



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT ARTS COLLEGE
Name of the head of the Institution	Prof S G Murthy
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08022211115
Mobile no.	9972602760
Registered Email	gacbiqac@gmail.com
Alternate Email	gacbangalore@yahoo.co.in
Address	Dr B R Ambedkar Veedi , Bangalore 560001
City/Town	Bangalore
State/UT	Karnataka
Pincode	560001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr Nazia obed			
Phone no/Alternate Phone no.		08022211115			
Mobile no.		9972602760			
Registered Email		gacbiqac@gmail.com			
Alternate Email		gacb Bangalore@yahoo.co.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://gfgc.kar.nic.in/gac/FileHandler/2-cfc460d0-4af2-468f-9476-d6c968b713e6			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://gfgc.kar.nic.in/gac/FileHandler/2-33b8d44c-6beb-4718-89b4-f6efe066f126			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	70	2003	29-Apr-2003	28-Apr-2008
2	B	2.51	2010	04-Sep-2010	03-Sep-2015
3	B++	2.76	2016	16-Sep-2016	15-Sep-2021
6. Date of Establishment of IQAC			01-Jul-2002		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

40000

Year

2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- "Sankathana" - a weeklong special lecture series for PG students was organized in association with PG departments
- Theatre and Folk Dance Workshop was conducted to train students in traditional performing arts
- NET coaching classes were conducted
- Government Arts College led the National Voters Day campaign

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality

Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Theatre and dance workshop	1. Folk Danceworkshop was conducted in collaboration with Ranga Chaaraka Samsthe from 07th January 2019 to 18-02-2019 2. A theatre workshop, in association with Prathima Ranga Samshodhana Prathishtana (Theatre Company) was conducted between 07th January 2019 and 18-02-2019.
Visit to places of historical importance	Visit to State Archives, Bengaluru was organized by Department of History
Job Fair	Job Fair
Facilitate Scholarships	Apart from government scholarships, girl students received scholarships under Malabar Gold Scholarship Scheme
Health camp	Conducted
GAC Bazaar	conducted
Additional Coaching classes for competitive Examinations	NET coaching classes were conducted
Industry-Institute Interface	Department of Economics, as part of the Industry-Institute Interface program, organized an industrial visit to SEBI, Bengaluru
Seminars and special lectures	."Charitre Arivu" - Special lecture series by Dept. of History Conducted - 25-09-2018. . Sankathana - Special Lecture series by PG Departments Conducted from 13th May 2019 to 18th May 2019
Start PG Program in Commerce	University has sanctioned the respective course
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC committee	06-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2019
Date of Submission	13-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1.For Faculty: HRMS, It broadly includes the following bunch of information. Service Register of the employee: Salary details Employees Leave registers all types of leaves 2.For Students: Admissions, Time table, results. Etc. 3.For Higher Authorities/Government: To monitor the staff through HRMS,

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed by the university. The college has an efficient mechanism for the effective implementation of the curriculum and documentation. All the programs are offered in the semester mode. The timetable committee formulates the timetable for all the courses at the beginning of the academic year. All the departments strictly adhere to the timetable to ensure that the syllabus is completed in time. The principal closely monitors the implementation of the curriculum. Teachers record their day-to-day classroom progress in their work diaries. All the faculty members prepare their course plan well in advance for successful execution of the curriculum. Departmental meetings are conducted regularly to monitor progress, plan and implement academic activities. Faculty are encouraged to adapt innovative teaching methodologies such as ICT, group discussion, seminars and blended learning for effective delivery of the curriculum. Teachers also prepare learning materials in the form of study material, PPTs, videos, model question papers etc. to facilitate the teaching/learning process. The Annual Action Plan and Calendar of Events include various academic events such as seminars, special lectures, projects, field visits and workshops to enhance students' knowledge and communication skills. Every year renowned scholars, academicians, social workers, industrialists and achievers in various fields are invited to share their ideas and experience with the students and motivate them. The college also offers certificate courses to help students acquire a range of skills that would augment their employability. The institution also has a structured process for internal assessment. Internal assessment is done in various forms throughout the semester to help students gain an in-depth understanding of the subject and improve their academic performance. All the departments give assignments, conduct tests, seminars, presentations and projects at regular intervals in accordance with the university norms. The evaluation system is objective and transparent. Internal assessment marks are documented by the departments. Special revision classes are conducted in order to help slow learners. After the declaration of the results by the university, the departments analyse the result and undertake measures to improve students'

