



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **GOVERNMENT FIRST GRADE COLLEGE**

**GOVERNMENT FIRST GRADE COLLEGE, 18TH CROSS, MALLESHWARAM,  
BENGALURU  
560012**

<https://gfgc.kar.nic.in/malleshwaram>

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**April 2021**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Knowledge is the hallmark of progress of any nation in terms of Science and Technology, Trade & Commerce and Economy. To keep in stride with the impetuous growth of knowledge across the world in varied domains, the only avenue is through quality education system. The institution realizing its liability since inception has strived to remain at the forefront in fostering learners into chattels of our country. To accomplish the ambition, the institution with self-stimulation is stepping up to occupy prestigious niche in the field of higher education.

The institution established in the academic year 2007-08 by the Government of Karnataka and being effectually managed by the Department of Collegiate Education. The institution is currently offering eight different undergraduate programmes all affiliated to Bangalore City University.

The phenomenal growth of the institution being witnessed over a span of about thirteen years, in terms of quality enhancement, and infrastructure is the upshot of the genuine concern, perpetual support and encouragement of Dr. C.N. Ashwathnarayana, the Chairman of the College Development Council, Hon'ble Deputy Chief Minister as well Minister for Higher Education, Government of Karnataka. In addition, the consistent efforts, assiduous involvement, high scale commitment of the teachers and administrative staff under the able leadership of Dr. D.S. Prathima, the head of the institution have colossally contributed for the upsurge. Another determinant is that the institution is located in one of the prime residential as well commercial localities of Bangalore amply connected by roads from all directions and profusely aided by Bangalore Metropolitan Transport Corporation [BMTC] buses for easy commute.

The institution is unwaveringly committed to empower students by sprouting their personality holistically so that they get hold of competence to compete with their counterparts elsewhere under the sun. The manifest exceptional multilayered outgrowth of the institution is undeniably posing a tough competition to several well-known private institutions existing for decades in the vicinity. The overwhelming steps forward is inducting optimism progressively to haul the institution to the state of excellence and procure imperative status in the field of higher education in the years to come.

### **Vision**

To provide holistic education that transforms students into empowered individuals with democratic values and necessary skills to respond with confidence to real life opportunities and challenges.

### **Mission**

To optimize students' academic career by instilling confidence with strong ethical and moral values, enhance students' potential, creativity, and enable to transform their dreams into reality.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

## **Institutional Strength**

1. The institution located in the prime area of the metropolitan with ample roadway connectivity and transport expediency.
2. All the activities are aligned to the accomplishment of the vision and mission of the Institution.
3. Administered by highly dynamic, dedicated and workaholic Principal.
4. Well-qualified, committed and spirited huddle of teachers.
5. Experienced administrative staff.
6. Highly transparent and hassle free administration.
7. The harmonization between the Principal and the Staff significantly contributes to the fulfillment of mission of the institution.
8. Well-equipped labs for the conduct of practical classes for undergraduate programmes.
9. Well-stocked library and use of ICT in teaching enhances the learning pedagogy.
10. Resourceful library with internet facility, INFLIBNET, having 17,971 volumes and fifteen National and International journals. Besides automated with Library Management Software – Easylib.
11. Steady student enrollment.
12. Commendable university results.
13. Majority of students are from socio-economically backward segment of the society.
14. Excellent rapport between teachers and students.
15. The IQAC has been pro-actively engaged in all activities of the institution.
16. Tie-up with leading companies and institutions for the conduct of co-curricular and extracurricular activities.
17. The participation of faculty in Faculty Development Programmes like Refresher/Orientation Courses, Seminars, Conferences and Workshops is an indication of the policy of the Institution in empowering and supporting faculty enrichment.
18. Extension activities through the NSS, NCC, Rovers and Rangers, Youth Red Cross and Eco club are well accepted by the community at large.
19. Exceptional sports and games facilities.
20. Gymnasium on run in the campus

## **Institutional Weakness**

1. Being an affiliated institution, the institution does not enjoy autonomy to design syllabi.
2. The institution is governed by the State Government and hence it does not enjoy the discretionary power to decide the new programmes and new generation courses.
3. Lack of financial support for research related activities.
4. Student-computer ratio yet to be balanced.
5. Insufficient infrastructure to meet the outnumbered student enrollment.
6. Inadequate number of smart class rooms.
7. Dearth of spacious auditorium that houses plentiful of audience to hold seminars and co-curricular events.
8. Transfers and depositions of the teachers distract the academic focus.
9. Increased dependence on Guest faculty to meet teaching assignments.
10. Paucity of space required for campus expansion for possible landscaping, greenery, garden etc.
11. Lack of indoor stadium.
12. Lack of supporting staff for appropriate campus maintenance.

## **Institutional Opportunity**

1. Scope for introduction of more academic programmes in future.
2. Further up-gradation of teaching –learning facilities.
3. Scope for adding PG programmes and development of a Research Centre.
4. Introduction of more skill-based, Add-on and certificate courses to suitably fit the learners into job market.
5. Organizing more and more Conferences/Seminars/Workshops.
6. Introduction of community outreach programmes.
7. The institution can work with feeder colleges to identify innovative methods of enhancing student output.
8. To strengthen the tie-ups with other higher learning Institutions to further broaden the avenues for higher learning and research.
9. Hostel facilities for both boys and girls
10. Scope for procuring autonomy

## **Institutional Challenge**

1. Tough competition from the good old reputed neighboring institutions.
2. Larger cross- section of students is found to have poor academic and economic foundation.
3. Less focus on fundamental programmes
4. Mismatch between available programmes and changing industry demands.
5. Attracting students by restructuring courses to meet the competitive employment requirements as the syllabi and courses are set by the university.
6. To enhance job opportunities for our students by strengthening industry-academia relation.
7. In the semester mode, with acute time constraint, emphasizing on co-curricular, extra-curricular activities, sports and games, outreach programmes etc, is quite challenging.
8. It is the obligation of the institution to admit all students, sometimes even with minimum percentage in the qualifying examination. This poses a big challenge for the institution in transforming students of average academic abilities to outstanding students.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The institution does not enjoy curricular autonomy to design its own syllabi rather strictly adheres to the curricula designed and prescribed by the Bangalore City University to which it is affiliated. Ever since its inception, the institution was under the clutches of the Bangalore University for almost a decade and from the recent past, after the split of the Bangalore University into three components, it went under the dominance of the Bangalore City University. However, the parent university periodically restructures the syllabi with adequate cognizance on the needs of higher learning programmes and employment market. Besides, the institution does take initiative to propose the Board of Studies of the University to integrate the curriculum that fits into the needs of the day. Added to this, some of the senior teachers have been placed on the panel of Studies of the University and of course even through them, the institution urges the panel to incorporate its need based suggestions being put across the tables during curricular reformation.

The programmes offered by the Institution are run on semester mode. In the semester system, it is felt perhaps; in all the institutions following semester system that time is the major constraint. With meticulous planning and tight schedule, the curricula can be completed but no surplus time is available to go even slightly beyond the curriculum. However, to overcome the inadequacy of time, the library is enabled with high speed internet and shelves are filled with sufficient volumes of pertinent books. The learners are encouraged to make use of the library and internet facility made available. Further, the assignments, class level tests after the completion of each lesson or unit and students' seminar particularly on the curriculum related topics copiously aid them to boost their knowledge which in turn get better their performance in the university examinations.

To further supplement their knowledge on curriculum and beyond, special lectures from people of distinction are often organized. Visits to industries, scientific research centers, historical places, study excursions and projects further nourish their practical knowledge.

### **Teaching-learning and Evaluation**

The primary commitment of the institution is to go successful in teaching methods and its consequent result. In view of that, teaching- learning is imparted enough shove from the day one and of course, it is quite evident in the university results. The institution is always on its toes to adopt newer techniques of teaching and in view of that, since inception, exploring the ways and means to make teaching-learning more vibrant and fascinating. Right after taking possession of the own building, efforts were made to acquire computers with related accessories, LCD projectors and internet connection which fortunately turned fruitful. As an initial step, a multipurpose mini auditorium "PRAGNA" with LAN and audio-visual facility was developed to organize special lectures, workshops, screening of knowledge enriching documentaries etc. The cited auditorium is being employed by teachers even for their class room obligations. Over a short era, the institution incessantly augmented the imperative amenities and turned passably operational. Laboratories are well- equipped to conduct practical classes for UG courses.

Every year, prior to the commencement of curricular discussion, orientation classes are held for new comers to provide curricular connectivity and to brief avenues open after the successful completion of their basic graduation in higher learning programmes and job market to align them towards academics.

Educators with their individual timetable, portion of the syllabi allotted and lesson plan, commence their curricular classroom obligations. The classes are conducted strictly according to the timetable and discussion of the portions will go as per the prepared lesson plan. If, for some reason, the portions are not covered as per the plan, necessary measures are taken to conduct extra classes. Slow learners are identified and additional academic support is extended by conducting remedial classes, providing study material, previous years' question papers, library books. As a follow up action, assignments and tests are made mandatory for all students and internal marks are awarded based on their performance. Experimental learning at every level is achieved through industrial visits, historical places visits, skill development activities, projects and guest lectures by eminent personalities in various areas.

### **Research, Innovations and Extension**

The institution ever since its inception is encouraging its teachers to pursue research and enrich knowledge in their area of expertise. To abet teachers with proper guidance to embark on research work, facilitate researchers and address their assignment allied holdups, a research committee has been on the go.

The committee encourages the teachers to participate and present papers, in research-oriented programmes, seminars, symposia, workshops and outreach programmes to keep their knowledge updated. To facilitate researchers for their reference work, the library is amply stocked with journals, periodicals, e-journals and computers with high speed internet. The researchers are further permitted with a meager financial assistance to attend such programmes by sanctioning OOD and adjusting their timetable to suit their convenience.

The committee even encourages students to participate in several academic oriented programmes to implant passion in them towards research. This would fascinate students to channelize their focus on academics and set goal. Such brain churning episodes will undoubtedly have positive impact on their academic performance and tug them towards their preset target. Furthermore, the institution does organize visit to places of historical importance, industries and scientific research centers to keep them informed about the latest emerging trends and imbibe interest in research.

Added to this, a separate paper “Business Research Methods” for BBA and another “Social Research Methodologies and Techniques” in Sociology for BA programmes have been introduced by the affiliated University.

Despite the extension activities designed for academic grooming, the institution does take on activities for students to sensitize them on assorted social issues and their legal redress. The institution has till date organized special talks of eminent Judicial Officers and legal representatives on various social issues and shouldered several society centric outreach activities to create awareness on dire consequences of drug, alcohol and tobacco addiction, the importance of voting to elect right people for better India.

### **Infrastructure and Learning Resources**

The Institution recently celebrated its decennial of existence with pride and surging to complete a decade and a half in a year or two. The institution instituted in the year 2007 by the Government of Karnataka with absolutely no infrastructure and witnessed an incredible escalation in every facet in a span less than fifteen years.

The total carpet area of the institution building is about 1394 sqm that encompasses thirteen class rooms with adequate electrical fixtures, a Principal’s chamber, Office room, two staff rooms, four laboratories, library, glow zone, stitch craft room, sports cum NCC room, and three wash rooms. The laboratories are well equipped to conduct practical classes for UG courses and the library is well stocked with books, Journals, e-journals, periodicals, magazines and newspapers. Every year or as and when funds are released by the Government of Karnataka, new volumes are added to meaningfully meet the intellectual needs of both the teachers and the students. The institution has till date procured ninety computers including laptops, eight printers, one Xerox machine, four electrical backups. Totally nine LCD projectors of which one is installed in the auditorium, one in old computer lab, one in language lab, one in the principal’s chamber and five in class rooms. LAN and Wi-Fi have been expansively employed in the institution campus for internet connectivity. The institution edifice is under closed circuit television [CCTV] or video surveillance.

The department of sports and games adequately strengthened to offer the best sports and games facilities. Recently a gymnasium with sophisticated instruments is turned-on for students as well as staff. A proposal submitted to the Government of Karnataka for a separate auditorium, rain water harvest, solar backup, Indoor stadium renovation of the old building, CCTV for the entire campus, elevators etc has been endorsed and fund to a tune of about three and a half crore is released.

## **Student Support and Progression**

The students coming from varied section of the society are found to have diffused mindset and different level of academic foundation. The Institution makes every effort to confront the assorted cluster of students and endow them with professional skills besides curricular knowledge to suit themselves into the rapid phenomenal changes occurring in the job market.

As majority of our learners are from economically backwards section of the society, one of their major impedes is the financial constraint. To address their monetary crisis and provide them equal opportunities at par with those from economically affluent section of the society, the Government of Karnataka offers various scholarships, free laptops and free education for girl students. The institution does take sincere measures to benefit the needy.

To bestow appropriate academic support to the slow learners, one to one interactive sessions are encouraged, facilitated with study materials, question banks, previous years University question papers and above all that, teachers are always at their disposal to aid them during college hours.

The institution's library is amply supplemented with volumes of books on all subjects to effectually meet the academic needs of the learners as well teachers. Besides, to abet students to prepare study materials for their university exams, seminar topics, competitive exams and browse pertinent websites for academic boosting, two computers with high-speed internet are kept open at the library.

