



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	GOVERNMENT FIRST GRADE COLLEGE
Name of the head of the Institution	Madhulatha Moses
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08152-222014
Mobile no.	9480235084
Registered Email	blggfc061@gmail.com
Alternate Email	gfgckolar.iqac@gmail.com
Address	Opposite to Sarvagna park, Gowripete, Kolar
City/Town	Kolar
State/UT	Karnataka
Pincode	563101

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Srinivasamurthy K N			
Phone no/Alternate Phone no.		08152222014			
Mobile no.		9481585381			
Registered Email		csuomurthy@gmail.com			
Alternate Email		gfgckolar.iqac@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-810395ae-0d5e-4120-9936-5b502921a4cb">https://gfgc.kar.nic.in/kolar-boys/FileHandler/63-810395ae-0d5e-4120-9936-5b502921a4cb</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		No			
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C+	1.82	2004	16-Sep-2004	17-Sep-2009
2	B	2.80	2013	23-Mar-2013	22-Mar-2018
3	C	1.83	2019	28-Mar-2019	27-Mar-2024
<b>6. Date of Establishment of IQAC</b>			03-Feb-2003		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Library Digitalization		06-Dec-2018		5	

	30	
Budget session Live	01-Feb-2019 1	80
Life skill training by NIMHANS	18-Sep-2018 1	300
NCC orientation programme	02-Aug-2018 1	200
One day Special lecture on science inventions	03-Aug-2018 1	500
Bendre vicharagalu	21-Feb-2019 1	100
NAAC Preparation	06-Mar-2019 1	50
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC	Academic programme	State	2019 365	30000
Science Departments	Laboratory up gradation	State	2019 365	530000
College Office	Telephone expenses	State	2018 365	13045
College Office	Electricity charges	State	2019 365	171955
College Office	Office expenses	State	2018 365	21000
College Office	Plan expenses	State	2019 365	185000
College library	Library books	State	2018 365	80000
NAAC	Peer team visit expenses	State	2019 365	227000
College office	Girls fees re imbursements	State	2019 365	334585
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	Yes
If yes, mention the amount	30000
Year	2019

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Orientation programme for all stream students 2. Registration of alumni association 3. Special lecture series by various subject experts 4. Arrangement of job mela 5. Collection of feedback from various stakeholders.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preparation of 201718 AQAR and submit the report to NAAC	Prepared and submitted within stipulated time
Orientation programme for first year students	Orientation programme was organized and information has given regarding curricular and other relative activities.
Formation of various committees	Various committees were formed consisting of members and Coordinator, and responsibilities assigned
Organising Career guidance programmes	"Organised Training programmes under the banner of Placement Cell to enhance employability and entrepreneurial skills to make students industry-fit"
Organising community development programs	"NSS, Youth red cross, Red ribbon club and other forums were entrusted with the said job"
Academic Industry interface	"Organised Field trips, Industrial visits etc. to make students understand the practical implications."
Development Competitive Spirit	"Encourage students to take part in various academic, sports and Cultural competitions to enhance competitiveness."

Holistic development of students	"Emphasis is given to Overall development of the Child w.r.t Curricular, Co-Curricular and Extracurricular aspects. Also It is aimed to achieve a fine balance amongst IQ, EQ and SQ"
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Department of Collegiate education	20-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	22-Mar-2019
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	26-May-2019
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17. Does the Institution have Management Information System ?	No
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliated College, the curriculum designed by the Bangalore North University is followed. The University forms an academic calendar that specifies the duration of semester/ session, the date of commencement of semester / session, the end of the semester/ session, and specific number of working days. The college meticulously develops action plans for effective implementation of the curriculum. Before the commencement of the academic year, a general timetable for the institution will be prepared by the timetable committee by considering the weekly hour allotment per semester for each curriculum as specified by the affiliating university. Then, Internal Quality Assurance Cell is organizing the meetings with heads of the department to chalk out the plan of action of curricular, co-curricular and other activities of the institution and it is monitoring the effective implementation of the curriculum. 1. The action plans developed and deployed for effective implementation of the curriculum are as follows: Semester Scheme is introduced

to the fresher's as a part of the induction programme with special focus on the programme structure, evaluation grading system and weightage. 2. Orientation class for the course design and university examinations is done at the beginning of First semester to acquaint the students with the pattern of examination and to equip them to manage the given time effectively. 3. Invited lectures, Seminars and Workshops are conducted for the academic enrichment of the students and faculty members. 4. Debates, Quiz programmes, Essay writing etc. are conducted by the departments in relevant fields in connection with the curriculum. 5. An office staff has been assigned the duty to update the students with information on different courses, fee structure, processing of applications etc. 6. Question Banks have been prepared by the departments concerned for the reference of students and faculty members. 7. Examination Orientation Classes are conducted at the end of each semester to empower the students to face the examinations with confidence. 8. Interactive classrooms have been set up for more effective dissemination of knowledge and with a view to motivate the students. 9. Periodical meetings are held in individual departments for effective implementation of the curriculum and the plans are discussed. Regular meetings of the heads of the departments are also conducted. Subject experts are invited to deliver special lectures on recent trends. 10. The college facilitates innovative teaching-learning process through seminar/workshops based on curriculum, educational tours, field trips, project work, industrial visits, film shows and ICT enabled learning for effective implementation of the curriculum. 11. Strengthening the library and promoting academic atmosphere in the institution are given priority. 12. The students are assessed at various stages through unit and internal assessment tests. 13. Continuous evaluation is carried out at a regular interval by means of classroom interaction, tutorial classes and audio-visual presentation by the students on different topics which are included in the curriculum. 14. University examination at the completion of the curriculum assigned for each term is a final determinant of the objectives of the curriculum.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Tally	Nil	12/02/2019	30	Employability	Skill Development in Computer Software Tally.ERP9