performance. Result analysis is done and documented by the departments. Faculty are encouraged to participate in seminars, conferences, Refresher Courses and Faculty Development Programs to expand and upgrade their knowledge of the subjects and the new teaching methodologies and tools. The library is upgraded with latest books and journals every year to provide students diverse learning resources. Students are encouraged to make use of the library.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Communicative English	Nil	01/02/2019	40	Focus on Employability	soft skills
Basic Tally Accounting Course	Nil	02/11/2018	55	Focus on Employability	Accounting skills
Financial Literacy Course	Nil	10/10/2019	45	Focus on Employability	Skill Development
UNEXT	Nil	20/02/2018	30	Focus on employability	Soft skill development and life skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Academic English, Write it Right , Indian Economics, Cities in Indian History, Indian Pol System	01/07/2014
MA	Globalisation & Economy, Sociology of Media and Popular Culture and Public Relations	01/07/2014
BA	Banking and Finance, Environmental Studies, Indian Constitution	01/07/2014
BBA	Indian Constitution, science and Society , Environmental Studies	01/07/2014
BCom	Indian Constitution, science and Society ,	01/07/2014

	Environmental Studies	
MA	History, Economics, political Science, English, Kannada, Sociology	01/07/2014

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>A well-organized feedback system is integral to the efficacy of an educational institution. The feedback system at Government Arts College involves all the major stakeholders - students, parents, alumni and employers. The institution takes feedback on 1. Academic Aspects - admission process, classroom teaching, delivery of the curriculum, internal assessment, evaluation, seminars, workshops and special lectures 2. Infrastructure - classrooms, drinking water, toilets, playground, parking, library, wi-fi, laboratories, facilities for specially abled students 3. Functioning of various cells, clubs and committees Entry poll survey is conducted at the beginning of the academic year to collect feedback from the newly admitted students. A questionnaire is given out to each student that includes questions about their expectations from the institution and suggestions. The outcome of the survey is carefully analysed by IQAC, Student Welfare Officers and mentors. Measures are undertaken to impart wholesome education to students, provide best facilities and fulfil their expectations. Feedback on teachers is also collected where students assess teachers on aspects such as teaching, punctuality, evaluation and temperament. The outcome of the feedback helps teachers develop their teaching skills. An exit poll is conducted at the end of the academic year to collect feedback from</p>

the outgoing students. The feedback is reviewed and the outcome is an important consideration during the preparation of the action plan for the next academic year. Alumni feedback is taken during the Alumni meet to ensure their participation and involvement in the activities of the college. Parents' feedback is collected during parent-teacher meeting to understand the various needs of the students and to develop a student centric approach. Feedback from company representatives visiting campus on recruitment drives too is collected and action taken to improve the employability of students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Nil	Nil	Nil	Nil
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	991	143	30	12	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
57	30	Nil	25	Nil	Nil
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A competent mentoring system is crucial to the wholesome development of students. The key objective of the mentoring system at Government Arts College is to provide a comprehensive support system for the students and create a student-friendly ambience. A mentor is appointed for each class at the beginning of the academic year. The mentors act as a link between students and the institution. Their role is to help students with achieving academic excellence and personal growth. They regularly interact with the assigned students and closely monitor their progress. Mentors identify slow learners, and communicate their special needs to the respective teachers. Apart from academic problems, the mentors help students with other issues such as scholarships, bus pass, various communications with the university etc. Mentors also help their wards in exploring their extra-curricular interests and skill development. The Counselling Cell takes care of the emotional well being of the students through regular counselling. The Student Welfare Officers play a key role in resolving students' problems and issues. Mentors and the placement Cell also provide career guidance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	57	Nil	Nil	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Raja J Gundapura, Department of Kannada	Assistant Professor	"Janapada Ratna"
2018	Dr. Raja J Gundapura, Department of Kannada	Assistant Professor	Bhagwan Buddha Fellowship National Award
2018	Shashikala T , Department of Sociology	Assistant Professor	National UGC-FIP for PhD Fellowship
2018	K Y Narayana Swamy	Associate Professor	Kavyananda Award - awarded by Sahithya Samvardhana Trust -2018
2018	K Y Narayana Swamy	Associate Professor	Karnataka Nataka Academy Award - 2018
No file uploaded.			

2.5 – Evaluation Process and Reforms**2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation is an integral part of higher education and plays a vital role in effective teaching-learning. The college has an efficient and transparent Continuous Internal Evaluation (CIE) system for all streams. Internal evaluation is conducted round the clock in accordance with the university norms. At the beginning of the academic year, the faculty explain the entire process including the break-up of marks and the rubrics of

