



Yearly Status Report - 2019-2020

Part A

Data of the Institution

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| Part A | |
| Data of the Institution | |
| 1. Name of the Institution | GOVERNMENT ARTS COLLEGE |
| Name of the head of the Institution | Prof Kodada Rajashekarappa |
| Designation | Principal (in-charge) |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 08022211115 |
| Mobile no. | 9972602760 |
| Registered Email | gacbiqac@gmail.com |
| Alternate Email | gacbangaore@yahoo.co.in |
| Address | Dr B R Ambedkar veedi, Bangalore 560001 |
| City/Town | Bangalore |
| State/UT | Karnataka |
| Pincode | 560001 |

| 2. Institutional Status | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-------|------|---|-------------|-------------|-------|-------|------|----------------------|----------|--|-------------|-----------|---|-----|------|------|-------------|-------------|---|---|------|------|-------------|-------------|---|---|----|------|-------------|-------------|
| Affiliated / Constituent | | | Affiliated | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Institution | | | Co-education | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Location | | | Urban | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Financial Status | | | state | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | | | Dr Nagesha G | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | | | 08022211115 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mobile no. | | | 9972602760 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Registered Email | | | gacbiqac@gmail.com | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alternate Email | | | gacb Bangalore@yahoo.co.in | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | | https://gfgc.kar.nic.in/gac/FileHandler/2-e2f92db1-3d75-4f4b-9866-12a760d8e95a | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | | | Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | | https://gfgc.kar.nic.in/gac/FileHandler/2-74070676-26da-464d-92ee-35b27520ad18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Accrediation Details | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>B++</td> <td>2.76</td> <td>2015</td> <td>16-Sep-2015</td> <td>15-Sep-2021</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.51</td> <td>2010</td> <td>04-Sep-2010</td> <td>03-Sep-2015</td> </tr> <tr> <td>1</td> <td>B</td> <td>70</td> <td>2003</td> <td>23-Apr-2003</td> <td>28-Apr-2008</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accrediation | Validity | | Period From | Period To | 3 | B++ | 2.76 | 2015 | 16-Sep-2015 | 15-Sep-2021 | 2 | B | 2.51 | 2010 | 04-Sep-2010 | 03-Sep-2015 | 1 | B | 70 | 2003 | 23-Apr-2003 | 28-Apr-2008 |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | B++ | 2.76 | 2015 | 16-Sep-2015 | 15-Sep-2021 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | B | 2.51 | 2010 | 04-Sep-2010 | 03-Sep-2015 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | B | 70 | 2003 | 23-Apr-2003 | 28-Apr-2008 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | | | 01-Jul-2002 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Quality initiatives by IQAC during the year for promoting quality culture

| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
|--|-------------------|---------------------------------------|
| Orientation to Faculty for Lesson Plan and COE Preparation methods | 01-Aug-2019 01 | 45 |
| Orientation Program to UG Students | 08-Aug-2019 01 | 190 |
| Orientation Program to PG Students | 19-Oct-2020 01 | 85 |
| Feedback workshop | 26-Feb-2020 01 | 150 |
| Discussion on AQARs | 05-May-2021 01 | 40 |
| Draft AQAR discussion Faculty with SQAC team | 30-Jul-2020 01 | 60 |
| No Files Uploaded !!! | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Effective Implementation of COE Students orientation program to UG and PG students Role of Feedback Mechanism workshop to all stakeholders and mandatory online feedback process

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|---|
| Add on courses - on soft skills, | implemented |
| Training for Competitive Exams | Implemented |
| Preparation of COE | Implemented more effectively to execute all the listed programs |
| To students orientation | Implemented |
| To encourage paperless and use of more digital form of activities | Implemented |
| No Files Uploaded !!! | |

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| IQAC and Faculty Meet | 30-Jul-2020 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

30-Sep-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

1.For Faculty: HRMS, It broadly includes the following bunch of information. Service Register of the employee: Salary details Employees Leave registers all types of leaves
2.For Students: Admissions, Time table, results. Etc. 3.For Higher Authorities/Government: To monitor the

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed and prepared by the Bengaluru City University (BCU) and the institution is affiliated to BCU and strictly adheres to the curriculum of BCU. The college has under-graduate, post-graduate and Doctoral programme. The academic curriculum involves Choice Based Credit System with the option to choose the electives across disciplines at the post-graduate level. Mechanism implemented:

