



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	B M SHETTY GOVERNMENT FIRST GRADE COLLEGE
Name of the head of the Institution	Basavaraja
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08175-226222
Mobile no.	9740970162
Registered Email	bmshettycollegekonanur@gmail.com
Alternate Email	bmshettycollege@yahoo.com
Address	KONANUR , ARAKALGUD TALUK
City/Town	HASSAN
State/UT	Karnataka
Pincode	573130

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	SHARATH N H
Phone no/Alternate Phone no.	08175226222
Mobile no.	9148816318
Registered Email	bmsiqac@gmail.com
Alternate Email	bmshettycollege@yahoo.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://gfgc.kar.nic.in/konanur/AQAR---2017-18
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://gfgc.kar.nic.in/konanur/Calendar-of-Events

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	66	2004	16-Sep-2004	15-Sep-2009
2	C	1.90	2013	05-Jan-2013	04-Jan-2018
3	C	1.96	2020	15-Feb-2020	14-Feb-2025

6. Date of Establishment of IQAC	20-Aug-2009
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7. Internal Quality Assurance System	
Quality initiatives by IQAC during the year for promoting quality culture	

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Special lecture on state politics in India	18-Feb-2018 1	26
special symposium on partition of India	29-Sep-2018 1	59
Inter collegiate special lecture programme on karlmarx	15-Sep-2018 1	76
Special lecture on GST	23-Aug-2018 1	58
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	IQAC	State Govt.	2018 1	20000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

20000

Year

2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC provides timely guidance for conducting activities.

IQAC encourages faculties on improved teaching methodologies.

IQAC Initiates in bringing Research Culture

IQAC recommends to upgrade institutional Infrastructure

IQAC recommends quality policies.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Governance leadership & Management - To conduct IQAC meetings To provide financial aid to economically weaker and academically good students	1) 2 IQAC Meetings were conducted in each semester 2) Students were benefited with a financial support
Students support and progression To encourage band activities To strengthen placements To encourage yoga	Workshops on Career guidance and Yoga was initiated
Infrastructure and learning outcomes- To Purchase licensed software, books, increase CCTV and laptops	The purchase of new books has been recommended.
Research consultancy and extension. To encourage faculties to take up minor research initiatives, To organise Sponsored Conferences	40% of the faculty published papers
Teaching, Learning and evaluation To focus on organising Orientation programmes for first year students, Improved teaching Methodologies, Assessment of students performance	Innovative practices adopted in teaching and learning.
Curricular aspects Focus on slow and advanced learners through remedial and mentoring classes.	More distinctions and first classes

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	05-Jun-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit	12-Feb-2020
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	College has K2 (HRMS) software for salary payments of the faculties. Internal marks system is made online. Admission tickets of the students has to be downloaded through university website. College monitors the scholarships of the data through online process.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is an affiliated college and has adopted the curriculum framed by the University of Mysore. It has also adopted the calendar of events prescribed by the University. The college runs three UG courses- B.A., B.Com and BBA which have been given permanent affiliation by the University of Mysore. The respective degrees are awarded by the university. The UG courses follow semester scheme. There are six semesters in the UG courses. The course syllabus will be framed by Board of Studies constituted by the University for which the teachers from the college serve as members. The syllabus is revised and updated from time to time and will be framed to suit to the present needs. The CBCS Scheme has been implemented in the college from the academic year 2018-19 and the students have the opportunity to choose the electives of their choice. The college has its own time table, calendar of events and action plans for every academic year. All the departments also have their respective time tables and action plans. The syllabus and related co-curricular activities are well planned and scheduled as per the university guidelines. Classes are conducted regularly as per the time table. The teachers prepare teaching plans and lesson plans in the beginning of the academic year and they maintain a regular diary of the classes engaged and the topics taught in the class and any other related activities conducted for the benefit of the students. Students' performance are assessed and evaluated periodically at regular intervals through regular tests, assignments and other means of evaluation and they are given feedback regarding their performance. Special attention is paid to the students who have difficulties and problems and the suitable measures are taken to overcome them. The college has a Mentor-Mentee system where each teacher is given a batch of students who are continuously guided, mentored and counseled by the respective Class Teachers. The teaching staff employs various methods of teaching suitable