assessment. The number of tests, assignments and seminars are planned well in advance and students are informed about the same so that they get ample time to prepare. Tests, assignments and presentations are held at regular intervals to facilitate academic excellence. Students are encouraged to use technological tools such as PPTs and videos while making presentations. The process of evaluation is fair and transparent.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is issued by the university. The college strictly adheres to the university's calendar of events. The annual action plan prepared by IQAC incorporates the university calendar. This ensures that the academic and co-curricular events conducted by the college do not disturb the examination and internal assessment. Internal assessment process is completed within the stipulated time frame and marks are uploaded to the university portal. The examination schedule and timetable are framed by the university. The examination committee disburses hall tickets, allots rooms, invigilation duties and make other preparations for the smooth conduct of the examination on the prescribed dates. Any issues related to the examination are addressed by the mentors, Examination Committee and the administrative staff. The university result is made available to the students by the administrative staff.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gfgc.kar.nic.in/gac/category/POs,-PSOs,-and-Cos>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gfgc.kar.nic.in/gac/FileHandler/2-327325ab-46d2-4a22-8828-c11b1451e1a0>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	360	Karnataka State Archives	2	2
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on IPRs	Internal Quality Assurance Cell	15/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	Nil
International	English	3	7
International	Political Science	2	5.5
International	Commerce	2	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	6
Economics	5
English	8
Hindi	1
History	5
Kannada	1
Political Science	2
Sociology	4

Psychology	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	30	9	9
Presented papers	9	35	Nill	2
Resource persons	1	9	6	Nill
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health and Hygiene	Red cross - Red Ribbon and Health	10	350
Faculty Diabetics screening _05/10/2018	Red cross - Red Ribbon and Health club	38	50
Blood Donation camp_ 01-10-2018	Red Cross - Red Ribbon and Health Club of GAC with Lions club	10	144
Health and Dental Check-up Awareness Camp _03/10/2018	Red Cross- Red Ribbon and Health Club - Lions Club Bangalore	10	198
Special Annual Camp NSS	NSS Unit of GAC Bangalore City	2	100

University- Local
Village Unit

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation camp	certificate of Appreciation	Sanjay Gandhi Institute of Trauma and Orthopaedics	200
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Day of Yoga	1/2 2 KAR BN NCC GACB	Yoga Practice	2	150
Kargil Vijaya Diwas	KAR GOA	War Memorial Bangalore	1	7
Republic Day Parade	1/2 KAR BN NCC GACB	Guard of Honour	2	150
NIC Udaipur	KAR GOA	NIC - National Integration Camp	1	2
RDC	KAR and GOA	Republic day Parade New Delhi	Nill	1
CATC-combined Annual Training camp	2 KAR BN	NCC Camp	1	40
Independence Day	1/2 2 KAR BN NCC GACB	Guard of Honour	2	150
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Seminar	MA History students	self	01
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant
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		/research lab with contact details			
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
UNNATI	01/04/2018	Skill Development	58
Kannada Sangha with Rangacharakara-Since 2016 onwards	Nil	Folk Dance -Training course	40
Kannada Sangha with PRATHIMA Nataka Ranga -MOU since 2014	Nil	Theatre Training	60
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5730209	5730209

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Easy lib Software	Fully	4.4.2	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	49647	Nil	Nil	Nil	49647	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	28	1	2	0	1	8	8	150	20
Added	0	0	0	0	0	0	0	0	0
Total	28	1	2	0	1	8	8	150	20

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1	1	5.5	5.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The management and maintenance of the facilities are regulated by the rules prescribed by the Department of Collegiate Education. The college has a well-organized system to ensure the maintenance and upkeep of various facilities for the benefit of the students in accordance with the department guidelines. Regular meetings of committees constituted for this purpose are convened and grants received by the college are optimally utilized in the interest of the students. The construction and maintenance of the building is done in liaison with the Public Works Department, Government of Karnataka. The requirements of the institution are submitted to the government for approval. In addition to this minor repair and maintenance work are done from time to time utilizing the funds generated by the College Development Council. The recurring expenditure such as water, electricity, telephone and internet are managed by funds sanctioned by the government. Physical Facilities: Laboratory: The college has three laboratories - Psychology, Geography and Computer. Psychology and Geography laboratories are maintained by the respective departments. The HoDs and the faculty meticulously maintain lab records, stock registers and take care of the upkeep of the lab equipment. Repair and maintenance of the computer lab is outsourced it is undertaken by technicians under the supervision of the principal. Library: The maintenance and management of the library is carried out by the librarians and the Library Committee. The list of required books is

taken from the concerned departments and purchased as per the guidelines of the Department of Collegiate Education. Entry ledgers for students and staff are maintained by the librarians. Students are issued digitally enabled library card to borrow books from library. Library usage rules are prominently displayed at the entrance of the library for the perusal of the students. Registers are maintained for the lending and return of books. To ensure return of books, 'no dues' certificate from the library is mandatory for students before appearing for the examination. The library is automated and has access to UGC INFLIBNET. Issues such as disposal of old books and stock verification are addressed by the librarians and the Library Committee. Sports: The college boasts of a huge playground and has facilities for games such as basketball, football and cricket. The maintenance of sports equipment is undertaken by the Department of Physical Education. As a procedure Stock verification is undertaken every year for library, Sports, computers and laboratory equipment. Maintenance and repairing of IT infrastructure such as computers, printers and internet facilities is outsourced. Regular cleaning of water tanks, class rooms, staff rooms, toilets and garbage disposal is done by group D employees and cleaning staff appointed on ad hoc basis. The maintenance of furniture, electric gadgets, and plumbing is outsourced and need based.