It is undoubtedly a pride to proclaim that a long-awaited dream of organizing Yoga and Meditation classes at no cost for our students has of late come true which is done with right perspective to augment their overall health, memory power and stress management. NSS, Rovers & Rangers, Youth Red Cross units and Eco-Club of the institution undertake society centric outreach programmes to imbue in them, a sort of social responsibility, empathy for underprivileged etc. All the committees of the institution keep the students engaged right through the year to ensure holistic personality grooming. Counseling cell, Placement Cell, Students' Grievance Redressal Committee always linger dynamic to resolve students' related issues.

## **Governance, Leadership and Management**

The principal being a common representative of the Department of Collegiate Education and staff of the institution has multiple chores to perform. To manage the tasks efficiently and imbue amongst teachers' leadership quality and administration skills, which are of course part of duty of teachers as per the UGC guidelines, the Principal decentralizes the administration. The engross of teachers in the administration of the institution would not only goes in accord with the guidelines of the University Grants Commission but also augments its efficacy of functioning.

The IQAC, supreme of all committees, headed by the Principal remains alert on the overall functioning of the institution and instrumental in planning and implementation of certain important decisions made in the staff meetings. For effective and smooth conduct of all the activities that keep the students in multidimensional stride, several committees with well defined responsibilities are constituted. All the committees execute their tasks with proper planning for the effective serve of the purpose.

The purchase committee ensures timely procure of the necessities to meet the overall needs of the institution

for its consequential performance. The discipline committee in tie with anti sexual harassment cell takes necessary measures to ensure no untoward incidents occur in the college premises. Time table and examination committees ensure uninterrupted teaching-learning and evaluation process respectively.

Further, Power is delegated to heads of the departments for the smooth run of the academic wing, Office manager for the efficient, hassle free and transparent office management and coordinators of various committees to conduct examinations, co-curricular, extracurricular, sports, games, student centric and society centric activities of the institution. Through informal college elections, class representatives are unanimously elected and they in turn elect their representatives. These representatives and student volunteers are involved in the conduct of all activities of the institution to encourage them to gain knowledge of leadership qualities and decision making.

### **Institutional Values and Best Practices**

The Institution enjoys reputation and morale for its commitment, distinction, performance and outcome. To pursuit excellence in every arena, the Institution has developed new practices to encounter emerging challenges in higher education. A major thrust is imparted to foster innovation, creativity, social responsibilities and values. In view of that, the institution does take several errands to meticulously expose the young minds to the factual world and permeate values in them which are the most imperative prerequisites to lead life meaningfully with dignity.

As rightly said by our former President Dr. ABDUL KALAM “ **Ignited minds of the youth are the most powerful resources on earth**”, the Institution with dedicated and democratic approach, ignites the minds of the youth to face the challenges in their future. This will further enable them to influence the society with their dynamism, courageous behavior and creative approach as transformed personas having acquired skills for life with a strong conviction and social and moral conscience.

Distinctiveness of the practice: “Health and Hygiene” Health is the power centre of each one of us without which life becomes miserable and futile. To keep health fit and fine, alongside of sustenance and physical exercise, hygiene plays a vital role. As the institution is catering education to learners from varied background of which many of them are from pastoral domains and found ignorant of the health benefits of the hygiene. Besides, their destitution forbids them from getting proper medical treatment when in infirmity and checked their health periodically. Thus the institution instituted organizing cyclical hands on medical checkups and sensitization programmes in the interest of the learners, their family members as well the society.

The two best practices are well laid out and shouldered by the institution with intent to mend the conceited resolute attitude of the teenagers and implant in them adore for the homeland, culture, tradition, human values, social concern and more importantly a true humanness.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT FIRST GRADE COLLEGE
Address	GOVERNMENT FIRST GRADE COLLEGE, 18TH CROSS, MALLESHWARAM, BENGALURU
City	BENGALURU
State	Karnataka
Pin	560012
Website	<a href="https://gfgc.kar.nic.in/malleshwaram">https://gfgc.kar.nic.in/malleshwaram</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	D. S. Prathima	080-23560570	9945927456	-	dspgfgcmb@gmail.com
IQAC / CIQA coordinator	Swamynathan . C	-	9844472848	-	csngfgcmb@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	27-04-2007

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Karnataka	Bengaluru Central University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	11-11-2019	<a href="#">View Document</a>
12B of UGC		

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
--	----

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	GOVERNMENT FIRST GRADE COLLEGE, 18TH CROSS, MALLESHWARAM, BENGALURU	Urban	0.25	1394

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom, Commerce	36	PUC or Class XII	English + Kannada	200	191
UG	BBA, Management	36	PUC or Class XII	English	90	63
UG	BA, Arts	36	PUC or Class XII	English + Kannada	90	75
UG	BA, Arts	36	PUC or Class XII	English + Kannada	90	55
UG	BA, Arts	36	PUC or Class XII	English + Kannada	90	13
UG	BSc, Science	36	PUC Science or Class XII	English	60	21
UG	BSc, Science	36	PUC Science or Class XII	English	60	0
UG	BSc, Science	36	PUC Science or Class XII	English	60	26

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				10				18			
Recruited	0	0	0	0	6	4	0	10	5	13	0	18
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				13
Recruited	4	5	0	9
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	2	0	4	6	0	16
M.Phil.	0	0	0	1	1	0	0	3	0	5
PG	0	0	0	1	1	0	1	4	0	7

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	3		9		12

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	465	0	0
	Female	554	0	0	0	554
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	125	132	149	130
	Female	144	143	133	147
	Others	0	0	0	0
ST	Male	18	19	21	21
	Female	18	13	24	26
	Others	0	0	0	0
OBC	Male	269	273	249	215
	Female	294	246	194	147
	Others	0	0	0	0
General	Male	62	82	160	190
	Female	60	103	167	210
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>990</b>	<b>1011</b>	<b>1097</b>	<b>1086</b>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
318	316	316	316	316
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	8	8	8

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1019	990	1011	1097	1086
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
370	360	360	360	360



File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
256	331	320	341	311

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
19	19	19	17	17

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
19	19	19	17	17

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 15**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
11.36	3.70	3.11	9.88	5.10

**4.3**

**Number of Computers**

**Response: 122**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 90**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

The fundamental commitment of any academic institution is to make teaching-learning attention-grabbing to expressively meet the core objectives of Education. The institution has been keen from the day one on effective curriculum deliverance in spite of several constraints. Over almost a decade, with consistent efforts, newer methods have been employed to make teaching-learning remarkable. For effectual and meaningful curriculum delivery, the Institution has a practice to strategize the academic calendar in the beginning of each semester in line with the academic calendar issued by the parent university. Besides periodic staff meetings, the Principal convenes a review meeting of all teaching staff towards the end of each semester to discuss at length on syllabus completion, upload of internal assessment marks, conduct of university examination and time table for the next semester and so on.

The time table committee gets into action and keeps the general as well departmental time tables ready before the commencement of the ensuing semester. Further, departmental meetings are held to discuss the syllabus completion, to sketch out extra classes wherever necessary, finalizing internal assessment marks, plan of action and syllabus allocation for the forthcoming semester. At the start of each semester, faculties prepare lesson plan and meticulously accomplish their class room obligations. To augment efficacy of the curriculum delivery, LCD projectors have been put into use by faculties to screen academic oriented documentaries, plays, teach with power point. To have a track of expediency of teaching and award internal assessment marks, class level tests are conducted after the completion of each unit of the curriculum. The performance of students in the class level tests becomes one of the yardsticks to appraise the effectiveness of curriculum delivery.

Assignments and students seminars have been mandated by the institution. Above and beyond, the faculties are encouraged to enrich their expertise by attending symposia, conferences, workshops, refresher courses, orientation programmes, short term courses and other knowledge supplementing programmes which in turn exert a positive thrust on the curriculum delivery. Special lectures by people of eminence are often organized in the institution to ensure better understanding of the subjects.

The institution organizes annual visits to historical places that disseminate the essence of the rich heritage of Karnataka, Industries exclusively for commerce students and Indian Institute of Science, a globally renowned preeminent research centre for science students to imbue in them the practical knowledge of what they study within four walls. Adequate curriculum related books; informative journals have been enriched in the library both for issue and reference, two computers with internet facility and access for infliibnet are kept open for students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

The institution was earlier affiliated to Bangalore University from the inception. The institution was of course run in line with the academic calendar issued by the Bangalore University. But after the segregation of the Bangalore University into three Universities, the institution is currently affiliated to Bangalore City University. As the institution is governed by the Bangalore City University, it is mandatory to follow its guidelines but added to this, the institution from the beginning stringently aligns its academic calendar with that issued by the parent university.

The academic calendar of the university encompasses the date of reopen, closure, upload of internal assessment marks, dates for commencement of theory and practical examinations etc. In view of that, the Principal convenes staff meeting in the beginning of each semester to strategize the academic calendar of the institution in compliance with that issued by the affiliated university. Besides the discussion on academic related issues such as conduct of theory and practical classes, internal examinations, award of internal assessment marks etc., the dates for the conduct of co-curricular, extracurricular and cultural activities without disrupting the university academic line up will also be tentatively finalized as there could be some unforeseen encounter of situations.

Besides, departmental meetings are periodically held to discuss at length on various issues such as conduct of students seminars, evaluation process, syllabus completion, finalization of internal assessment marks and their upload to the university portal and so on. At most care is taken to see that the institution adheres to the academic calendar of the university.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

**Response:** 100

#### 1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 8

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

**Response:** 4

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	3	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years****Response:** 3.6**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
34	0	148	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

No autonomy is offered to amend the prescribed syllabi as the institution is governed by the Bangalore City University. But, the syllabi on non-core subjects prescribed for all disciplines comprehensively engulf the contemporary cited issues. These syllabi are taught with the same gravity as done for other core subjects. Rolling off the syllabi, the Institution undertakes several programmes to sensitize its learners on their liability for the society, environment, human values and objective of women empowerment.

Programmes organized to transform students as chattels of the nation.

**GENDER:** The main intent of the women's cell is to create awareness among girl students about women rights, duties, judicial provisions reserved for them, their importance and responsibility in nation building, facilities being extended by the Government to make them live with dignity at par with men and so on. The cell in alliance with anti ragging prevention cell addresses different aspects such as women's health, resilience of women, gender discrimination. To supplement the objective of the cell, special lectures by experts are organized. Every year women's day is celebrated with gusto and felicitates women who have excelled in various fields as a mark of admiration.

**ENVIRONMENT:** The Eco-club has been vivacious in organizing ecological programmes to create responsiveness among the students on the importance of clean and green environment and involve them in eco-centric activities. World Environment Day is celebrated with coherent aspirations to infuse in students a stern concern for the environment. Special lectures by environmentalists on global warming, protect and

conserve nature, plantation of saplings will be the main agenda of the day. Besides, Jatha was undertaken to create awareness among the residents of Malleshwaram on awful consequences of plastic and to spur them to give up its use. Our students ardently partook in a mission “Kaveri koogu”, an awareness programme on the development of forest alongside of the Kaveri River.

**HUMAN VALUES:** Due to gradual waning of human values and commitment, our nation has been confronting several impediments for its progress. One of the major setbacks is dearth of human values. Realizing its worth, the Institution has been striving to create a sense of oneness amongst the students by organizing pertinent activities. A one week awareness programme “National Unity Week” on various issues such as merits of the blend of assorted culture and languages so as to instill in them a sense of oneness, judicial provisions and exclusive benefits reserved for underprivileged and minority segments of the society.

**PROFESSIONAL ETHICS:** As known, the future of any nation lies in the hands of the youth, it is the fundamental obligation of the academic institutions to lay hands on nation building. To evolve corrupt free India, grooming young minds is inevitable. To infuse the ethics and commitment in them, the institution conducts oath taking motion for students of all disciplines and it is proposed to continue even in the subsequent years.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 0.38

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	2

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 1.86

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 19

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** A. All of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website



File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 54.28

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
444	376	326	410	410

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
740	720	720	720	720

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 66.23

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
290	238	196	249	227

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

The core intent of any academic institution is to render knowledge for those who pursue education. But in mass education system, it is evident that learners with assorted learning abilities are amassed together. The challenge for any academic institution is to strike a balance between slow learners and advanced learners. Segregation of students based on their learning aptitude is the rudimentary chore and then follows the measures to be taken for their betterment. The institution has adopted a mission to provide comprehensive development of all the students irrespective of the level of their grasping capability. The learning ability of students is identified by several measures as cited below.

- The mentor record has a space reserved to reflect performance in the qualifying examination of the student.
- Their response in the class when questions are posed.
- Their attentiveness in the classes
- Their involvement in the process of learning
- Their performance in class level assessments
- Their fervent involvement in co- curricular activities and so on

#### **INITIATIVES TAKEN TO NARROW THE BARRIER BETWEEN SLOW AND ADVANCED LEARNERS:**

When the learning outcomes are below par, special care is taken to supplement their performance by giving additional coaching with one to one interaction, model question papers and repeated tests. The valued answer scripts are shown to the students for their immediate feedback. Further, they are encouraged to make use of the library facilities specially extended to them. The faculties often in the classes stimulate such students by highlighting the avenues kept open after the successful completion their studies and provide moral support in every walk during their academic journey in the institution. If the poor academic performance of any student is due to some psychosomatic issues or family hitches or constraints, the faculties with parental approach try to console, counsel and tug them on to the academic track. If by chance any student needs higher level of methodical counseling and treatment, he or she would be referred to our in-house counseling center. Over and above, the institution has ventured some rousing programmes for slow learners.

