



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT FIRST GRADE COLLEGE
Name of the head of the Institution		Madhulatha Moses
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08152-222014
Mobile no.		9480235084
Registered Email		blggfc061@gmail.com
Alternate Email		gfgckolar.iqac@gmail.com
Address		Opposite to Sarvagna park, Kolar Town
City/Town		Kolar
State/UT		Karnataka
Pincode		563101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Srinivasamurthy K N
Phone no/Alternate Phone no.	081522222014
Mobile no.	9481585381
Registered Email	csuomurthy@gmail.com
Alternate Email	gfgckolar.iqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-56871c1e-8ca7-44dc-be3d-d248f40cc1b0
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-320a629c-74a6-4b5e-a2c3-d05e41e1c364

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C+	1.82	2004	16-Sep-2004	17-Sep-2009
2	B+	2.80	2013	23-Mar-2013	22-Mar-2018
3	C	1.83	2019	28-Mar-2019	27-Mar-2024

6. Date of Establishment of IQAC	03-Feb-2003
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Certificate course in English communication and International accents	28-Feb-2020 30	50
Public awareness program on corruption free society by ACB	02-Nov-2019 1	50
Invited lecture on seven habits of successful people	05-Mar-2020 1	60
Special lecture on interview skills for Bcom students	17-Feb-2020 1	100
Orientation program for all 1st year UG and PG students	10-Aug-2019 1	550
Special lecture on Employment opportunities for UG and PG Students	17-Oct-2019 1	500
Voluntary Blood donation camp	12-Mar-2020 1	65
Workshop on Competitive exams by Hariprasad IAS academy	06-Mar-2020 1	500
One day workshop on Indian Accounting Standards (Ind AS)	13-Mar-2020 1	150
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC	Rashtreeya Angeekrutha Parishattu	Department of Collegiate Education, GoK	2020 365	40000
Science departments for Science consumables	Laboratory upgradation	State Govt	2019 365	23737
Science Departments	Science grants	State Govt	2020 365	94987
College office	Electricity	State Govt	2020 365	276031
College office	Telephone expenses	State Govt	2020 365	20000
College office	Library books	State Govt	2020 365	38802

College office	Teaching Aids	State Govt	2019 365	30000
College office	Printer purchase	State Govt	2020 365	14999
College office	Furniture grants	State Govt	2020 365	95000
College office	Girls Fee reimbursement	State Govt	2019 365	90425
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	40000
Year	2020
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<p>1. Organised invited lectures from experts to enhance the quality of students. Internal quality Assurance Cell of GFGC Kolar has organised around 20 invited lectures during the year for the benefits of students. The invited special lectures are organised by various departments of the college. Which enhances not only the knowledge of students but also enhances the skill and knowledge of teachers concerned.</p>	
<p>2. Feedback from all stakeholders has been collected, analysed and action taken. Feedback has taken from students, teachers, parents, Alumni and Employers to better know the strengths and weaknesses of the college. All the responses were analysed and suggestions were adopted. Negative responses are given more importance to rectify the weaknesses of the college.</p>	
<p>3. Conducted Certificate courses for the improvement of various skills among students. To improve computer skills and communication skills, IQAC has conducted two certificate courses. Which helped our students to learn about basics of</p>	

computers and improved communication skills.

4. Organised orientation program for all newly joined (Both UG and PG) students to make them aware about the college and facilities available. We have given orientation to new entrants into college. We have given information about various subjects, their importance, career opportunities, other services available in the college etc.

5. Organised career guidance program to make students fit to face competitive world.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Holistic development of students	Emphasis is given to Overall development of the Child w.r.t Curricular, Co-Curricular and Extracurricular aspects.
Development Competitive Spirit and leadership qualities among students	Encourage students to take part in various academic, sports and Cultural competitions to enhance competitiveness
Organising Career guidance programmes	Organised Training programmes under the banner of Placement Cell to enhance employability and entrepreneurial skills to make students industry-fit
Collection and analysis of stakeholders feedback	The feedback from various stakeholders has been collected, analyzed and taken necessary action, and the report has uploaded to website
Organisation of invited lectures	Invited lectures from resource persons were organised for the benefit of students and enriched their knowledge.
Formation of various committees	Various committees (Both mandatory and other) were formed consisting of members and Coordinator, and responsibilities assigned
Organisation of orientation program for first year students	Orientation programme was organized and information has given regarding curricular and other relative activities.
Preparation and submission of previous year AQAR to NAAC	Prepared and submitted within stipulated time.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
State Quality Assurance Cell, Department of Collegiate Education, Bangalore	03-Nov-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	28-May-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution being an affiliated College, adheres to the University prescribed curriculum of Bangalore University & Bengaluru North University. The College develops an Academic Calendar in accordance with the Calendar of Events as directed by the associated Universities. Further, College Time-table is prepared for smooth functioning of day-to-day activities of the institution. The College methodically devises Action Plan for comprehensive and holistic development of the Child with regard to Curricular, Co-curricular & Extracurricular aspects. The IQAC continuously monitors the functioning of the institution by initiating plethora of Quality Enhancement Initiatives with regular consultations with Heads of Departments. Regular classes are held as per the stipulated time-table. Innovative Teaching-Learning Process is undertaken by Creative Teaching Aids & ICT. In addition, Seminars, Guest Lectures, invited talks, Live-sessions, Workshops, Debates, Quiz, Panel Discussion, Industrial trip, Field trips, etc are conducted regularly for academic enrichment of Students & Faculty members. Also, to achieve holistic development of the child, emphasis is given to sports, cultural, community service, career development, etc. Study materials and hand-outs are disseminated to students for every subject. Adequate number of books are available in the library for usage of both students and teachers. Also, question bank is prepared and discussed, so that the student is equipped for examination. CBCS Scheme as designed by the University is followed and the students are evaluated based on the University guidelines. Internal Assessment of child is made based on subject wise tests, assignments and practical examinations held in the college and attendance is also considered for internal assessment of students. University Examinations are conducted with due diligence. Orientation Program is organized at the beginning of the Academic year, to make student acquaint with the semester scheme of the University.