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	HJE	16/07/2018
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HJE	16/07/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course

Number of Students

150

Nil

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIMHANS, Life Skill Training Programme	02/08/2018	100
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## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSW	BSW- Community Development Programme at Thukallu Village	40
Integrated(UG)	NSS Camp at Dodda Hasala Village	100
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**1.4 – Feedback System**

## 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

## Feedback Obtained

Feedback system our college was established with the intention to provide a good quality education to identify talents and encouraging the students to enhance their potentials. A survey of feedback from the students, parents, Teachers and Alumni was taken during the academic year 2018-19. The feedback has obtained through Google Forms created and forwarded to all stakeholders except parents, Parents feedback has collected in Parents meeting (offline), It had been analysed and prepared a report. The students are free to take a few decisions regarding the improvement of our institution. The participation of the students plays an important role in enhancing the quality of our institution we have considered the students feedback as primary evidence on which the quality of teaching and learning is evaluated. It is to provide a platform to the students to develop the teaching and learning process. It develops a good communication between the teacher and the students. It helps the faculty to improve the methodology of teaching. It has helped to maintain the development of the library, sports and administration section. A survey was conducted to meet the parents satisfaction regarding the development of our college. The parents play a very important role in the enhancement of the quality of education system. During the parent teachers meeting the feedback forms were distributed. The parents were satisfied with good infrastructures of the campus. They were satisfied with the hostel facilities as they found it safe and secure. The activities of the institution in above sections are being analyzed to create a quality profile for the year in relation to institutional

vision and goals. The result would enable the institution to create a quality under profile. The students are supposed to be the most important authorities of higher education systems. The interest and the participation of the students at all levels in both internal quality assurance and external quality assurance have to play a central role. Our students have the freedom to make various decisions making process, formulating learning and teaching practices and those views of the students are to be considered as the primary evidence on which the quality of teaching and learning is evaluated.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP	250	100	47
BA	HEK	250	20	7
BA	HES	100	30	18
BA	HTJ	60	30	20
BSc	PCM	72	50	75
BSc	CBZ	72	30	50
BSc	CBBT	35	35	35
BSW	SOCIAL WORK	30	25	18
BCom	Commerce	300	350	271
BCA	COMPUTER APPLICATIONS	30	30	19

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1440	76	49	Nil	8

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
49	32	10	22	8	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)



Our college has adopted a well established system, counseling and mentoring for monitoring students' activities. The scheme aims at addressing conflicts in attitudes, habits, and knowledge of the students towards learning practices. In order to resolve day to day academic problems of students, mentors are appointed for each class and they will counsel the respective students once a week to solve the problems come across during their course of study. This is continuous process till the end of academic carrier of the students. During the last semester of study students are advised for higher studies along with proper career guidance. Reasonable numbers of students have secured admissions for their higher studies and they in turn guide their juniors for their prospective admissions. Objectives: The goals of the practice are • To mentor the students regularity and discipline • To improve teacher students relationship • To guide the student to choose right career path for job, higher studies, entrepreneurship etc. • Counseling students for solving their problems and provide confidence to improve their quality of life. The practice of mentor system. • The teacher takes attendance of students in every class in the first 5 minutes and at the end of every month the students are informed about their attendance. In midway of each semester the parents and the head of the departments are informed about the shortage of attendance if any. HOD calls the parents of such students, enquires the reason and advises them to take care of their wards and these details will be informed to the principal for further actions. The mentors meet the students associated with them once in every week in the specified hour. • The parents/ guardian of poor attendance / performance students are called to meet the mentors and corrective/ preventive measures are implemented for further improvements. • Periodic meetings are conducted by the HOD with the mentors and principal with the HODs to review the punctuality and regularity of the students. • Students' participate in the college events with the prior permission of the concerned HOD. • Anti ragging committee /disciplinary committee of the college promptly monitors/curbs the indiscipline in the campus. Outcomes of the system • The attendance percentage of the students has increased (to a greater extent) • The number of detainment of students has decreased. • There is good improvement in the teacher and student relationship. • The above all affected in attaining better academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1516	49	1 : 31

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
65	49	16	Nil	15

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	DR. SHANKARAPPA R	Assistant Professor	BEST TEACHER AWARD FROM TAMARIKA PANDA HIGHER EDUCATION ACADEMY, BANGALORE AND MYSORE UNIVERSITY

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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BA	BA1	2,4,6	22/05/2019	24/07/2019
BCom	BCOM	2,4,6	22/05/2019	23/07/2019
BCA	BCA	2,4,6	22/05/2019	24/07/2019
BSc	BSC	2,4,6	20/05/2019	23/07/2019
BSW	BSW	2,4,6	22/05/2019	24/07/2019
MA	MA	2,4	25/07/2019	01/09/2019
<a href="#">View File</a>				

