

ANNUAL QUALITY ASSURANCE REPORT

Name of the Institution : Sir M V Govt Arts and Commerce college

Year of Report : 2014-15

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Sir M V Govt Arts and Commerce
1.2 Address Line 1	New town
Address Line 2	V I S L road
City/Town	Bhadravathi
State	Karnataka
Pin Code	577301
Institution e-mail address	Sirmvqacc2012@gmail.com
Contact Nos.	08282-271826
Name of the Head of the Institution:	Prof. Mohan kumar
Tel. No. with STD Code:	08282271826
Mobile:	9449580315
Name of the IQAC Co-ordinator:	Dr M.G. Umashankar
Mobile:	99010635353
IQAC e-mail address:	umashankarmllp@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) KACOGN10118

1.4 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	3 Star	C++	2003	05 years
2	2 nd Cycle	Grade B	2.23	2010	05 years
3	3 rd Cycle				

1.6 Date of Establishment of IQAC:

Sep 2008

1.7 AQAR for the year (for example 2010-11)

2014-15

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 22-02-2017)

1.9 Institutional Status

University State Central Deemed Private Affiliated College Yes No Constituent College Yes No Autonomous college of UGC Yes No Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women Urban Rural Tribal Financial Status Grant-in-aid UGC 2(f) UGC 12B Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management

1.11 Name of the Affiliating University (for the Colleges)

Kuvempu University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="01"/> Faculty <input type="text" value="07"/>
	Non-Teaching Staff <input type="text" value="01"/> Students <input type="text" value="01"/> Alumni <input type="text" value="01"/> Others <input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	<input type="text" value="2.70.000"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	20	International	--	National	01
		State	02	university Level	17

(ii) Themes

Teaching methodology and quality improved

2.14 Significant Activities and contributions made by IQAC

The following activities were the significant activities conducted by IQAC:

- ✓ A detailed Academic plan for 2014-15 was chalked out.
- ✓ Committees and Cells were constituted and new members included.
- ✓ 1 faculty member are working as Research Guide. two research students are working under their guidance.
- ✓ 05 research papers were published in peer reviewed/ non peer reviewed journals /e-journals.
- ✓ 22 faculties contributed their expertise as Resource person, BOS members and Chair Persons.
- ✓ Blood Donation Camps, AIDS Awareness, puls polio, Health Awareness Programs were conducted through NSS, NCC,
- ✓ Students were deputed to participate in seminars/conferences organized by other institutions.
- ✓ Students deputed to sacc college shivmoga participation in management fast.
- ✓ Organisation of campus selection pregame.
- ✓ Industrial visit programme for final BCOM and BMM students.
- ✓ Various departments organised seminars /work shop /special lecturing on different topics.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To constitute cells and committees to organize curricular, co-curricular extension and outreach programmes Infrastructure Development 2. To organize seminars, workshops, special lectures to compliment class room teaching and learning 3. To encourage faculty members to undertake research projects 4. To conduct various extension activities to instil the values of social responsibilities among students 5. To organise communicative and soft skills training programme to the students	1. In the first council meeting the principal constituted various committees for the smooth functioning of the institution. 2. seminars were organised 3. a. Ambedkar Jayanthi, Vivekananda Jayanthi, valmikijayanthi, Gandhi Jayanthi Mahaveera jayanthi were celebrated. 4. The department of political science organised One day state level seminar on gandhi and three views on 16/03/2015. 5. The department of Kannada organised One day state level seminar on A memory of G S Shivarudrappa. 6. One state level seminar on teaching methodology.

