

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution : Sir M Visweswaraiiah Government Arts and
Commerce College, New Town, Bhadravathi- 577301

- Name of the Head of the institution : Dr. Shailaja S. Hosaller
- Designation : Associate Professor
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no. : 08282-271826
- Mobile no. : 09845326962
- Registered e-mail : sirmvgacc2012@gmil.com
- Alternate e-mail : --
- Address :New Town,
- City/Town : Bhadravathi
- State/UT : Karnataka
- Pin Code : 577301

2. Institutional status:

- Affiliated / Constituent : Affiliated
- Type of Institution: Co-education/Men/Women : Co-education

- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) UGC 2F and 12 (B)

- Name of the Affiliating University: Kuvempu University
- Name of the IQAC Co-ordinator : Dr Manjunath .T
- Phone no. : 08282-271826

Alternate phone no.

- Mobile : 09449495580
- IQAC e-mail address : Nil
- Alternate Email address:

3. Website address : <http://gfgc.kar.nic.in/sirmv>

Web-link of the AQAR: (Previous Academic Year):

<https://gfgc.kar.nic.in/sirmv/quality>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No..YES.., if yes, whether it is uploaded in the Institutional website: ---

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	3 Star	C++	2003	from:2003 to: 2008
2 nd	B	2.23	2010	from:2010 to: 2015
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: : 20th Sept, 2017

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1. Demonetisation and its benefits.	1day	350
2. IQAC meeting	22/02/2018	--
3.Academic Audit	31/12/2017	Staff

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
IQAC	--	Govt	1 year	25,000

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC - Uploaded

10. No. of IQAC meetings held during the year: 03

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No - Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

* State level Workshop conducted

- * Workshops on personality development
- * Lectures on facing competitive examinations
- * Guest lectures organised
- * Awareness programs on health and program

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.To support and assure strengthening of co-curricular and academic activities through subject wise association.	Conducted State level and college level programs in departmental association
2.To conduct one guest lecture from each department.	All the departments organised guest lectures with the support of IQAC
3. To guide outgoing students for higher education.	Employment and carrier guidance programs conducted
4.To conduct various extension activities to instil the values of social responsibility among students	Ambedkar jayanthi, Vivekananda jayanthi etc celebrated to create such values along NSS activities
5. To organise awareness program on legal and national issues with literary programs	Seminar on world press day and Legal awareness workshop.

14. Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the Statutory body: CDC Date of meeting(s): 22/02/2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: Yes

Date: 14-15/09/2017

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2017

Date of Submission: 28/09/2017

17. Does the Institution have Management Information System?

Yes No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

The Management information system is in the form of EMIS managed by the department of Collegiate Education. The newly appointed and transferred lecturers profile is maintained in the system along with the administrative faculty. It Also takes record of subject wise workload, time table, Student strength along with the results of every academic year. It is also a system of maintenance of the attendance of the teaching staff.

The EMIS also manages the merit list and appointment of the guest faculty along with their attendance. The data entry of the students, transfer application and management of the relevant data is carried out through this system. It is a platform to get overall data belonging to the

institution like, Profiles of the teaching staff, their transfer management, time table, student enrolment, and results is carried out.

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
<p>Institution constitutes committees in the beginning of the academic year. The Time Table Committee and Examination Committees monitor the effective implementation of curriculum.</p> <p>Non – conventional methods such as group discussion, students’ seminars and workshops are arranged to ensure active participation of students. Special lectures are given by resource persons from other colleges. Field visits, educational tours, screening of films and documentaries are arranged to ensure that all the aspects of learning and curriculum are addressed.</p> <p>Faculty encouraged to participate in UGC sponsored trainings, workshops and conferences. Teachers are members of board of Study and respective Boards of examinations.</p> <p>Institution makes use of Audio visual aids, films, assignments, Group discussions and project reports, field studies and study tours.</p>					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
nil	nil	--	--	--	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
Nil	Nil	--	--		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
All the P.G courses, in	--	Kannada , History and Archaeology, Economics and political science	Kannada, History & Archaeology-2009-10 Economics- 2015-16 Political Science-2016-17		--
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students	Edu-Sat-, e-Sahyog		--		
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
Reading of Old Kannada Texts,	2015-16	20			
Spoken English Certif course	2015-16	16			