for the effective delivery of the curriculum. Suitable teaching aids and materials are created and used to make the process of teaching-learning interesting and effective. In addition to class room lectures, group discussions, presentations, seminars, guest lectures, symposiums, field visits and project works constitute the methods employed for effective delivery of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	BCOM (CBCS)	15/06/2018
BBA	BBA (CBCS)	15/06/2018
BA	BA-HES (CBCS)	15/06/2018
BA	BA -HEP (CBCS)	15/06/2018
BA	BA -HEK, (CBCS)	15/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA -HEK	15/06/2018
BA	BA -HEP	15/06/2018
BA	BA-HES	15/06/2018
BBA	BBA	15/06/2018
BCom	BCOM	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college has taken feedback regarding the syllabus from the students and teachers. The college is affiliated to the University of Mysore and hence has adopted the syllabus and the curriculum framed by the University and has limited authority to take action regarding the feedback. However the teaching staff has reviewed the feedback, has discussed and analysed the feedback and has taken certain steps to improve the teaching and learning process in the college. The institution has taken the following steps in this regard:

- The teachers should adopt innovative and modern methods and techniques to enhance the learning experiences of the students and for proper delivery of the academic content.
- Practical and activity-based learning to be encouraged.
- Training and workshops for teachers to be organized to improve the quality of teaching.
- Provision of updated and new books and journals and online study materials and other resources for the college library.
- Addressing the students' grievances and problems through student counseling.
- Identifying the strengths and weakness of the students through continuous and comprehensive evaluation.
- Regular interaction of the faculty with the students and parents regarding students' progress and performance.
- Encouragement to the students and teachers to involve in research and project work.
- Encouragement to the students to participate in co-curricular activities along with the academic activities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEK	180	60	53
BA	HEP	180	90	84
BA	HES	180	48	45
BA	HSK	180	38	34
BCom	BACHELOR OF COMMERCE	180	200	164
BBA	BACHELOR OF BUSINESS ADMINISTRATION	180	Nil	Nil

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	380	Nil	13	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	13	6	6	6	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system has emerged as a strong response to the plight of student at-risk. The mentoring system of our college ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. Our college has an integrated mentoring system where the faculty acts as a link between the students and the institution and performs the following functions 1. Mentors are assigned to monitor and guide students all through the three years. 2. Mentors coordinate with the parents regarding the progress of the students. 3. Mentors always keep watch the students performances 4. Mentors communicate with fellow faculty and promote mentees at the time of difficulty/opportunity to help them develop further in their areas of interest.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
380	13	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	13	Nil	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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No Data Entered/Not Applicable !!!

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

One of the major components of the college is examinations. The entire effort put in by The teachers on teaching and the student on learning are centered on getting good results in the examinations. Our college has been followed the syllabus and academic calendar of University of Mysore through the academic year. The University has been frequently changing the syllabus and pattern of exams and our college follows the same thing. Question papers are prepared by the Board of Studies of the University, taking care of the Previously repeated question papers and concerning syllabus. The question papers are submitted to the Examination-in-charge in a closed envelope, much prior to the examination.

