

SELF STUDY REPORT
FOR
3rd CYCLE OF ACCREDITATION

GOVERNMENT FIRST GRADE COLLEGE, KOPPA

**GOVERNMENT FIRST GRADE COLLEGE, BALAGADI, KOPPA -577126 CHIKKAMAGALURU DIST.
KARNATAKA.
577126**

<https://gfgc.kar.nic.in/koppa-chikkamagaluru/>

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE**

June 2022

Executive Summary

Introduction:

1.EXECUTIVE SUMMARY

1.1 Introduction

Rabindranath Tagore opines that, “The highest education is that which does not merely give us information but makes our life in harmony with all existence”. It sounds truer in our present situation. When our education system makes us to gain mere knowledge and information, developing “harmony with all existence” finds less importance. *Experiential learning* enables the learners to understand their world around and *critical thinking* elevates them from ignorance. Our college has been striving hard to reflect these core values while imparting education.

Government First Grade College (GFGC), Koppa was established in 1982 with the intention of making higher education accessible to the students of this remote *malnad* region. Prior to the establishment of this college students had to go to distant places to get higher education. In this scenario higher education was accessible only to the rich class. In order to make higher education affordable to all, many educationists and thinkers of this region made efforts to sanction Government Degree College to Koppa.

GFGC Koppa has been located amidst lush green *Sahyadri* mountain ranges. It is situated between two places of historical and cultural importance, they are, the *Sringeri Sharada Mutt* (30 km from Koppa) and *Kavi Shaila*- birthplace of a renowned Kannada writer and *Jnanapeeta* awardee Kuvempu (12 Km from Koppa). Since the inception of the college, it has been striving hard to cater to the educational needs of its stakeholders. In the Second Cycle of the NAAC assessment our college has been awarded B+ (2.52) Grade. From the academic year 2011-12 Post Graduate Center for Commerce (M.Com), has been started to meet higher educational needs.

In our college we have 23 classrooms, a separate library, a function-hall, 4 staff rooms, 4 Science-laboratories, a playground, a computer lab, a Multi-Gym, a women’s waiting room and a canteen. In the present academic year 2020-21, under RUSA programme, our college equipped with a new well-furnished Library building. New P.G Block (M.Com) is ready to use from the current academic year and a well-furnished indoor Stadium is under construction.

Vision:

Vision

- Government First Grade College, Koppa aspires to create sensitized citizens empowered with skills, knowledge and potentials required for excellence.

Vision of our college aims at infusing confidence for applying knowledge and learned skills in real life situations. It also emphasizes critical and analytical approaches to face socio-economic realities. Imparting knowledge and technical skills for enhancing employability and self-reliance is intertwined in our declared Vision of the college. It also aspires to make learners self-motivated to participate actively in curricular and co-curricular activities.

Mission:

Mission

- To inculcate critical thinking, scientific temper and to impart knowledge in the rural youth for self-reliance.
- To facilitate learners with ample opportunities to develop their talents and skills for their better career prospects.
- To sensitize learners regarding human rights, plurality, co-existence, gender and environmental concerns.

SWOC

Institutional Strength :

Institutional Strength

Making sensitized and self-reliant citizens of this country is one of the chief objectives of our institution. When we march forward towards excellence we do retrospect our SWOC. Keeping our Strengths and Opportunities as factors of motivation, we have made attempts to go beyond our Weaknesses and Challenges.

As experience is said to be education, our institution strives to give new learning opportunities and facilitates students to acquire skills for life. Our institution imparts education to the students by keeping the broad Educational Objectives advocated in NEP 2020. Strengths of our college made us to conduct many educational programmes in collaboration with reputed institutions. Over the years we have made attempts to convert our Challenges into Opportunities. Though most times institutional Weaknesses demotivated us, we did function to give best out of it.

The **SWOC analysis** is primarily worked out based on our Vision and Mission statements. We have also considered the feedback report, advises and opinions of experts, parents, alumni, employers and students. The following SWOC has been finalized with a thorough discussion with the Principal, the CDC and the Staff members.

Institutional Strength

1. Qualified Teaching and Non-Teaching Staff.
2. Green Campus.
3. RUSA grant available for infrastructural development.
4. 2(f) and 12(B) recognized.
5. Healthy academic atmosphere.
6. College is located near the main road (Shimoga-Shringeri Road)
7. Various Scholarship available for students.
8. Mid-day meals provided to all students and staff.
9. Good library and playground facility.
10. Support from CDC and the stakeholders.

Institutional Weakness :

Institutional Weakness

1. Lack of transportation facility from remote villages.
2. Lack of hostel facilities to boys.
3. Lack of Research Funds.

Institutional Opportunity :

Institutional Opportunity

1. More Programmes can be introduced in U.G and P.G.
2. More innovative measures can be taken to save environment and cultural heritage of the place.
3. Additional Courses and more Add-on Certificate Courses can be introduced.
5. Employability Skills can be improved in collaboration with other institutions.

Institutional Challenge :

Challenges

1. Only two feeding Pre-University Colleges in the town.
2. Not many students taking admissions to the Bsc, BBA and B.A Courses.
3. Meeting the expected standards in education during extreme weather conditions.
4. Working under frequent power fluctuating situation.
5. Compact time schedule of Semester Scheme.

Criteria wise Summary

Curricular Aspects :

Government First Grade College, Koppa established in 1982 with the intention of making higher education accessible to the students of the region and to serve the purpose of enhancing knowledge, skills and attitude among students through available sources.

- The college is affiliated to Kuvempu University, thus follows and implements the curriculum prescribed by the University. The institute ensures an effective implementation of the curriculum through a well-defined planning and implementing as per the UGC and university guidelines.

- The CBCS and elective system is implemented in M.COM program and elective system is implemented in B.COM, BBA, BA (Economics), B.A (Sociology) programs.
- The faculty members are participating as the members of BoS & BoE of the affiliated Kuvempu University. The curriculum is revised and reviewed in regular interval of time to cater the needs of stakeholders and the faculty members are given training through conducting workshops.
- The college adheres to the academic calendar, which includes commencement of semester classes, internal tests, theory and practical exam schedules. Based on the academic calendar curricular activities are planned and executed.
- Special lecture programs are arranged from experts to enhance the knowledge of students and faculty. Field work, seminars, group discussions are conducted regularly by the departments for their academic development.
- In addition to this, certificate courses are introduced to instill and enhance knowledge, skills among students.
- Continuous Internal Evaluation (CIE) system is practiced for the effective implementation of curriculum.
- The institution strives to integrate the curriculum with the cross cutting issues relevant to gender sensitization, human values, professional ethics, environmental sustainability etc., as a part of academic enrichment.
- The institution takes feedback from various stake holders for the continuous internal evaluation and implements their suggestions and remarks to enhance the quality of the institution for the benefit of students.

Teaching-learning and Evaluation :

- Our College has a transparent admission system.
- Student enrollment rate progressive.
- Students profile is excellent.
- The college has prospectus and website in which detailed information about infrastructure, programs, teaching faculty details, college activities, scholarships etc. are given. The college also places banners in city for advertisement to encourage students to take admissions in our college.
- Our faculties visit feeding colleges annually for admission promotion.
- The admission committee sincerely channelizes their efforts to carry out the admission process.
- Admissions are conducted according to government norms and affiliated university guidelines.
- The college aims to provide co-education to all, irrespective of social categories. Economically backward categories with total zero tolerance towards any kind of discrimination.
- Girl student's strength is high and their performance is also excellent.
- By using teaching models, ICT, advanced Teaching and learning process is made student centric through Electronic and digital technology.
- Usage of Learning Management System (LMS) is encouraged among students, which is launched by Department of Collegiate Education, Karnataka.
- Teachers develop e-Content for their subjects in each semester for LMS.
- Effective learning is carried out through Group discussions, field work, student's seminars, guest lecture programs from experts are regularly.
- Special care is taken for slow learners by conducting tutorial classes.
- The faculties and students are encouraged to refresh their subject knowledge and teaching skills by attending various workshops, webinars, seminars etc.
- Our college has conducted 3 national level webinars and 5 state level workshops during these five years.
- Learning is a continuous process for teachers, so, it is meaningful; when involved in reading and teaching the new concepts.
- Teachers are evaluated by analyzing the feedbacks taken from students, and are encouraged to overcome their problems raised by students.
- Students' performances are evaluated by conducting internal tests.
- Due to effective teaching and learning efforts, every year we are able to achieve excellent results. We also getting distinctions and ranks in semester exams.

Research, Innovations and Extension :

Research and innovation and extension programs are essential part of the developmental features of today's education system. Hence, almost all of our faculties are involved in research and extension activities of our college.

- 9 teachers have completed Ph.D.
- 3 teachers are pursuing Ph.D.
- 37 Books, chapters and volumes were edited and published in Non-UGC ISSN and ISBN publications.
- 66 research papers were published in UGC recognized, refereed, and indexed journals both in India and abroad.
- Our students of M. Com department have been actively participating in seminars, workshops and symposiums and presenting papers.
- Research committee of our college has been encouraging teachers and students to take up research extensively.
- 02 major research projects funded by UGC. They were taken up and completed successfully within the stipulated period of time.
- Our college has innovative ecosystem to practice and impart knowledge transfer guided by eminent personalities from various backgrounds.
- We are proud to call our campus “PLASTIC FREE”.
- NSS, Youth Red Cross units of our college have been extensively taking up community based programs to reach out towards community.
- A numerous activities related to Blood donation and awareness, Covid -19 awareness, woman and student health checkup, food kit distribution for panchayat workers, etc., are conducted under various forums our college.
- Rangers and rovers of our college had actively participated in collecting “Flood relief ‘funds during 2019n funds.
- NSS units of college arrange annual camps regularly.
- The college has been organizing collaborative activities with Christ deemed to be University Bangalore.
- We have 5 MOU’s with Government Hospital Koppa, Unnati Foundation, Manasa Trust Shimoga, ALN Rao Ayurvedic College etc. aiding our college to connect and contribute towards society.
- We conduct life skill, personality development, Job training, awareness programs as part of collaborative activities.

Infrastructure and Learning Resources :

- The college has sufficient infrastructure facilities.
- The college has a well maintained 10.26 acres of campus.
- Government of Karnataka and Affiliated University is highly useful to conduct Sports and NSS Parades etc.
- Sports department has sufficient materials.
- Net practice for cricket is constructed.
- The Indoor Stadium is under construction, using UGC grants, state government and other grants.
- RUSA fund of Rs. Two crores is sanctioned for the development of infrastructure.
- The Boys Hostel of the college is maintained by the Department of Social Welfare.
- Laboratories are upgraded with advanced equipment.
- Office and Principal chamber are renovated.
- Library is computerized.
- Maximum numbers of books with latest editions of all subjects are available in our college library.
- Library and Information Centre has subscribed more number of journals, e journals, magazines, remote access etc., to provide advance developments to students and teachers.
- Library has INFLIBNET facility.
- Internet and browsing facility is available with 100 MBPS bandwidth connection for Library and Main Blocks.
- The college has Auditorium having 200 audience capacity.
- 9 class rooms are provided with LCD projectors.
- UPS facility is available in different blocks.
- Canteen is also available in the campus and it is maintained by College Canteen Committee.

Student Support and Progression :

The College provides all possible and necessary assistance in all respects to enable them to acquire skills and knowledge.

- Teachers, students and parents are supporting positively towards the development of the college.

- Student's grievances are timely addressed by Students Redressal Cell.
- Student's Welfare committee, Women empowerment cell, Placement cell are working for the career development of students with other agencies.
- Workshop on psychology for positive mind counseling is given by facilitators and the faculty Department of psychology, Kateel Ashok Pai memorial College, Shivmogga.
- Differently abled students are encouraged by providing all necessary help.
- The students belonging to different categories get financial support by means of scholarship from government authorities and other agencies.
- Students are actively participating in all cultural, sports and games, University youth festival and other competitions. They have also achieved a lot during these five years.
- The College magazine *chittapaavana* published every year is providing an opportunity to students to write articles, poems and share their views.
- Student's progression to higher studies is good.
- Alumni association is very active and participating in all activities of the college.
- Alumni members are encouraging the students by giving useful guidance.
- The College committees like cultural, sports, NSS, IQAC, Scouts and Guide etc., have student's representatives to involve students in college functions and developmental work.
- Training on employability skills is provided by various departments.
- Students are highly encouraged by felicitating the rank holders, meritorious students in concerned subjects and champions in sports.
- NSS volunteers have participated in different activities of the college.
- Rovers and Rangers unit have arranged various skill developments programs, social service and adventurous activities

Governance, Leadership and Management :

- The College has well stated Vision and Mission.
- The College administration is very transparent and follows the Government Norms.
- Various working Committees are constituted to the effective administration of the College and to involve teaching and non-teaching staff in the management of the college.
- The Principal has distributed the work to every department and to the Committees to complete the work in time and to the satisfaction of the Stakeholders.
- The IQAC of the college is encouraging staff members to involve actively in academic and administrative work.
- Faculty members are encouraged to participate in teaching, learning and research by webinars and workshops.
- The College encourages students to develop their leadership qualities by giving opportunities in cultural, sports, seminars, NSS, NCC, Red Cross, Red Ribbon, Rovers and Rangers activities.
- Every year the college is organizing Job-Fair (Employment Drive) to provide job opportunities for students.
- The IQAC is working effectively to provide quality education by encouraging teachers to use ICT in the classrooms.

