

SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**GOVERNMENT FIRST GRADE COLLEGE,
DODDABALLAPURA**

GOVERNMENT FIRST GRADE COLLEGE, MADAGONDANAHALLI ROAD,
561203

<http://gfgc.kar.nic.in/doddaballapura/>

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government First Grade College, Doddaballapura finds its pride of place in the history of Bangalore Rural District and it is one of the esteemed Institutions to provide higher education for socially and economically weaker sections of the society. Like the humble beginning of a great tree in a tiny seed, the origin of the College is traced back to 1984-85, setting out as a modestly named Government First Grade College. It is the leading college among the Bangalore Rural District. The Institution aims to transform the understanding of every student who passes through its Portals, towards a progressive and scientific society while at the same time being tempered by social concern. Government First Grade College, Doddaballapura is proud to have contributed to society's growth and awareness through its own set of students. The distinctive characteristic of the Institution is that it offers multi-pronged UG and PG programs. The institution offers four combinations in B A and each in B Sc, B.Com and B B A courses as per the syllabus of Bangalore University. The Institution reflects cultural diversity of India. The Institution's aim is to give quality education for the empowerment of rural youth so that they become self-confident, employable, value-ingrained and empowered individuals. Institution there by transcends inequalities to meet the demands of global requirements in the knowledge society. The Institution seeks to serve the core values of honesty, integrity, compassion and loving kindness under sacred orientation. The material education is given through the framework of values and spiritual orientation.

Vision

The vision statement: *“Quality Education for the Empowerment of Rural Youth”*

The vision statement of the college is “Setting Standards of excellence to mould the students as responsible and responsive citizens, to offer unique graduate and post graduate programs to inculcate the spirit of inquiry and rationalism. And also to enable the students to cultivate social and moral values and the development of integrated personality to face future challenges.

Mission

- *Setting Standards of excellence to mould responsible and responsive citizens*
- *To offer unique graduate program to inculcate the spirit of inquiry and rationalism.*
- *To enable the students to cultivate social and moral values*
- *Development of integrated personality to face future challenges.*

The Institutions' vision and mission statement is displayed at the main entrance of the College. Further, it is communicated to the students through College prospectus, magazine and during the induction programs.

To achieve the vision and mission, the institution is promoting academic excellence by imparting rural and economically backward strata of the society. Therefore, the Institution provides admission and educate eligible students with an intend to make them capable and competitive for challenging day to day life. The Institution conducts regular classes, co-curricular, extracurricular and extension activities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Well qualified faculty with majority having M. Phil & Ph.D degrees.
- A supportive Alumni association.
- Far- reaching students support system.
- 13 feeding Colleges.
- No other co-ed Government First Grade College in the radius of 25 KMs
- 5 acres of land in the middle of Nature, Non polluting atmosphere
- Steady increase in the student strength most of them belong to SC/ST and OBC. Good number of girls are also studying in our college, thus maintaining the equality.
- Open access system in the library.
- Appointment of mentors for each class.
- Co-curricular, Sports and Cultural activities at the college and University level.
- Various forums and committees for better administrative and academic achievements
- EDUSAT established to share web lectures.
- ICT enabled classes.
- Remedial/Tutorial classes.
- On line spoken tutorial classes by IIT-Mumbai.
- Naipunya Nidhi communication and social skills training.
- Placement cell to provide jobs for eligible students.

Institutional Weakness

- Scarcity of sufficient Staff rooms, rest rooms for boys and girls & reading Room,
- Limited flexibility and lack of academic and financial autonomy.
- Below average students enrolled for courses, majority students are from rural economically weaker sections and with low scores.
- Insufficient grants in development works.
- College is situated 5 Kms away from town, no transportation facility
- Need to increase more coaching for Competitive exams.
- Lack of Planned faculty development, technical and support staff development and training programmes.

Institutional Opportunity

- Basic Science, Commerce, Management and Social science are being fundamental and broad based subjects. They have wide range of opportunities with respect to jobs, research and higher education.
- Coaching classes for students for competitive exams.
- Increasing the proportion of SC/ST and female students (already established the trend)
- To Introduce few more PG Courses.
- Can start professional training centre.
- Establish distant education centre.
- Establishment of Social Science Museum ,
- To introduce integrated Courses,
- To develop the existing College as a Model College.
- To introduce job oriented courses in the college.

Institutional Challenge

- Lack of academic autonomy has resulted in less scope for research in UG courses.
- Less job opportunities for social science graduates as society has become technology and market oriented.
- Competition from private Colleges.
- Social and Economic backwardness of the students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum given by the affiliating university is being followed in all the programmes. However, the curriculum is enriched with experiential and skill based learning. Teachers attend syllabus revision workshops conducted by the university and other colleges and contribute significantly to the curriculum design in the university. Since the College is affiliated to Bangalore University it has its Visions and Missions to improve the quality education. Good Syllabus framing is the base for the holistic development of all students in the university. Bangalore University frames a BOS Committee to select the suitable syllabus to meet the requirements of students. In this process university takes opinions and feedback from the faculty and various affiliated colleges conducts workshops, symposiums on the new syllabus, Employability, skills development and communication skills are expected results of good syllabus

Teaching-learning and Evaluation

The college being an affiliated college, follows the calendar of events as given by the Bangalore University. The admissions are made as per the regulation of the university and the state government in transparent manner. After the admissions are finalized, orientation programme is conducted for fresher's. On this day, information is given newly admitted students on teaching learning and evaluation system, rules and regulations of the college, facilities available in the college, co-curricular and extra-curricular activities conducted in the college,

rules of discipline and attendance. Academic planning is done by the faculty. The academic schedule in regard to the conduct of classes, bridge courses, tests, examinations, remedial classes, other activities is strictly adhered to by the faculty. Teachers adopt experiential learning activities and innovative teaching practices in their teaching learning process. Multi-media teaching supplements the traditional teaching style. Periodical evaluation of students is made and corrective measures are undertaken whenever necessary. Teachers are encouraged to attend seminars, workshops and faculty development programs conducted by the university and other colleges to update their knowledge and keep themselves abreast with latest developments in their disciplines. Evaluation of teachers by students is in place.

Research, Innovations and Extension

Teachers are encouraged to undertake research work, attending seminars, workshops and presenting papers. Some teachers have presented papers in seminars and workshops. Many teachers have published research papers in National / International journals and books. Project work is carried by final year students of BBA course as a part of the curriculum. Internet facilities are provided to the staff and students. Sincere efforts are being made to improve the research culture in the institution. Extension activities are conducted through NSS, Bharat Scouts and Guides, Indian Youth Red Cross, NCC, Student Counselling, Health club, Women's forum, Placement cell, Student Grievance cell, Commerce forum, Social Science forum, Science forum, Bio-Diversity club which are very active in the institution. Research and Innovations are concerned, majority of the teaching faculty have finished their Ph.D's, some of them are still persuing Ph.D's from variuous universities. Due to lack of funds we are unable to establish the research centres in the college.

The institution has conducted three workshops in last five years, which are, as follows, the scientists in search of physical universe, Creative Teaching and Placement actives in Govt. First Grade Colleges under Intellectual Property Rights. 17 research papers have been published by the faculty members in the notified journals of UGC. Faculty members of the institution have carried out phenomenal work in publishing 84 books, 20 research papers and presented 21 National level conference paper proceedings. Many of these works have been recognized by ISBN & ISSN proceedings.

Infrastructure and Learning Resources

The college has 5 acres of land, out of which 11526 sqft is occupied by the college building, the remaining space is used as playground, a garden is maintained with lot of greenery in the campus. The institution augmented the infrastructure to keep pace with its academic growth by class rooms, laboratories, library and information centre, seminar hall and computer lab. It has well ventilated class rooms with good furniture. All the classrooms in the college have been well-furnished ICT enabled classrooms with 100% of projector, projector screen, UPS and Wi-Fi connection. All the teachers are using projector for their teaching learning activities through the ppts. Provision for multimedia teaching is provided. The college has specious library with about 27487 books (Number of damaged /unserviceable books disposed through the public action is 10736 books) and remaining books in the library is 16751. Special mention should be made of the college library, which is a treasure house of knowledge. The college library is fully automated using e-granthalaya as library management system which is integrated with all the modules for doing library transaction in a single platform. The identity cards issued by the college are bar-coded at the library for the smooth borrowing and returning of books. Library has NLIST-INFLIBNET subscription for 6,000+ e-journals and 31,35,000+ e-books. The library has good collection in reference section.

The college has playground with area more than 2.0 acre, where students are trained to play games. Provision is made to play outdoor games with required area.

