

ANNUAL QUALITY ASSURANCE REPORT

Name of the Institution : Sir M V Govt Arts and Commerce college

Year of Report : 2012-13

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Sir M V Govt Arts and Commerce
1.2 Address Line 1	New town
Address Line 2	V I S L road
City/Town	Bhadravathi
State	Karnataka
Pin Code	577301
Institution e-mail address	Sirmvqacc2012@gmail.com
Contact Nos.	08282-271826
Name of the Head of the Institution:	Dr T C BHARATHI
Tel. No. with STD Code:	08282271826
Mobile:	+917892314535
Name of the IQAC Co-ordinator:	Dr. M S SAKALESHA
Mobile:	+919886970436
IQAC e-mail address:	

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) KACOGN10118

1.4 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	3 Star	C++	2003	05 years
2	2 nd Cycle	Grade B	2.23	2010	05 years
3	3 rd Cycle				

1.6 Date of Establishment of IQAC:

Sep 2008

1.7 AQAR for the year (for example 2010-11)

2012-13

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 22-02-2017)

1.9 Institutional Status

University State Central Deemed Private Affiliated College Yes No Constituent College Yes No Autonomous college of UGC Yes No Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women Urban Rural Tribal Financial Status Grant-in-aid UGC 2(f) UGC 12B Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management

1.11 Name of the Affiliating University (for the Colleges)

Kuvempu University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="01"/> Faculty <input type="text" value="02"/>
	Non-Teaching Staff <input type="text" value="01"/> Students <input type="text" value="01"/> Alumni <input type="text" value="01"/> Others <input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input type="text"/>
	If yes, mention the amount <input type="text" value="--"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	12	International	--	National	02
		State	03	University Level	09

2.14 Significant Activities and contributions made by IQAC

The following activities were the significant activities conducted by IQAC:

- ✓ A detailed Academic plan for 2012-13 was chalked out.
- ✓ Committees and Cells were constituted and new members included.
- ✓ 1 faculty member are working as Research Guide. two research students are working under their guidance.
- ✓ 14 research papers were published in peer reviewed/ non peer reviewed journals /e-journals.
- ✓ 15faculties contributed their expertise as Resource person, BOS members and Chair Persons.
- ✓ Blood Donation Camps, AIDS Awareness, Health Awareness Programs were conducted through NSS, NCC,
- ✓ Students were deputed to participate in seminars/conferences organized by other institutions.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To constitute cells and committees to organize curricular, co-curricular extension and outreach programmes Infrastructure Development 2. To organize seminars, workshops, special lectures to compliment class room teaching and learning 3. To encourage faculty members to undertake research projects 4. To conduct various extension activities to instil the values of social responsibilities among students 5. To organise communicative and soft skills training programme to the students	1. In the first council meeting the principal constituted various committees for the smooth functioning of the institution. 2. seminars were organised 3. the department kannda organised seminar and work shop. 4. One minor research projects worth Rs1.00,000 were sanctioned by the UGC 5. Communicative and soft skills training programme were conducted for all degree students. 6. a. Ambedkar Jayanthi, Vivekananda Jayanthi, Ghandi Jayanthi Mahaveera jayanthi were celebrated.

* *Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- ✓ In the first council meeting the principal constituted various committees for the smooth functioning of the institution.
- ✓ seminars were organised
- ✓ One Minor Research Projects worth Rs. 1,00,000 were sanctioned by the UGC.
- ✓ Ambedkar Jayanthi, Vivekananda Jayanthi, Ghandi Jayanthi Mahaveera jayanthi was celebrated.
- ✓ Communicative and soft skills training programme were conducted for all Post Graduate students
- ✓ The nss unit organised 7-Days Village Camp in Balemaranahally

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	02	--	--	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	05	--	--	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

UG: Semester

PG: CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Yes
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students *(On all aspects)*Mode of feedback: Online Manual Co-operating schools (for PEI) **Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- | |
|--|
| <ul style="list-style-type: none"> ✓ Syllabi is regularly updated by Kuvempu University keeping in mind the growing demands of contemporary society ✓ Studying Indian Constitution and Environmental Science were made compulsory. |
|--|

1.5 Any new Department/Centre introduced during the year. If yes, give details: Nil

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	18	12		

2.2 No. of permanent faculty with Ph.D 05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	04	-	-	-	-	-	-	-	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

35	--	--
----	----	----

2.5 Faculty participation in conferences and symposia/work shop.

No. of Faculty	International level	National level	State level	Others
Attended	03	12	02	17
Presented papers	01	06	01	00
Resource Persons	--	01	03	14

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ The faculty members, along with chalk and talk method of teaching, adopted modern interactive method of teaching.
- ✓ Assignments, Projects, Class Seminars, Internship, Practical Exams, paper presentation, Open Forum Debates, Wall magazine for creative expressions were promoted.

