



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVT.FIRST GRADE COLLEGE, SALIGRAMA,
Name of the head of the Institution	Dr. Manjunatha E
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08223283388
Mobile no.	9480613347
Registered Email	gfgcsaligrama@rediffmail.com
Alternate Email	saligramaiqac@gmail.com
Address	Government First Grade College ,Saligrama, K R Nagara taluk
City/Town	Mysuru
State/UT	Karnataka
Pincode	571604

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Mahesh G T
Phone no/Alternate Phone no.	08223283388
Mobile no.	9845727385
Registered Email	gfgcsaligrama@rediffmail.com
Alternate Email	saligramaiqac@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.gfgc.kar.nic.in/saligrama/aqar18-19">http://www.gfgc.kar.nic.in/saligrama/aqar18-19</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.gfgc.kar.nic.in/saligrama/">http://www.gfgc.kar.nic.in/saligrama/</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.12	2016	16-Sep-2016	15-Sep-2021

<b>6. Date of Establishment of IQAC</b>	09-Feb-2011
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<b>7. Internal Quality Assurance System</b>		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
nattional seminar	28-Feb-2019	220

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**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1 Blood camp 2 Gender sensitization workshop 3 State level quiz 4 National level seminar 5 Special lectures in different subjects

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
<p>July 2018 Blood camp , Gender sensitization workshop and First year Students orientation programme. September 2018 Special lecture from the department of economics ,. January 2019 State level quiz Special lecture from the department of English. February 2019 National level seminar</p>	<p>Students blood camp was organized at college campus on 25/07/2018, about 59 students have donated blood. One day workshop for students was Organized on 30/07/2018 Conducted for I BA, I BCom, I BBA on 01/08/2018, about 250 students were participated. Special lecture on the topic " role of social work in the</p>

economic development" was organized by the department of Economics on 01/09/2018 Conducted on 25/01/2019 by the department of History , about 90 students from the various colleges were participated. Special lecture on the topic "the tempest" was organized by the department of English on 29/01/2019. Two days National seminar for faculty was organized on "Exploring the gateways in higher education : Culture, transition and transformation" on 28/02/2019 and 01/03/2019 about 220 were participated.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	25-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	College details are maintained in EMIS managed by the DCE, Govt. of Karnataka. College upload the required information such as admission details, result details, staff details , workload, time table etc. as per the guidelines of the department. The College has its own website link, college hosts/uploads information useful to the students and public.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IQAC prepares academic plan of the year. Central time table committee designs Time Table for all UG, programs as per university norms. It is displayed on

notice board and College Website. Teachers are informed about their workload and courses for next academic year. It helps them to prepare teaching plan. The syllabus plans are prepared by the teaching faculty as per the syllabus framed the university of Mysore and followed it. Higher authorities monitor the same.

Teachers are expected to execute their course deliverables as mentioned in Teaching plan. Teachers refer to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of curriculum. Besides the use of conventional method, various other teaching methods like Quiz, Demonstrations, Debates, PPT Presentations, Role Play, Short Films, Industrial Visits, Open book tests, Assignments, Videos, Use of charts and graphs, Case studies are used for effective curriculum implementation. Based on semester wise result analysis of every course corrective measures are suggested by IQAC and bridge courses and remedial classes are conducted if required. Academic review and feedback is taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching. (We have self-designed Certificate, Skill based and Value added courses focusing on employability enhancement and entrepreneurship development. If the teachers not possible to complete the syllabus within the scheduled plan, they take extra classes, method, Model making, Group Discussion, Based on semester wise result analysis of every course corrective measures are suggested by IQAC and bridge courses and remedial classes are conducted)

