

GOVERNMENT FIRST GRADE COLLEGE, SHIKARIPURA
Internal Quality Assurance Cell
AQAR – 2016-17

Part – A

1. Details of the Institution

1.1 Name of the Institution

Government First Grade College, Shikaripura

1.2 Address Line 1

Savalanga Road,

Address Line 2

City/Town

SHIKARIPURA

State

KARNATAKA

Pin Code

577 427

Institution e-mail address

gfgc_skp@yahoo.in

Contact Nos.

08187 222217

Name of the Head of the Institution:

Dr. G.R. Hegde

Tel. No. with STD Code:

08187 222217

Mobile:

9449401159

Name of the IQAC Co-ordinator:

Dr. H.K. Manjunatha Reddy

Mobile:

94488 23002

IQAC e-mail address:

manjunathareddy_hk@yahoo.co.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KACOGN117736

1.4 NAAC Executive Committee No. & Date:
(Example EC/32/A&A/143 dated 3-5-2004)

EC (SC)/04/RAR/10 Dated 10-12-2014

1.5 Website address:

gfgc-shikaripura.ac.in

Web-link of the AQAR:

www.gfgc-shikaripura.ac.in

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	---	2004	Dec-2009
2	2 nd Cycle	B	2.33	2014	Sept-2019

1.7 Date of Establishment of IQAC : DD/MM/YYYY

25-08-2007

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2014-15 Submitted to the college on 12/08/2015
- ii. AQAR 2015-16 Submitted to the college on 10/09/2016
- iii. AQAR 2016-17 Submitted to the college on 21/09/2017

* Due to technical reasons the reports submitted to NAAC on 25-09-2018

1.10 Institutional Status

University

State

Central

Deemed

Private

Affiliated College

Yes

No

Constituent College

Yes

No

Autonomous college of UGC

Yes

No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Kuvempu University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR

Autonomy by State/Central Govt /University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="07"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="NO"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="NO"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="12"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="06"/> Faculty <input type="text" value="05"/>
Non-Teaching Staff	<input type="text" value="01"/>
Students	<input type="text" value="01"/>
Alumni	<input type="text" value="-"/>
Others	<input type="text" value="-"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	<input type="text" value="Rs. 30,000"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="01"/>
International	<input type="text" value="-"/>
National	<input type="text" value="NO"/>
State	<input type="text" value="NO"/>
Institution Level	<input type="text" value="01"/>
(ii) Themes	
1. Microcontroller 8051 Interfacing for final year B.Sc. students (Topic introduced in the revised syllabus of university)	

2.14 Significant Activities and contributions made by IQAC

- Orientation Program to I year degree students in coordination with Student Welfare Officer of the college.
- Spoken English & Communication Skills classes to students –Lectures Series.
- Department wise special lectures were conducted.
- Encouraged the department to conduct workshops and Seminars.
- Contributed for quick implementation of virtual class facilities to students.
- Assisted principal in planning and implementation of WiFi facilities in the 25 class rooms.
- Successful in getting CDC grants for organizing extension activities.
- Complete and meaningful utilization of the State grants provided to IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action

- To conduct training programs to staff and students to familiarize in digitalization process in academic and public sectors.
- To arrange Spoken English, Communication Skills and interview skills to students.
- To organize career guidance activities.
- Coaching for competitive examinations.
- To increase placement opportunities.
- To organize programs relating to overall development of students.

OUTCOMES

- Conducted IQAC sponsored Spoken English, Communication Skills and interview skills to students in collaboration with English Department of our College.
 - About 120 students voluntarily registered for this short term program.
 - 09 sessions were organized along with the orientation class in the beginning.
 - Two sessions each of duration 1hr 30min were conducted per week.
 - Few sessions included group discussions and individual performance.
 - Feedback taken from the students at the end of the program reflected the need and the benefit obtained by the students.
 - Dr. Amaranath H.R., Retired Principal and English teacher of D.V.S. College, Shivamogga was the resource person.

- Organized career guidance to students through B.Com & B.B.M. and Political Science Department of our College.
 - Prof. Rajkumar U.S., Assoc. Professor, and student's welfare Office, has organized Career Guidance and Motivation program from an IAS and two IPS officers.
 - Around **400** students attended this program.
 - Resource persons shared their experiences provided the hints about how to prepare and various stages of selection procedure. Students also had lot of interactions to clarify their doubts.
 - It included the motivation for civil service exams.
 - Techniques of preparation.
 - Time management and source materials available.

- ✓ Prof. Joshi G.R. conducted One Day career guidance program for final year B.Com and B.B.M. students relating to M.B.A. course and its opportunities.
- ✓ About 200 students got the benefit of this program.
- ✓ Two resource persons from Excellent Management College, Shivamogga were invited.