Institutional Values and Best Practices :

- The college encourages co-education system. Equal opportunities are provided for both boys and girls.
- The college campus is under constant CCTV surveillance.
- The Prevention of Sexual Harassment Cell is working to solve the gender related issues and women harassment is strictly prohibited in the college. Also Anti-ragging committee and disciplinary committees are very active and taking necessary measures to curb all such activities.
- Different programs have been arranged on human values and ethics.
- The college celebrates all the national and international commemorative days to know the professional values and social responsibilities of civic society.
- The LED bulbs and solar street lights are being used to save energy.
- The college practices solid waste management and rain water harvesting.
- Trees are planted in the campus to make it eco- friendly.
- Green Audit is conducted.
- Awareness on social issues is conducted.

- The college is regularly practicing some useful best practices like no 'vehicle day', 'plastic free campus', 'mid-day meals' (*Anna Prasadam* by Sri Mutt, Sringeri), Community based activities and Women Empowerment related activities, tree planting, usage of green power and energy efficient equipment, medicinal plant garden, yoga, blood donation camps, NSS camps, skill based programs and awareness programs on social and health issues.

Profile

BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT FIRST GRADE COLLEGE,KOPPA
Address	Government First Grade College, Balagadi, Koppa -577126 Chikkamagaluru Dist. Karnataka.
City	Koppa
State	Karnataka
Pin	577126
Website	https://gfgc.kar.nic.in/koppa-chikkamagaluru/

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Anantha S	08265-295715	9449685147	-	gfgckoppa@gmail.com
IQAC / CIQA coordinator	Francis Dsouza	08265-259715	9480412995	-	frankfrancy3@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution

If it is a recognized minority institution	No
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Establishment Details

Date of establishment of the college	23-06-1982
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	University name	Document
Karnataka	Kuvempu University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	10-04-1992	View Document
12B of UGC	03-09-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location *	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government First Grade College, Balagadi, Koppa -577126 Chikkamagaluru Dist. Karnataka.	Rural	10.28	5680

ACADEMIC INFORMATION

Details of Programs Offered by the College (Give Data for Current Academic year)						
Program Level	Name of Program/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,History Economics Political Science	36	PUC	Kannada	90	30
UG	BA,History Economics Sociology	36	PUC	Kannada	90	44
UG	BA,Hisory Political Science Kannada Opt	36	PUC	Kannada,English + Kannada	90	40
UG	BCom,Commerce	36	PUC	English	200	145
UG	BBA,Management	36	PUC	English	60	20
UG	BSc,Physics Chemistry Mathematics	36	PUC	English	60	42
PG	MCom,Commerce	12	BCom	English	30	11

Position Details of Faculty & Staff in the College												
Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				27			
Recruited	0	0	0	0	0	0	0	0	17	4	0	21
Yet to Recruit	0				0				6			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Non-Teaching Staff												
	Male		Female		Others		Total					
Sanctioned by the UGC /University State Government							11					
Recruited	2		2		0		4					
Yet to Recruit							7					
Sanctioned by the Management/Society or Other Authorized Bodies							0					
Recruited	0		0		0		0					
Yet to Recruit							0					
Technical Staff												

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	2	1	0	4
M.Phil.	0	0	0	0	0	0	6	0	0	6
PG	0	0	0	0	1	0	8	2	0	11

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visiting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		10	10	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year					
Program	From the State Where	From Other States of India	NRI Students	Foreign Students	Total

		College is Located				
UG	Male	138	0	0	0	138
	Female	175	0	0	0	175
	Others	0	0	0	0	0
PG	Male	3	0	0	0	3
	Female	11	0	0	0	11
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	55	63	55	51
	Female	109	119	119	110
	Others	0	0	0	0
ST	Male	18	19	25	21
	Female	66	70	62	37
	Others	0	0	0	0
OBC	Male	236	235	217	233
	Female	421	408	373	336
	Others	0	0	0	0
General	Male	87	67	56	41
	Female	143	106	75	53
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1135	1087	982	882

Provide the Following Details

Number of Programs	Self-financed Programs offered	New Programs introduced during the last five years
	0	0

Provide the Following Details

Unit Cost of Education	Including Salary Component	Excluding Salary Component
28391	27336	1055

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:

As per the Govt. order our institution has adopted NEP 2020 from the academic year 2021-22. Departments of our college offered Open Elective papers for students of all

disciplines. Some important Open Elective papers offered are: Dept. Political-science has offered - Human Rights, Dept. of Kannada - Kannada Grammar, Dept. of History - Cultural History of Karnataka, Dept. of Management - Business Organization and Office Organization and Management, Dept. of Commerce - Financial Literacy, Dept. of Physical Education – Yoga and Fitness and Dept. of Mathematics - Competitive Mathematics-1. Arts students have taken Open Elective papers in Commerce and Management disciplines, B.Sc students have taken Open Elective papers in Arts and Management disciplines and B.com students have taken Open Elective papers in Arts and Science disciplines and students Management Students have taken Open Elective Papers in Political-Science Dept.

2. Academic bank of credits (ABC):

Academic Bank of Credit (ABC) advocated in NEP 2020 will allow students of undergraduate and postgraduate degree courses to exit the course and enter within a stipulated period. Academic Bank Account of the student and the validity of such credits shall be monitored as per norms and guidelines issued by the Commission from time to time. Our institution has taken necessary steps to open individual Academic Bank Account in digital form. Such account holders will be provided with a unique ID. As the ABC Regulations intend to give impetus to blended learning Mode, allowing students to earn credits from various HEIs registered under this scheme and through SWAYAM (an online repository of courses). Students are allowed to earn up to 50 per cent credits from outside the college where she/he is enrolled for the degree programme.

3. Skill development:

Some Papers offered as Open Elective Papers are based on developing skills. Important among them are Digital Fluency, Yoga and Fitness, Competitive Mathematics-1, Financial Accounting and Marketing Management. The above mentioned Open Elective papers along with teaching theory they emphasize mainly on practical aspects of the subject. Apart from the Open Elective Papers most disciplinary papers in NEP 2020 stress on skill development. For instance in all papers presentation of seminar is mandatory and English Language Teaching emphasizes more on Communicative English.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

Some Papers offered in NEP 2020 integrate Indian Knowledge, important among them are: “Yoga and Fitness” in Dept. of Physical Education, “Arthashastra of Koutilya” in Dept. of Economics and “Cultural History of Karnataka” in Dept. of History. All the above mentioned subjects have been taught in our college. Students of all disciplines have taken interest in studying these papers.

5. Focus on Outcome based education (OBE):

The NEP 2020 emphasizes Outcome Based Education (OBE), it is adopted in all sections of Education in India. Our institution has taken necessary steps to implement this system where all the parts and aspects of education are focused on the outcomes of the course. In our plan of action and in providing Open Electives enough care has been taken to provide courses to the students with a certain

	goal of developing skills or gaining knowledge. Students will have to complete the goal by end of the course.
6. Distance education/online education:	As our college does not have any Distance Education Center so we do we offer any Distance Education Courses. According to the need, our college provides online education. Many webinars have been conducted to permeate knowledge through online mode. During Covid-19 pandemic situation to a great extent online classes have been conducted to the students of our college.

QIF

1. Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Answer:

Government First Grade College, Koppa is affiliated to Kuvempu University, Shankaraghatta, Shivamogga. The Curriculum is prepared and revised by the Board of Studies (BoS) constituted for each subject. To cater the changing needs of students and various stakeholders, the Curriculum is revised by BoS as per university norms and guidelines. The faculty members of our institution are also involved in BoS/ BoE initiatives.

The institution has implemented the Curriculum prescribed by the Kuvempu University, Shivamogga. The timetable committee prepares the time table of all the programs of the college based on which the respective departments prepare individual time tables for the semester. The programs of the department are scheduled in consultation with fellow teachers. Departments use PPTs, Maps, and Presentations as add on tools of education. Assignments and competitions related to curriculum help the students to improve their writing skills and general knowledge respectively.

The Principal constitutes a committee to update the Academic Calendar in consonance with the University Calendar. Based on this, departments prepare and implement their lesson plans and other activities well before the commencement of the semester. The meetings of the faculty is held periodically to ensure effective implementation of the action plan and incorporate necessary changes as per the requirement.

Unit tests are conducted periodically on both practical and theory subjects, an internal assessment tests and skill development activities for all the streams are conducted followed by unit test. Each department arranges seminars and talks by resource persons on related topics of syllabus. Question banks of subjects are provided to students for effective learning and preparation for examination.

With regard to slow learners, the institution conducts an extra improvement activity such as remedial classes, old question paper solving etc. Infilbnet (E-Books and E –Journals) facilities are available for the teachers and the students. Project works dissertations are conducted for fulfillment of their respective degrees. To know the students' satisfaction about the curriculum delivery, feedback on teachers is collected from the students and the analysis is submitted to the principal for the corrective measures. The suggestions are incorporated to improve the work culture of the college. The stakeholders' feedback on syllabus is taken in every academic year to ensure the effective implementation of Curriculum.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Answer:

The institution adheres to the academic calendar provided by Kuvempu University. In accordance with the academic calendar provided by the affiliating University, the Academic calendar is prepared and implemented at the college level. The university prescribed academic calendar specifies the dates of commencement and closure of classes, tentative dates of semester end theory and practical examinations. It also gives guidelines regarding the schedule of internal examinations to be conducted in the institution.

The various departments of the institution carry out the activities in adherence to the academic calendar for the Continuous Internal Evaluation (CIE). In general, the institution conducts two internal examination for BA, B.Sc and M.Com programmes and one internal test for B.Com, BBA Programs per semester as per the guidelines of the university. The compulsory skill development activities are given to the students of B.com, BBA programs and BA (Economics and Sociology) programs.

The curricular and co-curricular activities like teaching, seminars, assignments, group discussions, internal examinations are carried out by respective departments and also recorded in the work diary of individual faculty members. The extra curricular activities are conducted in the institution by various forums as per the academic calendar scheduled by the college committee.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university***
- 2. Setting of question papers for UG/PG programs***
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses***
- 4. Assessment /evaluation process of the affiliating University***

Answer: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Answer: 57.14

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Answer: 4

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Answer: 4

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Answer: 5.6

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
54	215	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Answer:

Response: Various cells and committees of the college conduct programmes for students to integrate cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum. Our college is a co-education institution with majority girls, thrust is more on empowerment and self reliance.

1. Considering the issues of gender related challenges, the college has an Internal Complaint Committee. The above mentioned Committee and Arts and Language Departments organize orientation programmes, lectures, workshops and sensitizing programmes related to gender related issues.
2. Ragging menace is certainly a threat to human rights. As it is a statutory mandate, the institution has established Anti-ragging Cell which intensively works for the non occurrence of the ragging incidences. Every year orientation programme is organized for the newly admitted students. It is mandatory to submit the Anti ragging affidavit.
3. College NSS unit with approximately 200 students works in villages during residential special camps so as to inculcate human values and other environmental friendly activities. Tree plantation, solid waste management, special lectures and street plays on various human rights and values are more important among them. NSS volunteers contributed significantly during Covid-19 pandemic situation working with Police Department. NSS volunteers are regularly involved in keeping campus clean.
4. Lectures on professional ethics and also on various human values are arranged every year.
5. Environmental studies and Indian constitution are the compulsory subjects prescribed by the university and the college students learn them through lectures as well as small projects and assignments.
6. National youth day and international women's day are celebrated to familiarize their role in nation building activities.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Answer: 1.72

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
04	05	03	03	03

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Answer: 8.5

1.3.3.1 Number of students undertaking project work/field work / internships

Answer: 75

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1) Students

2) Teachers

3) Employers

4) Alumni

Answer: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Answer: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

2. Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Answer: 40.16

2.1.1.1 Number of students admitted year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
327	281	365	430	395

2.1.1.2 Number of sanctioned seats year wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
890	880	880	920	900

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Answer: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
299	252	301	352	321

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Answer:

The regular classes conducted helps in identifying the slow and the advanced learners. Accordingly, different programmes are planned. The performance of students in the class room and in various examinations becomes the base for the classification of students in to slow learners and fast learners.