Student Support and Progression

Student support activities at the college level provide essential assistance to enable students to obtain meaningful experiences for learning and holistic development in their progression. To enhance learning efficiency of the students a spacious library with good number of books, journals, newspapers, open access e-resources, computer, internet, separate reading and reference sections are provided. Further, to widen the scope of learning, the placement cell of the college organizing career guidance programs for competitive examination, soft skill development programs, career counselling programs and Naipunya Nidhi programs for the students to develop their communications social skills. Also, the cell is organizing campus drives in the college. The forums like student grievance cell, personal counselling cell, prevention of sexual harassment cell and anti-ragging committee of the college have been setup to empowering the students for their bright future. For SC/ST and OBC students scholarships have been provided through social welfare department and non-government schemes. Besides, the college facilitated in distributing free laptops to the SC/ST students through government scheme and bus pass facilities at concessional rate have been arranged for the needy students. To promote sports, games and encourage community services among the students, Inter-College, University level sports competitions, cultural activities and special camps in villages are organized. To motivate students, best performing students in all the streams are identified and awarded annually. The institution maintains college website and publishes necessary information of the college to the students and other stakeholders. Students progression to various higher courses is on the rise every year.

Governance, Leadership and Management

The institution has well defined vision and mission. All the activities in the institution are tuned to achieve the goals and objectives of the institution. Department of Collegiate Education Government of Karnataka, Bengaluru provides sufficient freedom to the Principal, who heads the institution in order to fulfill the vision and mission. Academic responsibilities are fairly classified among the staff members. Committees are formed for the academic and co-curricular activities every year. The list of committees is displayed at the beginning of the year on the staff notice-board and college website. This ensures transparency in academic policy execution. The responsibilities are assigned among the faculty members through regular staff meetings. Various co-curricular and extra-curricular activities are conducted through class representatives and mentors. The Principal conducts meetings frequently with staff/students to arrive at possible solutions to the college problems. This actually aims at maximizing the administration with best co-operation, co-ordination and participatory. The administration section is tuned well with automation under the leadership of Gazetted manager, Superintendents, Senior Clerks, Junior Clerks and other ministerial Staff. The manager in consultation with the Principal co-ordinates the day-to-day activities. Thus, the decentralization of departments and personnel of the institution helps in excelling the quality of education.

Institutional Values and Best Practices

The college is located in eco friendly campus with number of trees. Environmental consciousness is promoted among the students through NSS/NCC/SCOUTS and GUIDES activities. Energy conservation system, Rain water harvesting system, waste management system are in place. Innovative teaching practices, effective

feedback system, good quality infrastructure, each student profile every year maintained by class teachers, good students support services, effective governance and good administration have all produced positive impact on the functioning of the college and promoting quality education in the institution.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT FIRST GRADE COLLEGE, DODDABALLAPURA
Address	Government First Grade College, Madagondanahalli Road,
City	Doddaballapura
State	Karnataka
Pin	561203
Website	http://gfgc.kar.nic.in/doddaballapura/

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
IQAC Coordinator	Sadashiva Ramachandra Gowda	-	9449724240	-	sagar1srg@gmail.com
Principal	Rajanna S P	08119-9448622324	9972743762	-	gfgcdbpur.1203@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	01-01-1984			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Karnataka	Bangalore University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	19-12-2012		View Document	
12B of UGC	20-02-2015		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government First Grade College, Madagondanahalli Road,	Rural	5	11840

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce	36	PUC	English, Kannada	600	521
UG	BSc, Science	36	PUC	English	300	75
UG	BBA, Management	36	PUC	English	40	22
UG	BA, Arts	36	PUC	English, Kannada	1740	407
PG	MA, P G Political Science	24	BA	English, Kannada	40	10
PG	MCom, P G Commerce	24	BCom	English	30	27

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				4				15			
Recruited	1	0	0	1	4	0	0	4	11	4	0	15
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	5	3	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	4	0	0	5
M.Phil.	0	0	0	0	0	0	7	4	0	11
PG	1	0	0	3	0	0	0	0	0	4

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	22		18		40

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	543	0	0	0	543
	Female	519	0	0	0	519
	Others	0	0	0	0	0
PG	Male	13	0	0	0	13
	Female	24	0	0	0	24
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	148	155	165	140
	Female	74	95	107	119
	Others	0	0	0	0
ST	Male	26	30	39	34
	Female	26	21	23	19
	Others	0	0	0	0
OBC	Male	505	476	474	386
	Female	298	336	368	330
	Others	0	0	0	0
General	Male	8	5	7	5
	Female	5	4	5	3
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1090	1122	1188	1036

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 06

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	04	04	04

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1062	1019	1188	1122	1091

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
329	295	334	301	274

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
281	215	240	239	194

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	20	21	18	19

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	21	21	21	20

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 17

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8.38571	5.36057	7.1213	164.39041	17.40214

Number of computers

Response: 33

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to Bangalore University (Trifurcated as Bangalore North University). The BOS of the university will frame syllabus for UG and PG, the college adopts curriculum designed by the university. The institution ensures effective implementation and delivery through a well-designed plan. The process begins with staff meeting to discuss a roadmap to implement curricular and co-curricular activities. The timetable committee consisting of all the department heads will prepare time table and display on notice board as well as in college website and which is also uploaded in the EMIS of the department of collegiate education for the convenience of students. The course schedule is prepared by the respective faculty members in accordance with academic calendar. Respective faculty plan their classes, tutorials, internal test, assignments and seminars for effective delivery of syllabus, to carry out these academic tasks effectively. All the class rooms are ICT enabled which make the students to learn through power point presentation and they can download e-content provided by the Department of Collegiate Education. Further special coaching classes, remedial classes and study materials are providing for slow learners, to strengthen regular curricular activities. Edu-sat facility, virtual class facility and guest lectures from outside resource persons on the basis of knowledge exchange program are being made available for the students. The study trips relating to their syllabus are also organised for the students to make their learning process more effectively. In addition to that seminars and industrial visits are being arranged to strengthen curriculum delivery.

File Description

Document

Link for Additional Information

[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 128.87

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	2	13	4

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 50

1.2.1.1 How many new courses are introduced within the last five years

Response: 3

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 6	
File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 3.26

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	183	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Overall development of the students is the main purpose of the curriculum in order to give broad approach to the under graduate students. The college offers several courses related to gender, environment and sustainability, human values and professional ethics through university curriculum. Thus the college facilitates "**environmental study**" for first year students. With respect to gender, "**cultural and diversity**" papers have been included for third semester students. In the area of human values paper titled "**Indian constitution and Human rights**" has been included in the first semester students of the university. To emphasize professional ethics, third semester B.Com students have been taught **Business ethics** subject which addresses professional ethics related issues.

Besides the institution has taken several initiatives towards creating general awareness among the students through organizing workshops and conferences relating to environment, gender, human values and professional ethics through NSS, Ranger Team and Rover Crew of Bharat Scouts and Guides and Women's forum in the college.

Every year Sadbhavana Day is being celebrated by Bharat Scouts and Guides to create awareness among

students about communal harmony and national integration. National bio-diversity club of our college is organising environment awareness programmes such as planting of saplings and seeds.

Womens forum of our college is organising programmes to eradicate gender bias and women empowerment activities. Celebrating international womens day every year inviting a special achiever in uplifting rights of women.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 8

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 8

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 6.12

1.3.3.1 Number of students undertaking field projects or internships

Response: 65

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

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Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 40.26

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1062	1019	1188	1122	1091

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2830	2760	2760	2640	2640

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
329	295	334	301	274

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**Response:**

The academic schedule begins with an orientation program for newly admitted students where in the students are appraised about the scope, objectives and opportunities available in the college such as subjects of study, campus facilities and time management. During the course of admission, the Admission Committee assesses the students' interest in terms of the knowledge and skills by having a short interactive discussion with the student to decide their subjects of interest. Admission is open to all the eligible students as per the guidelines of Karnataka Government. The first year students are assessed about their academic ability also by their performance in the previous examinations. Orientation classes are conducted for new-comers to provide curricular connectivity and to assess the skills and needs of the students through one to one oral interaction. Also, it is initiated to organize Bridge Course on Communication and Language skills to all the first year students at the commencement of the semester. Induction programs are regularly conducted for the students and it covers curriculum, extra curriculum, co-curriculum and infrastructure. Each department in association with IQAC is organizing a special lecture programs for advanced learners and remedial classes for slow learners.

2.2.2 Student - Full time teacher ratio**Response:** 55.89**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution follows a well-designed academic calendar planned by the university for each semester. The Principal and examination committee will fix dates for internal assessment test. Other co-curricular activities will be intimated to faculty and students through notices and circulars.

