



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**GOVERNMENT LAW COLLEGE, RAMANAGARA**

GOVERNMENT LAW COLLEGE, BASAVANAPURA, B M ROAD ,  
RAMANAGARA

562128

[www.gfgc.kar.nic.in/ramanagara-law](http://www.gfgc.kar.nic.in/ramanagara-law)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**(Draft)**

# **1. EXECUTIVE SUMMARY**

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## **1.1 INTRODUCTION**

The Government Law College, Ramanagara is established in the year 2007 via Order No. :ED/144/YYP 27.04.2007 in the interest of imparting legal education for the rural students. It is established as per the rules and regulations laid down by the Bar Council of India, New Delhi. Accordingly, the Karnataka State Law University (KSLU), Hubballi, is established by the Government of Karnataka and our college is affiliated to KSLU. The college regulated under section 2(f) of the UGC Act.

Ramanagara is part of Ramanagara Forest Division and both Ramanagara and Chamarajanagara district comes under Cauvery Wildlife Sanctuary, a protected nature conservation area. Significantly, Ramanagara is one of the few region in the world known for Vulture conservation. Infact, the hills where the Egyptian and Indian Longbilled Vulture is nests on the hill right across our campus. The river Cauvery has enriched the region with rich red aluvial soil ideal for growing mulberry plants which the silk worm feeds Hence, the abundance of silk, and therefore it is also known as Silk City of India. Historically, Mysore Royals ruled this region and the beauty of Ramanagara is finely portrayed in the most significant bollywood movie of this generation, the Sholey movie. Our college is amidst the grandure of volcanic hillocks and thick rolling forest, thats makes a grand settings for imparting knowledge.

Our students predominantly belongs to rural and underprivilaged community. The college, being the only Government run Law college in the District makes the legal education accessible and affordable. The quality education imparted in the college has produced judges and lawyers and students have also joint private firms to cater to societal demands. The practicality of legal education is fulfilled by accessing the Ramanagara District Civil Court and High Court located in Bengaluru which is accessible for the students.

The College adopts learner centric approach through an combination of traditional and innovative teaching pedagogy. The strength of the institution lies in its highly qualified, dedicated teachers and support staff. The faculties, mostly Ph D's, are actively engaged in academic research that enhances the quality. The institution strives to realise the vision of the college through various committees formed by IQAC approved by the Principal. It aims to transform the students into good citizens o with all the necessary skills and values.

The college has campus area of three acres of land. At present 202 students are admitted under the B.A.L.L.B., five year programme. It started initially with a low strength, but as the years rolled the strength is always at an increasing trend due to the higher market demand for Legal education in the present scenario. To specialise the students in the chosen endeavors there is a need to grow and absorb aligned programmes hence there is plan to initiate to commence Post Graduation studies in the campus.

### **Vision**

Impart value based quality legal education to rural, urban, social and economically backward class of the society at large.

### **Mission**

1. Imparting higher education in legal studies for the rural and urban area.
2. To promote legal education to meet the professional standards
3. To bring legal awareness among the people especially in the rural fringe.
4. To advance and disseminate learning in students with their creativity and team spirit by dedication and devotion in legal knowledge.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. College is located in the State Highway between Bangalore to Mysore so it provides law education to local students and for others also.
2. The college consists of highly qualified efficient and widely experienced teaching and non-teaching staff.
3. It caters to the rural students with the affordable fee structure.
4. The admission of girls students is greater than boys so it strives to gender equity.
5. The well equipped infrastructure with building and greenery environment creating atmosphere of learning.
6. Our library is one of the well-equipped consisting of books and leading national and state level journals, periodicals and other magazines related to law and human development .
7. A separate reading room ,conference hall, study centre and separate hostels for girls and boys provided by Government of Karnataka .
8. Separate moot court hall for conducting mock and moot trials for the students.
9. It uses innovative teaching method.

### Institutional Weakness

1. Unable to cater to post graduate studies , Research Centre and diploma courses.
2. Lack of ICT and Smart installed class rooms for effective teaching.
3. Our college is Government managed does not get adequate kind of financial support apart from any other sources, so our college has not provided too much facilities.
4. Canteen facility not within the campus
5. Partially Automated Library

### **Institutional Opportunity**

1. Arranged for a request bus stop since its located in the State highway
2. Few class rooms were transformed into Information Communication technology enabled class rooms
3. Canteen is located outside the vicinity of the college but striving to set it inside the college.
4. Initialing plans to commence Post Graduate programme
5. To initiate MOU's with the Bar Associations, and other legal firms to provide employability skills.
- 6, To provide soft skill learning to improve skills.

### **Institutional Challenge**

1. To start three year Law Graduate programme since there is demand from other streams to enroll for law course.
2. Legal process outsourcing and corporate MOU's
3. To make the students highly skilled to get absorbed in corporate sector since most of them have language barrier.
4. Introduction of new courses.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

#### **Curriculum Planning and Implementation:**

The University bodies designs the curriculum of the law as per the module prescribed by the bar council of India. In accordance to calendar of events of the university the IQAC committee conducts the meeting and prepares the time table with head of the departments in accordance with the detail report which is listed out in the academic calendar. The time table is prepared considering the the individual faculties specialization and interest in the subject. further the outcome of the students understanding is evaluated in the form of internal test and examination scheduled at the end of each semester. Finally it is approved by the Principal. Accordingly the work diaries are maintained by all the faculties adhering to the lesson plan which is approved by the Principal

The concerned subject teacher conducts the internal assessment of the students. The internal assessment marks are documented based on the assignments, seminars and internal test. The experimental learning in the form of project internship/moot court and field work is considered to assess for final year student.

## **Teaching-learning and Evaluation**

### **II. Teaching-learning and Evaluation**

The law college follows the guideline issued by the university, the bar council of India and government. In the beginning of the semester the student are oriented about the subjects and the outcomes and the delivery of the subjects is done accordingly through traditional mode and have also adopted the information communication technology. the various methods like participative method, experimental method and problem solving method are adopted to make leaning more student centric.. Special lectures are organized in the form of seminars to up skill them. You tube videos and movies related to subject are displayed to students.

The students are evaluated based on the performance in the class and the internal test which is reflected in the internal assessment marks obtained. After assessing the test marks further the remedial classes are arranged for the weaker students to bridge them to the standards.

### **Research, Innovations and Extension**

The faculties are engaged in research work and they have contributed to research articles publication in various journals. faculties have contributed in conferences and have carried the same to class rooms to enrich the knowledge. Workshops are organized in the college to facilitate the faculties and also the students. Extension activities are carried on towards the community. It is a common practice in the college to take the students to the villages surrounded with hilly places and each students will carry seeds of the different varieties of plants and they are sown in these places which is a regular practice during rainy season. It serves the community by maintaining green environment and provides vegetables and fruits. Students visit the Panchayaths and listen to the problems, involve themselves in understanding the issues and find measures to sought it out.

The college has entered into MOU's with law firms. institutions and other agencies to impart quality education through the practical situations.

The College has N.S.S, Rangers and Rovers performing activities for the community like planting saplings ,swachata abhiyan, awareness programmes through jathas'

### **Infrastructure and Learning Resources**

The college is constructed on its own building . It has eight classrooms, one seminar hall and moot courts The teaching and non teaching staff is provided with required infrastructure facilities to make the environment conducive for teaching and learning. The premises is under the surveillance of CCTV camera.

Ladies and boys common rooms are separate, There is separate staff room, library, Computer Room, Internal Quality Assurance Cell (IQAC Office) Principal Cabin with anterior room facility with a dedicated washroom, Examination Room, National Service Schemes (N.S.S), adequate toilets for boys, girls and staff, saperate women's rest room.

The law college is highly equipped with rich library located in separate spacious well-furnished lighted, ventilated and enriched stocked library. It contains journals, law books, magazines, all India reports and it is

partially automated the library.. Wi-Fi facility is available in computer lab. The college space is sufficient for indoor and out door games .The sports ground is equipped with volley ball, badminton, kho-kho , kabaddi, cricket , chess and carom.

The law college has canteen located in the vicinity of the college It has a vehicle parking, First Aid facility and RO drinking water, First Aid facility,

Usually for the purchase of materials and others like maintenance and services of the equipments the Purchase committee proceeds with it.

### **Student Support and Progression**

The law college has various committees with the students representatives actively participating in all the various committees to promote students welfare like anti ragging, sexual harassment, magazine, library. Alumni association informally address the students and actively participate in the development of the college.

The students do participate in cultural activities organized in the college to mould their overall personality.

The final year students are exposed to udhyoga mela. and distinguished persons are invited for talks to motivate the students and upskill them to the markets to be employed.

The outgoing students are absorbed as full time lawyers, and few in company.

### **Governance, Leadership and Management**

The college administration is more decentralized and has a participative approach whereby the faculties form the committees to implement the activities which is approved by the Principal. Such committee works and functions as per the direction and resolution of meeting, guidelines provided or assigned by principal. Each committee member jointly and separately implements the strategic plan for upcoming work. Such work must be performed by various committees comprising of teaching, non-teaching staff of the law college.

The college updates the timetable in the EMIS and relating to finance it is managed by K2 and salary is maintained in HRMS software provided by the department of collegiate education. The welfare facilities are accommodated to staff members to promote healthy environment. .

### **Institutional Values and Best Practices**

Institutional values and best practices are applicable to the college through regulating various gender equity advancement programs . The gender responsiveness of the college is noticeable from the facilities of Womens Health like safety security and common rooms for the girl's students. For the best practice we have FORESTER'S CLUB with the objective of continuing the imbibed and the innate desire to align with the ethos of sustainable living to tether the devotion to mother nature despite the allure of modern, urbanized living. Apart from it we have incorporation disposal waste management in college campus. Staff and students take initiatives in certain green practices by using bicycles and public transport.

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## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT LAW COLLEGE, RAMANAGARA
Address	GOVERNMENT LAW COLLEGE, BASAVANAPURA, B M ROAD , RAMANAGARA
City	RAMANAGARA
State	Karnataka
Pin	562128
Website	<a href="http://www.gfgc.kar.nic.in/ramanagara-law">www.gfgc.kar.nic.in/ramanagara-law</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Ambedkar N S	080-9986779631	9986042189	-	principalglcr@gmail.com
IQAC / CIQA coordinator	Ranganathaia h C B	080-9986042189	8618876224	-	ranganathaiah1973@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details



State	University name	Document
Karnataka	Karnataka State Law University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	03-05-2016	<a href="#">View Document</a>
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	<a href="#">View Document</a>	09-03-2016	120	we paid the required fees to BCI pending inspection

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GOVERNMENT LAW COLLEGE, BASAVANAPURA, B M ROAD , RAMANAGARA	Rural	3	1894.47

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA LLB, Department Of Collegiate Education	60	PUC	English + Kannada	60	60

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				15			
Recruited	0	0	0	0	0	0	0	0	6	3	0	9
Yet to Recruit	0				0				6			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				10
Recruited	1	1	0	2
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	3	0	8
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		2	1	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	77	0	0	0	77
	Female	125	0	0	0	125
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	33	35	34	32
	Female	41	42	40	31
	Others	0	0	0	0
ST	Male	1	1	2	2
	Female	2	2	3	2
	Others	0	0	0	0
OBC	Male	45	44	41	37
	Female	76	75	60	55
	Others	0	0	0	0
General	Male	1	0	0	0
	Female	2	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>201</b>	<b>199</b>	<b>180</b>	<b>159</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The institution is affiliated to Karnataka State Law University, Hubballi, hence, it is waiting for necessary guidelines for implementation of NEP in its programmes. The multi-disciplinary approach can be seen in 5-years B.A., LL.B (Maj-Min). programme where the students will be learning the courses like pre law subjects such as Political Science, Economics, Sociology, kannada, English and their relation with Law courses.
2. Academic bank of credits (ABC):	As the Institution is affiliated to Karnataka State Law University, Hubballi, Academic Bank of Credits system is not implemented.

3. Skill development:	The skill development programmes is carried by training the students with the skills of Mooting, Client Counselling and Interviewing, Chamber visits, Jail Visits and research activities.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Though the medium of instruction as prescribed by the University is English/Kannada, the institution keeping the interest of students coming from rural areas, instructs in regional language, Kannada. In addition, the library has procured a sufficient number of Text Books on law in regional language to further facilitate the learning. The institution by conducting various events reflecting the Indian culture and heritage promotes the cultural instincts among the students. The Youth Festival conducted by the institution and the University can be considered as an example in this direction. Further, then online classes during the COVID 19 were also focused on these lines.
5. Focus on Outcome based education (OBE):	The institution focuses Outcome based Education (OBE) by observing the Programme Outcomes (POs). The institution identifies programme outcomes and brings it to the notice of the students. The institution by adopting the teaching methods and preparing the materials enables the students achieve the defined the learning objects of the programmes. Further, the institution periodically records the success of the students.
6. Distance education/online education:	The programme offered by the institution is in regular mode as per the University norms. Hence, the Distant Education or Online Education is not implemented by the institution. However, during the COVID 19 Pandemic the institution conducted online classes for the students who could not attend the classes for various reasons.

