

**SMT. INDIRA GANDHI GOVT. FIRST GRADE WOMEN'S COLLEGE
SAGAR-577 401, SHIVAMOGGA DISTRICT**

Annual Quality Assurance Report of the IQAC : 2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution

SMT. INDIRA GANDHI GOVERNMMENT FIRST GRADE
WOMEN'S COLLEGE

1.2 Address Line 1

S. N. NAGAR

Address Line 2

KAMBLIKOPPA

City/Town

SAGAR

State

KARNATAKA

Pin Code

577 401

Institution e-mail address

indiragfgwc.sgr@gmail.com

Contact Nos.

08183 227078

Name of the Head of the Institution:

DR. ASHOK D REVANKAR

Tel. No. with STD Code:

08183 227078

Mobile:

9480665429

Name of the IQAC Co-ordinator:

Dr. K PRABHAKARA RAO

Mobile:

9449328832

IQAC e-mail address:

iggfgciqac@gmail.com

1.3 NAAC Track ID: KACOGN 11781

1.4 NAAC Executive Committee No. : **F.19.26/EC(SC-32)/DO/2018/32nd Meeting of the Standing Committee**

Date : **26-09-2018**

1.5 Website address:

<http://gfgc.kar.nic.in/sagar-women/>

Web-link of the AQAR:

<http://gfgc.kar.nic.in/sagar-women/AQAR-Reports>

1.6 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.25	2004	5 years
2	2 nd Cycle	B	2.62	2012	5 years
3	3 rd Cycle	B	2.05	2018	5 years

1.7 Date of Establishment of IQAC:

10/ 02/ 2007

1.8 AQAR for the year:

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13, Date :29-06-2015
- ii. AQAR 2013-14, Date :29-06-2015
- iii. AQAR 2014-15, Date : 28-06-2016
- iv. AQAR 2015-16, Date: 29-11-2016
- v. AQAR 2016-17, Date: 27-11-2017
- vi. AQAR 2017-18, Date : 07-11-2018

1.10 Institutional Status:

University: State Central Deemed Private

Affiliated College: Yes No

Constituent College: Yes No

Autonomous college of UGC: Yes No

Regulatory Agency approved Institution: Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education Men Women

Urban Rural Tribal

Financial Status: Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme :

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify):

1.12 Name of the Affiliating University (*for the Colleges*)

KUVEMPU UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPEDST Star Scheme UGC-CE

UGC-Special assistance Programme DST-FIST

UGC-Innovative PG Programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives/
CDC representatives

2.5 No. of Alumnae

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held:

2.11 No. of meetings with various stakeholders No. : Faculty

Non-Teaching Staff & Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State University

District Institution Special Lecture

- (ii) Themes: (a) Personality Development and Communication Skill
 (b) Employability and Life Skill.
 (c) Preparing Projects in Mathematics.
 (d) Internet an Effective Tool for the Learning

2.14 Significant Activities and contributions made by IQAC

- i. Enthused the teachers to undertake research activity.
- ii. Encouraged the teachers to publish books and articles.
- iii. Encouraged the teachers to participate in seminars, conferences and workshops.
- iv. Ensured the conduct of orientation programme for the freshers in the college.
- v. Conduct of different programmes for the benefit of the students. Organised one institutional workshop, one state level seminar and nine Special lectures.
- vi. “ Let us strengthen our Library” Programme continued, new and used but good condition books collected from students, staff and publics.

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

<ul style="list-style-type: none"> • It is planned to continue all the healthy practices. • To constitute committees and cells to organize curricular and co-curricular activities. • To continue student support services. • To strengthen infrastructure and net centre. • To accommodate spacious reading room. 	<ul style="list-style-type: none"> • Continued all the healthy practices, such as student orientation programme, wall magazine, cultural programmes, sports activities, personality development programmes, career guidance, NSS activities, Special lectures, Morning assembly, etc., • Different committees constituted to organise curricular and co-curricular activities in the beginning of the academic year. • Student support services continued such as scholarships, internet facility and Photo copier service. • Construction of the class rooms completed. Hostel construction is under progress. Strengthening of the internet centre is under way. • One separate hall is provided for Reading room Rs. 2,07,683, worth books are added to the library, and under IQAC innovative practice – <i>Let us strengthen our library</i> 226 books valued Rs.23,367 collected.
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<ul style="list-style-type: none"> • To strengthen placement cell activities. • To send proposal for construction of P.G campus/Library building. • To encourage faculty members to attend, organise conferences, seminars and workshops and to present papers. • To continue IQAC sponsored programmes. • To maintain eco-friendly and clean campus with the support of NSS and other organizations. 	<ul style="list-style-type: none"> • Under IQAC grant workshop and special lectures were organised • Proposal for construction of P.G. block/ Library building is sent to the concerned authority. • Several faculty members have attended conferences, seminars and workshops and presented papers. • IQAC sponsored one state level workshop and one Institutional level workshop and twelve special lectures were organised. One Minor Research Project (UGC) is undergoing. One has submitted the minor research project report. • ‘Plastic Free’ Campus is maintained by the students. A small garden is maintained. Tree plantation is continued. Solar power units are established. Rain water harvest system introduced.
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2.15 Whether the AQAR was placed in statutory body:

Management -- Syndicate -- Any other body v

Provide the details of the action taken: A brief Annual Quality Assurance Report was brought to the notice of IQAC members. The report was reviewed and some suggestions were given by the members regarding the action plan of 2018-19. The same plan is incorporated.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / career oriented programmes
Ph.D.	--	---	--	--
PG	03	---	--	--
UG	05	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	---	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	08	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

Course	Elective options available					
B.A.	HKP	HKS	HEP	HES	HEE	HHS
B.Sc.	PCM	PMCs	CBZ	-	-	-
B.Com.	As per University regulation					
B.B.A.	As per University regulation					
B.C.A.	As per University regulation					

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08 (5 UG and 3 PG)
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders: Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

- Student feedback is obtained with regard to facilities given to the students and teachers' performance evaluation.
- If there is any lapse in students' facilities, it will be brought to the notice of the college administration in IQAC meetings.
- Every teacher is evaluated for 50 marks by students targeting on various aspects like, teaching skill, subject knowledge, presentation skills, student-teacher relationship etc. The assessment of the teacher would be positively utilised to maintain the academic health and would not harm any individual in particular.
- Alumnae and parents' feedback is obtained with regard the facilities available in the college and quality of education. Their suggestions are asked for the development of institution.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects:

There is a revision in the syllabi of Economics subjects as per the Kuvempu University guidelines.

1.5 Any new Department/Centre introduced during the year. If yes, give details : No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty :

Total	Asst. Professors	Associate Professors	Professors	Others
37	22	15	--	--

2.2 No. of permanent faculty with Ph.D.:

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year: 2017-18

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	12	--	--	--	--	--	--	--	12

2.4 No. of guest and visiting faculty and temporary faculty:

The college has appointed 116 guest faculties for the academic year 2017-18, through the Department of Collegiate Education, Government of Karnataka.

The college has no temporary faculty members or visiting faculty members.

2.5 Faculty participation in conferences and symposia:

(The number also included the guest faculty participation.)

No. of faculty	International level	National level	State level	Workshops
No. of faculty Attended seminars/ conferences and symposia	10	13	15	11
No. Presented papers	09	8	--	--
Resource Persons	01	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Attempts are made to enhance the skill and awareness of students by several programmes such as:

- a. Under the banner of “**Literary Forum and Film Club**”, Department of English organized eight film shows of prescribed texts. Conducted an IQAC sponsored one-day institutional level workshop on Personality Development and Communication Skill and special lectures. Conducted film studies classes.
- b. Department of Kannada organized film shows of prescribed texts,
- c. Science departments have trained our students to participate in different competitions such as exhibitions, essay and quiz contests conducted by different organisations.
- d. Department of Zoology organized Educational tour, to Karwar and Goa (from 28th to 30th January 2018).
- e. Department of Chemistry conducted seminars by students.
- f. Department of Mathematics organized IQAC sponsored two special lectures on “Preparing Projects in Mathematics” for PG students on 08-02-2018.
- g. Department of Computer Science organized IQAC sponsored two special lectures on “Computer Graphics and Computer Network and Socket Programming” on 15-02-2018 and 05-03-2018.
- h. Science Forum organized IQAC sponsored a special lecture on the occasion of science day programme.
- i. Department of Commerce organized special lectures on “Banking and Company Secretaries of India”.
- j. Department of History under the Heritage Club organised folk performing arts and exhibition of heritage and antique articles on 24-02-2018.

- k. Department of Economics organized IQAC sponsored special lecture on “Demonetization and its effects and GST challenges”.
- l. Department of Political Science organized voters’ awareness programme 05-03-2018.

