



Government of Karnataka
Department of Collegiate and Technical Education

Government College for Women, Kolar
(Affiliated to Bengaluru North University)
Kolar Dist. Karnataka, Pin:563101

ACADEMIC CALENDAR

(Provisional)

2020-2021

Prepared by
Internal Quality Assurance Cell

Annexure-02

ACADEMIC CALENDAR

December -2020

Week & Month	Activities	
December 2020 First Week	List of Activities and Date	Action Taken / Remarks
	Beginning of Odd semester	
	Staff meeting, Committees formation and Preparation of Action plan	
	Calendar of events preparation – IQAC & Examination committee	
	Orientation program for 1 st year students – Arts, Science and Commerce forums	
	Timetable Preparation & upload to website -Timetable committee	
December 2020 Second Week	List of Activities and Date	Action Taken / Remarks
	IQAC committee meeting, approval of academic calendar, and preparation of action plan	
	NCC selection and induction programme NCC	
	Annual gender sensitization action plan – women’s cell	
	Voter awareness program – HOD, Pol science	
December 2020 Third Week	List of Activities and Date	Action Taken / Remarks
	BOS/BOE/Evaluation order copy documentation (previous semester) – All HOD’s	
	Lesson plan documentation (Current semester) – All HOD’s	
	Mentoring – All faculty (Order to be passed by Principal)	
	Aids awareness program – Red ribbon club	
	Constitution day – HOD, Department of political science	
	Special lecture on women empowerment – Women Empowerment Cell	
December 2020 Fourth Week	List of Activities and Date	Action Taken / Remarks
	Mentor Program– Awareness	
	National Mathematics Day – HOD, Dept of Maths	

ACADEMIC CALENDAR

January – 2021

Week & Month	Activities	
January 2021 First Week	List of Activities and Date	Action Taken / Remarks
	Administrative training on KCSR rules for teaching & non-teaching staff – IQAC	
	Special lecture on cross cutting issues – Arts Departments	
	Green campus initiatives – NSS	
January 2021 Second Week	List of Activities and Date	Action Taken / Remarks
	Extension activity (Jatha, street play) by – Red cross and scouts and guides.	
	One Day Orientation Program on Career Opportunities in Chartered Accountancy for Commerce Students	
	National girl child day – Women Empowerment Cell	
	Documentation of project work/field work/internship of students – BCA & BBA coordinators	
	National youth day – Swamy Vivekananda Jayanthi - NSS	
January 2021 Third Week	List of Activities and Date	Action Taken / Remarks
	Coaching program for competitive exams by Career Guidance Cell	
	Skill Enhancement Program – Soft skills – Dept. of English	
	Green campus policy - NSS	
	Workshop on IPR – Dept. of Library sciences	
	Firing Camp - NCC	
January 2021 Fourth Week	List of Activities and Date	Action Taken / Remarks
	CDC meeting	
	Republic day	
	National voters day – HOD, Dept of Pol.Science	
	Record of outgoing students placement – Placement cell in association with All HODs	
	Republic day parade - NCC	

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ACADEMIC CALENDAR

February -2021

Week & Month	Activities	
February 2021 First Week	List of Activities and Date	Action Taken / Remarks
	Workshop on	
	Ethical values in Indian literature – HOD, Dept. of Kannada	
	Identification of slow & advanced learners and activities – HOD's	
	A One Day Orientation Program on Employable Skills in Corporate Sector – Placement & Career Guidance Cell	
	Shramadan - NSS	
	One Day Workshop on GST for the faculty members of BNU – GCW & GFGC, Vemgal	
February 2021 Second Week	List of Activities and Date	Action Taken / Remarks
	Result analysis and action plan and upload to university	
	Remedial classes – All HOD's	
	Green campus initiatives – NSS	
	Essay writing & other classroom competitions for students – All HOD's	
	A One Day Workshop on “Employability of the Youth – 21 st Century Perspective” – Placement & Career Guidance Cell	
	Preparation & Finalizing Tax details of the faculty – Internal Audit Committee	
February 2021 Third Week	List of Activities and Date	Action Taken / Remarks
	Special lecture on cross cutting issues – Science departments	
	Alumni Google Form Preparation – Alumni Association	
	Seminar by Chemistry department – HOD, Dept. of Chemistry	
	Workshop on Entrepreneurship – Dept. of Commerce	
	Shramadan - NSS	
	Exams for NCC “B” certificate - NCC	
Februar y 2021 Fourth Week	List of Activities and Date	Action Taken / Remarks
	Internal assessment tests – HOD's	
	National science day – Science forum	
	Union budget analysis – HOD, Dept of Commerce	
	Submission of internal assessment marks (3 rd & 5 th Sem) to university and Attendance Documentation – HODs	