* *Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- ✓ In the first council meeting the principal constituted various committees for the smooth functioning of the institution.
- ✓ The department of political science organised One day state level seminar on Gandhi and three views on 16/03/2015.
- ✓ The department of Kannada organised One day state level seminar on A memory of G S Shivarudrappa.
- ✓ seminars were organised
- ✓ Veknanda Jayanthi, Gandhi Jayanthi Mahaveera Jayanthi was celebrated.
- ✓ Communicative soft skills and computer training programme were conducted for all Post Graduate students
- ✓ The NSS unit organised 7-Days Village Camp in Gonibeedu

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	03	--	--	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	06	--	--	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

UG: Semester

PG: CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Yes
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents
Employers Students

(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- | |
|--|
| <ul style="list-style-type: none"> ✓ Syllabi is regularly updated by Kuvempu University keeping in mind the growing demands of contemporary society ✓ Studying Indian Constitution and Environmental Science were made compulsory. |
|--|

1.5 Any new Department/Centre introduced during the year. If yes, give details: Nil

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	33	21	12		

2.2 No. of permanent faculty with Ph.D

Asst. Professors	Associate Professors	Professors	Others	Total
------------------	----------------------	------------	--------	-------

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

R	V	R	V	R	V	R	V	R	V
-	05	-	-	-	-	-	-	-	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

31	--	--
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Others
Attended	09	22	04	10
Presented papers	09	22	--	19
Resource Persons	--	--	--	22

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ The faculty members, along with chalk and talk method of teaching, adopted modern interactive method of teaching.
- ✓ Assignments, Projects, Class Seminars, Internship, Practical Exams, paper presentation, Open Forum Debates, Wall magazine for creative expressions were promoted.
- ✓ Ict promoted teaching methodology.
- ✓ Departmental libraries and e books were used to promote teaching learning
- ✓ AV rooms LCD projector E podiums auditoriums were provided to promote new teaching methodologies
- ✓ Internet facility and E library resources were accessed to gain information / knowledge
- ✓ theatre films documentaries were used as part of teaching learning
- ✓ the students were made to use imoperant websites/journals like scribd.com INFLIBNET, j-store .library.nu and so not go get information
- ✓ B.com, B.B.M students were made to take up field visits and surveys
- ✓ Experts from others instutitios were invited and special lecturers were arranged to compliment class room teaching

2.7 Total No. of actual teaching days during this academic year

196

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- ✓ Central evaluation
- ✓ Bar coding of scripts,
- ✓ Xeroxing of valued scripts,
- ✓ Challenge valuation, Revaluation and Re-totalling facility
- ✓ Quick announcements of results (within 15 days after valuation)
- ✓ Online entry of IA marks
- ✓ Online generation of admission ticket
- ✓ OMR sheets for Indian constitution and environmental exams.
- ✓ online filling of challan
- ✓ Online entry of marks by faculty members in the final examination
- ✓ Tamper proof, laminated marks cards and degree certificate with photo quick announcements of results within 3-4 days after valuation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

01

01

2.10 Average percentage of attendance of students

78

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I%	II%	III%	PASS
BA	117	31.91	48.93	19.15	nil	80.34
BCOM	137	35.04	29.06	22.22	13.67	85.4
BBM	52	85.71	14.29	Nil	Nil	67.03
MA(KAN)	10		10			10
MA(HIS)	06		03	02		05

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✓ IQAC monitors the academic progress of the institution by periodically arranging meetings with Parent-teachers/ alumni associations
- ✓ The very beginning of the academic year, a detailed Academic calendar is chalked out to carry out the curricular activities of the college systematically.
- ✓ Accordingly Internal Tests, seminars/workshops/lectures are conducted.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	11
UGC – Faculty Improvement Programme	--
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	06	Nil	01
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ The IQAC, being the apex body of the institution has given priority for research, consultancy and extension programmes. It has promoted and encouraged faculty members to take up minor and major research projects. The faculty members are motivated to participate/ present research papers in national and international conferences, seminars, workshops.
- ✓ IQAC promoted collaboration and linkages
- ✓ Assignment and project reports and dissertation are part of UG and PG syllabus.
- ✓ 31 paper were presented during this academic year.
- ✓ Collaborations are established to organise seminars, works shops ,extension and outreach activities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--		--	--
Outlay in Rs. Lakhs	--		--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	-	--
Outlay in Rs. Lakhs	--	1,00,000		--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	15	01
Non-Peer Review Journals			
e-Journals		--	--
Conference proceedings	01	02	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2014-15	UGC	1,00,000	1,00,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other-Workshop				
Total			1,00,000	1,00,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	others
Number	--	01	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lacs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	Number
National	--
	--
International	--
	--
Commercialised	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	01	--	--	--	--