1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
All PG courses offered compulsory project work for final year students.			50		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes/ No √	Yes/ No √	Yes/ No √	Yes/ No √	Yes/ No √	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p>There is a formal and informal mechanism to get feedback from students, resource persons, teachers, alumni and parents. Oral feedback is also taken after the completion of programs and guest lectures from the students and participants.</p> <p>Printed feedback forms are distributed among students every year. The feedback forms are collected, analyzed and maintained by the respective committees and IQAC. Following this, a team of senior teachers analyses the feedback and communicates the same by means of SWOC to individual teachers. Many departments maintain program feedback registers and visitors book as a means of feedback.</p>					
CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme	Number of seats available	Number of applications received		Students Enrolled	
UG programs	795	113		113	
B.A	180	168		168	
B.Com	60	32		32	
B.B.A					
PG Programs					
History & Archaeology	20	12		12	
Economics	20	17		17	
Pol. Sc	20	17		17	
Kannada	20	09		09	
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	871	104	26	06	12

2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
33	33	33	19	02	Gnana Sanga ma and others
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
<p>The Counselling Cell of our college identifies students with problems and extends all necessary assistance to them. Confidentiality is maintained strictly. Students are motivated to chalk out academic roadmaps for themselves. To address problems related to stress, anxiety, spirituality, adolescent problems, examination phobia, peer pressure and adjustment to changed environment the Counselling Cell regularly organizes special lecture programs and reputed psychiatrists, counselors etc are invited to deliver special lectures.</p> <p>The Grievance Redressed Cell is very active in our college and takes cognizance of the grievances of students and redresses them whenever possible. Several grievances and complaints lodged by the students have been solved amicably by the institution. For example, students had demanded a clean and hygienic canteen facility in place of the prevailing canteen. A new canteen facility was constructed keeping in view their needs.</p>					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
975		33		1:30	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph. D
33	33	00	03	10
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received	

			<i>from Government or recognized bodies</i>
nil	nil		

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Program me Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
UG		227 ,year end	05/04/2018	May 2018
PG		255	30/04/2018	June 2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Every semester feedback from students on individual faculty members are collected by the IQAC. The analysis of student feedback is undertaken by the IQAC in the presence of the Principal. The analysis is communicated to individual teachers through the Head of the Departments and teachers are requested to take serious note of the feedback. Besides, feedback is taken at the library and feedback from alumni and other stake holders is also sought regularly

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The calendar of events prepared by the college clearly outlines that the Internal Assessment tests will be held on the 8th and the 12th week of the semester.

At the same time, the calendar of events given by the university gives the information about the semester examination which is displayed on the notice board.

The schedules of internal assessment tests, class seminars, assignments and project reports are displayed prominently on the noticeboards.

For PG courses, objective and transparent evaluation process is adopted by assigning internal marks for attendance, class seminars, assignments and written tests.

For UG courses, internal assessment, project reports, skill development activities and attendance are taken in to consideration.

For evaluation, booklets of the written tests are shown and the marks secured are displayed on the notice boards to achieve absolute transparency and objectivity of evaluation process. Students are allowed to check their answer scripts and signatures of students are taken.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)

Displayed in the web of the college and University website.
<https://gfgc.kar.nic.in/sirmv/result>

University web link;

<https://www.kuvempu.ac.in/results> www.

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	UG programs	95	90	94.73%
	B.A	144	103	71.53%
	B.Com			
	B.B.A	37	32	86.49%
	PG Programs	14	12	86%
--	History & Archaeology			
	Economics	15	15	100%
	Pol. Sc	11	10	91%
	Kannada	08	08	100%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	--			
Minor Projects	--			
Interdisciplinary Projects	--			
Industry sponsored Projects	--			
Projects sponsored by the University/ College	--			
Students Research Projects (<i>other than compulsory by the College</i>)				
International Projects				
Any other(Specify)	one week	--	--	--
Total	98			

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar		Name of the Dept.		Date(s)
1. Skill development workshop on Life of “Self Esteem”		Womens Forum , ASH Cell, Students Grievance Redressal Cell		12/10/2017
2. Essay Competition on Legal Rights for Women		UGC sponsored.		21/12/2017
3. A work shop on Personality traits of an Interview and Resume Writing.		Director, District Industries association		22/01/2018
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NSS				
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
Name of the Start-up	Nature of Start-up		Date of commencement	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
01	--		--	
3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)				
Name of the Department		No. of Ph. Ds Awarded		
--				
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication		Average Impact Factor, if any
National	Economics	14		3.5-5
	Pol.sc	02		
	Libr Science	01		
Internati onal	Economics	15		3.5
	Commerce	01		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year				
Department		No. of publication		
Economics		Books-02 , Chapter in book-2		
Lib. Sc		Conf proceedings-1		