Spoken English Classes are organized to enhance communication skills of the students. Remedial Classes are conducted for slow-learners for their betterment. Further, meritorious students are given special attention to excel in their academic performance, by fine tuning their capabilities. Continuous Evaluation of the student is made through internal tests, quizzes, discussions, etc. Assignments are given to the students, which are to be submitted within the stipulated deadline. These assignments are critically evaluated and handed over back to the students with necessary feedback. This submission is considered as a part of internal assessment. At the beginning of the semester all the teachers plan their curriculum by preparing lesson plans. As per the lesson plan they finishes their syllabus and also conducts various quality adding activities for the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in Tally including GST	NA	27/01/2020	45	Employability	Computer software Tally ERP9
Certificate Course in English Communication and International english accents	NA	09/03/2020	30	Employability	Communication skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	150	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tally ERP9	27/01/2020	100

English communication	09/03/2020	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSW	Social Work	31
BCA	Computer Applications	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution believes in constructive feedback and in this direction, a comprehensive feedback mechanism is being designed. The basic objective of the feedback mechanism is to seek inputs from various stakeholders, such as Students, Alumni, Parents, Employers Faculty, so that a 360-degree appraisal can be obtained. All the stakeholders are taken into confidence and their opinions are objectively valued. Student Grievance Cell is formed in this regard to constantly seek opinions regarding the functioning of the college. Further, A Suggestion Box is placed in the campus to voice the students' opinion. Alumni meet is conducted annually, which is a resolute platform wherein, feedback is sought from them regarding various aspects of the institution for its betterment. Parents Meet is an annual program, where Faculty Members and Parents interact with each other regarding various issues. Faculty Members are made as class mentors and respective class mentor act as a liaison officer between the Parent the institution. The feedback has obtained through Google Forms created and forwarded to all stakeholders except parents, Parents feedback has collected in Parents meeting (offline), It had been analysed and prepared a report. The students are free to take a few decisions regarding the improvement of our institution. The participation of the students plays an important role in enhancing the quality of our institution we have considered the students feedback as primary evidence on which the quality of teaching and learning is evaluated. Feedback from students has been collected on teachers and curriculum. It is to provide a platform to the students to develop the teaching and learning process. Industry personnel are invited to the institution and are requested to give their valuable feedback regarding the functioning of the institution and also suggest ways to meet the industry needs and demand. The feedback collected from the various stakeholders were analyzed. Based on the analysis, required plan of action was devised. All the stakeholders have been given ample opportunity to voice their opinions for improving the quality of teaching-learning process, thereby, taking the institution to the higher levels. The detailed report of feedback analysis is uploaded to the institution website (Url: https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-7213b69a-81c1-4a43-aa3d-d43f8639783a).</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	History	30	20	20
MA	Political science	30	12	12
BSc	PCM, CBZ, CBBT, PMCS	234	138	138
BA	HEP, HES, HTJ, HJE	720	103	103
BCA	Computer Application	30	30	30
BSW	Social Work	30	18	18
BCom	Commerce	300	290	290

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1619	69	44	Nil	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
39	25	248	23	8	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college has adopted a well established mentoring system, counseling and mentoring for monitoring students' activities. The institution has designed and developed a well-planned mentoring system. It aims at holistic development of the ward. It addresses various issues that the student confronts with. The main focus is with regard to attendance, academics, discipline, attitude, behavior, personality development, emotional quotient, etc. Every faculty is a mentor and is assigned with a set of students. The scheme aims at addressing conflicts in attitudes, habits, and knowledge of the students towards learning practices. In order to resolve day to day academic problems of students, mentors are appointed for each class and they will counsel the respective students once a week to solve the problems come across during their course of study. This is continuous process till the end of academic carrier of the students. During the last semester of study students are advised for higher studies along with proper career guidance. Reasonable numbers of students have secured admissions

for their higher studies and they in turn guide their juniors for their prospective admissions. Objectives: The goals of the practice are • To mentor the students regularly and discipline • To improve teacher students relationship • To guide the student to choose right career path for job, higher studies, entrepreneurship etc. • Counseling students for solving their problems and provide confidence to improve their quality of life. The practice of mentor system. • The teacher takes attendance of students in every class in the first 5 minutes and at the end of every month the students are informed about their attendance. In midway of each semester the parents and the head of the departments are informed about the shortage of attendance if any. HOD calls the parents of such students, enquires the reason and advises them to take care of their wards and these details will be informed to the principal for further actions. The mentors meet the students associated with them once in every week in the specified hour. • The parents/ guardian of poor attendance / performance students are called to meet the mentors and corrective/ preventive measures are implemented for further improvements. • Periodic meetings are conducted by the HOD with the mentors and principal with the HODs to review the punctuality and regularity of the students. • Students' participate in the college events with the prior permission of the concerned HOD. • Anti ragging committee /disciplinary committee of the college promptly monitors/curbs the indiscipline in the campus. Outcomes of the system • The attendance percentage of the students has increased (to a greater extent) • The number of detainment of students has

