

MANGALORE



UNIVERSITY

**Program Structures and Syllabus for
Bachelor of Social Work (Basic/Hons.) with Social
Work as Programme Core (Based on UGC –LOCF)**

*The realities have changed, the context has changed, the practice is changing and therefore
the approach of learning has to alongside change.*

UG Board of Studies in Social Work
MANGALAGANGOTHRI
MANGALURU-574 199

SEMESTER II

BSW C4 : Social Case Work	
Number of Theory Credits	Number of lecture hours/semester
4	56

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
<ol style="list-style-type: none"> 1. To understand the individual, family and their problems and the social contextual factors affecting them 2. To understand Social Casework as a method of Social Work practice 3. To gain knowledge about the basic concepts, tools, techniques, processes and skills of working with individuals 4. To develop an understanding of application of case work in diverse settings 	<ol style="list-style-type: none"> 1. Lecture 2. Assignment 3. Individual and Group Presentation 	<ol style="list-style-type: none"> 1. Able to demonstrate familiarity with case work processes, tools and techniques and their application in Professional Social Work Practice. 2. Able to develop skills of Observation, Listening, Interviewing and Home Visits, Rapport, Building, Resource, Mobilization and Recording. 	<ol style="list-style-type: none"> A. Summative Assessment : 60 marks B. Formative Assessment : 40 Marks.

Content of Course	Hrs
Unit-I Introduction to Social Case Work	14
Chapter No.1 : Social Case Work: Concept, Nature, Scope, Objectives and Importance Chapter No.2: Historical Development of Social Casework Chapter No.3: Individual: Nature and Needs Chapter No.4: Problems Faced by Individuals and Families	
Unit-II Components, Principles and Process of Social CaseWork	14
Chapter No.5: Components of Social Case Work (Person, Problem, Place, and Process) Chapter No.6: Principles of Social Case Work Chapter No.7: Process of Social Work: Intake, Psycho-social study, Psycho-Social Assessment/ Social Diagnosis, Treatment/ Intervention, Evaluation, Termination and Follow up Chapter No. 8: Concept of Social Role, Functions and Coping Mechanisms	

Unit-III Tools, Techniques and Skills of Social Case Work	12
Chapter No.9 : Case Work Relationship, Use of Authority and Advocacy Chapter No.10 : Communication skills, Observation, Listening, Interviewing and Home Visits Chapter No.11 : Rapport Building and Resource Mobilization Chapter No.12 : Recording in Social Case work	
Unit-IV Approaches and Practice of Social Casework	16
Chapter No.13 : Task Centered Approach Chapter No.14 : Social Psychological Approach Chapter No.15 : Problem Solving Approach and Integrated approach Chapter No. 16: Case work Practice in different settings: Medical, School, Elderly care Homes, Correctional, and Rehabilitation Centres.	

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Pedagogy: Lecture, Assignment, Individual and Group Discussion/Presentation

Formative Assessment:40	
Assessment Occasion/ type	Weightage in Marks
Written Tests (2)	10+10
Assignment/Case Studies	10
Seminar	05
Attendance	05
Total	40

BSW C5 : Social Group Work	
Number of Theory Credits	Number of lecture hours/semester
4	56

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
1. To understand the nature and types of groups 2. To understand Social Group Work as a method of Social Work practice 3. To know the basic concepts, tools, techniques, processes and Skills of working with groups 4. To develop an understanding of the process of group development and group dynamics 5. To develop an understanding of application of group work in diverse settings	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Able to demonstrate familiarity with Group Work processes, tools and techniques and their application in Professional Social Work Practice 2. Able to develop skills of Facilitation, Analytical Thinking, Leadership Building, Programme Planning, Evaluation and using Programme Media in groups	A. Summative Assessment : 60 marks B. Formative Assessment: 40 Marks.