- At the beginning of each semester, Principal calls for a meeting of Heads of the Department to begin the academic process.
- The HODs in turn conduct meetings in their respective departments for the allotment of syllabus among the faculty members of the department keeping in view the specialization of the faculty in the respective areas.
- Each department prepares the Action Plan which includes special lectures, quiz, field visits, experiential learning, exhibitions and Internal assessment evaluation.
- Course and Program outcomes are prepared by the departments.
- After taking the inputs from the departments, IQAC prepares the academic calendar of the institution taking into consideration National, State and Local holidays.
- The time table Committee is entrusted with the responsibility of preparing the time table for Under graduate courses which includes sessions for core and non-core papers.
- Each Post-graduate department prepares the time table and the overall integrated timetable of UG and PG departments class-wise and faculty-wise are submitted to the principal.
- In order to ensure the completion of the syllabus within the stipulated time by the University, faculty members prepare lesson plans for the courses and subjects which they teach.
- Work diary is maintained by the faculty of the respective departments duly signed by HODs and the Principal.
- The faculty members deliver their lectures using various teaching-learning methods like chalk and talk and ICT. Learners are also encouraged to login to LMS portal created by the DCE, Karnataka for which a majority of our faculty members have contributed the content.
- Induction programme for Under graduate and post graduate students are planned by IQAC separately as they have different academic calendars. This helps us to know the expectations of newly inducted students so as to fulfill the expectations wherever feasible. It also makes the students aware of the Physical and human infrastructure of the college as well as the facilities available to them like scholarships and free ships etc Various Committee conveners appraise the students of the activities of the respective committees.
- Syllabus coverage is reviewed at the department meeting and in turn Principal also convenes department-wise meeting to discuss syllabus completion.
- Renowned academicians and industry experts are invited to deliver special lectures related to the curriculum to the students.
- Each department conducts Internal evaluation at the department level and the assessment marks are entered and verified by the respective Departments in the University portal and the same is displayed on Department notice board signed by the HOD and Principal.
- Feedback on curriculum obtained from the students and teachers is communicated to the university through the faculty who are on the Board.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| | | | | | |

| | | | | | |
|--|-----|------------|----|-----|-----|
| KAMSALE JANAPADA KALAPRAKARA- LEARNING - TRAINING AND PERFORMANCE | Nil | 01/11/2019 | 40 | Nil | Nil |
| Communicative English | Nil | 29/11/2019 | 40 | Nil | Nil |
| Basic Tally Accounting Course | Nil | 05/02/2020 | 60 | Nil | Nil |
| Financial Literacy Course | Nil | 10/01/2020 | 45 | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| MCom | Masters in Commerce | 01/07/2019 |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|---|---|
| BA | HISTORY, ECONOMICS, POLITICAL SCIENCE, SOCIOLOGY, GEOGRAPHY, JOURNALISM, PSYCHOLOGY | 01/07/2014 |
| BBA | Nil | 01/07/2014 |
| BCom | Nil | 01/07/2014 |
| MA | POLITICAL SCIENCE | 01/07/2014 |
| MA | HISTORY, KANNADA, ENGLISH, ECONOMICS, SOCIOLOGY | 01/07/2014 |
| MCom | Nil | 01/07/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 280 | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| UNEXT | 29/07/2020 | 77 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships undertaken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

| Feedback Obtained |
|--|
| <p>Online mode of Feedback is obtained . Google forms are used to capture the feedback responses. Different feedback forms are created by IQAC team for all the stakeholders. They are shared to all the stakeholders for responses. Responses from the stakeholders like students, faculty members and alumni members , parents and employers feedbacks are compiled and discussed in the faculty meet in the institution. IQAC through its various activities and participation in day today administrative , academic programs it gives proper justice to implement the respective feedbacks. 1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders. 1.Students 2. Teachers 3. Employers 4.Alumni Answer A- All of the above Feedback from students on Teachers: Based on the data collected, students have reported on online classes and syllabus coverage as well as study material. There was a huge divide between rural and urban specially with regard to online classes' internet coverage. They reported faculty punctuality, efficient pedagogy in delivery interaction as well as conduct of assessment very well. However, a few percentage of students expressed apprehension on understanding of a few topics due to technical glitches. The assessment process and use of ICT modules are good. The students further stated about guidance related to academics and extra-curricular activities have been excellent. Mentoring is considered to be excellent . Overall academic performance is rated as very good. Faculty members are punctual and consistent in discharging their services on teaching, evaluation and learning. ACTION TAKEN: The Data Analysis and Inferences of the Feedback : The following measures have been taken for improvisation and enhancement of teaching-learning and evaluation process. 1. The faculty members are instructed to implement blended teaching methodology through proper planning and execution. 2. Study materials to be properly shared as supplement to the reference textbooks as well as e-resources. 3. Faculty members are inspired to connect rural students and help through mentoring on syllabus coverage, revision as well as exam preparation. 4. They are also directed to examine soft skills and provide regularly requisite value addition to the syllabus for gaining employability. 5. The faculty members are also informed to extend all support and help to the students in achieving academic excellence. 6. They are also entrusted to encourage research culture in order to enhance domain skill and knowledge. 7. Regular online classes should be conducted for the conduct of unit test , provide study materials , organize practical classes in subjects where there is practical paper. 8. Encourage reading books, newspapers, magazines and e-resource journals . 9. Follow the dual mode of medium of</p> |

lecturing -English and Kannada to cater to the listening skills for the rural students. 10. Provide model question papers and continuous homework through exercises to build analytical and critical thinking in the concepts. 11. Promote competitive skills and programmes in multi approach so as to acquire and improve new talents and skills.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|--------------------------|---------------------------|--------------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 1163 | 170 | 40 | 10 | 6 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 56 | 40 | 60 | 28 | Null | 60 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors-Mentee Interaction: The programs Co-coordinators along with Head of the institution publish the list of Mentors and mentees on the notice board. The respective Mentors have one to one interaction with their mentees and understand the progress in academic growth, sports, cultural activities, regularity, and active participation in co- curricular and extra-curricular activities. Mentors also conduct meeting with parents to understand the student's discomforts. The mentor also counsels on the health as well as stress issues relating to friends/ teachers. This interactive system provides the initial understanding about the student Diasporas and subtle divide between academically bright student and the students with other interests.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1333 | 56 | 1:24 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| | | | | |

| | | | | |
|----|----|-----|-----|----|
| 56 | 56 | Nil | Nil | 33 |
|----|----|-----|-----|----|