One of our alumni, Mr. Srikanth C.S, who has cleared IAS prelims, conducts aptitude test to identify the learning aptitude of our students of all disciplines. The institution has a MOU with Banjara Academy, a place known for student counseling and also with Abhaya Hospital, a renowned hospital for mental health.

#### **ADDITIONAL SUPPORT OFFERED TO ADVANCED LEARNERS:**

- Additional books are issued to the advanced learners which they can retain with them till the

examinations are over.

- The library is kept open at least for one hour every day after the college hours.
- They are given access for e-learning, journals and other academic related reference books during their free time.
- They are encouraged to give seminars by and large on the topics enfolded in their curriculum but sometimes even beyond.

They are engaged in group discussions to further strengthen their learning ability.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 53.63

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

#### **EXPERIENTIAL LEARNING:**

Erudition is not just listening to lectures within four walls, practice and writing the examination at least at undergraduate level and above. There is a saying that an informative picture replaces thousands of words, a good demonstration replaces thousands of pictures and a good self performed experiment replaces thousands of demonstrations. With the right perceptiveness, to pervade practical experience for the students of all disciplines, several events have been strategized which are of course adapted to suit their academic line. In science subjects, practical classes are mandatory where the students practically experience the concepts being taught in theory classes. Every year, 28th February being marked as science day or Raman day, the science students are taken to the Indian Institute of Science, a globally illustrious centre for academic and research excellence to expose them to the spectacular experiments organised by the said institute exclusively for students.

The Department of Commerce and Management strategizes industrial visit every year to impart better practical exposure especially in the office administration, finance and marketing domains and then the students are expected to prepare a detailed report on their industrial visit. The students of humanities, visit

places of historical importance like Tippu Palace, Bengaluru Fort, Janapada Loka, a place that disseminates the rich legacy of Karnataka, Ravindra Kalakshetra and Kannada Bhavana auditoria for watching plays whose themes were in line with the curriculum, the Department of Political Science take students of humanities to watch budget sessions at Vidhana Soudha, a conceit of Karnataka State. Once, our students were fortunate enough to visit Rajbhavan, Office cum residence of the Governor of the state to watch the functioning of the office and also visited Gollahalli Gram Panchayat Office.

### **PARTICIPATIVE LEARNING:**

Involving students in crew events like quiz, group discussions, students' seminars, project work, and so on, not only take them closer to the understanding of the subjects but also has manifold merits. Citing a few

- They boost up self confidence in the partakers
- They help them to overcome stage fear and more importantly fear of failure
- Improve vocabulary and communication skills
- Event organization skills which are extremely beneficial to the students of commerce and management

The Institution has been at the vanguard in involving students in one or the other such participative events. The students are encouraged to give seminars on one of the curriculum related topics, participate in group discussions and quizzes conducted for students of all streams. Further, they are encouraged to partake in academic related intercollegiate competitions.

### **PROBLEM SOLVING METHODOLOGIES:**

For science students problem solving has been a part their learning. But for others, to inculcate problem solving skills in them, they are alienated into batches and contemporary as well curriculum enfolded topics are given for discussion. The huddles are expected to emerge with solutions. Such vigorous thought processes certainly sharpen their wits, heighten their level of understanding and prepare them to face situations.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

### **2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

#### **Response:**

In the contemporary era of globalization, there has been a gigantic progress in the field of communication technology predominantly in the last decade. The use of internet has significantly increased in all spheres and education is no exception. Though chalk and talk method of teaching has been in practice for centuries and proved to be inevitable, the adoption of newer methods by employing the latest technology is quite reasonable and important to make learners understand the concepts better. Bringing the world into the class room, screening of visuals, documentaries etc., certainly make teaching-

learning more fascinating and enjoyable. The Institution has been on its toe to stand to the present-day expectation of the society in the field of education. In view of that, the institution has been ardently trying to provide ICT enabled class rooms by converting as many class rooms as possible into smart rooms.

The ICT facilities provided by the institution have been ably used by faculties to enrich their knowledge which ultimately benefits the students. A teacher is basically a student forever and learning is an unceasing process. As evidence to that, the desktop computers, laptops, smart phones and comprehensive Wi-Fi facility have been extensively put to use by all the faculties to amass information and disseminate to the learners. In addition to the reference work at the library, they access e-journals, special lectures by people of eminence, videos in the pertinent websites to supplement their knowledge which invariably intensifies their communication skills and quality of deliverance of knowledge in their classes.

It has been felt intricate to draw three dimensional diagrams on two dimensional boards particularly in science subjects but now such diagrams are surfed in the internet and projected on the screen to make learning of the concepts easier. Above and beyond, WhatsApp and e-mail groups have been created for each class to upload study materials, assignment questions; previous years question papers etc to keep the students eventful in their studies. The institution desires to go in pace with the technology and profoundly use ICT to reap optimal advantage in the years to come.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 54:1

#### 2.3.3.1 Number of mentors

Response: 19

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)****Response:** 48.48**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
16	10	10	6	3

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)****Response:** 9.21**2.4.3.1 Total experience of full-time teachers****Response:** 175

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms**



### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

The institution from the founding until recent past was governed by the Bangalore University. But now, after the split up of the Bangalore University into three universities, the institution is currently affiliated to Bengaluru City University. However, the institution is always found at the forefront as far as its see-through functioning both in administration as well academic aspects is concerned. The institution strictly adheres to the guidelines issued by the affiliated university in every arena and maintaining transparency in the award of internal assessment marks of students is no exception.

The affiliated university has clearly specified the maximum internal assessment marks for each discipline and also their internal tagging exclusively for their academic performance. Besides, for multifaceted development of the students and to meet the core objectives of higher education, with the right acuity, internal assessment marks are kept in reserve even for co-curricular, extra-curricular and socio-centric activities. This would compel the students to engage in one or the other activities alongside of their studies. The internal assessment marks secured by the students for their performance in extra-curricular and socio-centric activities are reflected in the marks card.

The students are made aware of the directives of the university with regard to the award of internal assessment marks and weightage given for their performance in academic, co-academic, extra-curricular and socio-centric activities during the orientation classes held in the beginning of each academic year for freshers.

Each department with adequate cognizance enters into its plan of action pertaining to the award of internal assessment marks for students. The students are subjected to academic churning by giving class level tests and assignment on completion of each unit, encouraging them to give seminars on the pertinent topics. After the conduct of class level tests, the answer scripts are valued in a couple of days and handed over to the students. If in case any discrepancy noticed in the valuation, the students are directed to meet the concerned faculty to set it right and then final marks are entered in the register. Likewise, marks are awarded for assignments and their performance in the seminars.

Towards the end of each semester, the marks secured by the students for their performance in assorted academic as well along side of curricular activities are consolidated and displayed on the notice board. The students are free to approach the concerned faculties or department if any divergence found. With high degree transparency, the internal assessment marks are finalised and uploaded to the pertinent university portal.

From the recent past, the institution is completely delinked from the Bangalore University and went into the clutches of Bengaluru City University. Henceforth, the institution adheres to the guidelines issued by the Bengaluru City University.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>



### 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Response:

The benchmark for a bright future of learners is perhaps the marks secured by them in the qualifying examinations. Hence, it is the fundamental duty of any academic institution to put adequate thrust on teaching –learning as well on the conduct examinations with utmost gravity to infuse confidence in students to face the university examinations. The institution has been efficient in conducting tests and also in maintaining the entire appraisal process gauzy.

The institution has an examination committee to supervise and ensure the smooth conduct of the entire evaluation process. The said committee is also destined to address all sorts of grievances of the students relating to the internal examination process and in view of that, it remains observant on the process right through the academic year. Providentially, till date, not many grouses from the students regarding the cited issue have encountered as the committee takes all preventive measures to shun slip-ups that would sneak into the process of appraisal and to keep the entire process transparent.

The committee insists the individual faculties to conduct tests periodically and set the question papers strictly as per the university question paper pattern. This would not only be functional to finalize the internal assessment marks but also precisely prepare the students' for their university examinations. Soon after the examinations are completed, the committee urges the faculties with a dead line to complete the valuation of answer scripts so as to have ample time to rectify errors if found and finalise the internal assessment marks. To sustain transparency of the process, the list of internal assessment marks of the students is displayed in the notice board.

Further, if any students are bogged down in any camp organised by NCC / NSS / Rovers and Rangers units of the institution or inter-collegiate or university level sports or cultural competitions or encounter with genuine unforeseen situations during tests or examinations, their absence is justifiable. In such cases, the committee coordinates with the concerned department and ensures re-conduct of the test or examination for those students.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

The institution offers B.Com, BA, BBA, B.Sc., programmes with varied courses. The syllabus of each course has been scrupulously structured that suits the present day needs by the Board of Studies of the

Bengaluru City University to which the institution is affiliated to. The said university has framed exhaustive course outcomes for each programme to precisely accentuate on the core objectives and their tough need in the present scenario. The faculties are of course well aware of the programmes offered by the institution and also the outcome of the courses. The programmes offered by the institution and the outcome of the courses have been reflected in the institution's website. A display board that divulges the programmes and subjects offered by the institution is placed at the main entrance during admissions for general public and admission seeker's reference.

The course outcome of each programme issued by the affiliated university has been condensed to make students comprehend its essence by far. The display boards that disseminate glimpse of the course outcomes of each programme have been fixed at the strategic places in the institution edifice to draw attention of the students while walking in the corridors. The students are elaborated on the course outcome in the orientation classes held in the beginning of each academic year. Besides, the faculties often in classes emphasize to imprint the cited issue in the psyche of students, inspire and tow them on to the academic track. To further stimulate students towards their studies, put on view boards encompassing a detailed course outcomes pertaining to their opted programme are put up in their class rooms.

File Description	Document
Upload COs for all courses (examples from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The overwhelming response for admission to all the programmes, the university results, number of students pursuing post graduate programmes or any other programme relating to their opted undergraduate programme are the foremost benchmarks to appraise the outcomes of the programmes as well as the courses offered by the institution. The institution does evaluation of the programme and course outcomes every year by monitoring the headway of the institution as well as learners by analyzing the following phenomena.

- Over years, there has been a steady increase in the admission of students to all the programmes which is perhaps one of evidences to the positive outcomes of the courses offered.
- Partake of the students in the special lectures and seminars on their course related topics organized by the concerned departments, their vibrant interaction with the resource personalities.
- Majority of students choose their course related topics for seminars in spite of no restrictions being imposed on them.
- Substantial number of students entering post graduate programmes relating to the course chosen by them in their undergraduate programme.
- Aspirations orally expressed by many students with their mentors and faculties to take up a career related to the courses of their liking during their study of undergraduate programme.

A careful surveillance on the university results of our learners from first semester to the sixth semester reveals escalation of their performance particularly in the course of their liking.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 70.57

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
206	216	227	205	148

#### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
238	308	296	318	269

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.21

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

##### 3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	3

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years****Response:** 7**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	3	1	0

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.66**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
04	01	02	03	02

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 3.74**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in**

**national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
22	26	6	5	9

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3 Extension Activities****3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

Nation building refers to the evolution of a healthy Civilized Society that offers a common platform for all irrespective of their religion, caste, creed, language or class. This is possible only when the young minds and hearts are nurtured with the right set of thoughts, values and beliefs. Hence, holistic development of the youth must be prioritized by the educational institutions. The institution has been vibrant in organizing a variety of socio-centric activities to instill in students, patriotism, a sense of social responsibility and compassion towards the deprived domain of the society.

In the beginning of each academic year, the freshers are encouraged to be a part of the units such as NSS, NCC, Red Cross and Rovers & Rangers which focus on community services. The institution has always been at the forefront in organizing socio-centric activities so as to create awareness among the stakeholders about the assorted societal issues such as ruinous effects of smoking, consumption of drugs and alcohol, deforestation etc. Cast here-forth is a bird's view on some of the ventures undertaken to address the focused issues.

- A drug eradication rally in alliance with Dr. C.N. Ashwathnarayana Foundation was organized to create awareness amongst the public in the surrounding area on the dire effects of consumption of drugs and its horrific effects on the society.
- Rally on prevention of suicide **“Love Life - Say No to Suicide”**
- As a pro-environment initiative, NSS unit of the institution participated in a state level one crore tree plantation 2017 project, **“Vrukshabhiyana”** at Konanakunte, Bengaluru and planted about 500 saplings.
- Rally entitled **“Save water and save Bengaluru”** in tie with BBMP and Bharath Scouts and Guides.
- Flag run to make Malleshwaram a plastic free zone.
- Fund raising for the victims of earthquake occurred in Nepal. The fund accrued by the mission was handed over to the then Chief Minister of the State by the Principal through Rovers and Rangers unit of the institution.



- Workshop on “**Disaster Preparedness**” was organized in alliance with Chamundi Scouts and Guides group.
- Voters’ awareness campaign in association with BBMP and Lions club of Rajajinagar, Bengaluru.
- Rally on International Peace Day.
- Annual special camps are organized by NSS unit for volunteers to gain hands on experience.
- Students were deputed to render their service in the **Mega BTE Free Hearing Aid Distribution Programme** organized by the Indian Red Cross Society, Karnataka in coalition with Starkey Hearing Foundation, USA.
- NCC cadets participate in the International Yoga Day celebrations on 21st June every year and thus contribute in spreading awareness about the role of yoga and meditation in keeping one’s body and mind fit.