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Public expenditure on online education in Karnataka	Dr. Nasir Khan	Artha Shastra	2017	0.42 (143)	UGC	143
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
--						
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level		National level		State level	Local level
Attended Seminars/ Workshops	18		07		10	--
Presented papers	18		17		03	--
Resource Persons	03		10		03	07
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency		Number activities of teachers co-ordinated such		Number of students participated in such activities	
1. NSS annual camp	NSS wing and college departments		32 teachers		110	
2. Blood donation camp	YRCS, NSS		70		240	
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year						
Name of the Activity	Award/recognition		Awarding bodies		No. of Students benefited	
---	---					
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year						

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swach Bharath	NSS, NCC, YRCS	Campus cleaning, Gandhi Park Cleanig	24	150
AIDS awareness	NSS	Awareness Jatha	70	170
Essay Competition on legal awareness of women	Womens empowerment cell	Legal awareness	60	100

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Project work Seminar- Pol. Sc	105(ALL PG students)	IQAC	1 day

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3,50,448	3,50,448

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	4.34 Acres	--
Class rooms	32	--
Laboratories	02	--
Seminar Halls	02	--
Classrooms with LCD facilities	19	--
Classrooms with Wi-Fi/ LAN	RUSA	--
Seminar halls with ICT facilities	02	--
Video Centre	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-nil-	--

Value of the equipment purchased during the year (Rs. in Lakhs)	-nil-	--				
Others	--	--				
4.2 Library as a Learning Resource						
4.2.1 Library is automated { Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation			
Easy lib	Partial	4.3.3	2015			
4.2.1 Library Services:						
	Existing		Newly added	Total		
	No.	Value	No.	Value	No.	Value
Text Books	27,858	35,82,942	173	36,000	28,031	36,18,942
Reference Books	2998	5,83,268	67	14,000	3,065	5,97,268
e-Books	N-List	-	-	--	-	-
Journals	15	29,964	--	--	15	29964
e-Journals	Nlist	7500	--	--	--	7500
Digital Database						
CD & Video	25	2000			25	2000
Library automation	Partially automated					
Weeding (Hard & Soft)	--					
Others (specify) Project reports	90				90	--

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	38+31 Laptops	02	02	Library+ comp lab	--	04	09	256MBPS	21+31
Added	--	--							
Total	69	02	02	21	--	04	09	--	52
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
1 /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
--					--				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
--		--			--		--		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4,46,909	3,75,448	3,25,000	3,25,000
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
Fully automated library for the access from the students and preparation for the lectures. All books have been barcoded for easy access and time saving methods. Electronic journals are being subscribed through NLIST programme. Electronic resource browsing section established in the library under network environment to facilitate fast access to the desired resources and research. Laboratory updated for the development of the soft skills of the students. Computers and laptops are utilized for the class room teaching as upgraded facilities of the enhanced teaching learning process.			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees

Financial support from institution	1. SC scholarship, Social Welfare Office, Bhadravathi	183	6,45,047
	2. BCM Scholarship, Dept of OBC, Shimoga	122	4,37,962
	3. KMDC Loan Scheme, KMDC ltd, Shimoga	11	1,01,419

Financial support from other sources

a) National

b) International

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1. Skill development workshop on Life of "Self Esteem" organised by Womens Forum , ASH Cell, Students Grievance Redressal Cell	12/10 2107 to 13/10/2017	104 students	Hitha Resouorce agency Mangalore
2. Essay Competition on Legal Rights for Women.	21/12/2017	100	UGC Sponsored
3.Mentoring System	Yearly	800	DCE

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
28/04/2017	Training for competitive exams by Mr Abhinav khare, Supdt of Police, Shimoga	250	250	56	02
01/01/2018	Lecture on How to face competitive exams, Prof. Sanjay Jadav	100	100	--	--
	Grooming workshop on "Saphalta	100	100	---	--

01/01/ 2018	Apni Muthi Mein" Mr Ravi Kumar S				
	A work shop on	132	132	--	
22/01/ 2018	Personality traits of an Interview and Resume Writing. Mr C L Ramesh, Director, District Industries association				
23/01/ 2018	Job Mela 25 companies participated for the recruitment drive	1300	1300	NA	250
24/01/ 2018	Special Lecture on career opportunities in fire and industrial safety	250	250	NA	--
06/02/ 2018	Financial Education Workshop on An initiative of SEBI, Mumbai	34 For PG Courses	34	--	--
16/02/ 2018	UTHANA 2018- Management Fest events (JNNCE, Shimoga)	20	20	---	--

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
04	04	02

No Case received in Anti Sexual Harassment Council.