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1688	44	1 : 38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	44	10	Nil	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NA	Nil	NA
2020	NA	Nil	NA
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCOM3	6	16/10/2020	13/11/2020
BSc	BSC3	6	06/10/2020	12/11/2020
BCA	BCA3	6	05/10/2020	22/10/2020
MA	MA2	4	25/09/2020	10/12/2020
BA	BA3	6	07/10/2020	13/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

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Reforms initiated on continuous internal evaluation (CIE) system at the institutional level Assessment of performance are an integral part of teaching and learning process. As a part of sound educational strategy the institution adopts continuous internal aspects of a student's development on a continuous basis throughout the year orientation on evaluation process. Students are made aware of the evaluation process through the following initiatives: • The orientation programmes at the beginning of the semester through public address system of the college. • Teaching plan contains evaluation procedure • The dates of CIS are announced well in advance in the class room as well as through group messages. • Orientation on changes and amendments in the evaluation process through meetings. • Display in the college and department notice board. • Result analysis and review meeting Result analysis is done by the class tutors after every CIA test. Pass percentage is calculated in each course. The performance of the student is monitored by the HODs and the necessary feedback is given to the concerned faculty members. The principal conducts review meetings department wise to give necessary feedback for the improvement of student's performance. Progress reports and remedial classes The institution is keen on monitoring the performance of the students and reports to the parents/guardians if necessary and advised to take remedial measures if needed. Remedial classes are conducted for the slow learners/absentees and the students who participate in sports, NSS activities and placement interviews. This helps the struggling learners to update their subject knowledge and to catch up with their peer. External examinations of 01 hour duration will be conducted at the end of each semester for all the theory papers and practical papers. Students should satisfy the eligibility criteria of 75 attendances in each semester to appear for the university examination. The university announces the exam timetable in the university website in advance. The senior faculty members are appointed by the university as the member of Board of studies /examiners. At every meeting they suggest evaluation reforms and discuss any discrepancy in the past board meetings. BOE set question papers and the central evaluation is conducted under the guidance of BOE at the university prescribed place. The results are announced by the university in the university website so that each student can go their results at a time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution has the habit of preparing and following an academic calendar since in 2013. The college prepares academic calendar at the beginning of every academic year. The academic calendar is prepared in consultation with every faculty member, Principal and other stake holders. The University Calendar of events shall also be considered while preparing the Academic Calendar. Since 2013 the institution has been preparing the academic calendar and it is being strictly adhered to by each and every faculty of the institution. The same is brought to the notice of the students through the notice boards, college website and also through the mentor system. The academic calendar consists of a list of the various curricular and co curricular which will be carried out throughout the year, such as, the opening and closing dates of the semesters, the orientation day for fresher's, all the national and international important event celebrations including Independence Day, Gandhi Jayanthi, Republic Day, National Science Day, International Women's Day, and so on. The academic calendar also comprises of the time schedule prescribed by the Bangalore University and Bangalore North University for admission and examination related aspects. Utmost importance is given to the way in which all these activities are carried out. It is the effective mentor system of the institution which plays a vital role here. In addition, various committees are formed by teaching and administrative staff which ensure the timely course of action required. Usually at the end of every month institution is going to prepare statement of action taken. Where the activities done as per calendar will be marked in

green, and pending activities will be marked in red. The pending activities will bring to the notice of concerned and direct them to complete the activity as soon as possible. To summarize, the complete action plan of the institution is incorporated into the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-69c5cc1a-762d-48c9-alab-ea99a470e428> <https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-863042e2-4b47-4ca5-a69f-75ba8f9f18f5>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCOM	BCom	COMMERCE	166	96	57.83
BCA	BCA	COMPUTER APPLICATIONS	18	10	55.55
MA	MA	HISTORY	16	16	100
BA	BA	HEP	30	19	63.33
BA	BA	HES	14	11	78.57
BA	BA	HEK	8	6	75
BSC	BSc	PCM	63	36	57.14
BSC	BSc	CBZ	29	15	51.72
BSC	BSc	CBBT	31	18	58.06
BSC	BSc	PMCS	7	4	57.14

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-9612b627-1f76-4264-a92f-c009ce6102df>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	NA	Nil	Nil

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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NA	NA	
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce and Management	1	Nil
International	Commerce and Management	2	Nil
International	Mathematics	1	Nil
International	History	2	Nil
National	Biotechnology	1	Nil
National	Physics	3	Nil
National	Kannada	1	Nil
International	Economics	1	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	1
Biotechnology	1
Kannada	1
History	2
Chemistry	2

Political science	2
Commerce	7
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	15	15	10
Presented papers	2	5	6	5
Resource persons	Nil	2	2	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One day Botanical trip	Department of Botany in association with Govt Womens College	2	50
Five days Historical tour	Department of History	5	45
Blood Donation Camp	Red ribbon club in Association with SNR District Hospital	2	52
Counselling to Girl Students	Womens cell	4	52
Statues Cleaning	NCC unit in	1	100

in Kolar town	association with 10 KAR BN NCC, Kolar		
Drawing competition held on the eve of Swach Bharath Pakwada	NCC unit in association with 10 KAR BN NCC, Kolar	1	95
Special Weapon training	NCC unit in association with 10 KAR BN NCC, Kolar	1	110
City cleaning campaign	NCC in association with Go plog organisation	1	114
Yoga program	NCC with District administration, Kolar	1	125
Cleaning of Kalyani (Pond) at Takel circle	NCC in association with Go plog organisation	1	116
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation camp	Red ribbon club in association with SNR District hospital, Kolar	Blood Donation Camp	4	52
Republic day Parade	NCC Unit in association with District administration	Republic day parade	1	25
AIDS day	NSS unit of the college	AIDS awareness Jatha	2	60
International Yoga day	NCC in association with District administration	Yoga day celebration at District stadium	1	125
Swach Bharath	NCC in association with Go Plog organisation	Cleaning of Kalyani (Pond)	1	116

