

GOVERNMENT FIRST GRADE COLLEGE,

GURUMATKAL-585214

Minutes of IQAC meetings during 2015-16

Meeting I: dated:14-09-2015 Timings-12:00 PM

Plan of Action

1. Decided to reorganize various committees after having consultation with college council and other bodies and to formulate guidelines for the selection of committees, clubs and service cells.
2. All committee should prepare a plan of action for the academic year 2015-2016 after holding meeting of their own.
3. On account of preparing AQAR for the current year faculty and department profiles are to be collected from all the departments. For that a circular showing details of information required has to be circulated by the principal.
4. A permanent solution has to be found for uninterrupted network and power supply during practical hours and principal assured that the service of a professional will be hired to sort out the issues.
5. All teachers are informed to submit self-appraisal to IQAC at the earlier as it is essential for API of teachers.
6. It was suggested to call for a planning board, research committee and academic committee to prepare an action plan for the year 2016-17.
7. On account of the above a training programme for administrative staff and some members of the faculty members shall be organized.
8. Decided to conduct awareness program on the “Hazardous waste management and e-waste management”.

Meeting II: dated: 27-01-2016 Timings-2.30 PM

Plan of Action

1. Decided to have a facelift to the college website by updating the data pertaining to the college, staff and students.
2. Draft academic calendar presented for review.
3. On account of preparing AQAR for the current year faculty and department profiles are to be collected from all the departments. For that a circular showing details of information required has to be circulated by the principal.
4. Subcommittees have been chosen for criterion wise assessment of data and preparation of AQAR.
5. It was suggested to call for a planning board, research committee and academic committee to prepare an action plan for the year 2016-17.
6. Sports mentoring to continue.
7. It is decided to conduct the training to Improving Teaching and Learning Process from senior teaching expert from colleges and universities.
8. To encourage teacher and students to pursue research a Lectures Series on Research Methodology was planned so as to motivate.
9. Broaden the horizon of the Self Development Cell: Inclusion of Diet & Nutrition and Legal counselling lectures for stakeholders in the neighborhood.