- Provided information and facilities relating to various campus interview programs by placement cell.
 - Prof. Joshi G.R., Placement Officer conducted one day training program for students of all disciplines relating to various companies conducting campus selections and also provided information about basic interview skills to be practiced.
 - Around 250 students from various disciplines attended this program.

* Attach the Academic Calendar of the year as Annexure. (Attached- Annexure-1)

2.16 Whether the AQAR was placed in statutory body
Management Syndicate Any other body

Details of the action taken

Department wise activities

- Departments (Physics, Mathematics, Chemistry, B.C.A., English, History, Political Science) were insisted to submit proposals to UGC and other funding agencies to organize State / National level Seminars/Workshops.
- Department wise semester results whose passing percentage was less than 80 % were called for explanation. The reasons were analysed and the suggestions were provided. Also obtained the assurance of improving the results along with the methods/activities that they are going incorporate.

Committee activities

- Student counselling cell, Women Redressal cell and Red Cross coordinators and the committee members were insisted to maintain and update the cases attended, programs organized etc., and to submit a detailed report along with the evidences, since the information provided was not sufficient.

Feedback Report

- Demand for extension of boys toilet and canteen, highlighted in the feedback was brought to the notice of CDC committee for immediate solution and also proposals of the same was submitted to UGC for the sanction during 2016-17.
- Demand for drinking water facility in the newly constructed building was also brought to the notice of CDC for immediate action.
- Proposals for starting M.A. in Political Science and M.Com courses was the demand from the old students and the public. The proposals were submitted to the University authorities for the approval of the same.
- Based on teachers performance in the feedback from students, those teachers whose average scoring was less than 50% in the particular item of the feedback format were informed for the correction and also the effect of the same on students and society was highlighted. Insisted them to show the improvement in the lagging areas.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	NIL	NIL	NIL	NIL
PG	02	NIL	NIL	NIL
UG	06	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	08	NIL	NIL	NIL

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NA
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

(Enclosed Annexure-02)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Regular revision of syllabus is done through University BOS Committee, constituted by University authorities every 03 years once.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
24	15	09	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	02	10	nil	nil	nil	nil	nil	26	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

65

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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	03	10	15
Presented papers	03	06	04
Resource Persons	NIL	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in teaching and learning process (PPT, Virtual Classes, Internet browsing centre)
- Seminars by students.
- Field work, industrial trips, assignments to students.
- Special Lectures by experts.

2.7 Total No. of actual teaching days during this academic year

189 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-NA-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.

BOS-05	NIL	NIL
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2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
III B.A.	134	28.35	18.00	2.00	42.5	91.04
III B.Com	110	42.7	31.8	00	7.25	80.90
III BBM	18	55.00	27.70	5.00	00	88.88
III B.S.W.	17	11.70	47.00	00	29.4	88.23
III B.Sc.	37	24.35	32.0	00	13.54	70.27
III B.C.A.	20	25.00	55.0	00	10.0	90.0
MA. (Kannada)	40	70.00	30.00	-	-	100
M.A.(Economics)	38	26.31	60.5	13.15	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Obtains Action Plan is obtained in the beginning of academic year from all departments/courses HOD's and Convenor's/Coordinates of different committees/units constituted in the beginning of the academic year.
- Academic (syllabus covered as per time table) audit is carried by Principal every month.
- Department wise activities (seminars/special lectures/workshops/extension activities) are audited by one of the Senior IQAC faculty member every month.
- All Committee/Unit activities are audited by another Senior IQAC faculty member every month as per the action plans prepared.
- Financial assistance, document preparation and essential facilities, guidance is provided by IQAC Coordinator.

2.13 Initiatives undertaken towards faculty development (List enclosed in Annexure-6)

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	03
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04 02 - (Deptn.)	11	NIL	06
Technical Staff	NIL	01	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Circulates the information about financial assistance from UGC and other funding agencies to carryout Minor/Major Research Project.
- Assists the faculty in submission of proposals of the same.
- Information about various Ph. D. programs in different universities is provided.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	NIL	NIL	NIL
Outlay in Rs. Lakhs	8.15 lakhs	-	-	04

3.4 Details of research publications :

	International	National	Others
Peer Review Journals	07	02	-
Non-Peer Review Journals	03	02	01
e-Journals	-	-	-
Conference proceedings	-	03	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	NIL	04	01	NIL	01
Sponsoring agencies	NIL	UGC-03 ICSSR-01	IQAC	NIL	IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NIL	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

NCC: 1. Health and Hygiene camp.
2. Blood donation Camp.

NSS- Rural camp was organized at a village.