3.18 No. of faculty from the Institution
Who are Ph. D. Guides
and students registered under them

01

02

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC: Nil

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC 01 NSS 01 Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Special lecture on exploitation of women and role of mahila chaluvali (women's movement).on 8/03/2014.
- Special lecture on learn with earn and training about handicrafts on 4/4/14
- Swaccha bharath and vanamohstava programme conducted by NCC and NSS unit on 2/10/14
- Seminar and discussion organized by the woman empowerment cell on 11/03/2015
- On 20/12/14 our college NSS and NCCc volunteers active participation in pulps polio Programme .
- **Hindi Urdu and English department celebrated language and literature day.**
- **The department of sociology organized special lecturing on AIDs and HIVE awareness .**

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.8 Acres			4.8Acres
Class rooms	28	--	Government	28
Laboratories	02	--	--	02
Seminar Halls	02	--	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	172	20		192
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- ✓ 10 computers, 1 LCDs, 01 laptop, 1 printer, 2 podiums, 1 scanners, 1 interactive boards procured for administrative purpose.

4.3 Library services:

Under Graduate

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25973	3002075	25973	3002075	25973	3002075
Reference Books	3042	489806	47	19791	3042	489806
e-Books	N list	5000				
Journals	18	12000			18	12000
e-Journals	N list	5000				
Digital Database						
CD & Video						
Others (specify)	60				60	

Post Graduate

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	--	--	--	--	--	--
Reference Books	10588	275389	--	--	10588	275389
e-Books	--	--	--	--		
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsin g Centers	Computer Centers	Office	Depts.	Others
Existing	112		512kbps	Library, Computer & Computer Lab				
Added	60	20+8+4		06+04			08	05
Total	172	32		10			08	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ✓ Every year the Department of Commerce trains 3rd and 4th SEM degree students in Computer Skills.
- ✓ Every year the Department of Kannada Economics and history trains 3rd SEM Master degree students in Computer Skills. Communication skills.
- ✓ A programme on tally talent test for 2nd year Bcom and BBm students.

4.6 Amount spent on maintenance in lakes:

i) ICT	---
ii) Campus Infrastructure and facilities	60,646
iii) Equipments	27.41.680
iv) Others	
Total :	282326

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

IQAC constituted student support cells like counseling and career guidance cell, SWO organizes several functions for the support of students. Scholarship, free ships, banking and postal facilities extended to students.

Basic computer training programs, add -on course in computer skills. And add –on handicrafts . Conducted by IQAC.

5.2 Efforts made by the institution for tracking the progression

- ✓ IQAC monitored the activities of the cells intensely.
- ✓ Constant efforts are being made to check the progress of the students by monitoring teaching and evaluation.
- ✓ Feedbacks are taken from the students.
- ✓ As per their feedback, necessary measures are taken.
- ✓ There are two way tracking methods:
 - A) Academic progress is monitored by the departments in their regular departmental meetings.
 - B) Institutional monitoring system.
- ✓ The principal tracks the academic progress in regular council and staff meetings.

UG	PG	Ph. D.	Others
1085	59		

5.3 (a) Total Number of students

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	385	33.65%		741	66.34%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
190	217	30	670	--	1107	55	290	38	760	02	1145

Demand ratio

2014-15 (UG)			
	No of Applications	Admitted	Demand Ratio
BA	120	117	1:1
B.Com	140	137	1:1.1
BBA	55	52	1:1
2014-15(PG)			
MA (Economics)	25	20	1:1.3
MA (Kan)	12	10	1:1.1
MA (HIS)	10	06	1:1

Dropout %: 1.01

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The department of history economics and political science organised coaching classes for UG and PG students .subject general studies.
The department of Kannada and English conducted coaching classes for students in general Kannada and grammar.