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|---------------------|--|
| 2019 | Dr K Y Narayana Swami | Associate Professor | Kuvempu Sirigannada Award |
| 2019 | Dr Raju J Gundapura | Assistant Professor | District Kannada Rajyothsava Award |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|------------------------------------|----------------|----------------|--|---|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal assessment in institute is transparent, flexible and healthy. The institute follows the regulations of University for the internal evaluation process of the theory practical subjects. This process has been conveyed to students during the orientation program at the beginning of every academic year. Similarly, every department organizes a semester wise orientation program with students in the beginning of every new semester. The information about college and faculty is also provided simultaneously. The tests are conducted internally subject wise for more than 2 times as to give fare chance to the absentees due to permissible circumstances and bring students under uniform internal evaluation system. The assignments and project topics are given on the basis of student's capacity and to bring out the best as per their intellectual competence. Pre-exams are conducted in focus with the attainment of Course outcomes and the marks are incorporated in the internals along with the performance in assignments, projects and the attendance. All the grievances, issues, difficulties related to internal marks are resolved at the department level by the HOD/ program coordinator and the outcomes are updated on the notice board. Any unsolved dispute at the department level will be brought to the notice of Principal and Student Grievance redressal cell. Such issues are rare in nature. The process of internal evaluation starts at the classroom level. Subject teachers evaluate the test answer scripts and return them to the students with the counseling classes on how to improve the answers. The college conducts preparatory exams in consultation with the Departments at the end of each semester. Theory paper marks are displayed by the program heads on the department notice board after the University declares the result. Students with the revaluation request or any dispute in the results can approach the program head who further takes the matter to Student Grievance Redressal Cell and Exam Committee. To address exam related Grievances College appoints ad-hoc Student Grievances Redressal Cell under the headship of Chief Superintendent of Examination. The College along-with Examination committee ensures the hassle free and peaceful examination process by continuous alertness and proficiency.

Exam Committee and the respective program heads issue the Hall ticket after verifying the student's eligibility as per the university guidelines. In case of any mistake or error in hall tickets, exam committee clarifies the issue after consulting the university Registrar. University Exam result related Grievance University examination results are announced when the valuation is over and the results are uploaded in the website. After the announcement of results from University, the examination committee verifies each candidate's result, course wise /subject wise. Any discrepancy, in the result sheet is analyzed. If the result of a student has not been declared, then the same will be referred to The Registrar (Evaluation) of Bangalore University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Internal Evaluation is an integral part of higher education and play role in effective teaching-learning. The college has an efficient Transparent Continuous Internal Evaluation (CIE) system for all Internal evaluation is conducted round the clock in accordance with university norms. At the beginning of the academic year, the faculty the entire process including the break-up of marks and the rubric assessment. The number of tests, assignments and seminars are planed advance and students are informed about the same so that they get to prepare. Tests, assignments and presentations are held at regular to facilitate academic excellence. Students are encouraged to their academic merits.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gfgc.kar.nic.in/gac/category/POs,-PSOs,-and-Cos>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|----------------|--------------------------|---|---|-----------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gfgc.kar.nic.in/gac/FileHandler/2-4af601c3-9b91-4609-ac26-7250f15b0951>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---------------------------------|------------|
| Seminar on Intellectual Property Rights (IPR) | Internal Quality Assurance Cell | 20/01/2020 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| National | Nil | Nil | Nil |
| International | Nil | Nil | Nil |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---------------|----------|-------|-------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------------|--------------------|---|------------------------------|
| Blood Donation Camp | Recognition | Sanjay Gandhi Institute of Trauma and Orthopaedics Bangalore | 210 |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|----------------------|--|--|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ | Duration From | Duration To | Participant |
|-------------------|----------------------|-------------------------------------|---------------|-------------|-------------|
|-------------------|----------------------|-------------------------------------|---------------|-------------|-------------|