As educational institution students are our important stake holders, it is our vital duty to continuously identify, assess and evaluate their academic advancements. With regards to this process, we identify slow and advanced learners based on internal assessment, class room performance and marks scored in semester examinations. Students who score below 60% will be classified as slow learners and we try to ensure that these slow learners progress into advanced learners' level.

Advanced learners are provided with additional, supplemental and references materials to enhance their performance by departments and college library. Special opportunities are given to the advanced learners to become class representatives so that others are motivated. The advanced learners are encouraged to participate in intra and inter collegiate seminar, group discussions, competitions organised in our college and in other colleges. We satiate the quest for knowledge of advanced learners by providing books, journals, magazines and periodicals related to competitive exams. There is also a specific area in our library as reading and reference section. In addition, they have the freedom to make use of internet and computers kept in the library and computer lab to supplement their learning aptitude. Academic excellence prizes are given to meritorious students as a token of appreciation.

The scholarship committee not only provides the information about the availability of different free ships and scholarships but also ensures that the deserving meritorious students have availed the same without fail. Apart from prescribed syllabus we also encourage advanced learners to solve previous year question papers along with subject related other university question papers. Seminars and presentations regarding subject and inter disciplinary topics are assigned to bring out overall excellence. Class unit tests are conducted regularly; students acing them are awarded with token of appreciation to encourage the learning attitude of advanced learners.

Similar kind of academic programmes are also adopted for the overall academic development of slow learners. Below average students are identified are with remedial classes in the subject in which they are found dull. They are also provided with additional books by the faculty members and the library. The remedial classes are engaged either in the morning or in the evening, that too in the local language so that the students grasp the information quickly. As the students are from the rural background the department of English is striving to make them communicate in English by organising spoken English classes, which shall equip them in future job market for placements and career advancements.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Answer: 42

File Description	Document
Any additional information	View Document

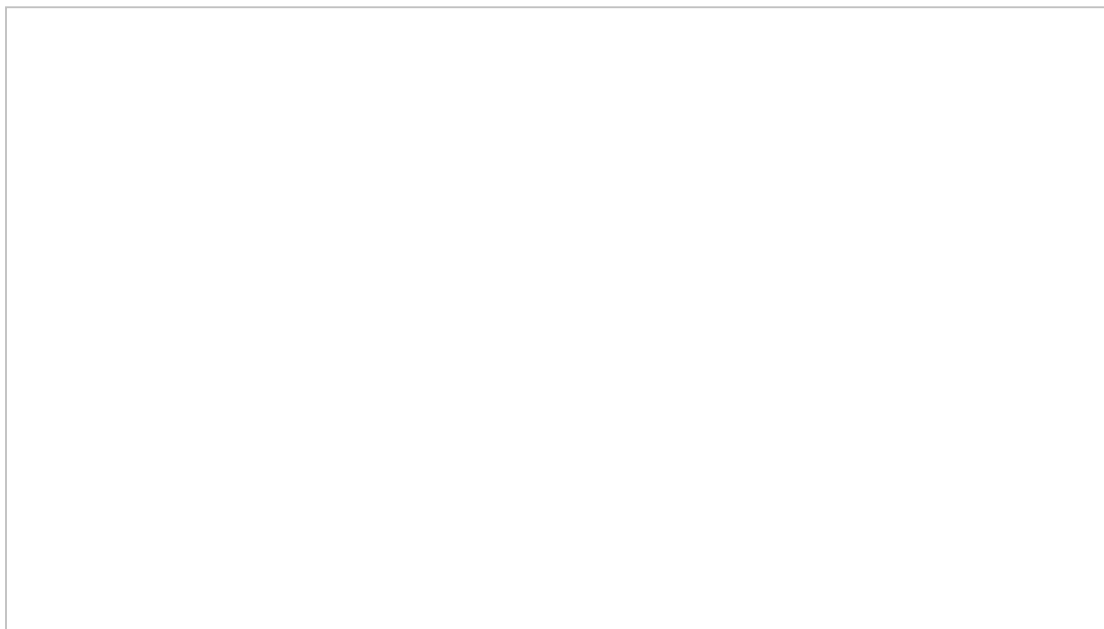
2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Answer:

2.3.1: STUDENT CENTRIC ACTIVITIES

Students are the centre of all curricular and co-curricular accomplishments. The college has transfigured from the traditional teacher centric methodology to the student centric methodology. Though the curriculum is outlined by the university, the selection of the course is decided by the student, even the subjects and the combinations are opted by the students themselves. The college timetable of regular classes is framed by respective department with timetable committee. The Internal Assessment examinations time table is prepared and conducted by Internal Assessment examination committee.



The effectiveness of the topics delivered is evaluated by raising the questions to the students in the class room which enables the teacher to decide the effectiveness of the teaching methods. The teacher may vary the pedagogy if it is found ineffective; thereby the student centric method is adapted. The traditional class room teaching method “chalk and talk” is supplemented by the innovative methods such as group discussion to enhance group knowledge, seminars to overcome the inferiority complex and stage fear, assignments and paper presentations to make them gather information from the external resources, role playing techniques to make them study the character and behaviour of each personality.

Subject related quizzes to make them updated in the areas of respective subjects and current affairs, Assignments are assigned to improve the writing and referring ability, encouraging them to prepare the notes on the subject and verifying the same by the teacher to correct the content, grammar and language, field visits enhance their critical thinking skills and gives students ample opportunities to analyse topics from different perspectives. Interaction with the entrepreneurs to inspire young minds to take up entrepreneurship. The students of humanities are taken to different historical places to study the historical events, monuments and inscriptions of historical value and importance.

The case study analysis methods are also used to make the students to learn problem solving skills. Videos and films of social and moral importance are screened to develop a holistic approach towards society and self-development. The students studying in the science stream have laboratory classes which aid in experimental learning with hands on experience. As a result of student centric methods followed, students have developed a garden in the campus, painted the class rooms and taken up the responsibility of watering the plants in the campus. For participative learning, most of the class are made interactive, so that students are made to participate directly or indirectly in classroom activities. This concept will make them critically evaluate the topics delivered in each session. The students are encouraged to participate in various academic and non-academic activities inside and outside the college campus. Subsequently, the aim of conveying education is not only to help students to gain good academic recognition and necessary employment but also to become better human beings and responsible citizens of tomorrow.

Our Institution encourages creativity among the students by providing opportunities each academic year to contribute articles, poem, motivational quotes, comics, riddles, short stories, essays, drawings, sketches, for publication in the Annual Magazine of our college “CHITHAPAVANA”. Link of 2020-21 edition

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Answer:

2.3.2: ICT

The important task of any teacher is to bring interest among students on the various topics being delivered and to instil an uninterrupted impression in the young minds of the students. As a part of this challenge the teacher has to aim at implementing innovative tools and techniques in their teaching to make the class room teaching pleasant one. The institution has brought innovation and creativity in teaching and learning process. The faculty members are encouraged to make use of present-day technological advancements such as, ICT tools, videos, and student centric teaching methods.

The components of ICT used by the faculty members of the institution include computer, mobile, internet, Wi-Fi, e-books, email, printers, scanners, videos, YouTube, desktop, laptop, e-sources, e-content, Google forms, Google images, Google classroom, Google meet, zoom meet and related educational applications. The videos shown to the students not only cover the topics of syllabus, but it also encourages the analysis of social and moral issues which capture the minds and hearts of students towards interest in studies.

Case study analysis will empower the students to come out with various solutions which prove that every problem has unique dimension and solution. The classrooms are made student friendly for creative study because creativity embellishes only in free spirited environment.

During group discussion the faculty members encourage students to have wilful participation and expression. The industrial visits and the visits to historical places will expose the students to have real world experiences. The institution by arranging visits will make the topics more educative. The students will learn and remember the subject without any efforts through this.

The role-playing technique will make the students to come out of their comfort zones and avoid the stage fear in them. The competitions arranged on advertisement, enhance the creativity among the students to develop the copy of advertisements. The collage competition organised will enhance their intellectual and social skills. The quiz competitions will empower the students to acquire knowledge on current affairs.

The institution believes that, creativity is important to student's career advancements in the job market. In today's world there is a mismatch between what the student studies and what the employer's require. So, unless a student is creative, the survival becomes difficult.

Therefore, the institution tries to cater the students with general skills and necessary skill set of behaviours rather than preparing them for specific jobs. The institution teaches global skills such as communication skills, social skills, problem solving skills etc.,

Brainstorming sessions are also followed in the class room to have innumerable number of solutions to address the issues rightly. This will enable the students to come up with the distinctive solutions that they think as "accurate", though it may be "incorrect" we encourage creativity.

LMS is a unified holistic digital studying experience platform for the millennial student who is not tight to desk schedule.

All are faculties have played a greater role in contributing to LMS in the form of PPT, Study Materials, MCQs and Videos as Assistant Content Developers, Content Developers and Moderators of various subjects.

Some sample links are-

<https://gfgc.kar.nic.in/koppa-chikkamagaluru/category/DCE-Youtube-channels>

<https://gfgc.kar.nic.in/koppa-chikkamagaluru/category/LMS>

<https://www.youtube.com/channel/UCAH6jB1fvVUEZUv5RL4f75Q>

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Answer: 44.1

2.3.3.1 Number of mentors

Answer: 20

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Answer: 78.52

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Answer: 20.42

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
3	4	4	5	5

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Answer: 6.43

2.4.3.1 Total experience of full-time teachers

Answer: 135

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Answer:

2.5.1: MECHANISM OF INTERNAL ASSESSMENT

In our institute, Assessment of performance is an integral part of teaching and learning process. With regular interactions of IQAC, Principal and Heads of the Department, Continuous Internal Evaluation (Test) Committee and Examination Committee plan and work out for reforms in internal assessment system, conducts Internal Assessment examination at college level and semester examination at university level.

Internal Assessment examinations of Undergraduate programmes and post graduate programmes are handled by Continuous Internal Evaluation (Test) committee. We were informed about the functioning of internal assessment to students and their parents during the departmental orientation program conducted at the beginning of the first year.

COMMITTEES:

The **Continuous Internal Evaluation (Test)committee** and **Examination committee** consists of Coordinator and members from all the departments. Non-teaching staff also lends its support in administrative work. The examination committee performs following functions to maintain transparency and robustness of examination procedure:

- Preparation of Calendar of Events at the beginning of the semester for conducting Internal Assessments.
- Examination timetable is prepared in advance and displayed on the College notice board.
- **Continuous Internal Evaluation (Test) committee** will inform to the faculty member to set up question papers.
- Attendance of students is maintained properly during examination time.
- Internal assessment records are maintained at the department level and can be easily accessed by the students.
- Answer booklets are evaluated by respective subject faculty within the prescribed time given by **Continuous Internal Evaluation (Test) committee** and results are displayed on the notice board.
- The semester examinations are conducted in the institution on behalf of the University. The examination question papers are designed and provided by the University and the answer papers are evaluated by the evaluators appointed by the university.

FREQUENCY OF THE EXAMINATIONS:

Internal assessment examinations are conducted twice per semester by college. The First Internal Test was conducted 8th week and Second Test after 12th week of College Calendar of Events as per university guidelines. Final Exams/Semester end examinations are conducted once in each semester at the end of the Semester.

