

GOVERNMENT FIRST GRADE COLLEGE, SHIKARIPURA  
Internal Quality Assurance Cell  
**AQAR – 2017-18**

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution	<b>Government First Grade College, Shikaripura</b>
1.2 Address Line 1	<b>Savalanga Road,</b>
Address Line 2	-----
City/Town	<b>SHIKARIPURA</b>
State	<b>KARNATAKA</b>
Pin Code	<b>577 427</b>
Institution e-mail address	<b>gfgc_skp@yahoo.in</b>
Contact Nos.	<b>08187 222217</b>
Name of the Head of the Institution:	<b>Dr.G R Hedge</b>
Tel. No. with STD Code:	<b>08187 222217</b>
Mobile:	<b>+919449401159</b>
Name of the IQAC Co-ordinator:	<b>Mr. Shivarudrappa D</b>

Mobile:

+919980870144

IQAC e-mail address:

iqac\_gfgcshikaripura@yahoo.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

KAC0GN117736

1.4 NAAC Executive Committee No. & Date:

EC(SC)/04/RAR/10 Dated 10-12-2014

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

gfgc-shikaripura.ac.in

Web-link of the AQAR:

www.gfgc-shikaripura.ac.in

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	---	2004	Dec-2009
2	2 <sup>nd</sup> Cycle	B	2.33	2014	Sept-2019
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

25-08-2007

1.8 AQAR for the year

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2014-15 Submitted on 12/08/2015
- ii. AQAR 2015-16 Submitted on 10/09/2016
- iii. AQAR 2016-17 Submitted on 10/09/2017

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme.

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)  NO

1.12 Name of the Affiliating University (*for the Colleges*)

**Kuvempu University**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  NO

University with Potential for Excellence	NO	UGC-CPE	NO
DST Star Scheme	NO	UGC-CE	NO
UGC-Special Assistance Programme	NO	DST-FIST	NO
UGC-Innovative PG programmes	NO	Any other ( <i>Specify</i> )	NO
UGC-COP Programmes	NO		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	03
2.4 No. of Management representatives	00
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	02
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	---
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	07
2.11 No. of meetings with various stakeholders:	No. 01 Faculty 04

Non-Teaching Staff/ Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

### 2.14 Significant Activities and contributions made by IQAC.

- Orientation Program to I year degree students in coordination with Student Welfare Officer of the college.
- Encouraged departments and committees/cells/units of the college to organise programmes for students on preparation for competitive examinations.
- Encouraged departments and committees/cells/units of the college to organise programmes to bring awareness about importance of health and hygiene and blood donation.
- Department wise special lectures were conducted.
- Encouraged the department to conduct workshops and Seminars.
- Contributed for quick implementation of virtual class facilities to students.
- Insisted the library staff to assist the newly admitted students in creating E-Mail ID and guide them for proper utilization.
- Assisted principal in supervision of utilisation of Wi-Fi facilities, by faculty setup in the 25 class rooms.
- Meaningful utilization of the State grants provided to IQAC.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action
<ul style="list-style-type: none"><li>➤ To conduct training programs to staff and students to familiarize in digitalization process in academic and public sectors.</li><li>➤ To arrange Spoken English, Communication Skills and interview skills to students.</li><li>➤ To organize career guidance activities.</li><li>➤ Coaching for competitive examinations.</li><li>➤ To increase placement opportunities.</li><li>➤ To increase self-employment opportunities.</li><li>➤ To organize programs relating to overall development of students.</li><li>➤ To bring awareness among the students on importance of health and hygiene and blood donation.</li><li>➤ To create awareness among students about importance of voting in nation building process.</li><li>➤ To motivate students to involve themselves in social development through Shramadaan activities.</li><li>➤ To encourage the faculty to make field visits/ visit to educational institutions/firms/site visits with students.</li></ul>

\* Attached the Academic Calendar of the year as Annexure. (Attached- Annexure-1)