2.7 Total No. of actual teaching days during this academic year

192

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- ✓ Ours being on affiliated college of kuvempu university the following measures initiated by the university is implemented.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02
01
01

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I%	II%	III%	PASS
BA	82	40.29	43.28	16.41	--	81.70
BCOM	127	42.86	34.52	13.09	9.52	66.14
BBM	71	81.25	15.63	3.13	--	90.14
MA(KAN)	12		06	06		12
MA(HIS)	17		10	07		17

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✓ IQAC monitors the academic progress of the institution by periodically arranging meetings with Parent-teachers/ alumni associations
- ✓ The very beginning of the academic year, a detailed Academic calendar is chalked out to carry out the curricular activities of the college systematically.
- ✓ Accordingly Internal Tests, seminars/workshops/lectures are conducted.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	02
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	03	Nil	03
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ The IQAC, being the apex body of the institution has given priority for research, consultancy and extension programmes. It has promoted and encouraged faculty members to take up minor and major research projects. The faculty members are motivated to participate/ present research papers in national and international conferences, seminars, workshops.
- ✓ IQAC promoted collaboration and linkages
- ✓ Assignment and project reports are part of PG syllabus.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--		--	--
Outlay in Rs. Lakhs	--		--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	01	--
Outlay in Rs. Lakhs	--	1.00.000	1.00.000	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals		20	01
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2012-13	UGC	1.00.000	1.00.000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other-Workshop				
Total			1.00.000	1.00.000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST DPE DBT Scheme/funds 3.9 For colleges Autonomy CPE DBT Star Scheme INSPIRE CE Any Other (specify) 3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	others
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lacs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	Number
National	--
	--
International	--
	--
Commercialised	--
	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
Who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="01"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC: Nil

University level	<input type="text"/>	State level	<input type="text" value="07"/>
National level	<input type="text" value="01"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text" value="02"/>	NSS	<input type="text" value="02"/>
Any other	<input type="text"/>		<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-
- The department of Kannada and lohiya trust organized state level seminar on chinthan of karantha .
- The department of Kannada and English organized Special lecture and workshops.
- Some of our college students took part in the job mela organized jointly by JD office and ATNCC college shivmoga with in positive result on 5/08/2012 .
- On 14/08/2012 The department of Kannada organized symposium on Mangalore violence. many faculty and 200 students binificeri of this programme.
- The department of commerce and management organized Special lecture on how to prepare and face on interview.
- College level Workshop was organised by the Department of commerce and management how to prepare the project retort.
- Special lecture on women exploitation and delhi repe. Conducted by women empowerment cell on 18/1/2013

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.8 Acres			4.8Acres
Class rooms	28	--	Government	28
Laboratories	01	--	--	01

Seminar Halls	02	--	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	96	63		159
Value of the equipment purchased during the year (Rs. in Lakhs)				3.78.238
Others				

4.2 Computerization of administration and library

- ✓ 20 computers, 1 LCDs, 01 laptop, 3printer, 2 podiums, 2 scanners, 1 interactive boards procured for administrative purpose.

4.3 Library services:

Under Graduate

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23619	2535739	1469	279980	25088	2815719
Reference Books	2453	376098	368	69995	2821	44693
e-Books	N list	5000				
Journals	18	12000			18	12000
e-Journals	N list	5000				
Digital Database						
CD & Video						
Others (specify)	40				40	

Post Graduate

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	--	--	--	--	--	--
Reference Books	7645	275389	1837	120827	9482	275389
e-Books	--	--	--	--		
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depts.	Others
Existing	29		2MBPS	Library, Computer & Language Lab				
Added	20	8+4		01+01				06
Total	49	12		02				05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ✓ Every year the Department of Commerce trains 3rd and 4th SEM degree students in Computer Skills.
- ✓ J D office conducted teachers empowerment programmes in Konandur.