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
1. Mahindra Tech, HDFC, Exchanging, 20 companies BPO, Insurance sector	1300	250	TCL,	10	02
2.TCS Shimoga	40	02			

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-18	120	BA to MA & BED BCom to MCom BBA to MBA	50+30 40 With MBA	SMVGACC, KUVEMOU UNIV, DKS Bed college, Sahyadri College, GFGC Bhadravathi	MA, MCom, MBA, B.Ed

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services	02	-
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants	
1. Khokho Competetion	Kuvempu University Intercollegiate, 02/01/18 to 03/01/18 18/01/2018	120	
2. workshop on Personality development by cultural committee for SC/ST students		380	
3. Essaay competition on National votes day		25/01/2018	46
4. Peformance of Khairlanji Drama in collaboration with Vhelva Ranga, Shimoga		07/03/2018	20+ 200
5. Debate competition on Journalists Day		21/07/2018	10

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-18	Wrestling All India Inter University	National	Wrestling	--	1/2016-17	Basappa Madapura
2017-18	Kho Kho Twice National, Twice State medal	National	Kho Kho	--	--	Pavan Kumar

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has students 'cultural association which is functioning very effectively. Student representatives of this association are elected through Direct Elections.

This association has a governing body which consists of one convener from the teaching faculty; one president, one vice president, one general secretary, a joint secretary - a post reserved for girl students and class representatives – one boy and one girl from every class.

College mobilizes adequate funds from the collected fees.

The students have representation in various committees like, Anti ragging committee, Women's Forum, Grievance Redressal Cell, Disciplinary Committee, Sports Committee, Anti sexual Harassment Cell

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): Yes
<p>The institution has a registered Alumni Association (Reg No: SMG 168/2015-16 dated 1st September, 2015). Though the Alumni Association was present in the college earlier, the body was registered recently. Membership drive is carried out by the Alumni Association. Annual meetings are held regularly. Being the stakeholders, the alumni provide regular feedbacks on conducting classes, internal assessment, examination, evaluation, and announcement of results and also suggestions for modification of syllabi.</p> <p>The Alumni Association has provided the “<u>mid-day meal facility for 17 needy students this year</u>” and this activity is in progress since 2014. The Association has also contributed the “<u>Use Me garbage bins</u>” which are placed in the campus.</p> <p>The Alumni association has also “<u>paid the admission fee</u>” for the needy and BPL students during this academic year.</p>
5.3.2 No. of registered enrolled Alumni:
76
5.3.3 Alumni contribution during the year (in Rupees) :
14,500
5.3.4 Meetings/activities organized by Alumni Association :
Once in A semester
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
<p>Our vision is to make our college a Centre of excellence that imparts quality education which embodies goals of excellence in teaching, learning, research and character building. The college pays attention to the overall development of students. Along with their academic activities, students are made to realize and respond to social and cultural realities of the society. Both students and teachers are associated with various forums/clubs of the institution. These forums act as support systems to class room teaching and learning activities.</p> <p>The NSS, NCC and co-curricular wings of the institution have conducted village camps in rural and backward areas. Blood donation camps and plantation of trees are held regularly. Students of the college have constructed toilets and roads in villages. Health camps are held by NCC/NSS/Red Cross regularly. The institution encourages leadership among students and has adopted transparent administrative governance. Students’ elections are held every year to promote democratic spirit among students. Student’s Cultural Forum, is constituted through elections and issues are debated upon in this forum.</p> <p>They are made partners in decision making process as students are members of various committees like IQAC, Grievance Redressal Cell, Women Empowerment Cell, Anti-ragging Cell etc.</p>
6.1.2 Does the institution have a Management Information System (MIS)?
Yes/No/Partial:
Partial,
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
❖ Curriculum Development

A year plan is chalked out in the beginning of the academic year in the presence of all the lecturers. The principal convenes the meeting and various committees are formed to decentralise the work. The IQAC puts forth its action plans in the beginning of the year. By following the action plan various committees conduct program by taking financial assistance from the IQAC and few programs are self-financed.