No. of students beneficiaries

20

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- ✓ Orientation programmes was arranged for BA, BCom, and BBM students .
- ✓ Placement cell organised competitive exam coaching for degree students.
- ✓ student are taken to campus interviews held in other part of the district.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	130	--	--

5.8 Details of gender sensitization programmers.

- ✓ International Women's Day is celebrated.
- ✓ The institution has adopted co-education which enhances gender sensitivity
- ✓ Women Empowerment Cell and Grievance Redressed cells are constituted specifically for addressing gender related issues
- ✓ Women cell conducted programmes of gender sensitization to motivate and create awareness among students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level National level International level

Cultural:

State/ University level National level International level

Zone level

Awards

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	168	596761
Financial support from other sources(Jindal)		
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

No major grievances of students were reported during this academic year. However, minor grievances were redressed through the initiatives taken by SWO and Counseling cell

Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

- ✓ Our vision is to make our college a centre of excellence that imparts quality education which embodies goals of excellence in teaching learning research and character building
- ✓ To create on environment of learning through a spirit of enquiry.
- ✓ To inculcate inter active abilities for multy cultural experiences .
- ✓ To achieve communal harmony and sustain and develop cultural and extension activitie .
- ✓ To equip students for meeting local and global challenges and absorbing emerging trends.
- ✓ To promote patriotic zeal through integrity of character.
- ✓ To spot and nature creativity for carrier oriented initiatives.
- ✓ To transform guiding vision into action through a community of teachers who are professionally competent and morally upright
- ✓ To inculcate employability and entrepreneurial skills
- ✓ To encourage innovative practices and ICT assisted learning – teaching process
- ✓ To equip students to meet global-local challenges and emerging trends
- ✓ To promote transparent governance and able leadership
- ✓ To sustain and develop cultural and extension activities

6.2 Does the Institution have a management Information System? : -No-

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ✓ Multidisciplinary contents are integrated in the syllabus
- ✓ Our faculty members are on BOS/ BOE of University
- ✓ The college follows the guidelines issued by the statutory regulatory bodies through B.O.S. Academic Council during curriculums revision.
- ✓ Faculty are motivated to design and implement certificate courses, organize interdisciplinary seminars and conferences.
- ✓ For effective delivery of Curriculum the institution makes use of new methods of teaching such as audio –VISUAL aids,films assignments ,group discussion and project retorts. Field studies and study tours places historical importance are arranged visit to industries including the locale industries visl and mpm are under taken .

6.3.2 Teaching and Learning

- ✓ A comprehensive Academic Plan was prepared and it was implemented effectively
- ✓ Work diary, attendance were maintained for academic monitoring
- ✓ Internal Assessments and University Examinations are conducted for continuous evaluation
- ✓ Interactive learning and collaborative learning was encouraged
- ✓ Independent learning was also encouraged by assigning students with projects and assignments
- ✓ Workshops, special lectures, seminars, field work, internship etc. were promoted
- ✓ Open Core Student Seminars are arranged

6.3.3 Examination and Evaluation

- ✓ Bar coded, fully computerized, automated examinations are in place.
- ✓ Scope for revaluation, getting photo copies and re-totalling is made.
- ✓ Quick announcement of results (within 3 days after evaluation)
- ✓ On line IA marks entry
- ✓ Tamper Proof and laminated marks cards and degree certificates

3.4 Research and Development

- ✓ At present there are 7 faculty members with PhD degree.
- ✓ 02 minor research projects are in progress
- ✓ 01 faculty members have completed refresher course and 01 member has completed orientation programme
- ✓ 31 papers are presented in national/ state level seminar/ conference/ special lectures
- ✓ PG students have prepared project works and dissertation on various topics of their subjects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ Independent well-equipped Building for Library
- ✓ Library with 53,124 number of books for UG and 3,648 for PG.
- ✓ Internet facility is made available.
- ✓ Reading room with news papers and magazines are available.
- ✓ Separate reference section for PG and UG students

6.3.6 Human Resource Management

- ✓ The Principal along with the college council manage human resource.
- ✓ The council acts as advisory body and major decisions, grievances are debated upon.
- ✓ The HOD looks after the entire activity of the department.
- ✓ The manager is given the responsibility of managing non-teaching staff.
- ✓ NSS NCC red cross scouts and guides looks after the activity of students.
- ✓ Placements and promotions of all employees are administered by the DCE and govt of Karnataka Unit of the parent university.