4.6 Amount spent on maintenance in lakes:

i) ICT	---
ii) Campus Infrastructure and facilities	21150
iii) Equipments	2.91.283
iv) Others	
Total :	3.12.433

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC constituted student support cells like counselling and career guidance cell, SWO organizes several functions for the support of students. Scholarship, free ships, banking and postal facilities extended to students.

5.2 Efforts made by the institution for tracking the progression

- ✓ IQAC monitored the activities of the cells intensely.
- ✓ Constant efforts are being made to check the progress of the students by monitoring teaching and evaluation.
- ✓ Feedbacks are taken from the students.
- ✓ As per their feedback, necessary measures are taken.
- ✓ There are two way tracking methods:
 - A) Academic progress is monitored by the departments in their regular departmental meetings.
 - B) Institutional monitoring system.
- ✓ The principal tracks the academic progress in regular council and staff meetings.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1086	59		

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	433	37.81%		712	62.18%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
154	225	16	705	--	1100	89	239	23	793	-01-	1145

Demand ratio

2012-13 (UG)			
	No of Applications	Admitted	Demand Ratio
BA	88	82	1:1.1
B.Com	130	127	1.1:1
BBA	75	71	1.1:1
2015-16 (PG)			
MA (Kan.)	21	20	1.1
MA (His)	20	20	1.1

Dropout %: 1.48

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- ✓ Orientation programmes was arranged for BA, BCom, and BBM students .
- ✓ Placement cell organised competitive exam coaching for degree students.
- ✓ student are taken to campus interviews held in other part of the district.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Cross domain	73	--	--

5.8 Details of gender sensitization programmes

- ✓ International Women's Day is celebrated.
- ✓ The institution has adopted co-education which enhances gender sensitivity
- ✓ Women Empowerment Cell and Grievance Redressed cells are constituted specifically for addressing gender related issues
- ✓ Women cell conducted programmes of gender sensitization to motivate and create awareness among students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:State/ University level National level International level **Cultural:**State/ University level National level International level

Zone level

Awards

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	73	182949
Financial support from other sources(Jindal)	03	3600
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level Exhibition: State/ University level National level International level 5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

No major grievances of students were reported during this academic year. However, minor grievances were redressed through the initiatives taken by SWO and Counselling cell

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- ✓ Our vision is to make our college a centre of excellence that imparts quality education which embodies goals of excellence in teaching learning research and character building
- ✓ To create an environment of learning through a spirit of enquiry.
- ✓ To inculcate interactive abilities for multicultural experiences .
- ✓ To achieve communal harmony and sustain and develop cultural and extension activities .
- ✓ To equip students for meeting local and global challenges and absorbing emerging trends.
- ✓ To promote patriotic zeal through integrity of character.
- ✓ To spot and nurture creativity for career-oriented initiatives.
- ✓ To transform guiding vision into action through a community of teachers who are professionally competent and morally upright
- ✓ To inculcate employability and entrepreneurial skills
- ✓ To encourage innovative practices and ICT assisted learning – teaching process
- ✓ To equip students to meet global-local challenges and emerging trends
- ✓ To promote transparent governance and able leadership
- ✓ To sustain and develop cultural and extension activities

6.2 Does the Institution have a management Information System? : -No-

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ✓ Multidisciplinary contents are integrated in the syllabus
- ✓ Our faculty members are on BOS/ BOE of University
- ✓ The college follows the guidelines issued by the statutory regulatory bodies through B.O.S. Academic Council during curriculum revision.
- ✓ Faculty are motivated to design and implement certificate courses, organize interdisciplinary seminars and conferences.