MECHANISM OF ASSESSMENT PROCESS:

1. The college is affiliated to Kuvempu University the University follows Choice Based Credit System (CBCS) for Post-Graduation Students
2. There shall be a University examination at the end of each semester. The maximum marks for the University examination in each paper shall be 80 for UG and 75 Marks for PG
3. 20 marks for internal assessment. Out of 20, 10 marks shall be based on two tests. Each test shall be of one hour duration to be held during the semester. The average of two tests shall be taken as the internal assessment marks.
4. The remaining 10 marks of the internal Assessment shall be based on attendance and skill development records.
5. Marks for skill development shall be awarded by the respective faculty based on skill development exercises like;
 1. Assignments.
 2. Group discussions.
 3. Quiz.
 4. PPT presentations.
 5. Seminars&
 6. Field projects.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient

Answer:

MECHANISM TO DEAL WITH EXAMINATION RELATED GRIEVANCES

STUDENTS' COMPLAINT (Students discuss with the principal and the liaison officer)

STUDENTS WRITE APPLICATION THROUGH PRINCIPAL TO LOGISYS HELP DESK COMES UNDER THE REGISTRAR (EVALUATION) KUVEMPU UNIVERSITY

THE LIAISON OFFICER FORWARDS THE APPLICATION THROUGH ONLINE AND OFFLINE MODE TO LOGISYS HELP DESK COMES UNDER THE REGISTRAR (EVALUATION) KUVEMPU UNIVERSITY

LOGISYS HELP DESK RESLOVES THE COMPLAINTS OF THE STUDENTS

AFTER THE RESOLUTION OF THE EXAMINATION RELATED GRIEVEANCES, THE EXAMINATION SECTION WILL DISBURSE THE REQUIRED DOCUMENTS (Results, Answer Booklets, Marks Sheets & Other Documents) TO THE STUDENTS

- Students are made aware of the lab work, project work, seminars and assignments as per the evaluation criteria. Semester-end internal marks are displayed on the notice board. Any discrepancy in the continuous assessment is resolved at the department level.
- The discrepancies during the conduction of the University Examinations and discrepancies in the mark sheets are addressed and discussed in consultation with the principal and the liaison officer and if necessary, the student writes an application addressing to the Registrar Evaluation, Bangalore North University, which in turn would be followed-up by the liaison officer.
- The liaison officer forwards the application to the university and initiates the follow-up action.
- University announces the schedule for reevaluation and demand of photocopy of valued answer booklets after the declaration of the results. Assistance is provided by the examination section of the college to apply the same to The Registrar, Evaluation, and Kuvempu University.
- The outcome of the process is conveyed to the students by the examination section.

If any grievances are found in the question papers of internal assessment examination, it will be clarified by the respective subject teacher in the examination hall itself. After the evaluation of test papers, answer scripts are distributed among students for personal verification. The grievances expressed regarding the evaluation such as awarding of marks, mistakes in total are solved immediately.

The final internal scores are also meant for scrutiny, by displaying them on the college notice board and also sharing it in class-wise “Whatsapp” groups and if any grievances are found, it will be resolved immediately. The grievances regarding evaluation are first attended by the subject teacher within a week. If any grievances are not met with satisfactory measures, the matter is referred to the examination committee for final decision under the supervision of the principal. If any student is unable to attend the examination conducted, they are allowed to write re-examination.

Regarding the university examination, the institution receives the draft of provisional time table and forwards the same with the student community. In case of conflicting time table, the institution communicates the same to the university and sees that it is nullified. The grievance regarding evaluation is attended by the office staff of our college.

The schedules for revaluation, retotaling is taken care by personal inspection. The discrepancies in the marks scored by the students, name of the students, name of the parents and mistakes in the register number are also attended with utmost care. Even issues such as withholding of results will be attended by the institution and resolved in time.

The above mechanism is transparent and time-bound as per the schedule of the university.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Answer:

2.6.1: PROGRAMME AND COURSE OUTCOMES FOR ALL PROGRAMMES OFFERED BY THE INSTITUTION ARE STATED AND DISPLAYED ON WEBSITE AND COMMUNICATED TO TEACHERS AND STUDENTS

The college website imparts program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution. This aids the students to understand framework of program and courses offered by the institution. The display of outcomes in the case of financial accounting familiarizes students with contemporary issues in accounting to develop insights in financial analysis and to understand and apply financial accounting tools and techniques for managerial decision making.

The teaching of Statistics and Quantitative techniques enables the students to acquire the knowledge on quantitative analysis, and use the statistical techniques for the analysis of business data. The management provides and understanding of management techniques used in managerial decision making. Studying science will enhance the scientific temper of the students through experiential learning. It makes the students familiar and makes them feel comfortable with laboratory techniques.

The study of subjects like history enables the students to associate with the historical past. The ancient monuments, inscriptions and architecture are studied in a unique way to create a general awareness about their protection and preservation. The study of English language equips the students to acquire the much-needed communication skills to increase their competence required for the job market.

The significance of studying different courses and subjects is communicated to the students and teachers. A hard copy of the syllabus is kept in the library and in respective departments; all the students and teachers are made aware of the same. The students and teachers are repeatedly instructed to visit the college web site. The web-address of the same is stated in the student hand book and on notice boards. A link to the Website of Kuvempu University has been displayed

in the college website to make the students and teachers know about university, its functioning, to know the notifications and results announced by the university. In addition to this the college ensures that the notification related to the teachers and students are notified by the university, Government of Karnataka, Government of India (GOI) and other related parties on the notice board.

The notice is also circulated to each class to ensure the same is communicated to the student community. The college website is updated regularly in order to make the stake holders aware of the recent and regular activities of our college and university regarding academic and non-academic programs.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Answer:

2.6.2: ATTAINMENT OF PROGRAM AND COURSE OUTCOME

Attainment of Programme outcomes and course outcomes are evaluated by the institution. We measure program outcomes, program specific outcomes and course outcomes both quantitatively and qualitatively. Performance of students in examination gives feedback about the effectiveness of the delivery of the contents to the students. It heavily relies on the intrinsic worth of the delivery of the contents taught in classroom. Various subject oriented competitions are organised in the college by which the in-depth knowledge of the students is observed.

The students are also encouraged to take part in the course-related intercollegiate competitions. The students studying the subject of marketing are made to participate in marketing-oriented competitions, in which the program outcomes such as, making an advertisement copy, creative learning, budgeting etc., are judged. The students of finance are asked to prepare project plan which includes the pros and cons of a project, financial expenditures involved etc., to analyse the results of teaching of finance as a course.

The students of economics, commerce and business administration have to analyse the financial budgets of the central government and the state government which enables the teacher to know assess the acumen of the students. Some students are assigned with the selling jobs to students in which a student is has to sell an object to other student or a group of students thereby the salesmanship is studied. The understanding of different concepts is analysed by making the students through role play.

The effectiveness of contract accounts is proven in terms of more than 5 students has become the leading contractors of this area. During the period of under graduation course and the postgraduation course the institution has delivered NET, SLET, CET and other competitive examination related coaching programme. The outcome of teaching communicative English is evidently as many students can fluently speak in English.

A paradigm shift is found among many students writing the examination in Kannada have shifted to writing in English, this will surely help students to go global in job market. The teaching history to the students of humanities has generated interest in students to clean and protect the ancient monuments like temples, places of historical importance. The teaching of environmental studies and its importance has motivated the students to inculcate eco-friendly behaviour. As a result of these programmes, we can witness beautiful garden, developed exclusively by the students in the college campus.

On a concluding note, it is because of the interest created out of studies from many years, which has led them to take up higher education and get placed in many prestigious business organisations recognized globally.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Answer: 71.79

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
221	246	235	244	284

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
309	362	327	361	355

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Answer:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

3. Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer: 2

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	2	0

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Answer: 0

3.1.2.1 Number of teachers recognized as research guides

Answer: 0

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Answer: 6.67

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	2	0

3.1.3.2 Number of departments offering academic programmes

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	6	6	6

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Answer:

Our college has been developing a sustainable ecosystem for innovations from the date of its inception. Several innovative innovations have taken place for the sake of knowledge transfer among students and faculties. Various modes of teaching like flip classrooms, online classrooms, online webinars etc are conducted on a regular basis from all the departments. Student centric activities encourage students to learn several aspects of curriculum, co curriculum and extra curriculum activities in a more meaningful and active perspective of learning. ICT tools, science labs, computer labs, heritage site visits, industrial visits, special lectures by eminent faculties from other institutions industrialists. Eternal approach towards the progressive development of knowledge with total updation from time to time has been our main aim. Our faculties are striving towards achieving these objectives and are fruitful in their outcomes.

File Description	Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Answer: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Answer: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Answer: 0

3.3.1.2 Number of teachers recognized as guides during the last five years

Answer: 0

File Description	Document
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Answer: 3.11

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
11	7	18	19	11

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Answer: 1.7

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
14	12	04	03	03

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Answer:

College towards community has been our unsaid mission from the very point of inception of this institution. Catering to the needs of education and academic excellence as institutional duties are being performed with reverence, along with this just education outside classroom from the society is much essential to any student or learner to strive and survive in this ever changing world.

Our college has many out reach programs towards community development conducted through Various forums such as NSS, Red Cross, Rangers and Rovers, Red ribbon etc. Apart from this individual departments too have been contributing towards community development by organising various programs involving our students and faculty.

Blood a vital essentiality , donation of this would save a life at critical emergencies, we make sure we conduct blood donation camps inside college and outside college Through NSS and Redcross camps and make aware our students to inculcate the service oriented perspective towards their community. Many programs regarding woman helath awareness, gender sensitivity, helathcheckups for the well being of women folk in our community. AIDS and HIV awareness, mental health awareness etc .. are some community programs with regard to public health.

Many other programs include donation of stationary materials to enrich government primary schools, visit to historical sites and learning to preserve protect and clean them too, Shramaadaan at annual NSS camps have benefitted the community and our students to learn about each through interactions, interviews, camps, checkups, jaathas, donations,

awareness etc programs. At times Pandemic outbreak our students have worked as COVID frontline warriors Along with police and medical department which is noteworthy of mentioning.

As college is also a part of community it's our duty and responsibility to make aware our students the importance of serving community during their college days and even to sustain such interests after their course completion. Learning is an eternal process and it's shall not alone happen through books n exams inside classroom, it needs a wholesome approach towards learning life skills, communication skills, personality development skills, leadership skills which could be easily understood and learnt from being a part of the community in which we exist. So we have been trying to reach the community through college by planning and executing many outreach programs through our institution Every academic year. As Service is the only Rent on this planet earth we live.

File Description	Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Answer: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer: 27

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
6	9	6	2	4

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Answer: 40.57

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
255	733	439	152	506

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Answer: 2

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Answer: 6

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	1	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

4. Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Answer:

Our college encompasses a well maintained campus spread over 10.28 acres of Serene green land situated just minutes' walk away from the state highway and bus station. We have separate parking spaces for 2 wheelers and 4 wheelers. The existing infrastructural facilities are utilized both for conducting theory and practical classes.

Classrooms:

Our institution has sufficient number of well-furnished, well ventilated, and spacious classrooms for conducting theory classes. The institution has 23 numbers of well-ventilated classrooms with podium among that 11 number of technology enabled class room like projector, white board, Wi-Fi connection, remote and mouse.

Science Laboratories:

There are four (4) numbers of well-equipped laboratories like Chemistry, Physics, Mathematics and Electronics. All laboratories are well equipped and well maintained not only for carrying out curriculum oriented lab practical, but also to carry out research activities. All the laboratories are established as per Kuvempu University norms.

Technology Enabled Learning Rooms:

The institution has good computer lab with computers and Wi-Fi connections throughout the campus. Each department in the college is provided with one Computer with audio system and internet. The institution has 23 numbers of well-ventilated classroom with podium among that 11 are technology enabled class room with projectors.

Seminar Halls:

- College has one seminar hall to conduct conferences, seminars workshops and department forum functions for students and faculty members as well.
- Seminar hall has the capacity accommodaty of 200 participants all time.
- Seminar hall is equipped with LCD Projectors, white boards, public addressing system with internet connectivity.

Facilities and Equipment's for teaching, learning and research:

The college has independent library building. It is completely automated by using easylibsoftware. The data entry of books and bar coding has been completed. The library has 23 thousand collections of books; good number of periodicals like newspaper, journals and magazines are subscribed to cater the information needs of student as well as faculty members. Library uses Online Public Access Catalog (OPAC) to access library facilities through digital library. All the departments are using LCD projector for special lectures. RUSA has sanctioned 2 crores towards strengthening ICT in teaching and learning process. In addition to these journals the institution subscribed e-journals through INFLIBNET-NLIST. The institution also subscribed to 97000 E-books through INFLIBNET-NLIST.

Medical and canteen facilities:

A health care centre provides first aid facilities and has a tie up with a nearby hospital for any medical emergencies. An ambulance is available 24X7 to meet emergencies. Canteen facilities are also provided for students & staff which has adequate seating capacity. Food served is hygienically prepared and subsidized.