6.3.7 Faculty and Staff recruitment

- ✓ Faculty and staff recruitment is made by kpsc with Government Statutes and UGC norms
- ✓ Notifications are issued by the kpsc , Newspapers/Websites for new recruitments
- ✓ Interviews are conducted by kpsc and selected candidates are approved in secretariat of govt of Karnataka.
- ✓ Guest faculty appointments are made to fill additional workload

6.3.8 Industry Interaction / Collaboration

- ✓ Experts from outside institutions / industries are invited to deliver special Lectures
- ✓ Students are taken to factories, industry for field study and social survey

- ✓ Admission Notification is issued by the college and displayed on Notice Board
- ✓ Publicity is given in prospectus/ local newspapers/website
- ✓ Admission Committee is formed to oversee the admission process
- ✓ For BA courses open admission method is followed
- ✓ For B.Com and BBM courses selection list is prepared and merit-cum-roster method is followed
- ✓ For PG Courses open admission method is followed(merit and category wise)
- ✓ Reservations for , SC/ST , NCC OBC Quota,

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> ✓ Medical reimbursement Provision for Health and General Insurance ✓ Provision for general Provident Fund and Retirement benefits ✓ EL encashment ✓ Provision for Deduction of LIC and Home Loan premium in
Non teaching	<ul style="list-style-type: none"> ✓ Placement and promotion ✓ Provision for Health and General Insurance ✓ Provision for Provident Fund and Retirement benefits ✓ Medical reimbursement
Students	<ul style="list-style-type: none"> ✓ Bus and Train Pass ✓ Concession and free-ship ✓ Scholarship ✓ Hostel facility for both boys and girls

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	Principal
Administrative	Yes	DCE /RJD OFFICE	--	--

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes: Yes No

For PG Programmes: Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ✓ Xeroxing of valued scripts
- ✓ Challenge and revaluation facility
- ✓ Tamper-proof and laminated Degree Certificate/ Marks card
- ✓ Entry of marks online by faculty member for tabulation in final examination
- ✓ On line generation of admission ticket.
- ✓ Quick announcement of results (within 6 days after evaluation)

6.11 Activities and support from the Alumni Association

- ✓ Regular annual meetings with alumni is held
- ✓ Feedback is taken from alumni members

6.12 Activities and support from the Parent - Teacher Association

Annual meeting held. As per Informal feedback from the parents the necessary measures are taken for the benefit of the institution.

6.13 Development programmes for support staff

- ✓ Non-teaching members are deputed to participate in training programs conducted in govt.
- ✓ Welfare schemes are extended to support staff.
- ✓ Computerization of office.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ More than 200 Saplings were planted during this academic year
- ✓ **Regular Watering and Weeding** is being done.
- ✓ Every year New Saplings are planted to avoid carbon emission.
- ✓ Use of **Plastic and Tobacco** are prohibited in the college zone.
- ✓ NSS and Environmental Science students are working to upkeep the greenery of the college campus.
- ✓ Vehicles used by faculty/ students follow government emission norms
- ✓ Celebration of *Vanamahotsava* and *World Environment Day*.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ✓ Mid day meals scheme for poor students lunched.
- ✓ Special coaching classes for students organised by placement cell.
- ✓ Publication of Wall Magazines
- ✓ Field Survey /social survey.
- ✓ The department of sociology students visit to jail every year .
- ✓ Seminars / Conferences through Departmental Forums
- ✓ Multidisciplinary learning through Screening Films and Documentaries
- ✓ The use of Theatre
- ✓ Extension and Outreach Programmes to instil the values of social responsibilities and Civic Sense
- ✓ Value based and skill development programmes