Action plan for each department and various other committees are prepared by all the faculties and submitted to IQAC for every academic year. 'Time table' is prepared and displayed on the notice board and uploaded in the college website.

All the departments also carry out internal assessment marks based on the performance of students in tests, assignments, punctuality and discipline. At the end of each semester examinations which are conducted by the university and evaluation is carried out. Bangalore university will declare the results and issues marks cards.

Internal assessment tests are evaluated within the stipulated time and the same will be informed to the students.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 84.21

2.3.2.1 Number of teachers using ICT

Response: 16

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 53.1

2.3.3.1 Number of mentors

Response: 20

2.3.4 Innovation and creativity in teaching-learning

Response:

The main objective of the institution is to provide the best academic environment to draw the focus of students on their academic studies. To keep the objective of the institution, the educators are inspired always to remain well-versed with their area of knowledge by attending seminars, conferences, workshops at international, national, state, and university level. All the faculty members as per their academic performance indicator, participating in orientation course, refresher course, faculty development program, administrative training programmes by ATI, Mysore and NSS-TOC, Mysore, NIMHANS training program at Bangalore etc.,

For effective and meaningful curricular delivery, with the present available infrastructure and facilities, the teachers are encouraged to employ OHP, LCD projector and ICT to make teaching-learning process easier and interesting.

To improve the knowledge level of the students and develop communication skills, we conduct the government programs such as **Edu-Sat, Naipunyanidhi, skill-development programs**, conceived by the Directorate of Collegiate Education in Karnataka, Bangalore, we also conduct student centric programmes aimed at developing various skills of students.

Naipunya Nidhi:

With the intent of taking this skill development programme to a new level, a novel initiative titled 'Naipunya Nidhi' was conceptualised during 2013-14. This program is aimed at crafting new opportunities, improving the self-image and imparting employability skills to the students, a sizeable number of who are from the disadvantaged socio-economic background. Naipunya Nidhi is an inclusive training module for all students of undergraduate program. Naipunya Nidhi has training programmes rich in content, delivered using novel teaching tools like EDUSAT.

- **The first year** students are trained in communication English. Conversational and writing skills are honed through intense training in form and functions of the language.
- The second year students are trained in social skills and Indian culture. This training template aims at helping the students develop self-respect, healthy relationship, emotional intelligence, goal-setting and time management, leadership qualities and creates awareness about values and ethics.
- Employability skills for final year students by organising soft skills, personolity development skills, Interview skills and Career guidance.

Edu-Sat Program:

Department of Collegiate Education, as an e-Learning initiative, introduced Tele-education through EDUSAT during the year 2007 on a pilot basis by installing Receive Only Terminals (ROTs) at 142 locations. A state-of-the-art broadcast studio with virtual class room arrangement is setup for production and telecasting education programs through EDUSAT satellite. Edu-sat classes are conducted in two sessions as per the convenience of students.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 94.19

File Description

Document

Year wise full time teachers and sanctioned posts for 5 years

[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 22.63

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	5	4	2

File Description

Document

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 14.11

2.4.3.1 Total experience of full-time teachers

Response: 268

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 5.15

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Institution adopts the best of its policy in the continuous evaluation system at institutional level. The university has already prescribed norms to allot internal assessment for both curricular and non-curricular streams such as, all science, arts, commerce and management along with Sports, Red Cross, Bharat Scouts and Guides, NCC, NSS etc.

As per the university calendar of events the institution conducts tests, seminars, symposiums, workshops, quiz programs and also the evaluation of the academic excellency among the students, the institution is taking all possible measures to improve the students quality as well as the teaching staff through such healthy practices, which goes a long way in excelling the reputation of the institution among the other institutions and universities.

To evaluate teacher performance in teaching and learning, the IQAC is regularly conducting Academic Performance Audit to know the strenght and weakness of the teachers and giving them proper reformative suggesions to improve teaching ability.

As per as students evaluation is concerned the institution is taking meticulous care to know the needs of the students and trying to provide quality education. IQAC is regularly collecting the feedback from students on performace of the faculty and grievances of students.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**Response:**

Yes, the institution has already implemented the internal assessment and robust in several ways. At the beginning of the first semester, orientation programme is conducted for all the courses informing the advantages of all courses and the facilities of the college. There is a healthy atmosphere which allows students to shift to any other eligible course of their choice. There is no compulsion in avoiding any student going for any such option. Internal assessment is calculated according to prescribed format and mechanism of university. Attendance, tests, seminars, assignments in all disciplines and general behavior are well calculated before awarding the internal marks. We conduct two internal tests consisting 20 marks each for languages and 30 marks for arts subjects as their ceiling internal marks is 50. Where as 30 marks for languages and B.Com courses. Student who is regular to classes and scoring more marks in the tests will be awarded good marks. Assignments are given to students in all the subjects to enable them to improve their writing skills. The same will be considered for awarding the internal marks.

The college examination committee conducts two tests in each sem regularly in a structured manner and keeps the records and uploading their marks in university portal and this will be displayed in the final marks card of students.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**Response:**

The institution has its own well established mechanism and transparency regarding examination related matters. Though it is risky to concentrate and accommodate on examination related issues which are being connected to students, office, university and such other responsible institutions. The faculty along with non-teaching staff with proper co-ordination collect fee during admission as well as examination. The liaison officer of the college has been appointed to attend the lapses of the examination issues. The college has taken measures in order to secure student's financial strata by allowing the college official to facilitate the students to pay fee in the counter specially created for this purpose. Meanwhile whenever the results have been announced, the college intimate the students on time. Regarding marks cards, Provisional Degree Certificate (PDC), Transfer Certificate, Degree Certificate and Convocation Certificate, etc. there is a special officer put in charge to serve the best for the convenience of the students.

The college has university liaison officer, who is taking care of examination related grievances such as mistakes in the marks cards, to be late announced results, pending results, collecting marks cards and convocation certificates and serve as a bridge between the college and university for students friendly services.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution adheres to the academic calendar for the conduct of continuous internal evaluation at the institutional level. The university mails the academic calendar of events for the year in the website. The institution at its level conducts the HOD's meeting where in the principal proposes the preparation of calendar of events of each department. This in turn gets the support of all members and HOD's of each department in the preparation and executing the academic calendar of events for ensuing years. HOD's in due course take initiative in conducting orientation programs for the new incoming students. Wherein the information is passed authentically to the students regarding tests, assignments, etc.

2.6 Student Performance and Learning Outcomes**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students****Response:**

There is no chance for curriculum designing as the college is affiliated to Bangalore university. Actually the college just plays a passive role in this regard. We give feedback and suggestions to the board of examinations when the university intimate us to do so. The university fixes specific outcomes and course outcome for all the affiliated college to be followed. All the programs in the college are thereby conceived with well identified learning outcomes and their domain is widened as per the changing needs of the society, industry, country and the globe as well.

Learning outcomes are statements which state what learners know or will be able to do as a result of learning activity. This is expressed as knowledge, skills or attitudes. By a series of lectures and practical sessions, students absorb the knowledge which is spread in the class. The classroom teachings, practical sessions along with tutorials, remedial classes play an important role in learning outcome. The classroom internal assessment of each subject plays an important role to assess whether learning outcomes are achieved or not. Examination indicates the learning outcome of each and every subject. Well taught classes will get good outstanding marks to prove this. College learning outcomes are available in university website for the view of public as well as the authority. The institution is also maintaining a separate student profile for each class which contains complete academic and personal information of every student individually. We take meticulous care to cover subject wise and semester wise results of students from their entry into the college till the completion of the course.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The teacher student interactions in the class room play a very important role in getting the final outcome of the learning programs. For this the tutorial sessions play a key role where the students can freely express their ideas and doubts on the subject and get clarified.

The performance of the students is assessed by academic activities such as assignments, seminars, internal tests given. The faculty is an indicator to find out how much the student has assimilated in the classes. The classroom interactions are very helpful for the project presentation and submissions made by the students. Group Discussion sessions are more essential for the attainment of outcomes.

The teacher parents meeting helps in communicating with the parents regarding the performance of the students during the first and second cycle of tests. Thereby the parents are made aware of the performance of their children and any corrective measures can be initiated by them also. The students at the institution are actually trained to be alert and master the concepts and their application.

The overall progress of the students is assessed by the average pass, second class, first class, first class with distinction, firstclass with exemplary, and outstanding percentage of the class in the semester examination.