College forums:

1. BSW : Blood Donation .
 - ❖ 'Senior Citizen Rules and Provision' awareness program to students.
 - ❖ 'Women Harassment Awareness' program for college students.
2. Sociology Departments: Interaction program with Third Gender people.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NCC & BSW -Blood Donation Camp at Chennakeshaware Nagara, Shikaripura (52 units of blood is donated)
- Health and Hygiene Camp by NCC unit in a rural village.
- Cultural Committee of the college invited Mr. Basavaraj Umrani, National Award winner (blind person) and conducted an interaction program. He motivated the students to make best use of the brain and time which are the power tools of the human being for success. He also insisted the students to grab the opportunities through regular and continuous practice. He also gave tips relating to concentration of mind and time management.
- BSW department has organized 'Women harassment Awareness' program in the college for the students in association with Santhavana- State government organization.
- BSW department has organized 'Hiriya Nagarikara Soulabhyagalu', in the college to create awareness of senior citizens facilities and provisions in association with Hiriya Nagarikara Vedika.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Acres)	18.01	NIL	NIL	18.01
Class rooms	31	NIL	-	31
Laboratories	04	NIL	-	04
Seminar Halls	02	NIL	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	26	NIL	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	1.5 lakhs (lab equipments)	State Govt.	1.5 lakhs
Others (i) Books (ii) Lab furniture (iii) Building construction			State Govt.	1.15 lakhs 0.3 lakhs 20.0lakhs

4.2 Computerization of administration and library

Library is Computerized: 1. Bar Coding	
2. OPAC	
3. Acquisition and Circulation	
Administration	: Admission and Accounting process in office is being computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35577	5853795	279	94481	35856	5948276
Reference Books	2319	823877	192	49563	2511	873440
e-Books (N-List)	3135000+	5750	-	-	3135000+	5750
Journals	844	55537	185	17140	1029	72677
e-Journals (Inflibnet)	6000+	5750	-	-	6000+	5750
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	NIL	NIL	NIL	NIL	NIL	NIL
Project Reports:						
BBM	258		-		258	
BSW	8	-	18	-	26	-
MA	76		38		114	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	Desk top-68 Laptops-34	01 (BCA lab-32 computers)	BCA – 12 Staff - 08 Office-04	01 (NRC- 08 computers)	01 (Virtual class- 12 computers)	04	08	LCD Projectors-11 CC camera-13
Added	-	-	-	-	-	-	31 laptops (Installed)	25-Smart Class Rooms (Established)
Total	102	32	24 Systems	08 Systems	12 Systems	04	39	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Virtual Class Room with Wi-Fi facility and browsing is setup for 12 systems for access of both students and teachers.
- 25 ICT enabled classrooms are setup during this academic year.
- EDUSAT facilities are provided to students and teachers.
- Basic computer training is provided to the interested students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.13 lakhs
ii) Campus Infrastructure and facilities	2.17 lakhs
iii) Equipments	.0.1 lakhs
iv) Others (Electric Current Bill)	1.23 lakhs
Total :	3.54 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation Program was organized to I year degree students in coordination with SWO of the college.
- API details of 10 lecturers was scrutinized and got approved.
- Class teachers are appointed to facilitate the students.
- Student profile is maintained by the class teachers.
- Parents meeting are conducted through class teachers and quarries are attended.
- 02 class representatives (01Boy and 01 Girl) are nominated based on merit through class teachers.
- 01 representative from each course in appointed in the IQAC committee.
- Conducted Communication Skills and Spoken English classes to II year students in coordination with English Department.
- Conducted basic computer training program to needy students.
- Financial assistance to NSS and Cultural committee to conduct extension activity.
- Provided financial assistance to Sports department to organize university level competitions through College Development Council.
- Financial assistance to sports department to organize University level competitions.
- Financial assistance to departments and committees to organize for both academic (Special lectures) and extension activities.

5.2 Efforts made by the institution for tracking the progression

- Monthly Audit of Committee activities as per the action plan prepared by the Special Officer.
- Monthly Audit of Department activities as scheduled in their action plan.
- Semester wise results are obtained, shortcomings are highlighted and remedies are obtained and implemented.
- Internal Assessment Test marks are assessed by the class teacher remedies / suggestions are provided.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1269	78	10	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

UG Admission Details

No	%
546	43%

Men

No	%
723	57%

Women

Last Year						This Year					
General	SC	ST	OBC	Phy Chal	Total	General	SC	ST	OBC	Phy Chal	Total
96	319	74	835	02	1326	46	326	74	823	04	1269

Demand ratio 1:3

Dropout % 2%

PG Admission Details

No	%
50	51.5

Men

No	%
47	48.5

Women

Last Year						This Year					
General	SC	ST	OBC	Phy Chal	Total	General	SC	ST	OBC	Phy Chal	Total
EcoI-00	02	00	22	00	25	01	08	00	16	00	25
EcoII-01	08	00	16	00	25	00	03	00	21	00	30
KanI-00	2	3	14	00	19	01	08	00	14	00	23
KanII-03	07	03	07	01	20	00	2	3	14	00	19

Demand ratio - 1: 2

Dropout - 3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Short term English communication and interview skills course was organized for students.
- Teachers were informed to expose the students to competitive exams conducted by various institutes and to share their experiences relating to the same.
- Student welfare Officer of the college conducted personality development program to the students.
- Commerce department has organized job skills and interview skills to final year B.Com and B.B.M. students.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Oth