## Extended Profile

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### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
45	45	45	45	45

Other Upload Files	
1	<a href="#">View Document</a>

#### 1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 45

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
201	199	180	159	189

Other Upload Files	
1	<a href="#">View Document</a>

#### 1.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	30	30	30	30



Other Upload Files	
1	<a href="#">View Document</a>

### 1.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
45	28	21	36	33

Other Upload Files	
1	<a href="#">View Document</a>

## 2 Teachers

### 2.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	13	11	12	12

Other Upload Files	
1	<a href="#">View Document</a>

### 1.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

Other Upload Files	
1	<a href="#">View Document</a>

## 2 Institution

### 2.1

**Total number of classrooms and seminar halls****Response: 9****2.2****Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.84357	168862	0.38204	0.42518	620475

**2.3****Number of Computers/ laptops****Response: 8**

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## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

The institution adheres to the norms of the Karnataka State Law University, Hubballi for effective curriculum delivery through the process of the curriculum prescribed by the University adopting the method of teaching and delivering through lectures, discussions, debates and utilizing the contemporary pedagogy while simultaneously engaging students through the use of Information and Communication Technology (ICT) tools.

The semester begins with formal meeting attended by all the faculty members chaired by the Principal in conformity with the Calender of Events of the University. Further the Principal along with the faculty designs the delivery system of the curriculum through forming committees for academic activities. The discussion leads to the allotment of subjects on the basis of the specialisation of the faculties. On this basis preparation of **timetable, which is approved by the principal**. The Committee consists of the Principal as the Chairperson and the teaching faculty as members and draws up a detailed time-table in accordance with the academic calendar prescribed by the University for ensuring a balance between the curricular and the extra-curricular activities. Regarding time table preparation all the faculties in concurrence with the principal formulate the time table and accordingly the time table coordinator executes the same and follows it up, The lesson **plan** comprises of stipulated number of lectures and accordingly the syllabus is divided. This is done according to the University mandated calander and approved by the Principal. Besides lesson, plan power point presentations are made to deliver lectures fully utilizing the ICT enabled class room. The faculties maintain the work dairy which contains all acedemic and non academic activities performed by the faculties.

College strictly adheres to the policy of **mandatory 75% attendance** failing to which student is not permitted to fill exam form. Attendance for ill health, participation in events outside college, etc., is given on producing original documents only. During the course of the syllabus subject experts are also invited in order to take certain topics which is their specialty. Along with regular lectures (power point and /or board teaching) case study is also used. Students are made to solve case study and are evaluated on the basis of responses given by them.

Evaluating students is another important aspect of teaching learning process. Students are evaluated on the basis of internal examinations, assignments, case study, research paper, survey from the surrounding localities regarding legal issues faced by the local communities which will enhance the communication skills and legal awareness among the students also it helps the local community to assimilate their expertise and experience in enhancinig the students knowledge about the practical aspects of law, latter are presented via seminar paper. During COVID-19 lockdown period online classes and tests were conducted to complete the syllabus by using various tools and methods. Online Quiz, national webinars, national virtual workshop and special lectures were organised on various emerging areas to help the students to understand the subjects in an effective manner.

The **feedback analysis** will be taken from all the four stakeholders and will be analysed by IQAC, the same thing will be adopted by the institution to enhance the quality.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

The institution has a dynamic IQAC committee that is responsible for the preparation of its academic calendar at the beginning of every academic year and ensures adherence to the same. The **continuous internal evaluation** is adopted by the institution to achieve skill oriented value based education system in the institution. The **Examination Committee** is responsible for conducting Internal Assessment and schedule exams. All activities are well planned in such a way that the students are not overburdened and the activities are not overlapped. This will ensure smooth flow of classes and other activities like, internal test, assignment and seminar presentation, subject related debates and group discussions for which dates are allotted at the beginning of the semester so that students get enough time for preparation. each course has a internal marks of 20(80:20 Theory and internal Assessment). the practical course for 4th and 5th year carries 100 marks evaluated by different categories by the course teacher followed by evaluation of marks updated to the university through online and also offline method. The course teacher in charge provides the students with essential feedback so that they have the scope for improvement. This action plan ensures quality performance of student. The institution keeps a check on the same through the lesson plans, work diaries submitted by the faculty to the principal.

The students are trained to write assignments and to present seminars. Through the **Students Mentoring Programme**, the performance of every student is monitored by resolving various grievances of students. Mentor takes care of all mentees, provides career counseling, personal counseling, arranges for remedial classes for students. Mentor identifies hidden talents among students and promotes them for various activities. Mentor also contacts the parents of mentees to discuss about progress of their wards.

For the Clinical Course –I Professional ethics and professional accounting system, college conducts two written tests. Similarly in Clinical Course –II ADR simulation exercises and test are conducted. For the Clinical Course –III Drafting of Pleading and Conveyance, college communicates to the students through notice that each student shall undertake 15 practical exercises each of pleadings and conveyances and same is valued by course teacher at the end of the semester and the student shall appear for viva voce to be conducted by the college for the same and in case of Clinical course-- IV Moot court exercises and Internship, the dates for moot court presentations are intimated well in advance and the submissions of moot journals is valued by the course teachers immediately after the presentations at the end of the semester and viva voce to be conducted by the college for the same.

There is a culture of conduction of a minimum of two classroom test by each faculty prior to the university examination. A seperate **Internal Assessment Committee manages the IA**. The college takes feedback

from the students about the curriculum syllabus coverage, content delivery.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** 1. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 1

**1.2.1.2 Total number of Programs offered by the institution for last five years**

**Response:** 1

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.2.2 Number of Add on or value added courses /Certificate programs offered during the last five years

**Response: 1**

File Description	Document
List of Add on /Certificate programs (Data Template )	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years

**Response: 16.28**

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	30	30	30	30

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability etc. into the Curriculum**

**Response:**

The college has innovative methods to introduce the above subjects. These subjects are part of the professional course that are part of the regular course. This is implemented by organising workshops, seminars etc on Women's Rights, Human Rights of the Vulnerable sections of the society, Special Lectures on environmental issues and seminars on gender related issues in order to enable the students to understand their subjects in a better manner.

In the following courses, the issues like Gender, Environment and Sustainability, Human Values and Professional Ethics are addressed. 1. Constitutional Law 2. Environmental Law 3. Public International Law 4. Human Rights Law 5. Jurisprudence. 6. Family Law I and Family Law II 7. Professional Ethics and Accountancy for Lawyers. 8. Moot court exercise and internship 9. Alternative dispute resolution system

**Professional ethics** is a subject taught in the curriculum in all law courses. The subject deals with the concept of how lawyer should conduct himself professionally. Being a lawyer is a moral as well as social responsibility as it is about connecting with ones client and doing what is good for the client. A lawyer also has to take into consideration the way in which he conducts himself while pleading for the client as well as maintaining decorum of the court. In case a lawyer fails to do so he/she is liable for contempt of court and can be prosecuted. It preaches the Advocate Act which is related to the way in which a lawyer behaves with his client.

**Environmental Law** is another subject which is of prime importance as in today's dynamic world things are changing drastically with regard to environment and its direct impact on quality of life. There are various acts and departments which are governed by the central as well as state agencies. Their primary job is to check the pollution level and to control the factors responsible for pollution. In case there is continuous aberration in following of procedures it also has the power to take legal action against the offenders.

**Celebrating World environment day, organizing plantation drives**, etc. are the most common ways of spreading awareness about the environment and laws related to it along with studying Environmental law as a subject.

**Human Rights Act** is another subjects which is taught in the syllabus. It teaches an individual about six types of rights which form the basis of a good life. Any individual who is devoid or is unable to avail any of the rights can go the Human Rights Commission, a statutory body, which looks into the matter and does the needful. Students take out rallies, distribute pamphlets, conduct "street play", equality activities etc. to spread awareness and enlighten those who are not aware of their rights.

Similarly subjects like **Gender Justice, Offense against child and women** are other topics in the syllabus which are regularly dealt by the faculty members. For Gender justice, college has formed separate committees viz., Prevention of Sexual Harassment Cell, Committee on Girl students Grievance cell and Mythri. In our college various committies such as Red Cross, Rover & Ranger, NSS and other committees are actively involved in organising in activities based on human rights, gender justice and environment.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 8.89

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

File Description	Document
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)

Response: 32.34

#### 1.3.3.1 Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)

Response: 65



File Description	Document
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	<a href="#">View Document</a>
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**

1. Students
2. Teachers
3. Law-firms/Judges/Sr. Counsels and employers
4. Alumni

**Response:** A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Five filled in forms of each category opted by the institution	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the institution may be classified as follows: (Opt one)**

**Response:** A. Feedback collected, analysed and consolidated action taken on feedback for last five years available on website

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 79.67

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
45	49	57	28	60

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
60	60	60	60	60

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	30	30	30	30

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners**

### **Response:**

The college makes complete efforts to take all the students together and help them excel inspite of of their capabilities. After admission,the college takes numerous initiatives to make teaching learning processes interesting for them from the beginning itself. Enhancement of knowledge and skill development of the students is given top priority. Every student is afforded equal opportunities to showcase their skills and talents in different curricular co-curricular & extracurricular activities.

Over a period of time, students are evaluated through class tests combined with performance in co-curricular and extracurricular activities as well as views of teachers assessment in class-room teaching and they are categorized as slow learners and advanced learners. The college has made certain parameters to identify the advanced as well as slow learners.Slow learners are facilitated with special guidance, remedial coaching eminent resource persons are invited to deliver special lectures. Slow learners who are slow in learning English language are advised to improve their communication in order to enrich vocabulary, pauses, intonation fluency and accuracy etc in English language and also given website links to learn English through lectures .

### **Parameters to Identify Slow Learners**

1. **Low participation in curricular activities**
2. **Low participation in extra-curricular activities**
3. **Less participation in classroom**
4. **Low score in the internal exams**

### **Parameters to Identify Advanced Learners**

1. **High participation in curricular activities**
2. **High participation in extra-curricular activities**
3. **Hyperactive in classroom**
4. **High score in the internal exams**

### **Advanced learners**

Advance learners are advised to present research papers and are encourage to participate in moot court competition organized by the college or other colleges. Additional book are recommended for study. Reference books are also given to the advanced learners.

The advanced learners are also involved in the monitoring process. The student mentoring is very integral part of the teaching-learning mechanism of the institution. As students are from varied educational and economic backgrounds including rural areas as well, the college provides mentoring to them through faculties, advanced learners, remedial classes, enhancement of communication skills, involving them in

extracurricular activities, etc

The guidance given by the mentors to the mentees are twofold both scholastic and psychological. Most of the students are generally benefited by mentoring and it helps them to overcome their weakness and expand their limitations on all fronts. High performing learners are identified on the basis of internal assessment examination and classroom participation. They are encouraged to be members of the student council, various clubs and committees. They are provided opportunities to develop their creativity by participating in inter-college, university activities as well as state and national level competitions, moot courts, quizzes, debates, etc. They are encouraged to motivate the slow learners along with them and involve them in various academic and cultural activities.

### Slow learners

The slow learners are encouraged to prepare class notes, career guidance is given to them, government scholarships is also provided (under the reservation schemes), and revision classes and remedial classes are given to them accordingly. For slow learners our college adopts various measures and guidance along with mentorship by faculties. For differently abled students, the college provides extra time in the examination and also there is a provision for providing scribes for ease of disabled students while appearing in examinations.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 14:1

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences**

**Response:**

Students seeking admission in our law college for five years law course are mostly come from rural background. The teaching method for UG course is required to be focused on the nature of understanding of the students. Therefore teachers adopt student centric methods such as experimental learning,

Participative learning and problem solving methodologies. **For experimental learning method**, students are advised to visit the courts and Advocate's chamber. This enables the students to learn the actual functioning of the courts and how to maintain professional code of conduct. Students observe the argumental skill, reasoning skill and research skill of the advocates and the manner in which the cases are prepared and submitted before the court of law. Besides this the college arranges legal aid/legal awareness camp at villages. The college identifies a village every year to identify the problems of the villagers. The faculty and experienced advocates guide the villagers. Students are asked to attend and observe the lectures, guidance given by the expertise. The case law method is used in the class wherein the teacher give three case laws and students are asked to prepare a memorandum and argue as part of the curriculum.

**For participatory learning methods** students are asked to participate seminars, Group discussions. Students are given a specific topic for Group discussion and seminars. Students prepare the topic and discuss in debate and presents in seminars. The quiz method also adopts by faculties in classroom teaching. This keeps the students active and vibrant. S. Students get special and unique opportunities to live in group, collective experience sharing and constant interaction with community. Students get meaningful opportunity in outdoor activities such as community welfare, blood donation camp and legal awareness programmes.