2.6.3 Average pass percentage of Students

Response: 81.23

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1164

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1433

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.6

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution has created an ecosystem and a conducive atmosphere for innovative activities including Incubation Centre, and thought provoking Centre for developing socio-economic, academic ideas and other initiatives for creation of the transfer of knowledge. The Internal Quality Assurance Cell, and various

committees in the college have initiated various activities and contributed significantly for the transfer of ideas, knowledge and social awareness. The institution has also conducted workshops and programs on biodiversity. Teachers are encouraged to undertake research work, attending seminars, workshops and presenting papers. Most of the teachers have presented papers in seminars and workshops. Many teachers have published research papers in national and international journals. Project work is carried by final year students of BBA courses as a part of the curriculum. Wi-fi facilities are provided to the staff and students. Sincere efforts are being made to improve the research culture in the institution.

The National Bio-Diversity activities in the institution were inaugurated and a special lecture was delivered by Prof. Chandrappa, Sri Kongadiyappa College, on "The Importance of Bio-Diversity" on 6 February 2017. A documentary film about one and half hour on "How did the Earth born?" was screened to the students. The program was organized by Mr. Chidananda, Yuva Sanchalana, who involved in scientific research on polluted Arkhavathi river at Ashoka environment and environmental research Centre. The institution organized and celebrated Environment Protection and Ozone Layer Day on 26 September 2017. In this program, Prof. Ramesh, National College, Gouribidanaur, delivered a special lecture on "Discharge of Chemical Gasses, Effluents and other Polluted Wastes".

The institution has conducted three workshops in last five years, which are, as follow, "the scientists in search of physical universe", "Creative Teaching" and "Placement activities in Govt. First Grade Colleges under Intellectual Property Rights". Seventeen research papers have been published by the faculty members in the notified journals of UGC. Faculty members of the institution have carried out phenomenal work in publishing Eighty Four books, twenty research papers and presented Twenty-One National level conference paper proceedings. Many of these works have been recognized by ISBN & ISSN proceedings.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	0	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.88

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	5	4	3	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 5.46

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	13	21	32	30

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution has a vibrant NSS, NCC, SCOUTS and GUIDES and RED CROSS units which have undertaken a number of extension activities. Every year we enroll 200 students in two NSS units, 48 as ROVERS and RANGERS and 170 as RED CROSS volunteers. We have conducted community oriented services and social awareness activities.

The institution has conducted NSS special annual camps in various places. Every year our NCC unit has got 108 cadets & the cadets are motivated to attend various camps and involved in social services, trekking, social awareness and other programs. Most of the cadets appear for certificate exams every year. Recognizing social services, 9 Rangers of our college have been conferred Rajya puraskar in 2016-17.

Self-defence training for women, Health program for creating awareness about cervical cancer, communal harmony(Sadbhavana Day) fortnightly to promote good human relation, cashless transaction Jatha or Digital India, Election Identity Card Enrollment Program for effective working of Democracy, Conservation of snake species, Beat Diabetic Screening camp, Job Fairs, Career Guidance Programs, Legal

awareness programs, Anti- Ragging programs, Blood Donation camps, Swachh Bharat programs conducted by the college, to create awareness among the students as well as in the society.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 31

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	10	7	4	6

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 24

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	4	5	2	11

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 100

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1062	1019	1188	1122	1091

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution ensures adequate facilities and optimal utilization of physical infrastructure as it is critically linked to the vision of the college. The institution augmented the infrastructure to keep pace with its academic growth by class rooms, laboratories, library and information centre, seminar hall and computer lab. Creation and enhancement of infra-structure is primarily based on basic requirements and depends on the availability of funds from state, UGC and local bodies such as college development council (CDC) and etc. The college administration takes care of maximum use of available facilities and is always eager to enhance the teaching learning atmosphere. The college has adequate classrooms, laboratories and computing facilities for teaching-learning activities.

Details of facilities available:

Classrooms: The college building comprises 16 well-furnished ICT enabled and ventilated classrooms. All classrooms have podium and adequate seating for the students. Among 16 class rooms 10 class rooms can accommodate about 80 students each and remaining class rooms can accommodate about 50 students each. 10 new class rooms are under construction.

Laboratories: All science departments have well-equipped laboratories with UPS facilities. The laboratories are spacious, well planned and equipped with sophisticated instruments to meet the requirements of students and teachers. Laboratories of physics, chemistry and mathematics are equipped with adequate instruments to conduct the practical classes prescribed by university.

Seminar Hall: Seminar hall with area of 25 x 100ft and it is equipped with audio – visual facility, high quality projector and latest version computer with audio system. The hall has 500 seating capacity with good lighting atmosphere.

Computer Lab: The college building comprises well equipped computer lab with LAN, Internet, Wi-Fi and UPS. The lab has 22 computers with computer tables and cushion chairs. All the computers have good configuration and protected by antivirus.

Library and Information Centre: To enable the students and teachers to acquire information, knowledge and skills for their teaching and learning activities, a spacious central library with reference, circulation, e-content access and reading room facilities are provided. The library has good collection of 27487 books (Number of damaged /unserviceable books disposed through public action is 10736 books) and remaining books in the library is 16751 books, back volumes, competitive magazines, 12 different newspapers and 50 DVD films are facilitated. Further, computers with internet connection facility have been provided for browsing and to use NLIST-INFLIBNET consortia and also ICT facility is available for open access to e-books, e-journals, e-thesis and other e-resources. All library activities are completely automated with barcode system and OPAC (Online Public Access Catalogue) facility.

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The sports and cultural coordination committee with student representatives plan and conduct programs/events throughout the year.

The college has physical education department headed by physical education director. The college has playground with area more than 2.0 acre, where students are trained to play games. Provision is made to play outdoor games with required area. Students are actively participating in outdoor and indoor games at various levels such as inter college level, university level and state levels. Many students won prizes. All participants in these events are motivated and trained for advanced skills by physical education director. The description of adequate facility for sports, multi-gym and yoga are briefed below.

S.NO	Outdoor Games	Area/size in Mtrs.	Year of Establishment	User R
1	Volleyball	18 X 09	2010	Majori
2	Shuttle Badminton	24X 12	2012	student
3	Kabaddi Men	13X10	2013	particip
4	Throw Ball	18.50 X 12.20	2013	winnin
5	Kabaddi Women	12 X08	2014	various
6	Tug-of-war	20X05	2017	
S.NO	Indoor Games	Area/size in Mtrs.	Year of Establishment	User R
1	Chess	Board	2011	Majorit
2	Carom	Board	2011	student
3	Yoga	40X10	2015	particip
4	Multi-Gym	09X06	2016	winning various

Athletic track events and cricket are conducted in well maintained Bhagath Singh Stadium, Doddaballapur, Shuttle badminton event is conducted in officers club as indoor game, Doddaballapur. College is facilitated with well-equipped multi-gym for physical culture development to all students and staff members, students are motivated to attend the weight training classes in morning and evening sessions. Girl students and professional weight lifters, body builders are trained in separate session. The multi-gym is equipped with weight training materials varying from 2.5 kg to 20 kg dumbbells, chrome plates and steel rods. Total worth of gym is 20 lakhs.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 17

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8.38571	5.36057	7.12130	164.39041	17.40214

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library and information centre is the heart of any educational institution. The library plays an important role in enhancing the quality of learning and teaching environment by providing required resources in the college. It is fully equipped with good resources related to syllabus, competitive examinations and personality development to meet the end-users demands effectively and is identifying and adopting good practices towards providing better services to users like regularly conducting orientation programme on how to use library resources both printed and e-content more effectively for new comers at the beginning of each academic year.

Library provides open access facility which helps users to access resources easily. The library resources are arranged subject wise and it helps users to locate documents easily. All the students and faculty members of the institution are entitled to make use of the library facilities by taking library membership.

Library Automation:

The library is automated using E-granthalaya as Library Management Software Database and its version is 3.0. The library is fully computerized with barcode system and OPAC (online public access catalogue) facility. The issue and return of books have been activated with the E-granthalaya library management software. The software is available as open source and was developed by National Informatics Centre, Government of India.

Library automation can play a vital role for efficient library management such as

- Improvement of control over collection.
- Effective control over the entire operation.
- Improvement of the existing service as well as introduction of new services.
- Avoiding duplication of work.

Modules of Library Automation:

- Books Acquisition
- Cataloguing
- Circulation
- Serials
- Micro Documents
- Budgets
- Search
- Reports

Electronic Resource Management:

The library has subscribed NLIST-INFLIBNET (National Library and Information Services Infrastructure for Scholarly Content-Information and Library Network) database. In addition to that, link to scholarly open access to e-journals/e-books/e-thesis databases are also available.

INFLIBNET has 6,000+ e-journals and 31,35,000+ e-books. .