<https://gfgc.kar.nic.in/gac/FileHandler/2-5e660159-ab46-47c5-991e-fd1b9c5129b8>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Scholarship-Government of Karnataka-Department of social welfare and Department of Backward classes welfare	470	2096475
Financial Support from Other Sources			
a) National	Malabar Charitable Trust - women Empowerment Academic Scholarship Scheme for Girl Students	74	370000
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Unnext 30 days soft skill training	11/02/2019	31	Unnati
Special workshop on Students Life Values from Student	16/10/2018	80	Counselling

Counselling cell -

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Exams Training	250	Nil	Nil	Nil
2019	Career Counselling	Nil	95	Nil	Nil

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	31	BA, BCom and MA	Nil	Nil	Nil

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
SLET	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Self composed Poetry Recitation	intra College	20
Debate	Intra College	50
Essay	College level	70
singing competition	college level	45
Dace competition	college level	120
Quiz competition	college level	80
Athletics	college level	150
cricket	college level	50
volleyball	college level	60
Drama and skits	college level	30
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Each class has a class representative selected by the class. The SWO's chair the CR-Mentor committee. Annually two meetings are convened by the SWOs. Based on the feedback received from the students, CR's and mentors, the SWOs give suggestions to IQAC. The IQAC in turn incorporates viable suggestions in the action plan. The IQAC also has two student representatives. Kannada Sangha - a cultural body aimed at promoting Kannada language and culture - is run by students. The CDC and CDF also have student representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

A strong and competent alumni network is a testimony of success for any educational institution. Government Arts College is one of the oldest institutions in the state and has a strong and efficient alumni network. The college Alumni Association is called "Aniketana" and was registered on 03-09-2009 (Registration number: SOR/BLU/DR/581/09-10). Sri Puttanna, Vice-President, Vidhana Parishad is the President and Dr. Govindaswamy, KPTCL employee and theatre personality is the secretary of the alumni association. Our alumni have made us proud by serving the society in various capacities like philanthropists, juries, attorneys, legislators, bureaucrats, academicians, professors and artists. Distinguished achievers in various fields such as Justice Nittoorur Srinivasa Rao, Dharmadarshi Sri Veerendra Heggade of Dharmasthala, Sri. M.R. Srinivasa Murthy I.A.S., Sri. K. C. Ramamurthy I.P.S., Sri. T. Rajanna, Sri Agrahara Krishna Murthy, writer, Dr Siddalingaiah, renowned writer, Baraguru Ramachandrappa, noted writer and film maker,

Mukhyamantri Chandru, actor, Srinath, actor, L. Govindaraj, Sri Puttanna MLC, Ramachandragowda former Minister in Government of Karnataka and Sri Ramalinga Reddy, former Minister in Government of Karnataka are alumni of our college. A fairly good number of faculty members are the students of the college. The institution networks and collaborates with the alumni through the Alumni Association. The association was created to foster a lasting relationship between the institution and the former students and involve the alumni in the development of the institution. The association is an effective forum for the alumni to stay in touch with the college and fellow alumni, build and expand their networks to attain personal growth and professional development. The association also makes it possible for the alumni to access various resources and facilities available in the college post graduation. This might include access to library, playground, seminars, workshops, placement opportunities and coaching classes for competitive examinations. The Alumni Association offers the alumni a number of opportunities to give back to their institution and the community. The alumni render valuable service to the college by instituting endowments and scholarships, providing financial aid, delivering special lectures on topics in which they specialize, and give their suggestions on many aspects of the functioning of the college. The alumni are also actively involved in the infrastructural development. The alumni association committee plans and implements various alumni programs and maintains alumni database including their contact details, career information and significant accomplishments. The committee also educates graduating students about the benefits of joining the alumni association and engages them in programs and activities. The General Body of the Alumni Association meets at least once every year. In the meeting, apart from sharing their experiences post graduation, the alumni plan and execute various programs and discuss a range of issues regarding the welfare of the college.

