



**GOVERNMENT OF KARNATAKA  
DEPARTMENT OF COLLEGIATE EDUCATION  
GOVERNMENT FIRST GRADE COLLEGE SHIKARIPURA**

**DEPARTMENT OF COMPUTER SCIENCE**

**HANDS ON SESSION ON MICROSOFT EXCEL FOR TEACHING STAFF**

**Organized by**

**Department of Computer Science**

**Date: 19 -09-2019**



## HANDS ON SESSION ON MICROSOFT EXCEL FOR TEACHING STAFF

The Department of Computer Science conducted a hands on session on MS Excell for all the Teaching staff of the college on 19<sup>th</sup> September 2019.

The chief Resource person Mrs Geetha M, Lecturer, Government First Grade college Shikaripura

The training was inaugurated by the Dr. Umesh A B, Associate Professor, Department of Kannada, GFGC Shikaripura. In his inaugural speech, Dr.Umesh A B urged the participants to make use of the training on MS Excel and he explained how the MS Excel is useful nowadays as all the works related to admisitation is doing on Excel.

The following topics taught by Mrs Geetha M during the session.

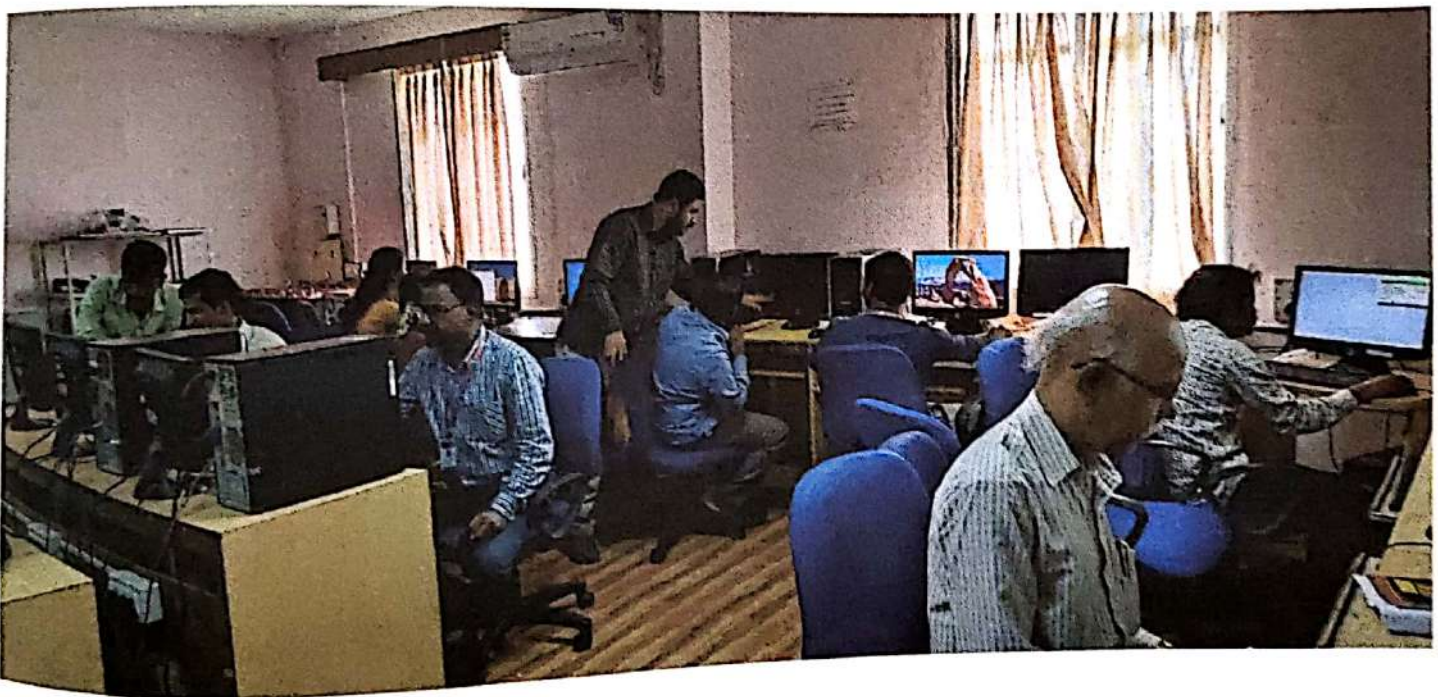
1. Basics of computer operation
2. MS office packages
3. Creating Work book and spread sheets
4. Creating and managing tables
5. Different functions and formulas of Excel
6. Creating different types of Charts

All the participants very eagerly participated in the training. The Principal congratulated both the participants and the resource person for organizing the programm successfully and requested the participants to improve their skills and competencies for their personal and professional growth. The program ended with a vote of thanks by Miss Lavanya B M.



### List of Participants

Sl. No.	Name of the Participants	Signature
1.	Dr. Umesh A B	
2.	Mr. Nagaraj	
3.	Dr. Thimmappa A K	
4.	Mr. Vinay R K	
5.	Mr. Narsegowda K	
6.	Miss. Roopa G K	
7.	Dr. Manjula T	
8.	Mrs. Sowmya B V	
9.	Mrs. Yashoda S	
10.	Dr. Ashwini H Bidarahalli	
11.	Dr. Hanumanthappa	
12.	Mr. Nagenddrappa K T	
13.	Mr. Shakir	
14.	Mr. Mohammed Ajmal	
15.	Mr. Manjunath N S	
16.	Dr. Geetha Hadmini	
17.	Mrs. Suvarna Malaghana	
18.	Mr. Panduranga B	
19.	Dr. Anilkumar	
20.	Mr. Krishnappa Badigere	
21.	Mr. Joshi G R	
22.	Mr. Chandru	
23.	Miss Harshitha	
24.	Mr. Manjunath	
25.	Mr. Shivarudrappa D	



*[Handwritten Signature]*  
PRINCIPAL  
GOVERNMENT FIRST GRADE COLLEGE  
SHIKARIPURA