Community service was rendered by the Rovers and Rangers at schools during SSLC examinations. They assisted in the distribution of masks, sanitization and ensuring social distance.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response: 5**

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	2	3	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

**Response: 35**

#### 3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC,



**Government and Government recognised bodies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
08	05	08	10	4

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years****Response:** 76.16**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
984	958	517	1051	440

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4 Collaboration****3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years****Response:** 3**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	2	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of linkage related Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 18

#### 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	8	8	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The institution turned functional under the governance of Bangalore University with only BA, B.Com., and BBA programmes in the academic year 2007-08 with a student strength of 223. Later in the year 2011-12, B.Sc., programme with Physics, Mathematics and Computer Science combination was introduced. At the start, the classes were run in the Government Pre-university college building located adjacent to the existing building. With unceasing efforts, the existing edifice with fifteen rooms was taken to possession in the year 2013. Out of fifteen, five were held in reserve for office cum Principal's chamber, library, staff room, computer lab and physics lab. The remaining ten were put into use as class rooms. In the year 2014-15, in view of mathematics lab work being introduced by the university for B.Sc., course, one of the rooms in the second floor was reserved for the purpose. To further intensify the teaching-learning system, need for a separate audio-visual room was felt indispensable and consequently a relatively bigger room at the entrance of the institution was transformed into an audio-visual room in the year 2016-17. Thereafter, the room has been expansively utilized by the teachers for screening documentaries, plays, power point teaching, students' seminars etc. A smart board with internet facility being provided in the computer science laboratory has been of vital use to teach with visuals that makes teaching – learning easier and more fascinating beyond doubt.

One of the most imperative counterparts is the library which has been abundantly enriched over years. At the time of inception, the student - book ratio in the library was about 1:5 but, presently it is about 1:18 which evidently indicates the thrust being offered to supplement teaching-learning by enriching the library with books of high degree relevance. Besides, two computers with internet, inflibnet and open book access have been kept open for students. Added to this, fourteen knowledge boosting journals have been subscribed and made available to both teachers and students. B.Sc., with Physics, Chemistry and Mathematics combination was introduced in the year 2019-20. Due to infrastructural constraints, an ad-hoc tie up with Maharani Lakshmi Ammanni College which is in proximity of the institution, was felt inevitable for the conduct of chemistry practical classes and thereafter sincerely working out the ways and means to develop chemistry laboratory at the earliest.

Over the years, the institution witnessed overwhelming admissions for all disciplines which evidently posed dearth of accommodation. In the year 2020, new structure housing six more class rooms has been procured. Currently the entire edifice has thirteen class rooms with adequate furniture and electrical fixtures. The computer lab is adequately equipped with fifteen computers, language lab with twenty computers and mathematics lab with thirty-five laptops. The Physics laboratory has been toting up more and more apparatus on priority basis so as to conduct practical classes without any shortfall. The institution is intending to employ advanced electronic gadgets and convert all the class rooms into smart rooms in the years to come.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

##### **Response:**

The holistic development of the youth is one of the core objectives of higher education. Perpetuation of this objective is the prime compulsion of all educational institutions. Bearing that in mind, the institution has been scrupulously endeavoring to keep its students physically and psychologically fit.

##### **SPORTS AND GAMES:**

Alongside of the curriculum infuse; ample shove is given for sports, games (both indoor and outdoor) and cultural activities. The Department of Physical Education of the institution has stocked adequate sports stuff to conduct indoor and outdoor games without any compromise. The department organizes several outdoor and indoor games such as track events, athletics, cricket, kho-kho, cycling, judo, fencing, karate, throw ball, volley ball, shuttle badminton, kabaddi, carrom, chess, table tennis etc.

The institution has a selection process for various outdoor games held in the beginning of each academic year and the selected teams practice their respective games every day either during free time or after the college hours in the playground measuring about four acres with well-defined courts of specified measurements. At present, the institution does not have indoor stadium to conduct indoor sports events. However some of the indoor games such as carrom, chess are conducted in the class rooms when found vacant and table tennis in the quadrangle of the institution.

##### **GYMNASIUM:**

Recently, a few latest gymnasium equipments have been installed in the ground floor and kept open for staff and students to use them during their free time or after the college hours.

##### **YOGA CENTRE:**

The institution is immensely delighted to proclaim that a long awaited longing to conduct yoga, meditation and spiritual allied programmes in the institution has come true. It is indeed necessary to forbid the adolescents from getting entangled with psychosomatic issues and educate them on self-management skills, control on redundant emotions, focusing the right aspirations in life and so on.

##### **CULTURAL ACTIVITIES:**

For the comprehensive development of the students, it is absolutely indispensable to provide them suitable platform to showcase their hidden talent. Accordingly, cultural fest by and large stretched over a week is conducted every year mostly during even semester. To conduct certain in-house cultural events like singing, dance, debate, pick and speak, enact etc., the multipurpose mini auditorium outfitted with

audio visual facility, at the main entrance of the institution 'PRAGNA' is used, the rest like mehendi, cooking without fire, rangoli etc., are held in the class rooms and corridor of the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 46.67

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 100

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
11.36	3.70	3.11	9.88	5.1

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

Library is the most paramount knowledge up surging segment of any academic body. Its contribution for any educational institution to reach the pinnacle of excellence is commendable. Hence, with intense focus on the development of the library, essential measures have been taken by the institution. The Library housekeeping services are fully automated since 2017, through Easylib Professional Software of 4.3.3 version. This software provides uninterrupted library services through its dynamic modules such as Bar-code, Circulation, Catalogue/accessioning, Membership Management, Acquisition Management, Stock verification, Periodicals, Reports, and OPAC. The library has stocked over 17,971 print volumes on various subjects. The Library provides services such as library orientation, circulation, OPAC (Open Public Access Catalogue) to facilitate resource searching and current awareness service.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0.65

#### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals

**year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.80	1.25	0.48	0.41	0.30

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year****Response:** 3.85**4.2.4.1 Number of teachers and students using library per day over last one year**

Response: 40

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

In the contemporary epoch of globalization, the world is in our clasp as it has shrunk by internet connectivity. Disseminate and amass of information from any nuke and corner of the world is at our fingertip and happens in no time. The Information technology has significantly advanced and attained its zenith. As a turn-out of that, in the current scenario, internet has occupied its paramount situate perhaps in every walk of our life. The institution is no exception in the use of internet. The render and updation of facilities related to ICT has been prioritized since procure of the present independent institution edifice.

The institution turned operative as a toddler in the academic year 2007-08 with no building of its own. Just two computers were procured for the college office. Having realized the need to be in pace with the surge of technology, incessant efforts were put in and as a result of that, a multimedia projector [Casio XJA] under Sahayoga Project, 10 desk top computers and 5 KVA online UPS system for computer Science



department were added but employed them only after taking possession of the existing building. Subsequently, in the year 2014-15, two web cameras, LAN connection for internet and interconnect of printers were purchased for office work and later extended to the library and general staff room. As a corollary of practical classes being introduced in the curriculum of mathematics for B.Sc., programme, a lab was established in the second floor of the old building with thirty-five laptops with internet connection for the conduct of practical classes. In the year 2016-17, as the office administration went almost online, just with LAN for limited computers in the office was felt deficient to carry out the work and hence Wi-Fi connection of about 50 MBPS speed was purchased from BSNL.

Added to this, a separate Wi-Fi connection of about 50 MBPS speed was procured again from BSNL for computer science department under Central Government Scheme. A multipurpose audio-visual room "PRAGNA" with internet facility was developed for the conduct of knowledge enlightening programmes. To further enhance the thrust on academics, in the year 2018-19, a smart board was purchased and installed in the computer science laboratory. Thereon, the smart board has been on use to alleviate teaching-learning. After taking possession of the new structure adjacent to the existing building, about thirty computers with latest configuration have been added. Besides, a new computer lab has been developed in the new building comprising adequate computers of advanced configuration and high-speed internet connectivity. Further, teachers are facilitated with computers of high-end configuration and high-speed internet connection almost in the ratio 1:1 so as to encourage them to prepare study material and augment their knowledge in the area of their expertise foreseeing a positive impact on the teaching-learning. Recently, five LCD projectors have been added to further strengthen ICT facility. The institution is ambitious to convert all the class rooms into smart rooms in the near future.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 11:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 750 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>



## 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 76.68

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
3.15	3.26	4.99	8.86	0.89

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

Maintenance and utility of the procured items are as important as their purchase. The institution has a purchase committee comprising all senior teaching faculties. Stringently following the procedures, purchases are made based on their need. In certain cases, the Government directly procures some of the items and delivers them to the institutions asked for.

### **LABORATORY:**

The list of apparatus or items or computers and related accessories required for the smooth conduct of practical classes is prepared by the head of the concerned department in consultation with other departmental colleagues and hand over to the Principal. The Principal in-turn puts the list across the purchase committee of the institution for its decision. On threadbare discussions about the heads under which purchases to be made, funds available under various heads and so on. Based on the availability of the funds, decisions are made to procure them. On purchase, as and when the items are delivered, they are taken into stock by the concerned department.

At the start of practical classes, the students are strictly instructed to handle the apparatus with utmost care, return them intact before leaving the laboratory and inflict of penalty if any damage is caused. The

batch in charge will remain vigilant to ensure that the apparatus are properly handled. At the end of each academic year, a thorough physical stock verification is done under the vigilance of a non-departmental colleague as per the directives of the Principal and stock report is finalized. Wear out of certain equipments on frequent use like power supplies, oscillators, oscilloscopes, computers etc., is quite obvious and the list of such malfunctioning apparatus is submitted to the Principal for further action.

#### **LIBRARY:**

The library has an advisory committee to ensure its effectual functioning. The committee comprises the heads of all departments and librarian being the convener. The committee generally meets in the beginning of each academic year and sometimes in-between if any funds are released by the Government to decide upon the procurement, maintenance and other library related issues. For the smooth and regimented functioning, the library is computerized and barcode system has been adopted. It uses the system of catalogue (OPAC) and 'EASY-LIB' software for automation. Each student is allowed to borrow two books from the library per fortnight and if required can even get them renewed for another fortnight. The students are expected to preserve and return the books in the same condition as they were at the time of issue. If any book is found damaged or lost, they are enforced to replace or bear the cost of the book. A display board of library regulations has been put up at the entrance of the library to sensitize students on their rights and liabilities. Towards the end of each academic year, physical stock verification is done with the help of all the teachers to ensure the intactness of the books stocked in the library.

#### **DEPARTMENT OF PHYSICAL EDUCATION:**

The Institution has a sports committee consisting of a team of teachers with the Physical Education Director as the convener. At the beginning of each academic year, the convener prepares a list of sports stuff to be procured and draws the attention of the committee on the list. The committee with right acuity decides its plan of action based on the rough estimation prepared by the convener and sports fee accrued. After the procurement, the stuffs are taken into stock. Most of the outdoor sports items frequently tire out over use and their replacement becomes obvious. Such worn-out sports items are dumped with the consent of the Principal and disposed as per the guidelines of the Department of Collegiate Education, Government of Karnataka .

#### **COMPUTERS:**

The computers and associated accessories being used by the office and teachers are generally used with ample wariness but in case any system encounters malfunction, the Principal is entitled to use CDC or CDF funds for its service.

#### **MAINTENANCE OF THE BUILDING AND FURNITURE:**

The edifice is under the surveillance of CC cameras being installed at the strategic places in the institution premises. Every morning, before the academic activities begin, the institution premises is mopped by the support staff and washrooms are cleaned thrice a day to maintain hygiene and in the evening after the college hours, they visit all the washrooms to ensure that the taps and electrical fixtures are properly turned off . All the thirteen class rooms in the existing edifice are by and large occupied right through the day. The electrical fixtures in each class room are regularly monitored to ensure proper ventilation. Every day in the evening, after the class hours, the classrooms are properly broomed and electrical fixtures are turned off to avoid squander of electricity. The NSS student volunteers often join

hands with the crew of support staff to clean the entire college building.

<b>File Description</b>	<b>Document</b>
Paste link for additional information	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 27.85

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
490	204	336	248	160

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 78.89

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
732	950	1754	583	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 56.64

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 145

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 80

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	1	1	0

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	1	1	0

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 22

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	9	6	2

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### 5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

#### Response:

For a steep escalation of any institution towards a state of repute and to meet its purposes, transparency in its operation is one of the major prerequisites. Strongly believing this, the institution has been carefully surging in that direction. One of the major decisions taken is involving students in both administration and academic wings.

The stakeholders of the institution must be aware of the happenings in the institution in academic, office management, financial transactions, co-curricular and extra-curricular domains. As the students are the immediate beneficiaries, it was felt highly relevant to involve students in all the activities of the institution. In view of that, the institution adopted a practice of having student representatives in the relevant committees. The resolutions made in the meetings will be disseminated to the entire gamut of students through their representatives. Besides, it not only keeps the administration transparent but also fulfils the objectives of higher education. This move was initiated in the academic year 2016-17 and thereafter, every year student representatives are involved in all the undertakings of the institution. The institution follows a procedure to nominate the student representatives in certain relevant committees. The mentors of each class conduct an informal poll to elect a class representative and these class representatives in turn nominate their representatives. As the student representatives embody the entire spectrum of students, they are given freedom to put forth their student centric suggestions in the meetings and necessary decisions are made to incorporate them if viable and appropriate.