**For problem solving methodology**, college arranges moot court at college level and also asked them to participate moot court competition organized by other law colleges. The legal problems are asked to solve thoroughly counseling. Hypothetical problems are given to the students and asked them to come with finding.

**For Case Law Methods** It develops skills in analytical thinking and reflective judgement by reading and discussing complex real life scenario the articles in this sections explain how to use Cases in teaching and provide and case studies for the Management Teaching and other disciplines .with the help of Case Study based learning student can learn real life problem.

**For Team Teaching Methods** In this method same topic has been delivered by two or more faculty collaborately working on this for better understand by the students.Group Discussions are conducted on a particular topic which is given to the students and the students put their views about the same. The Seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience and they are also encouraged to participate and volunteer the events.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

The College encourages the teachers to evolve innovative and creative methods which help the students in

their academic development. The college has adopted creative teaching method by using Information and Communication Technology. Effective teaching aids like **L.C.D., P.P.T.** are used regularly. The college has established a computer lab with 08 computers to motivate students to do research.

Informations and communications Technology (ICT) enabled teaching methodologies and advanced technology are being followed by the faculty members in class rooms.

The academic plan with budget, lesson plan , questions banks are msade available at the very beginning of the semester. There is a separate Library Whatsapp group where all the studetrns and faculties are made as members regarding the same.

During lockdown period due to corona pandemic, as per the direction of the Department of Collegiate education, all the faculties have take online classes regularly as per time table through **Zoom App and Google Meet.**

The use of multimedia teaching aids like, LCD projects, classrooms with internet enabled computer/laptop/tablet systems are usually in use in classroom. The college conducts legal aid camps in the college and legal awareness at nearby blocks and villages in which the students get experiential learning and also are encouraged towards legal problem solving experiences.

The college ensures conduction of seminars, symposiums and workshops where papers are presented by the students on contemporary legal issues and topics to enrich their learning experience and they are also encouraged to participate and volunteer in various events. The traditional methodology of teaching along with digital methods are adopted by all the teachers.

The combination of both of these methods facilitates the faculties to interpret, explain and revise the content for their better and holistic understanding of the subject.

The faculties of the college adopt different pedagogy to make learning more student's oriented and acceptable like student presentations, group discussions, debates, case study, classroom seminars, etc. The students are encouraged to participate in the class by raising questions and doubts regarding the subjects as well as relevant legal issues. Not only is the students' involvement integral to the academic programs, such as where their feedback is regularly solicited, the college also actively supports students initiative towards interdisciplinary and practical learning ranging from cultural programs to parliamentary debates, moot court competition to literary festivals. TThe course teachers are encouraged to use multimedia facilities, classroom discussions to make the teaching process more interesting and attractive to the students.

The student centric teaching is also an integral part of the pedagogy adopted by the faculty members. The college provides and encourages the faculties to participate in faculty research programmers (refresher and orientation) and also give them access to facilities and resources so that they can hone their research skill and contribute productively. In order to ensure continuous learning of students in the college, library with internet access and online journals are made available. ICT resources and other resources are easily accessible and available to the students and the faculties. During the Covid-19 pandemic, classes, seminars orhther activities were conducted through online means.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

**2.3.3 Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year )**

**Response:** 17:1

**2.3.3.1 Number of faculty mentors assigned to students for academic and other related issues:**

Response: 12

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Circulars pertaining to assigning the mentors to mentees	<a href="#">View Document</a>

**2.3.4 Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)**

**Response:** 7.46

**2.3.4.1 Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)**

Response: 15

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any additional Information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

**Response:** 82.67



File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)**

**Response:** 14.14

**2.4.2.1 Number of full time teachers with Ph.D./LL.D year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	0	2	2

File Description	Document
Phd/LLD Degree certificates of the faculty	<a href="#">View Document</a>
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)**

**Response:** 13.29

**2.4.3.1 Total experience of full-time teachers**

Response: 186

File Description	Document
Teaching experience as certified by the head of the institution	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

#### 2.4.4 Measures taken by the institution for faculty retention

##### Response:

Government Law College Ramanagara has been established by the Government of Karnataka. The institution is fully funded by the government. The faculties are appointed by the State government through the public selection process enabled by the Karnataka Public Service Commission for the Department of Collegiate Education. The **100 percent JOB SECURITY** is provided by the government, if there is any untimely demise of the employees their family member or the next of the kin will be employed by the state government on the compassionate ground, The financial benefits which holds good for all the faculties are given as per KCSR , UGC Norms. Many kinds of leaves viz., maternity and paternity leaves, child care leave , study leave, etc., are sanctioned to the employees. Government will give time bound promotion to eligible faculties. Lecturers are always honoured for their academic excellency. If any problem arises it is addressed and solved by the Staff welfare committee. **Dearness Allowances, Increments and arrears** are provided by the Government from time to time that helps the employee retention in our College. Therefore, faculties are happy for all the facilities and hence, they will not leave the college. the college atmosphere is like a family hence each faculty contributes to promotes and develop the institution without any hassles.

The college ensures that the faculty of the college is motivated and have a comfortable environment. The college has a faculty common room and separate chambers are provided to the faculties for the comfort and privacy. The faculties are regularly encouraged to participate in workshops, seminars, symposiums, write papers. The college provides congenial environment and suitable infrastructure for them to achieve the same. Clean and hygienic environment by way of separate private chambers, separate washrooms(male/female) are provided to the faculty. Creche facility for female faculty with small children is also made available. The college has a staff welfare fund and in case of any urgent and emergency requirement, the faculties can take loan from the staff welfare fund. The college ensures that wherever a faculty or staff retire, their dues with regard to earned leave, provident fund and gratuity is paid on time.

Ever year the insitution arranges for a team building trip to build cordial relationship among the teaching and non teaching staffs from the staff association. The faculties travelling from far places are facilitated among the faculties through car pooling, though the college is on the highway its convenient to commute to the college. The faculties are comfortable in delivering the resources to the students since they are allocated with the specialised subjects which they are expertise. For every semester, the faculty are provided 4 'on duty leave' to attend or present papers either in Conference or in Seminar or Workshop.

File Description	Document
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	<a href="#">View Document</a>
Any Additional Information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### *2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation*

#### **Response:**

The college follows the norms mandated by the University regarding the internal assessment. Our college has Internal Assessment committee which performs internal exams and evaluation work. The University is alerted about the internal marks periodically and as mandated by the University guidelines. One classroom tests are conducted during each semester, by the each teacher. The marks obtained by the students in the tests are calculated by the university along with the final examination. Internal assessment committee is constituted for evaluating the students performance followed by internal test, assignments, seminars. The university issues a guidelines for evaluating the students. The internal test is allotted for twenty marks which makes the students to attend all the classes to obtain internal marks, the weightage for the internal test is ten marks, assignment for five marks and seminar five marks are awarded based on the performance of the students, After the internal examination the evaluation of the theory papers are conducted by the University at the end of each semester. The University declares the result considering the internal evaluation of the students assessed by the teacher besides of this each teacher conducts seminar on the particular topic. Students are given 05 (Five) Minutes to express his/her opinion. Students are given a choice to select the topics so that the students may prepare well and score the marks. In order to make the internal assessment transparent and rebut the answer sheets of the students are shown to the students to verify the marks obtained by them. The grievances of the students in respect of the assessment are heard and solved by the concerned teacher.

The institution strictly adheres with the system mandated by Karnataka State Law University, Hubballi for Continuous Internal Evaluation and the End Semester Examination. After the valuation, answer papers are given to the students to verify and improve accordingly. The list of assignment and projects submission are prepared by the course teacher and the same is submitted to the Principal. Each course contains 20 Marks for internal assessment. It is apportioned as under: a) One Test : 10 Marks b) Assignment : 05 Marks c) Seminar : 5 Marks. All Clinical Courses (Clinical Course : I, II , III & IV) carry 100 practical marks.

The internal evaluation is undertaken with total transparency based on various parameters like class attendance, class performance, behavior and viva voce examination. The college follows the University guidelines regarding the internal assessment.

Sl No	Evaluation Parameters	Marks		
1	External Exam	80		
2	Internal Exam	20		

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

### Response:

The college is affiliated to the Karnataka State Law University, Hubballi. The University has its own examination department, headed by the Registrar Evaluation. The University has Grievance Redressal Cell, to hear the grievances relating to examination. Students having any grievance in respects of the marks obtained by them may apply to the University for Revaluation or verification of marks. In the process of revaluation the University evaluates and reassesses the answer books. University also provides the photo copy of the answer book to the students on payment of certain charges. The universities declare the assessment and evaluation programme immediate after the examinations are over. All the teachers of the concern subjects have to evaluate the answer books. Examination work is compulsory to every teacher. University is time bound to declare the results. There are three options available to the students in respect of grievances relating to the examination. They may apply to obtain the photo copy of the evaluated answer book from the University. Students may apply for the verification of the marks obtained by them, in the examination. Students may also apply for the revaluation of the answer book assessed earlier. For all thes greivances of students, there is a committe called "Students Greivances Redressal Committee" to solve the issues raised by the students.

Examination Committee functions an important function about the continous internal evaluation. The committee takes care of internal examination at the end of every semester. Significantly, a distinct feature of our college is the avalibility of Student Grievience Cell which caters to all the griviences related to the academic activity. The students approach the committee regarding any grivence and the Cell, in concurrence with the head of the institution. Every year students bring about their griveances to the cell regarding any anomoly about the marks which they might received from the university. If they are unable to attend either of the parameters of the internal exam. The Examination, while taking note of the grivence, will effectevly redress the issues by bringing the University into the loop. Thereafter, the University reconsiders the issue and stipulates the redressal mechanism. The College notifies the students about the same to the student. During the Digital Evaluation, the students mark's sheet are marked with "To Be Announced Later"(TBAL). this causes confusion among the students and the Cell and Examination Committee actively resolves the issue through University mandated guidelines.

The process of evaluation begins with the Action Plan, where the Principal is the chairperson and all the faculties are its members. The Plan consists of schedule of Internal Examination dates, which will be communitied to the students by displaying it in the notice board. On the stipulated date exam will be conducted. The University directs the College to upload the Internal Marks on University website.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

The college conducts ONE programme namely B. A. LL.B. (Five Years). The college publishes the detail information of programs on the college website. The college also display the programme out come on the college website All the results declared by the University are displayed on the college website, in order to bring it to the notice of the students and stakeholders. Specific performance of the students are also displayed on the college website. The results of the University examination is also displayed on the college notice board. The learning outcome and specific outcomes are also brought into the notice of the teachers and the students in the meetings, held at the end of academic Year.

#### Mechanism of Communication

- 1.The institution conducts an orientation program in the begining of the academic year to ensure about the program outcome and course outcome of the institution.
- 2.In the college website and notice board, program outcome and course outcome are displayed.
- 3.The college conducts bridge course for first year students to make them aware of the course.
- 4.The college conducts Parents Teacher meetings to make them aware of the program outcome
- 5.The subject teacher announces to the students in the classrooms about the subject and course outcome

#### Program Outcome

- 1.Practice of Law in Bar.
2. Legal process outsourcing
- 3.Prosecutors
- 4.Legal Adviser
- 5..Legal officers in public and privarte organisation
- 6.Judicial officers

#### Course Outcome:

- 1.Students should have the ability to understand the laws and legislations at the global and national level.
2. Studetns should possess the extra ordinary skill to communicate both in oral and written form.
3. Problem solving ability and critical analysis of case laws.

During the orientation programme for the first year students faculties brief the students about the vast opportunities for law graduates. In the competitive world ,since it is the global era there is corporate opening for acquisition, mergers, amalgamation and new ventures where the solciitors are required for drafting the documents and as advisors for taking up new projects. The Legal process outsourcing is made the programme to compete at the global level.

For example there is a subject under criminal procedural code all the procedures regarding criminal law is given after studying CRPC. It benefits the students both personally and professionally. they can serve the society and protect the human rights whenever it is violated,

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

College complies with the University mandate in the attainment of programme outcome, programme specific outcome and course outcomes, at the institution level internal examination conducted through continuous internal evaluation and university examination conducted at the end of the semester. The results declared by the University discussed in the meetings and the suggestions made by the meeting are taken into consideration for the further improvement and accordingly the actions are taken, at institutional level. All the programmes adopted by the institution are well in uploaded in the college website and after completion of the programme its outcome is also uploaded on the college websites. The learning outcome and specific outcomes are also brought into the notice of the teachers and students in the meetings, held at the end of academic Year.

