

## ANNUAL QUALITY ASSURANCE REPORT

**Name of the Institution** : Sir M V Govt Arts and Commerce college

**Year of Report** : 2015-16

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution	Sir M V Govt Arts and Commerce
1.2 Address Line 1	New town
Address Line 2	V I S L road
City/Town	Bhadravathi
State	Karnataka
Pin Code	577301
Institution e-mail address	Sirmvqacc2012@gmail.com
Contact Nos.	08282-271826
Name of the Head of the Institution:	Prof. Mohan kumar
Tel. No. with STD Code:	082822710826
Mobile:	9449580315
Name of the IQAC Co-ordinator:	Dr M.G. Umashankar
Mobile:	9901065353
IQAC e-mail address:	umashankarmllp@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) KACOGN10118

1.4 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	3 Star	C++	2003	05 years
2	2 <sup>nd</sup> Cycle	Grade B	2.23	2010	05 years
3	3 <sup>rd</sup> Cycle				

1.6 Date of Establishment of IQAC:

Sep 2008

1.7 AQAR for the year (for example 2010-11)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 22-02-2017)

1.9 Institutional Status

University State  Central  Deemed  Private Affiliated College Yes  No Constituent College Yes  No Autonomous college of UGC Yes  No Regulatory Agency approved Institution Yes  No 

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women Urban  Rural  Tribal Financial Status Grant-in-aid  UGC 2(f)  UGC 12B Grant-in-aid + Self Financing  Totally Self-financing 

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu) TEI (Edu)  Engineering  Health Science  Management 

1.11 Name of the Affiliating University (for the Colleges)

Kuvempu University

## 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="01"/> Faculty <input type="text" value="07"/>
	Non-Teaching Staff <input type="text" value="01"/> Students <input type="text" value="01"/> Alumni <input type="text" value="01"/> Others <input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input checked="" type="text" value="v"/>
If yes, mention the amount	<input type="text"/>
2.13 Seminars and Conferences (only quality related)	

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	09	International	--	National	01
		State	06	University Level	02

#### 2.14 Significant Activities and contributions made by IQAC

The following activities were the significant activities conducted by IQAC:

- ✓ A detailed Academic plan for 2015-16 was chalked out.
- ✓ Committees and Cells were constituted and new members included.
- ✓ 1 faculty member are working as Research Guide. two research students are working under their guidance.
- ✓ research papers were published in peer reviewed/ non peer reviewed journals /e-journals.
- ✓ 18 faculties contributed their expertise as Resource person, BOS members and Chair Persons.
- ✓ Blood Donation Camps, AIDS Awareness, pals polio, Health Awareness Programs were conducted through NSS, NCC,
- ✓ Students were deputed to participate in seminars/conferences organized by other institutions.
- ✓ IQAC and various departments organised national /state level seminars and work shops .

## Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"> <li>1. To constitute cells and committees to organize curricular, co-curricular extension and outreach programmes Infrastructure Development</li> <li>2. To organize seminars, workshops, special lectures to compliment class room teaching and learning</li> <li>3. To encourage faculty members to undertake research projects</li> <li>4. To conduct various extension activities to instil the values of social responsibilities among students</li> <li>5. To organise communicative and soft skills training programme to the students.</li> </ol>	<ol style="list-style-type: none"> <li>1. In the first council meeting the principal constituted various committees for the smooth functioning of the institution.</li> <li>2. The department of Kannada and kanaka national studies centre organised national level seminar on medieval social history and kanaka dasa's of literature.</li> <li>3. The department of political science and IQAC organised state level work shop on devaraj urs thoughts.</li> <li>4. The department of Kannada organised national seminar on critics of Kannada literature in multy dimension .</li> <li>5. A programme is career guidance on CA CS and ICWA conducted by dept of commerce and management.</li> <li>6. Communicative and soft skills computer training programme were conducted for all Post Graduate students.</li> <li>7. a. Ambedkar Jayanthi, Vivekananda Jayanthi, valmikijayanthi, Ghandi Jayanthi Mahaveera jayanthi were celebrated.</li> <li>8. Women empowerment cell conducted special lecturer on role of women and exploitation of women, celebration of international women's day.</li> </ol>