ICT Facilities available in the library:

S.No	Name of ICT	Quantity
1.	Computer	06
2.	Printer	01
3.	Photocopy Machine	01
4.	Bar Code Printer	01
5.	Bar Code Scanner	01
6.	Internet: Wi-Fi and broadband connection	Available
7.	Network: Local Area Network	Available

Library Services:

- Reference Service
- Circulation Service
- Reprography Service
- OPAC (LAN based library Catalogue)

- Internet Access through Wi-Fi
- E-resources Access: NLIST-INFLIBNET
- User Orientation Programme
- Career Information Services

File Description	Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Year	Name of the book/manuscript	Name of the Publisher	Name of the Author	Number Copies
2013-14	Collins student's Dictionary	Harper Collins Publisher, Glasgow	N/A	1
2013-14	Roget's thesaurus of Synonyms and Antonyms in Dictionary form	W. R Goyal Publishers & Distributors, New Delhi	Peter Mark Roget	1
2013-14	Governance and Poverty Reduction Beyond the cage of Best Practices	PHI Learning Private Ltd, New Delhi	Smita Singh	1
2013-14	English-Kannada Niganttu Vol-4	Mysore University, Mysore	N/A	4
2014-15	The New Encyclopedia Britannica-29vol	Encyclopedia Britannic, Inc, USA Chicago	N/A	29
2014-15	Britannica Guide to the World's Most Influential People-Philosophers, Scientists, Leaders-3vol	Encyclopedia Britannic, Inc, USA Chicago	N/A	1
2014-15	Britannica Index 3-Vol	Encyclopedia Britannic, Inc, USA Chicago	N/A	3
2014-15	McGraw-Hill Encyclopedia of Science & Technology vol-20	McGraw-Hill, New York	N/A	20
2014-15	Encyclopedia of Britannica, 2008, book of the Year vol1	Encyclopedia Britannic, Inc, USA Chicago	N/A	1

2014-15	Dewey Decimal Classification 22 Ed. - 4vol	OCLC Online Computer Library Centre, Inc, Dublin, Ohio	Melvil Dewey	4	
2014-15	Dictionary of Physics	Himalaya Publishing House, Mubai	Gagan Chatwal	1	
2014-15	Oxford Dictionary of Science	Oxford University Press, New York	N/A	1	
2014-15	Life the Great Adventure	Kalyani Publishers, Bangalore	Ralph Walds Trine	1	
2014-15	Science 1001	Quercus`Publishing Plc, London	Paul Parsons	1	
2015-16	Academic Press Dictionary of Science and Technology,	Academic Press, Harcourt Brace Jovanovich.	Christopher Morris	1	
2015-16	Oxford English Reference Dictionary	Oxford University Press, New York	Judy Pearsall and Bill Trumble	1	
2015-16	Oxford English Reference Dictionary	Oxford University Press, New York	Judy Pearsall and Bill Trumble	1	
2015-16	Dr. Baba Saheb Ambedkar, Samagra Barahagalu matu Bhashanagala	Kannada matu Saskruthi Pradhan Gurudatha ullake, Bangalore		5	
2015-16	Mahatha Gandhi Anthima Hantha (Transakated by Shankaregowda-Kannada	Gandi Bhavan, Myosore University, Mysore	Parrellal, Shankaregowda K V	2	
2015-16	Artificial Intelligence Structures and Strategies for Complex Problem solving	Pearson, New Delhi	George F. Luger	1	
2015-16	Rabindranath Tagore	Himalay Books Pvt. Ltd, Mumbai	M.H Syed	1	
2016-17	The Illustrated Atlas of the Universe	Sheena Coupe, Sydney	Mark A Garlick	1	
2016-17	Chanakya	Himalay Books Pvt. Ltd, Mumbai	M.H Syed	1	

2016-17	Netaji Subhash Chandra Bose	Himalay Books Pvt. Ltd, Mumbai	M.H Syed	2	
2016-17	Sarvepalli Radhakrishnan	Himalay Books Pvt. Ltd, Mumbai	M.H Syed	1	
2016-17	Oxford American Dictionary	Avon Books, New York	N/A	1	
2016-17	Global Warming and Environmental Laws	Himalaya Publishing House, Mubai	N/A	1	
2017-18	Vivaranatmaka Prisara Arthakosha	Oriental Longman Pvt. Ltd, Hyderabad	Shylaja	1	
2017-18	English-English-Kannada Dictionary	Royal Chaitanya Publication	Arvind Sugur	1	
2017-18	Advances in Plant Physiology	Scientific Publishers India	A.Hemantarajan	1	
2017-18	The 100 most influential scientists of all time	Britannica Education Publishing	Kara Rogers	2	

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.4

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.45954	1.15300	1.60000	5.76365	2.99998

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 15.26

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 165

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Technology has gifted the people to reach all the corners of knowledge. So the world is becoming a global village. Information and communication technology (ICT) plays a dominant role in imparting the quality of teaching and learning activities. The college has sufficiently provided ICT and updated it from time to time.

The details of ICT facilities available in the college are described in the following points.

- A fully furnished computer laboratory with 22 computers. LCD projector backed up by 5KW UPS facilities, at the cost around 1.50.000 lakhs supplied by Department of Collegiate Education.
- Wi-Fi installation in the college by Nine rich InfoTech Bangalore in the year 2015 costs about Rs.69392.
- CC Camera installation in the premises of the college by Rocking communications, Hebbal, Bangalore at the cost of Rs87080.
- LAN has been established with the configuration and speed of 2x 2 mimos 802.11n on 14/7/2015.
- Installation of LED based multimedia projector ceiling mount kit with VGA cables, at room no. 14 by Innovative Education systems. Bangalore-48.
- Four computer systems have been purchased for library from HSR Green Tech at the cost about Rs.189230 in the year 2016.
- Installed new MICROMAX 50 HD TV and CC cameras by Rocking Communication Bangalore at the cost about Rs46000 and Rs59511 respectively in 2016.
- All the classroom in the college have been provided with 16 LCD projectors along with projector screens, electronic podiums, Wi-Fi facility and audio devices these are funded by RUSA and UGC.15 UPS have been installed at the Cost about Rs.402450.
- About 17 new laptops amounting to Rs 11,47,840=00 sponsored by RUSA have been provided to the college teachers in the year 2016-17 for effective teaching learning process.
- The college facilitated in providing free distribution of about 83 laptops to SC/ST students funded by the state Government of Karnataka in the year 2016-17
- Three laptops have been distributed to general category student in the year 2017-18.

All these initiatives reveal the kind of efforts the college has put in and commitment it made towards promoting the quality of teaching learning activities. The college is planning to do more such activities in the future years.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 32.18

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8.38571	5.36057	7.12130	164.39041	17.40214

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has been growing with significant infrastructure in the last five year. Hence maintenance of infrastructure is not only essential but also a very challenging task in rural areas. There are established procedures in the college for maintaining and utilizing the physical infrastructure. The responsibility of taking care of college land, its related documents Katha etc have been entrusted to the office superintendent. However for overseeing the maintenance of buildings classrooms, library, computers, laboratories, etc are entrusted with the principal who is assisted well by a team of faculty members and administrative staff. The following are some of the significant initiatives undertaken to improve the physical infrastructure of the college.

- Construction of new college compound has taken place after fixing the exact boundary of the college.
- All toilets, bore well, water sump etc. in the college have been renovated under the personal supervision of the principal.
- Rain harvesting system has been installed to avoid water scarcity in the college.
- Extra classrooms have been built to suffice the increasing strength of students.
- Separate wing for P.G Class and new science laboratories have been constructed.
- New spacious lecture hall and Some classrooms are in the finishingstage.
- Library and laboratories have been modernized as per the requirements.
- Library is automated with barcode facility.
- Majority classrooms are equipped with ICT facilities such as projectors, projector screen, digital podiums and UPS facility to make teaching learning activities more effectively.
- Sufficient desks and furniture have been provided to each and every classroom.
- There is a good play ground in the campus to engage sports activities in the college.
- New well equipped gymnasium is established for the use of students.
- Meditation has been taught to the students by Heartfulness Way, Bangalore.
- Physical maintenance of the college has been entrusted to the various committees in the college such as NSS, NCC, RUSA, UGC, IT. etc. all expenditure in this regard is met out by the grants provided by the state government and CDF/CDC.
- Sophisticated office equipments maintenance such as UPS, computers, other electrical and electronic equipments are covered by CDF.
- Minor repairs and whitewashing the building have been done in the state government funds.
- Medical plants have been planted in the campus by the students and maintained by NSS units.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 26.84

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
436	196	384	185	274

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.99

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	1	3	43

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 41.79

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
692	700	211	350	285

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during

the last five years**Response:** 0**5.1.5.1 Number of students attending VET year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 27.67**5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	93	66	102	47