On the day of examination, Principal reveals the question paper and the examinations are conducted under strict scrutiny of invigilator. University also provides an opportunity to students, who have failed/have been absent in any paper in their Three Years Degree examination, to write that paper in the next year exam so that they would not lose a precious year in their academic career. In our College each faculty member is considered as mentee to a Class or group of students. A group of students from each class is handed over to the concerned faculty. The faculty should be able to guide them through proper channels and must look after their examination results. Concerned faculty is considered responsible for the attendance also. He/she can report to the student's parents, if the result is not up-to-the-mark and he/she is irregular to the class. Here the motto is not only to pass the examinations but also to overcome the fear of education and to acquire knowledge. The institution ensures that the stakeholders of the institution especially students and faculty members are aware of the evaluation processes by the following ways: 1. The schedule for tests, seminars and viva-voice is displayed on notice boards of the college website. 2. The Important notifications of Department of Collegiate Education and University of Mysore are circulated amongst the faculty and students to aware them about recent trends in exam process. 3. Departmental meetings are arranged to analyze the results of the examination. 4. Annual Parents-Teachers Meeting is also held to inform the parents about the performance of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our College adheres to the academic calendar for the conduct of CIE followed by the University of Mysore, Mysuru. Our College set up 'Time Table Committee'. This committee strictly followed the academic calendar for the conduct of CIE and Exams. This committee consisting of a Co-coordinator, Principal and other two faculties to prepare the academic Calendar well in advance before the commencement of the semester. The schedule for evaluation given in the Academic Calendar is displayed on notice boards and on the college website. The College Prospectus, Academic Calendar, institutional notification, notifications and circulars from the affiliating university are circulated amongst the faculty and students to aware them about evaluation process. The faculty members of the concerned department gather the lists of papers for the coming semester. The head of the department finalizes the paper allocation for the faculty members based on their choice and area of interest or expertise. The faculty members before the commencement of semester prepares the lesson plan, indicating the topics to be covered lecture wise including the evaluation process for each paper. The performance of the students is assessed on a continuous basis by conducting two tests as per University norms per semester where the average is taken of both. .In addition to the tests, assignments, seminar or viva-voice

exams, mini-projects and quiz are also the part of Continuous Internal Evaluation. The evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher. The teacher rectifies any error on the spot, if any. Finally the Internal Assessment is carried out for 20 marks.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gfgc.kar.nic.in/konanur/Programme-and-Course-Outcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BBA	BBA	BBA -NO STUDENTS ARE ADMITTED	Nil	Nil	0
B COM	BCom	COMMERCE	56	51	91.07
BA	BA	HEK ,HEP ,HES	60	48	80

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gfgc.kar.nic.in/konanur/Feedback-from-Students-on-Syllabus>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	2	1	1
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation	lions club ,Indian Red cross , Hasanamba Dental college	14	15
Blood group check up	lions club ,Indian Red cross , Hasanamba Dental college	14	153
Dental Check up	lions club ,Indian Red cross , Hasanamba Dental college	14	153
Cleaning the Cauvery river	lions club ,Indian Red cross , Hasanamba Dental college, NSS, Scouts and guides.	14	325
Awareness programme for Voters	lions club ,Indian Red cross , Hasanamba Dental college, NSS, Scouts and guides.	14	350
NSS Village camp	NSS unit in collaboration with University of Mysore	14	50
NSS District Level Village Camp	NSS unit in collaboration with University of Mysore	14	180
First-aid workshop	Indian Red cross Society, Hassan	14	150
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17.01	17.01

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Class rooms	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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EASYLIB	Partially	EASYLIB	2016
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Library Automation	22663	2763517	Nil	Nil	22663
Reference Books	1888	275668	Nil	Nil	1888	275668
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	1	32	1	1	8	3	5	0
Added	0	0	0	0	0	0	0	0	0
Total	32	1	32	1	1	8	3	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
College website	https://gfgc.kar.nic.in/konanur/Previous-Exam-Papers

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities- laboratory, sports complex, computers, classrooms etc. Being a Government First Grade College, all the maintenance of the physical infrastructure like construction and repair of buildings, compound and other civil works are done by the Department of Public Works, Government of Karnataka. All the requirements regarding the support facilities like computers, batteries, electric work etc are placed before the Dept. of Collegiate Education and the Department provides grants for the same. The grants thus obtained have to be utilised in a transparent way. Any purchase of the goods will be made as per the guidelines mentioned while sanctioning the grants. It is mandatory to obtain the approval of the Technical Advisory Committee headed by the Chief Secretary of the Department before purchasing the support facilities like computers, computer hard wares, soft wares, batteries etc. The grants sanctioned have to be utilised only as per the guidelines mentioned in the Karnataka Transparency in Public Procurements Act, 2000. After the utilisation of the grants, Utilisation Certificates are prepared as per the rules in Karnataka Financial Code and the same are submitted to the Department countersigned by the Joint Director of the Division. Any grants which are not utilised have to be refunded to the Department citing proper reasons.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	27/08/2018	25	Department of Physical Education
Guidance for Competitive Examinations	20/09/2018	50	Placement Cell of B.M.Shetty GFGC Konanur
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	SDA/FDA Coaching-week-end classes	50	50	8	4
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	Indian Army	20	2
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	B.Com	Commerce	PG Centre Hassan Arts College, Manasgangothri, PG centre Paduvalahippe, PG Centre Aluvara, Hemangangothri PG centre Hassan, VTU MYSORE, PG CENTRE GOVT FGC	M.Com, M.B.A
2019	19	B.A	Arts	PG Centre Hassan Arts College, Manasgangothri, PG centre Paduvalahippe, PG Centre Aluvara, Hemangangothri PG centre Hassan, VTU MYSORE, PG CENTRE GOVT FGC	M.A, B.Ed.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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No Data Entered/Not Applicable !!!