## OUTCOMES

- Cultural committee organised Cultural Activities in collaboration with Sri Murugharajendra Virakthamatha Foundation and Sharana Literature Academy, Shikaripura.
- Talent Hunt Programme was organized in collaboration with Kannada TV channel Suddi Vahini in our college.
  - Students were guided with how to face electronic media.
  - Programmer's edited version telecasted in two episodes.
- Organized Health and Hygiene camps and Blood donation camps in association with Mc Gann district hospital, Shivamogga (SIMS) and taluk Government Hospital, Shikaripura to create awareness among students about Health.
  - 63 Blood Pockets were collected in the camp.
  - About 550 students were participated and benefited by the camps.  
NSS Volunteers' /NCC Cadets /Rovers and Rangers actively participated in the programme.
- One day workshop on 'Awareness about Entrepreneurship and self employment' for the final year B.Com and BBM students in association with CEDOK Dharwad and Industrial Department Davanagere.
- Placement cell (PG) and Political science department conducted the programmes on providing information on competitive examinations. About 250 students were benefited by the programme.
  - Prof J.S. Sadanand and V.S Rajakumar Retired Professors and experts in the field were the resource persons.
  - Resource persons shared their experiences provided the hints about how to prepare and various stages of selection procedure. Students also had lot of interactions to clarify their doubts.
  - It included the motivation for civil service exams.
  - Techniques of preparation.
- Placement cell (PG) conducted the programme on skill development in collaboration with Deshpande Foundation Hubli, Karnataka. About 50 students were benefitted by the programme.
- 14 English Optional students along with a faculty of the department participated in one day State Level workshop on 'A study on short stories' conducted by GFGC Tilawalli, Haveri District in collaboration with NINASAM Foundation Heggodu, Sagara on 01-02-2018.
  - Short stories selected from Kannada, English, Urdu and Hindi languages were analysed and discussed.
- Interactive programme with newly recruited faculty members was conducted for students of Economics (UG) course by Amarthya sen Forum.

Department wise & Committee wise special lectures / workshops & programmes

\* Enclosed the annexure-II

2.16 Whether the AQAR was placed in statutory body

Management  Syndicate  Any other body

Details of the action taken

Department wise activities

- Departments were insisted to submit proposals to UGC and other funding agencies to organize State / National level Seminars/Workshops.
- Department wise semester results whose passing percentage was less than 80 % were called for explanation. The reasons were analysed and the suggestions were provided. Also obtained the assurance of improving the results along with the methods/activities that they are going incorporate.

Committee activities

- Coordinators and committee members of the various committees were insisted to maintain and update the cases attended, programs organized etc., and to submit a detailed report along with the necessary enclosures within the stipulated time.

Feedback Report

- Demand for extension of boys toilet and canteen, highlighted in the feedback was brought to the notice of CDC committee for immediate solution.
- Demand for drinking water facility in the newly constructed building was also brought to the notice of CDC for immediate action.
- Proposals for starting M.A. in Political Science and M.Com courses was the demand from the old students and the public. The proposals were submitted to the University authorities for the approval of the same.
- Based on teachers performance in the feedback from students, those teachers whose average scoring was less than 50% in the particular item of the feedback format were informed for the correction and also the effect of the same on students and society was highlighted. Insisted them to show the improvement in the lagging areas.



## PART- B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
PG	<b>02</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
UG	<b>06</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
PG Diploma	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Advanced Diploma	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Diploma	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Certificate	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Others	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
<b>Total</b>	<b>08</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Interdisciplinary	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Innovative	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>NA</b>
Trimester	<b>NA</b>
Annual	<b>NA</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

Enclosed *Annexure-III*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Regular revision of syllabus is done through University BOS Committee, constituted by University authorities once in every 03 years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.  NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	34	30	04	NIL	NIL

2.2 No. of permanent faculty with Ph.D.  06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	12	--	--	--	--	--	--	--	12	--

2.4 No. of Guest and Visiting faculty and Temporary faculty  56  --  --

2.5 Faculty participation in conferences and symposia: \*

No. of Faculty	International level	National level	State level
Attended	00	13	24
Presented papers	06	09	13
Resource Persons	00	04	05

\* 2.5 Enclosed Annexure IV

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in teaching and learning process (PPT, Virtual Classes, Internet browsing centre)
- Seminars by students.
- Field work, industrial trips, and assignments to students.
- Special Lectures by experts.