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ACADEMIC CALENDAR

March -2020

Week & Month	Activities	
March 2021 First Week	List of Activities and Date	Action Taken / Remarks
	Sensitization on prevention of sexual harassment and anti-ragging – Women Empowerment Cell	
	Indian armed forces flag day – By NCC	
	IQAC Committee meeting	
	Result analysis & upload to website – Office & HODs	
	Yoga & fitness – Director of Physical education	
	NGO visit – coordinator, NSS	
	Blood donation camp – Red Cross	
March 2021 Second Week	List of Activities and Date	Action Taken / Remarks
	Alumni talk for students – By alumni association	
	Preparation of AQAR and upload – IQAC	
	International women’s day – Womens cell	
	Special Lecture by History department – HOD, Dept. of History	
	Special Lecture by Kannada department – HOD, Dept. of Kannada	
	Workshop Series on Interview Skills & Soft Skills – HOD, Department of English	
March 2021 Third Week	List of Activities and Date	Action Taken / Remarks
	Academic audit of teachers - IQAC	
	Parent teachers meeting – Commerce, Arts & Science forums	
	National consumers day – Commerce department	
	Counseling by Grievance Redressal Cell	
	Legal empowerment of women – Women Empowerment Cell	
	Seminar by Political science department on Constitutional Issues – HOD, Dept. of Pol. science	
March 2021 Fourth Week	List of Activities and Date	Action Taken / Remarks
	Stakeholders feedback collection and action plan – IQAC	
	Special Lecture by Botany department – HOD, Dept. of Botany	

Annexure-02**ACADEMIC CALENDAR****April -2021**

Week & Month	Activities	
	List of Activities and Date	Action Taken / Remarks
April 2021 First Week	University Examinations & Evaluation	
April 2021 Second Week		
April 2021 Third Week		
April 2021 Fourth Week		

Annexure-02**ACADEMIC CALENDAR****May -2021**

Week & Month	Activities	
	List of Activities and Date	Action Taken / Remarks
May 2021 First Week	University Examinations & Evaluation	
May 2021 Second Week		
May 2021 Third Week		
May 2021 Fourth Week		

Annexure-02

ACADEMIC CALENDAR

June -2021

Week & Month	Activities	
J u n e	List of Activities and Date	Action Taken / Remarks
	Commencement of even semester	
	Environment day – NSS	
	Timetable Preparation & upload to website -Timetable committee	
June 2021 Second Week	List of Activities and Date	Action Taken / Remarks
	Guidance on competitive exams – Career Guidance Cell	
	Stock verification – Stock verification committee	
	BOS/BOE/Evaluation order copy documentation (previous semester) – All HODs	
	Lesson plan documentation (Current semester) – All HOD's	
	Shramadan - NSS	
	A One Day Workshop on Resume Writing Skills & Interview skills – HOD, Dept of English	
J u n e	List of Activities and Date	Action Taken / Remarks
	NSS Annual camp - NSS	
	Certificate course in Kannada for non-Kannada Speakers - HOD Kannada department.	
	Historical Visit by Heritage club – Heritage club	
	Certificate Course in Spoken English – Dept. of English	
J u n e	List of Activities and Date	Action Taken / Remarks
	Inter collegiate cultural meet – Cultural committee	
	Training students for IBPS Exams – IQAC & Placement Cell	
	International yoga day – Physical Education Director	

