

**Government of Karnataka**

**Department of Collegiate Education**

**Sir. M. V. Govt. Arts and Commerce College, Bhadravathi – 577301**

**Internal Quality Assurance Cell**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities

The institution has adequate infrastructure facility to facilitate effective teaching and learning. The institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep the facilities in consultation with the rules updated from DCE from time to time. Department of Collegiate Education provides for the maintenance of the infrastructure facilities and equipment. Sufficient unskilled labour is appointed with the permission of higher authorities to compensate for the transferred or retired staff towards the maintenance of the infrastructure, classrooms, library, campus resources and lawns. There are 19 ICT enabled classrooms and a computer lab with sufficient ventilation. Each classroom has elevated platform, so that the teacher and board is visible to all the students. The computer labs are equipped with UPS facility and solar power backup is used for the lab and office for uninterrupted power supply.

In the beginning of the Academic year, the Principal conducts the staff meeting and decentralize the various student support services and facilities by forming various committees. The Principal heads each committee as chairperson and a senior faculty as a coordinator with other faculties and students as members.

**The committees, which are formed in the year 2018-19, are as below:**

**The library committee:**

The library Committee has been formed to look after the affairs of the library; spacious well-maintained library is located in a separate building for UG. New building for PG section has been constructed in this academic year to accommodate library resources for the PG students. The library committee has major role in the selection and purchase of books, the committee frames the rules for borrowing of books, apart from this, Stock verification also done by the committee at the end of the year. The working hour of library and the reading hall is from 10am to 5pm. A Well-equipped Conference hall with projector facility is used for Seminars and various programs.

**The Sports committee:**

It is constituted every year and director of physical education is in charge of the routine activities of the department. The purchase committee of the college monitors the purchase of the sports material. Alumni and students make use of the Gym facility regularly. A separate purchasing committee looks after the needs of the purchase of needed infrastructure and required material for the college.

**NSS Committee:**

NSS Committee encourages students to participate in all Public awareness programs. They also participate in maintaining the hygienic environments in the campus. Every year they conduct annual camp of seven days in nearby villages.

**Cultural committee.**

This committee identifies the students talented in cultural activities and encourage them to achieve further. Students have participated and won prizes in Sahyadri Utsava organized by Kuvempu University. At the end of the year committee, organize cultural events competition for students.

**Rovers and Rangers committee and NCC:**

to contribute to the development of the students in achieving their full physical, intellectual, social and spiritual potentials as individuals, and groom them as responsible citizens of the community and country.

**Student Welfare and Redressal committee:**

The committee has major responsibility in solving the problems and fulfill the needs of the students in case of grievances. Committee has taken many actions to solve the issues. SC/ST student welfare committee: to investigate and monitor all safeguards provided to them and advise them to participate in their socioeconomic development.

**Student Counseling Cell:**

This committee enables students to overcome the problems they come across in student life. Career Guidance and Placement Cell. The combined cell conducts many programs like carrier guidance programs, Competitive exam coaching and informing the student to about various job opportunities and organizing job fairs and encouraging students to join higher education.

**Women empowerment cell:**

To equip women with adequate skills to make them self-reliant and to create awareness of the women rights to empower women and safeguard the interests of women employees and students to control assault against them.

**RUSA committee:**

It is formed to look after the funds sanctioned under the "Rashtriya Uchchatar Shiksha Abhiyan" scheme. The committee members provide suggestions on purchase of necessary infrastructure and necessary books for the library. The committee also monitors the construction of the sanctioned buildings.

Apart from these, institution has many other committees to support the students: Alumni Committee, Human rights cell, IQAC, Youth Red Cross, and Red Ribbon Club.

  
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