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated on continuous internal evaluation (CIE) system at the institutional level Assessment of performance are an integral part of teaching and learning process. As a part of sound educational strategy the institution adopts continuous internal aspects of a student's development on a continuous basis throughout the year orientation on evaluation process. Students are made aware of the evaluation process through the following initiatives:

- The orientation programmes at the beginning of the semester through public address system of the college.
- Teaching plan contains evaluation procedure
- The dates of CIS are announced well in advance in the class room as well as through group messages.
- Orientation on changes and amendments in the evaluation process through meetings.
- Display in the college and department notice board.
- Result analysis and review meeting Result analysis is done by the class tutors after every CIA test. Pass percentage is calculated in each course. The performance of the student is monitored by the HODs and the necessary feedback is given to the concerned faculty members. The principal conducts review meetings department wise to give necessary feedback for the improvement of student's performance. Progress reports and remedial classes The institution is keen on monitoring the performance of the students and reports to the parents/guardians if necessary and advised to take remedial measures if needed. Remedial classes are conducted for the slow learners/absentees and the students who participate in sports, NSS activities and placement interviews. This helps the struggling learners to update their subject knowledge and to catch up with their peer. External examinations of ¼ hours duration will be conducted at the end of each semester for all the theory papers and practical papers. Students should satisfy the eligibility criteria of 75 attendances in each semester to appear for the university examination. The university announces the exam timetable in the university website in advance. The senior faculty members are appointed by the university as the member of Board of studies /examiners. At every meeting they suggest evaluation reforms and discuss any discrepancy in the past board meetings. BOE set question papers and the central evaluation is conducted under the guidance of BOE at the university prescribed place. The results are announced by the university in the university website so that each student can go their results at a time.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution has been in the habit of preparing and following an academic calendar since in 2013. Since then the institution has been preparing the academic calendar and it is being strictly adhered to by each and every faculty of the institution. The same is brought to the notice of the students through the notice boards, college website and also through the mentor system. The academic calendar consists of a list of the various curricular and co curricular which will be carried out throughout the year, such as, the opening and closing dates of the semesters, the orientation day for fresher's, all the national and international important event celebrations including Independence Day, Gandhi Jyanthi, Republic Day, National Science Day, International Women's

Day, and so on. The academic calendar also comprises of the time schedule prescribed by the University of Mysore for admission and examination related aspects. Utmost importance is given to the way in which all these activities are carried out. It is the effective mentor system of the institution which plays a vital role here. In addition, various committees are formed by teaching and administrative staff which ensure the timely course of action required. To summarize, the complete action plan of the institution is incorporated into the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gfgc.kar.nic.in/kolar-boys/Results-2018-19-8>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MA	MA	POLITICAL SCIENCE	17	17	100
MA	MA	HISTORY	18	18	100
BSc	BSc	CBBT	30	23	76.67
BSc	BSc	CBZ	22	9	40.91
BSc	BSc	PCM	44	9	20.45
BCom	BCom	COMMERCE	199	115	57.79
BA	BA	HTJ	15	11	73.33
BA	BA	HES	9	7	77.78
BA	BA	HJE	12	9	75
BA	BA	HEP	29	23	79.31

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gfgc.kar.nic.in/kolar-boys/Feedback-Analysis>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	NIL	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	2	6.5
International	Biotechnology	1	7
National	Physics	1	8
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	12	10	10
Presented papers	1	5	4	Nil
Resource persons	Nil	2	2	1
No file uploaded.				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voter awareness programme	NSS Unit	15	250
Special Rural development camp	BSW Students	10	50
AIDS Awareness	Red Ribbon Club	15	100
Shramadan	NSS Unit	10	150
NSS Annual Special Camp	NSS Unit	35	110
Blood Donation	Red CROSS Unit NSS	10	100
Cleaning of National importance statues	NCC Unit	1	100
Anti-Drug Awareness	NCC Unit	1	150
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Anti-Drug Awareness	10 KAR BN NCC, KOLAR	Anti-Drug Awareness	1	150
Blood Donation	SNR DISTRICT HOSPITALS BANGALORE	Blood Donation	10	100
AIDS Awareness	DISTRICT HEALTH OFFICE, KOLAR	AIDS Awareness	15	100
Voter awareness programme	ELECTION COMMISSION, KOLAR	Voter awareness programme	15	250
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	00	NA	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
70	70

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Others	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NewGen Lib	Fully	3.1.1	2018

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	39427	6393289	Nill	Nill	39427	6393289
Reference Books	12417	8691900	Nill	Nill	12417	8691900
e-Books	139309	5900	Nill	Nill	139309	5900
Journals	Nill	Nill	Nill	Nill	Nill	Nill
e-Journals	6150	Nill	Nill	Nill	6150	Nill
CD & Video	200	Nill	Nill	Nill	200	Nill
Others(s pecify)	200	Nill	Nill	Nill	200	Nill
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	130	2	10	1	2	6	28	100	5
Added	0	0	0	0	0	0	0	0	0
Total	130	2	10	1	2	6	28	100	5

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="http://gfgc.kar.nic.in/kolar-boys/">gfgc.kar.nic.in/kolar-boys/</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12.58	12.49	70	70