5.6 Details of student counselling and career guidance

Based on the recommendations made by the class teachers and/or the observations made by staff members, the students are subjected for counselling through the students counselling cell constituted with teachers who have under gone training at NIHMANS, Bengaluru.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
BPO	150	30	05

5.8 Details of gender sensitization programmes

- State Level Seminar was organized by Sociology, BSW & Economics department of our college on the topic '**Empowerment of Weaker Sections: Challenges and Remedies**'.
- 03 Transgender candidates were invited as resource persons to the college to share their experiences and problems. Interactions were held and it was an heart toughing program.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ Uni level National level International level

Cultural: State/ Uni level National level International level

5.10 Scholarships and Financial Support (Details enclosed in Annuxere-5.10):

	Number of students	Amount (Rs.)
Financial support from institution	-	-
Financial support from government	647	29,65,590
Financial support from other sources	72	2,21,500
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs: State/ Uni level National level International level

Exhibition: State/ Uni level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<u>VISION</u> To train the students to cope with the changing trends in global Skills, technology and opportunities and simultaneously to maintain the culture of this land. <u>MISSION</u> Providing basic needs, facilities and to facilitate the students to achieve their goals through a thoroughly designed action plan along with the curriculum aspects.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- | |
|--|
| <ul style="list-style-type: none">• 02 faculty members are involved in BOS committee of Kuvempu University and 03 BOS members in autonomous colleges.• College conducts the seminars and workshops to familiarize the new / advance topics incorporated in the revised curriculum for both students and teaching faculty. |
|--|

6.3.2 Teaching and Learning

- | |
|---|
| <ul style="list-style-type: none">• Section / class wise Class teachers are appointed to access the progress of students in learning process.• Students Profile is maintained and monitored by the class teachers relating to academic and co curricular activities.• Department wise monthly academic audit is conducted by the principal.• Facilities are provided to students to make use of modern teaching aids such as EDUSAT, Virtual Classes, Network Resource facilities in the library etc., for updating the curricular learning.• Teachers are insisted to prepare lesson plans such that at least 20 to 25% of syllabus is covered through ICT mode.❖ 50-60 % --- Formal Teaching Method❖ 15-20 % --- Use of modern Teaching Aids❖ 10-15 % --- Special Lectures by Experts.❖ 10-15 % --- Students involved activities such as seminars, assignment etc., |
|---|

3.3 Examination and Evaluation

- Internal Assessment Tests are conducted thrice in each semester.
- Students with attendance below cut-off percentage (decided by the IA committee) are not allowed to attend the IA tests.
- Monthly tests / unit tests are also conducted to benefit the students in the process of learning.
- The performance of the student through the above tests are analysed and the suggestions are provided to improve in the University Exams.

6.3.4 Research and Development

- 05- faculty members have registered for Ph.D. work.
- 08-faculty have qualified with Ph.D. Degree.
- IQAC assisted in submission of proposal for MRPs, preparation of project reports of MRPs and other research activities of the faculty members.
- Faculties members are involved in publications or research articles in International/National journals.
- Faculties are involved in editing chapters in Edited Books with ISBN.
- 02 faculty members have published text books with ISBN.

6.3.5 Library, ICT and physical infrastructure / instrumentation.

- INFLIBNET facility in Library through Network Resource Centre (with 08 systems).
- Separate Virtual Class room facility is provided with 12 systems.
- 22 ICT enabled class rooms are setup through RUSA grants.
- Separate and spacious library building.
- An auditorium with interactive board in the library building.
- One multipurpose auditorium.
- EDUSAT room.
- Ladies waiting room.
- Internet facilities in laboratories, Office room and staffrooms.
- Stadium and Gym in the college campus.
- UGC grants for construction of indoor stadium is sanctioned.

6.3.6 Human Resource Management

- Staff secretary conducts meeting to discuss the grievances/suggestions from staff.
- Principal conducts teaching and nonteaching staff meetings at the end of every month.
- IQAC conducts Department wise and Committee wise meetings to scrutiny their action plans and provides suggestions/guidance for effective implementation.