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports- Volley Ball, Throw Ball, Carom, Inter-collegiate Chess Tournament, Cricket, Kabbadi	Institution	122
Sports- Chess and Table-Tennis	University level(Zonal)	118
Cultural -Orientation program, Celebration of independance day, Gandhi Jayanthi, Valmiki jayanthi, Celebration of International womens day,	Institution	125
Cultural-Folk dance , Bhavageethe, Quiz	State level	170

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	00	0
2019	NIL	Internat ional	Nill	Nill	0	0

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has a democratic way of selecting the Student (Class) Representatives and such students are involved in some of the administrative functions of the college. Regular meetings are conducted with the Class Teachers and Class Representatives and they are given the responsibility of conducting and coordinating some of the programmes in the college. The teachers guide the students in such matters and they are allowed to utilize their managerial skills and display their leadership qualities. The students participate in the all the activities conducted by NSS, Scouts and Guides, Red Cross, Election Literacy Club etc and they are trained to organize and conduct several programmes under the supervision of the teachers. The college also holds meetings with the Student Representatives and they are given freedom to express their opinions and give suggestions before organizing any programme and before the implementation of any new policy. Thus by encouraging students participation and giving an opportunity to express their views and suggestions the college provides an open environment for the students to discuss and come out with valuable inputs. The students involve themselves in all the academic and co-curricular activities and their co-operation in conducting and organizing inter-collegiate cultural and sports events is highly commendable.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

313

5.4.3 – Alumni contribution during the year (in Rupees) :

31300

5.4.4 – Meetings/activities organized by Alumni Association :

B M Shetty Government First Grade College is one of the oldest colleges in the Hassan District and has to its credit a number of notable persons who have studied in the college and who have been the alumni of the college. The college has an Alumni Association and has been actively functioning since then. The members of the Alumni Association meet regularly and have been supporting generously for the overall development of the institution. The members of the alumni contribute in every way of the successful functioning of the college. A nominal fee of Rupees Hundred has been collected by the members of the association and the amount has been used for the developmental activities conducted in the college. During the year 2018-19, State Level Cultural Competitions were organised in the college with the help of Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Principal is the Member Secretary of the Governing body and Chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers council. The institution has efficient co-ordination among teaching staff through participative management for making effective decisions. All activities undertaken in the college involves active participation of the Principal, the teaching staff and non-teaching staff. Each department has been given the scope to set the timetable and distribute the syllabus, conduct the departmental level meeting on academic matters and finalizing internal marks. Several committees are formed and responsibilities are assigned to respective coordinators. Following committees are constituted accordance to government guidelines and it is co-ordinated by respective faculties of the college: RUSA unit Counselling and Career Guidance and Placement Unit Grievance Redressal Cell Website committee Anti Ragging Committee College Annual Magazine Committee NSS Unit Scouts and Guides Unit Gandhi Study Centre Discipline Committee Cultural Committee IT Unit Admission, Time-table and Examination Committee Library Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is framed and updated by the affiliating university. The Principal and Faculty members interact with the BOS university and provide their views related to curriculum development.
Teaching and Learning	Special lecture organized by Departments. Organization of student seminar by departments for evaluation of students
Examination and Evaluation	Semester examinations are conducted by the affiliating university. College conducts internal assessment of students according to the university guidelines. Class tests/surprise tests, student seminars, interactive sessions, practical examinations, debates etc are conducted by departments to evaluate the students.
Research and Development	Encouraging joint research by faculty members, which has resulted in their national and international joint publications. Encouraging faculty members to undertake major and minor research projects.
Library, ICT and Physical Infrastructure / Instrumentation	The college has encouraged the use of ICT based techniques. Currently the college has developed 4 ICT based classrooms.
Human Resource Management	Students are encouraged to participate in seminars, special lectures, field tours, quiz, debate etc to increase their skill and experience. Faculty members are encouraged to participate in trainings, workshops and faculty development programmes.
Industry Interaction / Collaboration	The college has collaborated with JIO Company for free Wi-Fi service to rural students.
Admission of Students	The admission process of 2018-2019 was partly online and students had to be physically present during the admission. Admission of students commenced in May 2019 for 2019-20 after declaration of results of PUC examinations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Library automation has been initiated by the use of Easylib software. Office has been automated by the use of K2