| | | | | | |
|---|--|---|--|--|--|
| | | industry /research lab with contact details | | | |
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--|--------------------|--|---|
| Unnati | 01/07/2019 | softskills training and life skills training | 200 |
| Maharanis College for Women | 01/07/2016 | Students and Faculty lecture series | 30 |
| Kannada Sangha with Rangacharakara - Since 2016 on words | 01/07/2016 | Folk Dance - Training course | 40 |
| Kannada Sangha with PRATHIMA Nataka Ranga - MOU since 2014 | 01/07/2016 | Theatre Training | 40 |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 10133677 | 10133677 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---------------------------|-------------------------|
| Others | Newly Added |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Easy Lib Software | Fully | 4.4.2 | 2014 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|------|-------------|------|-------|------|
| Text Books | 50090 | Nill | Nill | Nill | 50090 | Nill |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|--------------|-----------------|--------------|----------|------------------|------------------|----------|-------------|---------------------------------|----------|
| Existing | 28 | 1 | 2 | 0 | 1 | 8 | 15 | 150 | 0 |
| Added | 44 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 72 | 1 | 2 | 0 | 1 | 8 | 15 | 150 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|----------------|
| 150 MBPS/ GBPS |
|----------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|---|
| LMS | https://gfgc.kar.nic.in/UmbrellaPortal/KARNATAKALMS |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 237500 | 236690 | 10133677 | 10133677 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) The management and maintenance of the facilities are regulated by the rules prescribed by the Department of Collegiate Education. The college has a well-organized system to ensure the maintenance and upkeep of various facilities for the benefit of the students in accordance with the department guidelines. Regular meetings of committees constituted for this purpose are convened and grants received by the college are optimally utilized in the interest of the students. The construction and maintenance of the building is done in liaison with the Public Works Department, Government of Karnataka. The requirements of the institution are

submitted to the government for approval. In addition to this minor repair and maintenance work are done from time to time utilizing the funds generated by the College Development Council. The recurring expenditure such as water, electricity, telephone and internet are managed by funds sanctioned by the government. Physical Facilities: Laboratory: The college has three laboratories - Psychology, Geography and Computer. Psychology and Geography laboratories are maintained by the respective departments. The HoDs and the faculty meticulously maintain lab records, stock registers and take care of the upkeep of the lab equipment. Repair and maintenance of the computer lab is outsourced it is undertaken by technicians under the supervision of the principal. Library: The maintenance and management of the library is carried out by the librarians and the Library Committee. The list of required books is taken from the concerned departments and purchased as per the guidelines of the Department of Collegiate Education. Entry ledgers for students and staff are maintained by the librarians. Registers are maintained for the lending and return of books. To ensure return of books, 'no dues' certificate from the library is mandatory for students before appearing for the examination. The library is partially automated and has INFLIBNET. Issues such as disposal of old books and stock verification are addressed by the librarians and the Library Committee. Sports: The college boasts of a huge playground and has facilities for games such as basketball, football and cricket. The maintenance of sports equipment is undertaken by the Department of Physical Education. Stock verification is undertaken every year for library, furniture and lab equipment. Maintenance and repairing of IT infrastructure such as computers, printers and internet facilities is outsourced. Regular cleaning of water tanks, class rooms, staff rooms, toilets and garbage disposal is done by group D employees and cleaning staff appointed on ad hoc basis. The maintenance of furniture, electric gadgets, and plumbing is outsourced and need based.

<https://gfgc.kar.nic.in/gac/FileHandler/2-5e660159-ab46-47c5-991e-fd1b9c5129b8>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution | Government of Karnataka _ Dept. of Social Welfare, Backward Classes and Minorities | 463 | 1650340 |
| Financial Support from Other Sources | | | |
| a) National | Nil | Nil | Nil |
| b) International | Nil | Nil | Nil |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| UNEXT | Nil | Nil | Unnati |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|-----------------------------------|--|--|--|---------------------------|
| 2019 | Competitive Examinations Training | 380 | Nil | Nil | Nil |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 9 | 9 | 10 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|--|--------------------------|--|----------------------------|-------------------------------|
| Nil | 27 | BA, B.com and MA | Kannada, English, History, Economics, Political Science, Sociology | Nil | MA BED M COM |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------|---|
| SLET | 6 |
| NET | 3 |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|------------------------------------|-------|------------------------|
| No Data Entered/Not Applicable !!! | | |

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|

No Data Entered/Not Applicable !!!

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are represented in all the academic, administrative activities of the college. In the IQAC two students representatives are appointed. Students from each class is selected as Class Representative. These students are grouped in WhatsApp. all the academic and administrative activities are shared in the group and class representatives will disseminate the information to all students. NCC, NSS and Sports wings have separate representatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Main objective of the alumni Association is to bridge the widening gap between the former students and the college to keep them in touch with the present growth, development and also the challenges before the college. At the same time, its role in organizing socio-cultural, educational and some other kinds of events in the college strengthen its relation with the college with the passing off of each day. The alumni association of our college was officially formed in the year 2009 with a purpose to have a say in certain matters of our outgoing students to better the quality enhancement process of the college. The alumni association meetings take place yearly and future plans are discussed in the meetings. Along with the association meeting annual alumni meet is also organized at the college level every year and also the college organizes a meeting in the first month of each academic year mainly to discuss about the meritorious students of the college. During the annual day, our college arranges the stage for meritorious alumni students to encourage our students to carve excellence for an integral development. The alumni association enhances the quality at the external and internal level. It has a pivotal role in shaping and preserving a lasting relationship between the former and existing students on the one hand and college and the society on the other. Government arts college alumni are very strong with personalities who have rendered and rendering their services to society. To name a few are: Sri. Veerendra Hegde, a religionist , Sri. Puttanna. MLC (Alumni President). Sri Ramesh Babu ex. MLC were part of the institution and so many serving in government sectors as professor, teachers and police department. Alumni association meetings take place yearly and future plans are discussed in the meetings. Along with the association meeting annual alumni meet is also organized at the institute level. During the interaction alumni have highlighted the issues in the campus. The alumni association contributes significantly to the development of the college through financial and non financial means during last five years. The alumni association contribution through various means :- 1. Auditorium renovation: Our alumni president Sri. Puttanna initiated to renovate Bapuji auditorium and also contributed Rs. 2.5 lakhs towards endowment. 2. Water Filter: Sri. G. C. Chandrashekar Member of Rajyasabha and our college alumni