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA		31/05/2018
BCom		31/05/2018
BBA		31/05/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback from Stakeholders The institute initiates structured feedback activity to obtain feedback from internal and external stakeholders. Where in which the feedback is collected on various points analyzed and appropriate actions are taken</p> <p>1. Feedback from Students: Students felt that library hours should be increased and more number of books should be issued for their selfstudy. Also suggested that Number of Library books not sufficient. Action Taken: Library timing is extended for selfstudy of student and on their requirement, more books issued and trying add more number of books.</p> <p>2. Feedback from Teachers (Teaching and Learning Process) – This feedback covers teaching learning process, punctuality, communication skills, approach towards the students, sharing of innovative ideas. Action Taken: We have emphasized on teachers innovativeness, use of different teaching methodologies interactive teaching and students' involvement in learning. We collect individual teachers feedback and analyze it .The analysis is reported to the head of the institution, IQAC, management members for corrective measures and it is communicated to the individual teacher for further improvement.</p> <p>3. Feedback from Alumni: Overall alumni have suggested that the institute should focus on improving communication skills, personality development, selfmotivation and confidence and good mentoring. Alumni suggested that the libraries facilities need to be improved by adding manuscripts and reference book. Action Taken: Institute has been provided with library facility to access research papers. Departmental libraries made available in some departments. Different workshops and seminars are arranged in the institute. Necessary help was given to interested students in education and job. (Internship facilities to be made available to students for better industrial exposure to carry out internships various organizations)</p> <p>4. Feedback from Parents: Parents suggested that the students should be involved in higher education and improve the employment ability. Action Taken: To encourage the students involvement in higher education, PG CET coaching classes are conducted and some students are enrolled in different institutions for higher education. Competitive exam coaching classes are taken by expert faculties for improving the competitive level of the students.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		360	198	163
BCom		150	95	88
BBA		60	42	28
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	691	0	18	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Aims : 1. To enhance teacherstudent contact hours 2. To enhance students' academic performance and attendance 3. To minimise student dropout rates 4. To identify and understand the status of slow learners and encourage advanced learners 5. To render equitable service to students The IQAC had taken the initiative of implementing the mentoring of students. Students are categorised based on the streams of studies and also according to their core subjects. They are divided into groups of 2530 depending on the number of students. Each group is assigned a teachermentor who would perform mentoring duties. Achievements 1. The Remedial Classes have been institutionalised after the implementation of the Mentoring System. 2. Students were Encouraged to participate in cocurricular activities 3. Percentage of attendance has improved. 4. Coaching classes have been conducted for job oriented and PG entrance exams 5. Student dropout rate is reduced

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
691	18	1:39

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	18	0	1	3

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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No Data Entered/Not Applicable !!!

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BASS	VI	03/06/2019	10/07/2019
BCom	BCom	VI	20/05/2019	04/07/2019
BBA	BBA	VI	10/05/2019	08/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous internal evaluation has been done in the form of Unit tests, C1 and C2 tests, assignments, projects, seminars, classroom questions, quiz in the semesters as per University syllabus and guidelines. The schedule of internal assessments has been communicated to the students and faculty in the beginning of the semester through the institute academic calendar which is prepared based on the university academic calendar. The internal exam time table is displayed on the notice board a week in advance. Internal assessment tests and other measures taken to judge the performance of students have been done fairly and in an effective manner. Students were allowed to go through the valued answer scripts of internal assessment tests and doubts regarding evaluation were cleared. (Internal Test performance were intimated to the parents in 2 days and Parent Teachers Meeting is conducted within a week to discuss the performance of their ward.) Whenever class tests, internal assessment tests were conducted, the result of the students 'performance was used by the faculty to identify slow and advanced learners. Students were encouraged to improve their performance in future by counselling.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a very useful document, which contains the most important dates to guide the teachers and students. Academic calendar has been prepared based on the University academic calendar, it has department wise academic events prepared by the individual departments, internal assessment dates, end of each semester, curricular and non curricular activities, important information about teaching, dates of examination, dates of extra cocurricular activities, semester based examinations etc.. Here, before the commencement of every semester, respective departments prepared a detailed activities plan for the individual teachers and the number of classes allotted to each course. On the basis of this, subcommittee of the Teachers prepared a detailed timetable and academic calendar for the entire semester. Finally it was distributed to the departmental teachers and the students and also made available on college Website. The effectiveness of the process has been maintained through effective monitoring by the Principal.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gfgc.kar.nic.in/saligrama/spo>



## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BASS	BA		92	82	89.13
BCom	BCom		74	68	91.89
BBA	BBA		25	15	60.0
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<b>No file uploaded.</b>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
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No Data Entered/Not Applicable !!!

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	3
Economics	2
English	1
History	2
Kannada	2
Management	3
Political science	1
Sociology	1
Library and information	1
Physical education	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	18	0	0
Presented papers	0	18	0	0
Resource persons	0	0	0	7

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Gender sensitization	NSS, IQAC, Dept. Of Sociology Of the college	15	150
Swachh Bharath	NSS Units of the college	20	600
7 days NSS Camp	NSS Units of the college	25	99
1 day social service	NSS Units of the college and Grama panchayath , chunchanakatte	1	20
2 day social service	Scouts and guides unit of the college and Taluk office, KR Nagara	1	20
Bicycle jatha	Scouts and guides unit of the college	1	7
Moot camp	Scouts and guides , Mangalore	0	2
Nipun camp	Scouts and guides , Mysore	1	7
Blood camp	Red	2	70