#### The Attainment of Program Outcome and Course Outcome Measured

Regarding the outcome, in 2017 out of 33 students who appeared in the university exam, 5 students have passed successfully. In 2018 out of 36 students who appeared in the university exam, 4 students have passed successfully. In 2019 out of 4 students who appeared in the university exam, 4 students have passed successfully. In 2020 out of 28 students who appeared in the university exam, 2 students have passed successfully, In 2021 out of 45 students who appeared in the university exam, 10 students have passed successfully. Those candidates are offered employment as legal advisers, advocates, Human Resource Manager, but since the candidates are at their free will to opt for the further studies so they choose academics and for some the family environment compels them to settle in matrimonial unit. Significantly, the achievers and rank holders of our college were able to accomplish their triumph because of erudite teaching in our college.

1. Student Feedback System is the best example for evaluation of outcomes: the student survey questionnaires are framed and distributed to the students. After receiving it the IQAC committee analyses and processes the feedback and finds out the lacunae and conveys the same with respect to the performance of the teachers. If any alteration required the principal on one to one meeting interferes to solve the students problem.
2. Result Analysis: The result analysis is classified into distinction, first class, second class and passed

based on their aggregate marks obtained. This analysis will assist in preparing the slow learners and the advance learners and to schedule remedial classes for both categories of learners.

3. Legal Learning: It consists of four subjects which are discussed practically, subject includes moot court, alternate dispute resolution, professional ethics, Drafting Pleading and Convincing.
4. Program Outcome and Course Outcome: The activities are conducted in the college to mould them as a efficient resource person in their chosen field which includes lawyers, judges, public prosecutors,
5. the student participate in intercollegiate activities : to explore the hidden potentials of the students they participate in various intercollegiate activities which sharpens their skills. It also imbibes self confidence and moulds them to achieve their goals.
6. Attainment of knowledge on practical legal issues and how to solve the issue and attain the knowledge.: The theoretical study is applied in issues which are confronted by the students or any others for that matter. The students first understand the issue, diagonalises it, collects the relevant factual information on it, observes the parameters/ factors, analysis logically and applies the theory to set right the issues.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 19.16

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	2	6	6	7

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
45	28	21	36	33

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 5

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	0	1	1

File Description	Document
List of endowments / projects with details of grants	<a href="#">View Document</a>
e-copies of the grant award letters for sponsored research projects / endowments	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.1.2 Total Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 21

##### 3.1.2.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	6	1	7	2

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View Document</a>

#### 3.1.3 Funded Seminars/ Conferences /workshops

**Response:** 0.67

3.1.3.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0.67	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Fund sanction letter from the granting agency towards Seminars/ Conferences /workshops organised by the institution	<a href="#">View Document</a>
Additional Information	<a href="#">View Document</a>

## 3.2 Research Publications and Awards

3.2.1 *Percentage of teachers recognized as research guides***Response:** 03.3.1.1 **Number of teachers recognized as research guides**

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

3.2.2 **Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response:** 1.293.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	10	0	1

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.2.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 3.15

#### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	12	7	9	3

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Content page and first page of the article/research paper	<a href="#">View Document</a>

## 3.3 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

The College regularly conducts extension activities in the neighbourhood community through the Legal Aid Committee, NSS Unit and various committees.

The Institute promotes regular engagement of faculties and students with neighbourhood community for their holistic development and sustained community development through various activities. Every year the Institute strive for the development of moralistic, social and humane value in the students and all other members of the Institution.

**Legal Aid Committee:**

College has well established Legal Aid Committee which consists of faculty member as its coordinator and members and student volunteers as well. Subject experts and advocates are invited as and when necessary to advice, guide and motivate the students and to promote legal aid activities. The Legal Aid Committee

regularly conducts legal literacy programs and awareness programmes for the general public to create awareness about the laws and to resolve various socio legal issues of needy people. Committee also always in touch with the District Legal Services Authority, Ramanagara. Legal aid volunteers collect statistical information pertaining to various socio legal problems such as problems of unorganized employees, problems of senior citizens, and vehicle insurance, etc. The data so collected is forwarded to appropriate authorities for further action. People who visit the the Legal Aid Committee with legal issues will be provided with proper legal assistance and if necessary they will be taken to District Legal Services Committee for appropriate redresses. The Legal Aid Committee, Human Rights Committee of the college in association with local schools, colleges and other authorities regularly conducts awareness programmes for the students and teachers pertaining to various legal issues.

### **NSS Unit**

NSS unit of the college consists of 30 volunteers. NSS unit conducts regular activities like shramdan, swachchata abhiyan, plantation programme and extention activities in the neighbourhood community by conducting sensitizing programmes on social issues. The NSS unit in association with the Legal Aid Committee regularly conducts door to door legal awareness programs pertaining to various aspects such as Right to education, Consumer laws, Cyber law etc. NSS volunteers conduct legal awareness rallies on various aspects of social importance such as voting awareness, Importance of registration of births and death, Motor vehicle rules, Consumer awareness, Right to Education etc. .

### **Youth Red Cross Unit:**

The College regularly organises blood donation camps to develop a positive attitude and to inculcate a sense of social responsibility of the student community., The Unit has collaborated with Indian red cross society and has organised voluntary blood donation campaign, whereby about fifty units of blood were donated by the students and the community members. The Unit organised wellness health camp for all the faculty, administrative staff, students and the larger community around the college. The Youth Red Cross systemically assimilates the students and inform's them about the utility of blood donation camps. These information and awareness is carried forwards by the students to their respective village communities and ensures the holistic survival of human race.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**3.4.2 Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years**

**Response: 21**

**3.4.2.1 Number of awards / recognitions /letters of appreciations/commendation for research, legal aid**

***and legal extension activities by institution/teachers/research scholars/students year wise during the last five years***

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	6	6	3

File Description	Document
List of innovation and award details (Data Template)	<a href="#">View Document</a>
e- copies of award letters	<a href="#">View Document</a>

### **3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**Response: 29**

#### **3.4.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
10	5	6	4	4

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	<a href="#">View Document</a>

### **3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**Response: 51.33**

#### **3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
120	90	95	90	80

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Collaboration

**3.5.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**Response:** 12

**3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	2	3	2

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

**3.5.2 Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years**

**Response:** 16

**3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	3	2	4	3

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The policy of the college is to carry out infrastructural developments with an object to satisfy the present as well as future requirements of students, teachers and administrative staff with the advancement of science and technology.

The College has sufficient number of classrooms (08) which are well ventilated with adequate seating arrangements. The classrooms are well equipped with conventional as well as advanced teaching aids.

**Academic Activities**

The college has adequate number of class rooms, library & reading room as per norms to continue with any academic activity.

**Skill Development Centre**

Our college strives hard for the up-skilling of the students by providing training to the students to improve their communication and soft skills. Skill Development Centre at Government Law College, Ramanagara with 60 seating capacity has following facilities.

**Computing Equipment:** The college has 08 computers with antivirus software. All the computers are connected with Local Area Network. The College has its own computing facilities to meet the curriculum needs. Desktop Computers are also provided in College library.

**ICT as a Learning Resource:** Two classrooms are provided with LCD projectors. Internet is provided for all computers with 100 Mbps bandwidth.

**Smart Classrooms:** The College has a fully equipped two Smart Classroom.

**Moot Court Hall** is made with an objective to give actual thrill of live Court hall to the students.

**Legal Aid Centre** is established for giving legal aid & advice to the needy one.

**Research Centre:** Government Law College, Ramanagara has applied for Research centre which is affiliated to Karnataka State Law University, Hubballi. There is a separate building for Post Graduate Centre and a separate library which has adequate books for research for students who pursue Post graduation.

**A separate ramp is provided for Divyangans.**

The institution strongly believes that if the faculty and students are involved in diversified learning



processes, the foundation would become stronger at the formative stages. With such an intention, the above facilities are provided.

### Co-curricular activities (Auditorium, Seminar/Conference Hall etc.)

The college has 01 Conference Halls, which has 200 seating capacity & Moot-Court Hall to conduct seminars, workshops, symposia and conferences and to meet the requirements of Co-curricular activities..

### General Facilities:

**Hostel Facility:** The Government of Karnataka has established hostel for OBC students and SC/ST students free of cost which is very nearby to college. On an average 85 students from the college have availed hostel facilities during the assessment period.

**NSS Unit-** NSS office with respective infrastructure for a unit of 30 NSS students.

### Canteen Facility:

There are two local canteen where healthy home made food are available for a very reasonable price at a distance of 100 mtrs from college campus.

Teaching	6
ICT	2
Auditorium	1
Library	1
Office Room	1
Principal Chamber	1
Mootcourt Hall	1
Washroom	3
Women Restroom	1
Staff Room	1
Sports Room	1
Cultural Room	1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

It is said that, a healthy nation is a wealthy nation. With this understanding and belief, the Institute strives to provide basic facilities to the students to make them healthier and fit. Now a days it is essential to be physically fit and maintain physical health to serve the society in legal matters. With this objective, the institute provides,

**Sports:-**

1.The Government Law College, Ramanagara has always sports activities in college for both boys and girls to promote Sports talent among students. Facilities like Badminton Court, Tennis Courts are available in College campus. Mud Ground, Cricket Ground and Running track for athletics have been made available to students with the co operation of District ground.

2. The city has District Play ground which has **400 m track**, Cricket Ground, volley ball, throw ball.

3.Games (Indoor and Outdoor) wherein all the interested students make use of. Adequate facilities for Volley ball, Kabaddi, Kho-Kho, Soft Ball, Basketball, Badminton, Carom are available.

4. Physical Education Director of the college train students for Cricket, Softball, Football and Athletics to participate at State and National levels.

5.The General Thimmaiah Academy provides students of Rovers and Rangers and NSS to participate in outdoor activities like trekking, camping and river rafting.

**Gymnasium / Yoga:** There is a Yoga Hall with required amenities.

**Cultural Activities:** The College has hosted Zonal Cultural fest when assigned by the Karnataka State Law University , Hubballi which is an affiliated university. Regular cultural activities are conducted in the college.

Annually the Institute conducts cultural events . It includes various activities relating to dance, music, drama, singing, mimicry, street plays, etc. in the college campus. Our students actively organize this event every year in collaboration with cultural committee and enthusiastically participate in various competitions and get prizes for their talent. The Institute provides every kind of support to them.

Sports Equipments	Quantities
Discuss	10
Javiline	11
Ball Badmitton Balls	20
Rackets	10
Net	1
Tennikoit	4
Basketball	6
Carrom Board	3
Cricket Guard	3

Lether Balls	10
Cricket Bat	2
Wickets	6
Tennis Ball	4
Throw Ball	8
Throw Ball Net	8
Vollyball	14
Shortput	1
Medicine Ball	4
Vollyball Poll	1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 22.22

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 66.87

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.84360	2.88930	0.40600	0.54450	9.50750

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

The 21st century we live in bears a future of promise for technological boom and growth and it should come to no one's surprise that we as the most advanced of civilization have embraced and welcomed it with open arms. Government Law College, Ramanagar boasts a well-furnished and up to date library at its disposal which exhibits a bobust combination of the classical tools and state of the art technology. The library contains an array of legal texts including Bare acts, Commentaries, reporters etc., which are periodically updated as and when required. Our college library is unique in nature due to the avalibility of standard reference books on various subjects. The staff of the college have taken an initiative to enrich the library by suggesting the purchase of books for general readings. These books, apart from the Law books, help broden the horizon of the students.

The library has 24 complete Volumes of Halsbury Laws of England, a standard Common Law practiced in British Courts since 13th century. It is believed that the constitution makers of our country have greatly referenced these books. The avalibility of these classics in a rurally located college and being accessed by underprivilaged students opensup pandora's box full of opportunity for our students in their legal career.

The issuance and returning of books is purely managed by the Chief Librarian of the college manually. The students are issued a library card through which they can borrow and return books periodically.

The library of tghe college opens ate 10.00 and available upto 5.00 in the evening. Access to the college library not limited only to students but it is accessible to all faculty members some of whom currently may be working on research paper, articles or otherwise.

The library is partially automated in the year 2018. The library uses Easylib software. The library has a good number of Reference books, Text books, Journals, Periodicals, Newspapers etc., library has subscription to INFLIBNET N-LIST e-resources consortia which enables the faculty and students access to e-resources. Following main functions are being managed with this software. The college library pocesses **OPAC Software**. This software is used by the students and the staff to find the desired book or journal.

**Cataloguing:** The database of Books and CDs/DVDs has been created.LILBRar

LIBRARY	2016-17	2017-18	2018-19	2019-20	2020-21
Books	7556	7556	7564	7716	7739
Books(DSW)	280	280	280	280	280
CD	32	32	32	32	32
Bounded journal	1211	1211	1211	1211	1211
unbounded journals	335	335	335	339	339
Total	9414	9414	9422	9578	9601

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs)

**Response:** 0.14

#### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	.54990	0.001500	0	.16000

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template )	<a href="#">View Document</a>
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 20.93

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 45

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

ICT is one of the core principles in which our institution believes in to enable and empower our students. And as such we are constantly striving to keep our institutional IT infrastructure up to date. The College

has a BSNL Broad band with plan of 600GB CUL, Unlimited 849 Bharat Fiber Plan at 100 Mbps speed. All classrooms, library, office and computer is connected with Local Area Network (LAN) connection, the high speed Wi-Fi Router gigabyte switch with dual band 3g and 5g internet. In addition to this we have sufficient computers in the college for office use, Principal and faculty members use, there is well equipped computer lab with licensed software. We have one ICT enabled classroom equipped with an LCD projector and connected with LAN. An IT coordinator has been designated from among the faculty members for the update and maintenance of the IT systems. For the safe use and seamless utility of computers we have a power backup of UPS.