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 30.6

5.2.2.1 Number of outgoing students progressing to higher education

Response: 86

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has student council to instruct student representatives on academic and administrative functions. Therefore, two students are the representatives comprising a boy and girl from each section from arts, commerce and science streams selected by their respective class students but under the supervision of class mentor. The major activities of this council include;

- Organizing various cultural programs and theater activities under the guidance and direction of cultural committee.
- Organizing annual college sports events under the guidance and supervision of sports committee.
- Assisting in the publication of annual college magazine
- Conduct of Commerce and Management day and Social Science and Science forum day
- Organizing a one-day induction program for the first year degree students
- Organizing national festivals and birth anniversaries of national leaders
- Facilitating the various programs organized by the college

In the case of administrative functions, they are encouraged to participate as members in College Development Council, sports, library, reading room etc. to offer their suggestions for improving the quality and at the same time to have transparency in these aspects.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 20.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	17	23	19	23

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni association is one of the cells in the college and which meets once in six months to discuss the activities of Alumni to improve the college facilities. The members of Alumni are in good position in the public and private organizations and some of them are entrepreneurs they help the college in different ways. The Alumni contributes suggestively in academic matters, student support as well as mobilization of resources-both financial and non-financial. Alumni association give a cash prize of Rs.1000 per student every year for total of four students across all streams who perform better in their semester examination. Some of the alumni members contribute in non-financial terms such as in the form of bricks, cement, water, services like labour, tractors, JCB etc. for the college campus cleaning, greening and for other important construction activities of the college. Thus, the institution encourages the alumni association to facilitate them to contribute to the development of the institution through financial, non-financial, moral and intellectual means.

File Description	Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

At the institutional level the College Development Council (CDC) is the highest policy making authority of the college. The CDC is headed by the local MLA who is the Chairperson and members drawn from the different sections of the society. They include educationists, women representatives, Industry representatives, social entrepreneurs and so on. The CDC is a decision making body on governance, policy leadership, funding of academic activities of the Institution. It meets quarterly in a year. The CDC encourages, supports and guides the faculty, non-teaching staff and student community to participate in the overall quality development and sustenance of the institution. The quality policy is framed by the CDC and the strategic and routine plans are devised by it.

The Principal administers the institution and co-ordinates all the activities of the departments. He is the link between the stakeholders who are insiders i.e., students and faculty and outsiders, the Government, parents, industry and NGO's. The principal plays the role of a catalyst and a change agent. The principal is a game changer as he brings about phenomenal development of the Institution in terms of quality, facilities, amenities and infrastructure. He is a visionary and change agent and the facts can be evidenced by the palpable institutional development. He is instrumental in infusing healthy competition among the departments to organize seminars, workshops, symposiums, special lectures, in all departments. The 10 departments in the college plan their individual, annual departmental activities and execute the same.

6.1.2 The institution practices decentralization and participative management

Response:

An established organizational structure is in place in the college. Principal being the head of the institution involve in ensuring effective organization and management. The entire academic activities of the college have been decentralized for able and effective management. The college promotes participatory management in all its academic activities constituting different committees such as admission, examination, library, sports, cultural, planning, purchasing, UGC, NAAC, IQAC, and RUSA etc., With representation from teaching and non-teaching staff respectively. The principal, respective committee members, student representatives and College Development members participate in the planning, policy making and implementation for the quality improvement in the college. Besides, regular meeting of the principal with faculty, administrative staff, students, alumni, parents, College Development Council reflect micro and macro-level participative management.

To cite a case study of practicing decentralization and participative management in the college, a committee called as University Grants Commission (UGC) committee comprising principal as Chairman, a as coordinator, and few teachers, librarian and office superintendent as members has been constituted at the college level in year 2008. The main purpose of this committee is to systematically apply for and obtain for grants under various schemes from the UGC of the central government and effectively utilize the received

grants for the academic development of the college. The following are the important roles played by the UGC committee;

- Since from the year 2013 to 2014 till to date, the committee has facilitated in getting around Rs. 10 lakhs from the UGC under various schemes.
- Out of this grants, a well furnished ICT enabled computer laboratory with continuous 10KW UPS back up power supply has been created in the college.
- A virtual class room facility to directly view the recorded lectures pertaining to various subjects has been provided at a cost of around 2 lakhs
- Sixteen class rooms have been renovated in to smart class rooms with facilities of LCD projectors, interactive boards and audio out of UGS grants.
- A well furnished UGC,IQAC and NAAC cells have been established with computers, printer, Xerox machine and unlimited internet broad band connection facilities.
- The above stated activities of UGC in the college reflects the practice of decentralization and Participative nature of management in the college.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The perspective plan for development of the college are outlined below

- Vision and Mission
- Teaching and Learning
- Resource mobilization
- Extension activities
- Sports activities
- Innovation and best practices

The proposal for programme to be introduced is usually discussed in the general staff meeting comprising both teaching and non-teaching staff. These proposals are then prioritized in accordance with its significance and necessity. A plan to introduce for example a new academic programme is drafted taking into consideration the staff requirement, physical infrastructure, books journals, ICT, teaching aids etc. Accordingly, the proposal is sent to the Directorate of Collegiate Education, Government of Karnataka and to the Bangalore University, Bengaluru for sanction and approval respectively. For example, the departments of political science and commerce have submitted proposals to the government and the University for permission to start M.A. in political science and M.Com.in the year 2015. Because of collective and systematic strategic plan, the college received permission and successfully introduced M.A in political science and M.Com in Academic Year 2017 respectively.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organizational Structure of the College

Department of Collegiate Education

Academic	Administrative
----------	----------------

Division of Faculty	Establishment
---------------------	---------------

Arts	Administration
------	----------------

Commerce	Academic Unit
----------	---------------

Science	Accounts Unit
---------	---------------

PG Department of Political Science

And Commerce

Physical Education

Library

Grievance redressal mechanism

Faculty

The college has efficient organizational structure and functions under the purview of the Department of Collegiate Education (DCE), Government of Karnataka. The college strictly adhere to the rules and regulations of the DCE in taking policy decisions and major issues at the macro level. At the institution level, principal being the institutional head and drawing officer who is suitably supported by the Manager, superintendent other administrative staff in the matter of administration, establishment, academic, accounts and other important sections which looks after service rules, procedures, recruitment, promotional policies etc.. As far as the academic activities of the college is concerned, there are heads of department, respective department faculty, librarian and physical education director who all work as a well-knit unit in successfully carrying out all the academic activities under the careful supervision and guidance of the principal.

Besides, the college has an internal organizational structure in the form of College Development Council as per the instructions by DCE with constituency (local) MLA as its chairman, College principal as its secretary, few members nominated by the MLA and office superintendent nominated from the college as its members by the principal respectively. The main objectives of this committee is to monitor the progress, augment infrastructure facilities, mobilize funds for various development activities of the college.

File Description	Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has constituted several committees such as admission, UGC, NAAC, IQAC, RUSA, career placement cell, prevention of sexual harassment cell, anti-ragging cell, student's grievance cell, library, cultural, examination etc. These committees meet from time to time find out the ways and means to improve the quality of education in the college. To cite an example of activity successfully implemented based on the Minutes of its meeting is the internal quality assurance cell (IQAC) in the college. The IQAC in its meeting passed a resolution to collect student's feedback on teaching learning and evaluation, on library activities and on curricular design and implementation. Accordingly, on IQAC initiation, student's feedback on teaching learning and library activities have been collected, analyzed, action initiated by the principal and the report is uploaded on the college website. Similarly, feedback on curricular design and implementation have also been obtained from various stakeholder-students, teachers, parents, Alumni and

employers. They have been analyzed, action to be taken has been prepared for submission in the Board of studies meeting and the results have been uploaded on the college website.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

There are various effective welfare measures for teaching and non-teaching staff are in place. These facilities are provided by the institution through the Directorate of Collegiate Education, Government of Karnataka. The list of existing welfare measures for the teaching and non-teaching staff have been stated below.