2.7 Total No. of actual teaching days during this academic year: 195

2.8 Examination/ Evaluation reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions):

- a. Each department in the college conducts a minimum of two internal tests, with an option of one more improvement test, for awarding the internal assessment marks.
- b. Valued answer scripts of each test are shown to the concerned student. Any discrepancy in evaluation would be addressed by the concerned teacher.
- c. The internal assessment mark awarded to the student is notified and any discrepancy is immediately rectified.
- d. In case of University examination, the students have the facilities of photocopy, revaluation and challenged valuation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

Two of our faculty members were in the BOS of their subjects in Kuvempu University. One of our faculty was a member in the BOS of his subjects in an autonomous college.

2.10 Average percentage of attendance of students: 85

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division					Total Pass
		Distinction %	I %	II %	Pass %	Total %	
B.A.	235	33.6	16.17	3.82	42.12	95.74	225
B.Sc.	161	65.8	16.7	2.48	8.6	93.78	151
B.Com.	289	53.63	25.95	6.57	0.34	86.50	250
B.B.M.	28	50	32.14	3.57	--	85.71	24
B.C.A.	20	40	40	--	20	100	20
M.A(Eng)	14	--	--	100	--	100	14
M.Com.	62	--	41.93	58.8	--	100	62
M.Sc (Maths)	25	64	32	-	-	96	24

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- a. IQAC motivates and sponsors the faculty to conduct programmes aimed at improving the academic quality of the students.
- b. IQAC collects monthly and annual reports from various departments and assesses the same.
- c. IQAC conducts annual evaluation of teachers by students and getting feedback about institution from the students, parents and alumni.

2.13 Initiatives undertaken towards faculty development.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	--
Others	--

d. 2.14 Details of Administrative and Technical staff.

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	06	Nil	10 (CDC)
Technical Staff	Nil	Nil	Nil	01 (CDC)

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

IQAC members use opportunities such as staff meetings to highlight the academic benefits of research programmes taken up by the faculty. The staff are sensitised to pursue research work by registering themselves for their Ph.D. programmes or take up MRP. At present ten faculty members pursuing their Ph.D. studies.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	----
Outlay in Rs. Lakhs	---	--	--	---

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	01
Outlay in Rs. Lakhs	--	0.25 (Granted)	--	1.05 (Granted)

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	05	03	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	1	1	1

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2013-14	UGC	50,000	40,000
	2014-15	UGC	1,70,000	1,05,000
	2015-16	UGC	50,000	25,000
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other-Workshop	---	--	--	--
Total	--	--	2,70,000	1,70,000

3.7 No. of books published:

i) With ISBN No.: Nil

Chapters in Edited Books: Nil

ii) Without ISBN No.: 03

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy: Nil.

3.11 No. of conferences organized by the Institution.

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year: UGC

From funding agency From Management of University/College

Total

3.16 No. of patents received this year : Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them:

One faculty member is approved as guide by Kannada University, Hampi and Two students registered under him.

3.19 No. of Ph.D. awarded by faculty from the Institution: Not applicable

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21. No. of students Participated in NSS events:

University level State level National level International level

3.22. No. Of students participated in NCC events:

University level State level National level International level

3.23 No. Of Awards won in NSS:

University level State level National level International level

3.24 No. Of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum NCC NSS

Any other

3.26 Major activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- a. NSS Special Camp from 18-01-2018 to 24-01-2018 at the village Yedajigalemane, Sagar taluk.
- b. One day workshop was organized on Health and Law Awareness on 26-02-2018 for 100 students.
- c. On 14-03-2018 "Voters Awareness Programme" was organized by Political Science Department.

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus area	156573 Sq Feet Main Campus	125X60 and 105X81 Feet for P.G Campus 38X32+28+24/3 mtr. for Hostel Building	From Sagar Municipality	156573 Sq Feet Main Campus 125X60 and 105X81 Feet for P.G Campus 38X32+28+24/3 Feet For Hostel Building
Class rooms	33	08	Government	41
Laboratories	07	--	--	07
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	14	05 (Sports equipment)	UGC	19
Value of the equipment purchased during the year- Lab Equipments, Office Equipments,	--	--	GOVT.	5,89,800
Others: Lab and Class room Furniture (Rs.)	--	--	GOVT.	6,75,000
Sports Items			UGC	10,00,000

