



Govt of Karnataka
Department of Collegiate Education

Office of the Principal
Govt. First Grade College
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Internal Quality Assurance Cell

Procedures and Policies of the College

The college follows the university regulations in constituting all necessary staff council committees and other statutory bodies that oversee the maintenance and utilization of infrastructure, equipment, facilities and other resources.

- The college is having active office administrative system. Office Management Committee coordinates the administrative requirements of the office such as Admission, Scholarship, E Par management, Internal and External Audit.
- The college has a building committee that oversees the maintenance of the college infrastructure. Through meetings conducted throughout the year, necessary requisitions are considered, follow up and proposed to the Governing Body for sanctions of funds. All purchases are made and the infrastructural needs met.
- Maintenance of computers is done through outsource.
- All the services of the college are reviewed every year by duly constituted committees.
- The Green Club and Estate Officer along with the support staff of the college is responsible for maintenance of clean and healthy environment.
- The college campus is Wi-Fi enabled.

- The college equipped with CCTV cameras and an RO water plant which ensure overall safety and comfort of each individual.
- The college library is a member of INFLIBNET on annual subscription basis. This membership entitles faculty and students to access 3 crores book titles and 6000+ e-journals.
- The college First Aid room provides basic medicines and has first-aid facilities.
- The Sports Ground is maintained by the Department of Physical Education and Sports Committee for which the expenses are paid through sports fund.
- The Sports equipment is purchased and maintained by the sports Committee that acquires all requisite services, material and equipment. A stock maintenance is undertaken annually by the Sport Committee to check any lack or wear and tear in equipment including requirements for replacement.
- The time table committee looks after apt utilization of classrooms.
- The college caters to service such as polling station for elections in its premises to make optimum use of the college infrastructure.

Sports

Our college has been giving maximum encouragement to sports activities. Both girls and boys have been given equal opportunity to participate in all the sports activities. The institution is very proud of our women's' wrestling team, who are the champions for four consecutive years. Our institution has been hosting number of University level tournaments every year

Information and Communication Technology

Our college has 28 ICT enabled class rooms. Gnana sangama scheme is implemented in our college. Under the scheme of RUSA Information Kiosk (e-shodh sindhu) is used as a tool for e-content reference and laptop provided for college faculty.

Library

Our college has a separate building for library with three floors. Total area of all floors is 1470 sq.mts. At present, the first floor, measuring 490 sq.mts is being utilized for library. There is an auditorium in the ground floor that can accommodate about 250 audience. The Reading Room is a part of library with about one hundred seating capacity. There are 38753 books in the library. 19 Journals and 15 Magazines are subscribed. The library is automated and the

readers can participate in resource sharing network like infibnet and get themselves accessed to 31, 50,000 e-books and 6500 e-journals.

NCC

The NCC unit of our college is functioning under 20 KAR Battalion, NCC, with one NCC officer and 100 cadets. Under the leadership of ANO the NCC unit has achieved meritorious distinction.

NSS

The National Service Scheme (NSS) is an Indian government-sponsored public service program conducted by the Ministry of Youth Affairs and Sports of the Government of India.

The college has two NSS units. The NSS units of the college conducted various health

Awareness programmes, extension activities and annual NSS camps.

Cultural Committee

The College's Cultural Committee helps students develop their extracurricular activities by bringing out the talents of students, such as singing, dancing, speech, painting, singing, performance, and other creative talents. In addition, our culture, heritage, rituals, practices and activities have the important purpose of educating students about culture and socially.

Youth Red Cross /Red Ribbon

"The Youth Red Cross" is a constituent of the Indian Red Cross Society (Karnataka): A group movement organized at the initial stages for students between 18 to 25 years of age. In our college, we have a Youth Red Cross wing. Any student of any discipline can become an YRC member. Under the guidance of a programme officer, various outreach/extension activities, special lectures and other health related activities were conducted throughout the year in the college.

Rangers and Rovers Unit

The Scouts and Guides unit of the College is working effectively under the able guidance of Programme Officers. There are two units of Scouts and Guides, Rovers (Boys) and Rangers (Girls) which have enrolled 48 students altogether. The Bharat Scouts and Guides is a voluntary unit, non-political and educational movement for the young people, open to all without distinction of origin, race and creed in accordance with the purpose, principle and method conceived by the founder- Lord Baden Powell (1907).

Women Empowerment Cell

Women empowerment cell in the college works to empower the female students, teachers and staff. The cell takes all necessary measures to ensure their safety and dignity. With a view to women's issues and problems, the cell aims at creating awareness of their right and duties by organizing awareness programs on gender sensitization. The main motive of the cell is to promote a culture of respect and equality for female gender.

Sexual Harassment Redressal Cell

Sexual Harassment Redressal Cell is formed to provide a healthy and congenial atmosphere to the staff and students of the college. The cell aims at achieving gender equality, removal of gender bias, sexual harassment and other gender based violence. The cell organizes awareness programmes and campaigns on sexual harassment and gender discrimination. The cell looks into any complaint filed by students and staff about sexual harassment. It aims to promote gender equality and gender justice.

Laboratories

The College has well equipped laboratories of Computer Science, BCA, Chemistry, Electronics, Mathematics and Physics. The laboratories are equipped with latest equipments with ICT facilities.

Career Counseling /General Counseling

The College has also started career counseling to help students discover their potential and vocation. Consequently many students from our college have been selected by various companies for lucrative jobs. Teachers are available for general counseling.

Internal Complaints Committee

ICC is constituted every year in order to cater to problems of students like those related to approach roads or PGs. Also, a feedback system has been put in place which provides a channel to students for reporting their grievance or giving any suggestion.

Stationary Store

There is a stationary store in the college. It is managed by staff welfare committee which provide timely stationary items to the students and staff

College Canteen

It is run by a contractor and supervised by the canteen committee consisting of teachers and Students Union. The college canteen serves as a eating and meeting place for students.

Garden

The College is having garden. The composting kit within the college premises provides manure for the gardens. Students are encouraged to keep the college campus clean and untrodden. The Green Club and Estate Committee will maintain the requirements of the Garden.

Alumni Association

The active Alumni Association regularly organizes get-togethers, panel discussions and career counseling events in the college premises. A nominal one-time enrolment fee is charged in the final year from those students who are interested.


PRINCIPAL
GOVERNMENT FIRST GRADE COLLEGE
SHIKARIPURA