Furthermore, to involve more and more students in several activities of the college, the institution encourages the learners to take part with fullest seriousness in extension and outreach programmes undertaken by NCC, NSS, Youth Red Cross and Rangers and Rovers units of the college which nurture, sensitise the students on their social responsibility and might even instil leadership qualities. Having said this, the transparent mechanism espoused by the institution will develop a sort of psychological attachment and reverence towards the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 27.8

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years



2019-20	2018-19	2017-18	2016-17	2015-16
14	37	40	26	22

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### Response:

It is a pride for any academic institution to be in touch with its learners even after the completion of their studies. Their association colossally contributes to the multifaceted development of any institution. Besides, it imparts immense gratification for the institution to pursue the progress of its students. In view of that, the institution has its Alumni Association 'BESUGE' from the inception but turned formal from the academic year 2018-19 with registration No. DRB1/SOR/64/2018-19 dated: 21-04-2018. The association has been efficiently managed a team of educators of the institution; as well fourteen office bearers amongst the alumni who are being informally nominated.

The alumni association presently comprises about 952 alumni and the graph of number of alumni entering the register year by year is depicting a sheer augment which is a manifestation of their emotional tie with the institution. The database of our alumni being initiated helps the college to know their whereabouts such as profession, business establishment, residential as well office address with phone number, their hobby and passion which would help us to contact them whenever relevant need arises for our present students. The institution has a practice from the day one to organize orientation programme for first year students to make them aware of the facilities offered by the institution, corridor and classroom decorum to be followed and more prominently on the avenues open after the successful completion of their education. During the said programme, even alumni are invited to stir our new learners, brief them on techniques to prepare and face examinations for exceptional results, share their experience in the institution during their academic journey and beyond.

Added to this, the alumni have been instrumental in the conduct of workshops, co-curricular, extra-curricular activities organized by the institution and training for competitive examinations exclusively for final year students of all disciplines. Further, two computers have been donated by the association to the institution. One of the alumni Mr. Bhaskar N, is working for a leading publishing house has donated a yearly informative periodical "MANORAMA" that focuses on the current affairs, at no cost to all the students of the institution to aid them to get ready for competitive examinations. Another alumni Mr. Hidhayat, who is also a folklorist, has been vivaciously fostering a folklore dance form "DOLLU KUNITHA" - at free of cost, to interested students of the institution since five years. Besides, Mr.

Srikanth CS, has been training our students for Civil Services Examinations. The institution has been stringently pondering to offer the best to its learners and looks forward for suggestions from the stakeholders. As a witness to that, annual or bi-annual meetings are held with the alumni to procure their valuable suggestions to get better both academic and administrative arms of the institution. In the staff meeting held recently on 19/11/2020, it is unanimously decided to further strengthen the association by toting up more and more members and involve them for the overall development of the institution in the years to come.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution**

**Response:**

**VISION:**

*“To provide holistic education that transforms students into empowered individuals with democratic values and necessary skills to respond with confidence to real life opportunities and challenges”.*

**MISSION:**

*“To optimize the students’ academic career by instilling confidence with strong ethical and moral values; enhance students’ potential, creativity and enable to transform their dreams into reality”.*

The vision and mission statements have been cautiously coined with intent to replicate the functioning of the institution. The institution from the day one has been adhering to its objectives and surging with verve to meet its purpose. In view of that, several committees have been constituted and complete freedom is offered to enable them to strive for the multifaceted development of the students. The students have been put into vigorous nurture right through their voyage of undergraduate education by collective efforts of all the committees to ensure their multi-dimensional progress.

Endeavors of the institution in line with its vision and mission statements:

- The IQAC of the institution will remain wide awake throughout the year to ensure smooth operation of both administrative and academic wings and all other committees discharge their duties under the governance of the IQAC.
- The Time Table, Examination, Discipline / Anti Ragging and Library committees fervently take all measures for the smooth run of the academic related activities in the institution.
- The cultural committee of the institution provides opening for students to showcase their hidden talents by organizing several cultural events and competitions.
- NSS, NCC, Red Cross and Rovers and Rangers units of the institution are always found zealous in undertaking assorted socio-centric programmes to imbue in students the leadership qualities and a sense of social responsibility.
- The Department of Sports has stocked ample stuff over years and always at the cutting edge to conduct both indoor and outdoor sports events with adequate concern on the physical as well emotional fitness of the students.
- The health club organises programmes on health and hygiene, periodic health checkups for students and a few exclusively for girl students.
- Women cell in alliance with anti-sexual harassment cell of the institution is all the time found ardent in taking utmost care of the girl students, their safety in the institution’s premises. The cell undertakes several girls’ centric programmes to sensitize them on the special legitimate provisions reserved for women, facilities extended to them by the government and so on.

In toto, the institution has been meticulously taking all sorts of measures to mold the students in line with the expectations of the society and the job market.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

Decentralization and participative management are the pre-requisites for the effectual functioning of any institution. Decentralize of power and employ of teachers in participative management heighten the managerial efficacy of the institution beyond doubt. The University Grants Commission directs all educational institutions across the country coming under higher education sector to engross teachers in the administrative work. This certainly inculcates decision-making skills in teachers which consequently benefit the institution. Realizing the gravity of this directive of UGC, with the right perception, the institution, has evolved a mechanism to decentralize authority to the teachers for convenient, smooth, transparent and effective functioning of both administrative and academic arms of the institution.

The institution offers operational autonomy to all the functional areas of administration starting from admission of students to the conduct of examinations. To encourage devolution of power and participative management amid teachers, several committees have been constituted. The following are a few focal committees which exemplify the transference and participative management in the institution.

- **ADMISSION COMMITTEE** is one of the most imperative committees in the institution comprising at least one teacher from each programme offered by the institution. The committee is delegated complete autonomy to take decisions of course within the confines and set norms to make admissions for different programmes. The chairperson of the committee convenes a meeting with the members well in advance to the commence of the process to discuss at length the modalities of admission and draw conclusive statute in line with the directives issued by the Department of Collegiate Education, Government of Karnataka and the affiliated university with regard to the process.
- **EXAMINATION COMMITTEE** is one more focal committee meant to conduct hassle free examinations. The committee right through the semester is obligated to pay attention on the complete evaluation process.
- **INTERNAL QUALITY ASSURANCE CELL:** the supreme of all the committees comprising senior faculties and office manager is intended to monitor the inclusive accomplishments of the institution.
- **OTHER COMMITTEES:** Rest of the committees being constituted for assorted purposes function under the governance of the IQAC of the institution. All the teachers are kept eventful by engrossing them in one or the other committee for multi-layered advantage of the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

One of the pre-eminent perspective plans of the institution is the unremitting augment of the essential infrastructure to facilitate the stake holders. The institution with delight narrates its positive gradation since an epoch slightly ahead of a decade.

The Government of Karnataka proposed to establish an academic institution in and around this prime location. On the approval of the cabinet, the Department of Collegiate Education entrusted the responsibility to Dr. Shankari, the principal then for exploring a suitable place to set up the institution. Madam with the right perspective found this place situated adjacent to the well-established Government Pre-university College, most appropriate and convenient from every point of view. Madam with several rounds of negotiations with the Principal of the Pre-University College got hold of four rooms just for four hours a day, of which three were engaged as class rooms and the other as office of the institution. Thus, the institution set off functional in the academic year 2007-08 with three undergraduate programmes BA, B.Com, and BBA under the affiliation of the Bangalore University. In the ensuing years, based on the requirement, more and more rooms were taken for tenure. The institution was run for almost five years with no infrastructure of its own from 2007 to 2012 in the pre university building until a separate building with twelve rooms was ready for occupancy.

#### Aerial view on the escalation of infrastructural facilities in the institution

- B.Sc., with Physics, Mathematics and Computer Science combination instituted in the year 2011-12.
- The institution edifice comprising twelve rooms was taken to possession in the month of January 2013.
- A mini auditorium “PRAGNA” at the main entrance and a mathematics lab in the second floor were developed in the year 2016-17. Thirty-five laptops of apposite configuration were generously donated by the Syndicate Bank of Malleshwaram Branch, Rajasthan Youth Association and Elucian Education Pvt. Ltd., Bangalore for the institution.
- Bore well and water purifier for potable water in the year 2016-17.
- With consistent efforts and vibrant follow-up actions of Dr. C.N. Ashwathnarayana, MLA of the Malleshwaram Assembly Constituency as well Chairman of the College Development Council, the construction work went on without any hinder. The new building was taken to tenure in the month of September 2020.
- By means of vivacious endeavors and pursue - up actions of Dr. C.N. Ashwathnarayana and Dr. D.S.Prathima, Principal, Zerodha Broking Limited donated desktops, LCD projectors, Electrical Fixtures and Furniture totally worth about Rupees Thirty Lakhs.
- The laboratories, library and department of sports are amply equipped to meet the needs of the

learners.

- Construction of compound wall and elevation work in progress.
- The Government of Karnataka has endorsed a sum of rupees three crore and a half in response to the proposal submitted by the institution for rain water harvest, auditorium, elevators, CC cameras for class rooms, furniture, drinking water facility at each floor etc.

Proposal for solar backup has been submitted to the Government and response is awaited.

File Description	Document
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

#### **Response:**

The institution is run by the Government of Karnataka and managed by the Department of Collegiate Education, Government of Karnataka. The following hierarchy forms part of the organizational setup of the institution.

1. The Ministry of Higher Education in Karnataka
2. The Principal Secretary
3. The Commissioner of Collegiate Education
4. The Director of Collegiate Education, and
5. The Joint Director of Collegiate Education

Hence, no autonomy is offered to the head of the institution to make certain major policies like appointments, salaries of the staff, service rules, procedures for appointment etc. The Government of Karnataka had earlier delegated power to the Karnataka Public Service Commission for appointing teachers as well administrative staff but from the recent past handed over to Karnataka Examination Authority for appointing teachers. These bodies align their policies with that of the University Grants Commission for appointing teachers. The appointment of administrative staff and their promotions are done strictly as per its policies reflected in Karnataka Civil Service Rules [KCSR]. The Department of Collegiate Education, Government of Karnataka goes in unison with the policies of the UGC for promotions of the teachers.

The Department of Collegiate Education, Government of Karnataka provides the merit list of candidates based on the applications submitted by the eligible aspirants, and the principal of the institution does appoint the Guest Lecturers as per the approval obtained by the institution from the Department of Collegiate Education.

#### **AUTONOMY OFFERED TO THE HEAD OF THE INSTITUTION:**

The principal of the institution, at the helm of affairs, has autonomy to make internal policies for the



smooth and efficient functioning of the institution of course within the purview of the rules and regulations of the Government of Karnataka, UGC and the affiliating University.

The principal makes certain imperative policies in consultation with the senior faculties, manager and senior administrative staff in the beginning of each academic year or as and when situation arises, to create harmonious working atmosphere and enhance quality of performance in both administrative and academic wings. Further, the responsibility is decentralized by constituting several committees with well-defined policies. The co-ordinators and members of the committees are briefed about their duties and responsibilities. The committees review previous year policies, their implementation and effectiveness and also seek suggestions from the immediate stakeholders for amendments. The suggestions made by the stakeholders are short listed and put before the Principal and IQAC for decision. With the consent of the Principal and the IQAC, feasible worthy suggestions are incorporated. The committees, as per the directions of the Principal, plan their activities for the entire academic year.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The institution is being run by the Government of Karnataka and administered by the Department of Collegiate Education, Government of Karnataka. The measures taken by the State Government for the wellbeing of its employees have been explicitly cited in the Karnataka Civil Service Rules. As per the records:

- **Fifteen** days casual leave, **Two** days restricted holiday, **Thirty** days special casual leave (for examination/evaluation work) and **Ten** days earned leave to the teaching staff per year.
- **Fifteen** days casual leave, **Two** days restricted holiday, **Thirty** days earned leave and **Twenty** days half pay leave or **Ten** days commuted leave for the administrative staff per year.
- On Official Duty (**OOD**) facilities to the staff member to attend the various programmes like training / orientation / refresher /short term courses / seminars / workshops / conferences / examinations within the purview of KCSR
- Women staffs are entitled to avail utmost **Six** months of maternity leave for maximum of two children as per the policy of the Government of Karnataka.
- Men staffs are entitled to avail utmost **Fifteen** days of paternity leave for maximum of two children as per the policy of the Government of Karnataka.
- Group Insurance Scheme (**GIS**) is mandatory for all the State Government employees. A nominal amount is deducted every month from their salaries towards the premium.
- Karnataka Government Insurance Department (**KGID**) is extending the insurance for all the State Government employees. Deduction at source is done towards the premium. Besides, loan facility is extended on the insurance policy at nominal rate of interest.
- Pension benefit (appointed prior to 01-04-2006) and gratuity of maximum of Rs. 20 lakhs is offered to the staff. Those appointed after 01-04-2006, covered under New Pension Scheme (**NPS**).
- General Provident Fund (**GPF**) facility is offered to the State Government employees (appointed prior to 01-04-2006). Further, the employees can avail hassle free loan on the fund for a meager rate of interest and offered partial withdrawal facility for certain specific reasons.
- Department of Collegiate Education extends Festival advance, House building advance, Vehicle advance, Computer advance etc.
- Re-imbursment of medical expenses for certain specified diseases and medical procedures taken in recognized hospital.
- Deputation facility.
- Foreign tour for education purpose.
- In case any employee demises before superannuation, one of his/her eligible family members is offered a suitable job on compassionate grounds.

