



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SIR M. V. GOVERNMENT ARTS AND COMMERCE COLLEGE
Name of the head of the Institution		Dr. M G Umashankar
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08282271826
Mobile no.		9901065353
Registered Email		sirmvgacc2012@gmail.com
Alternate Email		umashankarmlp@gmail.com
Address		Stadium Road, New Town
City/Town		Bhadravathi
State/UT		Karnataka
Pincode		577301

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mohamed Najeeb M			
Phone no/Alternate Phone no.		08282271826			
Mobile no.		9448254517			
Registered Email		sirmvgacc2012@gmail.com			
Alternate Email		umashankarmlp@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://gfgc.kar.nic.in/sirmv/FileHandler/142-9e18f3a4-0e1b-4bf6-9970-1700d9b88b2c.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://gfgc.kar.nic.in/sirmv/FileHandler/142-a734ec4a-dc92-464c-b0d0-233744b10227.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	68	2003	21-Mar-2003	20-Mar-2008
2	B	2.23	2010	28-Mar-2010	27-Mar-2015
3	B+	2.64	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			19-Jun-2019		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
State Level Seminar in Urdu	08-Apr-2019 1	139
Legal awareness and Human Rights program	18-Jan-2019 1	435
Blood Checkup and blood donation camp by NSS and YRCS	13-Feb-2019 1	317
Soft Skills training under UNNATI	02-Aug-2019 90	103
Health Awareness program by NSS/YRCS	13-Feb-2019 1	317
Orientation to I B.A/ I B.Com/ I B.B.A	10-Jun-2019 2	296
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Preparation of Academic Calendar 2 Administrative and Academic audit conducted
 3 Skill Development Program under UNNATI 4 Held Guest Lectures in various departments
 5 Celebration of International women's day.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
World Yoga Day	127 students participated
Orientation Classes	296 students participated
World Environment day	35 students participated
Students' Admission to First Year Degree classes	Admission process completed
First half of the Academic year odd Semester	Re open 04.06.2018
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CDC	10-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

30-Sep-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, the college has management information system which is using the software eMIS and HRMS. The Management information system is in the form of EMIS managed by the department of Collegiate Education. The newly appointed and transferred lecturers profile is maintained in the system

along with the administrative faculty. It Also takes record of subject wise workload, time table, Student strength along with the results of every academic year. It is also a system of maintenance of the attendance of the teaching staff and the administrative staff. The EMIS also manages the merit list and appointment of the guest faculty along with their attendance. The data entry of the students, transfer application and management of the relevant data is carried out through this system. The data entry of the students, transfer application and management of the relevant data is carried out through this system. It is a platform to get overall data belonging to the institution like, Profiles of the teaching staff, their transfer management, time table, student enrolment, and results is carried out.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college offers BA, B.Com and BBA in the UG and MA, (History, Economics, Political science and Kannada in the PG section. The college is affiliated to Kuvempu University, Shankarghatta, the Board of Studies carries out the curriculum design and various teachers serve as BOS members at the university level. B.Com and BBA are intrinsically job oriented. The college adheres to the university calendar of events, hence academic calendar and internal assessment tests and examinations are carried out as per the university rules. Each year syllabus is revised for UG and PG courses. The HOD's and PG coordinators collect syllabus of the respective years and convey the same to the others staff and students. The principal conducts meeting in the beginning of every semester to prepare academic calendar and develop strategies for effective implementation of the curriculum along with co-curricular and extension activities. Faculty members are members of BOS and others convey their requirements in the syllabus workshops conducted by the university. Syllabus modification in each year is noted and conveyed through meetings and circulars. The syllabus is updated according to the needs of corporate and other industries or companies. CBCS (Choice Based Credit System) scheme has been complemented for the PG students since a long time 2011-2012 the same is contributed in 2018-2019 also. Timetable is formed in the beginning of the academic year keeping in mind CBCS scheme for PG and UG courses. The outcomes of the syllabus/BOS/workshops are intimated to other faculty and students from time to time. The faculty members are encouraging to participate in seminar, workshops, trainings, Refreshes courses, orientation courses and full-fledged library has been provided to carry on research and present their research papers. The teachers prepare work allocation for timely completion of syllabus and departmental activities to the department time table. The principal

schedules meetings at the end of each month and semester to review the work done and syllabus completion and adherence to academic calendar. Departmental meetings are carried out regularly to monitor syllabus completion conduction of IA tests and mark submission. Special session. Remedial classes are conducted for the needy students, soft skills and training workshops are organized for students to develop their skills. UNNATI program is conducted for the, students along with class seminars and guest lectures to inculcate various skills. Two internal test and improvement test are conducted as per university norms to monitor their progress along with skill development, projects for B com and BBA students. They are taken on industrial visits and historical sites to get first and knowledge of their subjects. The teachers also participate as resource persons in seminars. Guest lectures and work shop as extension of activities. New books and journals are added to partially automated library. The college has received grants under RUSA to upgrade class rooms to DCT base ones. The teachers and students make optimal use of these resources to cater to the needs of upgraded syllabus and good out come.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
UNNATI SOFTSKILLS	nil	02/08/2019	90	EMPLOYABILITY AND PERSONAL SKILLS	EMPLOYABILITY AND PERSONAL SKILLS

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	KANNADA	10/06/2018
MA	ECONOMICS	10/06/2018
MA	HISTORY AND ARCHAEOLOGY	10/06/2018
MA	POLITICAL SCIENCE	10/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	103	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Kannada	6
MA	History	7
MA	Economics	17
MA	Political Science	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The university revises syllabus once in three years for languages once in for each course and academic year. Once in five years for commerce, management and arts stream. The market demands new trends in different streams is kept in mind. The college was issues of national importance (economics, history, political science and sociology). During the academic year 20032004 as per the recommendation of the higher education council structural change in the curriculum was carried out by the introduction of semester schemes with Indian constitution, environmental science and computer fundamentals as compulsory papers for all the UG streams. In addition, several changes were also made along with updation of syllabus. Established to cater to the needs of poor and middle class student from heterogeneous background. Majority of the students are from laborers or former families. The institution gathered a distinct position with students reaching higher positions. The college provides ample opportunities for the overall development of the students. The prime focus is to provide quality education to the students and generate employable opportunities for the students. The college takes feedback regarding its performance from the students, alumni, and parents (oral). Parents meetings are organized periodically their suggestions are taken seriously and redressal mechanism is established. The student feedback is collected by the departments in their programs the resource person's feedback is also collected in a diary. The faculty take feedback from the alumni during the meetings orally. In addition, consensus is formed to incorporate necessary developments or organization of the programs by the alumina the teachers provided their feedback throw BOS and syllabus workshop to create need based curriculum. The college organizes training for the students throw programs like "UNNATI", "workshop" and other skillbased programs. Many notable Alumni of the college are present MLA Sri B.K Sangamesh., former MLA sri. M.J Appaji, Mrs. Session Judge Civil Court, Bhadravathi. Many of the Lecturers have been the students of our college. The PG students and UG students provided feedback through Evaluation forms provided to them, the panel created for this purpose then analyzes feedback. The suggestion of improvements is provided to the teachers or respective heads oral feedback of the students is taken towards the end of the programs or the respective training arethe campus (Extension activities. The NCC, NSS, YRCS, Scouts and Guides, Rangers and rovers, Election cell,</p>

carryout awareness programs on health, awareness on problems of legal importance, social importance etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	K, E, H, Eco, PS, SOc	795	123	123
BCom	Financial Accounting	120	152	152
BBA	Corporate Accounting	60	25	25
MA	Kannada	20	20	20
MA	History	20	20	20
MA	Economics	20	20	20
MA	Pol. Science	20	20	20