The college is CCTV enabled for round the clock security and safety. We are working towards transforming all the classrooms into smart classrooms and digitally empowering our students. The biometric system is installed in the campus to monitor the login logout of the staff members in accordance with the instruction from Department of Collegiate Education, Government of Karnataka.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer/laptop ratio (Data for the latest completed academic year)

**Response:** 25:1

File Description	Document
Student – computer ratio	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 750 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and

**academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 60

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.84357	1.68862	0.38204	0.42518	6.20475

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The college follows established system of policies and procedures for maintaining infra-structural facilities.

**Maintenance Policy and Procedure:**

- 1. Registration of Complaint:** Registration of the complaint in the society office giving the details of the maintenance required by the respective department.
- 2. Visit of Technician:** Technician visits the site and assesses the maintenance required and completes the job.
- 3. Job Completion Report:** The report of the maintenance is prepared by the technician and signed by the concerned head.
- 4. Payment:** Bill is generated and processed through the concerned authorities and forwarded through Principal for final payment.
- 5. Monthly Maintenance Report:** The monthly accounts of maintenance are reported to the President.
- 6. Annual Maintenance Contract:** Annual Maintenance Contracts for computer related repairs and maintenance, power backup systems, fire extinguishers and pest control for library are in place.

**Procedure for Utilization of Support Facility:**



**Sports complex:**

1. The college can use any of the support facility available with the central Sports academy by making a requisition in writing for the same in advance.
2. The college has infrasture facilities for sports such as indoor and outdoor games.
3. Indoor includes chess, carrom. out door includes volley ball, tennicoit, disc throw, badminton.
4. Apart from this wed have a colloboration with distsrict play ground ramanagar for cricket and voley ball.
5. Maintainence of sports facilities are done from the students through students sports committe and the Physical education director.
6. NSS volunteers periodically clean the equipments and required services for the equipments are maintained from the college.

**Utilization of Library:**

To ensure the proper utilization of library resources, a set of rules has been framed to manage day to day activities of the library. Library Advisory Committee, having representation of Teaching staff and Students and headed by the Principal, is responsible for taking policy decision for collection development, utilization of budget, compliance to BCI/University Rules, amendment to library rules, upgrading of ICT facilities, and other functions of library and e-library and reading room.

**Utilization of Class Rooms:**

1. Classrooms are allotted as per the student strength.
2. Lectures are regularly monitored.
3. Dustbin in the classroom is used by the students to dispose the trash. The staff specifically instructs the students about the utility of cleanliness. Cleanliness is next to Godliness is imbibed among the rural students and the campus ensures the avalibility of the trash bins all around the campus to ensure that the campus remains clean and natural.
4. Class Representatives in all the classrooms is responsible for maintaining discipline within the class. Any disturbance and noncompliance with the college internal policy will be brought to the notice of the mentor and the head of the institution for speedy redresal.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 63.61

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
110	109	111	125	129

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	<a href="#">View Document</a>

**5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. *Soft skills*
2. *Language, communication and advocacy skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *Awareness about use of technology in legal process*

**Response:** A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.3 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 15.07**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
35	32	28	25	20

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 53.03**5.2.1.1 Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
28	18	14	15	10

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

**5.2.2 Percentage of Students enrolled with State Bar council****Response:** 28.89**5.2.2.1 Number of Students enrolled with State Bar council (data for last completed academic year)**

Response: 13

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any Additional Information	<a href="#">View Document</a>

**5.2.3 Average percentage of students progressing to higher education during the last five years****Response:** 0.71**5.2.3.1 Number of outgoing students progressing to higher education**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>

**5.2.4 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)**

**Response:** 1.98

**5.2.4.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	0	0	0

**5.2.4.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
55	45	30	25	15

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting**

**Competition****Response: 5**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	1	0	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Response:**

The Internal Quality Assurance Cell (IQAC) of the institution has a system of inviting student representatives to attend the meetings as and when required. This enables the involvement of the student community in decision making at the institutional level. Gender champions are nominated from among the students to sensitize the student community on gender equality and rights of women. These gender champions therefore assist the institution in policy making for gender equality.

**Student Representation Committee**

1. IQAC Committees
2. NSS Committee
3. Cultural Committee
4. Youth Red Cross Wing
5. RTI Committee
6. Student Grievance Committee
7. Anti-Sexual Harrasment Committee
8. Anti-Ragging Committee

- 9.Sports Committee  
10.Library Committee

The College ensures the representation of students in its societies, cells, clubs like Moot Court and ADR Society, Literary Society, National Service Scheme (NSS), Criminal Law Club, Human Rights Club, Women's Cell, Child rights Cell, Environment and Bio-Diversity Cell etc. which empowers them to take decisions for the purpose of conducting various programmes and activities. In addition, the University Class Representative (UCR) represents the Institution at the University level and is a part of the larger body that likewise assists the University administration in matters concerning decision making for student-centric issues.

Institution provides opportunities to the students to participate in various committees of the students. The students avail the opportunities for the involvement and contribution of the academic life of the college.

The students are given representation in college development committee Students Grievances Redressal Committee, Internal Quality Assurance cell, Anti ragging committee, Library committee, Sports Committee. The representation of students is reflected in the National Service scheme Advisory committee constituted as per the guidelines of the University. The Women Grievances Redressal cell where in one girls student is given representation. The Women Grievance Redressal Cell receives the complaints and undertakes measures for the development of various skills and proper involvement of the girl students in community and specially in raising gender conscious, developing feminist identity. These students' representatives act as a bridge between the college administration and student's community as the administration communicates all the initiative taken for the overall development of the college to the students and effective feedback on various activities are taken from them. The nominated representatives from students play significant role in organizing and executing several important programmes like talents day, cultural activities, sports annual day celebrations etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.3.3 Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years**

**Response: 8**

**5.3.3.1 Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	1	2	35

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 *There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services*

#### **Response:**

The Alumni of Government Law College, Ramanagara is fully functional and active, though we do not have a registered alumni. The passes out students continue to be involved and automatically become the member. The members of the association are strongly bonded with the Institution and facilitate the internships of students in their chambers and also assist by getting pass out graduates placed as junior lawyers with them and in some cases there is financial contributions. Some members of the association contribute academically in the IQAC of the Institution. Prominent alumni have also been key note speakers for various other programmes. Likewise alumni of the Institution who are office bearers of bodies like State Legal Service Authority, Ramanagara District Legal Service Authority, Ramanagara Advocates Association have facilitated the conduct of various competitions and student seminars.

The main object of the alumni association is to create conducive atmosphere amongst the students to take the upcoming alumni as a role model and achieve greater heights.

The alumni through its association support the Institute in its curricular, co-curricular, extra-curricular and extension activities. Alumni association contributes to the academic developments also. The details of same are as follows:

1. It facilitates in arranging guest lecturers of judicial officers to guide the students pursuing the examination to enter into judicial services.
2. Alumni practicing in the court of law use to deliver the guest lectures on request of institute on curriculum based topics.
3. Alumni practicing in the court of law make available their offices and facilities for practical training to the students. Alumni also involve in policy making decisions through the representation on College Development Committee. The representatives of alumni participate in the meetings of College Development Committee to help the institute in policy decisions and future plans for academic developments.

Apart from the above the alumni of our college are in touch with us constantly and help the institution in conducting specific programs like Rangers camp, Red cross blood donation camp and celebration of annual day by providing their unconditional and affectional services.



YEAR	CONTRIBUTION	QUANTITY	AMOUNT
	CHAIR	100	40000
	DEEPADA KHAMBA	1	8000
	MIC SET	1	15000
	WATER PURIFIER	1	5000
	PROJECTOR STANDS	2	2000
	TOTAL AMOUNT		70000

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

##### Vision

Impart value based quality legal education to rural, urban, social and economically backward class of the society at large.

##### Mission

- 1. Imparting higher education in legal studies for the rural and urban area.
- 2. To promote legal education to meet the professional standards
- 3. To bring legal awareness among the people especially in the rural fringe.
- 4. To advance and disseminate learning in students with their creativity and team spirit by dedication and devotion in legal knowledge.

The institution is established by Government of Karnataka, Department of Collegiate Education, emphasising on legal education. The Department of collegiate education is very keen to achieve good governance through participative management and decentralisation of power in all its colleges, we as a part of the initiative are committed to demonstrate effective collaboration, openness, transparency and integrity to employ good governance. Our institution vision is realised by mission in the form of action plan framed with the consensus of all the teaching, non teaching staff, students and stakeholders of the college.

The institution functions through various committees at the beginning of every year to impart quality education. We believe the quality education implies moulding the students to align with the best societal norms of our country and bench mark set by global Ivy league standards. Apart from the quality education we mould the personality of the students through inculcating the values enshrined in the Constitution of India. To promote liberal thoughts and enhance the quality of the students to develop scientific temperament, rational thinking and creativity, we encourage students to achieve the goal through creative interpretation of problem solving techniques, innovative out of box thinking and inculcating outliers methodology. The campus is located in the thick Ramanagara forest range, we believe a good education includes a wholesome soul dipped in able body and prodigious mind.

To cater to the societal demands of producing legal luminaries, ethical advocates and *Vikramaditya* like judges the students are exposed to various committees like Cultural Committee, National Social Service, Rangers, Rovers, Sports, Legal Cell, Placement Cell, Prevention of Sexual Harassment Cell, Red Cross, Moot Courts, Welfare Committee, *Mythri*, Girls Grievance Cell and etc. The committee along with the members and students' coordinators plans the activities for the year. These committees are vibrant with activities throughout the year by organizing various lectures by eminent personality, educational trip, NSS annual special camp, legal and health awareness programme, blood donation camp, celebrating national festivals,, hosted seminars of state and national level, various academic and non-academic competitions are held to upskill them in a healthy manner, which lay emphasis on building various skills in students that are essential to establish themselves as globally competent, socially responsible and environmentally sustainable citizens. The institution is very much reflective and very practical in application of processes

and policies involving the stakeholders to meet the institutional vision.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

We believe in the practice of decentralization, cohesive and participative management. The decentralization and participative management of the institution is evident from the way of its administration. The above chart depicts the decentralization process and participative management in decision making for development and growth of the college. We follow the participative management through various committees where in the decision making and implementation is in conformity with the committee members and as a part of the team the head of the institution agrees along with the committee members realising the vision of the college.

#### Case Study: Career Guidance Workshop

This Case Study examines the decision making structure and overall governance of the college. This case study of Career guidance workshop has the following heads

1. IQAC Meeting
2. Decision on the Workshop
3. Formation and Function of Various Committees
4. Workshop Day
5. Outcome of the Workshop

**1. IQAC Meeting:** This is the process that initiates the conduct of Workshop in the college. IQAC meeting of all the faculties are called in the Principal's chamber to discuss about the feasibility of conduct Career Guidance Workshop in our college premises. Discussion was held to look for a possible date, availability of resource person, feasibility of funds and other logistical outcome that goes for conducting a Workshop in the campus.

**2. Decision on the Workshop:** The subsequent meetings was held concurrently to discuss about the topic and fixing of the date of the workshop. The faculties and the principal finalised a date for the D-Day and decision was made.

**3. Formation and Function of Various Committees:** This stage was reached after the decision on the workshop was made. In this formulation stage, the committees are made to execute the decision made in the previous meeting. Important committee constituted for this purpose include: **Registration Committee, Invitation Committee, Stage and Decoration Committee, Disciplinary Committee, Volunteer's**

**Group, Food Committee, Transport Committee, Certificate Distribution Committee.**

**4. Workshop Day:** The D-Day is filled with activities where all the committees functioned according to the stated objective. All the committees co-operate in order to achieve desired outcome.

**5. Outcome of the Workshop:** Career Guidance Workshop was conducted on 10-05-2019, where registration started at 9 AM. Participants include scholars and students from various institutes across the State. **173** participants participated in the two technical sessions held in the campus premises. Certificates were awarded to all the participants after the end of the Workshop. Feedback about the Workshop was taken by the College for future endeavors.

Using the process of participative management and decentralisation mechanism, the college implements the process.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.2 Strategy Development and Deployment****6.2.1 The institutional Strategic / Perspective plan is effectively deployed****Response:**

The Institution has developed on its existing infrastructure for co-curricular activities. It has strategised through meetings/decisions of IQAC and successfully implemented the plan for the same.