6.3.2 Teaching and Learning

- ✓ A comprehensive Academic Plan was prepared and it was implemented effectively
- ✓ Work diary, attendance were maintained for academic monitoring
- ✓ Internal Assessments and University Examinations are conducted for continuous evaluation
- ✓ Interactive learning and collaborative learning was encouraged
- ✓ Independent learning was also encouraged by assigning students with projects and assignments
- ✓ Workshops, special lectures, seminars, field work, internship etc. were promoted
- ✓ Open Core Student Seminars are arranged

6.3.3 Examination and Evaluation

- ✓ Bar coded, fully computerized, automated examinations are in place.
- ✓ Scope for revaluation, getting photo copies and re-totalling is made.
- ✓ Quick announcement of results (within 15 days after evaluation)
- ✓ Tamper Proof and laminated marks cards and degree certificates

3.4 Research and Development

- ✓ At present there are 6 faculty members with Ph.D degree.
- ✓ 02 minor research projects are in progress
- ✓ 06 faculty members have completed refresher course and 01 member has completed orientation programme
- ✓ 45 papers are presented in national/ state level seminar/ conference/ special lectures
- ✓ PG students have prepared project works on various topics of their subjects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ Independent well-equipped Building for Library
- ✓ Library with 53,124 number of books for UG and 3,648 for PG.
- ✓ Internet facility is made available.
- ✓ Reading room with news papers and magazines are available.
- ✓ Separate reference section for PG and UG students

6.3.6 Human Resource Management

- ✓ The Principal along with the college council manage human resource.
- ✓ The council acts as advisory body and major decisions, grievances are debated upon.
- ✓ The HOD looks after the entire activity of the department.
- ✓ The manager is given the responsibility of managing non-teaching staff.
- ✓ SWO looks after the activity of students.
- ✓ Placements and promotions of all employees are administered by the DCE and govt of Karnataka .

6.3.7 Faculty and Staff recruitment

- ✓ Faculty and staff recruitment is made by kpsc with Government Statutes and UGC norms
- ✓ Notifications are issued by the kpsc , Newspapers/Websites for new recruitments
- ✓ Interviews are conducted by kpsc and selected candidates are approved in secretariate and gov't of Karnataka.
- ✓ Guest faculty appointments are made to fill additional workload

6.3.8 Industry Interaction / Collaboration

- ✓ Experts from outside institutions / industries are invited to deliver special Lectures
- ✓ Students are taken to factories, industry for field study and social survey

6.3.9 Admission of Students

- ✓ Admission Notification is issued by the college and displayed on Notice Board
- ✓ Publicity is given in prospectus/ local newspapers/website
- ✓ Admission Committee is formed to oversee the admission process
- ✓ For BA courses open admission method is followed
- ✓ For B.Com and BBM courses selection list is prepared and merit-cum-roster method is followed
- ✓ For PG Courses open admission method is followed(merit and category wise)
- ✓ Reservations for SC/ST , NCC, NSS, OBC Quota

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> ✓ Medical reimbursement Provision for Health and General Insurance ✓ Provision for general Provident Fund and Retirement benefits ✓ EL encashment ✓ Provision for Deduction of LIC and Home Loan premium in salary Component ✓ Group Insurance
Non teaching	<ul style="list-style-type: none"> ✓ Placement and promotion ✓ Provision for Health and General Insurance ✓ Provision for Provident Fund and Retirement benefits ✓ Medical reimbursement
Students	<ul style="list-style-type: none"> ✓ Bus and Train Pass ✓ Concession and free-ship ✓ Scholarship ✓ Hostel facility for both boys and girls ✓ Food at subsidised price

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	Principal
Administrative	Yes	State audit, Govt of Karnataka	--	--

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? --

6.11 Activities and support from the Alumni Association

- ✓ Regular annual meetings with alumni is held
- ✓ Feedback is taken from alumni members

6.12 Activities and support from the Parent - Teacher Association

Annual meeting held. As per Informal feedback from the parents the necessary measures are taken for the benefit of the institution.

6.13 Development programmes for support staff

- ✓ Non-teaching members are deputed to participate in training programs conducted in govt .
- ✓ Welfare schemes are extended to support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ More than 250 Saplings were planted during this academic year
- ✓ **Regular Watering and Weeding** is being done
- ✓ Every year New Saplings are planted to avoid carbon emission.
- ✓ Use of **Plastic and Tobacco** are prohibited in the college zone.
- ✓ NSS and NCC students are working to upkeep the greenery of the college campus.
- ✓ Vehicles used by faculty/ students follow government emission norms
- ✓ Celebration of *Vanamahotsava* and World *Environment Day*