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	794	100	29	4	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	33	33	26	1	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution pays importance to the needs and requirements of the students. Understanding the nobility and responsibility of every teacher, vital roles are allotted to the teachers. Each teacher is the role of the class mentor. They are required to be sensible to the requirements of their students. The teacher uses his creativity to shape the responsibility and integrity among the students. The knowledge of the teacher, his patience and confidence induces the student to strive for success. Monitoring is a very important and distinct role taken up by the teacher. The teacher makes the student enjoy the process of learning. This monitoring finding remedies for their grievances proper guidance for their needs to make them participate in cocurricular activities tracking their performance, their progress in studies and motivating them to achieve collecting their contact details , monitoring their records and preparing the list of meritorious students the necessary task of a mentor. By this process the

mentor can identify achievers and slow learners to uplift them . the responsibilities of a class mentr are: 1. To observe the uniform and the discipline of a student 2. To maintain the records of their attendance 3. To collect their contact details and email IDs 4. To assist them to overcome fear and hindrance in learning 5. To track the grievances and problems, thus find remedy 6. To monitor their cocurricular activities and achievements. 7. To maintain and monitor the marks and their progress. 8. To bring rapport among students by observation

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
794	29	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	33	3	Nil	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr B M Nasir Khan	Assistant Professor	Best Theme paper Award
2018	Dr B M Nasir Khan	Assistant Professor	Independence Day - Taluk Ratna

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA2	VI	22/05/2019	17/06/2019
BCom	BCOM4	VI	14/05/2019	10/06/2019
BBA	BBA	VI	14/05/2019	10/06/2019
MA	MA2	IV	22/06/2019	18/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the end of the academic year, feedback is collected from the students on individual faculty and the college. Analysis of the feedback is undertaken by the IQAC in the presence of the Head of the institution. The analysis is communicated to the individual faculty through heads of the departments and the teachers are directed to take serious note of the feedback. Feedback is also taken about the library and feedback is received from the Alumni and other stakeholders. The Institution has adopted a System, which lays emphasis on continuous internal evaluation of the students for the assessment of students' performances as per the rules and regulation of Kuvempu University. In each semester two Internal test are conducted and additional tests are provided on

the production of valid proof of absence from the test or for improvement of their performance. Auxiliary assessment method such as unit test, topic presentation, assignments, field works etc., are conducted at appropriate times as decided by the departments. Field work is evaluated based on written report and viva voce Attendance of students are analysed during each semester to determine their involvement in classroom activities. Semester exams are conducted, and evaluation is done by the University, The cumulative records of the assessment methods are maintained in the departments. Participation and achievement in extracurricular activities like NSS and sports are considered for performance evaluation Institution takes measures to improve the performance of slow learners cases of weak academic performance of students are brought to the notices of respective parents. Personal counselling of slow learners are done by counselor of the college to overcome problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

It is the first prerogative of the university to decide and prepare Cocurricular events, the university has prioritized conduction of Internal Assessment tests on completion of 8th and 12th week of each semester. Average marks for I.A is 20 for consideration. Improvement or compensatory tests are given in the genuine case for those who present the valid proof for inability to attend any IA test to improve their IA Marks. The teaching plan, which is based on the prescribed syllabus issued by the affiliating university, are as follows. The staff members prepare the teaching plan based on the academic calendar and allotment of work in each department is done. Hence each faculty covers the syllabus in the prescribed time frame. The faculty maintain the work diaries to cover the work in stipulated amount of working days. In case of need extra or special classes are conducted. Committees are formed at the beginning of the academic year. Coordinators and members of the committees form action plans for various activities, such as cultural programs, seminars/workshops, Guest lectures and tutorial classes, Academic and industrial visits, NSS and Sports activities. Department heads discuss the action plan, Timetable, Work plans. The faculty maintain work diaries regularl, and the HOD reviews it weekly and principal counter signs it at the end of every month. The department of commerce and management assign skill development work as per guidelines of the university. The marks are added with the IA marks. IA tests are organized and monitored by the examination committee. The University Evaluation branch conducts examinations at the end of each semester as per schedule. Results and degrees are provided based on performance by the affiliated university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gfgc.kar.nic.in/sirmv/FileHandler/142-112ef803-45f2-4b99-a735-dc21ab0de612.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA2	BA	Arts	78	63	80.76
BCOM5	BCom	Commerce	123	93	75.6
BBA6	BBA	Management	20	13	65

HIST1	MA	Hstory and Archeology	7	7	100
MAKAN1	MA	Kannada	9	9	100
ECO1	MA	Economics	17	17	100
POL1	MA	Political Science	18	18	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gfgc.kar.nic.in/sirmv/FileHandler/142-e4381096-f944-47e8-953f-befd5b4a0796.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
1. Project proposal preparation Workshop	All PG Departments with Research Committe	10/01/2019
2. Project report submission workshop	All P G Departs with Research comittee	14/01/2019
3. Intercollegiate Quiz competition	All	10/10/2018
4. Job Skills Examination	All	19/09/2018
5. Janapada Utsava	various	23/03/2019
6. Voting awareness program	All	08/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Research center	Nil	Nil	Nil	Nil	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	5	2.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	3
Library Science	3
Sociology	2
Pol.Science	9
Economics	12
History	5
Hindi	4
English	5
Kannada	7

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N A	Nil	Nil	Nil	0	Nil	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil in H Index	NA	Nil	Nil	Nil	Nil	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	4	27	Nil
Presented papers	6	39	49	4
Resource persons	2	2	Nil	14
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS annual Camp	NSS and Taluk Panchayath	40	98
World Population Day and Awareness Program	Department of Sociology in Collaboration with Department of Health	20	122
Awareness on World Drug Abuse World Drug Prohibition Day	NSS, Cultural club and Police Department, Bhadravathi	33	600
Kodagu Flood Relief Fund Collection	Staff	40	Nil
Voting Awareness and enrolment	Electoral Literacy Club	12	233
Sadbhavana Divas	Rangers and Rovers	5	132
World Yoga Day	Cultural Club	10	127
Intercollegiate Quiz competition	Kuvempu University	5	102
Health and Blood Checkup Camp	Subbaiah Hospital	30	448
Blood Donation Camp	McGann Hospital	23	69
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Appreciation and Recognition	SIMS College and Hospital, Shimoga	209