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Social service	Appreciation letter	Taluk office, KR Nagara	20
Bicycle jatha	Appreciation	Destiny institution	7

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender sensitization	NSS, IQAC, Dept. Of Sociology Of the college	Gender sensitization	15	150

Swachh Bharath	NSS Units of the college	Swachh Bharath Abhiyana	20	600
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.15	1.14

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
<b>No Data Entered/Not Applicable !!!</b>			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	1685	490700	30	2970	1715	493670
Reference Books	1050	1250000	0	0	1050	1250000
Journals	23	36085	0	0	23	36085
e-Journals	6500	0	0	0	6500	0
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	12	7	12	0	0	4	1	10	0
Added	0	0	0	0	0	0	0	0	0
Total	12	7	12	0	0	4	1	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Class rooms : Policies for Maintenance : 1. Proper ventilation to maintain dry environment 2. Cleaning and maintenance to provide effective learning environment to the students. 3. Good seating arrangements. 4. Monitoring of electrical and fixtures. Utilization : 1. Proper ventilation is done so as to maintain dry environment Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students. 2. Class rooms are

cleaned daily by the non teaching staff of the college 3. Class rooms are provided with good seating arrangements. 4. Regular monitoring of electrical and fixtures is done and repaired immediately. 2. Laboratory(computer lab) Policies for Maintenance 1. Proper ventilation to maintain dry environment 2. maintenance computer items. 3. To give hands on experience to all the students. 4. maximum utilization of laboratory space. 5. Software up gradation. 6. Continuous supply of electricity Utilization : 1. Proper ventilation is done so as to maintain dry environment. 2. Annual maintenance is done by the college staff with the help of external technicians. 3. Practical batches were prepared so as to give hands on experience to all the students. 4. Practical batches were prepared so as to maximum utilization of laboratory space. 5. Softwares are upgraded on requirement. 6. Continuous supply of electricity has been provided by UPS 3. Library Policies for Maintenance :1. Annual maintenance. 2. Proper ventilation to maintain dry environment 3. Cleaning 4. Pest control to increase the life of valuables resources 5. Maintenance of furniture. 6. Maximum utilization of sources. Utilization : 1. Library is made Computerized issuing and returning of books is done so as to save time. 2. Proper ventilation is done so as to maintain dry environment. 3. Library is cleaned daily by the non teaching staff of the college. 4. Regularly pest is controlled by good ventilation, provision of required light and using required pesticides. 5. Provided with good furniture and seating arrangements. 6. Open access is given to students to the books so as to have effective referencing and exploring of new books related to subjects. 4. Computers Policies for Maintenance: Maintenance and support Regular up gradation Utilization: Maintenance and support are carried out by system administrators. Regular up gradation is carried out for computers and software Available computers are distributed, office, library and for administrative work as per the requirement and load of the work. Computers are connected Internet facility. Computers are provided with upgraded antivirus. 5. Sports facility Policies for Maintenance: 1. Regular maintenance is carried out for gymnasium, sports equipment and sport material 2. Proper ventilation to maintain dry environment. 3. Cleaning 4. Training for Maximum utilization of sources. Utilization: 1. Regular maintenance is carried out for gymnasium, , sports equipment and sport material using the staff, experts in the field. 2. Proper ventilation is done in the sports and gymnasium rooms so as to maintain dry environment. 3. Sports and gymnasium rooms are cleaned daily by the non teaching staff of the college. 4. Students are trained and guided

<http://www.gfgc.kar.nic.in/saligrama/P&P>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SOCIAL WELFARE DEPT.( scholarship) BCM (scholarship) DCE (Sanchihonnamma scholarship)	581	3071820
Financial Support from Other Sources			
a) National	nil	0	0
b) International	nil	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	01/07/2018	691	College teaching staff
Mentoring	01/07/2018	691	College teaching staff

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	PG CET	67	0	31	24
2018	REFERENCE	200	45	25	15
2018	COMPETITIVE EXAM	70	50	31	24

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	12	BCom	Commerce	Hemangothi, Hassan 1 GFGC (Women), Hassan 1 GFGC, KR Pet 1 GFGC, HNPura 3	MCom