Swach Bharath	NCC in association with Go Plog organisation	Cleaning of Kolar town	1	114
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Daffodils English Training Academy	27/02/2020	Spoken English training	50
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
144	144

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Nil
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing

Laboratories	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
New Gen Lib	Fully	3.1.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	39427	6393289	Nill	Nill	39427	6393289
Reference Books	12417	8691900	Nill	Nill	12417	8691900
e-Books	139309	5900	Nill	Nill	139309	5900
Journals	Nill	Nill	Nill	Nill	Nill	Nill
e-Journals	6150	Nill	Nill	Nill	6150	Nill
CD & Video	200	Nill	Nill	Nill	200	Nill
Others(s pecify)	200	Nill	Nill	Nill	200	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	127	2	10	1	2	6	28	100	5
Added	0	2	0	0	0	0	0	0	0
Total	127	4	10	1	2	6	28	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.23	222964	2.96	296031

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintaining and utilizing physical, academic and support facilities, a procedure is followed automatically. Department of collegiate education, Government of Karnataka allocates the budget for purchase lab equipments, furniture, books, maintaining office expenditure, Electricity, Telephone and Internet facility etc. and the allocated money is used for the same. Stock verification is done once a year by the teachers. Library identity cards are distributed to the students and the students borrow books on the days scheduled for their classes. In the reference section, students and teachers can refer to books, read newspapers, magazines and journals. For the purchase of newspapers, magazines and journals, RR funds are used to every year Rs. 100 is collected from each student every year towards RR. A book bank is established and at the time of examination students can barrow book on deposition of money, where will be refunded to them as when they return the books. Stock verification of the library is done once a year by the teachers. The library works with one chief librarian, one assistant librarian. One attender is provided to the library for maintenance. Rs. 70 is collected from each student every year towards sports and the amount is used for purchase of sports, equipment, uniforms and for the expense incurred on students who go out of the station to take part in sports activities and the CDC bears the expenses if it exceeds the allocated money. Maintenance of the gymnasium is done by an attender who appointed for the same. The students make use of the playground in their leisure hours and after the classes. CDF and CDC funds are use every year for the repair and maintenance of computer. Students use the computers as per the allocated time table. Digital information center is open to all the students during the working hours. Six attenders are provided for the maintenance of office, classrooms, laboratories and gardening. Other maintenance of the college building work is done regularly, through a network of building contractors, plumbers, electricians and others. DCE allocates budget for the same.

<https://gfgc.kar.nic.in/kolar-boys/About-Library>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support			

from Other Sources			
a) National	SC/ST and OBC scholarships from state government	1035	6639849
b) International	NA	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Edusat program	13/01/2020	100	Edusat - DCE
Tele education - English for communication	13/01/2020	120	Tele education - DCE
Soft skills - Spoken English	09/03/2020	50	Daffodils English training academy
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Workshop on UPSC KPSC competitive exams preparation	200	Nil	Nil	Nil
2019	A special lecture on interview skills	Nil	100	Nil	Nil
2019	Workshop on Employment opportunities for undergraduate students	Nil	500	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	20	BSC	SCIENCE	Affiliated colleges of Bangalore and Bangalore North University	MSC, MCA
2020	16	BA	Arts	Affiliated colleges of Bangalore and Bangalore North University	MA, MSW, B.Ed, MTTM
2020	20	BCOM	COMMERCE	Affiliated colleges of Bangalore and Bangalore North University	MCOM and MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter class Cultural competitions	Institution level	87
Men Volleyball	University	12
Athletics (BNU)	University	7
Athletics (Bangalore university)	University	8
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	00	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no provision for the students to form their own council according to the directions given by the university. But the institution has made provision for the student representatives at class level. Selection of students is made based on merit and leadership qualities. They are given opportunity to voice their opinion. Also, the students are given with representation in all the committees like IQAC, Legal awareness club, Anti Ragging committee, sports and cultural committee etc. Throughout the year, various programmes are conducted under the auspicious of Humanities, Science, Commerce and Literary associations. Student council of our college is active, it functions as avenue to afford a full voice in the activities and programmes. Such as Guest lecture by resource persons, celebration of National importance days, Celebration of Teacher's day by the students, Swachatha Abhiyana etc..

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni association of the college was registered during 2018, vide Registration No: DRKL/SOR/163/2018-19 Dated: 12.12.2018, as Kolara Sarkari Prathama Darje Colleju Hale Vidyarthigala Sangha. A successful entrepreneur alumni is the present chairman of the association. It has around 518 registered alumni's in the college. Planning to obtain funds from various schemes with the help of alumni for the development of college. Around 20 faculty members of the college are alumni's of the college. The other members are social workers, media personnel, politicians, Civil servants etc.. With the help of association, the college is trying to create a good alumnus environment in the college. Separate room has allotted to alumni association in the campus to recognize it and to conduct various meeting concerned. The association meets annually to discuss various progressive steps towards the development of the institution. It also extends enormous support in extension activities specially in case of NSS - Annual Special Camp, Blood Donation Camp and other Campaigns. The Alumni Association acts as an interface between the institution and the public at large.