2.7 Total No. of actual teaching days during this academic year

196

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-NA-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS-02

NIL

NIL

2.10 Average percentage of attendance of students

76.50 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
III BA	146	18.49	39.72	13.01	14.38	85.61
III BCOM	122	40.0	08.0	.80	3.20	52.0
III BBM	16	12.50	25.0	6.50	---	44.0
III BSW	19	--	21.05	--	--	21.05
III BSC	50	28.0	16.0	4.0	---	48.0
III BCA	21	28.6	66.6	NIL	---	95.2
MA KANNADA	19	94.7	NIL	5.2	---	100
MA ECONOMICS	24	33.33	58.33	8.33	---	100

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Obtains Action Plan is obtained in the beginning of academic year from all departments/courses HOD's and Convenor's/Coordinates of different committees/ units constituted in the beginning of the academic year.
- Academic (syllabus covered as per time table) audit is carried by Principal every month.
- Department wise activities (seminars/special lectures/workshops/extension activities) are audited by one of the Senior IQAC faculty member every month.
- All Committee/Unit activities are audited by another Senior IQAC faculty member every month as per the action plans prepared.
- Financial assistance, document preparation and essential facilities/guidance is provided by IQAC Coordinator.

## 2.13 Initiatives undertaken towards faculty development \*

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	NIL
Others (Short term courses -NSS/NIMHNS etc)	08

\* 2.13 Annexure V

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03 02 (on Deputation) Total = <b>05</b>	13	NIL	01
Technical Staff	NIL	01	NIL	01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Circulates the information about financial assistance from UGC and other funding agencies to carryout Minor/Major Research Project.
- Assists the faculty in submission of proposals of the same.
- Information about various Ph.D. programs in different universities is provided.
- Guidance for faculty who are conducting research and who are intended to carry research by senior faculty.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Outlay in Rs. Lakhs	--	--	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Outlay in Rs. Lakhs	--	--	--	--

#### 3.4 Details on research publications \*

	International	National	Others
Peer Review Journals	08	01	--
Non-Peer Review Journals	01	--	--
e-Journals	--	--	--
Conference proceedings	02	--	--

\* 3.4 & 3.7 Annexure -VI

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College		NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>		NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total				

3.7 No. of books published \* i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<b>NIL</b>
	Granted	<b>NIL</b>
International	Applied	<b>NIL</b>
	Granted	<b>NIL</b>
Commercialized	Applied	<b>NIL</b>
	Granted	<b>NIL</b>

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
<b>NIL</b>	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level 

3.22 No. Of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

**NSS** - Information not provided by the coordinator.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

**3.26 Details:** Enclosed Annexure-VII



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>18.01</b>	<b>NIL</b>		<b>18.01</b>
Class rooms	<b>31</b>	<b>NIL</b>		<b>31</b>
Laboratories	<b>04</b>	<b>NIL</b>		<b>04</b>
Seminar Halls	<b>02</b>	<b>NIL</b>		<b>02</b>
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	<b>25</b> CC Cameras and related equipments	Quasi Govt	25
Value of the equipment purchased during the year (Rs. in Lakhs)		<b>25</b> CC Cameras and related equipments	Quasi Govt.	2.23
Others i. Books ii. Lab Furniture iii. Building Constriction iv. ICT Payment		i. 85'000=00 ii. 4,50,500=00 iii. 6,30,000=00 iv.17,88,396=00	i. & ii State govt. iii & iv RUSA	29.53

#### 4.2 Computerization of administration and library

Library is computerized:

1. Bar Coding.
2. OPAC
3. Acquisition and Circulation.

Administration:

Admission and Accounting process is being Computerized.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>35393</b>	<b>5914903</b>	<b>332</b>	<b>87069</b>	<b>35725</b>	<b>6001972</b>
Reference Books	<b>2511</b>	<b>873440</b>	<b>29</b>	<b>6730</b>	<b>2540</b>	<b>880170</b>
e-Books (NLIST)	<b>3135000+</b>	<b>5,900</b>	<b>NIL</b>	<b>NIL</b>	<b>3135000+</b>	<b>5,900</b>
Journals	<b>1029</b>	<b>72677</b>	<b>179</b>	<b>1208</b>	<b>25470</b>	<b>98147</b>
e-Journals (NLIST)	<b>6000+</b>	<b>5900</b>	<b>NIL</b>	<b>NIL</b>	<b>6000+</b>	<b>5900</b>
Digital Database	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
CD & Video	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Others (specify)						
Project Reports						
BBM	<b>258</b>	<b>---</b>		<b>---</b>	<b>258</b>	<b>---</b>
BSW	<b>26</b>	<b>---</b>	<b>13</b>	<b>---</b>	<b>39</b>	<b>---</b>
MA	<b>114</b>	<b>---</b>	<b>25</b>	<b>---</b>	<b>139</b>	<b>---</b>
MRP	<b>07</b>	<b>---</b>		<b>---</b>	<b>07</b>	<b>---</b>

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	Desk top-68 Laptops-34	01 (BCA lab- 32 computers)	BCA – 12 Staff - 08 Office-04	01 (NRC- 08 computers)	01 (Virtual class- 12 computers)	04	08	LCD Projectors-11 CC camera-13
Added	-	-	-	-	-	-	31 laptops (Installed)	25-Smart Class Rooms (Established)
Total	102	32	24 Systems	08 Systems	12 Systems	04	39	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology

up gradation (Networking, e-Governance etc.)

- Virtual Class Room with Wi-Fi Facility and browsing is setup 12 systems (Access both for students and teachers).
- 25 ICT enabled classrooms are already setup.
- EDUSAT facilities are provided to students and teachers.
- Basic computer training is provided to the interested students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Maintained by the provider
ii) Campus Infrastructure and facilities	.56 lakhs
iii) Equipments	.14 lakhs
iv) Others	1.29 lakhs
<b>Total :</b>	2.0 lakh

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation Program was organized to I year degree students in coordination with SWO of the college.
- Class teachers are appointed to facilitate the students.
- Student profile is maintained by the class teachers.
- Parents meeting are conducted through class teachers and quarries are attended.
- 02 class representatives (01Boy and 01 Girl) are nominated based on merit through class teachers.
- 01 representative from each stream in appointed in the IQAC committee.
- Conducted basic computer training program to needy students.
- Provided financial assistance to Sports department to organize university level competitions through College Development Council..
- Financial assistance to departments and committees to organize for both academic (Special lectures) and extension activities.

5.2 Efforts made by the institution for tracking the progression

- Monthly Audit of Committee activities as per the action plan prepared by the Special Officer.
- Monthly Audit of Department activities as scheduled in their action plan.
- Semester wise results are obtained, shortcomings are highlighted and remedies are obtained and implemented.
- Internal Assessment Test marks are assessed by the class teacher remedies / suggestions are provided.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1507	69	---	---

(b) No. of students outside the state

<b>NIL</b>
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(c) No. of international students

<b>NIL</b>
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**UG Admission Details:**

Men	<table style="border-collapse: collapse;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td style="text-align: center;">688</td> <td style="text-align: center;">45.65</td> </tr> </table>	No	%	688	45.65
No	%				
688	45.65				

Women	<table style="border-collapse: collapse;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td style="text-align: center;">819</td> <td style="text-align: center;">54.35</td> </tr> </table>	No	%	819	54.35
No	%				
819	54.35				

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
46	326	74	823	04	1269	16	368	98	1022	03	1507

Demand ratio

Dropout 02%

**PG Admission Details:**

Men	<table style="border-collapse: collapse;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td style="text-align: center;">39</td> <td style="text-align: center;">59.09</td> </tr> </table>	No	%	39	59.09
No	%				
39	59.09				

Women	<table style="border-collapse: collapse;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td style="text-align: center;">27</td> <td style="text-align: center;">40.1</td> </tr> </table>	No	%	27	40.1
No	%				
27	40.1				

MA- ECONOMICS:

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
01	11	00	37	00	49		12	01	23	00	36

MA-KANNADA:

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
01	10	03	28	00	42	----	13	00	17	00	30

Demand ratio

Dropout 03%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Organized preliminary training programmes for competitive examinations and experts in the field gave proper guidance for interested students.