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintaining and utilizing physical, academic and support facilities, a procedure is followed automatically. Department of collegiate education, Government of Karnataka allocates the budget for purchase lab equipments, furniture, books, maintaining office expenditure, Electricity, Telephone and Internet facility etc. and the allocated money is used for the same. Stock verification is done once a year by the teachers. Library identity cards are distributed to the students and the students borrow books on the days scheduled for their classes. In the reference section, students and teachers can refer to books, read newspapers, magazines and journals. For the purchase of newspapers, magazines and journals, RR funds are used to every year Rs. 100 is collected from each student every year towards RR. A book bank is established and at the time of examination students can barrow book on deposition of money, where will be refunded to them as when they return the books. Stock verification of the library is done once a year by the teachers. The library works with one chief librarian, one assistant librarian. One attender is provided to the library for maintenance. Rs. 70 is collected from each student every year towards sports and the amount is used for purchase of sports, equipment, uniforms and for the expense incurred on students who go out of the station to take part in sports activities and the CDC bears the expenses if it exceeds the allocated money. Maintenance of the play ground is done by an attender who appointed for the same. One hour for sports is allotted in the main timetable for first degree students and other students make use of the playground in their leisure hours. CDF and CDC funds are use every year for the repair and maintenance of computer. Students use the computers as per the allocated time table. Digital information center is open to all the students during the working hours. Six attenders are provided for the maintenance of office, classrooms, laboratories



and gardening. Other maintenance of the college building work is done regularly, through a network of building contractors, plumbers, electricians and others. DCE allocates budget for the same.

<https://gfgc.kar.nic.in/kolar-boys/About-Library#>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	BCM scholarships, SC/ST scholarships and others	1084	3188499
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and mentoring	14/09/2018	50	Counselling Cell
Remedial Coaching	10/10/2018	100	Arts, Commerce and Management and science departments
Bridge Course	10/08/2018	300	Science and Commerce Faculty
Orientation program	02/08/2018	550	College Faculty with Principal
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NA	Nil	Nil	Nil	Nil
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	00	Nil	Nil
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	9	BA	ARTS	BUB	MA IN MASS COMMUNICATION
2019	2	BA	ARTS	BNU	MA IN ELECTRONIC MEDIA
2019	1	BA	ARTS	RAVI COLLEGE	B.ED
2019	1	BA	ARTS	BNU	MSW
2019	3	BCOM	COMMERCE	BNU	MCOM
2019	1	BCOM	COMMERCE	BUB	MCOM
2019	1	BCOM	COMMERCE	VIJAYA COLLEGE, BANGALORE	MCOM
2019	3	BCOM	COMMERCE	SDC KOLAR	MCOM
2019	1	BCOM	COMMERCE	ROYAL COLLEGE	MCOM
2019	4	BCOM	COMMERCE	GFGC DEVANAHALLI	MCOM
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
No file uploaded.		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international

level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	00	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no provision for the students to form their own council according to the directions given by the university. But the institution has made provision for the student representatives at class level. Selection of students is made based on merit and leadership qualities. They are given opportunity to voice their opinion. Also, the students are given with representation in all the committees like IQAC, Legal awareness club, Anti Ragging committee, sports and cultural committee etc. Throughout the year, various programmes are conducted under the auspicious of Humanities, Science, Commerce and Literary associations. Student council of our college is active, it functions as avenue to afford a full voice in the activities and programmes. Such as Guest lecture by resource persons, celebration of National importance days, Celebration of Teacher's day by the students, Swachatha Abhiyana etc

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association was registered during 2018, vide Registration No: DRKL/SOR/163/2018-19 Dated: 12.12.2018, as Kolara Sarkari Prathama Darje Colleju Hale Vidarthigala Sangha. A successful entrepreneur alumni is the present chairman of the association. It has around 518 registered alumni's in the college. Planning to obtain funds from various schemes with the help of alumni for the development of college. Around 20 staff of the college are alumni's of the college. The other members are social workers, media personnel, politicians, Civil servants etc.. With the help of association, the college has trying to create a good alumnus environment in the college. Separate room has allotted to alumni association in the campus to recognize it and to conduct various meeting concerned.

5.4.2 – No. of enrolled Alumni:

518

5.4.3 – Alumni contribution during the year (in Rupees) :

8000

5.4.4 – Meetings/activities organized by Alumni Association :

Four meetings arranged during the year to discuss the activities of alumni in the college.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

a) The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. A

particular reflection of this practice may be seen in the extensive delegation of authority to the heads of the various departments, in the college. HOD's participate in the management process as follows:

- HOD's oversee the teaching plans of departmental members.
- Empowered to make adjustments in the routine and to allot teaching assignment and evolution duties.
- Enjoy the privileges of convening departmental meetings where the programmes for the entire term are decided.
- Often takes the lead in planning seminars, workshops, departmental excursions and study tours. At liberty to introduce creative and innovative measures for the benefit of their students. For instance English department has literary club, Kannada department has Kannada Sangha, and Commerce department has Commerce Forum and so on.
- In consultation with department colleagues oversee the proper setting, moderation, evaluation and marks submission of all internal examinations of the department.
- Decide on conducting special classes for the students.

b) One of the most important managerial concepts the college has implemented is that the college admin is managed by appointing teachers as conveners and members of various committees which also have student representation. This has created a sense of involvement and responsibility among all the staff members resulting in efficient administration of the college.