4.2 Computerization of administration and library: Administration and Library atomization is completed.

4.3 Library services: **Under Graduate**

Particulars	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27476	53,17,569	556	1,28,944	28032	54,46,513
Reference Books	5460	14,82,500	50	15,000	5510	14,97,500
e-Books	--	--	--	--	--	--
Journals	23	38,030	5	5,000	28	43,030
e-Journals	--	--	--	--		
Digital Database	1	--	--	--		
CD & Video	29	2,891	--	--	29	2,891
Others (specify)	--	--	--	--	--	--

Post Graduate

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	621	1,92,873	100	43,339	721	2,36,212
Reference Books	100	40,000	16	6,400	116	46,400
e-Books	--	--	--	--	--	--
Journals	15	16,500	3	9,000	18	25,500
e-Journals	--	--	--	--	--	--
Digital Database	01(N List)	5700 (Free Subscription)	--	--	01	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments
Existing	45+ 36 (Laptops)	01	15	01 Library	--	01	19
Added	--	--	--	--	--	--	--
Total	81	01	15	01	--	01	19

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.):

- a. B.C.A and B.Sc., students are given formal training in computers by the Department of Computer Science as a part of their curriculum.
- b. Students are trained by the teachers in acquiring data through the net for different competitions.
- c. The students are also trained to use PPT and other such components effectively.
- d. Teachers use the existing facility on need basis to train themselves in the use of computer and internet. Most of the teachers and non teaching staff passed in computer literacy test.
- e. The Library and Information Centre organized a special lecture on the topic 'Internet an Effective Tool for the Learning'

4.6 Amount spent on maintenance:

- i) ICT (Internet & Phone Charges): Rs.11, 590=00
- ii) Campus Infrastructure and facilities Garden maintenance and small repairs: 2, 14, 500-00
- iii) Equipment :(a) Computer, Printer, Copier maintenance: Rs.80,983=00
- iv) Others : (a)Water facilities, Electrical and Repair : Rs. 71,797=00
(b)Electricity bill: Rs 1, 28,421= 00
(c) Miscellaneous (Sanitation, Stationary, ,
Lab maintenance, ID card and other excluding CDC appointed employers):
Rs. 1, 20,343=00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

- a. The first year students are informed of the Student Support Services during the orientation programme, conducted during the beginning of the first semester.
- b. Information about introduction of any new schemes will be intimated to the students through the notice board and circulars and tutor wards.
- c. On need basis the teachers counsel the students on the Student Support Services.

5.2 Efforts made by the institution for tracking the progression:

- a. Teachers do need based counseling for the students who have underperformed in the academia
- b. Special classes are engaged for the needy students.

5.3 (a) Total numbers of students:

UG	PG	Ph. D.	Others
2390	173	--	--

(b) No. of students outside the state:

(c) No. of international students:

Men	<table border="1"><tr><td>No</td><td>%</td></tr><tr><td>--</td><td>--</td></tr></table>	No	%	--	--	Women	<table border="1"><tr><td>No</td><td>%</td></tr><tr><td>2563</td><td>100</td></tr></table>	No	%	2563	100
	No	%									
--	--										
No	%										
2563	100										

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
301	176	52	2051	--	2580	304	146	52	2061	(1)	2563

Demand ratio: The demand ratio is 1:1 for most of the courses because according to government regulation, no applicant must be refused an admission into the college.

However, for the B.Sc., (PCM, CBZ) course, the demand ratio is around 1:2.

Dropout: 5.57 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any):

The college has not conducted any Special coaching classes for competitive examinations. But under the career guidance cell students were informed about the competitive examinations and small trainings were given.

No. of students' beneficiaries:

5.5 No. of students qualified in these examinations:

NET SET/SLET ATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance:

In the beginning of the academic year a counseling cell was formed. The cell met two times and planned annual programmes. The members of the cell counseled individually, for the needy students. The counseling cell organized series of sessions for students across different sections. The sessions focused on the holistic development of the students and acclimatised them to issues arising during adolescents. Sessions were conducted related to topics of mental health, menstrual health, exam anxiety, team building, goal setting, relationship issues, gadget addiction, and career options after graduation and stress management.