NSS Camp	Certificate of Appreciation	Zilla Panchayath Office	100
Health Checkup camp	Health Checkup camp	Subbaiah Medical College	213
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NCC-RD	Government Of India, New Delhi	Republic day Parade	Nil	1
Red Cross	Youth Red Cross Sir MVGACC	Yoth Red Cross Quiz	40	4
Youth Red Cross	Youth Red Cross in association with National Youth Project New Delhi and Sheromani Gurudwara Prabhandak Committee Sulthanpur Loodhi Panjab	International Good will and Fraternity Camp	1	1
Swach Bharath Abhiyan	NSS, NCC, Cultural forum	Swachh Bharath Scheme	40	472
Women Empowerment	Women Forum Women Empowerment Activity	Women Empowerment Cell	39	316
Aids Awareness Program with NSS	Red Ribbon in association with District AIDS Prevention Society	Aids Awareness Program	11	114
NSS	Annual camp NSS in Collaboration With Village Panchayath	7 Days Special Rural Camp	30	100
NSS	Karnataka University, Dharwad	State Youth Festival	1	1
NSS	Sahyadri Arts college, Shimoga	State level seminar on Dr B R Ambedkar	4	4
Students	All P G/ UG	Students	40	316

Seminar	Departments	Seminar	
View File			

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Seminar	127	Dept Of Archeology, Museums Heritage	2
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	00
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MOUs Not Formed	Nil	Nil	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17000000	17000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Newly Added
Others	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EasyLib	Partially	4.3.3	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28031	3618942	Nil	Nil	28031	3618942
Reference Books	3065	597268	Nil	Nil	3065	597268
Journals	15	29964	Nil	Nil	15	29964
e-Journals	6231	7500	Nil	Nil	6231	7500
CD & Video	25	2000	Nil	Nil	25	2000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	69	2	2	0	21	4	9	1	0
Added	59	0	0	59	0	0	0	0	0
Total	128	2	2	59	21	4	9	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	https://gfgc.kar.nic.in/sirmv

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
366450	313950	628400	181400

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has adequate infrastructure facility to facilitate effective teaching and learning. The institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep the facilities in consultation with the rules updated from DCE from time to time. Department of Collegiate Education provides for the maintenance of the infrastructure facilities and equipment. Sufficient unskilled labour is appointed with the permission of higher authorities to compensate for the transferred or retired staff towards the maintenance of the infrastructure, classrooms, library, campus resources and lawns. There are 19 ICT enabled classrooms and a computer lab with sufficient ventilation. Each classroom has elevated platform, so that the teacher and board is visible to all the students. The computer labs are equipped with UPS facility and solar power backup is used for the lab and office for uninterrupted power supply. In the beginning of the Academic year, the Principal conducts the staff meeting and decentralize the various student support services and facilities by forming various committees. The Principal heads each committee as chairperson and a senior faculty as a coordinator with other faculties and students as members. The committees, which are formed in the year 2018-19, are as below: The library committee has been formed to look after the affairs of the library spacious well-maintained library is located in a separate building for UG. New building for PG section has been constructed in this academic year to accommodate library resources for the PG students. The library committee has major role in the selection and purchase of books, the committee frames the rules for borrowing of books, apart from this, Stock verification also done by the committee at the end of the year. The working hour of library and the reading hall is from 10am to 5pm. A Well-equipped Conference hall with projector facility is used for Seminars and various programs. Sports committee is constituted every year and director of physical education is in charge of the routine activities of the department. The purchase committee of the college monitors the purchase of the sports material. Alumni and students make use of the Gym facility regularly. A separate purchasing committee looks after the needs of the purchase of needed infrastructure and required material for the college. NSS Committee encourages students to participate in all Public awareness programs. They also participate in maintaining the hygienic environments in the campus. Every year they conduct annual camp of seven days in nearby villages. Cultural committee. This committee identifies the students talented in cultural activities and encourage them to achieve further. Students have participated and won prizes in Sahyadri Utsava organized by Kuvempu University. At the end of the year committee, organize cultural events competition for students. Rovers and Rangers committee and NCC to contribute to the development of the students in achieving their full physical, intellectual, social and spiritual potentials as individuals, and groom them as responsible citizens of the community and country. Student Welfare and Redressal committee.

<https://gfgc.kar.nic.in/sirmv/FileHandler/142-2b3b8235-4af9-4b5a-ad2c-82e817ecb919.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Arivu Scholarship KMD Loan Scholarship Scholarship for SC students Scholarship for ST students Late Sri T C Thimmappa Nijagunamma Memorial fund Sri J K Hotpet memeorial Endowment fund Sri Kotrappa memorial Endowment fund Sri Vijaykumar memorial endo	373	2264517
Financial Support from Other Sources			
a) National	nil	Nil	0
b) International	nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personality Development Workshop	25/02/2019	211	Placement Cell
YOGA Class	21/06/2018	38	Self
Class Mentoring	02/07/2018	821	IQAC and All depts
UNNATI Soft Skills 2 Batches	02/08/2018	120	UNXT-UNNATI
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	IAS/KAS Coaching-Competitive exam Training	143	143	Nil	Nil
2018	Job Skill Exam- Career Guidance workshop	113	113	Nil	Nil

2019	Personality development workshop-Your future in Your Hands	211	211	Nil	2
2019	Self-Employment Workshop in collaboration with DC office, Shimoga	30	30	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
11	10	36

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	TCS	5	2
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	120	BA, MA	HIST, ECO, POL, KAN, ENC, SOC, COMMERCE, MANAGEMENT etc	KUVEMPU UNNIVERSITY AND Others	MA, BED
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Drama Training and Performance	Taluk Level	14
Power Lifting, Weight Lifting	University	203
Folk Dance, Folk Songs	College	76
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold	National	1	Nil	187	Kran B A
2019	Sepak Takra-Silver	National	1	Nil	301	Chingleng Leishangthem
2019	Sepak Takra-Silver	National	1	Nil	307	Bikash Singh
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has student councils and they have their representation in cultural body through democratic election system, they also have representation in NCC, NSS, YRCS, IQAC, and CDF committees. At the beginning of the academic year, various academic and administrative committees are formulated with the representation of the students and faculties as coordinators and members. Concerned coordinators of various committees are called for frequent meetings to discuss about organising the various activities and make the student representatives to take part in the discussions of the meetings. The coordinators guide the representatives and the students to organise various events and extension activities to develop leadership skills, organisation skills, management skills etc. to fulfil the objectives and vision the college. Students representation and involvement is kept in mind while framing the activities organised by various committees. The committees like cultural Club makes it mandatory for the students to organise and take part in Cultural activities: all the students of the college are the part of the cultural forum to promote the culture and the hidden talents of the students. The cultural forum organises the activities like cultural competitions. The committee encourages the students to participate in intercollege, university level and at the state level competitions. Sheela KS, Classical Music, Sahyadri Utsava, KU, Shankarghatta, 27-29 Sept 2018. Two students participated in Quiz Program, held by All India Radio Aakashvani, Bhadravathi on 27-11-2018. Our students who underwent drama training performed A Drama "Nammolagobba Naajukayya" at VISL-SAIL Utsav 2019, on 08-01-2019. Sports Activities: the sports committee organises college level, University level (Intercollege level) sports competitions. Our students also take part in State level and National level sports competitions. NSS Activities: The College has two units of NSS consisting more than 200 students enrolled. Students actively participate in NSS program like Blood Donation Camp, Special Camp, Creating awareness of health and lignin Cleanliness of the Compass and Swachh Bharath Program,