File Description	Document
Upload any additional information	View Document

Paste link for additional information

[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Answer:

Cultural Activities:

College has auditorium and open air Theatre are regularly used for conducting cultural programme such as talents day, Inaugural and valedictory functions. Our college conduct inter-collegiate culture program in collaboration with college alumni's. The students also practice like rangoli competition, dance, singing and other cultural activities for university level competition. Our Management believes in the all-round development of the students. There is a lot of encouragement for the students to participate in sports tournaments and culture activities simultaneously and thus they are awarded and rewarded accordingly all university, zone, and national levels.

- Students are very much encouraged to participate in the cultural events held in the college like, Fresher's Day, Annual Day, Farewell, Traditional Day etc., to exhibit their cultural talents.
- Students are even sent to other colleges for intercollegiate competitions like Sahyadri Uthsava, Shringa and Thunga Sambrama, Sinergia, Uthana, etc.,

Sports Activities:

Qualified Physical Directors are been appointed to take care of day to day games and sports activities of the college.

- We have a spacious and well equipped Sports room and Gymnastic room where pupils can play In door games like, chess, caroms physical fitness exercises etc.,
- We have a Yoga Class room where students and faculty members do meditate and even practice yoga.

College teams are formed to take part in national, state and University level competitions and other intercollegiate competitions. Sports event competitions are conducted in the interdepartmental level in an academic year and the winners are awarded and rewarded accordingly. The outdoor games such as shuttle badminton, volley ball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc., are well practiced and played by the students.

We have formed few clubs/ Committees to enhance the hidden talent of the students namely Arts club & Cultural Committee and Sports & Games Committee which has a key role for the overall development of the student's community.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Answer: 39.13

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Answer: 09

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

Paste link for additional information	View Document
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4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Answer: 52.1

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
40	60	382.5	00	00

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Answer:

An Integrated Library Management System (ILMS) is an automated package of library services that contains several functions. These functions usually include circulation, acquisitions and OPAC service etc. The institution has a spacious Library to meet the learning needs of the students. The institution has started using EASYLIB since 2013-14. It is a fully featured Integrated Library Management Software. Easylib has integrated various library functionalities. There are various modules of Easylib as listed below:

CIRCULATION: Usage of barcode in a book is essential for the purpose of circulation. In this regard, the library is connected with broadband and books are labelled with barcodes.

ACQUISITION: Acquisition is recorded in an accession register both in software and manually. The data entries of 23182 books have been carried out in the Easylib software. The list is shown as below:

Sl. No.	Financial Year	No. of Books
	Up to 31/03/2016	22295
1	01/04/2016 to 31/03/2017	109
2	01/04/2017 to 31/03/2018	184
3	01/04/2018 to 31/03/2019	33
4	01/04/2019 to 31/03/2020	431
5	01/04/2020 to 31/03/2021	130
Total No. of Books Including General Books, SC/ST and P G (M.com) Books		23182

PATRONS

Patrons of the institution include PG and UG students, teaching and non-teaching staff. OPAC Open Public Access Catalogue facility is available to the users. Library is fully automated and books are labelled with barcode for

circulation.

Easylib Software Version: 4.4.2

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals during the last five years (INR in Lakhs)

Answer: 0.64

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0.35242	1.07242	0.16108	1.05978	0.53737

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Answer: 8.31

4.2.4.1 Number of teachers and students using library per day over last one year

Answer: 75

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Answer:

This is the era of technology. We can feel the effect of technology everywhere including the world of education as well. Our campus is upgraded with all the necessary IT facilities to provide any time anywhere access to knowledge and learning resources.

- Our College is facilitated with 35 computers that are accessible to the students as well as the teachers for academic and co-curricular purposes.
- Scanners, printers, Xerox facilities are available in the campus and faculty members can use this facility for official as well as academic purpose
- The entire college campus is Wi-Fi enabled. Faculty members and students can access Wi-Fi anywhere in the campus to gain additional information, carry out research activities and download information related to the curriculum and also to enhance their knowledge of the subject. Karnataka LMS and Vijaybhava project includes pre-loaded videos and study materials for academics.
- The college campus is under CCTV surveillance to enhance transparency as well as safety to all students and faculties.
- 09 class rooms are equipped with LCD projectors supported by audio systems to provide an effective teaching-learning process.
- Mathematics lab is equipped with 35 computers with required software and antivirus. The lab is powered by UPS to ensure uninterrupted usage of computers.
- 241 laptops with pre-installed educational applications were distributed to less than 2.5 lakhs income slab students in the year of 2017-18. It was provided by the Government of Karnataka.
- 75 laptops with pre-installed educational applications were distributed to less than 2.5 lakhs income slab SC ST students in the year of 2016-17. It was provided by the Government of Karnataka.
- 310 tabs with pre-installed educational applications were distributed to all first year students in the year of 2020-21. It was provided by the Government of Karnataka.
- Syllabus, old question papers, web links for e-journals, jobs, college prospectus and e-resources were uploaded through the college website.
- The entire admission process of students is done through the UUCMS web portal along with the manual copy.
- National scholarship portal, MHRD, Kar-e passes, sw.kar.nic.in portals etc. are used for students scholarships.
- HRMS is the web portal used by our institution for salary and related purposes.
- Attendance for all teaching and non-teaching staff members are registered by biometric system.

Entire communication including policies falls under top down approach through DCE web portal and communicated to students through college website.

The Government has supplied computers and accessories to the college through the DCE. IT infrastructure has increased gradually during the last five years facilitating the teaching-learning process

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Answer: 25.2

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Answer: A. ≥ 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Answer: 47.9

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
9.17999	11.15630	20.70161	12.90690	10.93306

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Answer:

The college campus is spread over 10.28 acres, situated very near to the state highway and bus station. The college administration has established systems and procedures for campus maintenance; it includes both academic and physical support facilities.

- The Office Management Committee co-ordinates the administrative functions of the office such as Admission, Scholarship, E Par management, Internal and External Audit.
- The college is equipped with CCTV cameras and an RO water plant which ensure overall safety and comfort of each individual.
- The college First Aid box provides basic medicines and has first-aid facilities.
- The Sports Ground is maintained by the Department of Physical Education and Sports Committee for which the expenses are paid from sports fund.
- The Time Table Committee looks after optimum utilization of classrooms.
- The college caters to service such as Polling Station for elections in its premises to make optimum use of the college infrastructure.
- The college has 09 ICT enabled class rooms.

NSS

The National Service Scheme (NSS) is an Indian government-sponsored public service program conducted by the Ministry of Youth Affairs and Sports of the Government of India. The college has two NSS units. The NSS units of the college conducted various health Awareness programmes, extension activities and annual NSS camps as well as daily activities conducted around the college campus.

Cultural Committee

The Cultural Committee of the college help students to develop their extracurricular activities by bringing out the talents of students, such as singing, dancing, speech, painting, singing, performance, and other creative talents.

Youth Red Cross /Red Ribbon

In our college, we have a Youth Red Cross wing. Any student of any discipline can become an YRC member. Under the guidance of a programme officer, various outreach/extension activities, special lectures and other health related activities were conducted throughout the year in the college.

Rangers and Rovers Unit

The Scouts and Guides unit of the College is working effectively under the able guidance of Programme Officers. There are two units of Scouts and Guides, Rovers (Boys) and Rangers (Girls) which have enrolled 21 students altogether.

Women Empowerment Cell

Women empowerment cell in the college works to empower the female students, teachers and staff. The Cell takes all necessary measures to ensure their safety and dignity. With a view to women issues and problems, it aims at creating awareness of their right and duties by organizing awareness programs on gender sensitization.

Sexual Harassment Redressal Cell

Sexual Harassment Redressal Cell is formed to provide a healthy atmosphere to the staff and students of the college. The cell organizes awareness programmes and campaigns on sexual harassment and gender discrimination. The Cell looks into any complaint filed by students and staff about sexual harassment.

Career Counseling /General Counseling

The College has also started career counseling to help students to discover their potential and vocation. Consequently many students from our college have been selected by various companies for lucrative jobs. Teachers are available for general counseling.

Internal Complaints Committee

ICC is constituted every year in order to cater to problems of students related to approach transport and hostel facility. Also a feedback system has been put in place which provides a channel to students for reporting their grievance or giving any suggestion.

Alumni Association

The active Alumni Association regularly organizes get-togethers, panel discussions and career counseling events in the college premises. A nominal one-time enrolment fee is charged to the final year interested students.

Physical facilities- Concerned faculty members take care of physical facilities and at the end of the year stock verification will be done by forming a faculties team and the report will be submitted to the Head of the Institution.

Garden

Our College maintains a mini –garden and the entire campus is surrounded by trees. The composting kit within the college premises provides manure for the gardens. Students are encouraged to keep the college campus clean and trodden. The Green Club will maintain the requirements of the Garden.

Sports Room:

Sports Fees collected from students have been utilized to purchase sports equipment by passing a resolution with necessary requirements for each sport. At the end of the academic year damaged equipment will be discarded by taking prior permission of HOI.

Parking space:

We have a separate parking space for bicycles and two wheelers and four wheelers for faculties and students.

Maintenance of Classrooms:

For proper maintenance of classrooms, the college has appointed CDC staff for cleaning purposes, every day they clean the classrooms, corridor and maintain the hygienic condition in the campus; they have been paid through CDC (College Development Council) account.

Library:

For proper maintenance and utilization of library facilities, a Library Advisory Committee headed by the Principal of the college as a chairman. The library advisory committee use to conduct meeting twice in a year and discuss the issues relating to the library development and facilities like, number of books issued to the students and faculty members, time schedule of issuing books and reference materials to students programme wise, subscription of newspaper and periodicals, purchase of books, N-List, stock verification, library membership, library ID card, automation to name of very few.

Maintenance of laboratories

The Purchase Committee is headed by the Principal and concerned department HODs will act as coordinator. A meeting will be called to discuss the needs of the laboratories. As per the requirements, the quotation will be called, those who quote lowest price are asked to supply the instruments. Once the instruments are received, the departments maintain a day book, stock book and keep the labs well equipped and updated.

College Canteen

It is run by college and supervised by the canteen committee consisting of teachers and Students.

Qualified technicians and electricians are available to address the power cuts and water problems.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Answer: 75.96

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
613	693	918	868	876

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non-government agencies during the last five years

Answer: 2.04

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
03	05	30	48	26

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document

Link to Institutional website

[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Answer: 72.12

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
645	1170	943	926	00

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Answer: 6.49

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
24	39	52	01	0

File Description	Document
Upload any additional information	View Document

Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Answer: 36.36

5.2.2.1 Number of outgoing student progression to higher education during last five years

Answer: 124

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Answer: 60

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
04	02	01	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
04	02	01	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Answer: 57

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	13	15	20	09

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Answer:

We have student's representation in the council of college development committee(CDC), The meeting notice will be duly informed to the student member and told to be present and exchange the opinion about the facilities of the college. In the beginning of the academic year after orientation program class representatives are selected, one student representing boys and one student to represent girls. Class representatives will be volunteered for each and every curricular and co-curricular activities conducted from cultural and sports committee as well as other academic initiatives of IQAC. Any communication with regard to grievances in the class or in college campus will be given from class representatives to the mentors and Head of the Department only. And finally it should be duly informed to the principal later. Student participated in NSS and Scouts and Guides activities, Cultural activities conducted in College as well as at university level and in other Colleges.

CDC member

2022-02-

RP.ScanFile.pdf

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Answer: 0.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	1

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Answer:

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.

Response :

- Our college has a proactive alumni. The association is a registered body, which was registered in march 2022.
- Even prior to the formation of registered body, the alumni meetings were frequently conducted to discuss the activities and frame the future plans.
- We have maintained alumni details in our register along with their contact details and personal information. Many alumni are in link with college Facebook group and WhatsApp group.
- The association provides a platform to link alumni with present students and by interacting with them in the classes.
- Alumni of our college are serving the society in various domains.
- They have excelled in the field of education, financial sector, administration, law and order.
- Large number of alumni are agriculturists, traders and businessman.
- The alumni have regular contact with the head of the institution and discuss the developmental activities of the college.
- The alumni have contributed following materials to the college.
 1. Dust bins
 2. Fencing poles
 3. Wall clocks
 4. Tree guards
 5. Amplifiers and Speakers
 6. Water storage tank.
- During the academic year (2016-21), nearly nine departments organized departmental alumni meet on various dates and the alumni members who took part in the meeting shared their past memories and also offered valuable suggestions to strengthen the GFGC Alumni Association.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Answer: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

6. Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Answer:

The college has the following well defined Vision and Mission statements.