5.4.2 – No. of enrolled Alumni:

16

5.4.3 – Alumni contribution during the year (in Rupees) :

8000

5.4.4 – Meetings/activities organized by Alumni Association :

The Board of alumni association had two meetings during 2019. First meeting held on 18/2/2019 and second meeting held on 24/8/2019 accordingly, board took few decisions to open bank account in union bank India, Kolar to print

application formats and letter pads stamp seals and also purchase essential stationaries for alumni office to establish name plate/board to purchase furniture for the office To white wash the office building To publish the official website for alumni and also alumni news letter To enroll the membership and also grand inauguration Due covid-19 impact board is not possible to conduct meeting during 2020, official bearers of alumni are planning to conduct further meetings and also take further decisions to improve and establish a better alumni association for the development of college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

a) The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. A particular reflection of this practice may be seen in the extensive delegation of authority to the heads of the various departments, in the college. HOD's participate in the management process as follows: • HOD's oversee the teaching plans of departmental members. • Empowered to make adjustments in the routine and to allot teaching assignment and evolution duties. • Enjoy the privileges of convening departmental meetings where the programmes for the entire term are decided. • Often takes the lead in planning seminars, workshops, departmental excursions and study tours. At liberty to introduce creative and innovative measures for the benefit of their students. For instance all Arts departments has Arts Forum, Science departments has Science forum, and Commerce department has Commerce Forum and so on. • In consultation with department colleagues oversee the proper setting, moderation, evaluation and marks submission of all internal examinations of the department. • Decide on conducting special classes for the students. b) One of the most important managerial concepts the college has implemented is that the college admin is managed by appointing teachers as conveners and members of various committees which also have student representation. This has created a sense of involvement and responsibility among all the staff members resulting in efficient administration of the college. • Committees having staff from various departments. • All functions involve many members working in various committees and providing their individual creativity and skills. • Inter departmental support during seminars/workshops/programs. • Staff club which is a forum for the staff by the staff involves exchange of ideas and sharing of experiences. • They are free to introduce any healthy programme which is conductive to the upward growth of academic graph. • The heads of the departments and members of committees participate in decision making process which creates an environment of participatory democracy.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The date of admission is announced by the university and institution gives wide publicity for the admission process through newspapers, website, banners and the display boards in the college premises. Leaflets are

distributed in case of starting new courses mentioning the scope, syllabus outline and importance of the courses offered. The college will setup an admission committee consisting of faculties from different disciplines to assist the admission process by counseling the applicants, helping them in giving proper direction as to which course they can opt in case of any ambiguity. Once the application form is filled by the candidate, it will be scrutinized and the list of the selected students is displayed on the notice board as per the university guidelines. The candidates are informed to enroll for different courses according to the pass percentage of qualifying examinations. The college makes necessary arrangements to accommodate candidates who seek admission even after their supplementary exam results. Finally admission process is done according to the norms, rules and regulations of the Government of Karnataka by maintaining the reservation and roster to provide social justice. The college has a well defined mechanism to review the admission process and profile of students annually. Discrepancies and lapses in the previous year are noted and rectified before the subsequent admission process takes off. In order to streamline the process and make it student friendly, the following facilities were provided at the time of admission during this academic year. • Help desk service • Additional admission counters • Spacious lounge • Keeping the office open throughout the day • Briefing the S.C./S.T. and backward class students of facilities extended by the government.

Industry Interaction / Collaboration

Industry Interaction/Collaboration: The institution has formed an industry institute interaction cell in order to build good rapport with the industry and also to enhance the participation of industries in the activities of the institution. It engages itself in forming MoU's/agreements with the industries in the areas of training, RD activities, project works, placement activities etc. • Guest Lectures from entrepreneurs • Organizing industrial visits or study tours by the respective departments.

Human Resource Management

Human Resource Management: • Staff recruitment is done based on workload and statutory requirements • Permanent faculty are recruited and placed through government (DCE), for the excess workload Principal has the authority to select guest lecturers on the basis of DCE guidelines. • Training and Placement activities are done through HRD cell of DCE • The faculty members are encouraged to pursue higher studies by providing them with the facilities such as leave and other facilities. • The college encourages staff members as well as students to attend/present research papers in conferences, seminars and workshops. They are also encouraged to participate in the Refreshers' Course, Orientation Programme/subject related workshops. • Committees are formed to manage the various activities of the college in which the incharge faculty members execute the activities with the help of the students. This provides opportunity for teachers to train the students in leadership skills, creative thinking skills, communication skills, decision making skills etc.

Library, ICT and Physical Infrastructure / Instrumentation

The institution provides necessary infrastructural facilities such as library, ventilated class rooms, furniture, fixtures, equipment for laboratories and centrally located spacious campus. The Institution has 35 well furnished class rooms, 10 labs, seminar hall with projector facility. More than 130 computers in lab, Computer lab is extensively used for effective teaching learning and research. The college is having internet connectivity. The access of internet is provided to laboratories, staff room, library and administrative office. The institution is having 10 NME and 02 broadband connections used extensively for academic and administrative purposes. There are 19 departments of which three departments offer both undergraduate and postgraduate courses. Teachers and students are slowly transforming into techno savvy. Power point presentation is part and parcel of seminars. Existing facilities are being updated and new facilities are being added in terms of modernization of teaching learning. The library has a collection

of over 51,844 books. The library provides information on employment opportunities. Guidance for competitive examinations, NET, SLET, etc. is provided. Career guidance and counseling also are provided. S.C. and S.T. Book Bank facility is extended. The government generously releases grants and the institution very judiciously spends the same for the benefit of students. Alumni and parents show interest in the development of the institution.

Research and Development

Research Development: • The institution has formed the Research Advisory Committee. The committee constitutes the teachers having Ph.D. The committee encourages the faculties and students to actively take up research activities. Faculties are encouraged to attend teacher empowerment training like seminars, conferences, workshops etc. to enhance their knowledge sources. Also, the students were encouraged to participate and present research papers in the conferences. The institution is aiming to develop the research facilities for conducting active research. Financial support is given to them whenever they themselves wanted to conduct the workshops/conferences.