Awareness of traffic Rules and legal awareness, Voting rights and so on. Other Activities: the committees like Rovers and Rangers, Youth Red Cross, Red Ribbon Organises programs with active participation and representation of the students at various levels. 4 students participated in youth red cross Inter collegiate quiz competition. 1 Student participated International Good will and Fraternity Camp at Loodhi, Punjab.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, The College Alumni Association is registered as per registration Act and alumni committee manages it. The registration of this committee has supported the association between the college and alumni. The members of the association represent varied sectors of their association, work environment and belong to different streams. The common alumni meet is organized twice in a year. The alumni discuss course of action of the alumni to advance their role in the development of the college, to discuss the achievements and progress of the Alumni association by contributing to the plans of the college. Feedback is also obtained from the alumni, which is considered during preparation of the future plans. The alumni association supports the needy students by paying fee and assisting in the organisation of Alumni association programs. Some of the faculty of the college are members of alumni association who serve as office bearers of the association and oversee the related affairs at the college level. Therefore, the institute has maintained a close and intimate bond with the former students. They are often invited as guests of honor on various occasions in the institute. The alumni contribute in the organizational representation with their membership in the statutory and academic committees such as IQAC, College Development Council etc. Some of the alumni are invited to deliver lectures in the campus in the respective fields of their contribution. The alumni support the staff and students in the organisation of the NSS camps, Blood donation and Health Checkup camps. The alumni associated with social service, are invited in the NSS camps to encourage the volunteers to contribute their best towards education and wellbeing of the institution. Their experience and participation encourage the volunteers positively. Many alumni have helped the college by delivering lectures as a resource person in various courses, programs workshops etc. Alumni like Jagadeesh.S, from B.Com and Yogesh, from M. A., in Political Science of 2010-11 and 2017-18 batch respectively, who had represented the college in the Sahyadri Utsava (Cultural Fest), underwrite their part by offering guidance to the students in the cultural activities and training. Their contribution boosts the confidence of the students. Some of the alumni are working in the field of mass media contribute by giving positive feedback on the progress of college by publishing the reports of the programs organised which improves the image of the college in society. Some of the alumni are public representatives who help us whenever there are some local problems. Their feedback is treated valuable in progress of the college. The college website and other social media are utilized to communicate with the alumni and former faculty spread all over Karnataka. The Alumni Association also arranges get together of the former teachers and students. Association also plans to extend support in the organisation of placement programs and Career guidance programs to benefit the new generation with the skills for the corporate agencies. Two local MLAs, Auditors and many lawyers in the Taluk court are the Alumni of the college who offer the support towards the necessary development plans.

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

7500

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association conducts meetings twice in a year to discuss about the organizing the various activities: Contribution of Fees for the needy students. Guruvandana program series organized where the Alumni invited their classmates and their teachers, in this program the teachers of the respective batches were offered respects and gifts for their achievements in life and for their contributions to the teaching field. their services found honour and respect even after a long time their post retirement life. This is a unique program where the Alumni got the chance to return to their institution and have a get together sort of meeting and program. they could share their views, experiences , past memories with the present day teachers and learn from each other.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision: Our vision is to make our college a center of excellence that imparts quality education, which embodies goals of excellence in teaching, learning, research and character building. Mission: •To create an environment of learning through a spirit of enquiry. • To inculcate interactive abilities for multi-cultural experiences. • To achieve communal harmony and sustain and develop cultural and extension activities. • To equip students for meeting local and global challenges and absorbing emerging trends. • To promote patriotic zeal through integrity of character. • To spot and nurture creativity for career oriented initiatives. The Principal is the chairperson of all committees in the college. Implementation of the action plan is monitored through review meetings. Student representatives are involved in all important committees to facilitate the interaction. Over and above, there is mechanism for systematic feedback from the students. The college has established a student's cultural forum to give platform their talents. This forum organizes the activities which are connected to socio-cultural realities of the contemporary society. The vision, mission and objectives of the institution are made known to all the students through the prospectus, college magazine and by display. Students and faculty are motivated to fulfill the stated mission. The faculty members of the college are encouraged by the principal to participate actively in the decision academic session, different committees are constituted comprising of teaching, non-teaching and student making process. In the beginning of the each members, which play a significant role in planning and implementation of activities in different areas of institutional functioning. The students are encouraged to express their views and opinions on all the academic and non-academic activities of the institutions. The information collected from students feedback help the authorities to plan and extend support for the policies. The activities are planned and executed keeping in mind the convenience of the students. The policies are framed in such a way that students excel in both academic and non-academic activities. Since this is a government college, no major organizational changes occur except transfer policies and deputations. Alumni, particularly who are pursuing higher degrees and research programs are invited to the college to interact with the students to share their experiences and expertise with the present students. This practice creates a lot of positive impact on students to manifest and accomplish to pursue higher studies The parent-teacher committee periodically conducts meetings for parents to get feedback regarding the overall performance of students. Parents offer suggestions in the areas of curriculum, teaching and infrastructural

facilities. Accordingly, efforts are made to accomplish the expectations of parents. • Online registration for job was conducted by placement cell • One day workshop on mushroom cultivation was conducted to reveal the importance of self-employment. • Workshop on how to face a competitive exam for PG students • Regular attendance is monitored relaxation of 10 to 30 minutes is given for students arriving from rural areas and remote areas • Cultural club election is conducted to groom leadership qualities and inculcate knowledge of participation in democracy • earn and learn participative workshop for students was conducted, where students were encouraged to prepare various dishes and eatables for their shops and were sold to imitate the real market. • The students were encouraged to prepare fuel free eatables for the workshop earn and learn. • Inauguration of cultural committee was done where students displayed their skills of various cultural and folk music and dance • Ethnic day folk dance learning workshop was conducted to bring the students closer to their culture and learn skills

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Wide access to internet facility to inculcate online learning management resources. E Book, E journal facility for carrying out project work. Learning through field work, industrial visit. Enhancement of learning skills of the students through participation in different seminars. Time Table is prepared by the Time table committee at the beginning of the year and distributed to the related departments to complete their work and syllabus on time. Teachers complete the work according to the calendar of events distributed to them. The class rooms are ICT oriented with each teacher allotted a laptop to carry out preparation and his or her classes as per schedule. 19 class rooms are fitted with Projectors, sound systems and screens. Teachers follow traditional chalk and talk, lecture, seminar for students is conducted. Few departments conduct wall magazines and discussion classes. All the teachers provide assignments to the students to develop their critical skills and writing. Feedback is collected from the outgoing students about teachers and College for the improvement of the teaching learning strategies and resources, then conveyed to the respective teachers.
Examination and Evaluation	College has complimented traditional written examinations with project work

assignments debates, group discussions, power point presentations, grand viva and seminar lectures. Examination is carried out as per university norms.