students installed water filter in the college premises with MP funds with the total cost of Rs.12 lakhs. 3. Flag Pole area renovation: Present alumni members also renovated Flag area at the cost of 1.10 lakhs with self funding. 4. Social responsibility: our alumni association is engaged in conducting social activities for the welfare of the society through donation in the form of books, blankets, chairs, mats, storage containers, stationary etc.

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Minutes of Alumni meeting - 2019-20 Date -17-10-2019 Venue: Bhapuji Auditorium, Government Arts College, Bangalore AGENDA • To review the last meeting proceedings • To brief various activities carried out in the year. • To decide date for the next Alumni meet.. • Any other matter with the permission of Chair. MEMBERS PRESENT SANTHOSH KUMAR ABHISHEK SURESH SHIVA BHARATHI VINOD KUMAR NAVEEN KUMAR MEGHANA ARATHI SUCHITRA JAYASHREE KEERTHANA ESHWARA G The following points were discussed and agreed upon. • The meeting started with Mr. Dr.H.N Shivamurthy, welcoming all the Alumni present. • He updated the Alumni about the institute achievement • All the members present finalized the date for alumni meet on 18/01/2020. • It is discussed and decided to collect contribution from all the members of Alumni for the overall development of the college. • It is discussed and decided to support and participate for the cultural activities among the students. • It is discussed and decided to build good relationship with alumni and present students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has an efficient and democratized administration and decision making process at different levels. The CDC, Various departments, clubs and committees have the autonomy to take appropriate decisions, plan and implement programs and activities to impart quality education to the stakeholders and to ensure their wholesome development. The CDC, which has the Principal, heads of the departments and SWO's as its members takes important administrative decisions as per the Government norms, it coordinates with IQAC to ensure that quality services are delivered. The departments are headed by Department Heads (HoD) and PG Coordinators. The department heads, with the support of the faculty, effectively deliver the curriculum, undertake internal assessment and conduct academic programs. Various clubs and committees look into the implementation of academic and co-curricular and extra-curricular activities. Cultural Committee encourages students to participate in Cultural events. It also conducts a number of inter-class cultural competitions and provides students a platform to showcase and hone their talents. Nirbhaya Committee is in charge of creating gender sensitization and addressing complaints of sexual harassment. Anti-Ragging Cell addresses complaints against ragging on campus and Grievance Redressal Cell looks into students' problems. Mentors and SWO's provide various student support services including counselling. The administrative Wing, headed by the Gazetted Manager, is divided into two sections - Administration and Accounts. Administration Section looks after admission, communications related to DCE and university, Examination and result. The accounts section is in charge of salary, maintenance of various

bank accounts of the college, arrears, Income Tax, Bills, Stock books, financial audit etc. Students are also actively involved in decision making process. Each class has a class representative who acts as a link between the students and the institution. He/She represents the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|---|
| Curriculum Development | The curriculum is designed by the university. But the faculty contribute to the curriculum as chairpersons and members of BOS and BOE. Faculty are also chairpersons and members of the various text book committees. The timetable committee frames the timetable for all the departments and the faculty strictly adhere to the timetable to ensure efficient curriculum delivery. |
| Teaching and Learning | The faculty at the college have adopted a learner-centric approach in day to day teaching. The teaching methodology is developed keeping in mind the needs of the slow learners. ICT is an integral part of classroom teaching the faculty use various technological aids such as audio-video medium, ppts, flow charts, Whatsapp groups and online assignments. The faculty also conduct GD's, seminars, and tests at regular intervals in order to break the hegemony and monotony of the lecture method. |
| Examination and Evaluation | The examination is conducted by the university. Our faculty are chairpersons/members of BOE and question paper setters. All the faculty participate in the central evaluation (both UG and PG). Internal assessment is done throughout the year in the form of tests, assignment, seminars and projects. The examination process is explained in great detail to the students at the Orientation Program as well as in class. Question paper pattern and previous question papers are discussed in class. The faculty and the administrative staff provide technological support to students while paying examination fee online. |
| Research and Development | The college has an active Research Committee. The committee comprises of |

the experienced faculty, with impressive research credentials and zeal for research. The committee aids the faculty and students in various ways such as updating them about the latest research methodology, identifying new areas of research and funding agencies. The faculty also guide PG and PhD students who undertake research projects. The college has three research centres and 24 Students are currently pursuing PhD. The research guides and faculty motivate PG students and PhD scholars to undertake research projects. IQAC organized a workshop on Research Methodology for PG students.