VISION:

“Government First Grade College, Koppa aspires to create sensitized citizens empowered with skills, knowledge and potentials required for excellence”.

MISSION:

- To inculcate critical thinking, scientific temper and to impart knowledge in rural youth for self-reliance.
- To facilitate learners with ample opportunities to develop their talents and skills for their better career prospects.
- To sensitize learners regarding human rights, plurality, co-existence, gender and environmental concerns.

Goals:

- To infuse confidence for applying knowledge and learned skills in real life situations.
- To develop critical and analytical approaches to face socio-economic realities.
- To enable learners to face the competitive world with updated information and soft skills.
- To make learners self-motivated to participate actively in curricular and co-curricular activities.
- To impart knowledge and technical skills for enhancing employability and self-reliance.
- To organize extension activities in the community catering their needs, focusing more on civic responsibilities and socio environmental concerns.

According to **Abdul Kalam**, “**the purpose of education is to make good human beings with skill and expertise**”. So the educationists should build the capacities of the spirit of enquiry, creativity, entrepreneurial and moral leadership among students and become their role model.

- The IQAC is working with an action plan to fulfill the goals and objectives.
- It is sincerely putting efforts by introducing advanced information technology in teaching and learning process.
- It is monitoring all the academic activities of the college and giving suitable guidance to the staff to meet the vision and mission of the college.
- The Governance is based on the principle of decentralization and delegation of power. Different activities of the institution are divided and are brought under different committees. Each committee has one senior lecturer as a coordinator and the members. The principal acts as the exofficio chairman of all the committees.
- All committees plans, prepares and performs different activities keeping the vision and mission of the institution in mind.
- Though the principal is the head of the institution, he undertakes all the important decisions after consulting the teachers and the office staff.
- There is a purchasing committee. Whenever the institution has to purchase various needed equipment and furniture, the purchasing committee discusses the process to be followed. If it is necessary, it goes for tender. The purchasing committee sends the matters to the news- papers for notification. After the due date the tender would be given to the supplier. The materials would be received and taken to the stock.
- The Library and Reading Room Committee also consists of a coordinator and the members. While purchasing the books and Journals the committee collects demands from all the departments. The books are accordingly purchased also Government procedures are followed.
- In the similar manner, other committees like Admission Committee, Sports Committee, Cultural Committee, Internal Test Committee, Discipline Committee, Anti-ragging Cell etc. functioning effectively. Thus the

institution functions so as to bring the stated Vision and the Mission into reality.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Answer:

- The customary strategy of involving entire staff and students in all major activities has enhanced institutional participation, effective leadership and decentralization of responsibilities.
- As a case study we would like to present is the example of Innauguration Programme of Cultural Committee held on 17th Sept. 2019. Cultural Committee inauguration was successfully held on 17th Sept 2019 with the coordinated efforts of principal, HODs of all departments, lecturers and students.
- Before deciding the date of inauguration, faculty and students representatives meeting was called to discuss and finalize the inauguration date, preparation of invitation, cultural activities to be included and sub committees to be formed to execute different works related to inauguration.
- In the meeting the inauguration date decided as 17th Sept. 2019, views were sought on likely speaker for the inauguration, guests to be called and other aspects of the inauguration.
- Scheduling of program based on number of cultural activities and decided date of scrutiny of cultural activities before inauguration.
- As decided in the meeting cultural activities scrutiny committee has been formed.
- As decided in the meeting communications were sent to key speaker, guests, and other stakeholders to invite them.
- In the meeting the following issues were brought to the notice of the Faculty:

1. Preparation of invitation.

2. Scrutiny of cultural activities.

3. Consent received from key speakers.

The suggestions were received from the faculty on the formation of the following committees with conveners and members:

1. Stage Committee 2. Welcome Committee 3. Food committee 4. Discipline Committee

- Invitation of inauguration was circulated to concerned stakeholders.
- A meeting was briefed about menu for lunch, welcome of guests and students involvement.
- These efforts of the college team made the inauguration grand success.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Answer:

All the activities conducted in the college are based on the strategic plan and one of the activity successfully implemented based on the strategic plan is described as below:

Starting from 2014, every year (excluding on 2020-21 Job fair was not held due to COVID-19 Pandemic situation) GFGC Koppa and Dept. of PG Studies in Commerce conducted job fairs under the Career Guidance and Placement Cell in association with IQAC at GFGC Koppa. Students of our College and other colleges appeared for placements in these Job Fairs.

The **Job fair/Campus drive (Udyoga Mela)** was organized at GFGC, Koppa on 05-feb-2019 (2019-20).

The purposes of this Campus Drive are as follows:

1. To create a platform where students can showcase their talents.
2. To explore and utilize students talent for the available jobs in Companies.
3. To enhance students skills to face competition.
4. To educate them about availability of various opportunities in the corporate world.

The major activities of Career Guidance and Placement Cell are:

- Imparting training skills like group discussion, aptitude test, mock interview to name a very few.
- To enable students to face job interviews by conducting seminars in classrooms.
- To read articles on Employment news in many magazines, newspapers etc. available in College library.
- Arranging campus drive in the college to invite companies to hire talented students for suitable jobs.
- Make students enable to attend campus interviews in other colleges..

After all these efforts, the campus drive was executed by:

- Assigning responsibilities to Placement Cell (UG and PG) team and all lecturers.
- Inviting more number of Companies to participate in Udyoga Mela.
- Interaction between companies and college Placement Cell..
- Proper management of Campus Drive.
- Finally, qualitative students got placed in these Companies.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Answer:

Being a Government institution, the college functions as per the rules and regulations of the Government of Karnataka

- Matters related to appointments, promotions, transfers, retirements of the staff and the finance come under the Department of Collegiate Education, Government of Karnataka.

- Matters related to admissions, Examinations and curricular aspects come under the purview of affiliated KUVEMPU University, Shivamogga.
- The institution has many organs and the institution functions on the principle of decentralization and deputation of responsibilities among different organs of the institution.
- The functions of each organ are conducive to the functions of other organs of the institution which in turn contribute positively to the overall performance of the institution.
- The materialization of the institutional vision and missions is possible only when these organs actively perform their responsibilities.
- The institution has been striving hard in order to bring the institutional vision and missions into reality with the help of different organs of the institution.
- The feedback from them goes a long way in rectification of omissions and commissions, ultimately helping us to achieve the Visions and the Mission of the institution. The institution comes under the Dept. of Collegiate Education of the Govt. of Karnataka.
- The College Development Council and the principal looking over the administration.
- The College Development Council consists of the local member of the legislative Assembly as the president and the members selected by him as per the guidelines of the Government which is approved by the Commissioner of the Colligate Education.
- The College Development Council advises and helps the principal in the matters related to the development of the institution. It also acts like a bridge between the Government and the college administration.
- The principal entrusts the responsibilities among the teaching and the non-teaching staff.
- Various committees are formed and each committee has a coordinator and the different number of members.
- Depending on the requirement of the committees many of these committees comprise of both teaching and non-teaching staff.
- Students are also included as members of many committees.
- Parents support also help the institution by giving timely suggestions

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Answer:

As it is a Government institution, all the teaching and non-teaching staff get all the welfare measures provided by the State Government. The following are the welfare measures provided to the teaching and the non-teaching staff.

1. Casual Leave
2. Restricted Holidays
3. Earned Leave
4. Maternity Leave
5. Paternity Leave
6. Leave Encashment
7. Government Insurance Scheme
8. Travelling and Dearness allowances
9. Reimbursement of money bills spent on medical treatment.
10. Appointment of dependents' on compensatory grounds in the case of the death of an Employee.
11. Pensions
12. New Pension Schemes.
13. Festival Advances.
14. Death and Retirement benefits.
15. Study leave and Faculty Improvement programs for the teaching staff.
16. Promotions.
17. O.O.D (On Official Duty)
18. Voluntary Retirement Scheme
19. The Staff Welfare Committee encourages all the staff for their career development and Felicitate on their achievements.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Answer: 0.83

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	01	00	00

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Answer: 0.8

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
02 01 01 00 00

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Answer: 53.21

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
13 21 17 05 02

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Answer:

The Performance Appraisal is a part and parcel of our college. The appraisal of the performance of a teacher would help a lot to improve the quality of performance regularly.

- It is a retrospective analysis of the function of a teacher.

- The performance of a teaching staff is appraised at every stage. Performance Appraisal has become mandatory for the teacher to get promoted to the higher scale. Every performance carries academic grade points and only after securing stipulated grade points, a teacher gets promoted to the higher scale.
- The teachers have to write the Work-Diary every day (uploading the same in LMS) and the principal verifies it once in a month.
- Academic Audit of each individual teacher is carried out every year by the IQAC.
- University revises the affiliation guidelines of an affiliated college and the continuation of the affiliation is possible only after the institution attains stipulated points. The number of points the institution gains depends on the performance of each individual teacher. The affiliation is a systematic appraisal of the performance of both the teachers and the institution.
- The feedback from the students, alumni and parents helps the principal to appraise the performance of each individual teacher.
- The teachers are supposed to undergo a performance appraisal by a Committee appointed by the University for Career Advancement.
- The non –teaching staff performance is appraised by the CDC and the stake holders.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Answer:

Institution conducts internal and external financial audits regularly

Regular Audit will be done by the Internal Accounts and Audit Cell of the Department of Collegiate Education. They verify the records and the objections raised by them will be resolved subsequently. Whenever needed, college seeks help from the Commerce Department for regular audits of fund received and also for the calculation of employee's income tax. The Finance management system is computerized and salary of all the personnels is disbursed through HRMS (Human Resource Management System) . All relevant service information of the personnel is made available through on-line in department web links. All the grants received and utilized by the college is conducted through Khajane-2, hence there will be no financial mismanagement.

In our college, External audit is conducted by the Accountant General Office, Bangalore.

Sl.no	Year of audit	Type of audit	Auditor
1	2016-17	Internal audit	Internal audit committee
2	2017-18	Internal audit	Internal audit committee
		External Audit	DCE State Audit Team
3	2018-19	Internal audit	Internal audit committee
4	2019-20	Internal audit	Internal audit committee
5	2020-21	Internal audit	Internal audit committee
		External audit	DCE State Audit Team

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Answer: 5

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
01 01 03 00 00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Answer:

1. As it is a Government Institution, it is mainly funded by the State Government. Almost all the expenditures like salary, infrastructures, day to day expenditures, laboratory and library expenditures are sanctioned by the state government.
2. In addition to the state government grants, UGC also provides funds for the various infrastructure development and research projects.
3. A portion of fee collected from the students has been utilised by the institution.
4. The main building of the college, including all the class rooms, the library are constructed with the help of the financial assistance provided by the state government.
5. All the teaching and non- teaching staff get their salary from the state government
6. An Indoor Stadium is under construction near the college. UGC has granted Rs. 70 lakhs of which first installment of Rs 35 lakhs is released and the MLA of the Sringeri constituency and the President of the CDC of our college and MADB Chairman Sri Rajegowda, provided Rs. 25 Lakhs from MADB and 10 lakhs under MLA's Constituency Development Fund for this purpose. But the fund provided was not sufficient to complete the stadium work. Hence we requested the state government to release additional grants for this purpose.
7. In the similar manner, the state government has released the grant of Rs3.4 crores for the construction of PG BLOCK (M COM). Construction of the Block is almost completed and is ready for inauguration.
8. Sri Dharmegowda, MLC had contributed Rs. 10 lakh for the construction of indoor stadium near the college
9. Sri Rajugowda, MP of Rajyasabha has contributed Rs. 10 lakh for the construction of indoor stadium near the college
10. A library building construction is almost completed behind the college and the fund of Rs. 1 crore was provided under RUSA
11. Sri Ganesh Karnik, MLC had contributed Rs. 2 lakh for the construction of water sump .
12. To solve drinking water problem, we requested Sri Kauri Prakash who provided Rs. 50,000 for borewell work.
13. When the college conducts sports tournaments, seminars, workshops or many such events, the public generously contribute in the form of files, notepads, bags, food, mementoes, prizes etc.
14. All the grants and the financial assistance from the state government and the UGC and the fee collected from the students are all subjected to audit.
15. Thus, all the financial transactions and contributions are subjected to audit and all records are maintained in a transparent manner
16. Accountability and transparency are the policy of the institution in regard to the resource mobilization .