The above mentioned innovative teaching learning activities have created a right ambience for participatory learning.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. P G department of economics started
2. Aquagurds installed(6)
3. Ladies room upgraded.
4. Departments were encouraged to hold national seminars .
5. Multy zym building sanctioned
6. seminars were organised
7. a. Ambedkar Jayanathi, Vivekananda Jayanathi, valmiki jayanathi Gandhi Jayanathi Mahaveera jayanathi was celebrated.
- b. The NSS units organised.7days village camp at. Malligenahalli
7. Communicative and soft skills and computer training programme were conducted for all Post Graduate and BCOM and BBM students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<p>Title of the practice:</p> <ul style="list-style-type: none"> ✓ Mid day meals scheme for poor students lunched. <p>Goals:</p> <ul style="list-style-type: none"> ✓ Mid day meals facilities. ✓ To enable students to participate actively in learning process ✓ To make teaching a learner centric activities ✓ To overcome inhibitions like language barrier, stage fear, inferiority complex ✓ To ensure better articulation and attaining excellence ✓ To develop critical and analytical approaches ✓ To develop listening, speaking, reading and writing skills ✓ To acquire knowledge and courage. <p>Context:</p> <p>* In large class rooms individual attention is not paid to each and every learner. Many times learners feel that they are isolated. Class room seminars help students to participate actively in learning process. Project works help students to develop research aptitude</p>

7.4 Contribution to environmental awareness / protection

<ul style="list-style-type: none"> ✓ Studying environmental science is mandatory for UG Students ✓ Students and staff are sensitized to make the campus eco-friendly. ✓ Every year new saplings are planted to avoid carbon emission. ✓ NSS and Environmental studies students are trying to upkeep the greenery of the college campus. ✓ Vehicles used by faculty/ students follow government emission norms ✓ Celebration of <i>Vanamahotsava</i> and <i>World Environment Day</i> ✓ Collection of degradable wastes in separate dustbins ✓ Use of Plastic and tobacco are prohibited in the college zone.
--

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths:

- ✓ The no of faculty members having a doctoral degree has risel.
- ✓ A motivated research mind teaching staff.
- ✓ Library automation completed.
- ✓ Certificate course in communicative English.
- ✓ Add on course in computer skills and hand crafts.

Weakness:

- ✓ Less permanent faculty
- ✓ No publication of journal by the institution
- ✓ No well equipped canteen facility .

Opportunity:

- ✓ Opportunity to organise national seminars/conference/workshops
- ✓ Opportunity to provide hostel facilities for both boys and girls .
- ✓ Opportunity to introduce new UG PG courses.
- ✓ To introduce library website.

Challenges:

- ✓ Faculty members actively involved in research activities .
- ✓ Increased smart class rooms .
- ✓ To overcome poor counselling and communicative skills of students.

8. Plans of institution for next year

- ✓ PG department expansion .
- ✓ More UG programmes .
- ✓ Canteen facility to be upgraded .
- ✓ Interlocking cement bricks to be laid.
- ✓ Organising seminars, conferences, workshops, special lectures, field survey.
- ✓ Encouraging minor and major research projects
- ✓ Organising interclass / intercollegiate cultural competitions
- ✓ Deputing students to cultural organisations
- ✓ Organising national seminar on media and society
- ✓ Conducting personality and skill development programmes
- ✓ Organising communicative skill programme for PG students
- ✓ Organising traffic awareness and blood donation camps
- ✓ Organising annual Village Camps
- ✓ Maintaining of eco-friendly campus

Calendar of events for 2013-14

Sl. No.	Event/Programme		Tentative Schedule
01	Beginning of the semester		30-06-2014 (Odd Semester) 01-01-2015 (Even semester)
02	Internal tests		8 th and 12 th week of every semester
03	Inauguration of student association programmes		3 rd week of September
04	Sir m v - Cultural Fest		2 nd week of January
05	NSS Camp		3 rd week of December
06	Blood Donation Camp		2 nd week of August
07	Valedictory of Student Association and Sports Day		3 rd week of April
08	National festivals		On the scheduled date
09	Closure of the semester		31-10-2014 (Odd Semester) 30-04-2015 (Even semester)
10	Examination and Vacation	Odd Semester	01-11-2014 to 31-12-2015
		Even semester	01-05-2014 to 29-06-2015

Name _____

Name _____

Dr. M G UMASHANKAR

Prof MOHAN KUMAR.

*Signature of the Coordinator, IQAC**Signature of the Chairperson, IQAC*

Annexure I**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

** ** * * ** *