6.3.7 Faculty and Staff recruitment

- Permanent faculty recruitment is done by State Government.
- Recruitment made by College Development Council (CDC):
 - 01-Computer Operator
 - 04-Peons/Attenders
 - 01-Night Watchman
 - 01-Scavanger

6.3.8 Industry Interaction / Collaboration

NO

6.3.9 Admission of Students

- Online Admission through Kuvempu University website.
- Details of courses and facilities of the college are uploaded in college website.
- Helpdesks were arranged in the college to facilitate the students & parents during admissions.
- Hard copy of college Prospectus was issued at the help desk.
- Admission Committee is formed for scrutiny of application and records verification.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> ➤ Formation of Staff Council every year. ➤ Felicitation to achievers for securing higher degrees /awards. ➤ Welcoming the new staff. ➤ Farewell to those staff when transferred or retired by staff council. ➤ Staff family trips every year. ➤ Deputing the staff members for activities such as seminars/conferences/FDP etc. for updating their academic knowledge.
Non teaching	<ul style="list-style-type: none"> ➤ Felicitation to promotes /achievers. ➤ Welcoming the new staff through staff meeting by Principal. ➤ Farewell to those staff when transferred or retired. ➤ Staff family trips once or twice in a year.
Students	<ul style="list-style-type: none"> ➤ Ramp facility to Special Abled students. ➤ Health Check up Camps. ➤ Blood group check up camp. ➤ Felicitation and encouragement to outstanding students in curricular and co curricular activities. ➤ Orientation to fresher's (I year degree students) ➤ Felicitation to toppers in curricular and co curricular activities. ➤ Distribution of poor boys fund to the deserved. ➤ Student representatives in IQAC committee. ➤ Appointment of class representatives (Merit based). ➤ Computer and Internet facilities to the students through NRC. ➤ Virtual Class room facilities. ➤ EDUSAT program through DCE website. <i>Personality development programs implemented through:</i> ➤ NSS Units ➤ NCC Wing (boys and girls). ➤ Rovers & Rangers ➤ Cultural Committee ➤ Sports Activities. <i>Student care centre through:</i> ➤ Women Redressal Cell ➤ Student's Counselling Cell ➤ Student Welfare Officer

6.5 Total corpus fund generated CDC fund - Rs. 6,34,500-00

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? YES

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	YES	Principal & IQAC
Administrative	NO	-	NO	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online exam applications.
 - Online hall tickets.
 - Online results.
 - Online old questions papers.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? NIL

6.11 Activities and support from the Alumni Association

Moral and financial support is done for outstanding performance of students in sports, curricular and co curricular activities.

NIL

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

- 03 staff members have under gone computer training program.
- 01 staff member has under gone K1 & K2 HRMS operation training program.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Declared Plastic Free campus.
- Planting of samplings to increase the greenery.
- Regular maintenance of dustbins and proper disposal of wastes.
- Regular maintenance of gardens and planted samplings.
- Regular maintenance of existing rain water harvesting plant.
- Explaining the importance and maintenance of greenery in the campus to students through NSS /NCC Units.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- since 25 ICT enabled class rooms were newly created under RUSA grants, students and teachers were benefited through modern teaching aids which facilitated them in Teaching and Learning process.
- Since virtual class room facility was provided to the students under RUSA grants, interested students made use of audio visual resources either through the audio visual systems provided to the students in the college or by downloading the contents into their android mobile phone cells.
- 01- ICSSR Sponsored National Seminars was organized in the college. Good number of students from both UG and PG participated in these programs and were exposed to new areas of their curriculum studies. This has also created motivation in the students to go for higher studies and research activities.
- Since the students were provided an opportunity to directly interact with the IAS and IPS officers, which was conducted under career guidance program, students were benefited and motivated with the live examples and the experiences shared by the resource persons.
- Spoken English and Communication Skill classes were conducted to students by IQA, benefited the rural students and slow learners in English.
- Department wise special lectures organized by IQAC benefited the students to get additional knowledge from the subject experts.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Based on the IQAC report:

Department wise activities

Departments which have not conducted at least one special lecture in this academic year were questioned and explanation was called for their non involvement.

Most of the departments which were not involved in conducting/planned to organize an extension activity relating to their subjects were asked to reply.

Insisted atleast two or three departments to organize 'Add On' course so at to benefit the students for their higher studies or to be an entrepreneur.

Committee activities

Placement cell Coordinator and Student's Welfare Officer were informed to organize short term training programs related to job skills and competitive examinations.

Insisted the coordinator to conduct cultural competitions regularly once in fortnight. And to provide training to the students in folk related events.

NSS units were informed to organize special camps in the college camps itself to make it more beautiful.

NSS and NCC wings were informed to conduct moral based session along with their physical activities.

Staff Members

For those staff members who were not involved in research work, were insisted to submit proposals for Minor Research Project.

For those staff members who have already completed their Minor Research Project were informed to submit the proposals for Major Research work.

7.3 Give two Best Practices of the institution

(Annexure - III)

7.4 Contribution to environmental awareness / protection

- NSS, NCC, Rovers and Rangers wings conducted processions on Environment Day observation, with slogans and banners, to create awareness of the environment for students as well as public.
- 40 NSS volunteers participated in state level environmental day activity held at Bengaluru.
- NSS and NCC students maintained the campus clean and greenery by regular activities and planting the samplings.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (SWOT Analysis)

- Women strength is greater than men.
- Total college strength is sustained every year.
- Improvement in University results.
- Urdu special lecture rolling medal retained in the college for second time.
- Outstanding performance of students in sports/cultural activities.
- Mr. Ravi Kiran S. has won 3rd place in 62nd Junior National Ball Badminton Championship held at Telengana State.
- Rank list :
 1. Kum. Ashwini R secured 8th rank in M.A. (Economics).