**Strategic Plan of the Institution**

**1. Women's Rest Room:** When the college was institutionilized, there was only one washroom for female staff and students. However there was a requirement for a saperate Restroom for women. This was deliberated in the IQAC meetings and the head of the institution corresponded with the Department of Collegiate Education. Through successive and continous communication, the College successfully implemented the plan and now we have a independent building that houses Women's Rest Room.

**2. Moot court Hall:** The requirements of the Institutions of legal education is to have activities like Moot Court, Mock Trial, ADR and other allied activities and since the students are enthusiastically participating in such activities. The existing Moot Court was dilapatated so there was a need to refurbish the existing moot court hall and provide professional ambience in this regard. The IQAC conducted meeting in this regard and the college communicated with the Department of Collegiate Education. This resulted in refurbishing the moot court. This hall is one of a kind and is a replica of a Court Room. Mock trials are conducted in the hall to give the students as well as participants a court room experience. Till date several in-house and external competitions like Selection as well as Inter collegiate moot court and trial advocacy competitions have been conducted for the benefit of students.

**3. Discussion Room:** The professional teaching requires student debates and discussion among themselves. The meger classroom discussions were proved inefficient to cater to growing demand for students requirement. The IQAC took up the task and through constant meetings, it was decided to have a saperate discussion room for the students. A particular room was identified and converted into a discussion room. At present students are happily utilizing the discussion rooms effectively.

**4. Digital Library:** The modern technological advancement in classroom teaching require similarly advanced Library and Reading Room facilities. This was brought to the notice of IQAC, who through constant deliberation brought to the notice of Department of Collegiate Education. The digitization of the library was gradual and students at present have access to digital assets such as, EASYLIB Software, the library has subscription to INFLIBNET, N-LIST, e-resources Consortia which enabels faculty and students access e-resources. Apart from this the library is completely automated through the use of OPAC software.

**5. ICT:** Student in our professional college require computer based teaching and ICT enabled tools to cater to fast changing technological world. The IQAC corresponded with the faculties and the principal and through the head of the institution communicated with Department of Collegiate Education. We have at present 8 computers, two ICT enabled classrooms, Wifi enabled campus.

### Results of the Strategic Plan

1. The Women's Rest Room is constructed and is being used by the girl students and lady staff
2. Mootcourt Hall was successfully refurbished and is being successfullu used for practicals
3. Discussion Room was alloted to students and is being used by them successfully
4. Library is automated with digital assets are being used by the students
5. 8 computers are being used by the students, the two ICT rooms are dedicated for digital classroom

File Description	Document
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

#### Response:

The major bodies entrusted with the governance of the institution are the College Development Committee (CDC), The Principal and IQAC under the chairmanship of Principal. The policies and regulations for functioning of the institution are provided by the Government of Karnataka, Department of Collegiate Education. To achieve effectiveness and efficiency in the performance of the college, the administrative setup is designed by following decentralization and participative management concept, In the hierarchy of the institution, the Principal is the head of the institution who monitors and evaluates the academic and administrative matters by conducting the meetings with teaching and non-teaching staff at regular interval.

The IQAC under the chairmanship of Principal take care of the quality improvement initiatives required for the effective functioning of the institution. The other functions of the organization structure are the academics, administration, Library & Information, Physical Education. The responsibility of the academics is to deliver the curriculum related aspects as per the expectations of the stakeholders, being an affiliated institution; we follow the syllabi & Calendar of Karnataka State Law University.

The Library is having a full-time library staff (transferred) that is responsible for an effective maintenance of the library resources. The physical and cultural instructor (transferred) along with the committee coordinators will take care of the co-curricular activities and ensures the students participation and management. The administration department has a full-time Superintendent who is responsible for the entire office maintenance and effective utilization of the funds granted by the Department of Collegiate Education, Government of Karnataka on regular basis, the Superintendent is supported by an FDA, SDA, Typist (deputed) Attender and outsourced staff.

Apart from the above functional organization, the Principal is liable to form various committees for smooth and organized functioning of the college, the committee's composition consists of representatives from all the functions such as the teaching faculty, non-teaching faculty and students, there are established code of conducts for teachers and students to follow and function efficiently.

The appointment matters are dealt by the Department of Higher Education, Government of Karnataka, the recruitment selection authorities are the Karnataka Public Service Commission (KPSC) and Karnataka Examination Authority (KEA), the service related matters are provided by the Government of Karnataka the Karnataka Civil Services Rules (KCSR). The Promotion and placement are governed by the UGC Career Advancement Scheme (CAS) rules, the Collegiate Education, Government of Karnataka is the authority to provide promotion and placements for the college staff.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

The institution is having adequate welfare measures in place for both teaching and non-teaching staff, these welfare measures are governed by UGC, Department of Higher Education, and Karnataka State Civil Services Rules (KCSR). There are many welfare measures under taken by the institution under the above provisions, a few significant welfare measures are listed here under:

- Casual, Earned, Sick, Maternity and Paternity leave.
- Half pay leave facility to non -teaching and non-vocational teaching staff.
- Encashment of leave and Festival advance for teaching staff.
- Reimbursement of Medical Expenses.
- Voluntary and Group Insurance Scheme (GIS & KGID).
- Annual, Special and other increments and promotional benefits.
- OOD facility to attend conferences, symposia, seminars, invited lectures in other institutes and colleges.
- Special casual leave to perform university duties, to participate in orientation programme, Refresher courses, short term courses, faculty development programmes and to undergo induction programme.
- Appointment on compassionate grounds to dependent family member of a Government servant dying in harness.
- There are state level organisations like KGCTA and Non-Teaching welfare organisation which will represent the individual staff from each college and work for the welfare of the employees.
- There is a staff welfare committee constituted in the institution for assisting the teaching and non[1]teaching staff.
- Institution provides refreshment for both teaching and non-teaching staff. Institution always ensures to provide a conducive work environment for smooth working and better performance delivery.

	Teaching Staff	Non Teaching Staff
CL	15	15
RH	2	2
HPL	0	15
SPCL	As Required	0
Maternity Leave (Female)	180	180
Paternity Leave (Male)	14	14

Child Care Leave (Female)	180	180
<b>File Description</b>	<b>Document</b>	
Upload any additional information	<a href="#">View Document</a>	
Paste link for additional information	<a href="#">View Document</a>	

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years**

**Response:** 26.7

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Details of the teachers provided with financial support to attend conferences, workshops etc., during the last five years (Data Template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 1

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

#### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

**Response:** 20.99

##### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	7	3	0	2

File Description	Document
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

#### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

**Response:**

Since, the institution is a government established, the Government of Karnataka, Department of Collegiate Education (DCE) prescribed a standard format of self-appraisal, academic and administrative audit report for teachers of all government colleges. It is mandatory to submit the duly filled and signed appraisal report to the head of the institution by the end of every academic year.

The principal verifies the genuineness of the information provided by the faculty in the report and records his observation and comments and forward the same to the DCE. This manual process has replaced with e[1]PAR application by the department of higher education, Government of Karnataka from the academic year 2018-19 onwards, as part of its e-governance initiative, the steps of the e-par process includes, filling of e-PAR by Faculty => Approval by Principal => Approval by Regional Joint Director => Approval by Director DCE => Approval by Commissioner DCE => Approval by Principal Secretary Higher Education => Acceptance by faculty.

The process of performance appraisal is done on the basis of the tasks performed versus assigned; the faculty is rated on certain parameters such as goal setting, achievement of the set goals, overcoming the constraints if any, and the overall performance. The grading of the performance is ranging from Excellent

to unsatisfactory, if the performance of any faculty is not satisfactory, necessary action will be initiated by the competent authority.

The institution follows UGC CAS guidelines for placement and promotion of the faculty. Apart from the appraisal system developed by the DCE, even in our institution the Principal undertake continuous evaluation of teaching and non-teaching staff, by looking after the Biometric attendance system for punctuality, making sure that every teaching and non-teaching staff member should be abide by the code of conduct of the institution. There is a feedback mechanism for all the stake holders are in place and timely evaluation of the feedback is done and actions are initiated to improve the performance wherever necessary.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The college is completely funded by the Department of Collegiate Education, Collegiate Education has made the general delegation of common financial powers to the Head of the Institution in certain matters. The transparency in all the financial transactions are always achieved by the Office, the Principal will monitor the transactions and make sure the procedures of KTPP (Karnataka Transparency in Public Procurement Act) for all kinds of purchases made by the institution. The internal audit is periodically conducted by the Accounts Officer (Audit) Department of Collegiate Education, the audit is completed till 2015. The external audit is conducted by the State Audit and Accounts Department and/or the Accountant General Office on periodic basis as per the guidelines laid down by the Department of Collegiate Education. For the period 2007 till 2015 the AG's audit is carried down for the institution.

The Internal Audit is conducted in the college by the Stock Verification Committee, Library Stock Verification Committee and Sports Stock Verification Committee. These committees independently conduct the stock verification and submit the report to the principal and also to Department of Collegiate Education.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the

**last five years (not covered in Criterion III)****Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

Being a Government Institution, the Government funding is our major source. Every year we prepare budget of our financial requirement and will be submitted to the Department of Collegiate Education for approval and sanctioning of funds. In addition to this we have approval to collect the non-government fees from the students at the time of admission. Which includes reading room fee, sports fee, college magazine fee, cultural activity fee, identity card fee, college development fee (CDF), college development council (CDC) funds, Bharath Scouts and Guides fee, Red Cross fees, student welfare fee, and NSS fee.

The department has permitted the college as per its new CDF and CDC guidelines that the College can collect rupees 200 to rupees 600 each at the time of admission. We also get fund from Karnataka State Law University, Hubli to conduct NSS Annual Special Camp. Apart from this we also mobilize funds from the Alumni.

The institution is committed to utilize all these funds to conduct various competitions, workshops, seminars, annual camp and etc., the funds are utilized to enhance educational quality, betterment of students and institution as a whole.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**6.5 Internal Quality Assurance System****6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the**

## quality assurance strategies and processes

### Response:

The institution ensures that the IQAC is actively engaged and working towards the vision, mission and objectives of the institution since its inception. With an aim of developing internal quality of the institution, the Department of Collegiate Education is granting the fund for every academic year. The IQAC has utilized these funds to conduct various activities and programmes for improving the quality of the institution.

The IQAC of the institution is striving hard to improve the quality in various means and ways for the benefit of all the stakeholders. There are several significant institutionalized practices implemented by IQAC, the two major initiatives are presented hereunder:

**1. Maximum elective courses in programme:** The IQAC is instrumental to ensure that maximum elective courses in its programme is offered and the Institution supports students' choices, permitting enrollment even if the number opting is small and it involves a financial burden.

At the stage of pre-admission counseling for each year of the programme at the under-graduate level students are explained about the importance of the electives offered. They are Right to Information & Law or Women and Law, Human Rights or Children and Law, Interpretations of Statutes or Insurance Law or Health and Law, Law of Banking or Legislative Drafting or Competition Law, Penology and Victimology, Land Laws.

The availability of electives enables the exercise of a choice depending upon area of interest. Eg. Students interested in Women's Studies can enrol for the course, Women & Law. Likewise, those with a background of Science/Technology may opt for Competition Law/Patent Rights: which equips them to pursue practice/specialization in IPR and/or take up professional roles as Patent Officer/Agents.

**2. Organizing of Students' Seminars:** The institution commenced the practice of conducting Students' Seminars to provide students exposure to research and paper presentation and enable the improvement of confidence and public speaking skills and prepare them for the outside world.

**3. Conducting Orientation Program:** The students are acclimatized with the program, course and college by conducting induction and orientation programs. All the faculty take separate classes for orienting the students. The students are made to know about the program outcome and career prospects.

**4. Feedback Analysis System for four Stakeholders:** Every year feedback is taken from all the four stakeholders, student, alumni, faculty and employers. These feedback are discussed in the subsequent meeting and implemented.

**5. Free Laptops:** The Department of Collegiate Education and the Karnataka State Law University provided free laptops for 1st Year and 5th year students. The Departments also provides digital Tablets. The students use these computers to further their academic activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

Every year the institution reviews and makes quality check on the teaching learning process, structure and methodologies of operation and learning outcomes, under the chairmanship of principal through a structured feedback mechanism. Feedback is collected from all the stakeholders on various aspects like curriculum delivery, teaching, administration, infrastructure, extracurricular, co-curricular and library facilities.

Two examples of institutional reviews and implementation of teaching-learning reforms facilitated by IQAC are Practical Oriented teaching-learning and Special Lectures

**1. Practical oriented teaching-learning**

It is integrated into the curriculum with the objective of developing professionalism. Different methodologies are adopted to strengthen the quality of teaching and enhance the learning experience of students. Students are required to undergo exercises like moot court, mediation, negotiation, client counseling, mock parliament, mock trial, simulation, role play etc. Field study trips like visit to jails, police stations, Legislative Assembly, lower courts and High Court for observation of court proceedings and extension services through Legal Aid Clinics of the Legal Aid Centre are also carried out to provide students with the exposure to the practical aspects of the profession, thereby ensuring the IQAC initiative of quality legal education.