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Answer:

Response:

IQAC has institutionalized many quality practices in the college. Among them we would refer the following two initiatives as examples:

1. Waste Management:

- Waste Management is one of the institutionalized practices of our college initiated by IQAC.
- In our college earlier there was no proper facility waste management. IQAC of our college has initiated certain steps towards **Waste Management**.
- Our college gets mid-day meal from *Shringeri matt*. Food waste of the **Mid-day meal** and other **bio-degradable waste** have been disposed in a pit to produce natural manure.
- In our college out let pipes of hand-wash is connected to the flower and medicinal garden. By implementing this plan **waste water** (after-hand wash) is being used for irrigating plants.
- **Chemical Waste** from the Science Labs of our college is being disposed in a **cement plastered tank** without harming nature.
- **Solid waste** or **non-biodegradable** waste of our college has been disposed through Koppa Town Panchayath Waste Disposal Van. Town Panchayath has been taking necessary steps to recycle or dispose the solid waste in a proper manner.
- E-waste management · The College takes sufficient measures to dispose the e-waste generated inside the campus properly. · All obsolete electrical and electronic waste is disposed as e-waste to vendors for proper destruction · It is also ensured that the generated E wastes are not disposed along with the other solid waste generated in the campus.
- **Rain water** of our college has been **harvested in a systematic manner**. Underground tanks have been built to store rain water and part of the rain water has been sent through pipes to **recharge bore well**.
- All the above **Waste Management** initiatives introduced by IQAC have also helped students to get education on **Waste Management**.
- Thus in our college **IQAC initiatives of Waste Management** has been implemented successfully.

2. Employment Empowering Drive:

- **Employment Empowering Drive** is one of the chief institutionalized practices initiated by IQAC.
- In our college to a great extent organizing Job-mela (Campus Selection) and orientation on **Employability Skills** and facing **Civil Service Examinations** have not been conducted in a systematic manner.
- IQAC of our college has recommended to the college authorities to conduct the above mentioned Employment Drive related programmes in a consistent and systematic manner.
- IQAC in association with Employment Cell has conducted three **Job-mela (Campus Selection)** programmes in the college and has invited some companies in the college separately to organize **Campus Selection programmes**.
- In order to support **Employment Drive** Programmes IQAC in association with Employment Cell has conducted more than **15 orientation** and training programmes in the college. They include 2 **Add-on Certificate Course-**

Unnati(a 30 days Employability Skill training programme), 2 Capacity Building Programmes on **Soft-Skills and Communicative English**, orientation on taking **Banking Examinations** and Cracking Interviews.

- Other than orientation on taking private jobs IQAC in association with CET Cell (A unit of Employment Cell) has also conducted Training and orientation programmes on facing **Civil Service Examinations**. Among them **a6 six days training programme** on facing Civil Service Examinations is noteworthy.
- Therefore IQAC initiative to institutionalize **Employment Drive** and to prepare students to take up private and Govt. Jobs has been implemented in the college successfully.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Answer:

Response:

The Institution is facilitating teaching learning reforms effectively by the initiatives of IQAC. Two such reforms are as follows:

1. Use of ICT in Teaching

2. Online Teaching

1. Use of ICT in Teaching:

- In our college earlier teaching and learning used to take place in a traditional manner.
- There was no room for ICT classes in the college. With the recommendation of IQAC **11 class rooms** have been enabled as ICT Class Rooms with **LCD projectors and internet facility** have been provided for the same.
- All teachers are using ICT in teaching and learning effectively. Most teachers have prepared their **own PPT** to teach effectively.
- Apart from PPT classes all language teachers of Dept. of English and Dept. of Kannada **Screen Movies of literary importance** and movies based on literary texts(prescribed in the syllabus).
- Most teachers carry their **own Laptops** to conduct ICT classes in the class rooms where LCD projectors have not been installed.
- Apart from classroom teaching ICT facility has been used effectively in conducting quiz, demonstration, workshops, seminars and so on.
- Most teachers have taken up **Short Term Courses** in MOOCS and ICT to equip themselves in preparing PPT and video classes.
- Thus by the recommendation and initiatives of IQAC of our college ICT classes have been conducted successfully. Students are participating interestingly in the ICT classes and gaining more knowledge from the same.

2. Online Teaching:

- During Covid-19 pandemic times and in post-covid-19 pandemic situation with recommendation and initiatives of IQAC online classes have been conducted for the students of our college.
- Online classes have facilitated teaching and learning to the students who are residing in distant places and to use technology for educational purposes.
- Teachers of our college not only conducted online classes but have shared their video-classes in their **YouTube Channels** and **Whatsup groups**. This facility helped the students those who have network issues in the remote villages.
- The **online training** given by **LMS Karnataka** in association with **Kuvempu University** for conducting and recording video classes and to upload the same in the YoutubeChannels to a great extent helped teachers of our college.
- Apart from conducting online classes by the initiatives of IQAC many **webinars** have also been conducted in the college. This helped both students and teachers of our college to gain more knowledge.
- IQAC has facilitated **separate room** for conducting separate room and **web-camera** for conducting online classes and webinars.
- Therefore by the timely initiatives of IQAC of our college online classes have been conducted to the students effectively.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 *Quality assurance initiatives of the institution include:*

1. *Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements*
2. *Collaborative quality initiatives with other institution(s)*
3. *Participation in NIRF*
4. *any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)*

Answer: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

7. Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 *Measures initiated by the Institution for the promotion of gender equity during the last five years.*

Answer:

Internal Complaints Committee as per POSH (Prevention of Sexual Harassment) Act 2013, Women's Grievances Redressal Cell promotes gender equity and women empowerment. It is safe-guarding and promoting the wellbeing of all women employees, students of the organization. It takes care of complaints on sexual harassment at workplace and action taken for redressal.

It also takes care of any act or misconduct by a person in authority and belonging to one sex which denies equal opportunity in pursuit of career development or making the environment at workplace hostile or intimidating to a person belonging to fairer sex.

The Cell consists of following members:

Sl.no	Committee name	YEAR	Committee Convener	Committee members names
1	Internal Complaints Committee as per POSH (Prevention of Sexual Harassment) Act 2013	2016-17	SMT. BHAGYALAKSHMI T M	SMT. RAJALAKSHMI N S SMT. VIJAYA SMT. BHAGYALAKSHMI T M
2	-do-	2017-18	SMT. FARZANA PARVEEN	SMT. SWATHI M S SMT. RAJALAKSHMI N S SMT. VIJAYA SMT. BHAGYALAKSHMI T M
3	-do-	2018-19	SMT. SWATHI M S	SMT. RAJALAKSHMI N S SMT. FARZANA PARVEEN SMT. SWATHI M S
4	-do-	2019-20	SMT. USHA K	SMT. SWATHI M S SMT. RAJALAKSHMI N S SMT. FARZANA PARVEEN
5	-do-	2020-21	SMT. USHA K	SMT. SWATHI M S SMT. RAJALAKSHMI N S

ACTIVITIES CONDUCTED BY THE CELL.

1. Celebration of International Women Day
2. Health Awareness Programme
3. Orientation Programme

Annual Gender Sensitization Action Plan

SL. NO.	PROGRAMME/ ACTIVITY	TOPIC	DATE OF PROGRAMME EXECUTION
1	Women's Day Celebration	International Women's Day	08/03/2017
2	Women's Day Celebration	International Women's Day	08/03/2018
3	Women's Day Celebration	International Women's Day	08/03/2019
4	Women's Day Celebration	International Women's Day	10/03/2020
5	Women's Day Celebration	International Women's Day	10/03/2021

- a. Student Counselling

Faculties perform counselling where 30 students are counselled by each counsellor per semester. Girls are counselled if they feel unsafe and treated equally by the concerned people.

b. Faculty Counselling

Principal and HODs counsel faculty members during the appraisal meetings.

Common Room

Common room is available for girls. It has attached washrooms.

Health Unit with visiting doctors available.

Many of our College Students are accommodated in Government Hostels.

Suggestion and Compliant box

Students can give suggestions or file complaints against unfair practices.

These are situated in premises to help students to raise their voice against possible discrimination.

Safety and security. Our College is located in lush green surroundings, well- lit and properly ventilated rooms. Following initiatives are taken to ensure safety and security of all.

- Awareness and orientation programs.
- A senior security guard.
- Campus CCTV surveillance.
- All electrical infrastructure maintained properly.

- A Grievance Redressal Suggestion box.
- Women Grievances Redressal Cell addresses issues on Sexual Harassment.

- FIRST-AID Box.
- Separate washrooms for students and for male, female staff.
- Regular trimming of grass in campus to avoid rats and reptiles.
- Campus inspection done before and after rainy season to see any damage and appropriate repair works are being done.
- RO drinking water facility for Students and Staff.
- During Covid-19 Pandemic SOP strictly followed.
- Covid-19 Vaccination Campaign.
- Health awareness programs.
- Campus Health Centre.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1. Solar energy**
- 2. Biogas plant**
- 3. Wheeling to the Grid**
- 4. Sensor-based energy conservation**

5. Use of LED bulbs/ power efficient equipment

Answer: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Answer:

SOLID WASTE MANAGEMENT · The College aspires to follow a range of sustainable design features and practices implemented to build and maintain the institute as a complete green and sustainable campus continuously. · The solid waste management is practiced to safely dispose the waste generated at the campus by way of segregating the waste as organic waste, recyclable waste and inert waste and processing the waste thus segregated. · Gram Panchayat, Harandur, Koppa Taluk helps in managing solid wastes generated in the Campus. · In our College Office one side printed papers are reused for preparing draft copies of documents which is equivalent to saving trees.

ACTIVITIES CARRIED OUT ● Two bins system is followed for waste collection, one for organic and another for recyclables. ● Bio-degradable waste is composted ● Sanitary napkins waste (biomedical waste) is safely disposed using an incinerator ● E-waste and hazardous waste is handed over to the processors ● The harvested bio compost is utilised for College garden

LIQUID WASTE MANAGEMENT The College takes sufficient measures to treat the waste water generated within the premises and it ensures that the treated water is reused within the campus.

E-WASTE MANAGEMENT · The College takes sufficient measures to dispose the e-waste generated inside the campus properly. · All obsolete electrical and electronic waste is disposed as e-waste to vendors for proper destruction · It is also ensured that the generated E wastes are not disposed along with the other solid waste generated in the campus.

Hazardous chemicals and radioactive wastes not generated in the campus.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**

3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer: A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Answer: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Answer: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

Link for any other relevant information

[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Answer:

Institution strives hard to make every effort/initiative in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

This is accomplished by student centric activities.

The college has transformed from teacher centric methodology to student centric methodology. Though the curriculum is framed by the University, the selection of the course, subjects and combinations are opted by the students themselves.

Student centric activities are classified into three important teaching learning methodologies.

Experiential learning: Field visit, Science exhibition, Industrial visit, Quiz competition, Speech and Debate Competitions.

Participatory Teaching-Learning Methods: Job Mela, Collage Making, Historical visits, Workshops, Cooking without fire, Communicative Classes, Jana Pada Janthre and Role play.

Problem Solving Learning: Assignments, Project works, Seminars, Hands-on Training and Participating in different competitions.

The effectiveness of the topics delivered is evaluated by raising questions to the students in the class room which enables the teacher to decide the effectiveness of the teaching methods. The teacher may vary the pedagogy if it is found ineffective. The traditional class room teaching method “chalk and talk” is supplemented by the innovative methods such as ICT enabled teaching learning methods, group discussion to enhance group knowledge, seminars to overcome the inferiority complex and stage fear, assignments and paper presentations to make them gather information from the external resources, role play techniques to make them study the character and behaviour of each personality.

Subject related Quizzes to make them updated in the areas of respective subjects and current affairs, Assignments are assigned to improve the writing and referring ability, encouraging them to prepare the notes on the subject and verifying the same by the teacher to correct the content, grammar and language, field visits enhance their critical thinking skills and gives students ample opportunities to analyse topics from different perspectives. Interaction with the entrepreneurs inspire young minds to take up entrepreneurship. The students of humanities are taken to different historical places to study the historical events, monuments and inscriptions of historical value and importance.

The case study analysis methods are used to make students to learn problem solving skills. Videos of social and moral importance are screened to develop a holistic approach towards society and self-development. The students studying in science stream have laboratory classes which aid in experimental learning with hands on experience. Students have developed a garden in the campus, painted the class rooms and taken up responsibility of watering the plants in the campus. For participative learning, most of the classes are made interactive, so that students are made to participate directly or indirectly in classroom activities. This concept will make them critically evaluate the topics delivered in each session. The students are encouraged to participate in various academic and non-academic activities inside and outside the college campus. Students are encouraged to develop creativity by providing opportunities each academic year to contribute articles, poems, motivational quotes, comics, riddles, short stories, essays, drawings, sketches, for publication in the Annual Magazine of our college “CHITHAPAVANA”.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

[Link for any other relevant information](#)

[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Answer:

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens is regularly being done.