	software.
Administration	Notices and circulars are uploaded in the college website and communicated to different departments through e-mail from the office of the Principal. Each and every IQAC notice is circulated by the coordinator himself through e-mail.
Finance and Accounts	Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the treasury through HRMS software. E-tender is notified as per the government guidelines for purchase of items.
Student Admission and Support	Admission to students is scheduled based on the merit list of candidates. E-mail ids and contact numbers of all members of Anti Ragging Committee, Anti Ragging Squad and Internal Complaints Committee have been uploaded to the college website and students can communicate to the members through e-mail.
Examination	Internal assessment marks of UG students are uploaded to the University website and students can verify their IA marks online. Even the Semester Examination results are declared and published on the University website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
2018	Nil	Nil	Nil	Nil

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One day state level workshop	One day state level workshop	05/02/2019	05/02/2019	20	4

on The role of Placement Cell, E-content in Higher Education and in NAAC Accreditation.

on The role of Placement Cell, E-content in Higher Education and in NAAC Accreditation.

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	1	03/12/2018	31/12/2018	28
Induction training	1	07/12/2018	27/12/2018	21
Orientation Course	1	22/11/2018	19/12/2018	28
Refresher Course	1	23/10/2018	12/11/2018	21
Orientation Course	1	25/10/2018	21/11/2018	28
Induction training	1	15/10/2018	04/11/2018	21
Induction training	1	17/09/2018	07/10/2018	21
Orientation Course	2	23/08/2018	19/09/2018	28
Induction training	1	13/08/2018	02/09/2018	21
Induction training	1	09/07/2018	29/07/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The institution has ample welfare measure for teaching and non-teaching staff. Since we are a	The institution has ample welfare measure for teaching and non-teaching staff. Since we are a	<ul style="list-style-type: none"> • Student Support through various scholarship facilities • The students are provided

government college, the employees working here are beneficiaries of all welfare measures that are made available by the government of Karnataka for its employees. Some of these measures include: • Maternity leave for six months and paternity leave of 15 days. • KGID and group insurance for all permanent faculty members. • Pension facility for retired employees and family pension for the deceased employees . • Post retirement benefits through National Pension Scheme which is different from the earlier pension system. It is contributory scheme and an investment plan for the employees. • Medical reimbursement for the dependent members of the employee. • Teachers welfare fund , festival advance scheme and LTC. • Scholarship facility and educational loan facility for the children of the staff. • Loan facility for purchasing property .vehicle ,computers etc. • Free healthcare facility, jyothi sanjivini for the employees as well as dependent family members in selected hospitals.

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scholarships and free ships from the Department of Social welfare. • Exemption in fees facility is available for girl students and for the students from weaker sections of the society.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

B.M.Shetty Government First Grade College, Konanur is subject to departmental audit done by the accountant of the Department of Collegiate Education. There are 5 accounts of the college standing at State Bank of India (earlier known as State Bank of Mysore), Konanur Branch, to manage the funds of the college and for conducting various curricular and co-curricular activities. The college also has two endowment funds in the names of Kuvempu (which is donated by the alumni of the college) and A.T.Ramaswamy and the fund is spent towards conducting the special lecture programmes and awarding of cash prizes to the highest scorers in the annual exams. Since the College is affiliated to University of Mysore and the administration is governed by Department of

Collegiate Education, finance will be under the control of both the heads and hence there is no financial autonomy. The Funds have to be utilized only as per the directions and permission from the University and Department of Collegiate Education. All the funds spent from the accounts under various heads are audited by the Accountant of the Department. Utilization certificate and Statement of expenditures are prepared as per the standard format and the same are submitted to the Department of Collegiate Education within the due date. The grants received by Government were also audited by Department Auditor and the report is submitted to Department of Collegiate Education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Null
Administrative	No	Null	Yes	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Annual Parents-Teachers Meeting is also held to inform the parents about the performance of the students. Feedback obtained in the Parents-Teachers Meeting held annually.