As a part of completion of syllabus university calendar of events is utilised to form college calendar of events to complete syllabus on time and I.A tests and conduct workshops, seminars, give assignments for the improvement of the skills among students.

❖ Teaching and Learning

Time Table is prepared by the Time table committee at the beginning of the year and distributed to the related departments to complete their work and syllabus on time. Teachers complete the work according to the calendar of events distributed to them.

The class rooms are ICT oriented with each teacher allotted a laptop to carry out preparation and his or her classes as per schedule. 19class rooms are fitted with Projectors, sound systems and screens. Teachers follow traditional chalk and talk, lecture, seminar for students is conducted. Few departments conduct wall magazines and discussion classes. All the teachers provide assignments to the students to develop their critical skills and writing.

Feedback is collected from the outgoing students about teachers and College for the improvement of the teaching learning strategies and resources, then conveyed to the respective teachers.

❖ Examination and Evaluation

Examination is carried out as per university norms. Two Internal assessment tests are conducted each semester along with the semester exams. The examination is automated with online application, online fee payment, online admission ticket generation, and results announced online as initiative of paper less administration.

Teachers of our college are the members of BOS, BOE, and BOAE who take part in the reforms carried out in the examination and syllabus selection. Teachers also attend syllabus workshops to convey their views regarding the syllabus and examination reforms.

Teachers as part of their work and assistance in university exams attend the flying squad duty, observer, room invigilation and attend the central evaluation duty.

❖ Research and Development

The college encourages the faculty members to take up and pursue research work. The Research Committee is actively involved in encouraging faculty members to take up research work.

Consequently, the number of faculty members having a doctoral degree has risen to 12 from 11 in 2016 among the permanent faculty while 15 guest faculty members also have either Mphil or PhD.

Besides, 12 faculty members are pursuing their PhD. Also, 11 faculty members have MPhil degrees. The institution encourages the faculty to avail UGC-FIP programs. The DCE provides permission for the faculty to pursue research.

Faculty members are also encouraged to publish research articles. More than 33 research articles have been published in reputed national level journals with ISSN numbers and UGC recognised journals. Faculty have also published papers in seminars and conferences.

Students are also encouraged to involve themselves in research activities by means of project based learning. All post graduate students, B. Com/B.B. A students have project work and skill development in their curriculum.

<p>The students are also encouraged to participate in the seminars, workshops, conferences, etc and are encouraged to publish their articles in the college magazine, wall magazines of individual departments etc.</p>
<p>❖ Library, ICT and Physical Infrastructure / Instrumentation Library is partially automated with book bank schemes. Extend library facilities to the Alumni. Library also has SC/ST book bank scheme. Library is equipped with OPAC and internet facility is provided for students and teachers. EBooks and e-journals access is also provided with reprographic facilities to the users. Library hosts personal website with links to the e-resources. College comes under the RUSA Scheme of JNANA SANGAMA. 19 Classrooms are equipped with ICT facility with ramps for differently abled students. 12 students enjoy this facility. Teachers are issued laptops and e resources under RUSA. Each department is provided with computer an internet facility.</p>
<p>❖ Human Resource Management DCE hosts the centralised HRMS data where the newly recruited and transferred teachers are enrolled with all their data made available. College data and information is available on the HRMS Portal. Placements, promotions and transfers of all employees is administered through the HRMS. Teachers are sent to Induction training, Teachers empowerment trainings, RC/OC/Short term courses, NSS/NCC training etc. Manager as the head of the administrative office holds the responsibility of the office administrative staff and office affairs. Timely disposal of the files is carried out effectively. AISHE report has been updated on time. Related data is hosted on the website of the institution</p>
<p>❖ Industry Interaction / Collaboration Currently the college does not have any MOUs with the local industries, however the college organises workshops, training programs and courses for students like, Skill development programs, banking exams training, competitive exams, personality development programs, Job Melas, Social surveys and Industrial visits. The college has MOUs with the local NGOs in which the industry experts are invited as resource persons to train the students for industrial needs.</p>
<p>❖ Admission of Students Admission committee maintains transparency in the admission processes. The admissions are done as per the rules of government and the affiliating university. All the eligible applicants are provided admission. The concerned committee takes the responsibility of verification of documents and provides the admission. The reservations and fee structure are strictly followed as per the directions from the concerned authorities Advertisement of the admissions. Advertisement of the college facilities, Results, rules and regulations and fee structure is done through college web site, prospectus. Admission dates and fee structure is brought to the notice through canvassing in local PU colleges, in Newspapers, Pamphlets, banners and posters. Concession of fees for SC/ST and OBC students is provided. Free education for BPL girl students.</p>
<p>6.2.2 : Implementation of e-governance in areas of operations:</p>
<p>❖ Planning and Development IQAC prepares the action plans in consultation with the principal and distributes the same to the departments. Progress is monitored from time to time through the meetings with the faculty. IQAC prepares a report of the academic and administrative performance. Based on the report, the goals and plans for the next academic year are set. The shortcomings and deficit of the previous year are taken into considerations while planning the goals for the next year.</p>