Examination and Evaluation

Examination and evaluation: • Examination committee ensures proper conduct of internal as well as semester end examinations. • Details of students appearing for the examination are submitted in both hard and soft copy to the BNU. Under CBCS method examination introduced for UG since 2014 . IA marks submission will have to be done through online portal of the University. • The college adapts a systematic procedure to collect and analyze data on learning outcomes. It collects and monitors the achievement of learning system from: Attendance system, Assignments, Internal examination marks, Laboratory work assessment, University examination marks. In every semester two internal tests will be conducted and based on internal tests teachers allot IA marks to university. The examination fees is paid through university students portal directly to university account.

Teaching and Learning

Teaching Learning: • The teaching plan is prepared by the faculty at the

beginning of every semester. The coverage of the syllabus is monitored by the departmental heads and also by the principal. • Seminars and special lectures are arranged to supplement the learning in the classroom. • Latest editions of reference and text books, journals are procured to the library. •The laboratories are fully equipped for the smooth conduct of the practical experiments/programs. • ICT is used to make teaching more effective and comprehensive. • Feedback from the students is collected and analyzed for the improvement of the teaching learning process. • Staff is encouraged to be a lifelong learner by continuously enhancing their skills. They are encouraged to attend workshops to acquire new knowledge and improve their practical skills. Faculty is also encouraged to visit other institutions of academic excellence and adopt their best practices in teaching and learning.

Curriculum Development

Curriculum Development: The Curriculum for the various degree courses offered by the college is prescribed by the Bangalore North University to which the college is affiliated. The University conducts workshops and meetings inviting teachers from all affiliated colleges and other major stakeholders to participate in the process of updating, revising and designing courses. The senior faculty members from each Department of the College attend this process and communicate and exchange their opinions and suggestions for effective execution of the curricula. The curricula are revised regularly by the affiliating university keeping in mind the changing social and global needs and employability of students. The syllabus of all UG and PG programmes has been revised in the recent years. Cross cutting issues such as gender, environmental education, human rights, ICT etc. are kept in mind while revising the curricula. All undergraduate and postgraduate departments follow CBCS. N.S.S., Nature and Adventure Club, etc., Promote community life and love for Nature. Swami Vivekananda's message helped the institute to lay emphasis upon moral and ethical values.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Planning and development: • The vision and mission statement is uploaded on the institutional website. • Further development strategies are uploaded to the website • The governing body meeting minutes and resolutions by circulation is emailed to members in addition to circulation of hard copies.</p>
<p>Administration</p>	<p>Administration: • The role of the Department of Collegiate Education (DCE) in Karnataka, as the top management, is to communicate the information and instruct the Principal regarding his responsibilities roles through circulars, website, email, SMS as well as personal meetings held at the office of the DCE. The information thus communicated is, in turn, brought to the notice of the teaching and non teaching staff members through meetings circulars. • The salary of the substantive staff members is done through the HRMS and Khajane 2 software. • Biometric attendance for all staff members. The college administration is under the SAKALA scheme of the State Government, which ensures timely provision of the various service.</p>
<p>Finance and Accounts</p>	<p>The financial resources of the college are managed in a very effective and foolproof manner. There is fully computerized accounts department in the college. Double entry system is followed to maintain the accounts of the college. The following three types of accounts are created: 1. Receipts Payment Accounts 2. Income Expenditure Accounts 3. Balance Sheets Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and nonrecurring are incurred through cheques. Only duly authorized persons can operate through the bank. For effective check on the accounts the two tier system is followed the internal and the external audit. Internal audit is done perpetually. The internal audit committee consists of Principal, Office Superintendent. The external audit is done by the DCE and Accountant General before the session comes to an end. For</p>

efficient use of the financial resources, the budget is prepared. There are three types of payments/expenditures: 1. Recurring 2. Non recurring (Prov. Fund Gratuity etc.) 3. Capital Expenditure Separate budget is allocated to enable the institution for efficient use of the financial resources. Budget depends on Funds allotted by the Department. Finally All finance and Accounts are operated HRMS, Khajane 2 software and through Government Treasury. All are audited every every by DCE and AG.

Student Admission and Support

Admission to the College is done through a transparent process starting from form distribution to public of merit position details regarding the admission process are displayed in the college Notice board and uploaded in the institutional website. The college strictly follows merit as per Mysore University norms and reservation policy of the Government of Karnataka. DCE also Maintain online admission process or college staff entered admission details in EMIS and department through admission upload column in DCE website and University of Mysore online admission approval process. Students support like scholarships is also online process and they getting scholarship amount through DBT. State scholarship portal is also computerised, students compulsorily upload scholarship related documents in that portal and 05 teachers are allotted with the work of online approval of such documents and finally the government disburses all scholarships to students bank account.

Examination

Bangalore North University maintain software for online entering the details of Examinations taken by students, fees and allotted the register numbers to individual students and college can download the admission tickets through same software and distributed to students. Internal Assessment marks submission will have to be done through online portal of the University. Results are also announced in University website. Consolidated Results are also displayed in our college website.