*\* Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- ✓ In the first council meeting the principal constituted various committees for the smooth functioning of the institution.
- ✓ IQAC organised state level work shop on teaching research methodology and teaching skills.
- ✓ The department of political science and IQAC organised state level work shop on devaraj urs thoughts.
- ✓ The department of Kannada and kanaka national studies centre organised national level seminar on medieval social history and kanaka dasa's of literature.
- ✓ The department of Kannada organised national seminar on critics of Kannada literature in multy dimension
- ✓ Seminars and work shop were organised .
- ✓ The department of Kannada ,English, political science, history, sociology ,commerce and management organised special lecturing on various topics.
- ✓ vekananda Jayanthi, Ghandi Jayanthi Mahaveera jayanthi and valmiki jayanthi was celebrated.
- ✓ Communicative soft skills and computer training programme were conducted for all Post Graduate students and BCOM and BBM students.
- ✓ The NSS unit organised 7-Days Village Camp in Ratnapura.
- ✓ The NSS units ,NCC, youth redcross cells conducted blood donation camp.
- ✓ The placement cell organized udyogamela ,(campus saletion) aptitude test competitive exam training.

**Part – B****Criterion – I****1. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	04	--	--	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
<b>Total</b>	07	--	--	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

UG: Semester

PG: CBCS

## (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Yes
Trimester	
Annual	

## 1.3 Feedback from stakeholders\*

Alumni Parents Employers Students *(On all aspects)*Mode of feedback: Online  Manual  Co-operating schools (for PEI) ***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- ✓ Syllabi is regularly updated by Kuvempu University keeping in mind the growing demands of contemporary society
- ✓ Studying Indian Constitution and Environmental Science were made compulsory.

1.5 Any new Department/Centre introduced during the year. If yes, give details: Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	36	24	12		

2.2 No. of permanent faculty with Ph.D 10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	06	-	-	-	-	-	-	-	06

2.4 No. of Guest and Visiting faculty and Temporary faculty 40 -- --

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Others
Attended	04	15	08	50
Presented papers	03	19	05	07
Resource Persons	--	03	-	22



## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ The faculty members, along with chalk and talk method of teaching, adopted modern interactive method of teaching.
- ✓ Assignments, Projects, Class Seminars, Internship, Practical Exams, paper presentation, Open Forum Debates, Wall magazine for creative expressions were promoted.
- ✓ Ict promoted teaching methodology.
- ✓ Departmental libraries and e books were used to promote teaching learning
- ✓ AV rooms LCD projector E podiums auditoriums were provided to promote new teaching methodologies
- ✓ Internet facility and E library resources were accessed to gain information / knowledge
- ✓ theatre films documentaries were used as part of teaching learning
- ✓ the students were made to use important websites/journals like scribd.com INFLIBNET, j-store .library and so not go get information
- ✓ PG students of History and archaeology B.com, B.B.M and sociology students were made to take up field visits and social surveys and visit to historical place.
- ✓ Experts from others institutions were invited and special lecturers were arranged to compliment class room teaching .

2.7 Total No. of actual teaching days during this academic year

194

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- ✓ Central evaluation
- ✓ Bar coding of scripts,
- ✓ Xeroxing of valued scripts,
- ✓ Challenge valuation, Revaluation and Re-totalling facility
- ✓ Quick announcements of results (within 15 days after valuation)
- ✓ Online entry of IA marks
- ✓ Online generation of admission ticket
- ✓ OMR sheets for Indian constitution and environmental exams.
- ✓ online filling of Chillan
- ✓ Online entry of marks by faculty members in the final examination
- ✓ Tamper proof, laminated marks cards and degree certificate with photo quick announcements of results whiten 3-4 days after valuation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	01	01
----	----	----