- Committees having staff from various departments.
- All functions involve many members working in various committees and providing their individual creativity and skills.
- Inter departmental support during seminars/workshops/programs.
- Staff club which is a forum for the staff by the staff involves exchange of ideas and sharing of experiences.
- They are free to introduce any healthy programme which is conducive to the upward growth of academic graph.
- The heads of the departments and members of committees participate in decision making process which creates an environment of participatory democracy.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p><b>Curriculum Development:</b> The Curriculum for the various degree courses offered by the college is prescribed by the Bangalore North University to which the college is affiliated. The University conducts workshops and meetings inviting teachers from all affiliated colleges and other major stakeholders to participate in the process of updating, revising and designing courses. The senior faculty members from each Department of the College attend this process and communicate and exchange their opinions and suggestions for effective execution of the curricula. The curricula are revised regularly by the affiliating university keeping in mind the changing social and global needs and employability of students.</p> <p>The syllabus of all UG and PG programmes has been revised in the recent years. Cross cutting issues such</p>

as gender, environmental education, human rights, ICT etc. are kept in mind while revising the curricula. All undergraduate and postgraduate departments follow CBCS. N.S.S., Nature and Adventure Club, etc., Promote community life and love for Nature. Manavathe' inculcated moral and ethical values among students. Swami Vivekananda's message helped the institute to lay emphasis upon moral and ethical values.

Teaching and Learning

Teaching Learning: • The teaching schedule is prepared by the faculty at the beginning of every semester. The coverage of the syllabus is monitored by the departmental heads and also by the principal. • Seminars and special lectures are arranged to supplement the learning in the classroom. • Latest editions of reference and text books, journals are procured to the library. • The laboratories are fully equipped for the smooth conduct of the practical experiments/programs. • ICT is used to make teaching more effective and comprehensive. • Feedback from the students is collected and analyzed for the improvement of the teaching learning process. • Staff is encouraged to be a lifelong learner by continuously enhancing their skills. They are encouraged to attend workshops to acquire new knowledge and improve their practical skills. Faculty is also encouraged to visit other institutions of academic excellence and adopt their best practices in teaching and learning.

Examination and Evaluation

Examination and evaluation: • Examination committee ensures proper conduct of internal as well as semester end examinations. • Details of students appearing for the examination are submitted in both hard and soft copy to the UOM. Under CBCS method examination introduced for UG since 2018 IA marks submission will have to be done through online portal of the University. • The college adapts a systematic procedure to collect and analyze data on learning outcomes. It collects and monitors the achievement of learning system from: Attendance system, Assignments, Internal examination marks, Laboratory work assessment, University examination marks.

<p>Research and Development</p>	<p>Research Development: • The institution has formed the Research Advisory Committee. The committee encourages the faculties and students to actively take up research activities. Faculties are encouraged to attend teacher empowerment training like seminars, conferences, workshops etc. to enhance their knowledge sources. Also, the students were encouraged to participate and present research papers in the conferences. The institution is aiming to develop the research facilities for conducting active research. Financial support is given to them whenever they themselves wanted to conduct the workshops/conferences.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The institution provides necessary infrastructural facilities such as library, ventilated class rooms, furniture, fixtures and equipment for laboratories etc. The Institution has 35 well furnished class rooms, 10 labs, seminar hall with projector facility. More than 130 computers in lab, Computer lab is extensively used for effective teaching learning and research. The college is having internet connectivity. The access of internet is provided to laboratories, staff room, library and administrative office. The institution is having 10 NME and 02 broadband connections used extensively for academic and administrative purposes. There are 19 departments of which three departments offer both undergraduate and postgraduate courses. Teachers and students are slowly transforming into techno savvy. Power point presentation is part and parcel of seminars. Existing facilities are being updated and new facilities are being added in terms of modernization of teaching learning. The library has a collection of over 51,844 books. The library provides information on employment opportunities. Guidance for competitive examinations, NET, SLET, etc. is provided. Career guidance and counseling also are provided. S.C. and S.T. Book Bank facility is extended. The government generously releases grants and the institution very judiciously spends the same for the benefit of students. Alumni and parents show interest in the development of the</p>

<p>Human Resource Management</p>	<p>institution.</p> <p>Human Resource Management: • Staff recruitment is done based on workload and statutory requirements • Training and Placement activities are done through HRD and placement cell • The faculty members are encouraged to pursue higher studies by providing them with the facilities such as leave and other facilities. • The college encourages staff members as well as students to attend/present research papers in conferences, seminars and workshops. They are also encouraged to participate in the Refreshers' Course, Orientation Programme/subject related workshops. • Committees are formed to manage the various activities of the college in which the incharge faculty members execute the activities with the help of the students. This provides opportunity for teachers to train the students in leadership skills, creative thinking skills, communication skills, decision making skills etc. • Soft skill development programmes.</p>
<p>Industry Interaction / Collaboration</p>	<p>Industry Interaction/Collaboration: The institution has formed an industry institute interaction cell in order to build good rapport with the industry and also to enhance the participation of industries in the activities of the institution. It engages itself in forming MoU's/agreements with the industries in the areas of training, R D activities, project works, placement activities etc. • Guest Lectures from entrepreneurs • Organizing industrial visits or study tours by the respective departments</p>
<p>Admission of Students</p>	<p>The date of admission is announced by the university and institution gives wide publicity for the admission process through newspapers, website, banners and the display boards in the college premises. Leaflets are distributed in case of starting new courses mentioning the scope, syllabus outline and importance of the courses offered. The college will setup an admission committee consisting of faculties from different disciplines to assist the admission process by counseling the applicants, helping them in giving proper direction as to which course they can opt in case of any ambiguity. Once the application form is</p>