In case any employee passes away while in service, the family of the deceased is entitled to avail financial support ranging from Rs. 5,000 - 15,000 towards funeral expenses.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

**Response:** 76.78

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years



2019-20	2018-19	2017-18	2016-17	2015-16
16	18	11	13	12

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.4

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	1	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

**Response:** 24.83

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	5	5	1	4

File Description	Document
Upload any additional information	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

#### Response:

Performance appraisal of the staff is one of the rudimentary prerequisites for any institution to enhance its performance quality. This evidently throws light on the work assigned, quality of execution and its final outcome.

#### PERFORMANCE APPRAISAL OF TEACHING STAFF:

- The Department of Collegiate Education, Government of Karnataka in accord with the guidelines of the University Grants Commission, directed the faculties to compulsorily submit the annual appraisal report in the standard format being issued to its office.
- To sustain quality of deliverance of knowledge, learners' feedback system has been introduced by the Department of Collegiate Education, Government of Karnataka in pursuant compliance with the directions of University Grants Commission. Annually students' opinion is taken on every faculty in a standard questionnaire that exhaustively enfoldes several academic aspects like in-depth subject knowledge, communication skills, percentage of syllabus completion, punctuality, use of black board, teaching methods etc. All these aspects of teaching are being assessed by the students by using five point scale.
- With intent of enhancing the quality of teaching in institutions, the grade pay and placements of faculties have been interlocked with their performance in the manifold tasks being assigned of which teaching is made one of the imperative components.
- Besides, the principal and the IQAC frequently interact with the students during their free time for their oral comment on both administrative and academic functionalities. If any malfunction found, necessary measures are taken to set it right.
- Towards the end of each academic year, the Principal updates the confidential performance appraisal report of faculties that encircle every minute aspect with regard to their assigned obligations in both administration as well academic domains, their commitment and effectual accomplishment. The reports are then submitted to the Joint Director of Collegiate Education, Government of Karnataka.

#### PERFORMANCE APPRAISAL OF ADMINISTRATIVE STAFF:

The gazetted manager of the institution besides the assigned obligations, being the head, distributes the office work amongst the administrative staff in consultation with the Principal and supervises for the ease functioning of the office. The Principal at the end of each academic year writes the confidential performance appraisal report of each administrative staff that encompasses every aspect with regard to the job assigned, their commitment and accomplishment. The reports are then submitted to the Joint Director

of collegiate education, Government of Karnataka.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Financial audit is obligatory for any organization to track inflow and outflow of the resources. The institution is run by the state government and hence the funds being mobilized in the institution is to be properly aligned with the guidelines formulated by the Department of Collegiate Education, Government of Karnataka. To ensure transparent and flawless financial transactions, the Principal does scrutinize every evening, the day book as well cash book that encompass all financial transactions of the day. In the beginning of each academic year, to further authenticate flawlessness and see-through administration, a team of faculties from the department of Commerce and Management is comprised by the principal to conduct inclusive audit of all financial transactions made right through the year by the office. The team submits the final internal audit report at the end of each financial year. Besides, periodic auditing is done by both authorized bodies of State as well Central Government.

The institution is precisely audited by the State Accounts and Audit Department [SAAD], a Unit of Government of Karnataka and Office of the Accountant General, a component of the Government of India.

**AUDIT BY STATE ACCOUNTS AND AUDIT DEPARTMENT:** a constituent body of State Government normally visits the institution for focal scrutiny of the total influx of the fund and its utilization.

**AUDIT BY THE OFFICE OF THE ACCOUNTANT GENERAL:** a unit of Central Government visits the institution to fussy audit all the grants being released by the Government including salaries of the staff and its utilization.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 1.42

#### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise

**during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0.38	1.04	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

As the institution is run by the Government of Karnataka, complete financial support is provided by the State Government.

**MOBILISATION OF FUNDS:**

- The State Government periodically releases grants under various heads on priority basis with specific mention of the purpose.
- As per the directives of the State Government, the institution collects a sum of Rs. 450 per student towards the College Development Council account and Rs. 150 towards the College Development Fund.

In addition, the institution is authorised by the State Government to collect the following fee for various purposes.

- Sports and sports development fee
- Cultural and cultural activities fee
- NSS, Scouts and Guides, and Red Cross fee
- Humanities, Science and Commerce Forum fee
- Kannada Sangha fee
- Flag fee
- ID card fee
- Reading room and Magazine fee

**UTILISATION OF THE MOBILISED FUNDS:**

- As and when grants are released by the State Government for certain specified purposes, the Principal convenes a meeting with the concerned departments and the purchase committee to

discuss at length on the course of action to be executed for the utilization of the released grants. The heads of the concerned departments are requested to prepare a list of items to be procured based on their absolute necessity and a rough estimation of the cost. The procedures are meticulously aligned with the guidelines of the State Government for utilizing the grants.

- The Principal is entitled by the CDC to utilize the funds mobilized from students for the following necessities:

1. Salaries for support staff.
2. Purchase of daily needs for sanitation.
3. Maintenance of computers and their peripherals, printers, electrical fixtures, plumbing etc.,
4. Purchase of stationery for office and faculties of various departments.
5. Maintenance of laboratory equipments and purchase of consumables for the conduct of practical classes.
6. If CDC account depicts insufficient funds to meet the needs cited above, the principal is at liberty to draw the deficit of funds from CDF account.

The rest of the funds mustered from students under various heads are strictly spent for the respective purposes.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The essential intent of the IQAC is to ensue and augment the quality of functionality of the institution both in academic and administrative spheres. The principal being the chairperson of the cell remains alert and supervise all the happenings in the institution to ensure optimum outcome. Besides, adequate power is delegated by the Principal with the right acuity to the coordinator and members of the cell to pursue all the activities of the institution and make timely amendments wherever or whenever necessary for their able functioning. The IQAC lays hands on every functional aspect to ensure finest upshot and surge of the institution towards the summit of success.

#### ACADEMIC:

All the academic related activities are carried out under the shadowing and endorsement of the IQAC of the institution. The Principal holds dialogues with the coordinator and members of IQAC for decision just before the closure of each semester and directs the time table committee to keep the timetable ready before the commencement of the ensuing semester taking inputs from all the departments so as to run classes without confusion from the day one. The IQAC directs the heads of the departments to hold in-house meetings to strategize the departmental activities for the entire semester which encircle teaching plan,

conduct of students' seminar, tests, award of internal assessment marks and other knowledge enriching programmes like special lectures, workshops etc. Further, right through the semester, the cell supervises all the activities of the institution to ensure their run as scheduled.

The IQAC entrusts the discipline committee to remain observant and take all preventive measures to avoid any sort of untoward incidents in the institution premises. As one of the measures, the heads of the departments are directed to be on the alert and align all the departmental commitments as scheduled. Added to this, they are also directed to make alternative arrangement to engage students whenever any teachers go on leave or on official duty.

The IQAC interacts with all the departments and keeps a close watch on the entire evaluation process to make sure no grievances from students with regard to the award of their internal assessment marks. The IQAC do endeavor to enrich the library which is of course a vital resource of knowledge with adequate number of volumes on each subject to see that to the extent possible no student is let down for deficit of books. Endorsement of IQAC is made obligatory for the conduct of any co-curricular / extra-curricular / sports and games / NCC / NSS / Red Cross / Rovers and Rangers activities in the institution.

#### **ADMINISTRATION:**

As per the directions of the Principal, the gazetted manager of the institution, a member of the IQAC too takes measures to pledge the finest and see-through administrative outcome. In view of that, the office work is delegated amongst the administrative staff based on their expertise and experience to navigate the office with ease. All the committees in the institution work under the governance of the IQAC.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

#### **Response:**

The key chore of any academic institution is to cater to the academic needs of knowledge pursuers. To continually get better in the quality of upshot, evolving and espousing newer ideas, periodic monitoring and suitable measures to plug shortcomings are utmost important. Hence, to accomplish these cited pre-requisites, IQAC has come into existence in the institution. The focal errand of the cell is to impart the best to its learners for their comprehensive progress and of which teaching-learning process forms the foremost part.

Teaching-learning and evaluation processes are entangled with each other. Teaching refers to dissemination of knowledge; learning refers to take delivery of the knowledge being disseminated and



evaluation is the reflection of the teaching-learning process. To reinforce this process incessantly, vigorous efforts are to be laid in profusion and this job is assigned to the IQAC.

### **INITIATIVES OF IQAC TO AUGMENT:**

#### **QUALITY OF TEACHING:**

- For effective curriculum delivery, fortification of expertise of faculties is to be prioritized. In view of that, faculties are encouraged to partake in Special Lectures, Workshops, Symposia, Short Term Courses, Soft Skill Development Programmes, Faculty Development Programmes, Massive Open Online Course [MOOC], Refresher Courses etc.
- Adding more and more computers over years and high-speed internet coverage area have been enhanced for faculties to update their proficiency.
- The library is adequately stocked with worthy books to meet the needs of both faculties and students. Besides accessibility for e-journals, INFLIBNET has been kept open.
- Spiraling ICT facility to make the process more attention-grabbing.
- Vigilance on engage of all classes as per the time table.

#### **QUALITY OF LEARNING:**

- To enhance learning ability of students and to incite interest in learning, they are to be expounded on the objective of the programme, openings in the job market as well avenues to pursue higher education after the successful completion of their chosen programme. To sensitize them on these issues, orientation classes and bridge courses are held in the beginning of each academic year.
- Curriculum delivery with eye to eye contact to enhance their attentiveness in the classes.
- Parental approach of faculties creates harmonious atmosphere for learning.
- One to one interactive sessions with slow learners.
- Periodic evaluation.
- Accessibility of faculties for clarification of doubts even beyond working hours if required.

The initiatives put forth by the IQAC to upraise the productivity of the institution, has been apparent in the university results. The Department of Collegiate Education, Government of Karnataka offers no autonomy to have selection process in the institution for admission of students as its core objective is to provide equal opportunities for all the admission seekers irrespective of their academic or financial background. In spite of that, the institution with pride proclaims that with collective efforts of all the staff under the able guidance of the Principal, the university results in all the programmes have been showing a mounting trend.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

### **6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**

2. Collaborative quality initiatives with other institution(s)  
 3. Participation in NIRF  
 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

NAAC



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

Chant of the day across the globe is “Abolish gender discrimination and empower women” as they have every right to live with dignity at par with men. Besides, they are indeed reservoirs of tremendous energy beyond doubt. Their contribution is incredible in nation building. The government of India with the right perception has strategized to upraise the social and economic status of women in India.

The Government of Karnataka in pact with the national mission of empowering women for the optimistic progress of the nation has been on its toe to provide all sorts of facilities for the outgrowth of women of which education is one of the vital priorities. In view of that, education is offered at no cost and further their monetary void is addressed with scholarships. As the institution is run by the Government of Karnataka, all amenities offered by the State Government for girl students are earnestly handed over to them.

The institution always remains unbiased as far as students’ admissions are concerned. As the institution offers co-education, it is not viable to discriminate students by gender. However, the girl students are treated at parity with boys by providing equal opportunities for them to outshine. The institution through anti-ragging cell in tie with anti-sexual harassment cell takes all initiatives to secure the girl students on the campus and provides no space for them to feel deprived of facilities at no point of time right through their academic journey. With complete awareness on the somatic, emotional and family centric agonies of girl students, ample psychological backup is provided by the in-house counselors, mentors as well other faculties. In view of that, several programmes have been undertaken by the institution to stabilize their somatic and psychosomatic issues. “Swaraksha” a programme meant to train the girl students the self-defensive mechanism was organized by the anti-sexual harassment cell of the institution.

The girl students by nature are more focused in academics but imbue of certain skills in them which are essential for their multi-layered progress alongside of the academics has been felt needed. So, in view of that, they are constantly encouraged to partake in several co-curricular activities conducted by the institution and in intercollegiate contests organized by other institutions. In addition, beautician skill training has been on run for girls to implant skills so that they can even make living out of this after the completion of their education. World Of Women (WOW), an NGO working in the field of menstrual health and hygiene of women and children distributed menstrual kits to all the girl students and educated them on myths and taboos related to menstruation and empowered them with the right knowledge to handle their periods in a smart way. The girl students are facilitated by the institution with a sanitary napkin dispenser and it is positioned in their washroom so that they can make the best use of the facility without any inhibition.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

The slogans “Protect and Preserve Nature”, “Clean and Green Environment”, more often remind everyone about the core commitment to conserve the mother planet and handover to the subsequent generation. To create a hygienic ambiance, proper management of waste, plays a key role. There are two components in waste management viz., reduce of waste generation and its proper disposal. Degradable waste can be made go eco-friendly but non degradable is hazardous. The toughest challenge in front of everyone is the proper disposal of the perilous waste. The type of non-degradable / hazardous waste produced is dependent on the nature of organization. Most commonly produced non-degradable waste in educational institutions are, used water bottles, plastic covers, packing materials, chocolate covers, and e-waste.

The institution with complete awareness of the issue, has adopted certain measures to ensure heartening environment in the campus.