Two Internal assessment tests are conducted each semester along with the semester exams. The examination is automated with online application, online fee payment, online admission ticket generation, and results announced online as initiative of paper less administration. Teachers of our college are the members of BOS, BOE, and BOAE who take part in the reforms carried out in the examination and syllabus selection. Teachers also attend syllabus workshops to convey their views regarding the syllabus and examination reforms. Teachers as part of their work and assistance in university exams attend the flying squad duty, observer, room invigilation and attend the central evaluation duty.

Human Resource Management

Motivating and facilitating the faculty members to participate in refresher and orientation courses.

Arrangement of computer training programs related to tally and MSOffice for nonteaching Staff. Organisation of workshop on different safety measure to adhere to in daily life and work place.

Selfappraisal of the teachers through maintenance of academic diary.

Maintenance of Grievance Redressal Cell, Antiragging committee, Sexual Harassment Committee. Appointment of a doctor who visits the college daily for facilitating health checkup of teachers, nonteaching staff and Students. DCE hosts the centralised HRMS data where the newly recruited and transferred teachers are enrolled with all their data made available. College data and information is available on the HRMS Portal. Placements, promotions and transfers of all employees is administered through the HRMS. Teachers are sent to Induction training, Teachers empowerment trainings, RC/OC/Short term courses, NSS/NCC training etc. Manager as the head of the administrative office holds the responsibility of the office administrative staff and office affairs. Timely disposal of the files is carried out effectively. AISHE report has been updated on time. Related data is hosted on the website

	of the institution.
Industry Interaction / Collaboration	<p>Currently the college does not have any MOUs with the local industries, however the college organises workshops, training programs and courses for students like, Skill development programs, banking exams training, competitive exams, personality development programs, Job Melas, Social surveys and Industrial visits. The college has MOUs with the local NGOs in which the industry experts are invited as resource persons to train the students for industrial needs.</p>
Admission of Students	<p>Admission committee maintains transparency in the admission processes. The admissions are done as per the rules of government and the affiliating university. All the eligible applicants are provided admission. The concerned committee takes the responsibility of verification of documents and provides the admission. The reservations and fee structure are strictly followed as per the directions from the concerned authorities Advertisement of the admissions. Advertisement of the college facilities, Results, rules and regulations and fee structure is done through college web site, prospectus. Admission dates and fee structure is brought to the notice through canvassing in local PU colleges, in Newspapers, Pamphlets, banners and posters. Concession of fees for SC/ST and OBC students is provided. Free education for girl students who belong to Economically poor</p>
Curriculum Development	<p>A year plan is chalked out in the beginning of the academic year in the presence of all the lecturers. The principal convenes the meeting and various committees are formed to decentralise the work. The IQAC puts forth its action plans in the beginning of the year. By following the action plan various committees conduct program by taking financial assistance from the IQAC and few programs are self-financed. As a part of completion of syllabus university calendar of events is utilised to form college calendar of events to complete syllabus on time and I.A tests and conduct workshops, seminars, give assignments for the</p>

<p>Research and Development</p>	<p>improvement of the skills among students.</p> <p>Research committee has been formed which motivates faculty members for research publications. Encourages them to present papers in International, National, State level seminars, workshops and to act as resource persons. Exhibits the publication of research work of the faculty members in the college library to inspire for the research College explores various funding agencies for sponsoring mega/minor projects. Research committee also plans and motivates the faculty members and students to organise various seminars and workshops at Institution/state/National/International level. The college through the research committee headed by the senior faculty encourages the faculty members to take up and pursue research work. The Research Committee is actively involved in encouraging faculty members to take up research work. Consequently, the number of faculty members having a doctoral degree has risen to 12 from 11 in 2016 among the permanent faculty while 15 guest faculty members also have either Mphil or PhD. Besides, 12 faculty members are pursuing their PhD. Also, 11 faculty members have MPhil degrees. The institution encourages the faculty to avail UGC-FIP programs. The DCE provides permission for the faculty to pursue research. Faculty members are also encouraged to publish research articles. More than 33 research articles have been published in reputed national level journals with ISSN numbers and UGC recognized journals. Faculty have also published papers in seminars and conferences. Students are also encouraged to involve themselves in research activities by means of project-based learning. All post graduate students, B. Com/B.B. A students have project work and skill development in their curriculum. The students are also encouraged to participate in the seminars, workshops, conferences, etc and are encouraged to publish their articles in the college magazine, wall magazines of individual departments etc.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library is partially automated with book bank schemes. Extend library</p>

facilities to the Alumni. Library also has SC/ST book bank scheme. Library is equipped with OPAC and internet facility is provided for students and teachers. EBooks and e-journals access is also provided with reprographic facilities to the users. Library hosts personal website with links to the e-resources. College comes under the RUSA Scheme of JNANA SANGAMA. 19 Classrooms are equipped with ICT facility with ramps for differently abled students. 12 students enjoy this facility. Teachers are issued laptops and e resources under RUSA. Each department is provided with computer an internet facility. Provision for the wifi facility in the campus for use elearning resource Increase of the internet brand width from 15mbps to 80mbps through broadband and lease line to facilitated computer lab and centres along with departments. Provision for access of ebook facility through online resource. Separate Internet connection in the library to access the e-resources. Procurement of more desktop and laptop computers under CPE fund. Setting up of Staff library. Setting up of the earthing system to save the high end instruments from lightning.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>Online admission including online payment gateway. Student admission is done via online fee payment and online application to facilitate the students for faster work. All the eligible students are given admission. Various scholarships like SC/ST, OBC, "KMD Scholarship" and "Rajiv Gandhi loan scholarship" are a few to name. The institution provides several support services and facilities to students belonging to the weaker sections including SC/ST, OBCs etc. The following are some of the measures taken to ensure that they come on par with other students. Free Internet facility, Free UGC book bank facility in library, Free Health check-up, Bridge courses, Free coaching classes for Competitive Exams, Scholarship and financial help from different government agencies. Alumni also help for the Fee payment of the needy students</p>