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations

NET

NIL

SET/SLET

NIL

GATE

NA

CAT

NA

IAS/IPS etc

NIL

State PSC

NIL

UPSC

NIL

Others

5.6 Details of student counseling and career guidance

Based on the recommendations made by the class teachers and/or the observations made by staff members, the students are subjected for counseling through the students counseling cell constituted with teachers who have under gone training at NIHMANS, Bengaluru.

No. of students benefitted

175

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-----	-----	-----	-----

5.8 Details of gender sensitization programmes: NIL

5.9 Students Activities: \*

5.9.1 No. of students participated in Sports, Games and other events(Details: Annexure- VII)

State/ University level **45** National level **13** International level **NIL**

No. of students participated in cultural events

State/ University level **34** National level **01** International level **01**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **43 Medals** National level **NIL** International level **NIL**

Cultural: State/ University level **01** National level **01** International level **01**

5.10 Scholarships and Financial Support (Details enclosed in Annexure-IX)

	Number of students	Amount
Financial support from institution	--	---
Financial support from government	926	33,54,007
Financial support from other sources	08	25200
Number of students who received International/ National recognitions	--	--

\* 5.9 Details Annexure VIII

5.11 Student organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

## Criterion – VI

### 6. Governance, Leadership and Management:

6.1 State the Vision and Mission of the institution:

<p><u>Vision</u></p> <p>To train the students to cope with changing global trends in knowledge and opportunities.</p> <p><u>Mission</u></p> <p>Providing basic facilities and facilitate the students to achieve the goals by providing necessary action plan along with the curriculum.</p>
--

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

<p>University BOS Committee (Subject wise) which includes the faculty from Colleges revises the curriculum every three years once.</p> <p>02 faculty members are involved in BOS committee of Kuvempu University and for one autonomous college.</p> <p>College conducts the seminars and workshops to familiarize the new / recent topics incorporated in the revised curriculum for both students and teaching faculty.</p>
---

### 6.3.2 Teaching and Learning

- Section / class wise Class teachers are appointed to access the progress of students in learning process.
- Students Profile is maintained and monitored by the class teachers relating to academic and co curricular activities.
- Department wise monthly academic audit is conducted by the principal.
- Facilities are provided to students to make use of modern teaching aids such as EDUSAT, Virtual Classes, and Network Resource facilities in the library etc., for updating the curricular learning.
- Teachers are insisted to prepare lesson plans such that at least 20 to 25% of syllabus is covered through ICT mode.
- ❖ 50-60 % --- Formal Teaching Method
- ❖ 15-20 % --- Use of modern Teaching Aids
- ❖ 10-15 % --- Special Lectures by Experts.
- ❖ 10-15 % --- Students involved activities such as seminars, assignment etc.,

### 6.3.3 Examination and Evaluation

- Internal Assessment Tests are conducted thrice in each semester.
- Students with attendance below cut-off percentage (decided by the IA committee) are not allowed to attend the IA tests.
- Monthly tests / unit tests are also conducted to benefit the students in the process of learning.
- The performance of the student through the above tests are analysed and the suggestions are provided to improve in the University Exams.

### 6.3.4 Research and Development

- 08- faculty members have registered for Ph.D. work.
- 06-faculty have qualified with Ph.D. Degree.
- IQAC assisted in submission of proposal for MRPs, preparation of project reports of MRPs and other research activities of the faculty members.
- Faculties members are involved in publications or research articles in International/National journals.
- Faculties are involved in editing chapters in Edited Books with ISBN.
- 03 faculty members have published text books with ISBN.



### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- INFLIBNET facility in Library through Network Resource Centre (with 08 systems).
- Separate Virtual Class room facility is provided with 12 systems.
- 25 ICT enabled class rooms are setup through RUSA grants.
- Separate and spacious library building.
- An auditorium with interactive board in the library building.
- One multipurpose auditorium.
- EDUSAT room.
- Ladies waiting room.
- Internet facilities in laboratories, Office room and staffrooms.
- Stadium and Gym in the college campus.
- UGC grants for construction of indoor stadium is sanctioned.
- Six class rooms and toilet rooms are under construction.
- Student information desk-KIOSK with Wi-Fi facility is available for accession of e-contents.

### 6.3.6 Human Resource Management

- Staff secretary conducts meeting to discuss the grievances/suggestions from staff.
- Principal conducts teaching and nonteaching staff meetings at the end of every month.
- IQAC conducts Department wise and Committee wise meetings to scrutiny their action plans and provides suggestions/guidance for effective implementation.

### 6.3.7 Faculty and Staff recruitment

- Permanent faculty recruitment is done by Government.
- Recruitment made by College Development Council (CDC):
  - 01-Computer Operator
  - 04-Peons/Attenders
  - 01-Night Watchman
  - 01-Scvanger
  - 01- Office Assistant.

### 6.3.8 Industry Interaction / Collaboration

NO

#### 6.3.9 Admission of Students:

- Online Admission through Kuvempu University website.
- Details of courses and facilities of the college are uploaded in college website.
- Helpdesks were arranged in the college to facilitate the students & parents during admissions.
- Admission Committee is formed for scrutiny of application and records verification.

6.4 Welfare schemes for Teaching, Non-teaching staff and students:

Teaching	<ul style="list-style-type: none"> <li>➤ Formation of Staff Council every year.</li> <li>➤ Felicitation to achievers for securing higher degrees /awards.</li> <li>➤ Welcoming the new staff.</li> <li>➤ Farewell to those staff when transferred or retired by staff council.</li> <li>➤ Staff family trips every year.</li> <li>➤ Deputing the staff members for activities such as seminars/conferences/FDP etc. for updating their academic knowledge.</li> </ul>
Non - teaching	<ul style="list-style-type: none"> <li>➤ Felicitation to promotes /achievers.</li> <li>➤ Welcoming the new staff through staff meeting by Principal.</li> <li>➤ Farewell to those staff when transferred or retired.</li> <li>➤ Staff family trips once or twice in a year.</li> </ul>
Students	<ul style="list-style-type: none"> <li>➤ Ramp facility to Special Abled students.</li> <li>➤ Health Check up Camps.</li> <li>➤ Blood group check up camp.</li> <li>➤ Felicitation and encouragement to outstanding students in curricular and co curricular activities.</li>   <li>➤ Orientation to fresher's (I year degree students)</li> <li>➤ Felicitation to toppers in curricular and co curricular activities.</li> <li>➤ Distribution of poor boys fund to the deserved.</li> <li>➤ Student representatives in IQAC committee.</li> <li>➤ Appointment of class representatives (Merit based).</li> <li>➤ Computer and Internet facilities to the students through NRC.</li> <li>➤ Virtual Class room facilities.</li> <li>➤ EDUSAT program through DCE website.</li>   <li style="text-align: center;"><i>Personality development programs implemented through:</i></li> <li>➤ NSS Units</li> <li>➤ NCC Wing (boys and girls).</li> <li>➤ Rovers &amp; Rangers</li> <li>➤ Cultural Committee</li> <li>➤ Sports Activities.</li>   <li style="text-align: center;"><i>Student care centre through:</i></li> <li>➤ Women Redressal Cell</li> <li>➤ Student's Counselling Cell</li> <li>➤ Student Welfare Officer.</li> </ul>

6.5 Total corpus fund generated

**CDC FUND -5, 55,707=00 RS**

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

**YES**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO		<b>YES</b>	<b>Principal</b>
Administrative	NO		NO	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online exam applications.
- Online hall tickets.
- Online results.
- Online old questions papers.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**NIL**

6.11 Activities and support from the Alumni Association

Moral and financial support for outstanding performance of students in curricular and co curricular activities.