2.10 Average percentage of attendance of students

76
----

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I%	II%	III%	PASS
BA	104	30.55	47.22	22.22	nil	69.23
BCOM	131	59.50	35.35	15.15	nil	75.57
BBM	51	26.31	46.37	26.31	Nil	74.50
MA(KAN)	10		10			10
MA(HIS)	05		03	02		05
MA (ECO)	15		14	01		15
MA (POL)	11		09	02		11

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ✓ IQAC monitors the academic progress of the institution by periodically arranging meetings with Parent-teachers/ alumni associations
- ✓ The very beginning of the academic year, a detailed Academic calendar is chalked out to carry out the curricular activities of the college systematically.
- ✓ Accordingly Internal Tests, seminars/workshops/lectures are conducted.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	04
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	08	Nil	01
Technical Staff	Nil	Nil	Nil	Nil

**Criterion – III****3. Research, Consultancy and Extension**

## 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ The IQAC, being the apex body of the institution has given priority for research, consultancy and extension programmes. It has promoted and encouraged faculty members to take up minor and major research projects. The faculty members are motivated to participate/ present research papers in national and international conferences, seminars, workshops.
- ✓ IQAC promoted collaboration and linkages
- ✓ Assignment and project reports and dissertation are part of UG and PG syllabus.
- ✓ 34 paper was presented during this academic year.
- ✓ Collaborations are established to organise seminars, works shops, extension and outreach activities.

## 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--		--	--
Outlay in Rs. Lakhs	--		--	--

## 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	02	02	--
Outlay in Rs. Lakhs	--	1,80,000	1,80,000	--

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	15	04
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

## 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

## 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2015-16	UGC	1,80,000	1,80,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other-Workshop				
Total			1,80,000	1,80,000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

## 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

## 3.11 No. of conferences organized by the Institution

Level	International	National	State	University	others
Number	--	--	--	23	--
Sponsoring agencies	--	--	--	--	--

## 3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other 3.14 No. of linkages created during this year 

## 3.15 Total budget for research for current year in lacs:

From funding agency  UGC  From Management of University/College

Total  1,80,000

## 3.16 No. of patents received this year

Type of Patent	Number
National	--
	--
International	--
	--
Commercialised	--
	--

## 3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	01	--	--	--	--

3.18 No. of faculty from the Institution  01

Who are Ph. D. Guides  02

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution  -- 

## 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

## 3.21 No. of students Participated in NSS events:

University level	<input type="text" value="22"/>	State level	<input type="text" value="04"/>
National level	<input type="text" value="06"/>	International level	<input type="text" value="--"/>

## 3.22 No. of students participated in NCC events:

University level	<input type="text" value="35"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="09"/>	International level	<input type="text" value="--"/>

## 3.23 No. of Awards won in NSS:

University level	<input type="text" value="01"/>	State level	<input type="text" value="01"/>
National level	<input type="text"/>	International level	<input type="text" value="--"/>

## 3.24 No. of Awards won in NCC: Nil

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

## 3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text" value="01"/>	NSS	<input type="text" value="01"/>
Any other	<input type="text"/>		<input type="text"/>

## 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Special lecture on how to achieve goals and how to achieve competitive exam on 8/04/2015.
- Special lecture on role of women and exploitation of women on 28/03/2016
- Swaccha bharath and vanamohstava programme conducted by ncc and nss unit on 2/10/16
- On 20/12/16 our college nss and ncc volunteers active participation in pulps polio Programme .
- **Hindi Urdu and English department celebrated language and literature day.**

**Criterion – IV****4. Infrastructure and Learning Resources**

## 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.8 Acres			4.8 Acres
Class rooms	32	--	Government	32
Laboratories	02	--	--	02
Seminar Halls	02	--	--	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		04	UGC	61.33.433
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

## 4.2 Computerization of administration and library

✓ 65 computers, 2 LCDs, 02 laptop, 2 printer, 4 podiums, 1 scanners, 02 interactive boards procured for administrative purpose.