				GFGC (Women), HNPura 6	
2019	3	BA	BA Economics	ManasaGangot hri, -2 KSOU -1	MA Economics
2019	3	BA	BA Kannada	ManasaGangot hri, Mysuru	MA Kannada
2019	5	BA	BA Political science	ManasaGangot hri, Mysuru-1 Maharaja college- Mysuru-1 Arts college, Hassan - 1 KSOU-2	MA Political science
2019	5	BA	BA History	KSOU	MA History
2019	2	BBA	Management	UOM	MBA
2019	1	BCom	Commerce and PE	Manasa Gangothri, Mysuru	BPEd
2019	2	BA	BA	Suttur Bed college	BEEd
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz	State	50
Table Tennis	Mysore university Zonal	30
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**Administrative bodies/committees of the institution College creates a platform**



for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. The one who is more active and has more integrity with other students in the each section is elected/selected as class representative, for all the sections from I Year to Final Year. (The Student Council helps students share ideas, interests, and concerns with lecturers, principal. They often also help raise funds for wide activities, including social events, community projects, helping people in need and college reform. They help in various programs like cultural, sports, paper presentations, workshops and seminars are organized by the college every year.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Academic functioning :The college inculcates the culture of collective responsibility amongst its faculty members and the constitutive departments. The college delegates authority and provides operational autonomy at various levels. Under the supervision of Principal, Heads of the Departments are empowered and the departments are provided academic autonomy a concrete step towards effective decentralized governing system. Each department is given freedom to prepare its academic planner and schedule of activities, Timetable, designing and assigning of student projects, to conduct workshop/hands on training programs/tests etc. 2. Administrative functioning : Under the supervision of Principal, the office administrative responsibility is distributed among superintendent, FDA and D group employees. Under the precedence of the Principal, different committees like IQAC, Sports, Cultural, NSS, Red cross, Scouts and guides, placement cell etc. are formed. Each committee includes staff members as a coordinator and members. Each committee has done required work and helped in smooth functioning of administrative and academic work.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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Curriculum Development	Curriculum Development :All the under graduate courses run by the College are followed the curriculum prepared by the corresponding subject BOS of Mysore University, Mysuru.
Teaching and Learning	Teaching and Learning: The College ensures a proper teaching learning environment. feedback is received from the students regarding teachers' efforts in classroom teaching. These reports are shared with the teaching staff of the College from time to time. Based on the feedbacks, concerned teachers are guided and suggested to improve and enhance teaching learning process.
Examination and Evaluation	Examination and Evaluation: The principal and College Examination committee collaboratively conduct meetings for faculty members and staff of the College for smooth functioning of semester and internal examinations and evaluation process internal examinations. Information regarding supervision duties is intimated timely to all the staff members of the College. Students are shown their internal exam answer sheets as well to maintain transparency. University questions paper are received under the police custody and QP custodian supervision. The college provides sitting arrangements and results to students for quicker and faster methods of accessibility and support.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation: Library is made Computerized issuing and returning of books. Proper ventilation is done so as to maintain dry environment. Library is cleaned daily by the non teaching staff of the college. It is Provided with good furniture and seating arrangements. Open access is given to students to the books so as to have effective referencing and exploring of new books related to subjects. Special reading room facility and computers are provided for access to e content. New arrivals are exhibited on board and screens. Library is kept open in long vacations for the benefits.
Human Resource Management	Human Resource Management : The College has been a backbone for many allround activities too to ensure a healthy

environment for its employees. Cultural Programmes are conducted under Staff Academy to motivate and spread positive energy in the college campus. In this league programmes like Yoga Day, Women's Day are also organized for stress management and awareness. Teaching faculties are given Duty Leave to participate in sports, national and international conferences. To upgrade and enhance the standards of academic environment, Permanent teaching faculties are send to various refresher, orientation and Short Term courses.

Admission of Students

Admission of Students : The College has equipped itself to provide all admission formalities under one roof. Online admission is done through wherein students' data is saved and used by the College and university for further correspondence in all official and administrative work. This admission procedure is taken care by the admission committee where students are provided assistance in filling up forms, later their forms are scrutinized and verified by the members of the admission committee. Career Counselling is also a part of the admission procedure.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development : The College provides academic and official data under one system of online information in eMIS and the college website. The information and details provided in all respective folders are later procured for many official purposes. This also gives accessibility to the college, the Department and to the public.
Administration	The College makes continuous efforts to go paperless in all its administrative and official works. Online and computerized functioning is going on to practice transparency while sharing information within the college, faculties and departments.
Finance and Accounts	Computerized and paper documentation methods are followed to keep tracks and records of all finances of the College. Scanned documents, e-filing and budget Transactions are kept. Govt. checks, verifies and guides the finance and

	accounts section time to time
Student Admission and Support	For support and assistance to the student community, online tools are used to keep in touch and inform them about various notices time to time. Required information is given on the website. The teaching faculty has also created whatsapp groups to post updates and news related to academic and official documents.
Examination	The College conducts Semester Wise examination smoothly based on the University of mysore time table and question papers. Besides that college conducts internal assessment tests and marks of the internal exams are sent to the University by online. . (Notices related to exams are posted and updated on priority basis.)(College also Displayed Internal Examination Results Online on College Website. System is Student Friendly.)