<p style="text-align: center;">Examination</p>	<p>Initiated online portal of Kuvempu University. The examinations are carried out as per the university norms, the examination scripts are completely bar coded, the marks entry made online. Being fully automated the results too are online and personalised as they generate personal student Id. Online admission tickets are issued through online portal for the quick and easy service to students. N A D Identity number has been made mandatory for the safety and ease of access of the documents of the students. Fee payment for the examination is made online and quick announcement of results are due to the online system. There is a scope for revaluation , retotalling and photocopy of the scripts.</p>
<p style="text-align: center;">Planning and Development</p>	<p>IQAC prepares the action plans in consultation with the principal and distributes the same to the departments. Progress is monitored from time to time through the meetings with the faculty. IQAC prepares a report of the academic and administrative performance. Based on the report, the goals and plans for the next academic year are set. The shortcomings and deficit of the previous year are taken into considerations while planning the goals for the next year. The goals set are discussed with the staff members and the activities of college are planned after interactions with the students, parents and college development council. D.C.E conducts academic audit and all the teaching staff has to submit the same to the principal and IQAC. Informal internal academic audit is conducted by the Principal. Individual faculty members and departments have to submit their work diaries and the list of activities conducted in the department for the benefit of students every semester</p>
<p style="text-align: center;">Administration</p>	<p>The principal being the head of the institution formulates the committees and The IQAC designs the programs to be carried over in the following year. The action plans are prepared in advance and distributed to the heads of departments and the coordinators various committees. The plans are chalked out to continue with the existing programs and commence the new ones in the form of participative</p>

management. The principal administrator > IQAC > HODs > Administrative Staff > CDC (Advisory Body) > college Committees > Student Representation. The college grooms the leadership qualities of every individual and members of committees, they gradually are made to shoulder responsibilities of a greater degree. Consequently, faculty members with a decade or so of experience are chosen to head important bodies of the college like IQAC, NAAC Steering Committee, Women Empowerment Cell etc. Regular exercises of e-tendering process through government portal Regular exercises. PFMS portal to upload expenditure related to government fund. Submission of retirement related documents through e-pension portal.

Finance and Accounts

The college comes under the UGC 2F and 12B category, hence the funds are allotted by the UGC, IQAC, and RUSA. The college receives funds for various activities like library, infrastructure, building construction. IQAC also mobilises funds by formation of CDC fund and User fund. Under the CDC fund the college has hired unskilled labour and library assistants. Fund is also mobilised from the Alumni. Reception of salary fund from government through HRMS portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	Not Applicable	NA	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	NA	Nil	Nil	Nil	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	2	18/02/2019	16/03/2019	28
Refresher Course	2	01/02/2019	21/02/2019	21
Short Term Course	1	18/07/2018	25/07/2018	8
Short Term Course	1	12/11/2018	19/11/2018	8
Foundation Training	1	09/07/2018	29/12/2019	21
Life Skill Training	1	25/11/2018	01/12/2018	8

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
33	33	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
KGID, LIC, Loan schemes, Savings Schemes, GPF, GIS Housing Loan, Vehicle Loan, Festival Advance, New Pension Scheme	KGID, Loan Scheme, Savings Scheme, GIS, GPF Housing Loan, Vehicle Loan, Festival Advance, New Pension Scheme.	Scholarships, Loan Scholarship, Hostel Facility, Library, Book Bank, Computer lab, Jnana Sangama wifi, Bus Pass Facility with Government Buses

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES, the department of collegiate education conducts Internal Audit and the Auditor general conducts the external audit. Each principal before retirement or while transfer of the charge, gets the Internal Audit conducted. Together internal and external audit scrutinize the income and expenditures of the Institution carefully. Important income sources of the college are as follows: Grants by U G C and State Government. Fee sources like - Sports fee, Cultural Activities fee, Application fee, Identity Card fee, CDC fee etc. is collected during the admission process. Scholarships by the Government, Non-government organizations and philanthropists Funds from N S.S, Red Cross etc. are availed for the students. Bank Loan if necessary is also provided in the form of scholarships. Important heads of expenditures of our college are as follows. Purchase of Books, Journals, Periodicals, News Papers, Magazines etc., To conduct activities like N.S.S. Sports, Cultural and other co-curricular events.

University Affiliation fee. To purchase stationery. To pay electricity Bill and Telephone Bill. To maintain Electronic equipment like computers, Printers, Xerox machine etc., Maintenance of Infrastructure Painting, Repairs etc. Maintenance of Garden. To pay Scholarships. To provide financial assistance to the students who participate in activities like Inter Collegiate N.S.S. activities, Sports and Cultural competitions. Our Institutions shows keen concern about income generated by any sources. Money is spent only for the genuine activities, which is institution and students centric. Every rupee is spent with the consent of the management and the government. Economy, Efficiency and Accountability are the motto of our institutions. The institution shows moral and legal responsibility in this regard.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
CDC	360500	College Development Activities
View File		

6.4.3 – Total corpus fund generated

38410465

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	D C E
Administrative	No	A Gs Office	Yes	D C E

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>Parent teachers association contributes in all the activities of the college. At least two meetings of parents and teachers are organized each year in the institution. Many parents who have expertise in different field are invited as guests on various events and occasions. Suggestions and feedback are invited from the parents on different aspects of the college. • Prize for high scorers</p> <ul style="list-style-type: none"> • Help to poor students • Campus Drives

6.5.3 – Development programmes for support staff (at least three)

<p>Keeping in mind welfare and development of support staff, college has certain practices and schemes for the purpose. Supporting staff are encouraged to participate in training camps organized by Department of Collegiate Education. The supporting staffs are encouraged to pursue higher education (distance education). Faculty members extend administrative support to the staff members at the time of admissions, examinations and application of government schemes. The teaching staff maintain AISHE, HRMS and EMIS. Apart from these, the following schemes are in practice: • Provident Fund • Group Insurance •Accident Insurance • L I C</p>

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>During the first assessment, the institution was accredited at the 3 star level and B Level in the second time assessment. The third time assessment B Level. Therefore, the institution since the first assessment has been striving hard to adopt and to internalize the following values. 1. Contribution to National</p>

development. 2. Fostering Global competencies among students. 3. Inculcating the value system. 4. Promoting the use of technology. 5. Quest for excellence. College is listed under RUSA 2.0 Scheme, grants of Rs.2cr has been sanctioned efforts are made to utilise the amount to construct more classrooms, several number of computers are being added to the computer lab and a new building for PG courses has been constructed. A new indoor stadium with multi gym has been constructed. Guest lecturers are appointed to compensate the teachers need towards increasing workload.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Free Blood Group checkup, and blood donation, under Youth Red cross.	19/06/2018	13/02/2019	13/02/2019	298
2018	Preparation and submission of AQAR	22/02/2018	01/08/2018	30/09/2018	33
2018	Historical monuments Cleaning	05/02/2019	05/02/2019	05/02/2019	79
2018	Special lecture on rights of trans genders	01/10/2018	01/10/2018	01/10/2018	306
2019	Legal Aid Awareness program	18/01/2019	18/01/2019	18/01/2019	361
2019	NSS special camp at Ukkunda village	05/02/2019	05/02/2019	11/02/2019	98
2019	Free health Checkup camp	27/03/2019	27/03/2019	27/03/2019	221
2019	Annual Academic Audit	20/03/2019	20/03/2019	10/04/2019	33