filled by the candidate, it will be scrutinized and the list of the selected students is displayed on the notice board as per the university guidelines. The candidates are informed to enroll for different courses according to the pass percentage of qualifying examinations. The college makes necessary arrangements to accommodate candidates who seek admission even after their supplementary exam results. Finally admission process is done according to the norms, rules and regulations of the Government of Karnataka by maintaining the reservation and roster to provide social justice. The college has a welldefined mechanism to review the admission process and profile of students annually. Discrepancies and lapses in the previous year are noted and rectified before the subsequent admission process takes off. In order to streamline the process and make it studentfriendly, the following facilities were provided at the time of admission during this academic year. • Help desk service • Additional admission counters • Spacious lounge • Keeping the office open throughout the day • Briefing the S.C./S.T. and backward class students of facilities extended by the government.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Planning and development: • The vision and mission statement is uploaded on the institutional website. • Further development strategies are uploaded to the website • The governing body meeting minutes and resolutions by circulation is emailed to members in addition to circulation of hard copies</p>
<p>Administration</p>	<p>Administration: • The role of the Department of Collegiate Education (DCE) in Karnataka, as the top management, is to communicate the information and instruct the Principal regarding his responsibilities roles through circulars, website, email, SMS as well as personal meetings held at the office of the DCE. The information thus communicated is, in turn, brought to the notice of the teaching and non teaching staff members through meetings circulars. • The salary of the</p>



substantive staff members is done through the HRMS and Khajane 2 software. • Biometric attendance for all staff members.

Finance and Accounts

The financial resources of the college are managed in a very effective and foolproof manner. There is fully computerized accounts department in the college. Double entry system is followed to maintain the accounts of the college. The following three types of accounts are created: 1. Receipts Payment Accounts 2. Income Expenditure Accounts 3. Balance Sheets Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and nonrecurring are incurred through cheques. Only duly authorized persons can operate through the bank. For effective check on the accounts the two tier system is followed the internal and the external audit. Internal audit is done perpetually. The internal audit committee consists of Principal, Office Superintendent. The external audit is done by the DCE and Accountant General before the session comes to an end. For efficient use of the financial resources, the budget is prepared. There are three types of payments/expenditures: 1. Recurring 2. Non recurring (Prov. Fund Gratuity etc.) 3. Capital Expenditure Separate budget is allocated to enable the institution for efficient use of the financial resources. Budget depends on Funds allotted by the Department. Finally All finance and Accounts are operated HRMS, Khajane 2 software and through Government Treasury. All are audited every every by DCE and AG.

Student Admission and Support

Admission to the College is done through a transparent process starting from form distribution to public of merit position details regarding the admission process are displayed in the college Notice board and uploaded in the institutional website. The college strictly follows merit as per Mysore University norms and reservation policy of the Government of Karnataka. DCE also Maintain online admission process or college staff entered admission details in EMIS and department through admission upload column in DCE website

and University of Mysore online admission approval process. Students support like scholarships is also online process and they getting scholarship amount through DBT. State scholarship portal is also computerised, students compulsorily upload scholarship related documents in that portal and 05 teachers are allotted with the work of online approval of such documents and finally the government disburses all scholarships to students bank account.

**Examination**

Bangalore North University maintain software for online entering the details of Examinations taken by students, fees and allotted the register numbers to individual students and college can download the admission tickets through same software and distributed to students. Internal Assessment marks submission will have to be done through online portal of the University. Results are also announced in University website. Consolidated Results are also displayed in our college website.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	Nil
2018	NA	NA	NA	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NA	NA	Nil	Nil	Nil	Nil
2019	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	04/06/2018	30/06/2018	30
Orientation Programme	1	03/01/2019	30/01/2019	30
Orientation Programme	1	07/01/2019	05/02/2019	30
Refresher course	2	03/01/2019	24/01/2019	21
Refresher course	1	12/11/2018	01/12/2018	21
Refresher course	1	06/08/2018	28/08/2018	21
Refresher course	1	29/08/2018	19/09/2018	21
Nimhans - Life skill training	2	30/07/2018	04/08/2018	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
48	48	16	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NPS, GPF, KGID, GIS, Loan facility from GFP, KGID	NPS, GPF, KGID, GIS, Loan facility from GFP, KGID	Fee concession is provided to the economically backward students and Scholarship facility to eligible students

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. The internal and external financial audits carried out every two to three years are enumerated as follows. Internal audit has been conducted every year and hired by the Joint director, regional office Bangalore and committee of college development council. They just verify the accounts - authenticity of the documents and payments. If there are any discrepancies, they suggest for rectifications. The department of collegiate education conducts external audit. Their objections are attended satisfactorily with supporting documents. Auditor of Accountant General of Karnataka conducts an external audit. They have conducted audit for 4 financial years. However, there are no objections and no compliance.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sri B.V. NARAYAN (Chartered Accountant)	10000	Scholarships to B.Com students
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0000
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliation committee of Bangalore North University and LIC of BNU	Yes	IQAC
Administrative	Yes	DCE AG Audit	Yes	College Development Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Feedback is obtained from the parents in a structured format. 2. Parents express their opinions and suggestions for the further development of the institution during the Parent Teacher meetings and their useful suggestions have been implemented. 3. PTA representatives actively participated in all the programmes of the college, and extended their financial support for the conduct of college activities.