5.4.2 – No. of enrolled Alumni:

110

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meeting Report 2018-19 Date: 31-07-2018 Venue: Bapuji Hall No. of alumni attendees: 120 Objectives of the Alumni Meet: • To reconnect with the alumni and consolidate the relationship between the alumni and the institution • To plan alumni association activities • To commemorate the achievements of the alumni in their chosen fields • To build a common platform where alumni can meet and interact with fellow-alumni • To create a platform to share information, experience, ideas and views • To provide opportunities for the alumni to contribute to the development of the institution • To organize meaningful academic and cultural events • To discuss various issues, problems and concerns regarding the welfare of the institution • To take alumni feedback Proceedings/Resolutions • The alumni, in collaboration with Department of Kannada and Banjara Social and Cultural Academy, organized a seminar on "Cinema, Literature and Criticism" • The resource person and chief guest was Prof. Baraguru Ramachandrappa, noted writer, critic and film maker • The occasion was graced by distinguished guests - Sri T. S. Nagabharana, renowned film maker, Dr. R. Govindaswamy, theatre personality and secretary, Alumni Association, Sri Sundarraj, actor, and Sri Malleshwarappa, Director, Department of Collegiate Education • The alumni shared their experience as students of Government Arts College • The alumni shared their experience post graduation • The alumni interacted with the students and gave career guidance • They educated the students about current job opportunities in their respective

fields and also how to prepare for various competitive examinations • The alumni and the staff discussed about infrastructure augmentation • The principal thanked the alumni and presented the presidential remarks • Alumni database would be upgraded • An online platform would be created for all alumni to connect and interact • To register more alumni and increase membership of the alumni association Outcome • Prof. Baraguru Ramachandrappa's lecture was engaging and insightful it received accolades from the audience • All the dignitaries addressed the gathering • A few alumni spoke on the occasion and shared their experience • The interaction was stimulating, engaging and insightful • The alumni gave valuable suggestions about several issues related to the development of the college • The alumni pledged whole hearted support to the institution

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has an efficient and democratized administration and decision making process at different levels. The CDC, Various departments, clubs and committees have the autonomy to take appropriate decisions, plan and implement programs and activities to impart quality education to the stakeholders and to ensure their wholesome development. The CDC, which has the Principal, heads of the departments and SWO's as its members takes important administrative decisions as per the Government norms, it coordinates with IQAC to ensure that quality services are delivered. The departments are headed by Department Heads (HoD) and PG Coordinators. The department heads, with the support of the faculty, effectively deliver the curriculum, undertake internal assessment and conduct academic programs. Various clubs and committees look into the implementation of academic and co-curricular and extra-curricular activities. Cultural Committee encourages students to participate in Cultural events. It also conducts a number of inter-class cultural competitions and provides students a platform to showcase and hone their talents. Nirbhaya Committee is in charge of creating gender sensitization and addressing complaints of sexual harassment. Anti-Ragging Cell addresses complaints against ragging on campus and Grievance Redressal Cell looks into students' problems. Mentors and SWO's provide various student support services including counselling. The administrative Wing, headed by the Gazetted Manager, is divided into two sections - Administration and Accounts. Administration Section looks after admission, communications related to DCE and university, Examination and result. The accounts section is in charge of salary, maintenance of various bank accounts of the college, arrears, Income Tax, Bills, Stock books, financial audit etc. Students are also actively involved in decision making process. Each class has a class representative who acts as a link between the students and the institution. He/She represents the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum is designed by the university. Some senior faculty contribute to the curriculum as chairpersons and members of BOS and

BOE. Faculty are also chairpersons and members of the various text book committees. Our faculty are involved in the framing of curriculum of other reputed universities and autonomous colleges.

Admission of Students

The procedure, rules and regulations of admissions prescribed by the University and Government are followed. The admission process has been digitized. Measures are undertaken to increase student strength. The faculty visit feeding colleges in and around Bangalore, sensitize students to the need and relevance of higher education, inform them about the various courses offered by the college, facilities available and motivate them to join our college. The Admission Committee provides counselling to the applicants and helps them choose the appropriate course based on their interest and academic performance. The administrative staff extends technical assistance and constantly liaisons with the university.

Industry Interaction / Collaboration

Students were exposed to industry through field visits and special lectures. A field trip to SEBI, Bengaluru was organized by Department of Economics for UG and PG students. Placement cell organised "Job Mela" (Placement Drive) where industry representatives recruited our students.

Human Resource Management

The Placement Cell organises training programs for students in soft skills, collaborates with industry to help the students gain placement. Innovative Club, Kannada Sangha, Cultural Committee and college magazine provide students a forum to showcase and enhance their talents. Faculty are encouraged to publish papers in reputed journals and present their papers in seminars and conferences. They can avail OOD leave for the same. Teachers participating in Orientation programs, Refresher Course, Faculty Development Programs and short term courses are relieved of their duties to facilitate their participation. Faculty are motivated to share their research with their colleagues by publishing articles in the college magazine.

Library, ICT and Physical Infrastructure / Instrumentation

Under the Gnanasangama programme, all the classrooms are ICT enabled. The

library and Information Centre is well equipped with thousands of books in various subjects, journals and magazines. Newspapers in different languages are displayed outside the library for the students' perusal. The college provides Wi-Fi facility to students and staff. Government of Karnataka provided free laptops to final year UG students. The college also has a sophisticated computer lab which is available for students of all streams. Ours is one among few government colleges in the state that has a huge playground, sports complex with gymnasium and indoor stadium.