Library, ICT and Physical Infrastructure / Instrumentation

Under the Gnanasangama programme, all the classrooms are ICT enabled. The library and Information Centre is well equipped with thousands of books in various subjects, journals and magazines. Newspapers in different languages are displayed outside the library for the students' perusal. The college provides Wi-Fi facility to students and staff. Government of Karnataka provided free laptops to final year UG students. The college also has a sophisticated computer lab which is available for students of all streams. Ours is one among few government colleges in the state that has a huge playground, sports complex with gymnasium and indoor stadium.

Human Resource Management

The Placement Cell organises training programs for students in soft skills, collaborates with industry to help the students gain placement. Innovative Club, Kannada Sangha, Cultural Committee and college magazine provide students a forum to showcase and enhance their talents. Faculty are encouraged to publish papers in reputed journals and present their papers in seminars and conferences. They can avail OOD leave for the same. Teachers participating in Orientation programs, Refresher Course, Faculty Development Programs and short term courses are relieved of their duties to facilitate their participation. Faculty are motivated to share their research with their colleagues by publishing articles in the college magazine.

Industry Interaction / Collaboration

Students were exposed to industry through field visits and special

lectures. A field trip to SEBI, Bengaluru was organized by Department of Economics for UG and PG students. Placement organised "Job Mela" (Placement Drive) where industry representatives recruited our students.

Admission of Students

The procedure, rules and regulations of admissions prescribed by the University and Government are followed. The admission process has been digitized. Measures are undertaken to increase student strength. The faculty visit feeding colleges in and around Bangalore, sensitize students to the need and relevance of higher education, inform them about the various courses offered by the college, facilities available and motivate them to join our college. The Admission Committee provides counselling to the applicants and helps them choose the appropriate course based on their interest and academic performance. The administrative staff extends technical assistance and constantly liaisons with the university.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--|--|
| <p>Planning and Development</p> | <p>Action Plan and Calendar of Events are prepared in the beginning of each academic year. The principal and IQAC ensure the implementation of CoE. Academic events and co-curricular activities are planned in advance and included in the action plan which is displayed on the college website. Lesson plans are prepared and executed by teachers of all departments.</p> |
| <p>Administration</p> | <p>Student data such as personal details and academic record is maintained in digital mode. It is shared with the Department of Collegiate Education and university online. Timetable, work load and staff details are uploaded through EMIS (Education Management Information Systems), an online system for the collection of data launched by DCE. AQAR reports are prepared and submitted online. Employee attendance is digitally recorded through biometrics. Important information is displayed on the college website.</p> |
| <p>Finance and Accounts</p> | <p>Staff salary is disbursed through online HRMS portal. Financial transactions related to University</p> |

| | |
|-------------------------------|--|
| | payments, DCE, Provident Fund, Income Tax, and Professional Tax etc are performed online. Arrears, submission of various bills and NPS are also done through K2, an online portal of the Government of Karnataka. |
| Student Admission and Support | Online admission is implemented in accordance with the University and Government regulations. Admission fee is also paid online to the university. Admission approval by the university is also digitally done. Information regarding college regulations, facilities available for students, support services such as Anti-Ragging and Anti-Sexual Harassment Cells can be accessed on the college website. |
| Examination | Internal Assessment marks are uploaded on Bengaluru Central University Portal. Hall ticket is also generated online for BCU Examinations on the University Portal. Issue of registration numbers, daily attendance report during examination and declaration of semester result are digitized. Teachers' valuation code for Semester end valuation is generated online. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| 2019 | Dr Rajasekran D | 2019 Annual Meeting of the American Association of Geographers (AAG) | American Association of Geographers (AAG) | 22750 |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|-----------|---------|---|---|
| 2019 | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 56 | 56 | 11 | 11 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|---|---|
| <ul style="list-style-type: none"> • basic infrastructure to the faculty - staff rooms, drinking water, washrooms • Medical bill reimbursement, GPF, KGID, GIS, Loan facility, ELs | <ul style="list-style-type: none"> • Medical bill reimbursement • Purified drinking water and washrooms • Festival advance • GPF, KGID, GIS, Loan facility, ELs | <ul style="list-style-type: none"> • Assisted with getting hostel facilities • Purified drinking water • Scholarship for eligible students • Bus pass as per government norm • Financial Aid for fee payment • Free Laptops |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Government Arts College has an efficient system to ensure integrity, transparency and accountability in all financial matters. The college has competent administrative staff in the account section to manage financial matters. The records of the funds received by the college from the state and central government and expenditure incurred are methodically maintained. The accounts and records are intensely scrutinized in the form of external and internal audit. The two external audits that are regularly conducted are those by the State Accountant General (AG) and the Department of Collegiate Education, Karnataka. A team of concerned officials from the Department of Collegiate Education occasionally visit the college to verify the financial records such as sanction letters, bills, utilization certificates of the various plan and non-plan funds received from the government and records related to bank transactions. They also verify all financial documents related to salary and service matters, the allocation of funds from the central government agencies like UGC and RUSA and their utilization. They also check the bills and accounts related to PWD construction and maintenance, the bills and statements of the seminars, conferences and workshops organized by the various departments and committees of the college, the purchase bills of laboratory equipment and library books, fee collection registers and auctions.