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty development course	1	14/05/2020	20/05/2020	6
Short term course	2	16/09/2019	21/09/2019	6
Life skills program By Nimhans	3	25/08/2019	31/08/2019	7
Foundation Course by HEA	1	08/07/2019	28/07/2019	21
Refresher course	7	04/02/2020	24/02/2020	21
Orientation program	1	03/01/2019	31/01/2019	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
46	46	15	15

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

NPS, GPF, KGID, GIS, Loan facility from GFP, KGID	NPS, GPF, KGID, GIS, Loan facility from GFP, KGID	Fee concession is provided to the economically backward students and Scholarship facility to eligible students, Girls fee Reimbursement scheme, Students bus passes at discounted rates by the government, Free laptops to all the first year UG students.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. The internal and external financial audits carried out every two to three years are enumerated as follows. Internal audit has been conducted every year and hired by the Joint director, regional office Bangalore and committee of college development council. They just verify the accounts - Authenticity of the documents and payments. If there are any discrepancies, they suggest for rectifications. The department of collegiate education conducts external audit. Their objections are attended satisfactorily with supporting documents. Auditor of Accountant General of Karnataka conducts an external audit. They have conducted audit for 4 financial years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sri B.V. NARAYAN (Chartered Accountant)	10000	Scholarships to Bcom Students
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliation committee of Bangalore North University and LIC of BNU	Yes	IQAC
Administrative	Yes	DCE and AG Audit	Yes	College Development Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Feedback is obtained from the parents in a structured format. 2. Parents express their opinions and suggestions for the further development of the

institution during the Parent Teacher meetings and their useful suggestions have been implemented. 3. PTA representatives actively participated in all the programmes of the college, and extended their financial support for the conduct of college activities.

6.5.3 – Development programmes for support staff (at least three)

The DCE conducts Computer training programs for supporting staff. The Government of Karnataka has also made it compulsory for the teaching and supporting staff to pass the Computer Literacy Test. The District Training Institute conducting workshops on Office procedural, records maintaining, HRMS, Khajane2 and rules of KCSR for supporting staffs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Accreditation initiatives the institution has successfully gone through the accreditation process by NAAC, for the third cycle, on 22nd and 23rd March 2019. The NAAC peer team during its visit has highly appreciated some of the observed facilities and practices. At the same time, it has also suggested a few recommendations. The institution has made sincere efforts during 2019 to initiate suitable actions against these recommendations. In this regard, • The IQAC has planned and executed two certificate courses in tally and basic English communication for students. • IQAC has planned and organized around 20 special lecture programmes for both UG and PG students • Arranged the Job orientation skill training to UG students • Separate Language and Business Laboratories to UG and PG students were established • In the year beginning English department conducting Spoken and communicative English classes to First year BA students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Special lecture on Employment opportunities for UG and PG Students	17/10/2019	17/10/2019	17/10/2019	500
2019	Orientation program for all 1st year UG and PG students	10/08/2019	10/08/2019	10/08/2019	550
2020	Special lecture on interview skills for Bcom students	17/02/2020	17/02/2020	17/02/2020	100

2020	Invited lecture on seven habits of successful people	05/03/2020	05/03/2020	05/03/2020	60
2019	Public awareness program on corruption free society by ACB	02/11/2019	02/11/2019	02/11/2019	50
2020	Certificate course in English communication and International accents	28/02/2020	28/02/2020	28/02/2020	50
2019	Inauguration of Infosys Narayanamurthy Business Lab and Language lab	15/02/2020	15/02/2020	15/02/2020	50
2019	Voluntary Blood donation camp	12/03/2020	12/03/2020	12/03/2020	65
2019	Workshop on Competitive exams by Hariprasad IAS academy	06/03/2020	06/03/2020	06/03/2020	500
2019	One day workshop on Indian Accounting Standards (Ind AS)	13/03/2020	13/03/2020	13/03/2020	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Orientation	21/08/2019	21/08/2019	80	20

program for Girl students				
Special lecture on legal awareness to women	22/10/2019	22/10/2019	60	25
Workshop on Skill development i) Saree Tassels, ii) Art & craft	29/01/2020	29/01/2020	40	Nil
Counselling Program	14/02/2020	14/02/2020	25	Nil
International womens day	10/03/2020	10/03/2020	70	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Total bulbs using in the college campus - 150, Led bulbs among using - 150, percentage of LED - 100. 2. We are aware of the fact that utilization of renewable energy like solar energy enjoys critical importance which alone can minimize the dependence upon traditional source of electricity. Hence Solar panels planted on college building and using the power generated for office purpose. 3. We have planted more than 150 trees and plants in the campus with the motto of clean air and green campus initiative. 4. Dead leaves can also become an ingredient in a good compost, which is better than chemical fertilizer, hence we have built bio compost unit to convert dead leaves into bio fertilizer.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	02/11/2019	1	Awareness program on Corruption free society	Anti corruption awareness	50
2019	1	1	28/12/2019	1	SWACH BHARATH ANDOLAN -	Swach Bharath	120

					CLEANING ALL THE STATUES IN THE KOLAR TOWN		
2020	1	1	12/01/2020	1	National Youth day program at Bengaluru	National Youth day	60
2020	1	1	25/01/2020	1	Voter Awareness program	Voter awareness	400
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on code of conduct for Teaching and Non teaching staff	15/12/2020	The hand book on code of conduct for teachers and non teaching staff has been prepared in consultation with Principal, IQAC and Discipline committee of the college and published in college website. The url link is: https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-e6fa5b36-f3a4-4599-bffe-273c8cf60f52.pdf
Handbook on code of conduct for Students	15/12/2020	prepared in consultation with Principal, IQAC and Discipline committee of the college and published in college website. The url link is: https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-8eb5280a-022b-4ec2-a259-b3305f864358.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Global warming and environmental protection day	05/09/2019	05/09/2019	400
Constitution Day	26/11/2019	26/11/2019	350
Independence day Celebration	15/08/2019	15/08/2019	300

