GOVERNMENT FIRST GRADE COLLEGE,

GURUMATKAL-585214

Minutes of IQAC meetings during 2019-20

Meeting I: Dated: 25-07-2019 Timings-02.30 PM

1. The IQAC committee discussed on Progress of NAAC Accreditation work and necessary steps to be initiated to complete the assessment process .

2. MA in Sociology course is commencing this academic year and necessary infrastructure arrangements, Guest teaching staff appointments and other relevant issues pertaining to it were discussed.

3. Various programmes to be conducted under IQAC this academic year were discussed and responsibilities were given to all staff members to conduct atleast one activity from each department.

4. Necessary steps to be taken for more and more involvement of stakeholders in the overall development of the institution preferably in feedback processes

5. Formation of various committees in the college and necessary steps to ensure that each committee functions systematically and efficiently

6. Strict CCTV surveillance to ensure no untoward incident occurs in the campus such as Ragging, sexual harassment and other such issues

Meeting II: Dated: 20-05-2020 Timings-11.00 AM

(Action plans considering various issues pertaining to Quality Management)

1. The Committee discussed on the results of the students of the AY 2018-19 and decided on necessary steps to be taken for the improvement of the overall results and ensure that our college students secure ranks at University level.

2. The committee strictly focused on Feedback collected from both staff and students and based on the results received the committee discussed on the weaknesses on the institution and necessary steps to be taken to improve on the same.

3. The College has changed the Pro-forma of the feedback and ensured a wider coverage of information to be collected from staff and students which will help in overall teaching learning process improvement as well as institutional progress.

4. The Committee decided to conduct an online Quiz for all the staff and students of the state and the same will be initiated under IQAC in association with Computer science department

5. Necessary steps to be taken to complete syllabus online and ensure no student suffers .Discussion on E-platforms to be used that are accessible to the students.

6. From the next academic year new composition of the IQAC to be done as per guidelines of NAAC under the guidance of SQAC.

7. Encouraging more of our students to take part in community service which is already being done under Mahila Kendra.

8. Targets set in the beginning and achievements in the end of the academic year were discussed.

9. Website management to be done more systematically and effectively which will also help in electronic data management.