6.5.3 – Development programmes for support staff (at least three)

The DCE conducts Computer training programs for supporting staff. The Government of Karnataka has also made it compulsory for the teaching and supporting staff to pass the Computer Literacy Test. The District Training Institute conducting workshops on Office procedural, records maintaining, HRMS, Khajane2 and rules of KCSR for supporting staffs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Accreditation initiatives the institution has successfully gone through the accreditation process by NAAC, for the third cycle, on 22nd and 23rd March 2019. The NAAC peer team during its visit has highly appreciated some of the observed facilities and practices. At the same time, it has also suggested a few recommendations. The institution has made sincere efforts during 2019 to initiate suitable actions against these recommendations. In this regard, • The IQAC has planned and executed two certificate courses in tally and basic English communication for students. • IQAC has planned and organized around 20 special lecture programmes for both UG and PG students • Arranged the Job orientation skill training to UG students • Separate Language and Business Laboratories to UG and PG students were established • In the year beginning English department conducting Spoken and communicative English classes to First year BA students.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One day Special lecture on science inventions	03/08/2018	03/08/2018	03/08/2018	500
2019	One day special lecture on Varakavi Bendre Vicharagalu	21/02/2019	21/02/2019	21/02/2019	100
2018	One day workshop on E resources for excellance in academic and research activities	23/02/2019	23/02/2019	23/02/2019	150
2018	Banking Karyagara	12/10/2018	12/10/2018	12/10/2018	1000
2018	Skill enhancement activity	22/09/2018	22/09/2018	22/09/2018	300
2019	One day workshop on NAAC Preparation	06/03/2019	06/03/2019	06/03/2019	50
2019	One day workshop on Women and Law	28/03/2019	28/03/2019	28/03/2019	120
2019	One day Special lecture on C ommunication skills	28/02/2019	28/02/2019	28/02/2019	200
2019	One day workshop on E resources for excellance in academic	23/02/2019	23/02/2019	23/02/2019	150

	and research activities				
2019	One day workshop on The Way Ahead after Graduation	02/03/2019	02/03/2019	02/03/2019	120
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
INTERNATIONAL WOMENS DAY	05/03/2019	05/03/2019	120	100

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Total bulbs using in the college campus - 150, Led bulbs among using - 150, percentage of LED - 100. 2. We are aware of the fact that utilization of renewable energy like solar energy enjoys critical importance which alone can minimize the dependence upon traditional source of electricity. Hence Solar panels planted on college building and using the power generated for office purpose. 3. We have planted more than 150 trees and plants in the campus with the motto of clean air and green campus initiative. 4. Dead leaves can also become an ingredient in a good compost, which is better than chemical fertilizer, hence we have built bio compost unit to convert dead leaves into bio fertilizer.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Physical facilities	Yes	4
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	24/03/2019	10	Grameena Kalika shibira	Local health	50
2019	1	1	31/05/2019	01	World	Dangers	150

			018		no tobacco day	of using tobacco	
2019	1	1	25/01/2019	01	National Voters day	Importance of voting	100
2019	1	1	19/02/2019	01	Cleaning of Statues	Important Statues cleaning in the Kolar city	100
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day	15/08/2018	15/08/2018	1500
International Yoga day	21/06/2018	21/06/2018	150
Rashtriya Ektha divas	31/10/2018	31/10/2018	1000
Ghandhi jayanthi	02/10/2018	02/10/2018	1000
National Science Day	28/02/2019	28/02/2019	540
National Integration Day	19/11/2018	19/11/2018	1000
International Womens Day	08/03/2019	08/03/2019	150
National Youth Day	12/01/2019	12/01/2019	1500
National Cadet Corps Day	25/11/2018	25/11/2018	150
NSS DAY	24/09/2018	24/09/2018	100
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Swachh Bharath Abhiyaana
- Vanamahotsava programme
- Environmental Rally
- Flower gardens and Trees are planted in the campus with the assistance of NSS, NCC and Rangers students.
- Waste management and Bio compost unit.
- Rain Water harvesting.
- Plastic free and mobile free campus system in force.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE 1. Publication of weekly news letter: Journalism students of the**

college publishes weekly news letter named Kaaleju Mandaara in the guidship of Prof. Lakshminarayana, assistant professor of journalism, which stimulates the habit of journalism among the students at their UG level, also this letter covers all the activities conducted during the period in that particular week along with current events, during 2018-19, totally 35 publications were made.

2) WIDENING ACCESS TO HIGHER EDUCATION. 1. Goal • To widen access to higher education. • To create equity and access to its students from disadvantaged community, women, minority community and economically weaker sections of the society. • It is a policy of the state government which is practiced by the College with highest priority. 2. The Context The College has been established to cater to the demands of providing higher education to the students. Apart from this, most of the rural community students who have agricultural family background seek higher education in this College. Keeping these local needs in mind, the College has taken some strategies for widening access to higher education to its students from disadvantaged community, women, minority

community and economically weaker sections of the society. 3. The Practice Some reflections of the strategies adopted to widen access to higher education to a wide range of rural community student's from disadvantaged community, women, minority community and economically weaker sections of the society are mentioned below. It helps to create equity and access to higher education to its students. • Reservation of seats for admission of SC/ST students: The College follows the reservation policy of the Government of Karnataka. 15 seat of each course for the SC students and 3 seat for the ST students are reserved.