Content of Course	Hrs
Unit-I Introduction to Social Group Work	14
Chapter No.1: 1. Social Groups: Meaning, Characteristics and Importance. Chapter No.2: Types of Groups: Primary and Secondary, Open and Closed, Formal and Informal Chapter No.3: Evolution of Social Group Work Chapter No.4: Values of Social Group Work	
Unit-II Social Group Work and its Practice	14
Chapter No. 5: Assumptions and Objectives of Social Group Work Chapter No. 6: Models of Social Group Work Practice Chapter No. 7: Application of Social Group Work with Different Groups: Children, Adolescents, Older Persons, Women and Persons with Disability Chapter No. 8: Areas of Social Group Work Practice in Different Settings	
Unit-III Group Process and Dynamics	12
Chapter No. 9 : Stages of Group Development Chapter No. 10 : Group Dynamics Chapter No. 11 : Principles of Social Group Work Chapter No. 12 : Social Group Work Process: Facilitation, Role of Group worker, Leadership and Decision Making	
Unit-IV Skills and Techniques of Social Group Work Practice	
Chapter No.13: Social Group Work Skills: Facilitation, Analytical Thinking and Leadership Building Chapter No.14 : Programme Planning and Evaluation	16

Chapter No.15 : Use of Programme Media Chapter No.16 : Group Discussion, Group Counselling, Group Decision Making, and Recording in Group work	
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BSW C6–Field work Practice 2

Course Title	Social Work Practicum-2	Course Credits	4
Total Contact Hours	16 Hours per week (25 Field work Visits)	Duration of ESA	Viva voce
Formative Assessment Marks	50	Summative Assessment Marks	50

Course Objectives	Pedagogy	Course Outcomes	Course Assessment
<ul style="list-style-type: none"> • To understand the basics of fieldwork, concept of self and fieldwork and the professional role of social workers. • To critically understand and appreciate programmes and projects of governmental and non-governmental organizations. • To enhance importance of skills in report writing and documentation 	Lecture, Practical exposure, Fieldwork Training, Concurrent Fieldwork to various Agencies	<ul style="list-style-type: none"> • Able to understand the concept of field work education to develop self awareness • Able to develop skills in field work report writing, record of the observation visits and engage in meaningful discussions during group interactions • Able to understand programmes and projects of governmental and nongovernmental organization 	<ul style="list-style-type: none"> • Semester end examination- Viva Voce: 50 marks • Internal Assessment: 50 marks

Field Work Contents (Tasks/Activities)

Field work practicum of Second Semester comprises Concurrent field work

Concurrent Field Work: The broad aim of concurrent field work practicum is to provide opportunities for applying the knowledge and the information gained in the classroom to reality situations. This learning experience should provide an opportunity of working with communities, groups, individuals/families and managing organization tasks. It is an opportunity to develop intervention skills in reality situations. This entails learning social work practice for two days (16 hours) in every week of the semester.

The student shall complete a minimum of 26 days of visits in a semester. The learners shall be placed in agencies/community to initiate and participate in direct service delivery. Submission of reports to their allotted respective faculty supervisors.

The faculty supervisors through periodic Individual conferences and Group conferences shall assist students to prepare a plan of action for the respective semester fieldwork activities in consultation with agency supervisors.

Workload : Ratio of Teachers and Students for Social Work practicum shall be 1:8

Note: * *In concurrent Field Work Programme, every student has to undergo 16 hours of Field Work Practicum per week. Two hours of Field Work Practicum is carried out by the students is equated to one hour of theory classes conducted in the Community/ Agency / Institution setting (16 hours of Field Work i.e. two hours = 1 hour theory class). (16/2 = 8 Hrs. the work load for the Field work practicum shall be considered as 1: 8 The Ratio of one teacher shall has a batch of 8 students) (Each teacher has to spend 1 hour per student. i.e. 8 students = 8 hours per week). As per UGC Model Curriculum for Social Work Education [2001, p. 14].*

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- Tata Institute of Social Sciences (1998) Field Work Manual for First Year Social Work, Tata Institute of Social Sciences, Mumbai

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- The Maharaja Sayajirao University of Baroda (2019), https://www.msubaroda.ac.in/asset/storage/admission/FSW_Prospectus_2019.pdf
- Learning Outcomes based Curriculum Framework (LOCF) for Bachelor of Social Work (BSW) (2019), https://www.ugc.ac.in/pdfnews/1366718_Social_Work.pdf

V Semester

	No Courses	Course code	Particulars	Instruction hrs/week	Duration of exam	Marks			Credits
						IA	Exam	Total	
Group I: Core courses	6 Theory	BSWBWC 331	Social Case work with Families	4	3	30	120	150	3
		BSWBWC 332	Social Work with Communities	4	3	30	120	150	3
		BSWBWC 333	Social Welfare Administration	4	3	30	120	150	3
		BSWBWC 334	Problems of Indian Society	4	3	30	120	150	3
		BSWBWC 335	Weaker Sections of Indian Society	3	3	20	80	100	2
		BSWBWC 336	Human Relations and Skill Development	3	3	20	80	100	2
	1 Field work Practicum	BSWBWC 337		8		20	80	100	2