**NIL**

6.12 Activities and support from the Parent – Teacher Association - NIL

6.13 Development programmes for support staff

**NIL**

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Declared Plastic Free campus.
- Planting of samplings to increase the greenery.
- Regular maintenance of dustbins and proper disposal of wastes.
- Regular maintenance of gardens and planted samplings.
- Regular maintenance of existing rain water harvesting plant.
- Explaining the importance and maintenance of greenery in the campus to students through NSS /NCC Units.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

##### 7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- since 25 ICT enabled class rooms were newly created under RUSA grants, students and teachers were benefited through modern teaching aids which facilitated them in Teaching and Learning process.
- Since virtual class room facility was provided to the students under RUSA grants, interested students made use of audio visual resources either through the audio visual systems provided to the students in the college or by downloading the contents into their android mobile phone cells.
- Since the students were provided an opportunity to directly interact with the Experts in the field, which was conducted under career guidance program, Students were benefited and motivated by the experiences shared by the resource persons.
- Department wise special lectures organized by IQAC benefited the students to get additional knowledge from the subject experts.
- Students were provided with an opportunity to interact with newly recruited faculty of our college. The faculty shared their experiences and motivated the students for higher education and preparation for competitive examinations.
- All faculty given opportunity to have computer training in the institution which helped them to update their knowledge and helped them to prepare and deliver more classes based on ICT.
- Most number of special lecture programmes is delivered on ongoing and needy issues/topics.
- Students were provided the opportunity to watch films based on the novels/dramas prescribed for the study.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year:

Based on the IQAC report:

Department wise activities

Departments which have not conducted at least one special lecture in this academic year were questioned and explanation was called for their non involvement.

Most of the departments which were not involved in conducting/planned to organize an extension activity relating to their subjects were asked to reply.

Insisted atleast two or three departments to organize 'Add On' course so as to benefit the students for their higher studies or to be an entrepreneur.

Committee activities

Placement cell Coordinator and Student's Welfare Officer were informed to organize short term training programs related to job skills and competitive examinations.

Insisted the coordinator to conduct cultural competitions regularly once in fortnight. And to provide training to the students in folk related events.

NSS units were informed to organize special camps in the college campus itself to make it more beautiful.

NSS and NCC wings were informed to conduct moral based session along with their physical activities.

Staff Members

For those staff members, who were not involved in research work, were insisted to submit proposals for Minor Research Project.

For those staff members who have already completed their Minor Research Project were informed to submit the proposals for Major Research work.

Informed the faculty to prepare the report of the activities and submit to the IQAC in time and also informed them to involve them more in delivering the quality education through institution.

7.3 Give two Best Practices of the institution

1. Every day the prayer is conducted in the college premise in the morning where all the faculty members gather voluntarily. After the prayer one student gives information, in brief, about important current events. One teacher gives information, briefly, about employment opportunities, scholarships, programmes of the college and other institutions which are helpful for students. Later the same will be displayed in the notice board and sent for circulation to the class rooms.
2. The films based on texts (novel/drama/short stories etc) based are shown to the students in the class by teachers. So that students can easily understand and analyse the texts.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Jatha/procession carried out by students and teachers on environmental day celebration NSS, NCC, Rovers and Rangers.
- Maintaining the campus greenery by planting the samplings.
- Special lectures by experts in NSS /NCC camps to protect the environment.
- Tree planted in previous years were taken care by the NSS/NCC students and volunteers.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Women strength is greater than men.
- Total college strength is sustained every year.
- Improvement in University results.
- Outstanding performance of students in sports/cultural activities.
- Akshay Chitragar III year B.C.A. student won second place in spot clay modelling at national level competition and represented our nation in South-Asian University level Clay Modelling competition.