## 4.3 Library services:

**Under Graduate**

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25973	3002075	1266	330120	27239	3395075
Reference Books	3042	489806	189	62880	3231	552686
e-Books	N list	5000				
Journals	42	27000			42	27000
e-Journals	N list	5000				5000
Digital Database						
CD & Video						
Others (specify)	100				100	

**Post Graduate**

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	--	--	--	--	--	--
Reference Books	10588	2753898	1455	260420	3043	535809
e-Books	--	--	--	--		
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsin g Centers	Computer Centers	Office	Depts.	Others
Existing	45		512kbps	Library, Computer & Computer Lab				
Added	20	20+8+4		06+04			11	07
Total	65	32		10			11	07

## 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ✓ Every year the Department of Commerce trains 3<sup>rd</sup> and 4<sup>th</sup> SEM degree students in Computer Skills.
- ✓ Every year the Department of Kannada Economics and history trains 3<sup>rd</sup> SEM Master degree students in Computer Skills. Communication skills.
- ✓ A programme on tally talent test for 2<sup>nd</sup> year Bcom and BBm students.



## 4.6 Amount spent on maintenance in lakes:

i) ICT	---
ii) Campus Infrastructure and facilities	22.45 laksh
iii) Equipments	88.433
iv) Others	
<b>Total :</b>	2.33.4033

**Criterion – V****5. Student Support and Progression**

## 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC constituted student support cells like counseling and career guidance cell, SWO organizes several functions for the support of students. Scholarship, free ships, banking and postal facilities extended to students.

Basic computer training programs, add -on course in computer skills. And add –on course in handicrafts ,Conducted by IQAC.

Certificate course in communicative English, Certificate course in yoga , Certificate course in study of hale gannada.

## 5.2 Efforts made by the institution for tracking the progression

- ✓ IQAC monitored the activities of the cells intensely.
- ✓ Constant efforts are being made to check the progress of the students by monitoring teaching and evaluation.
- ✓ Feedbacks are taken from the students.
- ✓ As per their feedback, necessary measures are taken.
- ✓ There are two way tracking methods:
  - A) Academic progress is monitored by the departments in their regular departmental meetings.
  - B) Institutional monitoring system.
- ✓ The principal tracks the academic progress in regular council and staff meetings.

## 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1079	95		

## (b) No. of students outside the state

Nil
-----

## (c) No. of international students

Nil
-----

Men	No	%	Women	No	%
	333	28.36		841	71.63

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
55	290	38	760	02	1145	104	267	34	766	03	1174

**Demand ratio**

2015-16 (UG)			
	No of Applications	Admitted	Demand Ratio
BA	120	104	1:1
B.Com	138	131	1:1.1
BBA	55	51	1.1
2015-16 (PG)			
M.A (Kan)	12	10	1:1
MA (Economics)	22	20	1:1
MA (Pol. Sc.)	21	20	1:1
MA (HIS)	22	20	1:1

**Dropout %:** 1.58

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

IBPS classes started for students by the placement cell.
--

No. of students beneficiaries

60

## 5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

No. of students benefitted

## 5.7 Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	369	113	--

## 5.8 Details of gender sensitization programmers.

- ✓ International Women's Day is celebrated.
- ✓ The institution has adopted co-education which enhances gender sensitivity
- ✓ Women Empowerment Cell and Grievance Redressed cells are constituted specifically for addressing gender related issues
- ✓ Women cell conducted programmes of gender sensitization to motivate and create awareness among students.

## 5.9 Students Activities

## 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

## 5.9.2 No. of medals /awards won by students in Sports, Games and other events

**Sports:**

State/ University level  National level  International level

**Cultural:**

State/ University level  National level  International level

Zone level Awards

## 5.10 Scholarships and Financial Support

	<b>Number of students</b>	<b>Amount</b>
Financial support from institution		
Financial support from government	172	637888
Financial support from other sources(Jindal)		
Number of students who received International/ National recognitions	--	--

## 5.11 Student organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

## 5.13 Major grievances of students (if any) redressed:

No major grievances of students were reported during this academic year. However, minor grievances were redressed through the initiatives taken by SWO and Counseling cell