Audit by the Office of Accountant General The AG's office conducts the audit of all the income and expenditure statements maintained in the college from time to time. The officials verify all the payments, bills, stock registers, utilization of plan and non-plan funds of the state and central governmental agencies. **Internal Audit** Every year the stock verification of lab equipment, library books and furniture is undertaken as part of internal audit. **Settling of Audit Objections** Although the institution takes utmost care to maintain accurate financial records, sometimes audit objections may arise. In such

cases, the institution takes all the necessary measures to address the issues raised by the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|-------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | DCE | Yes | IQAC |
| Administrative | Yes | State Audit | Yes | DCE |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Annual Parent-Teacher Meeting – Each department conducts annual parent-teacher meeting to discuss students progress and to address any problems/issues students might be facing Parents' Feedback – Parents' feedback is taken every year to enable parents to share their views about the progress of their children and the college. Their suggestions are incorporated into the annual action plan Orientation Program – Parents enthusiastically participate in the Orientation Program organized for first year students. Along with students, parents are also oriented to the various facilities available in college. The program is also a platform for parent-teacher interaction, where parents get to share their views, expectations and concerns with the teachers.

6.5.3 – Development programmes for support staff (at least three)

Training Programs: Members of support staff are regularly deputed to attend training programs to enhance their technical skills FDPs and other Quality Initiatives: Members of support staff participate in the Faculty Development Programs and other quality enhancement programs organized at the college level Guidance and support by principal and senior faculty members to acquire the necessary qualifications and fulfil the eligibility criteria for promotion

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Efforts were made to add new PG courses. In 2019-20 M. Com was started. Students were encouraged to participate in Sports and cultural programs at college level and state and national level. Our students won prizes in various sports and cultural competitions Efforts were made to improve physical infrastructure and amenities such as rest rooms, drinking water facility and canteen Measures were undertaken to improve student enrolment ratio across programs

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |

| | | | | | | | |
|-------------------|-----|-----------|------------|---|-------------------------|---|-----|
| | | community | | | | | |
| 2019 | Nil | 1 | 02/12/2019 | 1 | Aids Awareness campaign | 1 | 200 |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|--|---------------------|--|
| GAC Human Values and Professional Ethics Code of Conduct Handbook for Students | 03/07/2017 | The college has formulated the code of conduct for students to ensure discipline and good conduct. The code of conduct is published on the college website and displayed on the notice boards. First year students are sensitized to the rules of the college during the Orientation Program. The principal and discipline committee monitor the overall conduct of the students. Strict action is initiated against those who indulge in acts of indiscipline |
| Code of Conduct Handbook for Non-Teaching Staff | 03/07/2017 | The non-teaching staff are bound by the Karnataka Civil Service Rules (KCSR) laid down by the Government of Karnataka. The Code of Conduct for non-teaching staff is available in the college website and also in the library. Members of the administrative staff strictly follow the service rules and their conduct is monitored by the Principal. The principal is authorized to initiate action against those staff members who violate the rules. |
| Code of Conduct for teaching Staff | 03/07/2017 | Members of the teaching staff strictly adhere to the rules of KCSR, Code of Professional ethics formulated by UGC and the college code of conduct. The Code of Conduct for teaching staff is |

displayed in the college website and kept in the library. The principal instructs the teachers about the rules of conduct at staff meetings. The teachers' conduct is monitored by the principal. The principal is authorized to initiate action against those staff members who violate the rules.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| National Youth Day_ Swami Vivekananda Jayanthi | 12/01/2020 | Nil | 200 |
| Kargil Divas_NCC | 26/07/2019 | Nil | 250 |
| Navy Day _NCC | 04/12/2019 | Nil | 88 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Well maintained garden - the garden is divided into four quadrangles, each managed by NSS, NCC, Rovers and Rangers 2. The campus has been declared as plastic free zone - plastic waste is strictly prohibited 3. Clean Campus Drive - Campus cleaning drive is conducted by NSS wings two times every month 4. Saplings have been planted on the edges of the playground - these are maintained by NSS 5. LED lights in various places on campus 6. Student assignments are not accepted in plastic files

