career Counselling Cell and Placement Cell may be strengthened.
- Effort should made for mobilization of funding for infrastructure and research from funding agencies.

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

**Seal of the Institution**

Sl.No	Name		Signature with date
1	DR. YOGESH KUMAR SHARMA	Chairperson	
2	MRS. PROF ZOKAITLUANGI	Member Co-ordinator	
3	DR. VIJAYA LAKSHMI T	Member	
4	DR. PRIYA N	NAAC Co - ordinator	

Place

Date

NAAC