The In-charge faculty of committees/clubs/societies regularly conducts curricular and co-curricular activities for the benefit of students and special efforts are taken to create a learning- friendly atmosphere. Orientation and training sessions are held wherever necessary by inviting experts from related fields. This helps hone skills, build confidence and prepares the students to participate at state and national level competition.

In the area of Criminal Law, the method of Mock Trial is employed for specific topics and proper guidance is given by the faculty in-charge in this regard. A case problem is provided to the students, who research the topic and enact the characters in a Court scene. It gives the participants an opportunity to deeper understand the substantive and procedural laws and the court practice involved. It also helps students familiarize with court-room decorum and etiquettes.

## 2. Special Lectures:

Renowned academicians, legal luminaries, members of the Bar and Bench, bureaucrats etc are invited to deliver special lectures on topics within the curriculum or other socio-legal topics of importance/relevance. Such experiences enrich the knowledge of the students and the committed and determined life journey of these stalwarts inspires them to the focused goal. Numerous such special lectures have been regularly arranged as an IQAC initiative for further enhancing the knowledge of students.

- On the eve of Constitution Day and Legal Services Day on 30/11/2018 Smt Uma M G , Principal District Judge and President District Legal Services Authority Ramanagara delivered lecture on Importance of Constitution now a days.
- On the eve of Constitution Day 2019 (ONE COUNTRY ONE CONSTITUTION) on 26/11/2019 Sri Shekhar Gadhad, District Labour Officer Ramanagara District, Ramanagara delivered lecture on Value and Importance of Constitution in Society.
- On 29/09/2020 Dr Veer Mayank, Assistant Professor of Law, Department of Law in Sikkim University Gangtok delivered lecture on Intellectual Property Rights – Emerging Issues and Challenges.
- On the eve of Constitution Day 2020 on 15/10/2020 Sri Suresh C, Asst Professor P G Studies in Political Science, Government Arts Commerce and Post Graduate College, Autonomous, Hassan delivered lecture on Constitution of India : Founding Visions & Current Practice.
- On 16/10/2020 Mrs Mamatha J N, Senior Librarian, GFGC, Kunigal delivered lecture on Information Sources : An Overview.
- On 19/10/2020 Dr C G Lakshmi pathi, Associate Professor of Sociology, Maharani Cluster University, Bangalore delivered lecture on Invitation to Sociology.
- On the eve of National Voters Day on 25/1/2021 Sri Venkatappa B , Member Secretary, DLSA and Senior Civil Judge, Ramanagara delivered lecture Importance of Voting Rights : Present Context.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. *Collaborative quality initiatives with other institution(s)*
3. **Participation in NIRF**
4. *Academic and Administrative Audit*
5. *Disability/gender/diversity audit*
6. *Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)*

**Response:** B. Any 3 of the above

<b>File Description</b>	<b>Document</b>
Upload details of Quality assurance initiatives of the institution(Data Template)	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.**

**Response:**

- In view of the increasing role of women in public life and the efforts of the government in the direction of universalization of education, the question of gender sensitization has assumed greater importance. The college not only looks into the safety of the students but teachers as well. The issue of gender sensitivity is treated with great concern in our college.
- Teacher is the best person to explain to the student about the various topics with regards to gender sensitivity, for that purpose our college conducts training sessions for the teachers in order to pass on their knowledge to the students. Positive attitude towards these issues can lead us through in bad phases.
- The college ensures proper safety and security of women, and special provisions have been made such as 24x7 CCTV surveillance. It has been spearheading gender-related reforms for the students of the college by encouraging them to think independently and adopt fresh perspectives vis-à-vis their gender role and expectations. The College arranges guest lectures, workshops, Seminar for sensitizing the issues related to safety of women.
- The College has constituted 'Prevention of Sexual Harassment Committee' and the notice is displayed in the open space. In case of any problem related to safety or harassment, girl student can make a complaint. It is not necessary to make complaint in writing. Committee accepts verbal complaints also & action is taken immediately on that very day. College provides co-education and there is no discrimination on the basis of gender.
- All the students are provided equal opportunities to participate in inter & extracurricular activities. While constituting the student committees in colleges, the College considers equal representation of boys and girls students as far as possible.
- Girls Common Room equipped with adequate seating and other facilities. Women related issues and concerns are discussed in the curriculum designed for various programmes. Subjects/courses like Women and Law, Criminal Procedure Code, Constitutional Law,
- Labour Law, Family Law, Law and Medicine, Law of Crimes, Health and Law, Human Rights and the subject/course of Criminology, Victimology and Penology contain chapters related to rights and privileges of women.
- To ensure the safety and security of all the women employed and learning in the college, the prominent areas of the campus is under CCTV surveillance 24/7.

In case special annual camps, education and field trips the girl students are accompanied and taken special care by female faculty members. We have zero tolerance policy for any violation caused to safety and security of women.



File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Sanitary Napkin dispenser and incinerator e. Day care center for young children f. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

<p><b>7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures</b></p> <ol style="list-style-type: none"> <li>1.Solar energy</li> <li>2.Biogas plant</li> <li>3.Wheeling to the Grid</li> <li>4.Sensor-based energy conservation</li> <li>5.Use of LED bulbs/ power efficient equipment</li> </ol> <p><b>Response:</b> D. 1 of the above</p>	
File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

<p><b>7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</b></p> <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• Biomedical waste management</li> <li>• E-waste management</li> <li>• Waste recycling system</li> </ul> <p><b>Response:</b></p> <p>Waste Management is crucial not only in maintaining the cleanliness of the environment but also to maintain the health of the people. In order to provide a clean and healthy environment, the institution adopts eco-friendly practices and takes necessary actions for the management of solid and liquid waste. There is provision made in the college by digging huge pits to segregate the dry and wet waste within the campus. For the collection of these wastes the Gram Panchayat has provided cylindrical shaped huge bins. To keep the environment neat and tidy, dustbins are placed in every classroom and at appropriate corners of the corridors for the disposal of the day to day rubbish waste. The discipline Committee of the college</p>	
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makes a strict vigilance of the campus to make it eco-friendly and also educate the students to involve them in keeping the campus plastic free.

1. **Solid waste management:** In every class, we keep a dustbin for the student to put all dry waste in it. The students are asked to make use of the dust bin to dispose the classroom thrash. The dustbin is emptied periodically. Once in a week, the dry waste is disposed off in a waste management vehicle maintained by the concerned gram panchayat.
2. **Liquid waste management:** The institution see to it that no drop of water is wasted. Leaked tap or tank is repaired instantly to avoid wasting of water. Among many plants and trees in the campus, there are certain plants such as plantain crop that requires consumption of more water. The topography of the campus is such that the rain water flows and collects at a place where plantain grows thereby the crop receives maximum water without being wasted.
3. **Biomedical waste management:** Women hygiene is an important focus in our campus. The proportion of women students are more compared to men. For this reason the biomedical waste generated by menstruating women requires a proper way to medical friendly disposal mechanism. To cater to the needs of the women employee and students, the washrooms are equipped with biomedical disposal unit such as dedicated used sanitary pad collecting unit. Once the pads are collected it will be disposed off periodically in biomedical waste container maintained by the gram panchayat
4. **Waste recycling system:** A dedicated waste recycling unit is kept at the entrance of the college where the students and staff help in collecting dry leaves. These dry leaves will be mixed with soil and will be recycled into organic manure to be used as fertilizers.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.5 Green campus initiatives include:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**Response:** A. Any 4 or All of the above

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.7 The Institution has friendly, barrier free environment**

- **Built environment with ramps/lifts for easy access to classrooms.**
- **Divyangjan friendly washrooms**
- **Signage including tactile path, lights, display boards and signposts**
- **Assistive technology and facilities for Divyangjan accessible website, screen-reading software,**

*mechanized equipment*

- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

**Response:** A. Any 4 or all of the above

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Being a Government institution, the institution follows the state policy and provides education for all irrespective of caste, creed, gender, religion and socio-economic backgrounds. The institution accounts for a vast composition of student enrolment from varied diversities. The institution ensures inclusive environment among all its students through its curricular, co-curricular and extracurricular activities. This is achieved through organising various programs from the established committees of the college. These programs inculcate a sense of belongingness, unity and tolerance among students. Some of such programmes are:

**Cultural Program:** Cultural programs are integral part of our extra curricular activities, this will enhance student's orientation towards showcasing their talents. The college periodically holds ethnic day, singing competitions, dancing event, folk songs and others. The college conducts annual college feast where the students showcase their talents on the stage. Apart from this the college held Zonal Cultural Fest in collaboration with Karnataka State Law University, Hubballi. The Zonal Fest provided an opportunity for our students to compete with other law colleges and showcase their talent at a much bigger level.

**Sadbhavana Day:** Every year on 20th August, our college celebrate Sadbhavana Day where all the students along with the faculties take oath to encourage national integration, peace, affection and communal harmony among all religion. This creates a sense of unity and devotion to the country and also upholds the constitutional ethos.

**Kannada Rajyotsava:** The founding day of the state of Karnataka falls on November 1. The Karnataka formation day is celebrated in our college by both faculty and students by cultural program. Guests are invited to speak on the importance of Rajyatsava and sweets are distributed to the students.

**Involving students in various programmes organized at the college:** There are various cells/units in the college like Rangers and Rovers, NSS etc., where the composition is made by considering the diverse student force. These units encourage the students to participate in the program and also educate them to be a secular human being.

**Special Lecture Programme**

To commemorate the birth anniversaries of great leaders of the nation like Mahatma Gandhi, Swami Vivekananda and B.R Ambedkar, the college organizes special lecture programmes, seminars, essay writing and quiz competitions to impart thoughts and philosophies, which helps to inculcate moral values and to build peace and harmony among young minds.

Different sports and cultural activities organized inside the college to promote harmony towards each other. Thus, college has created a harmonious environment for all the students and staff.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

#### **Response:**

The College strives towards inculcating values enshrined in the Constitution of India among the students and employees of the Institution. It celebrates National Days to inspire the students and staff to protect the dignity of National Flag and National Anthem and cherish the noble ideals of our National Freedom Struggle. Law Day is celebrated at the Institution to commemorate the adoption of the Constitution of India. The Institution observes National Voters Day and the voters pledge is administered to the staff and students.

Sensitizing the students and teachers on constitutional obligations is not only a necessity but also the duty of the institution in making the students socially responsible. The college has a regular practice of assembling students and staff for the daily Assembly, where the students are expected to be on time and maintain discipline; this practice has instilled punctuality in them and respect time. The daily assembly focus on the recitation of national anthem and state anthem to promote unity and national integration.

The Electoral literacy club of the college conducts various programmes to sensitize the students on the judicial system of India, the rights and responsibilities of the citizens in a constitutional setup etc. Through SVEEP i.e., Systematic Voters Education and Electoral Participation, the cell organizes voter's awareness programme, oath taking ceremony, the registration process and issue of voter's ID for the students in association with the taluk office. The Legal Literacy cell of the college observes World Day of Social Justice every year on 20th of February. To commemorate this day, the cell organizes judicial awareness lectures, programmes and essay competitions to promote social justice and tackle the issues like gender equality, poverty, exclusion, unemployment, human rights and social protection. The institution through its different departments and cells of the college organizes Awareness march on the protection and preservation of monuments, the environment, sustainable environment practices, Intellectual property rights.

The Constitutional values also reflects through class room lectures on certain subjects like, Constitutional Human Rights, Environmental studies, Environmental Law, Women & Law, Political Science. In addition to this to encourage students and staff to conduct research and present papers on areas pertaining to Constitution of India, the Institution organizes State and national level seminars on various socio-legal topics.

In order to make the students responsible citizens with Constitutional values the Institution encourages them to spread knowledge about Constitution among the public at large. To achieve this end the Institution participated in the State Level 'Constitution Week Celebration'. As a part of this event; students and faculty members delivered awareness talks on 'Importance of Constitution of India' for students in Secondary and Higher Secondary Schools and colleges and also created awareness among the general public.

All these activities show that the Institution is instrumental in inculcating among students and the employees, the Constitutional obligations, values, rights, duties and responsibilities of the citizen as reflected in the Constitution of India.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

To instil spirit of harmony and feeling of oneness, nationalism and patriotism among the students and staff, the Institution celebrates various International, National, and State days, events and festivals.

**INTERNATIONAL DAYS** Among the International Days the Institution observes Womens' Day, Yoga Day, Persons with Disabilities Day, Environment Day, Human Rights Day, AIDS Day, by organizing

National and State Level Seminars/ Paper presentation, awareness talks, competitions and other cultural and literary programs.