**Criterion – VI****6. Governance, Leadership and Management****6.1 State the Vision and Mission of the institution**

- ✓ Our vision is to make our college a centre of excellence that imparts quality education which embodies goals of excellence in teaching learning research and character building
- ✓ To create on environment of learning through a spirit of enquiry.
- ✓ To inculcate inter active abilities for multy cultural experiences .
- ✓ To achieve communal harmony and sustain and develop cultural and extension activitie .
- ✓ To equip students for meeting local and global challenges and absorbing emerging trends.
- ✓ To promote patriotic zeal through integrity of character.
- ✓ To spot and nature creativity for carrier oriented initiatives.
- ✓ To transform guiding vision into action through a community of teachers who are professionally competent and morally upright
- ✓ To inculcate employability and entrepreneurial skills
- ✓ To encourage innovative practices and ICT assisted learning – teaching process
- ✓ To equip students to meet global-local challenges and emerging trends
- ✓ To promote transparent governance and able leadership
- ✓ To sustain and develop cultural and extension activities

6.2 Does the Institution have a management Information System? : -No-

8.3 Quality improvement strategies adopted by the institution for each of the following:

**6.3.1 Curriculum Development**

- ✓ Multidisciplinary contents are integrated in the syllabus
- ✓ Our faculty members are on BOS/ BOE of University
- ✓ The college follows the guidelines issued by the statutory regulatory bodies through B.O.S. Academic Council during curriculums revision.
- ✓ Faculty are motivated to design and implement certificate courses, organize interdisciplinary seminars and conferences.
- ✓ For effective delivery of Curriculum the institution makes use of new methods of teaching such as audio –VISUAL aids,films assignments ,group discussion and project retorts. Field studies and study tours places historical importance are arranged visit to industries including the locale industries visl and mpm are under taken .

### 6.3.2 Teaching and Learning

- ✓ A comprehensive Academic Plan was prepared and it was implemented effectively
- ✓ Work diary, attendance were maintained for academic monitoring
- ✓ Internal Assessments and University Examinations are conducted for continuous evaluation
- ✓ Interactive learning and collaborative learning was encouraged
- ✓ Independent learning was also encouraged by assigning students with projects and assignments
- ✓ Workshops, special lectures, seminars, field work, internship etc, were promoted.

### 6.3.3 Examination and Evaluation

- ✓ Bar coded, fully computerized, automated examinations are in place.
- ✓ Scope for revaluation, getting photo copies and re-totalling is made.
- ✓ Quick announcement of results (within 3 days after evaluation)
- ✓ On line IA marks entry
- ✓ Tamper Proof and laminated marks cards and degree certificates.

### 3.4 Research and Development

- ✓ At present there are 10 faculty members with PhD degree.
- ✓ 02 minor research projects are in progress
- ✓ faculty members have completed refresher course and member has completed orientation programme
- ✓ 34papers are presented in national/ state level seminar/ conference/ special lectures
- ✓ PG students have prepared project works and dissertation on various topics of their subjects.
- ✓ The BBM and BCOM students prepared project work on various topics of their subjects.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ Independent well-equipped Building for Library
- ✓ Library with 29015 number of books for UG and PG.
- ✓ Internet facility is made available.
- ✓ Reading room with news papers and magazines are available.
- ✓ Separate reference section for PG and UG students
- ✓ Internet LAN and net working are made available.
- ✓ Internet band width speed 512 kbps.

### 8.3.6 Human Resource Management

- ✓ The Principal along with the college council manage human resource.
- ✓ The council acts as advisory body and major decisions, grievances are debated upon.
- ✓ The HOD looks after the entire activity of the department.
- ✓ The manager is given the responsibility of managing non-teaching staff.
- ✓ NSS NCC red cross scouts and guides looks after the activity of students.
- ✓ Placements and promotions of all employees are administered by the DCE and govt of Karnataka .