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 Best Practices Best Practice 01 Paraspara The college, adhering to its pro-student spirit, makes efforts to extend support to students who come from financially constrained sections. In this regard, the Innovative Club started a unique program called "Paraspara". Under this scheme, the Innovative Club collects voluntary funds from members of the faculty and donors. They also contribute by donating clothes, bags, books, stationary, jewellery, watches and other items of use. Every year a sale called "GAC Bazaar" is organized where items, thus donated or purchased with the collected funds, are disbursed to students at very low prices (Maximum price: fifty rupees). For instance, a notebook whose MRP is twenty five rupees is sold at Rupees two and branded wrist watches are sold at rupees 50. A number of stalls are set up for a variety of items. Each of these stalls is managed by a team of faculty members. Students of all the streams enthusiastically participate in the program. Efforts are undertaken to ensure that every student gets an opportunity to purchase or get at least one item. NSS, NCC and other student volunteers enthusiastically assist the teachers and play a key role in the success of the program. The sum collected from the sale is used to provide financial aid to students who cannot afford to pay the fee. Some items are also given away free of cost. Students are immensely benefitted by the program as they receive

essential items at extremely low prices. The program also fosters spirit of oneness, team work, friendship, humanity and compassion. Best Practice 02 Paperless Administration As part of the green campus drive, the college initiated paperless administration at all levels of the organisation. The paperless administration program is designed to reduce the amount of paper in administrative office, departments and class rooms and to create awareness about ecological conservation. We endeavour to design strategies that can most effectively manage paperless distribution of information across departments and between institution and students without compromising on the secure storage of data. We have adapted a number of efficient and low-cost electronic record-keeping and information sharing technologies. The UG admission process is partially automated while the PG admission process is fully automated. Correspondence with the Department of Collegiate Education and the university, which normally consumes enormous quantity of paper, takes place in electronic mode. Salary for teaching and administrative staff is also disbursed electronically through HRMS portal. Intra-college communication such as circulation of time-table, work allotment to faculty, meeting notices, exam duty allocation, letters and reports is also done online. Information to students is also circulated online through student Whatsapp groups. Efforts are made to minimize the volume of printing and photocopying. Students across streams use digital text books and online course material extensively within the class room and outside. Integrating technology into the classroom and use of digital tools in day to day communications also enhances students' learning abilities and equip them with the necessary technical skills to compete in the globalized world.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gfgc.kar.nic.in/gac/FileHandler/2-c69dea23-c286-4ee8-8e42-cdfb2c7b05c3>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness Inclusivity is a foundational principle of the institution. "Education for All" has been an integral part of our Vision and Mission and is also among our biggest strengths. We strongly believe that all students have the right to educational opportunities irrespective of differences in terms of sex, ethnicity, language, religion, caste, economic condition, learning abilities and so on. A large number of our students are from the most disadvantaged and vulnerable sections of society and most of them are first degree holders in their families. We make all efforts to address the special needs of students with disabilities, poor health, working students, women students and remote rural dwellers. An important objective of an inclusive classroom is to create a positive, structured and comfortable learning environment for all students to enable them reach their full potential. The teaching methodologies and tools are designed to suit their needs. While we believe in the efficacy of the conventional lecture method, we also realize the need to adapt modern technology in order to equip students with the necessary technical skills to compete in an increasingly digitalized world. Therefore, we integrate traditional and modern teaching practices, especially for the benefit of slow learners and students from rural background. The college has ICT enabled classrooms with LCD projectors, well equipped library, computer labs and Wifi facility. The coaching classes for competitive examinations conducted by the college are open to students from other colleges. The Counselling Cell, Nirbhaya Committee (Anti-sexual harassment Cell), Anti Ragging Cell and mentors take care of the emotional well-being of the students. Government Arts College extends the principle of inclusiveness outside the

classroom to engage with society at large. The college is located in the heart of the city, surrounded by numerous colleges, public buildings and offices. The institution shares its resources with the general public. The Vishweshwariah Metro station, located just outside the college premises, is built on land that previously belonged to the college. A walker's path, located on the campus, which connects Government Arts College to Government Science College is a shortcut from Metro Station and the local bus stop to N.T. Road. The path is available for public use it is used by hundreds of students, employees and members of the general public to reach their destinations in time and to reach the bus stops and metro station on their way back. The college playground, the only one in the vicinity, is also used by the general public for jogging and sports daily. The college auditorium 'Bapuji Hall' is utilized by the public and private bodies, the Election Commission and BBMP to conduct programs, elections and events. The college Photocopy Shop and canteen are also open for public. We also provide potable drinking water to people. The college houses the headquarters of the Karnataka Government College Teachers Association (KGCTA), the Karnataka State Government First Grade College SC/ST Association and NCC Army KAR 1 2 units.

Provide the weblink of the institution

<https://gfgc.kar.nic.in/gac/FileHandler/2-53f7f7ac-01ab-4d9a-bc9f-9ff52aae20ed>

8.Future Plans of Actions for Next Academic Year

1. Expand programs in PG and Research centres in all PG Programs
2. To increase gross enrolment ratio of all the courses in general and girl students in particular
3. To increase the number of add on and certificate courses to all students
4. To enhance students learning capabilities through LMS and online and digital platforms
5. Promotion of paperless functioning of all the activities as a part of environment sustainability initiative and online mode of education.
6. Use of solar energy for projectors and lighting
7. Promotion of Swach Bharath Abiyan through implementation of environmental awareness activities.
8. To expand research related activities among faculty and PG and PhD students.
9. Measures to get more funds to increase our infrastructure base- classrooms, sports facilities and other digital learning devices.
10. Specially abled students friendly facilities expansion