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	23/08/2018	19/09/2018	28
Orientation	2	20/09/2018	17/10/2018	28

Programmell				
Orientation Programme	1	25/11/2018	22/12/2018	28
Orientation Programme	1	13/05/2019	01/06/2019	20
Refresher Course	1	01/08/2018	21/08/2018	21
Foundation course	1	13/08/2018	02/09/2018	21
Foundation course	1	08/01/2019	27/01/2019	21
Foundation course	1	11/03/2019	31/03/2019	21
Foundation course	2	06/05/2019	26/05/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
18	18	4	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
nil	nil	1. Students Aid Fund contributed by staff members of the college. 2. Trust fund provided by the different persons/trusts. 3. Govt. Scholarship 4. NGOs Scholarship 5. Mentoring

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute maintains finance and accounts systematically. Departments take periodic review of financial position of the organisation. Institution conducts internal and external financial audits regularly. (Internal audit is conducted after every six months. External audit is conducted after end of accounting period.) Internal and external auditors are appointed by parent institute. Audit report and audited statements of accounts are discussed in the College. Queries and suggestions are resolved satisfactorily

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal JD
Administrative	Yes	AG's office, Bengaluru	Yes	Principal JD

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meeting was organised.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National seminar	28/02/2019	28/02/2019	01/03/2019	220

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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**No Data Entered/Not Applicable !!!**

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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**No Data Entered/Not Applicable !!!**

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Mahatama Gandhi Lal Bahadur Shastri jayanthi	02/10/2018	02/10/2018	300
Maharshi Valmiki jayanthi	24/10/2018	24/10/2018	22
Valabbhai Patel Birth Anniversary	31/10/2018	31/10/2018	20
Swamy Vivekananda jayanthi	12/01/2019	12/01/2019	500
Dr. Babasaheb Ambedkar jayanthi	14/04/2019	14/04/2019	22
Basveshwara jayanthi	07/05/2019	07/05/2019	21
Kanakadasa jayanthi	26/11/2018	26/11/2018	20

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Saplings plantation, Plastic removing programme, Green awareness Programme Ban on usage of plastics in the Campus

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Morning assembly: "Chinthana Manthana", Naada Geethe and National Anthem by students staff  
2. Wall Magazines of all the Departments

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gfgc.kar.nic.in/saligrama/bestpractices/>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As an educational Institution we have staff and students from diverse background with different orientations and capabilities. We have a demographic diversity as the students are hailing from different socioeconomic background.

With respect to this 'uniqueness', we are trying to inculcate the value of 'togetherness' among all the members of this institution by giving space to each and every stakeholder to participate, explore, enhance and attain their full potential, ultimately making society more equitable place. To achieve this Vision as set by our Institution, every member is participating in own capacity like: 1. Active counselling cell for all the stake holders 2. Art Circle for celebrating culture of Uniqueness 3. Special efforts are taken by the faculty members to make the class room more vibrant by promoting and encouraging participation amongst the students. 4. Feedback system allows the students to freely share their individual views about the syllabus, teaching techniques, classroom environment to improve the learning experience. 5. The institution with all eagerness and spirit promotes environment for the self and professional development amongst the faculty. 6. Inclusive Classrooms (Group Activities small research projects, Discussion Groups,) 7. Remedial Classes 8. Value Education (National Youth Day, Human Rights Day, Awareness Campaign, 9. Community engagements involving other educational institutions working with elderly people, women, children, College publications) 10. Hand holding by the faculty members. 11. Alumni Association There are unending and relentless efforts by the management and the staff of the institution to promote inclusiveness not only amongst the students but as well amongst all the stakeholders.

Provide the weblink of the institution

<http://www.gfgc.kar.nic.in/saligrama/Institutionaldistinctiveness/>

#### **8.Future Plans of Actions for Next Academic Year**

1. Organize more number of department wise programmes 2. Conduct workshops and seminars of national state level 3. Get library building 4. Get play ground 5. Construct auditorium 6. Obtain permanent affiliation 7. Make efforts to get rusa funding 8. Install cctv 9. Have complete boundary wall 10. Increase admission 11. Increase result