VI Semester

	No courses	Course code	Particulars	Instruction hrs/week	Duration of exam	Marks			Credits
						IA	Exam	Total	
Group I: Core courses	6 theory	BSWBWC 381	Social group work in various settings	4	3	30	120	150	3
		BSWBWC 382	Community Organisation and Development	4	3	30	120	150	3
		BSWBWC 383	Social Work research and statistics	4	3	30	120	150	3
		BSWBWC 384	Contemporary challenges of Indian Society	4	3	30	120	150	3
		BSWBWC 385	Development of Weaker Section	3	3	20	80	100	2
		BSWBWC 386	Mass Communication	3	3	20	80	100	2
	1 field work practicum	BSW 364		8		20	80	100	2

GUIDELINES FOR FIELD WORK

Field work is an integral part of social work curriculum at undergraduate and post-graduate levels. Social work educators and practitioners hold fieldwork to be the core of professional social work education. Field work, also referred to as practicum, internship or field placement, and emphasizes the application of theory to practice.

Field work is not merely visiting an agency or observing what goes on in the agency. Field work training is imparted under the guidance and supervision of a social work educator as well as the supervision of experienced social workers in the agency.

Social work practicum has the following learning opportunities for the development of professional skills. |

Learning Opportunities	
Orientation visits	Workshops
Rural/Tribal Camps	Concurrent Practice Learning
Study Tours	Summer Placement (optional)

Field Work for First Year BSW

The first year BSW students are placed in Schools for the entire duration of the year. The stipulated hour for field work practicum is 90 hours (6hours x 15 days) per Semester. The essential tasks to be undertaken by the first year students include:

Orientation visits to social work agencies

Concurrent Placement in a School (Government or Private) where they are required to undertake:

Group work-- one meeting per week Home Visits

Case work-- at least one or two cases in the second semester

In addition, the students with the cooperation of the school authorities may organize

Field trips to industries, museums, media centers, laboratories etc

Talks for parents on Parenting, Understanding Children/ Teenagers and other related topics

Faculty development programmes of school teachers

Field Work for Second Year BSW

The second year BSW students continue to be engaged in school social work by being placed in schools for the entire duration of the semester/year. The stipulated hours for field work practicum are 90 hours (6 hours x 15 days) per Semester. It may be noted that the school selected for placement must be a different from the school they were placed in the first year. Alternatively, students may also be placed in an Anganwadi. The second year students have to take up the followingtasks:

Case Work—at least three cases per semester and five or six cases in a year

Group work—one meeting every week

In addition, the students may conduct field trips, parenting sessions, faculty development programmes as suggested for first year field work.

Field Work for Third Year BSW

The third year BSW students are compulsorily placed in Panchayath's or NGOs to work with communities of low-income groups. The stipulated hour for field work practicum is 120 hours (8 hours x 15 days) per Semester. Unless the student completes minimum 90 hours of field work he/she will not be eligible to attend the external viva voce examination.

The primary focus of the third-year students is to engage in community work or community organization method of Social work. In addition, the students may take up group work or case work in the community if the situation demands.

The students may be placed in teams of two or three and initially observe and understand the community dynamics. After the initial phase, they may organize programmes for selected groups or the entire community as well as facilitate the community in resolving issues and problems. The evaluation criteria are given below:

Performance of Evaluation (for 1 Year)

Sl. No.	CRITERIA	Marks (Total)
1.	Adjustment in the Agency Adjustment to the physical setting/environment Adjustment to the authority/heads of the institutions Understanding the agency structure and the various Programs	10
2.	Professional Self Self-discipline and responsible behaviour Sincerity, integrity, honesty, maturity Regularity, punctuality, overtime Dress, manners, etiquette	20
3.	Group Work Skill in identifying individual needs Skill in identifying group dynamics Skill in enabling group participation Skill in Planning Programme Creative use of Programme Media	25
4.	Home Visit	15
5.	Recording Ability to write records clearly, consistently and includes copies of documents, Includes relevant information, reports, documents, correspondences, Write one's impression and future plan, Up to date recording and submission in time	15
6.	Field Instruction and Field Work Conferences* Utilizing field instruction for learning, Responsibility for conference preparation and participation, Ability to accept assessments of strength and limitations, Active participation with initiative in thinking and planning, Ability to reach out to new tasks, (* Regularity in attending conferences)	15

Name and Signature of the Field work Supervisor