Research and Development

The college has an active Research Committee. The committee comprises of experienced faculty, with impressive research credentials and zeal for research. The committee aids the faculty and students in various ways such as updating them about the latest research methodology, identifying new areas of research and funding agencies. The faculty also guide PG and PhD students who undertake research projects. The college has three research centres and 24 Students are currently pursuing PhD. The research guides and faculty motivate PG students and PhD scholars to undertake research projects. IQAC organized a workshop on Research Methodology for PG students.

Examination and Evaluation

The examination is conducted at two levels. Semester end exams (70) are conducted as per university guidelines. Some of our faculty serve as chairpersons/members of BOE and question paper setters. All the faculty participate in the external examination and evaluation (both UG and PG) process. Internal assessment, which constitute 30 of total credits, is done throughout the year in the form of tests, assignment, seminars and projects.

Teaching and Learning

The faculty have adopted a learner-centric approach in day to day teaching. The teaching methodology is developed keeping in mind the needs of the slow learners. ICT is an integral part of classroom teaching the faculty use various technological aids such as audio-video, ppts, WhatsApp groups and online assignments. The faculty also conduct GD's, seminars, and tests at

regular intervals in order to break the hegemony and monotony of the lecture method. Teachers have adopted learning by doing method where they learn through RCs, FDPs and short term courses and apply their updated skills to the regular teaching.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Action Plan and Calendar of Events are prepared in the beginning of each academic year on a par with vision and mission of our college. The principal and IQAC ensure the implementation of CoE. Academic events and co-curricular activities are planned in advance and included in the action plan which is displayed on the college website. Lesson plans are prepared and executed by teachers of all departments.</p>
<p>Administration</p>	<p>Student data such as personal details and academic records is maintained in digital mode. It is shared with the Department of Collegiate Education and university online. Timetable, work load and staff details are uploaded through EMIS (Education Management Information Systems), an online system for the collection of data launched by DCE. AQAR reports are prepared and submitted online. Employee attendance is digitally recorded through biometrics. All the academic and administrative notifications are communicated through college what's-app group and emails. Important information is displayed on the college website.</p>
<p>Finance and Accounts</p>	<p>Staff salary is disbursed through online HRMS portal. Financial transactions related to University payments, DCE, Provident Fund, Income Tax, and Professional Tax etc., are performed online. Students fee payment, disbursement of scholarships is also done digitally. Arrears, submission of various bills and NPS are also done through K2, an online portal of the Government of Karnataka.</p>
<p>Student Admission and Support</p>	<p>Online admission is implemented in accordance with the University and Government regulations. Admission fee is also paid online to the university. Admission approval by the university is also digitally done. Information regarding college regulations,</p>

facilities available for students, support services such as Anti-Ragging and Anti-Sexual Harassment Cells can be accessed on the college website.

Examination

Internal Assessment marks are uploaded on Bengaluru Central University Portal. Hall ticket is also generated online for BCU Examinations on the University Portal. Issue of registration numbers, daily attendance report during examination and declaration of semester result are digitized. Teachers' valuation code for Semester end valuation is generated online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr k Y Narayana Swamy	Key Note Address International Kannada Conference, Kingdom of Bahrain October 2018	Kanada Sahithya Parishad	50000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical bill reimbursement, GPF, KGID, GIS, Loan facility, Earned leaves, Family Pension, NPS, Superannuation, Pension, Staff quarters, Health Check-up	Karnataka Arogya Sanjeevini Health Insurance, Medical bill reimbursement, GPF, KGID, GIS, Loan facility, Earned leaves, Family Pension, NPS, Superannuation, Pension, Staff quarters, Health Check-up	Scholarships, portable drinking water, Hostel facilities, Health camps, Student Counselling, Sports facilities, Girl Students rest room - sanitary pads dispenser and incinerator, Xerox centre, Canteen facilities, Students BUS passes at concession rates.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Government Arts College, Bangalore has an efficient system to ensure integrity, transparency and accountability in all financial matters. The college has competent administrative staff in the account section to manage financial matters. The records of the funds received by the college from the state and central government and expenditure incurred are methodically maintained. The accounts and records are intensely scrutinized in the form of external and internal audit. The two external audits that are regularly conducted are those by the State Accountant General (AG) and the Department of Collegiate Education, Karnataka. A team of concerned officials from the Department of Collegiate Education occasionally visit the college to verify the financial records such as sanction letters, bills, utilization certificates of the various plan and non-plan funds received from the government and records related to bank transactions. They also verify all financial documents related to salary and service matters, the allocation of funds from the central government agencies like UGC and RUSA and their utilization. They also check the bills and accounts related to PWD construction and maintenance, the bills and statements of the seminars, conferences and workshops organized by the various departments and committees of the college, the purchase bills of laboratory equipment and library books, fee collection registers and auctions. Audit by the Office of Accountant General The AG's office conducts the audit of all the income and expenditure statements maintained in the college from time to time. The officials verify all the payments, bills, stock registers, utilization of plan and non-plan funds of the state and central governmental agencies. Internal Audit Every year the stock verification of lab equipment, library books and furniture is undertaken as part of internal audit. Settling of Audit Objections Although the institution takes utmost care to maintain accurate financial records, sometimes audit objections may arise. In such cases, the institution takes all the necessary measures to address the issues raised by the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals

No Data Entered/Not Applicable !!!