8. Plans of institution for next year

- Optimum utilization of ICT facilities provided under RUSA funds in the middle of the previous year.
- More personality development and career guidance activities to the students.
- Basic Computer training to students at need.
- Digitalization training to both students and public through special lectures and workshops.
- To adopt strategies for greater involvement of alumni, parents and public in improving the quality and facilities of the college.
- Documentary preparation related to Shikaripura taluk.
- To encourage faculty to carry out Major Research Projects.
- To insist the departments to organize Add On courses.

Name: *Dr. H.K. Manjunatha Reddy*

Name: *Dr. G.R. Hegde*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure-1

2.15 IQAC Academic Calendar.

I TERM	
Schedules	Particulars of Activity
1 st Week	<ul style="list-style-type: none"> • IQAC Committee formation. • Preparation of formats for obtaining action plans of various departments and committees.
2 nd Week	<ul style="list-style-type: none"> • IQAC faculty meeting to constitute complete IQAC Committee i.e., selection of <ol style="list-style-type: none"> 1. Student representatives. 2. Alumni representative. 3. Industrialist representative. 4. CDC representative. Etc.,
3 rd Week	<ul style="list-style-type: none"> • Collection and scrutiny of Action Plans. • Formation of IQAC committee to monitor the implementation of action plans.
4 th Week	<p>Formation of IQAC sub committees for collection and consolidation of college information:</p> <ul style="list-style-type: none"> • previous year result. • Students' admission details. • To obtain feedback from stake holders and students. • Distribution / generation of funds for IQAC activities. • Listing the students grievances and demands obtained through IQAC students representatives and class representatives. • Listing of programs to be organized by the IQAC. • Listing the demands from the student representatives of IQAC committee. <p>Preparation of IAQC action plan for the implementation of the chalked out program for the academic year.</p>
Month end (of the working days)	<ul style="list-style-type: none"> • Scrutiny of activities implemented by the departments and committees as per their action plans prepared, by the IQAC senior faculty. • Monthly Report preparation and suggestions/assistance for speeding up of the activities of lagging committees.
Last month of 1 st term	<ul style="list-style-type: none"> • Consolidation of the information obtained by various subcommittees, report preparation and documentation. • Half yearly meeting to discuss the progress and finding the solutions/remedies for effective implementation.

II TERM	
Month end (working days)	<ul style="list-style-type: none"> • Scrutiny of activities implemented by the departments and committees as per their action plans - by the IQAC senior faculty. • Monthly Report preparation. • Conducting parents meetings to obtain the feedback about the college at the end of the first term.
Last month of 2 nd term	<ul style="list-style-type: none"> • Consolidation of the information about the activities of various departments, committees, office., scholarships, grants received, ICT facilities, infrastructure facilities etc., • Feedback from students about teachers and facilities of college. • Bill settlement and preparation of expenditure statement. • Preparation of report of feedback obtained by various stake holders. • Preparation of report of different departments and committees based on their performance. • Submission of IQAC report to Principal for further action. • Preparation of AQAR of the college.

Annexure-02

1.3 Analysis of feedback from stakeholders

Following feedbacks are being obtained through IQAC.

- **Feedback of teaching faculty (Class wise):**
 - Feedback of both permanent and guest faculty is obtained from students in the prescribed format provided by Department of Collegiate Education. From each class, 10-15 samples are obtained for each permanent faculty and 5-8 samples are obtained for each guest faculty. Head of the Department collects these samples from students, consolidates and presents the report of the same along with feedback forms to IQAC coordinator.
 - Similarly Feedback of HOD's is obtained by IQAC.
 - And Feedback of IQAC teaching faculty is obtained by Principal.

- **Feedback of college facilities from students (Class wise):**

Feedback about facilities provided to students and administrative support to them is obtained in the prescribed format provided by Department of Collegiate Education. 10-15 samples from each class/sec is obtained by concerned class teacher and the filled in feedback back forms along with report is submitted to IQAC Coordinator.

- **Feedback of college facilities from Parents(Class wise):**

10-15 samples are obtained through students from each class, about facilities provided to students in the prescribed format prepared by the IQAC of the college. These feedback samples are collected by class teacher and are handed over to IQAC Coordinator.

- **Feedback about opinion of college from Pubic:** 50-60 samples of feedback relating to overall performance of the college is obtained from business men, industrialists, and other public of the city, through the feedback form prepared by IQAC of the college.

IQAC Report Preparation

- ✓ List of those teachers whose performance in particular serials number in the feedback format is less than 50% is listed and is brought to the notice of the Principal for further action (List Enclosed).