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ACADEMIC CALENDAR

July -2021

Week & Month	Activities	
July 2021 First Week	List of Activities and Date	Action Taken / Remarks
	Seminar on IPR - IQAC	
	CDC meeting	
	Program on healthy foods for healthy life – Dept of Zoology & Botany	
	Panchayat visit (ZP/TP/GP) – HOD, Dept of Political science	
	Historical place visit – HOD, Dept. of History	
	NCC Parade - NCC	
	Shramadan - NSS	
July 2021 Second Week	List of Activities and Date	Action Taken / Remarks
	One Week Judo Training program for +2 students	
	One Week Computer Skill Program for Govt. High School Students	
	Professional Ethics Training Program – IQAC	
	Workshop on disaster management – HOD, Dept. of Biotech	
	Program on E-content usage & E-Library – Dept of Library sciences	
July 2021 Third Week	List of Activities and Date	Action Taken / Remarks
	Sports and Cultural competitions	
	IQAC Committee meeting	
	Alumni meet – Alumni association	
	Alumni interaction with students – Alumni association	
	OJT for UG students at DCC Bank – HOD, Dept. of Economics	
	Janapada/Folklore/Museum visit – HOD, Dept of Kannada	
July 2021 Fourth Week	List of Activities and Date	Action Taken / Remarks
	Extension activity by NSS,NCC,SCOUTS & GUIDES	
	Career counselling and Guidance – Placement cell in association with Arts, Science and Commerce Forums	
	College cultural activities – Cultural committee	
	College Sports activities – Sports committee in association with Director of physical education	

ACADEMIC CALENDAR

August -2021

Week & Month	Activities	
August 2021 1st	List of Activities and Date	Action Taken / Remarks
	Alumni meet – Alumni association	
	Alumni talk for students – Alumni association	
	Industrial visit by physics & Chemistry departments	
	Industrial visit by Commerce department	
	Industrial visit by Economics department	
	Field Visit to KMF by Zoology department	
August	List of Activities and Date	Action Taken / Remarks
	Sports and cultural day - Concerned Co-ordinators	
	Student satisfactory survey (SSS) – IQAC	
	Green audit and energy audit – Eco Club	
	Independence day	
	Independence day Parade – NCC	
August 2021 20th	List of Activities and Date	Action Taken / Remarks
	Parent teachers meeting	
	Identification of slow & advanced learners and activities – HOD's	
	Certificate Course in Office Automation – Dept of Computer Science	
	Certificate Course in Stock Market – Dept of Commerce	
	Special Lecture by Dept of Commerce	
August 2021 Fourth Week	List of Activities and Date	Action Taken / Remarks
	Placement drive – By HONDA SCOOTERS & Placement cell	
	Essay writing/Quiz/seminar by students/Survey by students – All HOD's	
	OJT for commerce students – HOD, Dept of Commerce	

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ACADEMIC CALENDAR

September -2021

Week & Month	Activities	
September 2021 First Week	List of Activities and Date	Action Taken / Remarks
	Pre placement training and counselling – By Placement cell	
	IQAC Committee meeting	
	Valedictory programme and College day	
	Teachers day – HOD, Department of Library sciences	
	Internal financial audit – Audit committee	
September 2021 Second Week	List of Activities and Date	Action Taken / Remarks
	Workshop on research methodology – Dept of Physics	
	Mentoring and issues resolved reports – All Mentors	
September 2021 Third Week	List of Activities and Date	Action Taken / Remarks
	Submission of internal assessment marks to university and Attendance documentation – HOD's	
September 2021 Fourth Week	List of Activities and Date	Action Taken / Remarks
	World tourism day – HOD, Dept. of Tourism	
	Inter collegiate competitions – Dept. of tourism	
	NSS day - NSS	

Annexure-02**ACADEMIC CALENDAR****October -2021**


Week & Month	Activities	
	List of Activities and Date	Action Taken / Remarks
October 2021	University Examinations & Evaluation	

Annexure-02**ACADEMIC CALENDAR****November -2021**


Week & Month	Activities	
	List of Activities and Date	Action Taken / Remarks
November 2021	University Examinations & Evaluation	

Special Note:

- Conveners of all the committees are advised to conduct minimum two meetings in a semester and maintain the proceedings in writing.
- All the programs conducted in the college should be properly documented and hand over one copy of such document to IQAC.
{ Documents to be maintained: 1) Program invitation, 2) Attended students list, 3) Detailed program report in IQAC format and 4) Geo-tagged photos }
- All HOD's are advised to maintain documents for remedial classes conducted. (Documents like syllabus thought, student's attendance etc.)
- All the mentors are advised to maintain mentoring documents and problems resolved statement.
- All the HOD's are advised to maintain internal assessment test question papers and hand over one copy of such question papers to IQAC.
- All the relevant documents to be maintained in concerned departments. (Like Test QP's, Students attendance, Internal marks statements, Work diaries etc.)
- All the faculty and staff to strictly adhere to the calendar of events.



IQAC CO-ORDINATOR
GOVT. COLLEGE FOR WOMEN
KOLAR

Principal
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Kolar-563101