Career guidance:

Under the Career Guidance Cell of the college, following programmes are conducted to train the students for competitive examinations:

Sl. No.	Date	Programme/Event/ Activity	Classes	No. of Participants
1	10-08-17	Time Management Dr. Ashok D Revankar	III-B.A, B.Com. B Sc., BCA	109
2	17-08-17	Personality Development Dr. O.G. Basavana Gowda	II M.A, M.Com.	39
3	21-08-17	Personality Development Dr. O.G. Basavana Gowda	III-B.A, B.Com, B.Sc., BCA	52
4	29-08-17	Resume Writing Dr. O.G. Basavana Gowda	II M.A, M.Sc.	11
5	29-08-17	Resume Writing Dr. O.G. Basavana Gowda	III B.Com.	12
6	12-09-17	Opportunities after Degree Dr. O.G. Basavana Gowda	III B.A, B.Com, B.Sc., BCA	85
7	31-10-17	Computer Applications Mr. Srinath K L	II M.Com.	62
8	02-11-17	Interview Skills, Attitude and Aptitude - Mr. Arasu	II M.A, M.Sc, M.Com	103
9	07-11-17	Computer Applications Mr. Srinath K L	II M.Sc	34
10	08-11-17	Communication Skills & Personality Development Prof. Vijaya Vaman	II M.A, M.Sc,	41

11	03-01-18	Opportunities in Higher Education Mr. Vijay Kumbashi	III- B.A, B.Com, B.Sc., BCA	480
12	30-01-18	Personality Development- Mr. Sumith Patil	III B.Sc.	63
13	30-01-18	Personality Development and Entrepreneurship Mr. Sumith Patil	III B.Com.	88
14	30-01-18	Personality Development- Mr. Sumith Patil	III B.Sc	17
15	02-02-18	Personality Development and Entrepreneurship Mr. Sumith Patil	I & II M.Com.	102
16	15-02-18	Career Objectives Prof. Vinod Prakash	II M.Com.	24
17	13-03-18	Work shop on Life Skills	UG & PG	110

5.7 Details of campus placement: Three Walk in Interviews were conducted in this academic year. The details are as follows:

Sl. No.	Dates	Companies	No. Participants	No. of Shortlisted
1	22-06-2018	TVS-TS Recruiters	39	13
2	21-12-2018	Dia System, Manglore	07	02
3	28-2-2018	Ability Point Shivamogga	171	54

5.8 Details of gender sensitization programmes:

On 20th December 2017 Law awareness programme was conducted and under the Youth Redcross Unit of our college, on 26th February 2018 on the occasion of International Women's Day, one day Institutional level workshop was organized. The subject of the workshop was "Health, Awareness and Young Women World".

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support: In 2017-18, Rs.54,33,124,.00 financial supports granted from government, and non government sources for 1628 students. MHRD and KSTA scholarships, Post Metric Scholarships and food and accommodation amount for OBC students, Minorities Scholarships are directly credited to the students' accounts. Hence are not included here.

	Number of students	Amount
Financial support from institution (SWF)	--	--
Financial support from government (Scholarships and Fee Reimbursement).	1559	53,61,824=00
Financial support from other sources (Jindal, PJ Charitable Trust, University Sports Unit etc.)	69	71,300=00
Total	1628	54,33,124=00

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Actions are taken to solve reading room and wash room problems; one reading room and two wash rooms were accommodated.
- Library is completely automated. Book barrowing system was accelerated and Library resource was enriched by adding new books.
- Construction work of the hostel building under progress to provide boarding facility.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:

VISION

- To make the college a center of excellence by imparting value based quality education to the students to make them more competent to combat the global challenges.
- To become a center for studies relevant to the contemporary world

MISSION

To utilize human resources to the extent of making students responsible citizens of the nation with entrenched social commitment through creative teaching, learning and research activities.

6.2 Does the Institution have a Management Information System?:

Yes. The Department of Collegiate Education, Karnataka has EMIS and the College is a part of the system. The college also has its own website, which provides the basic information of faculty, programme, courses and other such academic related facilities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

In the design of curriculum, the freedom of the college is limited as it is an affiliated college. However, the teachers of the college take part in programmes conducted for curriculum design. Some of the teachers also contribute to curricular design by being members of BoS.

6.3.2 Teaching and Learning:

Most of the teachers use ICT for effective teaching. Teachers and students using internet to collect additional information required for various programmes. EDUSAT programme is used by students to enrich collect additional knowledge. Special lectures, seminars and workshops are organizing by the different departments. Teachers participate in seminars, empowerment programmes, workshops and refresher courses for updating themselves. 25 smart classrooms were created in the last year.

6.3.3 Examination and Evaluation:

Internal tests and practical examinations are conducted periodically as per the University guidelines and marks are awarded based on the students performance. Improvement tests are also conducted for the students who score less marks. The semester examinations are conducted by the University. The payment of fees is made online. The entry of internal assessment marks and the announcing of the results are also made online.