The goals set are discussed with the staff members and the activities of college are planned after interactions with the students, parents and college development council.

DCE conducts academic audit and all the teaching staff has to submit the same to the principal and IQAC. Informal internal academic audit is conducted by the Principal. Individual faculty members and departments have to submit their work diaries and the list of activities conducted in the department for the benefit of students every semester

❖ Administration

The principal being the head of the institution formulates the committees and The IQAC designs the programs to be carried over in the following year. The action plans are prepared in advance and distributed to the heads of departments and the coordinators various committees. The plans are chalked out to continue with the existing programs and commence the new ones in the form of participative management.

The principal administrator > IQAC > HODs > Administrative Staff > CDC (Advisory Body) > college Committees > Student Representation.

The college grooms the leadership qualities of every individual and members of committees, they gradually are made to shoulder responsibilities of a greater degree. Consequently, faculty members with a decade or so of experience are chosen to head important bodies of the college like IQAC, NAAC Steering Committee, Women Empowerment Cell etc.

❖ Finance and Accounts

The college comes under the UGC 2F and 12B category, hence the funds are allotted by the UGC, IQAC, and RUSA. The college receives funds for various activities like library, infrastructure, building construction.

IQAC also mobilises funds by formation of CDC fund and User fund. Under the CDC fund the college has hired unskilled labour and library assistants. Fund is also mobilised from the Alumni.

❖ Student Admission and Support

Student admission is done via online fee payment and online application to facilitate the students for faster work. All the eligible students are given admission. Various scholarships like SC/ST, OBC, “Kittoor Chennamma Scholarship” and “Rajiv Gandhi loan scholarship” are a few to name. The institution provides several support services and facilities to students belonging to the weaker sections including SC/ST, OBCs etc. The following are some of the measures taken to ensure that they come on par with other students.

Free Internet facility, Free UGC book bank facility in library, Free Health check-up, Bridge courses, Free coaching classes for Competitive Exams, Scholarship and financial help from different government agencies. Alumni also help for the Fee payment of the needy students.

❖ Examination

The examinations are carried out as per the university norms, the examination scripts are completely barcoded, the marks entry made online. Being fully automated the results too are online and personalised as they generate personal student Id. Online admission tickets are issued.

Fee payment for the examination is made online and quick announcement of results are due to the online system. There is a scope for revaluation , retotalling and photocopy of the scripts.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Teachers attend the RC,OC,Short term courses on self-finance basis or UGC sponsored Workshops and Conferences.

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
--		--	--	

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher courses	06	2017-18, 21 days
F D P,	02	2017-18, 21 days
Short term course	03	2017-18, 07 days

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
03	-	02	-

6.3.5 Welfare schemes for

Teaching	NPS, KGID, Medical reimbursement, EL encashment, GPF,
Non teaching	NPS, KGID, Medical reimbursement, EL encashment, GPF, promotion
Students	Placement, training, health check-up, midday meal, Scholarship , loan schemes, hostel facility, Scribes for blind

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits. External audit is conducted for the retiring DDOs from their service. Internal Financial audit conducted by the DCE regularly.
In very rare cases when there is misappropriation of funds financial audit is conducted even from the Regional office. All the bills and financial files are settled from time as the rule applies.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Government of Karnataka	2, 59,000	--NAAC visit IQAC
IQAC	25,000	

6.4.2 Total corpus fund generated 6,54,941

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---		Yes	DCE
Administrative	YES	Auditor General	YES	DCE

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

Annual meetings are held with the parents. Informal feedback is taken from the parents. Necessary measures are taken for the benefit of the institution.