• Relaxation on cutoff mark percentages in admission for SC/ST students: The College follows the Mysore University norms. There are no cutoff percentages at Pre University stage for applying the courses to be studied against their reserved seats. • Remedial Coaching Classes for SC, ST, OBC (Non Creamy Layer) and Minority students: Remedial coaching classes are taken for SC, ST, OBC and minority students. • Provision of hostel for SC, ST, OBC and other weaker sections of the society students: Separate Hostel facility is available for SC, ST and OBC students for girls, which is provided by the Department of Social welfare and Department of backward community and minorities, Government of Karnataka. • Scholarships for different socioeconomic, religious and other backward communities: The Department of Collegiate education and college makes efforts to facilitate financial assistance to different socioeconomic, minorities and other backward communities. In this context the students are availing the scholarship by Department of Social welfare and Department of backward community and minorities, Department of Women and Child Development etc. 4. Evidence of Success: Evidences of the success of this practice are: All students are getting scholarships and 100 percent fees reimbursement. 5.

Problems encountered and Resources required The college has faced several difficulties in its efforts to empower around 1523 who hail from very poor socio economic background. Following are some examples. • The target group seems to be big to manage. • Insufficient staff to provide the equal opportunity services to weaker sections of the students. • The delay in official process for sanctioning scholarship. • The time constraint is the major problem encountered for providing all the services to the weaker section students. BEST PRACTICE 3) IMPLEMENTATION OF (UNIFORM) DRESS CODE 1. Goal It provides an identity to the students of our College. It reduces the cost incurred on clothing. It gives an impression among the students that they are equal, irrespective of their social and economical background. 2. Evidence of Success The objective of implementing dress code serves in several ways, like dressing alike, bridging the divide between rich and the poor, developing a sense of unity and therefore, the desire to function as a team. 3. Problems encountered and Resources Required No problems are encountered by the institution in the introduction of uniform. Best - practices are the final outcome of innovating initiatives. Some of the major initiatives taken by IQAC include mentoring, remedial classes using resources available in the college,

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data collection documentation and increased participation of students in activities related to college and community. We have different cells and committees to look into the needs of the students. Industrial tours, field visits and surveys are conducted. Health camps, Blood donation camps and other awareness programs are organized in the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gfgc.kar.nic.in/kolar-boys/Student-Support>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College Provides quality education to the students of marginalised and weaker sections of the society. More than eighty percent of our students are from weaker section of the society with rural background. The institution gives priority in getting all government support for this section. Akin to its vision of holistic development of the students, the college has a number of cells which regularly organises programmes to season their skills, personality aptitude and so on. We create a unique platform for them wherein they themselves takes up responsibilities and discharge them meticulously. This helps them to boost their confidence and make them responsible. The core objective of the institution is to give education to the rural students by inculcating in them a thirst for knowledge that empowers them to attain the heights of intellect and making concerted efforts by the people concerned to impart value based and need oriented education in the best possible way at affordable cost. Apart from these objectives the institution aims at:

- To offer graduation for students of all sections of the society
- To enable the students to acquire knowledge skills and human values.
- To sensitize the students to issues like Gender, Equality, Secularism, Communal harmony and National integrity.
- To enrich the creativity, positive attitude and inner talent of student.
- To prepare the students to face the challenges of life with all confidence.

Our vision is to build up academic excellence among students with an atmosphere of openness to growth. Our mission is to create an intellectual, morally upright and socially committed atmosphere for the growing women so as to make them the agents of social transformation. We strongly believe that knowledge and virtue go together it produces responsible and active citizens. Our teachers are striving hard to impart knowledge to the students they go beyond the working hours to engage tutorial classes, special classes, to update them academically. The result of the hard work can be seen in our university exam results. Consistently our students are getting ranks in the university exams. A strict discipline is maintained in the college campus. According to Gandhiji Education without character is social sin our institution is working in the direction of character building. Lecture programs are arranged on social, political, ecological health, human rights, atrocities and general issues. Students would be made aware of the problems and also of the existing loss related to the issues. The interaction sessions give way to healthy discussion which stimulates thought exchange amongst the participants. Active involvement in community is also under taken by our students. Blood donation camps are organized and many students and teacher donate blood every year and thus exhibit their commitment to the society. Our college is also a part of 'Swacchatha abhiyan'. As it is said 'Charity begins at home', once in a week, our students take part in cleaning of classrooms and college campus. Teachers try to develop among the students a positive relationship with society.

Provide the weblink of the institution

<https://gfgc.kar.nic.in/kolar-boys/>

### **8.Future Plans of Actions for Next Academic Year**

1. Introduction of more PG courses in the college 2. Introduction of skill and job based certificate/diploma courses 3. Enhancement of lab facility by adding more computer labs with internet facility 4. Arrangement of more number of special lectures 5. Extension of NCC strength by adding 50 more vacancies 6. To promote real-life learning with practical insights 7. To promote awareness on Swach Bharath.