## **8. Plans of institution for next year:**

- Optimum utilization of ICT facilities provided under RUSA funds in the middle of the previous year.
- More personality development and career guidance activities to the students.
- Basic Computer training to students at need.
- Digitalization training to both students and public through special lectures and workshops.
- To adopt strategies for greater involvement of alumni, parents and public in improving the quality and facilities of the college.
- Documentary preparation related to Shikaripura taluk.
- To encourage faculty to carry out Major Research Projects.
- To insist the departments to organize Add On courses.
- Organising more seminars/workshops/conferences in collaboration with funding agencies/institutions/public-private involvement.
- Systematically conducting classes for Karnataka State Open University (KSOU) students as our college got approval to for the same by KSOU.

*Name: Mr. Shivarudrappa D*

*Name: Dr. G.R. Hegde*

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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Annexure-I

2.15 IQAC Academic Calender 2017-18.

<b>I Term</b>	
<b>Duration</b>	<b>Particulars of Activity</b>
<b>1<sup>st</sup> Week</b>	<ul style="list-style-type: none"><li>• Constituting of IQAC committee of faculty members.</li><li>• Preparation of formats of action plans to be obtained from various departments and committees of the college and distribution of the same.</li></ul>
<b>2<sup>nd</sup> Week</b>	<ul style="list-style-type: none"><li>• Obtaining the filled in action plans from the departments and committees, scrutiny of the same.</li><li>• Conducting the staff meeting to discuss the implementation of the same.</li></ul>
<b>3<sup>rd</sup> Week</b>	<ul style="list-style-type: none"><li>• Meeting to constituting of IQAC committee which includes student representatives, Alumni Association member, Industrialist, CDC member etc., by IQAC faculty members.</li></ul>
<b>4<sup>th</sup> Week</b>	<p>IQAC committee meeting to prepare activities to be launched by the IQAC for entire academic year which includes:</p> <ul style="list-style-type: none"><li>• Collection of information of results of previous semester.</li><li>• Details of the students enrolled during present academic year.</li><li>• Various training programs to students.</li><li>• Listing the facilities to be provided to the students and working for implementation of the same.</li><li>• Obtaining feedback from the students and other stake holders.</li><li>• Financial assistance to the activities.</li><li>• Distribution of the available funds and plans for generating the sources for the effective implementation.</li><li>• Distribution of work/responsibility among the IQAC members for implementation of the same.</li></ul>
<b>End of every month (During working days)</b>	<ul style="list-style-type: none"><li>• Scrutiny of activities of the Department and Committees as per the action plans prepared by them by IQAC senior faculty members.</li><li>• Recording the same in the prescribed format prepared by IQAC.</li><li>• Attending the quarries and providing help/suggestions for effective and proper implementation of the same.</li></ul>
<b>Last month of the 1<sup>st</sup> Term</b>	<ul style="list-style-type: none"><li>• Consolidation of information's and obtaining documents for the activities conducted.</li><li>• Half yearly IQAC committee members meeting to discuss the extent of implementation of IQAC activities as per the half yearly report and finding the solutions/remedies for effective implementation of the IQAC action plan.</li></ul>

<b>II Term</b>	
<b>End of every month (During working days)</b>	<ul style="list-style-type: none"> <li>• Scrutiny of activities of the Department and Committees as per the action plans prepared by them by IQAC senior faculty members.</li> <li>• Recording the same in the prescribed format prepared by IQAC.</li> <li>• Attending the quarries and providing help/suggestions for effective and proper implementation of the same.</li> </ul>
<b>Last Month of the 2<sup>nd</sup> term</b>	<ul style="list-style-type: none"> <li>• Consolidation of the information about the activities of various departments, committees, Office (Scholarships, grants received, ICT facilities, infrastructure facilities etc), feedback from stake holders etc.</li> <li>• Settlements of IQAC bills, preparation of IQAC statement of expenditure.</li> <li>• Preparation of Report of feedbacks obtained by various stake holders and other department/committee activities.</li> <li>• Submission of IQAC report to Principal for further action.</li> <li>• Preparation of AQAR of the college.</li> </ul>