### 6.3.7 Faculty and Staff recruitment

- ✓ Faculty and staff recruitment is made by KPSC/KEA with Government Statutes and UGC norms
- ✓ Notifications are issued by the KPSC/KEA, Newspapers/Websites for new recruitments
- ✓ Interviews are conducted by KPSC /KEA and selected candidates are approved in secretariat of govt of Karnataka.
- ✓ Guest faculty appointments are made to fill additional workload

### 6.3.8 Industry Interaction / Collaboration

- ✓ Experts from outside institutions / industries are invited to deliver special Lectures
- ✓ Students are taken to factories, industry for field study and social survey

6.4

- ✓ Admission Notification is issued by the college and displayed on Notice Board
- ✓ Publicity is given in prospectus/ local newspapers/website
- ✓ Admission Committee is formed to oversee the admission process
- ✓ For BA courses open admission method is followed
- ✓ For B.Com and BBM courses selection list is prepared and merit-cum-roster method is followed
- ✓ For PG Courses open admission method is followed(merit and category wise)
- ✓ Reservations for , SC/ST , NCC OBC Quota,

Non teaching	<ul style="list-style-type: none"> <li>✓ Provision for Provident Fund and Retirement benefits</li> <li>✓ Medical reimbursement</li> </ul>
--------------	---

Students	<ul style="list-style-type: none"> <li>✓ Bus and Train Pass</li> <li>✓ mid day meals facility</li> <li>✓ Scholarship</li> <li>✓ Hostel facility for both boys and girls</li> </ul>
----------	--

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	Principal
Administrative	Yes	DCE/RJD OFFICE	--	--

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?                      --

6.11 Activities and support from the Alumni Association

<ul style="list-style-type: none"> <li>✓ Regular annual meetings with alumni is held</li> <li>✓ Feedback is taken from alumni members</li> </ul>
--

6.12 Activities and support from the Parent - Teacher Association

Annual meeting held. As per Informal feedback from the parents the necessary measures are taken for the benefit of the institution.
---

6.13 Development programmes for support staff

<ul style="list-style-type: none"> <li>✓ Non-teaching members are deputed to participate in training programs conducted by district education and training centre and government , in</li> <li>✓ Welfare schemes are extended to support staff.</li> <li>✓ Computerization of office.</li> </ul>
--



#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ More than 200 Saplings were planted during this academic year
- ✓ **Regular Watering and Weeding** is being done.
- ✓ Every year New Saplings are planted to avoid carbon emission.
- ✓ Use of **Plastic and Tobacco** are prohibited in the college zone.
- ✓ NSS NCC scouts and guides students are working to upkeep the greenery of the college campus.
- ✓ Vehicles used by faculty/ students follow government emission norms
- ✓ Celebration of *Vanamahotsava* and *World Environment Day*.

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ✓ Department OF political science started.
- ✓ Another arts combination HE lib science initiated .
- ✓ Canteen construction started .
- ✓ Multy zym construction started.
- ✓ Inter locking cement bricks laid.
- ✓ Participatory Learning in the form of class room/ student seminars, projects/ assignment work
- ✓ Publication of Wall Magazines
- ✓ Field Survey /social survey.
- ✓ The department of sociology students visit to jail vrudhashrama every year
- ✓ Seminars / Conferences through Departmental Forums and IQAC
- ✓ Multidisciplinary learning through Screening Films and Documentaries
- ✓ The use of Theatre
- ✓ Extension and Outreach Programmes to instil the values of social responsibilities and Civic Sense
- ✓ Value based and skill development programmes

The above mentioned innovative teaching learning activities have created a right ambience for participatory learning.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Class rooms to be provided with lcd projectors.
2. Canteen to be shifted.
3. Departments encouraged to organise national seminars.
4. Organising seminars, conferences, workshops, special lectures, field survey.
5. Purchase of Computers and equipments.
6. Seminars work shops and special lecturing were organised
7. two minor research projects worth Rs. 1.80.000 were sanctioned by the UGC. research projects are in progress
8. a. Ambedkar Jayanthi, Vivekananda Jayanthi, valmiki jayanthi Ghandi Jayanthi Mahaveera jayanthi was celebrated.  
b. The NSS units organised.7days village camp at. Rathnapura.
9. Communicative and soft skills and computer training programme were conducted for all Post Graduate and BCOM and BBM students.
10. the NSS and red cross units organized blood donation camp.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Title of the practice:

- ✓ Class seminars, assignments, project and dissertation work.