6.5.3 – Development programmes for support staff (at least three)

1. One day state level workshop on The role of Placement Cell, E-content in Higher Education and in NAAC Accreditation.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The NAAC peer team which had visited the college in September 2012 had given several suggestions and recommendations for the enhancement of quality of the institution and the college and the college is happy to note that several suggestions and recommendations have been fulfilled and great and incremental improvements have been made by the college in the following aspects: All the vacant teaching posts have been filled up and all the departments have full time and permanent teaching faculty who engage the classes regularly. Free Coaching classes for competitive examinations are conducted by the college staff for the students of our college as well as for other interested students from outside the campus. Resource persons from other institutions are also invited to engage some special and additional classes. Student support services have been strengthened and Internet facility is made available for the students in our computer lab. Regular feedback is taken from the students for quality improvement. Library has been updated with latest books, journals and Internet facility. College library is automated with Easylib Library Software. The IQAC is actively functioning and it co-ordinates the teaching-learning process and constantly strives to enhance the overall quality of the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Special lecture on Goods and Service Tax	23/08/2018	23/08/2018	23/08/2018	58
2018	Inter-college Special lecture programme on Karl Marxs Bicentenary Celebration and Das Kapital 150	15/09/2018	15/09/2018	15/09/2018	76
2018	Special Symposium on Partition of India	29/09/2018	29/09/2018	29/09/2018	59

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
SPECIAL LECTURE ON LEARENES FOR WOMENGAL AW	08/03/2019	08/03/2019	56	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1
Ramp/Rails	Yes	1

Physical facilities	Yes	1
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	02/12/2018	07	District Level NSS Camp	Social service	180
2018	1	1	01/12/2018	25	Coaching For Competitive Exams	Coaching For Competitive Exams	120
2018	1	1	05/12/2018	01	Blood Donation Camp	Blood Donation	50
2019	1	1	26/01/2019	07	Village NSS Camp	Social service	48

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct Handbook	01/06/2018	# The college adheres to the syllabus framed by the University of Mysore which has considered the issues of Gender, Environment Sustainability, Human Values and Professional Ethics as core components of any course of study. Hence such topics are included in the curriculum of the course. All the UG students study Environmental Studies and Indian Constitution as Compulsory Papers. #At the time of admissions we provide the Code of Conduct Handbook to all the students and parents.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	125