2019	Visit to A naathashrama	01/03/2019	01/03/2019	01/03/2019	27
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Life of Transgenders: A dialogue with Transgender poet Miss Chandini	01/10/2018	01/10/2018	150	75
Workshop on women security in co-ordination with Taluk police department	11/02/2019	11/02/2019	204	56
Yoga day :Workshop on Importance of Yoga	12/07/2018	12/07/2018	182	63
Awareness program on Legal Aid	18/09/2018	18/09/2018	282	87
Women's Day Cebration	22/03/2019	22/03/2019	426	92

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar power for computer labs connected to 3KV UPS Well ventilated classrooms Use of LED bulbs Car pooling encouraged No car day is followed once a month

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	8
Rest Rooms	Yes	9
Ramp/Rails	Yes	9
Any other similar facility	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	advantages and disadvantages	and contribute to local community					
2018	1	1	18/07/2018	1	Clean Historical Sites	1	145
2019	1	1	24/01/2019	1	Social and Economic survey	1	51
2019	1	1	13/02/2019	1	Blood Donation program	179	179
2019	1	2	08/04/2019	2	Voting Awareness program	336	449
2019	1	1	17/04/2019	1	Cleaning of the lakes by NSS	1	163

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Magazine	10/09/2019	The practice of issuing of college annual Magazine provides platform for showcasing writing skills of the students, their artistic expression, understanding the activities of college students. To promote Human values and ethics among the various stakeholders of institution. Also at the end of every academic year the annual academic audit of all the teaching faculty is conducted.
College Prospectus	07/05/2018	To create awareness on terms and conditions of admission, discipline, calendar of events, exam system, fee structure, availability of courses and subject availability, scholarships. College prospectus is designed to shape the rules, ethics and codes of conduct of the students along with

the facilities available in the college campus. It also involves the instructions for the choice of the optional subjects.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Orientation Proram	04/06/2018	05/06/2018	345
Celebration of National festivals	15/08/2018	26/01/2019	33
Celebration of birthdays of National Leaders and national heroes	14/09/2018	14/04/2019	33
Oath for the Students	22/06/2019	22/06/2019	219
Felicitation of Cultural, Sports academic achievers	09/04/2019	09/04/2019	800
Human Rights awareness	10/12/2018	10/12/2018	348
Sadbhavana Divas	29/08/2018	29/08/2018	266
Celebration of Martyr's Day	30/01/2019	30/01/2019	800

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Campus plastic free zone, Use of Dust bins, Plantation of saplings.
- Tobacco free zone and Smoking strictly prohibited.
- Sanitary pad burning machine installed, Green audit conducted.
- Conducting environment awareness program, Waste Management's pit in the Campus.
- Special Lectures are conducted on Environmental Protection and Awareness.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Best Practice: Lunch and Bench Discussion
VISION: • To create rapport between teachers and students towards betterment of students. • To extend a helping hand towards hungry students and to support them learn better.
MISSION: • To nurture learning habits through understanding and proper discussion • To support the needy students with food, without they or others realizing feelings of help. • To help students realise their inner potential of learning ethical thinking and self-confidence. • To boost self-confidence communication and Rhetorical skills. • To develop sense critical analysis among students. **GOAL:** • To create a sense of equality and importance of learning. • To enable students to realise the sense of competition for their future career.
 • To allow them to perform better with paper preparation and boost up for examinations. • To make use of the lunch hour constructively to teach them self-discipline, party manners etc. • To encourage students to shun inhibitions due to lack of language skills or fear of failure • To make them understand the value of teachers, time and time-table in their life
STRUCTURE: This cell is in

the form of a panel consisting of teachers from many departments. It involves students especially from humanities. The students group consists of economically poor and educationally challenged backward and rural students and the interested ones, who want to reach certain goals. Various HODs and specially the women faculty of the college assist the practice. Kannada Forum, English Forum, Political Science, Economics, Cultural associations etc. also extend support.

THE CONTEXT: Most of the students come from neighboring villages and below poverty line class. It has been observed Empty stomachs do not create interest to learn anything despite sophisticated ICT enabled classrooms. Students are not able to concentrate on the teachers words or on their textbook, it leads to lack of rapport among students and between students and teachers. The invasion of mobiles, internet, WhatsApp and Facebook have resulted in lack of studies, lack of interest resulting in the fall of learning rate. Efforts to attract the students to the class fails drastically unless students find themselves in an open and unrestricted atmosphere, in a sense it restricts them to learn but at their own interest and their Pace. Teachers formed committees among themselves in the beginning on trial and error basis the teachers closely monitored the interest of the students in such an informal kind of atmosphere. The early sessions were introductory, very slow going, still giving rise to a lot interest among themselves. Students started asking about such class, the number of interested students rose drastically. Their performance increased, they started participating in classroom discussions due to boost of confidence, and they involved themselves in the college level programs and later other programs.

- Introductory programs filled their hearts with confidence due to new atmosphere where they sit and discuss with their teachers along with their doubts.
- They guide them to make use of the library with interest.
- To motivate them to learn speaking skills better.
- To make them study by themselves to develop critical skills.
- To arouse interest of the students in learning.
- To improve their socialization skills.

THE PRACTICE: The teachers, various committees involved themselves to conduct these meetings and lunch and bench sessions along with the meetings. Twice a month students and teachers from one department conduct the sessions. The students shall come prepared for the necessary sessions with the topic of their choice. The students from Kannada opt English optional, History, Economics, Sociology, Political science and commerce discuss interdisciplinary topics in the initial sessions. Later specific topics are provided to them by the creation of groups. Each month second and fourth week a suitable day is taken as "Lunch and Bench day", In case of Holidays those days are postponed to the following weekdays.

CONSTRAINTS: No such constraints are seen except the regularity in attendance of the students. The food is brought by the teachers and students, sometimes due to meetings exams or holidays it is difficult to follow up the students as they try to escape from the "Lunch on Bench Sessions". Mobile makes them forget responsibility.

EVIDENCE OF SUCCESS:

- Students have started participating in cultural programs, debates and quiz programs on their own interest.
- The students have done well in exam, which is evidence of success.
- The student's behaviour has improved towards their peers and teachers.
- The students who involved themselves in Lunch on Bench sessions have done well in the higher studies and interviews.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: The financial constraints are negligible they are managed in the expenditure of the college resources like, IQAC Material, Xerox, registers etc. The food is brought by the contribution of teachers and well to do students regularly. The committee manages attendance by getting signatures of the students in a register. The mobile phones and laptops are used as resources to suggest them to find e-resources for future studies. The students who eat in the afternoon are able to sit in the classes with interest.

2. Title of the Best Practice: MY STUDY MY ANALYSIS VISION:

- To create critical thinking among the students.
- To popularize reading habits among the students.