Republic day celebrations	26/01/2020	26/01/2020	300
Valmiki Jayanti	20/10/2019	20/10/2019	100
Kannada Rajyotsava	01/11/2019	01/11/2019	300
National Service Scheme day	24/09/2019	24/09/2019	80
Kanakadasara Jayanti	22/11/2019	22/11/2019	100
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Government First Grade College, Kolar is a quality conscious college. It protects its own environment with its green campus initiative and keeps pollution free campus. Environment development is its basic work with the educational policies implemented on the campus. Environmental conscious administration and the students of the college look after the environment carefully. Every year, during rainy season, we do tree plantation and carefully look after it. It's our own responsibility to preserve the work done on the campus related to the environment. A Green Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind. Various initiatives taken by the college to make the campus eco friendly are: • Swachh Campus Abhiyaana • Environmental Rally • Flower gardens and Trees are planted in the campus with the assistance of NSS, NCC and Rangers students. • Waste management and Bio compost unit. • Rain Water harvesting. • Plastic free and mobile free campus system in force. • To observe No vehicle day.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1: "Collegu Mandara" Department of journalism, GFGC Kolar has initiated a practice of publishing weekly newsletter of the college in the name of "Collegu Mandara". This is the only college in the state to publish a weekly newsletter. Current issues of society and programs organised in the college are the subject matter in the newsletter. actually this newsletter is published by students of journalism department and they will circulate the same to the entire college in the guidance of honorable principal and Prof.Lakshminarayana S G, Assistant professor of Journalism. In the year 2019-20 the newsletter has circulated in 48 volumes. This is for the use of college private circulation.

Best Practice - 2: Implementation of dress code Sense of homogeneity: Homogeneity brings a sense of equality. It is important in educational institutions because these are places where there must not be any types of discriminations. A college always has a blend of crowd as its students. There would always be some rich, middle class and even poor students. While some may have luxury to meet the expense of the finest hands, the others who can not have enough money are only left to marvel about the good things. This shall damage self confidence in such students, triggering feelings of inferiority, jealousy, insecurity or even depression. Having a dress code brings a sense of belongingness, make the students feel united and it is the easiest way to recognise the students educationally background. At such a younger age, students should not be affected with socio economic disparities which very educational institution should take care off. Brings discipline: discipline

brings order, peace and a sense of leadership. Well dress code brings uniformity which is interlinked to order and peace, following a particular pattern of dressing creates a formal environment. Improve student concentration: Dress codes have an intense impact on student concentration levels. It helps students focus more on studies and less on how they look. Affordable: This is one of the greatest advantages of dress code. There is no such obligation of buying dozens of clothes every now and then. Having a dress code means onetime investment that too cheaper than other fancy dress. There would be no feeling of repetition of clothes because there is only one single pattern and everybody following that. Best Practice -3: Development of students from rural background The overall development of rural students and proposes interventional plan of action as a part of prospective developmental plan. The effective student redressal cell attends to resolve the problems of rural students. Remedial coaching classes for slow learners and separate hostel facilities for boys and girls which is provided by the dept. of social welfare and the dept. of backward community and minorities and travel concession by the state government rules. And conducted confidence building programmes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gfgc.kar.nic.in/kolar-boys/Best-Practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College Provides quality education to the students of marginalized and weaker sections of the society. More than eighty percent of our students are from weaker section of the society with rural background. The institution gives priority in getting all government support for this section. Akin to its vision of holistic development of the students, the college has a number of cells which regularly organise programmes to season their skills, personality aptitude and so on. We create a unique platform for them wherein they themselves takes up responsibilities and discharge them meticulously. This helps them to boost their confidence and make them responsible. The core objective of the institution is to give education to the rural students by inculcating in them a thirst for knowledge that empowers them to attain the heights of intellect and making concerted efforts by the people concerned to impart value based and need oriented education in the best possible way at affordable cost. Apart from these objectives the institution aims at:

- To offer graduation for students of all sections of the society
- To enable the students to acquire knowledge skills and human values.
- To sensitize the students to issues like Gender, Equality, Secularism, Communal harmony and National integrity.
- To enrich the creativity, positive attitude and inner talent of student.
- To prepare the students to face the challenges of life with all confidence.

Our vision is to build up academic excellence among students with an atmosphere of openness to growth. Our mission is to create an intellectual, morally upright and socially committed atmosphere for the growing women so as to make them the agents of social transformation. We strongly believe that knowledge and virtue go together it produces responsible and active citizens. Our teachers are striving hard to impart knowledge to the students they go beyond the working hours to engage tutorial classes, special classes, to update them academically. The result of the hard work can be seen in our university exam results. Consistently our students are getting ranks in the university exams. A strict discipline is maintained in the college campus. According to Gandhiji Education without character is social sin our institution is working in the direction of character building. Lecture programs are arranged on social, political, ecological health, human rights, atrocities and general issues. Students would

be made aware of the problems and also of the existing loss related to the issues. The interaction sessions give way to healthy discussion which stimulates thought exchange amongst the participants. Active involvement in community is also under taken by our students. Blood donation camps are organized and many students and teacher donate blood every year and thus exhibit their commitment to the society. Our college is also a part of 'Swacchatha abhiyan'. As it is said 'Charity begins at home', once in a week, our students take part in cleaning of classrooms and college campus. Teachers try to develop among the students a positive relationship with society.

Provide the weblink of the institution

<https://qfqc.kar.nic.in/kolar-boys/Institutional-Distinctiveness>

8.Future Plans of Actions for Next Academic Year

Planning to introduce Master degree in Commerce (MCOM). Planning to conduct more invited lectures from experts on various fields. Planning to organise district level job fair for the undergraduate students of kolar district. Planning to conduct one week Entrepreneurship Development program for students. We have a plan to organise more field visits for Arts background students to know practically about marketing, cooperation etc. Also we are planning to introduce more skill based certificate courses for our students especially in the field of commerce.