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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DCE	Yes	IQAC
Administrative	Yes	DCE AND STATE ACCOUNTS	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Annual Parent-Teacher Meeting – Each department conducts annual parent-teacher meeting to discuss students' progress and to address any problems/issues students might be facing Parents' Feedback – Parents' feedback is taken every year to enable parents to share their views about the progress of their children and the college. Their suggestions are incorporated into the annual action plan Orientation Program – Parents enthusiastically participate in the Orientation Program organized for first year students. Along with students, parents are also oriented to the various facilities available in college. The program is also a platform for parent-teacher interaction, where parents get to share their views, expectations and concerns with the teachers.

6.5.3 – Development programmes for support staff (at least three)

Training Programs: Members of support staff are regularly deputed to attend training programs to enhance their technical skills FDPs and other Quality Initiatives: Members of support staff participate in the Faculty Development Programs and other quality enhancement programs organized at the college level Guidance and support by principal and senior faculty members to acquire the necessary qualifications and fulfil the eligibility criteria for promotion

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To expand research related activities among faculty and PG and PhD students. Measures to get more funds to increase our infrastructure base- classrooms, sports facilities and other digital learning devices. Especially abled students' friendly facilities expansion Efforts were made to add new PG courses. In 2018-19 MA in Political Science was started. Students were encouraged to participate in Sports and cultural programs at college level and state and national level. Our students won prizes in various sports and cultural competitions Efforts were made to improve physical infrastructure and amenities such as rest rooms, drinking water facility and canteen Measures were undertaken to improve student enrolment ratio across programs

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day and Special Lecture	08/03/2019	Nil	200	100

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar energy is harvested as an alternative energy initiative for ICT enabled 28 class rooms under RUSA Scheme and Under

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students code of conduct rules	02/07/2018	The college has formulated the code of conduct for students to ensure discipline and good conduct. The code of

		<p>conduct is published on the college website and displayed on the notice boards. First year students are sensitized to the rules of the college during the Orientation Program. The principal and discipline committee monitor the overall conduct of the students. Strict action is initiated against those who indulge in acts of indiscipline</p>
<p>Faculty code of conduct rules</p>	<p>02/07/2018</p>	<p>Members of the teaching staff strictly adhere to the rules of KCSR, Code of Professional ethics formulated by UGC and the college code of conduct. The Code of Conduct for teaching staff is displayed in the college website and kept in the library. The principal instructs the teachers about the rules of conduct at staff meetings. The teachers' conduct is monitored by the principal. The principal is authorized to initiate action against those staff members who violate the rules.</p>
<p>Non-Teaching Staff code of conduct</p>	<p>02/07/2018</p>	<p>The non-teaching staff are bound by the Karnataka Civil Service Rules (KCSR) laid down by the Government of Karnataka. The Code of Conduct for non-teaching staff is available in the college website and also in the library. Members of the administrative staff strictly follow the service rules and their conduct is monitored by the Principal. The principal is authorized to initiate action against those staff members who violate the rules.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five) 1. Well maintained garden – the garden is divided into four quadrangles, each managed by NSS, NCC, Rovers and Rangers 2. The campus has been declared as plastic free zone – plastic waste is strictly prohibited 3. Clean Campus Drive – Campus cleaning drive is conducted by NSS wings two times every month 4. Saplings have been planted on the edges of the playground – these are maintained by NSS 5. LED lights in various places on campus 6. Student assignments are not accepted in plastic files