6.5.3 Development programmes for support staff (at least three)

Non-teaching staff is deputed to participate in training programs conducted by the district education and training centre, and the government. Welfare schemes are extended to the supporting staff like GPf, NPS, KGID, Health benefit scheme and festival advances, Office automation is done.

6.5.4 Post Accreditation initiative(s) (mention at least three)

6.5.5

- Submission of Data for AISHE portal : (Yes /No) Yes
- Participation in NIRF : (Yes /No) NO
- ISO Certification : (Yes /No)No
- NBA or any other quality audit : (Yes /No) No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2017	College painting and renovation is done with fund from the MLA scheme	Aug, 2017	--	800
2018	Campus_recruitment	24-01-2018	2 Days, Jan 2018	1300

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme		Period (from-to)		Participants		
Essay and Debate competition on Legal Rights of Women(with Cash Prize) National Commission for Women sponsored		12 to 13 th October, 2017		Female 25		Male
3 day Workshop on “Life of Self Esteem” (Ghanateya Baduku) in Collaboration with Hitha Foundtion , Bangalore		11 th to 13 th October, 2017		80		40
Exhibition and sale of Handicraft prepared by Girl students		12th March, 2018		All		All
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
1. Solar panel has been installed in the college campus in order to meet the power demand. (RUSA Funded) 2. Green Audit has been done. 3. Saplings planted for environment protection as eco-friendly campus step.						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities		Yes/No		No. of Beneficiaries		
Physical facilities		Yes		12		
Provision for lift		NO		--		
Ramp/ Rails		Yes		12		
Braille Software/facilities		No		--		
Rest Rooms		Yes		12		
Scribes for examination		Yes		12		
Special skill development for differently abled students		Nil		--		
Any other similar facility		Remedial Classes		12		
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017-18	03	03	1. 24-01-2018 Job Fair 2. 10-01-2018 Hosting Govt. sponsored Program	Job Fair Distribution of free laptops to SC/ST students	Job opportunities, company interviews, campus selection and exhibition Distribution of laptops for SC/ST students of 1 st Year Degree	More than 800 including degree and PU colleges of Bhadravathi and surrounding places All eligible SC/ST students of first year

			3. Four Day Workshop for SC/ST/OBC students (Dept. of Social welfare and Minorities, Govt. of Karnataka)	Personality development and awareness of competitive exams	Skill development and meditation, life skills, competitive exam training.	from 4 colleges of Bhadravathi
			4. 20/12/2017 Workshop	Legal awareness workshop under 15 th plan of drug addiction free society	Prohibition of drugs and awareness about mental and physical health to make better society	120 students from different degree colleges
			5. 27/03/2018 Workshop	Legal awareness program	Awareness about atrocity regulation	200 students
						250

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Yearly prospectus	July 2017	To create awareness on terms and conditions of admission, discipline, calendar of events, exam system, fee structure, courses and subject availability, scholarships,
Yearly College Magazine	Jan, 2018	Provides platform for students writing skills, college artistic expression , understanding the activities of college students etc.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Edu Sat programs	According to DCE time table	Course wise classes

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Audit has been done
Saplins Planted
Visitors plant the saplings in the “visitors Park”
Flower garden

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the

institution as per NAAC format in your institution website, provide the link
<p>Mid-Day Meal for the needy students by the Alumni</p> <p>Extending library services for the Alumni</p> <p>Departmental Libraries initiated Web link: https://gfgc.kar.nic.in/sirmv</p>
7.3 Institutional Distinctiveness
<p>Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the web link of the institution in not more than 500 words</p> <p>Established with the intention of providing education to the children of labour classes the college has achieved various land marks in teaching, sports, cultural activities. Alumni are working in various reputed institutions and government departments.</p> <p>Institution has tried to maintain communal harmony through its performance as Bhadravathi is a communally sensitive area.</p>

8. Future Plans of action for next academic year (500 words)

1. Organising guest lectures for the student by all the departments.
2. Organising interclass and intercollege cultural competitions.
3. Deputing students to cultural organisations for cultural activities.
4. Organising sports competitions for the students.
5. Conducting personality and skill development programs.
6. Organising communicative skill programs for the PG students.
7. Organising gender empowerment programs for girl students.
8. Maintenance of ecofriendly campus.
9. Conducting Health awareness programs.
10. Conducting legal awareness programs.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

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