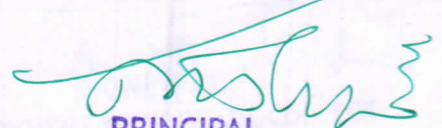


GOVERNMENT FIRST GRADE COLLEGE, SHIKARIPURA
Internal Quality Assurance Cell

IQAC Academic Calendar 2017-18

I Term	
Duration	Particulars of Activity
1st Week	<ul style="list-style-type: none"> • Constituting of IQAC committee of faculty members. • Preparation of formats of action plans to be obtained from various departments and committees of the college and distribution of the same.
2nd Week	<ul style="list-style-type: none"> • Obtaining the filled in action plans from the departments and committees, scrutiny of the same. • Conducting the staff meeting to discuss the implementation of the same.
3rd Week	<ul style="list-style-type: none"> • Meeting to constituting of IQAC committee which includes student representatives, Alumni Association member, Industrialist, CDC member etc., by IQAC faculty members.
4th Week	<p>IQAC committee meeting to prepare activities to be launched by the IQAC for entire academic year which includes:</p> <ul style="list-style-type: none"> • Collection of information of results of previous semester. • Details of the students enrolled during present academic year. • Various training programs to students. • Listing the facilities to be provided to the students and working for implementation of the same. • Obtaining feedback from the students and other stake holders. • Financial assistance to the activities. • Distribution of the available funds and plans for generating the sources for the effective implementation. • Distribution of work/responsibility among the IQAC members for implementation of the same.
End of every month (During working days)	<ul style="list-style-type: none"> • Scrutiny of activities of the Department and Committees as per the action plans prepared by them by IQAC senior faculty members. • Recording the same in the prescribed format prepared by IQAC. • Attending the quarries and providing help/suggestions for effective and proper implementation of the same.
Last month of the 1st Term	<ul style="list-style-type: none"> • Consolidation of information's and obtaining documents for the activities conducted. • Half yearly IQAC committee members meeting to discuss the extent of implementation of IQAC activities as per the half yearly report and finding the solutions/remedies for effective implementation of the IQAC action plan.



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SHIKARIPURA