Sl.No.	Welfare Scheme	Teaching and Non- t	
1	Pension	For all	
2	Family Pension	For all	
3	Gratuity	For all eligible staff	
4	Compassionate appointment	For all	
5	Group Insurance	For all	
6	Medical reimbursement	For all	
7	Festival advance	For all	
8	Maternity leave benefit	For all (eligible wom	
9	Small Family Norm benefit	For all eligible staff	

10	Career advancement benefit	For eligible staff
11	Bicycle loans	For D group employ
12	Uniform loans/advances	For D group employ

Although there exist no accommodation facilities for the teaching and non- teaching staff. However, they are offered House Rent Allowances by the government. To motivate those faculty with higher qualification such as M.Phil or Ph.D. are extended monetary and career advancement benefits by the government. Apart from the above listed facilities, there are few government schemes in place for availing loans who wish to buy/construct house, purchase motor/vehicle computers etc.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 12.48

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	11	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 35.68

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	2	7	13

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

There is mechanism evolved for regular performance appraisal for teaching staff and non-teaching staff in the college for mutual benefit of teachers, students and for the institution. Faculty members are subjected to an appraisal of teaching abilities by way of student's feedback administered by the Internal Quality Assurance Cell, self-appraisal by the faculty, appraisal by external experts under career advancement scheme and submission of yearly confidential report. Similarly, non-teaching staff are also subjected to appraisal of their administrative functions by the principal and annual submission of confidential report.

As far as faculty are concerned, student's feedback on teaching learning and evaluation process are obtained, analyzed, and action initiated by the principal way of personally appraising it to the individual

teacher for academic improvement. Further, it is also mandatory for all the teaching and non-teaching staff to submit annual confidential report which encompass academic activities and administrative functions carried out by the teaching and non-teaching staff for the whole year to the principal respectively. Principal in turn, personally appraise the academic and administrative performances of each teaching and nonteaching staff respectively and submit the same with comments to the higher authority for further necessary action.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

An effective internal and external audit mechanism is in place in the college. Apart from this the college also engages a chartered accountant as internal auditor to audit of accounts such as UGC grants for college development.

As far as external audit is concerned, The Directorate of Collegiate Education (DCE), Bengaluru, Government of Karnataka has carried out auditing annually in the college from 2013-14 to 2017-18. Besides, The Accountant General (AG) of Karnataka also audit the accounts of the college. The AG has conducted complete auditing since 2013-14 to till academic year (2017-2018). The objections or deficiencies pointed out in the audit report are deliberated in details in the office level of the college comprising principal, office superintendent, concerned case workers and the IQAC. Objections are corrected and suitable replies are prepared and forwarded it to the AG office for consideration, acceptance and settlement of the audit report issues.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Educational institution involves the commitment of enormous amount of money and other resources for their establishment and maintenance. Therefore, the college apart from receiving grants from the state government has constituted University Grants Commission (UGC) and Rashtriya Uchchar Shiksha Abhiyan (RUSA) committees with qualified/suitable faculty as their respective coordinators at the college level to mobilize resources or seek financial assistance from UGC and RUSA. UGC committee of our college from 2008 till date facilitated in getting around Rs.10 lakhs grants under various schemes from the UGC. The RUSA committee in our college has also helped in getting around Rs. 200 lakhs grant for construction of building and ICT equipment's from the RUSA. Besides, the college intensified efforts to mobilize resource from private individual, donors, philanthropists, industrialists and others through fund raising committee. The details of resources both in cash and kind mobilize resource from private individual, donors, philanthropists, industrialist and others through fund raising committee. The details of resources both in cash and kind mobilized by the fundraising committee has been stated below.

YEAR	NAME OF THE NON-GOVERNMENT FUNDING AGENCIES /INDIVIDUALS	Remarks
2013 -14	NIL	NIL
2014 -15	NIL	NIL
2015 -16	NIL	NIL
2016 -17	NIL	NIL
2017 -18	NIL	NIL
	TOTAL	NIL

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) was established in the college in the year 2004 to improve quality in all the academic activities it perform. The IQAC comprise principal and one senior faculty as its chairman, coordinator and members respectively. IQAC has initiated several quality assurance strategies

along with NAAC committee of the college. Of them, a couple of best practices being implemented and practiced continuously in the college are briefed below.

Example 1

The college since 2013 to 2018 has been organizing a one-day induction programme every year for all the first year degree students. The main objectives of this programme is to orient new students to the realities of the curriculum and as well as the institution, to acquaint the new students to the entire staff of the college for their easy accessibility in academic related matters, to give clear picture about the various infrastructure facilities and learning resources available in the college and is meant to be used by the students fruitfully and to improve the quality performance of the students through various activities of the one-day induction programme. The programme has helped in improving the academic quality of students. From 2016 onwards every Thursday conducting assembly, heartfulness way meditation team has conducted meditation for all the students.

Sl.No.	State or National Level Seminar / Conferences	Title of the Seminar / Conference	/year	Pub
1	State	One day workshop on "Faculty Development Programme"	2013-14	No
2	National / State Level Conferences	NIL	2014-15	NI
3	State	One day workshop on "Placement Cell Activites in Government Degree Colleges"	2015-16	NI
4	National / State Level Conferences	NIL	2016-17	NI
5	State	One day workshop on "Scientists in Search of Physical Universe"	2017-18	NI

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Internal Quality Assurance Cell established in the college in the year 2004 has been continuously striving to ensure quality and excellence in all the gross activities of the college. It has played a crucial role in the college reviewing its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals in the following ways;

- Facilitated in arranging nearly 100 percent of the classrooms with LCD projectors and audio facilities.
- Helped in carrying out computerization of library activities and subscription of INFLIBNET facilities for accessing various e-resources.
- Devised appropriate methodology to facilitate continuous quality assessment through obtaining manual feedback from the students on teaching learning and evaluation process. These feedbacks were suitably analyzed, action initiated and the results uploaded on the college website.
- Motivated different departments in the college in arranging quality related workshops, seminars/conferences.
- Pragmatic steps taken to arrange computers with unlimited broad band internet

Connections in the office for its fast and efficient functioning

All the above policy related activities are aimed at periodic review of the college for its academic and administrative performance through Internal Quality Assurance Cell quality initiatives.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 12.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	14	12	13	13

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**

5.NBA or any other quality audit**A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

The college has taken various quality enhancement initiatives both in academic and administrative domains successfully during the last five years. In the academic domain, the institution in addition to the already existing four undergraduate programs, has introduced two new programs under Post graduate namely M.A. in Political Science and M.Com. Further, the curricula provided the Choice Based Credit System across all streams. To take forward these curricular activities successfully, a new college building with 07 classrooms, 02 science laboratories, 01 multi-media seminar hall have been constructed in B block under Rashtriya Uchchatar Shiksha Abhiyan (RUSA) programme and state government, its total cost is 300 lakhs. Further, a new spacious library is constructed under college development council (CDC), overall the college has witnessed a phenomenal growth of infrastructure during the last five years. Further, to strengthen the teaching learning process, about 100 percent of the classrooms in the college have been facilitated with ICT projectors and audio facilities apart from providing all the teaching faculty with new laptops. As a special initiative, the college also facilitated in free distribution of 84 laptops for SC/ST students to implement ICT initiatives in an effective manner under the state government scheme. Besides, a spacious and fully automated library with adequate number of books, journals, magazines, NLIST-INFLINET facilities for accessing thousands of e-resources with reference section and CCTVs facilities have been arranged. Setting up and constant updating of website to share quality information with the stakeholders, establishment of career guidance and placement, student's grievance cells etc. have also been initiated and implement effectively. For knowledge creation and dissemination, number of workshops, seminars have been organized during the last five years. As far as administrative aspect is concerned, the college provided computers with unlimited internet broad band connection, implemented e-governance in areas of administration, finance and accounts, student admission, support and examination facilitated by the Human Resources Management. System, Educational Management Information System, Bangalore University, Bengaluru respectively. All the above efforts initiated by the college during the last five years has brought laurels in the form of a student getting 3rd rank with 2 gold medals in university level, 15 of our Scouts and Guides Rovers and Rangers have been conferred with 15 Rastriya Puraskar and Rajya

Puraskar award respectively.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 15

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	5	4

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The Institution has set gender sensitivity as its second objective, which says, “To sensitize students to issues like Secularism, Gender Sensitivity and National Integration”.

Being a co-education Institute, the college, in general, recognizes the different behaviours, aspirations and needs of both boy and girl students. Equal opportunities are provided to both genders of students:

- To join NCC, NSS and Bharat Scouts and Guides;
- To participate in Cultural Programmes and Competitions; in Sports separately keeping their physical strengths in view; and other co-curricular activities.
- To avail facilities of Library; various scholarships, some of which are exclusive for girls;

a) Safety and Security:

Being located on the outskirts of the city, foremost priority has been given to the safety and security of students and staff members. Identity cards are issued to every student to restrict unwanted entry of outsiders. 12 Closed Circuit cameras are installed in the campus premises and the CC TV is installed in the chamber of Principal for the direct surveillance and monitoring of movements and activities of students and staff in and around the campus.

The building structure of the college is in hexagonal shape with one front gate open. The premises is protected by 8 feet compound wall all the sides. These help in providing more safety and security to students and staff in the campus.

'Discipline Committee' has taken various measures to avoid unwanted incidents in the premises by students and visiting outsiders.