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 Best Practices Best Practice 01 Paraspara The college, adhering to its pro-student spirit, makes efforts to extend support to students who come from financially constrained sections. In this regard, the Innovative Club started a unique program called "Paraspara". Under this scheme, the Innovative Club collects voluntary funds from members of the faculty and donors. They also contribute by donating clothes, bags, books, stationary, jewellery, watches and other items of use. Every year a sale called "GAC Bazaar" is organized where items, thus donated or purchased with the collected funds, are disbursed to students at very low prices (Maximum price: fifty rupees). For instance, a notebook whose MRP is twenty-five rupees is sold at Rupees two and branded wrist watches are sold at rupees 50. A number of stalls are set up for a variety of items. Each of these stalls is managed by a team of faculty members. Students of all the streams enthusiastically participate in the program. Efforts are undertaken to ensure that every student gets an opportunity to purchase or get at least one item. NSS, NCC and other student volunteers enthusiastically assist the teachers and play a key role in the success of the program. The sum collected from the sale is used to provide financial aid to students who cannot afford to pay the fee. Some items are also given away free of cost. Students are immensely benefitted by the program as they receive essential items at extremely low prices. The program also fosters spirit of oneness, team work, friendship, humanity and compassion. Best Practice 02 Paperless Administration As part of the green campus drive, the college initiated paperless administration at all levels of the organisation. The paperless administration program is designed to reduce the amount of paper in administrative office, departments and class rooms and to create awareness about ecological conservation. We endeavour to design strategies that can most effectively manage paperless distribution of information across departments and between institution and students without compromising on the secure storage of data. We have adapted a number of efficient and low-cost electronic record-keeping and information sharing technologies. The UG admission process is partially automated while the PG admission process is fully automated. Correspondence with the Department of Collegiate Education and the university, which normally consumes enormous quantity of paper, takes place in electronic mode. Salary for teaching and administrative staff is also disbursed electronically through HRMS portal. Intra-college communication such as circulation of time-table, work allotment to faculty, meeting notices, exam duty allocation, letters and reports is also done online. Information to students is also circulated online through student WhatsApp groups. Efforts are

made to minimize the volume of printing and photocopying. Students across streams use digital text books and online course material extensively within the class room and outside. Integrating technology into the classroom and use of digital tools in day to day communications also enhances students' learning abilities and equip them with the necessary technical skills to compete in the globalized world.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gfgc.kar.nic.in/gac/FileHandler/2-c69dea23-c286-4ee8-8e42-cdfb2c7b05c3>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Inclusivity is a foundational principle of the institution. Education for All has been an integral part of our Vision and Mission and is also among our biggest strengths. We strongly believe that all students have the right to educational opportunities irrespective of differences in terms of sex, ethnicity, language, religion, caste, economic condition, learning abilities and so on. A large number of our students are from the most disadvantaged and vulnerable sections of society and most of them are first degree holders in their families. We make all efforts to address the special needs of students with disabilities, poor health, working students, women students and remote rural dwellers. An important objective of an inclusive classroom is to create a positive, structured and comfortable learning environment for all students to enable them reach their full potential. The teaching methodologies and tools are designed to suit their needs. While we believe in the efficacy of the conventional lecture method, we also realize the need to adapt modern technology in order to equip students with the necessary technical skills to compete in a global world. Therefore, we integrate traditional and modern teaching practices, especially for the benefit of slow learners and students from rural background. The college has ICT enabled classrooms with LCD projectors, well equipped library, computer labs and Wifi facility. The coaching classes for competitive examinations conducted by the college are open to students from other colleges. The Counselling Cell, Nirbhaya Committee (Anti-sexual harassment Cell), Anti Ragging Cell and mentors take care of the emotional well-being of the students. Government Arts College extends the principle of inclusiveness outside the classroom to engage with society at large. The college is located in the heart of city, surrounded by numerous colleges, public buildings and offices. The institution shares its resources with the general public. The Vishweshwariah Metro station, located just outside the college premises, is built on land that previously belonged to the college. The passage, located on the campus, which connects Government Arts College to Government Science College is a shortcut from Metro Station and the local bus stop to N.T. Road. The path is open to the public it is used by hundreds of students, employees and members of the general public to reach their destinations in time and to reach the bus stops and metro station on their way back. The college playground, the only one in the vicinity, is also used to the general public for jogging and sports daily. The college auditorium 'Bapuji Hall' is also utilized by the public and private bodies, the Election Commission and BBMP to conduct programs, elections and events. The college Photocopy Shop and canteen are also open for public. We also provide potable drinking water to people. The college houses the headquarters of the Karnataka Government College Teachers Association (KGCTA), the Karnataka State Government First Grade College SC/ST Association and NCC Army KAR 1 2 units. The NCC Army and Navy units of our college are open to all other colleges.

Provide the weblink of the institution

<https://gfgc.kar.nic.in/gac/FileHandler/2-53f7f7ac-01ab-4d9a-bc9f-9ff52aae20ed>

8.Future Plans of Actions for Next Academic Year

8. Future Plans of action for next academic year (500 words) 1. Expand programs in PG and Research centres in all PG Programs 2. To increase gross enrolment ratio of all the courses in general and girl students in particular 3. To increase the number of add on and certificate courses to all students 4. To enhance students learning capabilities through LMS and online and digital platforms 5. Promotion of paperless functioning of all the activities as a part of environment sustainability initiative and online mode of education. 6. Use of solar energy for projectors and lighting 7. Promotion of Swach Bharath Abiyan through implementation of environmental awareness activities. 8. To expand research related activities among faculty and PG and PhD students. 9. Measures to get more funds to increase our infrastructure base-classrooms, sports facilities and other digital learning devices. 10. Specially abled students friendly facilities expansion