6.3.4 Research and Development:

Ten permanent teachers of the college are pursuing their Ph. D. programme registering themselves in different universities. Two faculty members doing UGC sponsored minor research projects, one submitted the report.

Dr. K. PrabhakarRao, Associate Professor, Department of History is recognised by the Kuvempu University as a Guide for M.Phil studies. Dr. Raghunath H.S. Associate Professor, Department of Kannada is recognised by the Kannada University, Hampi as a Guide for Ph.D. studies two research students registered under him.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

- The library is enriched by adding 722 new volumes.
- Rs. 6.75 lakh worth lab and classroom furniture, Rs. 5.90 lakh worth lab and office equipments and Rs. 10 lakh worth Sports equipments were added.
- One reading room and two wash rooms were added.
- Construction work of the hostel building is under progress.

6.3.6 Human Resource Management:

Keeping in mind the needs of the twenty first century, the Institution has been constantly encouraging the learners to reach up to the standards of the current job situations. Also, the pupils are being encouraged to strengthen their academic self autonomy irrespective of the course and programme.

6.3.7 Faculty and Staff recruitment:

Teaching and non-teaching faculty recruitment is made purely by the Government of Karnataka. However, a few non-teaching assistants are recruited by the College Development Council.

6.3.8 Industry Interaction / Collaboration:

Periodically, the students have been encouraged to visit and interact with the industries for their project and academic purposes. Industry interaction/collaboration is a part of the study programmes such as seminars, workshops, and conferences of magnanimous level, hence the collaboration is sought.

6.3.9 Admission of Students:

Admission of the students is transparent and the rules and regulations of the government are strictly followed. In 2016-17 online registration was introduced.

6.4 Welfare schemes for

Teaching	All the facilities of the government of Karnataka are assured
Non-teaching	
Students	All types of Scholarships (Government, Local body, Philanthropists)

6.5 Total corpus fund generated: Rs. 33,61,285=00

6.6 Whether annual financial audit has been done: Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Head of the Institution
Administrative	--	--	Yes	Joint Director

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?:

The whole system of examination process has been computerised by the University. It has promised the students to trust the system and to seek early results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?:

The college has submitted a proposal for academic autonomy through the affiliated university, it is under process.

6.11 Activities and support from the Alumnae Association:

Two meetings of Alumnae Association were held in this academic year and their feedback suggestions are taken for the development of institution. During the Sports, NSS, and other such activities the Alumni members tend to encourage and support the college in various capacities. Rs. 25000 worth books and Rs. 40,000 worth drinking water unit were donated by the association.

6.12 Activities and support from the Parent – Teacher Association:

Parent – Teacher Association meeting was held and parents' suggestions and guidelines for the academic and infrastructural development are taken. Two of the parents involved in IQAC committee.

6.13 Development programmes for support staff:

The support staff of the college is encouraged to undergo training programmes for their excellence.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- The college campus has been declared “Green Campus” (Plastic Free).
- Awareness programme conducted about “waste management “and necessary actions are taken to dispose College waste, local municipality collects the waste.
- About 65 saplings were planted and a fine garden has been nurtured.
- Seven KW power generating Solar Panels incepted.
- Rain water harvesting system established.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details:

During this academic year we have provided nutritious food to our sports students.

Its Impacts: a) Our student performed sports activities with an extra spirit, so that we have bagged so many prizes in inter collegiate and state level competitions.

b) Our students bagged university championship both in Athletics and Team games.

In the last academic year under IQAC we had introduced innovative practice – *Let us strengthen our library*. It was continued this year also. Under this practice 226 books valued Rs.23,367 new and used are collected in good condition and helpful.

Its Impacts: a) Unused books are helpful for those who are in need of it.

b) It saves money to the stakeholders and it creates awareness among the public to render help, instead of wasting them

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

- ❖ In the first council meeting the principal constituted different committees for the smooth functioning of the institution.