1. Use of plastic in the premises is strictly prohibited
2. Labeled dustbins positioned at the strategic places in the campus
3. Segregation of wet and dry waste and use of dustbins :
4. Dustbins in each class room to create learning atmosphere
5. Appointed support staff to keep the campus hygienic
6. Employ of NSS volunteers
7. Minimize the use of paper
8. Use of social media to disseminate information

The concerned authority in the zonal office of Bruhath Bengaluru Mahanagara Palike has been orally requested to make arrangements to collect the garbage every morning before begin of the classes.

- **Biomedical waste management:** The institution presently does not offer any programme related to life sciences and hence as of now no such biomedical waste being generated.
- **E-waste management:** Till date no E-waste generated in the institution.
- **Waste recycling system:** The institution is not equipped to take on recycling process due to several constraints.
- **Hazardous chemicals and radioactive waste management:** No such waste generated till now as chemistry laboratory is yet to be established.

File Description	Document
Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

**5.landscaping with trees and plants****Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

**Response:** D.1 of the above

<b>File Description</b>	<b>Document</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>

**7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** E. None of the above

<b>File Description</b>	<b>Document</b>
Any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).****Response:**

A swift scan on the history of our nation reveals that, it is a land of assortment in every sphere; the people are segregated by religion, caste, creed and economic status. For centuries, unifying nationals of different beliefs has been the biggest agenda. In spite of struggles over eon, it is yet to attain complete success. It is felt feasible only through aptly educating young minds. As the academic institutions edify tender minds, it is of course relatively easier to inculcate in them a sort of oneness.

The institution with due reverence to the ideology of unification, has been treating all the students with equity irrespective of the background they come from. Nowhere in the campus, the students are discriminated by their religion or caste and make them feel embarrassed. The rules and regulations formulated by the institution are common to every student.

#### **EQUITY IN ACADEMIC NURTURING:**

- Unbiased class room teaching.
- Equal attention is offered to every student irrespective of his / her backdrop.
- The thrust is only on teaching-learning. Slow learners are identified based only on their learning ability and not on any other factor.
- All slow learners are equally supplemented by additional coaching.
- Evaluation process is made absolutely unbiased.

#### **EQUITY IN CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES:**

- All the students with absolutely no disparity are encouraged to participate in all the co-curricular and extra-curricular activities undertaken by the institution.
- Activities that vitiate communal harmony are strictly proscribed.
- The panel of juries of all the events remains impartial while finalizing the winners.
- All national festivals are celebrated in the institution with gusto to explicate their essence. Besides, the Principal and the staff enlighten the students on the importance of national integration for the progress of the country.

#### **EQUITY IN SELECTION FOR SPORTS & GAMES, NSS, NCC, RED CROSS AND ROVERS & RANGERS:**

- The department of sports and games goes strictly by the ability and mania of the students to constitute teams for different sports and games.
- The NSS, NCC, Red Cross and Rovers & Rangers units of the institution with socio-centric motto encourage the students irrespective of their background to take part in all their undertaken activities. In a way, it infuses in students a sense of togetherness and endorses the concept of national unity.

<b>File Description</b>	<b>Document</b>
Any other relevant information.	<a href="#">View Document</a>

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

Any country would flourish and transform into a civilized society only with a well thought-out legislative and regulatory framework. It is obligatory for its countrymen to strictly follow the statutes being laid down in the interest of the nation. Being inhabitants of this land of rich heritage, it is our elemental responsibility to comprehend our constitutional commitments, rights and duties for the wellbeing of the society. In the democratic system of operation, people need to be meticulously sensitized as the legislators are elected by the common public. To steer the country to the forefront in progress, steadfast and selfless people are to be elected. Perhaps with the right insight, all universities across the country will have introduced Indian Constitution as a non-core subject at the undergraduate level to sensitize the young minds as they are the future nation builders.

The students are methodically taught in classrooms, their constitutional rights, duties and responsibilities. Every year, 26th of November, *Indian Constitution Day (National Law Day)* is observed in the institution with zeal to honor the adoption of the Constitution of India. On the occasion, students are elaborated on the exhaustive effort of the committee in drafting the constitution under the head ship of Dr. B.R. Ambedkar which engulfs fundamental rights, directive principles and duties of the nationals. Further, every year, 25th of January, *National Voters Day* is organised in the institution with intent to create public awareness on the significance of voting in the democratic system of functioning. Added to this, the students are explicated the anticipation of the nation from them as valuable citizens on procuring voting power. The national festivals are also made the most of to enlighten students on their constitutional obligations. Annually legal awareness programmes have been undertaken by the institution on various issues to benefit both staff and students.

As the Indian Constitution has been a part of curriculum in all the undergraduate programmes for almost one and a half decade, most of the newly appointed staff will have studied in depth. General Law is one of the compulsory papers in the Departmental Examination to pierce into the profession. Further, the faculties will have been sensitized on the issue in orientation courses, special lectures by people of eminence and so on. Besides, a display board emphasizing the human rights and duties has been positioned at the entrance of the institution's edifice.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**



**Response:** C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

### 7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

#### Response:

The intent behind the celebration of all national festivals, predominantly in educational institutions has multi-folded motives viz, rendering respect and gratitude to mother land, evoking with due reverence to freedom fighters, their struggle, sacrifice and contribution for the present independent India, and most prominently to infuse patriotism, adoration for the national flag and the national anthem, a sense of secularism and wisdom of togetherness in young minds.

Every year 15th of August, Independence Day is celebrated with complete fervor. The NSS and NCC volunteers make inclusive arrangements for the flag hoisting. The Principal accomplishes the flag hoisting event and addresses the gathering emphasizing the significance and purpose behind the celebration of the day. On the occasion, the Principal and the faculties scrolling back to the history of freedom struggle, explicitly elaborate on the unceasing efforts of freedom fighters to procure independence.

Similarly, every year 26th of January, Republic Day is celebrated as a mark of high regard for the national flag and faith in the Indian Constitution. After the formal flag hoisting event, the Principal and faculties address the students on the prominence of the day.

The birth day of the father of our nation, Mahatma Gandhi is reverently celebrated on every 2nd of October. The celebration has taken a different facet after Swachha Bharath Abhiyan has been introduced by our Hon'ble Prime Minister Sri. Narendra Dhamodardas Modi. After the closure of the formal function, the rest of the day is completely devoted for cleaning the campus.

The National Science Day [Raman Day] is celebrated on 28th February of every year by the department of science as a mark of respect for Sir. C.V.Raman, and his remarkable work in the field of optics. On the occasion, usually special lectures by people of renown are organized to stimulate our science students to develop passion for learning.

Besides, the institution does celebrate the birth days of Swami Vivekananda and Dr. B.R. Ambedkar, phenomenal personalities of our nation. The occasions are aimed at propagating the preaching of such luminaries to our students which would shove a positive impact on them.

**International Women's Day:** has been a remarkable occasion in the institution as many women-centric activities are shouldered for the benefit of our girl students. The main aspiration behind the conduct

of women's day is to make the girl students aware of the importance of health and hygiene. Consequently, several special lectures and health checkups by experts are organized to thoroughly sensitize them on the cited issue. As well, to motivate the students to set goals, women achievers in various arena are identified and felicitated as a mark of acknowledgment and admiration.

**World Environment Day:** The Eco-club of the institution has been found ardent in organizing nature-centric activities with a desire to imprint in the young minds, their obligation to protect our mother planet from continuous abuse on the nature and preserve for the subsequent generation.

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Response:**

#### **BEST PRACTICE - 1**

1. **Title of the practice:** “Embed of compassion and cognizance in adolescent psyche on societal struggle”.
2. **Objectives of the practice:** To create consciousness in youth on the struggle of underprivileged segment of the society for livelihood. Majority of present teenagers are found to have lack of expediency on the hardship people are suffering from in the practical world to meet their ends. They are airborne in splendid imaginative world as their wants are gratified by the parents without revealing the privation prevailing in the family. A few major reasons for the irresponsiveness of the youngsters might be the concept of nuclear family and ample focus on them by the parents. In some cases, it might even be the ignorance of parents to sensitize their wards.
3. **The context:**
  1. Essentially, the shouldered project is an onsite survey. The students need to move around and search for the right people or to make an in-depth study which by and large happened during college hours. To address this issue, the Principal requested the concerned faculties to help those on survey with one-to-one interactive sessions.
  2. As per the guidelines of Department of Collegiate Education, Government of Karnataka, the institution is not supposed to collect funds from students. Besides, no financial support extended by the department. Hence, the students are directed to carry out survey only in our vicinity.
  3. Many a times, the respondents are reluctant to cooperate with our students particularly during busy hours as it is non-beneficial to them. Hence the students are to be made free to revisit them at their convenience.



**4. The Practice:**

1. The core target of the National Higher Education Sector is to produce precious young trust worthy citizens and hand them over to the nation as affluence. Hence, to align the action in line with the vision of Higher Education Sector, the National Assessment and Accreditation Council enforced all the academic institutions coming under its purview to pioneer at least two best practices to transform the young minds as versatile personalities. In view of that, several practices were thought of in the staff meetings held exclusively to decide upon the two best practices to implement. On thread bear discussions, two were chosen and being put into practice. One of them is to wrench the teenagers out of their hypothetical spectacular world and depict them the practical world.
2. The escalation of social status of people has knitted a net of ego and self-centeredness around each individual and depleting the human relation. The void amongst the societal is widening with time so much that humanity and values are waning which is apparent in the present scenario. This has by and large targeted the youth. Anticipating at least a ray of reformation, this project has been put on practice.
3. The students are divided into groups each comprising about eight to ten and are clearly elaborated on the objectives of the assignment, approach, safety measures exclusively for girls and so on. The groups are then consented to initiate their mission. Each group is given two to three days of time for field visit and is at liberty to approach any individual or organization for their survey. After the survey, they are directed to prepare a detailed project report and submit it to the faculty in charge of the project. The students over years have visited old age homes, orphanages, street side vendors of vegetables, fruits and flowers, cobblers, small scale industries, institutions of wood science etc.

**4. Constraints and limitations:**

1. The institution educates on an average about thousand students every year and involving all of them in the project is quite intricate.
2. No stationery is offered to the groups for preparing the project report as there is no guideline or funding from the Government of Karnataka.
3. Time constraint is experienced in the semester scheme as their academic and co-curricular nurturing take away utmost time.

**5. Evidence of success:**

1. Positive outlook of students is apparent in the class rooms as well on campus.
2. Colossal mount of team spirit has been observed.
3. Their presentation and group discussion skills are improved.
4. They assimilated the method of preparing project reports.
5. Their written language before taking up the project and after its accomplishment depicts a big difference.
6. They are exposed to the real-life struggle of people to earn bread and butter.
7. Their tenderness towards the society has drastically reformed.
8. Enthused involvement of students is noticed in all the extension activities undertaken by the NSS, NCC, Red Cross and Rovers & Rangers units of the institution.
9. Enhanced academic focus has been witnessed which is evident in their class level tests and university examinations.
10. Many have taken up part time job alongside of the academics to support their parents.
11. Many Parents in the parents- faculties meet have appreciated and expressed their gratitude for wiping off the tenacious attitude and implanting gracious behavior in their wards.

**6. Problems encountered and resources required:**

1. Many organizations deny permission to execute the survey. In such cases, the institution

- seeks permission from the authorities.
- 2.No financial support extended and hence the survey is limited to neighborhoods.
- 3.Many a times, parents of girl students express their apprehension about the safety and refuse to send their children for the survey. In such cases, the Principal and other concerned faculties convince them and assure security for their children.
- 4.There are instances where senior citizens who vend daily needs on road side pleaded for financial support to expand their business but our students have expressed their helplessness in that regard.

## **BEST PRACTICE - 2**

### **1. Title of the practice: Protect and conserve of the rich folk heritage of Karnataka'**

**2. Objectives of the practice:** Indian ethnicity, one of the oldest & richest of all the countries on the globe, is now facing a serious threat as the western culture is establishing its strong base in India. The southern state of Karnataka has been known for its distinct art and culture for eons but now surging to the verge of extinct. Our adolescents are confused whether to accept and appreciate the rich Indian culture or to follow the West. The Institution with concern and vision, has consciously undertaken its initial step to bring life, shield and cherish the rich folk heritage of our state.

### **3. The context:**

- 1. While introducing the practice, there was a little apprehension, that it might disrupt the tight academic schedule.
- 2. In the semester system, time management is a real challenge as all the activities are to be conducted in a time frame without compromising on the quality and purpose.
- 3. By and large, all class rooms are engaged right through the college hours in spite of the institution being run on shift basis.
- 4. A suitable ambiance is a must to execute training and practice of such traditional folklore arts.
- 5. The practice sessions had to be aligned with the convenient time of the trainer.
- 6. All the above constraints were addressed at one go by scheduling the training and practice sessions on Saturdays after the college hours, Sundays and general holidays. The mini auditorium and open play ground were employed for the purpose.

### **4. The Practice:**

- 1. Karnataka for ages is acknowledged for its very rich traditional vibrancy, and are kept alive for centuries. Every part and community of Karnataka created and enjoyed the folk music and dance suitable for their society. Folk dance in Karnataka reflects the rural culture and traditions of the kannadigas. The prominent folk dances of Karnataka are Dollu kunitha and Yakshagana of which Yakshagana is a folk theater form and Dollu kunitha (Drum Dance) is a ritualistic dance. Over flight of time, our ancient folklore art has depicted gradual wane and might completely be wiped out in the near future. The institution with intent to revive and nurture our ancient heritage, as a first step, implemented with adequate vivacity Dollu kunita as one of the best practices. Likewise, the institution is endeavoring to introduce even other folk dances in the years ahead.
- 2. The institution with delight proclaims that in a short span of time, the cited dance form could fascinate and drift masses towards it. The practice sessions are held on Saturdays after the college hours, Sundays and general holidays to avoid hamper of the academic activities of the institution.