Voters enrolment program and Voters awareness programs regularly conducted as per the instructions and directions from the Department, Taluk/District Administration and Government.

Institution takes pride in launching the Plantation Programme wherein the focus does not stop with the sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting formal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the “Unity in Diversity” of our motherland. The Green Initiatives allows to reduce Greenhouse Gas emissions. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day vigorously. ‘Samvidhan Divas’ Constitution day is being celebrated on 26th November every year and students have to participate in Elocution, Quiz, essay contests etc., with all insights which in turn contribute towards the ideal Constitutional values and the Fundamental Duties and Rights of Indian Citizens. The Faculty members regularly organize various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students participate in these programs which enrich the awareness about these aspects and widen their cognitive space. The institution holds the credit in organizing various awareness programs to recognize the roles and responsibilities as an individual.

Constitutional Obligations: Institution has organized student centric activities which promote their awareness about various aspects of Indian citizenship. The institution takes the pride of serving the community through creating awareness and giving assistance during Covid-19 pandemic. Disaster relief collected and handed over to voluntary organizations.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Answer: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Answer:

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under

one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of national flag and spreading a warm message of nationalism in a speech by the

Principal.

Independence Day - is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices.

Gandhi Jayanti - is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian preachings of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation.

Martyr's Day - is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year.

Sadbhavana Diwas celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel.

International Yoga day is celebrated on 21st June every year. The college Physical Education Director (yoga Instructor) organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies

unity of mind and body; thought and action; restraint and fulfilment.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

In addition to all the above, many more national and international commemorative days, events and festivals are celebrated / organized by the institution.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Answer:

Best Practices of the Institution

BEST PRACTICES

For any higher educational institution, Best Practices not only cultivate good habits but also give valuable contributions to the society. Best Practices encourage the institution to utilize its resources to the maximum to bring best out of it. In our college, both teachers and students participate in implementing the Best Practices to make them more effective.

As our college has been located amidst lush green surroundings, it has motivated us to sustain natural vegetation by protecting it from hazardous non-biodegradables. As Indian Education aims at cultivating 'human values' and 'critical thinking' - to which NEP-2020 has clear sanction- our institution aspires to inculcate them in its Best Practices.

In our curricular and co-curricular practices, we emphasize and foster 'critical pedagogy', eco-sensitivity, universal values, emancipation of women and marginalized, community responsibility, gender equity, developing skills, consciousness of Rights and Duties, preservation of culture etc. and they have been intertwined in our Best Practices.

Two Best Practices of our college:

Best Practice I

- **Title of the practice:** *Plastic Free Campus*
- **Objectives of the Practice:**

- To motivate students to adopt eco-friendly practice in their life.
- To encourage students to carry reusable shopping bags (made out of clothes etc.) and to give up the single use plastic bags, materials, bottles, flags, ropes etc. which are made out of plastic.
- To make college campus plastic free and free of environmental pollution.
- To motivate agriculturists to safe-guard their cultivating land from plastic.

- **The context:**

- As our college has been surrounded by greenary, our sincere concern is to protect it from non-biodegradable materials.
- The entire campus is declared 'plastic free zone' by the college authority in order to promote the use of biodegradable materials.
- The students and staff have planted several tree samplings during various 'tree plantation Programmes' like *vanamahotsava* etc. and it has been maintained by both students and staff.

- **The Practice:**

- Having learnt about the initiative taken by the institution of making 'Plastic Free Campus' students and staff of the college willingly participate in the programmes. On special occasions like Gandhi Jayanthi, Independence Day, Republic day and on regular and special programmes of NSS and Scouts and Guides students and teachers take voluntary initiative to collect and dispose plastic and trashes in and outside the college campus.
- As use of plastic damages the natural fertility of the soil, the call for making 'Plastic Free Campus' has environmental and agricultural importance.
- It is our firm belief that in due course we achieve most of our set goals.

- **Evidence of success:**

- NSS, Rangers and Rovers, Eco-club and most of the forums of the college have actively participated in promoting and actualizing this best practice.
- To a great extent we have reduced heaping up of plastic waste and trashes.

- Extensive use of glass and I tumblers to drink water and carry water.
- Sustained lush green grass and planted medicinal plants, fruit bearing trees etc. around the campus.
- Reduced the plastic pollution in the campus.

- **Problems encountered and Resource required:**

- Initial set back in using non-plastic (bio-degradable) carry bags and water bottles.
- Discouragement from visitors and public by using/throwing plastic materials in and around the campus.
- Procuring non- plastic dust bins and banners and Eco-friendly stationaries and materials for the office use.

Best Practice II

- **Title of the practice: *No Vehicle Day***

- **Objectives of the Practice:**

- To motivate students to adopt eco-friendly practices in their life.
- To cultivate practice of saving fuel and non-renewable resources.
- To encourage students and teachers to use public transport, bicycles and to walk on foot.
- To reduce air pollution and sound pollution.
- To convey benefits of walking and cycling in keeping sound mind and body.

- **The context:**

- As our college has been surrounded by forest, our sincere concern is to protect it from excess of air pollution in the immediate future.

- As education must foster practices of saving energy and promote projects of using renewable resources we have decided that at least once in a month (first working day of the month) practicing no vehicle day.

To raise environmental sensitivity and awareness among students and staff about the vehicular pollution.

To create awareness about global warming caused by fossil fuel burning and its impact on Indian economy.

To encourage for using the bicycles and public transportation system in reducing the carbon footprints.

- On the scheduled day students and staff use either public vehicles or walk on their foot to come to college to give message to the public that we are standing for the cause of environment.

- **The Practice:**

- Having learnt about the 'No Vehicle Day' (first working day of the month) an initiative is taken by the students and staff of the college to willingly participate in the programme. On the scheduled day many students and staff use public transport and walk on their foot to come to college.

- Car pooling is allowed on that day for those who do not have public transportation facility but vehicle parking is not allowed around the college campus (parking minimum 200mts away from college).

- **Evidence of success:**

-Except physically challenged students all students and staff participate in this Best Practice on the first working day of the month.

-Students and staff enjoy using the bicycles and having a walk to come to the college.

-As many students and staff go to bus stand on the scheduled day it also becomes a public awareness programme on environmental awareness.

-Practice of car-pooling has been encouraged to a great extent. On the scheduled day as walking has been made mandatory (no parking around campus) for minimum 200 meters and many prefer walking from home it is health rewarding and creating public awareness.

- Except on heavy rainy days, since past five years this practice has been consistently practiced in the college.

• **Problems encountered and Resource required:**

- Initial set back due to vehicle inconveniences and topographical reasons to use bicycles.

- As Koppa bus stand is not in a walkable distance and as buses occasionally got over crowded some students and staff to some extent get discouraged.

- We are happy to convey the fact that 'No Vehicle Day' best practice requires no resource but a willing mind to save resource.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Answer:

Institutional Distinctiveness:

- Every working day mid day meals (Anna Prasadam) provided to the students and staff by Sri Mutt, Sringeri so as to improve attendance and learning levels.
- Our college has organized many programmes to preserve the local culture and heritage.

Programmes like "*Janapada Jaatre*" (an exhibition on folk culture, music, food system, games etc.) and programmes conducted on Literature in association with NINASAM (a theatre college) Sagar to imbibe cultural heritage among students.

Heritage building

Human race has always relied on its past to build the present and construct its future. Generations have lived before us and have shaped the world we reside in. It is important to protect our heritage as it adds character

and distinctiveness to the place, region or community and hence provides a sense of identity. The heritage structures in the campus are maintained and preserved in spite of infrastructure expansion. Part of our

college is a court building long back (with tiles roof) which is preserved as such having heritage architecture.

- Our college has many green campus initiatives.
- College has a garden of medicinal plants.

Mid day Meals (Anna Prasadam)

The Objectives

- To provide simple meals to students during lunch time
- Nutritious meal to the students
- To improve students attendance in post-lunch session classes

The Context:

Majority of the students of the college belong to surrounding rural areas. They commute daily to the college. The college is situated away from the town. Not many hotel or other facilities are available for having lunch or snacks. Moreover, students can't afford hotel food. Many students start early from their villages and as a consequence they are unable to bring lunch boxes to the college. In particular as majority students are girls and owing to their low socio-economic backgrounds, most of them are found anemic. This fact is traced by health officers in their periodic visit to our college health care centre. Mid day meal scheme has helped a lot in improvising the health condition of girl students in particular. Before the introduction of mid day meal facility, few students used to leave the college during lunch time and were not turning up again for post-lunch session classes. This had affected the overall functioning of the college.

The Practice

Midday Meals is provided to students throughout the academic year.

Gardening of Medicinal Plants

It is well known from historic times that there are a number of plants available nearby which cure effectively a lot of health problems without side effects at very low expenses, and at the same time to enhance the understanding of students regarding the plants. Keeping this in mind, the college developed a Garden of Medicinal Plants and planted a variety of Medicinal Plants in the campus itself to provide a valuable knowledge to the students, staff and citizens and to get benefited from these Medicinal Plants.

The Practice

The college has developed Medicinal Garden in the campus. All the activities like arrangement of seeds, plants, fertilizers, tools and tackles, watering facilities, selection of medicinal plants have been done by the students and staff with great enthusiasm. Help from local Ayurvedic Medical College experts has also been sought through Memorandum of Understanding.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

Extended Profile

Program

Number of courses offered by the Institution across all programs during the last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17

198 214 216 210 210

File Description	Document
Institutional data prescribed format	View Document

Number of programs offered year-wise for last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
07 09 09 09 09

Students

Number of students year-wise during last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
882 982 1087 1135 1112

File Description	Document
Institutional data in prescribed format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
299 252 301 352 321

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
341 379 350 374 367

File Description	Document
Institutional data in prescribed format	View Document

Teachers

Number of full time teachers year-wise during the last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17
21 21 24 24 16

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File Description	Document
Institutional data in prescribed format	View Document

Number of sanctioned posts year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
27	27	27	27	27

File Description	Document
Institutional data in prescribed format	View Document

Institution

Total number of classrooms and seminar halls

Answer: 23

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
49.17999	71.15630	403.20161	12.90690	10.93306

Number of Computers

Answer: 35

Conclusion

Additional Information :

STRATEGIC PLAN:

Strategic Plan (based on the SWOC analysis) of our college:

1. To update and enhance the use of ICT facilities.
2. To facilitate more experiential learning.
3. To organize more employability and communicative skills training programmes.
4. To introduce Add-on certificate programmes.
5. To organize programmes to make students sensitized towards social needs.
6. To enhance innovative and research oriented activities.
7. To put efforts towards all-round development of the students.

Concluding Remarks:

Hence the strategic plan of the college, teaching and learning activities, various programmes conducted in the college, to a great extent enable the learners to get quality education. Developing “harmony with all existence” in all aspects of learning is one of the chief objectives of our institution. Most of the programmes and activities conducted in the college reflect our Vision and Mission.

As motto of our college for imparting education is to infuse *Critical thinking* and to provide *experiential learning*, in the last five years, holistic learning has been emphasized. We have made best efforts to enable our learners to understand the realities of the world around them and we have made sincere attempts to ignite them to come out of ignorance. As our education system makes us to gain mere knowledge and information, our institution has given umpteen numbers of opportunities to our students to understand the importance of self-reliance and need for improving employability skills.

The information furnished in all seven criteria to the best of our knowledge is true. The activities conducted in our college for improving quality in education, not only provided us novel experiences but they have lifted our spirits high. We do admit that education cannot be imparted within the four walls of the college but it is to be gained through various learning experiences.

EXCLUDED METRICES

List of Excluded Metrics

3 Research, Innovations and Extension : Weightage (120)

3.4 Extension Activities : Weightage (50)

Ref No	Details of Metric	weightage	Metric Performance
3.4.2	Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	10	0

5 Student Support and Progression : Weightage (130)

5.1 Student Support : Weightage (50)

Ref No	Details of Metric	weightage	Metric Performance
5.1.2	Average percentage of students benefitted by scholarships, freships etc. provided by the institution / non- government agencies during the last five years (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	5	2.04

6 Governance, Leadership and Management : Weightage (100)

6.3 Faculty Empowerment Strategies : Weightage (30)

Ref No	Details of Metric	weightage	Metric Performance
6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	5	0.8

ANNEXURE