- ❖ All the healthy practices were continued like orientation course for the first year students, wall magazine, Sports, NSS, carrier guidance and cultural activities etc.,
- ❖ IQAC annual plan and programme and suggestions of IQAC members related to institutional activities were brought to the notice of faculty members in faculty meetings. Infrastructure related subjects were brought to the CDC through the principal.
- ❖ Teachers were motivated to participate in seminars, conferences workshops and refresher courses. Two teachers attended training programmes and including permanent and guest faculty many attended the seminars and workshops.
- ❖ Under IQAC sponsored programme one institutional level and one state level workshop, and twelve special lectures were organised.
- ❖ Students were motivated to participate in sports, cultural activities and science exhibition.
- ❖ Proposal was sent for library and PG building.
- ❖ Construction of hostel building is under progress.
Under RUSA project Open air- Theater with steel structured covering for the assembly cost Rs. 49.1 Lakhs built.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*):

Practice 1: Evaluation of teachers by students

Goal: To encourage self improvement in teaching skills

The Context: One of the best practices is to assess the teachers performance through the written feedback obtained from the students on every teachers. The collected data is analysed and suggestions provided by the students are brought to the notice of the concerned teachers. Rather, it would help them to adopt necessary changes in teaching method so as to meet the current needs of the students. It would also help the teachers to improve their subject knowledge. It is one of the finest collaborations in teaching and learning ambience.

Practice: Every teacher is evaluated for 50 marks by students targeting on various aspects like, teaching skill, subject knowledge, presentation skills, student-teacher relationship etc.

Evidence of success: The Teachers assessment would be a confidential document and would be positively utilized for the upliftment of the academic health. The same document would never harm the individual's spirit and enthusiasm.

Practice 2 : Honouring and congratulating students

Goal: To encourage students to reach greater heights in curricular, co curricular and extracurricular activities.

The Context: Periodically our students partake on the events such as cultural, sports, NSS, Scouts & Guides and Red Cross. After every success, in each event, the achievers are congratulated through media publicity to keep their spirits high. They are also appreciated by cash prizes, endowment prizes, and local scholarship benefits. Class wise standing ovations rendered for the enhancement of the team spirit.

It is a special gesture of the College in honouring the Rank holders in UG and PG with their parents which would directly influence the upcoming batches of students.

Practice: Every event performer and the learner is provided special attention by the institution. Specially, a skilled sports trainer dedicated NSS volunteers and the cultural artists would pay a special attention.

Evidence of success: Every year academic record is established by number of ranks in UG and PG and in sports continuous championship is achieved. Cultural and NSS achievements are promised with the same spirit.

Practice 3: Daily Morning Assembly and chanting Nadageethe.

Goal: All-round development of Students.

The Context: We conduct students assembly for about 15 minutes in the morning. We encourage self-improvement of students. We make them introspect their strengths, weakness, opportunities and talents. Teachers address the gather for about 10 minutes on current issues and moral obligatory aspects in life. In other words we draw their attention towards the all-round development of their body, mind and soul. Achievements of both students and faculty members are highlighted during the assembly session. This encourages others to achieve during the course of time.

Nadageethe is a State song and National Anthem in chorus by students in the assembly. It generates patriotism, love of our traditions, heritage and culture of our Nation. All the information related to curriculum and extra curriculum recomunicated in the assembly to all the teachers and students. Effective communication is assumed during the assembly.

Practice: It has made indelible inspiration on students for a better future.

Evidence of success: We have received encouraging feedback regarding this programme. Teachers use this occasion as an opportunity to meet all the students to communicate new things which are usefull for their overall development. Students are also encouraged to express their views on different things.

7.4 Contribution to environmental awareness / protection:

- The college avenue has been declared “Green Campus” (Plastic Free).
- Awareness programme conducted about “waste management” and necessary steps are taken to dispose College waste with the help of City Municipality.
- About 65 saplings were planted and maintained and a fine garden has been nurtured.
- Rain water harvesting system established.

7.5 Whether environmental audit was conducted? : No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis):

Strengths:

- The College provides adequate opportunities to socially, educationally, economically differently-abled and marginalized sections of the society.
- Suitable location of the college for easy approach of girl students.
- Good infrastructure facilities. The college has 41 class rooms, 7 laboratories, ladies waiting room, health care center, visitors’ room, sports room, NSS room, IQAC room, counseling cell, seminar hall and parking area.
- Twenty four smart-class rooms equipped with audio visual amenities.
- Power back up UPS facilities and one 01KW and three 02 KW solar UPS with about 40 LED lights.
- College library has 34379 books.
- Good academic record.
- Excellent accomplishment in sports, cultural and other extracurricular activities.
- Increase in enrolment of students.
- EDUSAT-ROT facility.
- A team of experienced, committed teachers and administrative staff.
- Co-operative and supportive C.D.C.
- College has its own reputation (goodwill)

Weaknesses:

- Our present infrastructure is inadequate considering the student enrolment.
- College campus is having small area which needs expansion.
- No separate PG block, independent library building, auditorium and indoor sports facility.
- Shortage of permanent teaching and non-teaching staff.
- Limited scope for exposure of students in the global scenario.
- Only a little placement assistance is rendered to the students.
- Contribution to research area is limited.