### **3. Constraints and limitations:**

- 1. Bangalore being a cosmopolitan city, it was quite intricate to explore people of

adequate mastery in the field. If found, they are quite exorbitant.

2. Though, overwhelming response of students is witnessed, the monetary, infrastructural and time constraints restricted the intake.
3. As the drum is quite heavy, the drum holders have to have sufficient stamina and endurance to hold, beat the drum for hours while dancing. Hence selection of drummers' amongst the interested students based on their physical fitness becomes inevitable and in the process, some might even be disappointed.
4. Bang of the drums produces intense sound. To lower the noise pollution, as far as possible the practice sessions are held in our playground or in the closed auditorium. Fortunately, till date no grumbles encountered.
5. As majority of our students commute from far off villages, particularly the girl students find it difficult to reach their residences on Saturday evenings after the practice sessions. Besides, the bus pass is not allowed on Sundays and general holidays for them to commute.
6. Many of our students are on part time job to support their family and such students are forbidden though interested

5. ?????????????? **Evidence of success:**

1. The institution has an immense satisfaction for its attempt to reinstate the magnificence of our heritage.
2. The augment of devotion amongst the students towards our mother state is evident in their behavior.
3. The awe-inspiring response of learners to partake in the practice.
4. Though Dollu kunitha (Drum Dance) is practiced and executed by one particular bucolic community of the society, the institution does unbiased selection of students by providing equal opportunities to all irrespective of their caste or religion.
5. Many Dollu kunitha teams of our institution have given stage performance at various places like RC College, Sambram College, SJES College of management studies, Maharani's College of Arts, Commerce and Management, 'Raveendra Kalakshetra', one of the illustrious auditoria in the city of Banagalore, 'Bharat Parv' a cultural fest to showcase and encourage the folkloric art forms of all the States of the nation ,organized by the Ministry of Tourism, Government of India at Red Fort, New Delhi between 26th and 31st of January 2019 and so on. The institution with pride asserts that our students hoisting the name of the institution to greater heights

**6. Problems encountered and resources required:**

1. The drums and costumes are quite expensive to procure as no funding is done by the Government of Karnataka or offered authorization to raise funds from students. Hence, they are borrowed on rent when stage performances are planned. The expenses are met from the cultural account.
2. The fund mobilized in the cultural account with nominal fee collected from students is to be cautiously spent for the conduct of all sorts of cultural activities in the institution otherwise the account portrays deficit of budget to invest on the best practices particularly Dollu Kunitha as the rental fee for costumes and drum is quite exorbitant. There are several instances where faculties have voluntarily shared the shortfall of amount from their personal account to meet the expenditures.

File Description	Document
Best practices in the Institutional web site	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

“A sound mind in a sound body” is a well-known quote that links between healthy mind and physical body. A sound mind implies a healthy mind capable of free positive thinking and a sound body implies healthy physical body obtained by maintaining a good diet, physical exercise and being hygienic. Major cross-section of the society ignores or neglects health until falls sick. Health is more than anything and everything in life. A healthy mind in a healthy body is one of the most pertinent prerequisites for an achiever. Having engraved these indelible lines in our psyche, Health Club is initiated with a positive approach in the institution. The health and hygiene of our learners have been shoved to the first place in the list of the main concern of the institution. The key motive behind opt of this cited practice is to sensitize our students on the importance of health, hygiene and entwine of the two. Most of the learners pursuing education in our institution are first generation learners as well from bucolic domains. By and large, they are denied of logical sensitization at home on these issues from their parents and siblings. Besides, due to their economical hinder, many of them are not able to meet the expenditure on medical investigation and line of treatment. Hence the institution has been stirred -up in taking all possible measures to keep our learners hale and healthy.

The Principal thus in consultation with the senior faculties and members of the Health Club thought out to introduce this practice which immensely benefited the students beyond doubt. As per the directives of the Principal, the Health Club in tie with Red Cross, Rovers & Rangers and NSS units, which are of similar objective, prepared its plan of action. With the consent of the Principal, the Health Club worked out the feasibility of materializing the practice of addressing all sorts of psychosomatic issues of the students. At the start, the practice was segregated into three domains of which, one on hands- on general health check-up, clinical diagnosis, one on addressing psychological issues and the other on undertaking sensitizing line up on the importance of health and hygiene.

The Health Club on discussions with the Principal and other senior faculties, geared up with a list of most significant and relevant agenda. To practicalize its plan of action, the said club in coalition with Red Cross, Rovers & Rangers NSS and NCC units meticulously strategized and started exploring for experts and diagnostic labs. Providentially, well-known Medical Practioners, Gynecologist, Ophthalmologist, Dentist, Psychiatrist and many other experts in life sciences consented to extend their noble service. The venture turned up meaningfully successful with estimable contribution of the Lions Club of Rajajinagar unit.

Amid numerous programs organized, the institution desires to underscore a few exceptionally noteworthy programs.

1. Polycystic Ovarian Disease (PCOD) also known as Polycystic Ovary Syndrome (PCOS) is a very

common syndrome in women in the age group twelve to forty-five years. Women with the said syndrome secretes higher than the normal amount of male hormones. This hormonal imbalance affects menstrual cycle, might cause diabetes, heart diseases, excessive hair growth on the face and body, baldness and more importantly would lead to infertility. Thus, the Health Club of the institution considering it to be an obligation organizes special talks to create awareness, free PCOD checkup and treatment besides general health checkup for all girl students., Dr. Chandrika Anand, well-known Gynecologist rendering services at Fortis Hospital, Nagarabhavi, Bangalore, has been magnanimously allied with the institution in this mission.

2. The institution in tie with the Lions club of Rajajinagar unit, organized free eye check- up for all students. On the occasion, coupons were distributed to avail discount on frame as well as lens for those advised to use spectacles.
3. The institution in fasten with Partha Dental Clinic and Clove Dental Clinic organizes free Dental check up for all students. Discount coupons distributed to those who were advised further procedure.
4. So as to impart adequate thrust on the mental health of the learners, along side of their physical health, a in- house counseling centre with right vision was instituted and formally inaugurated by Dr. Chandrashekar, Formal Prof. of Psychiatry at National Institute of Mental Health and Neurosciences, Bengaluru, a distinguished psychiatrist and consultant. Before long after the launch of the centre, a number of mental health related programs have been organized in association with the Health Club. One to one counseling for all students by Banjara Academy for Mental Health, Bangalore, is one of the eye-catching programs.

Thereafter, the Health Club with zeal has been instrumental in organizing assorted health related programs both hands on medical checkups from medical experts and special talks on the health and hygiene from people of renown. Besides, blood donation camps organized to sensitize students on the health benefits of blood donation along side of the human service. The institution is indeed indebted to the medical practioners specialized in various fields of medicine, Lions club of Rajajinagar unit, Himalaya Drug House, “Rexona” a leading soap manufacturing company and distinguished personalities from various areas of life sciences for their extended cooperation and selfless services.

The expediency of the practice is perceptible in terms of academic focus, enthused participation in all sorts of co-curricular activities and sports and games, of the students and above all that, abundant step up in their university results have been witnessed. Consequently, the institution is further elated and hell-bent on organizing more and more such programs with vigor in the years to come to plug all sorts of health-related issues of our students.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

---

### **Additional Information :**

Any academy of higher learning is indented to resonate with the expectation of the University Grants Commission, the highest governing academic body of India. The yardstick to evaluate the functionality and achievement of any academic institution is the multifarious development of its students. Meeting the expectations of the governing body and the stake holders with all the requisite facilities is no big deal but achieving the optimal outcome with several constrains is certainly estimable.

The institution is indeed proud to assert that with lots of confines, it has been hastening towards meeting the ideology of higher education. By the side of that, it has been depicting progress in a phased manner over a short era in accretion of amenities.

With a fanatical approach, the unceasing effort being put in is hauling the institution to the pinnacle of accomplishment. In spite of witnessing positive outgrowth, the institution is still discontented as its dream of getting transformed into a preeminent centre of academic excellence is outstretched. The institution is hopeful of emerging as an inclusive academic centre offering as many undergraduate and postgraduate programmes as possible with a well established research centre in the years ahead.

### **Concluding Remarks :**

The Institution fulfils its responsibilities upholding its core vision and mission, ever vibrant, making the campus a delightful and growth-promoting environment for the students. The Institution is confident and poised to scale greater heights of excellence creating a better world for every individual who passes through these portals, helping them to carve a niche for themselves in the society.

The institution candidly expresses its gratitude to the NAAC for being a guiding light and providing us a great opportunity to assess ourselves about our strengths and weaknesses in several areas of administration as well academics. The task of preparation of the self study report of the institution turned into a fabulous experience as it gave a deep insight of even unnoticed minute slip-ups.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p><b>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</b></p> <ol style="list-style-type: none"> <li>1. Academic council/BoS of Affiliating university</li> <li>2. Setting of question papers for UG/PG programs</li> <li>3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</li> <li>4. Assessment /evaluation process of the affiliating University</li> </ol> <p>Answer before DVV Verification : A. All of the above            Answer After DVV Verification: B. Any 3 of the above            Remark : As per the clarification received from HEI, Teachers of the Institution don't participate in the "Design and Development of Curriculum for Add-on/ certificate/ Diploma Courses", Input recommended accordingly.</p>																				
1.2.3	<p><b>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</b></p> <p>1.2.3.1. <b>Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>34</td> <td>0</td> <td>150</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>34</td> <td>0</td> <td>148</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per supporting document(Prescribed Data template) there are 148 students enrolled in subject related Certificate or Add-on programs in 2017-18.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	34	0	150	0	0	2019-20	2018-19	2017-18	2016-17	2015-16	34	0	148	0	0
2019-20	2018-19	2017-18	2016-17	2015-16																	
34	0	150	0	0																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
34	0	148	0	0																	
2.1.2	<p><b>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)</b></p> <p>2.1.2.1. <b>Number of actual students admitted from the reserved categories year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>402</td> <td>327</td> <td>258</td> <td>283</td> <td>266</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	402	327	258	283	266										
2019-20	2018-19	2017-18	2016-17	2015-16																	
402	327	258	283	266																	

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
290	238	196	249	227

Remark : As per the clarification received from HEI, DVV input is recommended.

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1. Number of mentors**

Answer before DVV Verification : 25

Answer after DVV Verification: 19

Remark : The no. of the mentors could not be more than full time teachers. DVV input is recommended accordingly.

**3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

**3.1.2.2. Number of departments offering academic programmes**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	3

Remark : As per supporting documents provided by HEI in clarification there are 3 departments



offering academic programmes by HEI. DVV input is recommended accordingly

**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years**

**3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
04	04	00	04	02

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
04	01	02	03	02

Remark : As per prescribed revised data template provided by HEI in clarification, DVV input is recommended accordingly

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
8	24	21	6	9

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
22	26	6	5	9

Remark : As per supporting documents and revised prescribed data template provided by HEI in clarification, DVV input is recommended accordingly

**3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

--	--	--	--	--

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	2	5	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	2	3	0

Remark : As per supporting documents provided by HEI and revised prescribed data template in clarification, DVV input is recommended accordingly.

**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	12	15	7

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
08	05	08	10	4

Remark : As per documents provided in the link and revised prescribed data template, DVV inputs is recommended accordingly

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**

**3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1375	1400	517	1625	440

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
984	958	517	1051	440

Remark : Total number of the students participating in extension activities could not be more than the total number of the enrolled students in an academic year. DVV input is also recommended based on the number of the extension activities considered under metric id 3.3.3.

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	3	2	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	2	0

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

**3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	7	9	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	8	8	0

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3.15	3.26	4.99	8.86	0.89

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3.15	3.26	4.99	8.86	0.89

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
732	1690	1597	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
732	950	1754	583	0

6.3.2 **Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
16	17	11	14	12

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
16	18	11	13	12

Remark : As per the supporting documents provided data mismatched is found, DVV input is recommended accordingly

7.1.6 **Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**

**5. Beyond the campus environmental promotion activities**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: D.1 of the above

7.1.7	<p><b>The Institution has disabled-friendly, barrier free environment</b></p> <ol style="list-style-type: none"> <li>1. <b>Built environment with ramps/lifts for easy access to classrooms.</b></li> <li>2. <b>Divyangjan friendly washrooms</b></li> <li>3. <b>Signage including tactile path, lights, display boards and signposts</b></li> <li>4. <b>Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment</b></li> <li>5. <b>Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></li> </ol> <p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: E. None of the above</p>
-------	--

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.1	<p><b>Number of full time teachers year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1032 986 1149"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>25</td> <td>24</td> <td>20</td> <td>21</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1227 986 1339"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>19</td> <td>19</td> <td>17</td> <td>17</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	28	25	24	20	21	2019-20	2018-19	2017-18	2016-17	2015-16	19	19	19	17	17
2019-20	2018-19	2017-18	2016-17	2015-16																	
28	25	24	20	21																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
19	19	19	17	17																	