- ✓ The quarries obtained from parents relating to college facilities are highlighted and is brought to the notice of the Principal for further action (List Enclosed).

- ✓ The opinion of the college administration and facilities relating to each item in the feedback form, obtained from public is consolidated and the same is listed and is brought to the notice of the Principal for further action (List Enclosed).

Annexures 2015-16

2.5 Faculty participation in seminars/workshops/conferences etc.,

Sl. No.	Name and Designation	International	National	State/University
1.	Prof Ramadas T	-	-	01
2.	Dr. H.K.Manjunatha Reddy	-	-	01
3.	Dr. Anil Kumar A.B.	NIL	03	

2.9 Faculty members involved in curriculum design (BOS) :

Sl. No.	Name of the BOS Member	Department	Name of University / Institution
01	Dr. G.R.Hegde	English	LB & SBS College, Sagar, Shivamogga Dt.
02	Dr. G.R.Hegde	English	Sahyadri Science College (Aut), Shivamogga.
03	Dr. Sekhara	Sociology	LB & SBS College, Sagar, Shivamogga Dt.
04	Dr. Shailaja H Hosaller	Kannada	Sahyadri Science College (Aut), Shivamogga
05	Dr. H.K.Manjunatha Reddy	Electronics	Sahyadri Science College (Aut), Shivamogga.

2.13 List of FDP / Training Programs attended:

Sl. No.	Name of the Faculty	Department/ Unit	Duration	Details of Participation
01	Dr. Shailaja H Hosaller	Rovers / Rangers	03 Days	Rovers / Rangers Officer Training
02	Dr. Hanumanthappa H	NCC Officer	03 months	PRCN Training at Kampte, Maharashtra.

03	Prof. Shankar	NSS Officer	07 Days	NSS Program Officer's Training Centre, Mysore.
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2.13 Details of Staff participation in RC/OC program etc.,

Sl. No.	Name of the faculty	Duration	Details of the program	Where attended
1.	Prof. Ashwini H.B.	21 Days	Refresher Course	University of Mysore
2.	Dr. Seema R.	21 Days	Refresher Course	Bangalore University

3.4 Research and Publications:

Sl. No.	Name of the Faculty and Designation	No. of Publications in Refereed Journals with ISSN	No. of Publications in Refereed Journals without ISSN
1.	Dr. Sekhar Assoc. Professor Department of Sociology	02	-
2.	Prof. Ashwini H.B. Assist. Professor Department of Economics	02	-
3.	Dr. Anil Kumar A. B. Physical Education Instructor	02	01

3.7 Details of books published and books edited:

Sl. No.	Name of the Faculty and Designation	No. of Books Published with ISBN	No. of Edited Books with ISBN	Chapters in Edited book with ISBN
1.	Dr. Shekara Assoc. Professor Department of Sociology	-	03	04
2.	Prof. Ashwini H.B. Assist. Professor Dept. of Economics	-	NIL	04
3.	Dr. Anil Kumar A. B.	-	NIL	02

	Physical Education Instructor			
4.	Prof. Manjunath B.V. Assist. Professor Dept. of Mathematics	02 (B.Sc. III&IV) Semester Text Books)	-	-

3.12 Details of faculty served as experts/chairperson/resource persons.

Sl. No.	Name of the Faculty and designation	Chairperson / Resource Person	Seminars / Conf Organised
1.	Dr. Sekhar Assoc. Professor Department of Sociology	05+03	NIL
2.	Dr. H.K. Manjunatha Reddy Associate Professor Department of Electronics	Nil	01
3.	Dr. Shailaja Hosaller Associate Professor Department of Kannada		Nil
4.	Dr. Umesh A.B. Associate Professor Department of Kannada		Nil
5.	Prof. Joshi G.R. Assist. Professor Dept. of Com and Mangt.		Nil
6.	Prof. Ashwini H.B. Assit. Professor Dept. of Economics	02	Nil

7.	Anil Kumar A. B. Physical Education	<ul style="list-style-type: none"> University Selection committee Member. University Cricket Team Coach. 	Nil
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3.21 Details of students participated in NSS and achievements.

Sl. No.	Details of Events in which participated	No. of students participated		Total Participants
		Men	Women	
1.	University Workshop at JCBM College, Shringeri.	02	02	04
2.	National Level Republic Day Parade, New Delhi.	01	-	01
3.	National Level Camp at Sahyadri College, Shivamogga.	06	05	11
4.	State Level Camps at JCBM College, Shringeri.	05	01	06
5.	University Level Workshop at Shivamogga.	04	-	04
6.	University Level HIV Awareness Program at Shankaragatta, Shivammogga	03	03	06

3.22 Details of students participated in NCC and achievements.

Sl. No.	Details of Events in which participated	No. of students participated		Total Participants
		Men	Women	
1.	National Integration Camp	05	04	09
2.	National Level Trekking Camp	04	-	04
3.	State Level Combined Annual Camp	07	06	13