MISSION:

- To nurture learning and analysis through reading and discussion.
- To develop self-confidence among

the slow learners. • To introduce the habit of communication and discussions. • To develop contemporary thought among the students to update themselves with current knowledge. • To inculcate the procedure of debate through analysis of the texts. • To create an atmosphere of better learning. • To motivate the students to learn through debate. GOAL: • To induce self-confidence, self-esteem among the students. • To make them independent in the analysis of the text. • To necessitate them to understand the principles of analysis of a text. • To enable behaviour of quantitative and qualitative analysis. • To introduce extracurricular text to the reading habit of students. STRUCTURE: The panel has teachers from all the departments involving all the students from all the departments. Students are mainly chosen based on their interest to join the practice. Various Heads of the departments assist the panel along with women faculty of the college, Kannada forum, English Literary Forum, political science, economics forum, Department of commerce and management beside with the cultural association. THE CONTEXT: It has come to the observation of the teachers that the students lack the knowledge of communication, reading habits have gone dull, and the students have been trained to depend on the guides, which has resulted in the fall of standards of education and learning. The students also lack the interest of reading, discussion and analysis. Tus the need is felt for the promotion of reading, analysis, writing, critical debates, with personality development and communicative skills. The fall of learning rate and lack of communicative skills has resulted in unemployability and proper research interest, the students who have not prepared themselves to face the scenario of higher education, job requirements and interview skills. Keeping in mind their age, interest and their level of understanding the panel decides the type of drill and exercises that the students have to go through. Various sub committees and subpanels were formed to monitor various skills like writing skills, skill analysis, speaking skills, critical thinking and skills of debate. The practices of discussion are multi-faceted involving reading of a text, writing its analysis, presentation of the papers, discussion and interview skills. In the initial classes, the students hesitated to write and present their papers, but the new atmosphere motivated them. Guidance by the respective teachers is provided for better learning. • To motivate discussion t open analytical skills. • To provide guidance to writers and paper presenters. • To motivate them to shun their inhibitions to learn and speak. • To assist them to learn their text in original. • To avoid the use of old notes and guides. THE PRACTICE: The teachers involved the students of various departments and motivated them by conducting orientation class about the best practice. Many students found the idea quite motivating and challenging. Each week the students come by reading a text or a topic of their interest on their own by consulting the library resources and the online resources, they put forth their analysis in the form of a team, where they generate discussion. Related teachers guide them during the studies, writing papers and presentation. CONSTRAINTS: The U G students of language lack interest in such activities it is a challenge to motivate them. Many students have joined tuitions outside which makes the teachers difficult to enroll such students and promote their involvement in the best practice. EVIDENCE OF SUCCESS: • Students are participating in the lectures and debates. • The Students are able to prepare for programs on their own. • The students contest in Quizzes and Debates actively. • The students feel confident to speak about their relevant texts. • The participant students involve themselves actively in the NSS/NCC. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: The financial constraint is very meagre, as we need to buy only papers and pens, sometimes we require coffee /tea and biscuits, which is looked after by the respective teachers conducting the program on the relevant day.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gfgc.kar.nic.in/sirmv/FileHandler/142-71dc847b-a96b-4bf9-be57-6f58bad87042.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our Institution strives with the Vision of promoting the core value of Education, justice, freedom, communal harmony, sincerity, and multicultural experience. It has always given priority to the education of rural, under privileged to empower them. Our institution always gives priority to the education of girl students and their empowerment. Hence, the women faculty manages the active Women's Empowerment Cell who prepare women to appear for competitive exam and various aspects such as health, stress management, Legal awareness etc. The Institution stresses on outreach programs and inculcates in its students an awareness of the value of a holistic education and empathy for the under privileged sector of the society. Active NSS and YRCS units organise outreach programs of our institution in shaping and strengthening all the departments to inculcate education and awareness among students to face future. Analysing the need for PG center in the college premises our college commenced PG departments for Kannada, History, Economics and Political Science on the requests of parents. The students in post graduate department meet their research oriented skills , Critical thinking , innovation etc. our student has secured 1st Rank at the university level in the academic year 2018-19 in M.A., Economics.

Provide the weblink of the institution

<https://gfgc.kar.nic.in/sirmv/FileHandler/142-8b04f274-f928-4b12-938d-06ee081203a3.pdf>

8.Future Plans of Actions for Next Academic Year

The plan of action drafted by the IQAC for 2019-20 aims at overall development of the college. Ample thrust has been given to both infrastructure and academic development of the institution. The main proposals in the action plan are as follows:

- Strengthening teaching learning environment by adopting ICT and innovative teaching techniques.
- Plan to organize a State level Seminar.
- Plan to conduct more and more special Lectures, workshops through various Departments, which enhances the intellectual ability of students and social cause.
- Plan to organize more and more extension activities through NSS, Rovers and Rangers, Red Ribbon club and Youth Red Cross, and Other Academic Departments.
- Promotion of research Culture among staff and students to take up publications, under taking the projects and so on.
- Plan to introduce certificate courses, which enhance the employability of students.
- Strengthening Placement Cell to conduct more Career guidance activities, free coaching for competitive exams and on campus Job Fairs.
- Aim to conduct Health checkup camps.
- Plan to extend 'the best practices' for the benefit of students.
- Plans to increase the number of Alumni registration process to conduct developmental activities.
- Plan to Strengthen the concept of 'Green Audit'.
- Plans to create "No Vehicle Day"
- Aim to increase the gross enrolment ratio of the students for various courses.
- Aim to continue Door to door canvas and visits to colleges for increasing admissions.

Plan of action chalked out by the IQAC academic year 2019-20 01.06.2019 to 11.10.2019
First half of the Academic year odd Semester Re open 01.06.2019 01.05.2019
Onwards Students Admission to First Year Degree classes Admission process commencement 06.06.2019 World Environment day July 2019 Orientation Classes For I B.A students 21.06.2019 World Yoga Day 1st or 2nd week of June 2019 Orientation Program For I B.Com I B.B.A. Students 2nd or 3rd week of June 2019 Bridge course classes for I B.A and I B.Com. Students Bridge course conducted Aug / Sept
Awareness on Health Hygiene 1st week of July 2020 Selection of class

representatives For B.A, B.Com. BBA Students 11.07.2019 World Population Day
Encourage more Students participation July/August 2019 Inauguration of Cultural,
Sports, NSS activities 3rd week of July 2019 N.S.S. Advisory Committee Meeting
All Faculty members Students attend 4th week July/1st week of August Internal
Test All Students attended 15.08.2019 Independence Day Celebration All Faculty
members students attended 05.09.2019 Teachers day Celebration 2nd week of
September 2nd Internal Test Attendance of all Students compulsory Sept 2019
N.S.S. Day celebration 4th week of September College Development Council Meeting
Governing Development Council Meeting held Sept 2019 Students seminars All
departments 02.10.2019 Celebration of Gandhi Jayanthi Compulsory for students
Faculty 28.10.2019 Mahalaya Amavasye General Holiday 10.10.2019 Last working day
of the Semester All Faculty attended 18.10.2019 to 09.12.2018 Kuvempu University
Semester Examinations and central Valuation 07.10.2019 Mahanavami / Ayudhapooja
General holiday 08.10.2019 Vijayadashami General holiday 13.10.2019 Maharishi
Valmiki Jayanthi Celebration at College 01.11.2019 Kannada Rajyotsava Celebration
at college