Opportunities:

- To create a model institution catering quality education to the students in the state.
- Scope for acquiring additional empty land which is adjacent to college campus from local municipal authority for construction of PG block, independent library building, auditorium and indoor sports facility. Local municipal authority has sanctioned land for Hostel and P.G campus near the college and hostel construction is under progress.
- Opportunity for enhancing research activity.
- Various diploma, certificate, PG and Vocational courses may be started for meeting local demands.
- More solar/hybrid power systems can be installed
- Quality of education can be improved by maintaining proper student-teacher ratio.
- College has applied for academic autonomy status.

Threats:

- Students are from rural and economically poor background.
- Low employment chances to students having mere traditional degrees.
- Competitive ability may decline if a student does not get proper facilities.
- Competition from one good old private college and one new government college.
- Lack of transport facility.
- Transfer policy of the government.

8.Plans of institution for the next year:

- To continue all the healthy practices.
- To constitute committees and cells.
- To organise curricular and co-curricular activities.
- To continue student support services.
- To initiate certificate programmes.
- To introduce new combinations in UG and PG courses.
- To enhance the college infrastructure including the computer lab.
- To accelerate the placement cell activities.
- To encourage the faculty members to take up and organise intellectual deliberations.
- To orchestrate IQAC sponsored skill oriented programmes.
- To organise and host university level sports events.
- To validate and maintain eco-friendly campus.
- To promote social responsibility among the stake holders.

Name : **Dr. PRABHAKARA RAO K.**

K. Prabhakara Rao.

Signature of the Coordinator, IQAC

Name : **Dr. Ashok D Revankar**

Ashok D Revankar

Signature of the Chairperson, IQAC
Principal Grade - II
Smt. Indira Gandhi
Govt. First Grade Women's College
SAGAR - 577401 (Shimoga Dist.,

College Tentative Calender-2018-19

Re-opening of colleges for the Academic year 2018-19 from 04.06.2018.

- June-2018** : Academic Year beginning, Admission process continuation, Faculty meeting, Celebration of Yoga Day, Declaration of last year results, Preparation of time table, Orientation programme for the first year students and Departments meeting and Formation of various committees.
- July-2018** : Admission process continuation, Guest faculty appointment, Enrollment for NSS, NCC, Scout and Red Cross units, Parents –Teachers meeting and Organisation of University level Chess competition.
- August-2018** : Committees meetings, Election for class representatives and cultural forum, Tutor ward meetings, Welcome programme for freshers, *Prathibhanveshane (Talent Day)*, Librarian day and Independence Day celebrations, First internal tests and Organisation of University level Table Tennis competition.
- September-2018** : Inauguration of cultural forum, NSS, Sports and other activities. Remedial coaching classes, Special lectures, Second internal tests, Announcement of internal marks and selections for university team representation.
- October-2018** : celebration of Gandhi jayanthi and Valmiki Jayanthi, Skill development activities for Commerce and Management students, Tutor ward meetings, Organisation of University level Wrestling competition. End of Semester term, Beginning of Examinations.
- November-2018** : Continuation of examinations and Celebration of Kanaka Jayanthi.
- December-2018** : Commencement of even semesters. Faculty and Departments meetings – syllabus and timetable distribution and *Abhivyakthi* Programme.
- January-2019** : NSS special camp, , *Yuvasapthaha* (youth week), Department programmes – workshops, seminars, special lectures and etc., and Republic day celebration.
- February-2019** : Science Day celebration, Ethnic Day, *Abhivyakthi* Programme, Alumnae meeting, First term tests, Department programmes– workshops, seminars, special lectures and etc., Tutor ward meetings and Organisation of University inter college Sports.
- March-2019** : *Abhivyakthi* Programme, Department programmes, Annual day, Parents meeting and Stock verifications, Students feedback taking and second internal tests, Retests- announcement of internal marks, Tutor ward meetings, IQAC sponsored Workshop and seminar and Valedictory function.
- April-2019** : Celebration of Dr. B.R. Ambedkar and Basaveshwara jayanthi, preparation of project reports by Management and PG students and Viva- voce, and Semester examinations.
- May 2019** : Semester examinations continuation and evaluation work and Beginning of First year admission process for 2019-20 academic year.