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ✓ Participatory Learning in the form of class room/ student seminars, projects/ assignment work
- ✓ Publication of Wall Magazines
- ✓ Field Survey /social survey.
- ✓ Seminars / Conferences through Departmental Forums
- ✓ Multidisciplinary learning through Screening Films and Documentaries
- ✓ The use of Theatre
- ✓ Extension and Outreach Programmes to instil the values of social responsibilities and Civic Sense
- ✓ Value based and skill development programmes

The above mentioned innovative teaching learning activities have created a right ambience for participatory learning.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Academic calendar was strictly enforced
2. Numbers of university level seminars increased
3. one more faculty member selected for UGC MRP
4. one more faculty member deputed to FIP
5. students taken industrial visit .
6. two class rooms converted in to virtual class rooms .
7. Regular meetings held and experts were invited for guidance
8. Purchase of Computers and equipments .

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<p>Title of the practice:</p> <ul style="list-style-type: none"> ✓ Class seminars, assignments, project and dissertation work. <p>Goals:</p> <ul style="list-style-type: none"> ✓ To enable students to participate actively in learning process ✓ To make teaching a learner centric activities ✓ To overcome inhibitions like language barrier, stage fear, inferiority complex ✓ To ensure better articulation and attaining excellence ✓ To develop critical and analytical approaches ✓ To develop listening, speaking, reading and writing skills ✓ To acquire knowledge and courage. <p>Context:</p> <p>In large class rooms individual attention is not paid to each and every learner. Many times learners feel that they are isolated. Class room seminars help students to participate</p>

7.4 Contribution to environmental awareness / protection

<ul style="list-style-type: none"> ✓ Studying environmental science is mandatory for UG Students ✓ Students and staff are sensitized to make the campus eco-friendly. ✓ Every year new saplings are planted to avoid carbon emission. ✓ NSS and Environmental studies students are trying to upkeep the greenery of the college campus. ✓ Vehicles used by faculty/ students follow government emission norms ✓ Celebration of <i>Vanamahotsava</i> and <i>World Environment Day</i> ✓ Collection of degradable wastes in separate dustbins ✓ Use of Plastic and tobacco are prohibited in the college zone.
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7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths:

- ✓ Increased students result .
- ✓ Increased Faculty publication of books journals .
- ✓ No of university level seminars Increased.
- ✓ BCOM and BBM students taken industrial visit .
- ✓ Two class rooms converted into virtual class rooms.
- ✓ Good scope for research related activities

Weakness:

- ✓ Less permanent faculty in PG courses.
- ✓ No publication of journal by the institution
- ✓ Establishment of independent college hostel facilities.
- ✓ To introduce research centre in college.
- ✓ Less students selected in campus selection.

Opportunity:

- ✓ Further scope for expanding infrastructural facilities
- ✓ To introduce malty gym and yoga centre.
- ✓ Opportunity to intrudes one more computer lab.

Challenges:

- ✓ To attract students to take up the new courses.
- ✓ To over come poor technical skills of student.
- ✓ To start certificate courses.
- ✓ Extension and out reach programmes.
- ✓ To overcome lack of funding through collaboration and MoUs
- ✓ To overcome inadequate permanent faculty
- ✓ To improve linguistic and communicative skills of students

7. Plans of institution for next year

- ✓ Construction of new park.
- ✓ Organising annual village camps.
- ✓ Conducting personality and skill development programmes.
- ✓ Encouraging minor and major research projects.

Calendar of events for 2012-13

Sl. No.	Event/Programme	Tentative Schedule
01	Beginning of the semester	30-06-2012 (Odd Semester) 01-01-2013 (Even semester)
02	Internal tests	8 th and 12 th week of every semester
03	Inauguration of student association programmes	3 rd week of September
04	Sir m v - Cultural Fest	2 nd week of January
05	NSS Camp	3 rd week of December
06	Blood Donation Camp	2 nd week of August
07	Valedictory of Student Association and Sports Day	3 rd week of April
08	National festivals	On the scheduled date
09	Closure of the semester	31-10-2012 (Odd Semester) 30-04-2013 (Even semester)
10	Examination and Vacation	Odd Semester 01-11-2012 to 31-12-2012 Even semester 01-05-2013 to 29-06-2013

Name _____

Name _____

Dr. M S .Sakalesh

Dr T C Bharathi.

*Signature of the Coordinator, IQAC**Signature of the Chairperson, IQAC*

Annexure I**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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