**NATIONAL DAYS** Independence Day and Republic Day are celebrated in the campus by hoisting the National Flag, organising various cultural programmes and encouraging students to give public speeches and monologue presentation on the importance of the day. Birth anniversary of Mahatma Gandhi is celebrated by organizing competitions on the theme relating to life of Mahatma Gandhi. National Girl Child Day is celebrated by organizing, seminars, talks by guest speakers, essay writing competition, poster competition etc. Institution celebrates National Voters Day, where students and staff are administered Voters Pledge and talk on awareness and importance of voting is organised. Rashtriya Ekta Diwas are celebrated to inculcate national values and spirit of brotherhood and highlight the importance of Official language. National Sports Day is celebrated by following Fit India Plogging/movement and has organized clean up drive and sports activities like running, skipping etc. Kargil Vijay Diwas and Surgical Strikes Day are celebrated by screening documentary to witness the story of the martyrs. It is done to create and instil among students a sense of nationalism. The students are given an opportunity to share their views and sentiments of unity and solidarity with Indian Armed Forces. Constitutional Week from 19th January to 25th January was celebrated by organising street plays and students presented talks in different secondary schools, higher secondary school, colleges and Government offices for creating awareness about the 'Constitution of India'. National youth day is celebrated by organizing rallies and different competitions for students and by conducting special guest lectures on the importance of contribution of youth for a progressive and healthy society.

**OTHER COMMEMORATIVE DAYS:** Samvidhan Diwas, Teachers Day, birth anniversaries of Pandit Jawaharlal Nehru, Swami Vivekanand, Dr. Ambedkar Jayanti, Lal Bahadur Shastri, and S.R. Ranganathan(Library Day) is celebrated every year where the Institution organises programmes like awareness talks, cleanliness drives, debates, etc.

**FESTIVALS** like Christmas, Ganesh Chaturthi, Diwali, Eid, Janamashtami etc. are celebrated by the Institution with the Students' Council organizing various cultural programs and competitions.

File Description	Document
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**First Best Practice**

Title of the Practice : **SUKHI BHAVA**

### **Health is Wealth - An Awareness among students and community**

#### **Objectives:**

To provide information about health issues.

To provide free health check ups.

To enable students to know legal provisions regarding health issues.

To promote wellness programs.

To provide skills and tools to support healthy lifestyles

To develop and promote mental and educational health to the students and communities.

To develop a sense of civic responsibility.

#### **Context**

Awareness plays a key role in our approach to improving access to health-care. Health awareness empower communities, medical professionals, patients with appropriate tools, information and skills so that they can make **high-quality, informed decisions** on prevention, diagnosis, treatment, care and support. Health campaigns for prevention, early diagnosis and awareness are conducted regularly in colleges. Moreover Health awareness programmes targeting student realm is also conducted, wherein efforts are made to raise awareness about the mental health continuum, reduce stigma associated with mental illness, depression and aid through personal counselling.

#### **Evidence of Success**

Health Awareness Programme on " Suicide Prevention Day" was organized 4th November, 2017. Dr. Anitha K N was the Resource Person 63 students benefited from this event

Free Health check up by Dr.Neha Kouser, SSNMC Hospital, Bengaluru 10.03.2020 and she also spoke on "PCOD". 107 students benefited from this event.

Free Covid-19 vaccination drive was organized on 2nd July, 2021 and Free Covid-19 vaccination drive was organized on 4th August, 2021 and 4th December, 2021 was organized. 51 students and 8 people from the nearby villages benefited from the vaccination drive.

National webinar on " Combating Psychological problems of Women" by Smt.Meena Kumari, Counsellor, Gnanaganga School, Bellare, Dakshina Kannada District on 10.10.2020. The beneficiary include 112 students.

Covid-19 awareness programme-2020 and Distribution of masks on 3rd June, 2020 in which Dr Hanumanthaiah spoke about " Covid-19 and present scenario" and Dr Ambedkar N.S. spoke on " Covid-19



and safety measures". Masks were distributed to 30 students.

All the students and staff in our college were screened for temperature using the temperature gun during the Covid times.

Free mental health check up by Sri Chalapathi M C, Clinical Medical Psychologist, DMHP, Bangalore Rural, Bengaluru on 11.03.2020. The psychologist conducted counselling to 32 students.

"Yoga day" was celebrated on 21.06.2021. This day include 53 student beneficiary.

### **Problems encountered and resources required**

**Though the college conducts various programs related to health and hygiene for the benefits of the students, there is a dearth of interest among the students to proactively get the benefits from these program. The faculties need to cajol them repeatedly to get the benefit emerging from such positive health oriented programs.**

**The college is located in the rural area. Most of the communities surrounding the campus are farmers and their dependents. During college hours, they are unable to benefit from the health checkup and programs because they are engaged in farming and allied activities.**

### **Second Best Practice**

**Title of the Practice: Forester's Club: 'Aranya'**

#### **Objectives:**

To plant more saplings.

To make college more environment friendly.

To make students Eco sensitive.

To create awareness among students and faculties towards the protection of environment.

To make the college campus plastic free zone.

To create awareness among students to keep environment clean.

To use eco friendly devices.

#### **Context:**

Environmental literacy is the knowledge which every person should know. They should have knowledge about the increasing pollution in our surroundings and how to protect the environment surrounding them..

The Forester's Club in our college, strives to educate the students through lecture series, practical classes, spreading awareness through inclusive environmental activities, trekking, bird watching, imparting knowledge about trees and other distinctive measures

**Evidence of Success:**

In our campus there are 98 Trees certified by Karnataka Forest Department

There are 19 fruit bearing trees in our campus that constantly provide fruits for birds

33 species of birds were observed

Brown Shirke, a bird breeding in Russia and East Asia is spotted in our campus

College campus is full of greenery. It consists of decade old tree which was planted in collaboration with HDFC Bank and Forest department under Social Forestry..

There are many fruit bearing plants like Coconut, Banana, pomegranate, Guava, Fig, papaya, mango, jamoon, butterfruit , chickoo etc.

Nutrient rich drumstick plant is there.

Awareness programme on environment was conducted at college on 5th June 2020.

Samplings were given to students on 10.09.2019.

Every programme of the college are inaugurated by planting saplings.

College campus consists of diverse species like various birds, pet animals.

College trees have become birds sheltering place.

**Problems encountered and resources required**

1. Students don't come voluntarily to maintain plants and trees. Though students are asked to adopt plants and trees individually they are reluctant to adopt. Hence, more awareness on environment is required.
2. Programmes should be conducted to keep the students updated on environmental legal provisions.

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness**

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

#### **Dedication, Steadfastness and Truth**

The College is located in a rural area, where as the majority of student enrolment are from the surrounding villages and taluks where education is disregarded and the parents and family members of the students from these areas are oblivious to the concept of getting an education and prefer to overlook the potential of schooling their children. They are unaware of the opportunities after higher education. Hence, there is a crucial need to help them realize and create awareness about higher education.

In this direction our college is striving hard and putting all the possible efforts by all the members of the institution in bringing best human values and quality legal education in the rural masses. In Ramanagara District our college is unique, the distinct features institution possess are the connectivity, as the college is located on B M highway, and well connected with means of transport which enables the students to commute easily, endeavouring academic excellence, as the college always has 80 percent of sanctioned strength of permanent teaching staff, and more number of teaching faculty qualified with teaching certifications such as NET/SET and majority of the faculty members are Ph.D. holders, this rich research experience enables the learning management system to be effective so that the rural students get maximum benefit and turn out as industry ready human resources with high quality and great ethical values.

The institution is always outperforming and follow unique strategies to accomplish its vision, as part of which the college has special features and follows some distinctive practices which are summarized below:

- With continuous efforts made by all the staff members since its inception the institution was able to get its own premises with sufficient infrastructure from the Department of Collegiate Education, Government of Karnataka.
- By recognizing the academic commitment of the faculty members, the affiliated university and other autonomous colleges have provided additional responsibilities such as Flying Squad, Chief Examiner etc.
- Over 90 percent of the enrolled students are provided with different scholarships and freeships schemes as the institution is a government funded and established to provide people with an opportunity to reflect on the critical, social, economic, cultural, moral and spiritual issues facing humanity. It contributes to national development through dissemination of specialized knowledge and skill.
- The institution has BSNL broad band with unlimited plan and connected with the Local Area Network (LAN) entire campus and also supplemented with a Gigabyte dual band Wi-Fi router to ensure the students and teachers to incorporate more ICT enabled learning management systems.
- The institution has implemented E-governance across the activities and departments such as admissions, examinations, scholarships, payrolls, performance evaluation, administration and finance in accordance with the Department of Collegiate Education and Government of Karnataka.
- The college is actively associated with District court, DLSA Ramanagara and conducts every year the Legal Literacy and Assistance campaign to educate the students.
- The campus is away from the busy township, the surroundings of the green campus are quiet and calm which will aid the learning and management process smooth and effective.

The College always strives for excellence in legal education and to develop legal professionals with commitment towards the society. In this endeavour, the Institution organizes/conducts legal awareness and legal aid programs in different parts of the district through **Kanoonu Seva Kendra**. For this purpose, Ramanagara District Legal Services Authorities, Taluka Legal Services Committees, Ramanagara District Advocates Association and several other bodies including NGOs liaison with this Institution. In the course of the various activities with such bodies and during the visit of students to the villages, most students reported to the Institution that public find it difficult to avail of Government benefits due to cumbersome procedures and formalities. The opinion of public was that without the involvement of unauthorized middlemen/agents, it is extremely difficult to avail such facilities from the Government. This was further discussed with alumni of the Institution and many advocates concurred with views of the public, communicated by the students.

The training of the concerned students includes providing assistance for drafting/filling of different kinds of applications forms, like residence certificate, income certificate, caste certificate, divergence certificate, dependency certificates, solvency certificates, mutation of land survey, land conversion, partition of land holdings, correction of *Adhaar* cards, correction/ addition/ deletion of names in the Ration Card, correction of Election Cards, applications to receive information under RTI Act, 2005, application for record of rights (Form I and XIV).

This endeavour proved to be extremely successful due to benefits availed of by a large number of people, which was free of cost and excluded the involvement of unauthorized agents/personnel, which saved them of unnecessary expenses. In addition to the students understanding the problems faced by the public and practical aspects of availing of allied legal services and the students' commitment to this social cause, it was also appreciated both by the public and the authorities of the Government.

Our College also believes on Holistic education and over all development is must of students. That is why with the academic excellence our institute strive to preserve humanity and maintain moral values. With this perspective, different experts/legal luminaries visit the institute to guide the students and faculties render wisdom on maintaining human/educational virtues in life. Through this overall development our College envisions developing entrepreneurs through meticulously designed curriculum by the university. We intend to grow exceptional professional proficiency in our students so that they can get academic excellence and enhance their quality of life. In other words, developing entrepreneurs of tomorrow is one of the important and distinctiveness of our institution.

These efforts and contribution of the students and the Institution continues to be appreciated by the public at large with due press coverage and because of this, many organizations/Institutions and NGOs have approached the Institution and shown their willingness to get associated with the Institution in several areas connected with legal profession.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

The Society embarked upon the task of bringing legal education to the rural area where students can learn the law in different environment while they study law in classroom and interact with rural litigants who are illiterate and badly needed legal help either free or at nominal legal fees. Most of the students hailed from not merely rural areas but also studied basic education through vernacular medium and have language barrier while pursuing law education. Due to the location disadvantage, it's difficult to invite renowned experts to guide and encourage students as well as to organize international and National Seminars and conferences and to develop research culture.

We as an higher education institute is very different from others, in our institution, we provide the holistic education at very cost effective manner, also provide free education to women irrespective of their socio economic status, there are different scholarship schemes available for students viz., SC/ST scholarships provided by the Social Welfare Department, Government of Karnataka, OBC Scholarship which is aimed at the educational upliftment of Students, initiated by the Department of Backward Class Welfare, Government of Karnataka, freeships, fee concession and many more We as a government institute hold at all time the responsibility of nurturing future citizens of the nation and also playing a vital role in strengthening the values of democracy by fostering inclusion, helping the students to understand, recognize and appreciate diversity and assist in building democratic societies.

### **Concluding Remarks :**

Government Law College is believes in quality teaching and overall development of first generation learners and proves academic excellence in the field of law education. The vision and the mission of the college is accomplished by continuous academic and non academic activities through participation of the students in all the activities. We aspire that the students goals and their dreams are fulfilled. The approach is towards students hence the best of the teaching through different modes are presented to them to realize their goals of choosing the profession.

It has organised various seminars, conferences, workshops and development programs that not only focus on academic topics but also focus on building good human beings having ethics, values and belongingness towards all the stakeholders of the society.

The uniqueness of the college is it has a FORESTER'S CLUB which brings the students close to the nature and thereby the concentration as well as the personality is moulded. They observe the nature and inculcate certain principles which evolves them to be a better human being.

Since it's a professional programme our motto is to make each student to be more self reliant and motivate them to take up self employment and create employment for the others also.