5.9.1 Details of students participated in Sports:

Sl. No.	Details of Events	Medals Won		Place /Awards Obtained
		M	W	
1.	Kuvempu University Wrestling	05 Gold 03 Silver 04 Bronze	-	Men Overall Championship
2	Kuvempu University Judo	-	03 Gold 01 Silver 02 Bronze	Women Overall Championship
3	Intercollegiate Cricket	1. Inter Collegiate -Runner Up 2. Inter Zone – III Place		
5	University Level Athletics	02 Gold 02 Silver	-	-
6	University Level Cross Country	01 Bronze	-	-
7	University Level Chess	2	2	Third Place

Details of students participated in Cultural activities

	Details of Events	No. of Students		Total Participants	Place obtained
		Men	Women		
1.	Sahyadri Utsav (University level)	18	20	38	I place (Clay modelling)
2.	‘Dollu Kunitha’ (Nehru Yuva Kendra, Shivamogga)	15	-	15	I Place
3.	31 st South Zone Inter University Youth Festival	01	-	01	I place (Clay modelling)

4.	31 st National Youth Fest	01	-	01	III place (Clay modelling)
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5.10 Scholarship details.

Sl. No	Funding Agency		No. Of Students			Total Amount (Rs.)
			M	F	Total	
1.	Government	SC Scholar ship	158	162	320	29,73,627
		ST Scholarship	01	01	02	42,102
		BCM Scholarship	353	629	982	20,76,636
2.	Other Agencies	Sanchi Honamma	00	19	19	38,000
		Sitaram Jindal Foundation	01	08	09	17,100
		Sir C.V.Raman	01	02	03	15,000
		Karnataka Science and Technology	00	01	01	10,000
		Purasabha Scholarship	05	17	22	88,000
		Physical Handicap Scholarship	01	00	01	2,943
Total			520	839	1359	52,63,408

1.12 List Social initiatives undertaken by students

- Adopted Govt. School for one year under the scheme 'Jnana-Daana' through Samanvaya Seva Samsthe.
- Interaction with 'Third Gender' program.
- Rural Camp at Shivaji Khania, near Shikaripura.
- Blood donation camp was organized in Channakeshawara Nagara, extension area of Shikaripura and 55 units of blood was donated.
- Women harassment awareness joint venture program was organized in coordination with 'Santhivana', a state government organization.
- Special lecture was to the students on the topic 'Hiriya Nagarikara Soulabyagalu' in the college.

List of department wise activities:

1. Kannada

- (i) Special lecture by Dr. Khaiyare Kini for both UG & PG.
- (ii) Interaction with Transgender for UG & PG students.

2. English Department:

- (i) Special lecture on the topic ' ' on 12.04.2016 .

3. History: NIL

4. Economics(PG) NIL

5. Economics (UG) NIL

6. Political Science:

- #### 7. Sociology:
- (i) Interaction program with 'Third Gender'.
 - (ii) Training program to students on 'Rural Health and Hygiene' at Hunsekatte village, Near Shikaripura.
 - (iii) Special Lecture on 'Rural Development: Challenges and Remedies' by Prof. A. Ramegowda.
 - (iv) Special Lecture on 'Changing trends in Rural India' by Prof. A. Ramegowda, Prof. J.S.Sadananda and Prof. E. Chandrasekhar.

- Adopted Govt. School for one year under the scheme 'Jnana-Daana' through Samanvaya Seva Samsthe

8. B.S.W.: (i) Interaction with 'Third Gender' program.
(ii) Rural Camp at Shivaji Khania, near Shikaripura.
(iii) Blood donation camp was organized in Channakeshawara Nagara, extension area of Shikaripura and 55 units of blood was donated.
(iv) Women harassment awareness joint venture program was organized in coordination with 'Santhivana', a state government organization.
(v) Special lecture was to the students on the topic 'Hiriyā Nagarikara Soulabyagalu' in the college.

9. B.Com & B.B.M. NIL

10. B.C.A. (i) Special Lecture on the topic 'Augmented Reality'.

11. Physics: NIL

12. Chemistry: NIL

13. Mathematics : NIL

Electronics: (i) IQAC Sponsored **State Level Workshop** on 'Microcontroller 8051 Interfacing' Resource Person Prof. Shridhara Murthy, UBDT Engineering College, Davanagere.

List of committee wise activities

1. Cultural Committee:
2. NSS Unit:
3. NCC Unit:
4. Rovers and Rangers:
5. Sports:
 - (i) Organized University Level Intercollegiate Wrestling competitions for both Men and Women.
 - (ii) University level Overall Championship in wrestling for Men.
 - (iii) University level Overall Championship in wrestling for Women.
 - (iv) Inter Collegiate -Runner Up in Cricket.
 - (v) Inter Zone – III Place in Cricket.
 - (vi) University level Chess Competition – III Place