Republic Day	26/01/2019	26/01/2019	108
Gandhi Jayanti	02/10/2018	02/10/2018	122
Vivekanand Jayanti	12/01/2019	12/01/2019	111
Ambedkar Jayanti	14/04/2019	14/04/2019	98
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Practices • Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus Paperless office • Green landscaping with trees and plants Response: Students, staff using A. bicycles B. Public Transport C. pedestrian Friendly roads Our college is an institution which has laid emphasis on the practice of Green Initiatives since its inception. It has taken many steps to protect and preserve our environment by keeping it clean and pollution free. Maximum number of our students and staff are using public transport to come to the college. Some of the students come to college by bicycles and some local students come by walk. Plastic -free campus Paperless office Green landscaping with trees and plants The college campus is plastic free and 'Swachh Bharath Abhiyaan' is followed in the college where every week the students organise campus cleaning programme and the students involve themselves in keeping the college premises clean. The office is using minimal amount of paper for administrative purposes and we have inspired the students also not to use more paper unnecessarily and many of the official information and the circulars are sent Online to the students. We have planted around 200 plants in the campus to make the campus green in collaboration with NSS, Scouts and Guide committees. Now the campus is full of greenery and the campus is made very appealing. The students and the staff render their service in maintaining and tending the saplings and taking care of them.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices 1: Title of the Practice: Organizing Blood Donation, free Blood group check up and Dental Check up camps and First-aid workshop. Objectives of the practice: 1.To make the students aware of the importance of blood donations and its necessity. 2.To make the students service-oriented and socially responsible. 3.To make the students aware of the crucial moments in times of accidents and disasters. 4.To develop the skills of first-aid among the students. Context of the practice: Medical awareness and knowing the basics of first aid are very crucial for every person and it is very necessary that people should have the basic knowledge of their blood group, and the importance of firstaid. In this regard, the college has been organizing Blood donation and blood and dental check-up camps and first -aid workshops frequently. The Practice: The college has been inviting the Medical staff of Hasanamba Dental College, Hassan for Blood grouping and Dental check-up camp every year. Also we are organizing Blood donation camp in collaboration with the Hassan Institute of Medical Sciences, Hassan. In addition to this, we are organising First-aid workshop for our students where well trained resource persons give demonstrations on the important first aid methods. Evidence of Success: Every year students have come to know their blood groups free of cost who otherwise would find it very difficult to know their blood group. The Dentists are invited and students have been freely diagnosed for any problems. Every year around 30-40 units of blood have been donated to the Blood Bank of the Government Hospitals which have saved the precious lives of many people. Through the First-aid workshop every year around 140-150 students have got trained in doing first-aid in times of medical emergency. Problems encountered:

Since our college is located in a rural area, it is very difficult to bring the resource persons and entire medical staff from far away places, and it is very difficult to meet the financial burdens associated with this. Notes: In spite of the problems encountered, the college has been successfully organizing these programmes on a regular basis. Best Practice-2: Title of the Practice: Morning Assembly of the students and staff Objectives of the Practice: 1.To inculcate the National values among the students. 2.To maintain discipline among the students. 3.To create unity and oneness among the students. 4.To develop the leadership qualities and to motivate the students. The Context: Our college aims at creating a sense of discipline and to inculcate the national spirit among the students and in this regard conducting the morning assembly plays a crucial role. Context of the Practice: Every morning assembly is held in the college in the college premises and all the students and staff attend the assembly regularly where the National Anthem is sung by all the students and the staff. After this some important information or instructions regarding students' matters like examinations, scholarships, any programmes etc are given to the students. During the assembly, each student is asked to address the gathering and is given an opportunity to give a short motivational speech. This encourages the students to come to the stage and speak on their own. Evidence of Success: We have found that majority of the students attend the morning assembly which is a clear indication of the sense of discipline and time sense among the students. The morning assembly helps the students to have a sense of unity and oneness and the students sing the National Anthem in chorus which brings about a sense of pride and the spirit of nationality. In addition to this, the students are given an opportunity to give a short motivational speech which reduces the stage fear among the students and motivates other students. The inspirational words encourage the students to overcome the challenges and achieve success in their lives. Problems encountered: No problems have been encountered in this regard so far

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gfgc.kar.nic.in/konanur/Best-Practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Providing quality education to rural students is our motto. Our institution was established in the year 1954 and has been one of the oldest college in the entire district. The students come to our college from very faroff places and there is no other Government or Private Degree College in and around our area for nearly 25 kilometres. And the strength of girl students is more in our college and girl students of nearby villages are getting access to higher education which is a positive development and a credit to our college. Computer lab facility is available to the students for equipping them with the latest technology. Gym facility is available for the students for physical wellbeing and fitness. The college also has provided platform for the students to showcase their hidden talents. Economic support is also provided to the needy and meritorious students. Coaching classes were conducted at the college to prepare for competitive exams.

Provide the weblink of the institution

<https://gfgc.kar.nic.in/konanur/Institutional-Distinctiveness>

8.Future Plans of Actions for Next Academic Year

- To start Post Graduate programmes in Commerce, Economics and Kannada.
- To expand the library and start a Digital Information Centre.
- To set up more no.

of ICT enabled class rooms. • To establish a hostel for girls. • To organise state level and national level seminars and conferences in various disciplines. • To conduct more community oriented extension activities in collaboration with other institutions. • To include more project and field based learning activities for the students to enhance practical and professional skills.