Goals:

- ✓ To enable students to participate actively in learning process
- ✓ To make teaching a learner centric activities
- ✓ To overcome inhibitions like language barrier, stage fear, inferiority complex
- ✓ To ensure better articulation and attaining excellence
- ✓ To develop critical and analytical approaches
- ✓ To develop listening, speaking, reading and writing skills
- ✓ To acquire knowledge and courage.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- ✓ Studying environmental science is mandatory for UG Students
- ✓ Students and staff are sensitized to make the campus eco-friendly.
- ✓ Every year new saplings are planted to avoid carbon emission.
- ✓ NSS and NCC students are trying to upkeep the greenery of the college campus.
- ✓ Vehicles used by faculty/ students follow government emission norms
- ✓ Celebration of *Vanamahotsava* and *World Environment Day*
- ✓ Collection of degradable wastes in separate dustbins
- ✓ Use of Plastic and tobacco are prohibited in the college zone.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

### Strengths:

- ✓ Introduction of new PG programs
- ✓ The eco club has been strengthened
- ✓ The department of kannada organised nation seminar
- ✓ A/V class room with projects
- ✓ Mid day meals facilities for poor students.
- ✓ Construction of malty gym center

### Weakness:

- ✓ Less publication of books and e journals
- ✓ Lack of staff quarters
- ✓ Organised more seminars/conference/workshops
- ✓ Less minor and major research projects

### Opportunity:

- ✓ Opportunity to formation of malty purpose play grounds
- ✓ Further scope for expanding infrastructure facilities .
- ✓ To introduce certificate course and add on courses

### Challenges:

- ✓ To construction Library Extension building improve lib
- ✓ To develop communication skills.
- ✓ To organize more Job Mela Facilities.

## 9. Plans of institution for next year

1. Encouraging minor and major research projects
2. Organising interclass / intercollegiate cultural competitions
3. Deputing students to cultural organisations
4. Organising intercollegiate sports competitions.
5. Conducting personality and skill development programmes
6. Organising communicative skill programme for PG students
7. Organising traffic awareness and blood donation camps
8. Maintenance of Green Park
9. Maintaining of eco-friendly campus.
10. Establishment of history and archaeology museum.

### Calendar of events for 2013-14

Sl. No.	Event/Programme	Tentative Schedule
01	Beginning of the semester	30-06-2015(Odd Semester) 01-01-2016 (Even semester)
02	Internal tests	8 <sup>th</sup> and 12 <sup>th</sup> week of every semester
03	Inauguration of student association programmes	3 <sup>rd</sup> week of September

04	Sir m v - Cultural Fest		2 <sup>nd</sup> week of January
05	NSS Camp		3 <sup>rd</sup> week of December
06	Blood Donation Camp		2 <sup>nd</sup> week of August
07	Valedictory of Student Association and Sports Day		3 <sup>rd</sup> week of April
08	National festivals		On the scheduled date
09	Closure of the semester		31-10-2015(Odd Semester) 30-04-2016 (Even semester)
10	Examination and Vacation	Odd Semester	01-11-2015 to 31-12-2016
		Even semester	01-05-2015 to 29-06-2016

Name \_\_\_\_\_

Name \_\_\_\_\_

Dr. M G UMASHANKAR

Prof MOHAN KUMAR

*Signature of the Coordinator, IQAC**Signature of the Chairperson, IQAC***Annexure I****Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test

- TEI - Teacher Education Institution
- UPE - University with Potential Excellence
- UPSC - Union Public Service Commission
- RJD - Regional Joint Director
- DCE - Department of Collegiate Education

\*\* \*\*