'Prevention of Sexual Harassment Cell' plans and implements essential preventive measures relating to sexual harassment activities and to sensitize and warn the students, both boys and girls, about such unwanted activities.

b) Counseling:

The 'Counseling Cell' caters to the counseling needs of adolescent students of the college. Other than the in-house counseling cell, the DCE appoints a qualified and trained counselor, who visits the Institute once in a week. On his visit, he is allowed to take counseling classes to students on rotation basis.

Other than a formal counseling process, class mentors have been appointed for each class to observe, hear and solve the psychological and academic related lacunae in students. Regular monitoring of students' performance in internal tests and final examinations is undertaken by class mentors. The Institute, as a unique practice, maintains the 'profile of each student', which summarizes every student's academic performance throughout his/her stay in the Institute with the objective of observing his/her progress and to suggest for better performance. Class mentors, try their level best to instill confidence and motivate students for better performance and in suggesting solutions to psychological problems.

At times, many teachers and office staff of the Institute provide monetary support to poor and needy students to help them in continuing their education.

c) Common Room:

As of now, common meetings, fun, warm ups, pre-arrangement meetings involving both teachers and students are held in the class rooms after class hours. The practice sessions of cultural programmes, indoor games etc., which require a common place, are also held in the class rooms after class hours.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0.13

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 36

7.1.3.2 Total annual power requirement (in KWH)

Response: 27650

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 19.39

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 3800

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 19600

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

The institute is giving much importance to maintenance of cleanliness inside and outside the college premises. Students are encouraged to maintain cleanliness in their classrooms as well as in the college. For this purpose dustbins are provided in each classroom. Awareness about usage of rest rooms by girl

students is created through 'Mahila Vedike' by means of circulars and talks.

- **Solid waste management**

The institution takes required measures to manage solid waste. Although awareness is created among all students and staff with regard to reduction of solid waste, every class room, staff room, office room and principal's chamber is provided with dustbins for dumping the solid waste generated in respective rooms. As it is an educational Institute, normally solid waste accumulates in the form of torn paper and waste paper, used pens, postal envelopes, packing materials, etc.

The Institute humbly respected and considered it necessary to create awareness about 'Swachh Bharath Abhiyan' of Government of India. In this endeavor cleanliness within the campus is given top priority by the Institute. Recently our students have got their name enrolled into Swachh Bharath Abhiyan portal.

Every day the rooms are cleaned and dustbins are emptied by D group employees of the college at a designated place in the campus. Once in a fortnight the municipal corporation personnel will clear such solid waste.

Lions and Lioness Clubs in and around Doddaballapur collectively have provided and installed eco-friendly machines to burn used-napkins at girls' toilets. This appreciable initiative of Lions and Lioness club has resulted in avoiding a portion of solid waste in the institution.

Awareness lectures are also often conducted for girl students about the usage of restrooms by them by "Mahila Vedike" members

- **Liquid waste management:**

Liquid waste like water used for washing hands, utensils, etc., are routed towards plants in the garden.

The liquid waste generated in science laboratories is treated properly as per guidelines.

Liquid waste generated in toilets is treated properly directing such waste through pipes towards underground septic tanks. These septic tanks are cleaned as and when they are filled.

- **E-waste management:**

Electronic waste or e-waste includes discarded electrical or electronic devices. Used electronics which are destined for reuse, resale, salvage, recycling, or disposal are also considered as e-waste.

Electronic scrap components, such as CPUs contain potentially harmful components such as lead, cadmium, etc. Recycling and disposal of e-waste involves significant risk to health of students and staff of the college. Great care must be taken to avoid unsafe exposure in recycling operations and leaking of materials.

As-far-as e-waste management is concerned, the Institute, at present, is not getting much e-waste. The usual e-waste may be in the form of used printer cartridges, which are reused by refilling them and other e-waste in the form of non-functional tube lights, bulbs etc., is minimal. UPS batteries are recharged and repaired by the suppliers. Non-functional batteries are replaced on exchange basis by suppliers. Computer

lab waste is minimal and treated as per guidelines of the Department of Collegiate Education.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rainwater harvesting is the accumulation and storage of rainwater for reuse on site, rather than allowing it to run off. Rainwater can be collected from roofs and redirected towards a deep pit built for the purpose. Its uses include water for gardens, domestic use with proper treatment, indoor heating for houses, etc. The harvested water, in general, can also be used as drinking purpose if treated properly, longer-term storage, and for other purposes such as groundwater recharge. Rainwater harvesting is one of the simplest and oldest methods of self-supply of water for use usually financed by the user.

Rainwater harvesting is possible by collecting freshwater without losing the income from the user. The main purpose of the rainwater harvesting is to use the locally available rainwater to meet water requirements throughout the year without the need of huge capital expenditure. This would facilitate the availability of uncontaminated water for institutional needs.

The Institute emphasizes on the significance of water conservation and proper use of water in the campus. It is very costly to acquire water from external sources. In this endeavour, the Institute has installed rain water harvesting mechanism in the premises. For this purpose terrace of each classroom has been linked by PVC pipes towards storage tanks. The captured rain water is channelized through attached pipelines to tanks built for the purpose. Two underground tanks measuring 25 x 20 feet and 10 X 15 feet are built to store the collected rainwater. The stored rain water is utilized for watering plants in the garden and for other external purposes.

It resulted in money saving on power consumption to get water from bore well.

Rainwater harvesting provides an independent water supply during water restrictions. As it is costly and difficult to acquire water through tankers, rainwater harvesting is a critical source of clean water. Therefore, rain water is harvested to be used as a supplemental source of water rather than a main source. The harvesting of rain water decreases water costs or overall usage levels. When drought occurs, rainwater harvested in past months can be used.

The institute is planning to construct a check-dam at a place after the play ground to fetch and accumulate running rain water. It is of the hopeful opinion of the Head of the Institute that, the water conserved through check-dam can be reused for watering the plants and garden within the premises and thereby save the resources of the Institute. This project will be taken up on prioritised basis when funds are released by the authorities.

It is also under consideration of the Head of the Institute that, collected rain water could be channelised to a well built around the bore well to rejuvenate water resource of the bore well in the campus. At present the college is facing the problem of underground water facility. The college is hopeful that, the rejuvenation of bore wells by rain water will erode the problem of underground water resource permanently and help in sustained water availability.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

a) Majority of students, both boys and girls, of the Institute hail from in and around villages. They don't have proper transportation facility to reach the college in time. So they depend much on bicycles to reach the Institute. The students from town also use bicycles to commute between their homes and the college. Some well-off affordable students use bikes to commute. No staff, for that matter, uses bicycles for commuting.

b) Public transportation facility by KSRTC is also made available by the initiation of CDC Chairman (local MLA), for the sake of students. For the purpose of commuting from their villages to the city, student passes, at concessional rates and free of cost, are issued by the State Government. It acts as a motivating factor in ensuring higher education to rural people. Students have to alight at Basava Bhavana and walk for a while to reach the college.

c) There is a pedestrian friendly road connecting the college and Bhasava Bhavana, which is used by students and staff for commuting by walk.

- **Plastic-free campus**

Measures have been taken to make the campus plastic-free. Awareness has been created among students not to use plastic in the campus.

- **Paperless office**

Major portion of the office and administrative work is carried on online resulting in paperless administration. University admission process, university examination process, internal assessment marks entry, DCE circulars, uploads, are done through online. It saves not only paper but also time of office staff.

In this direction, for instance, unofficial letters and circulars in the office are got printed on used one-side-printed papers exhorting minimum use of printing papers. Also, to avoid excess use of printing papers and to conserve electricity, the concerned employees are directed to get print-outs of final draft only after correcting them on the screens itself.

- **Green landscaping with trees and plants**

The Institute has been giving top priority to the maintenance of eco-friendly, environment-friendly atmosphere around. Situated five kilometers away from the city's crowded atmosphere, the Institute is functioning in the midst of properly maintained gardens consisting of plants and trees. They, obviously, attract and act as welcome gates to those who visit the Institute. These plants and trees are planted and maintained by students, D group employees, NSS and NCC units of the college under the guidance of all staff members.

Towards the protection and maintenance of greenery in and around, and as a social responsibility, the Institute has undertaken a humble and unique initiative in planning and planting of saplings of various types of trees alongside of the road connecting the Institute from Basava Bhavan circle. The forest department has deployed an employee to look after the growth of the said saplings. Now the saplings have grown-up and the initiative of the Institute has been paying up. Further, the Head of the Institute, in coordination and cooperation of the students, NSS and NCC units, has taken initiative to plant various trees within the premises. They have been also growing up at present.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities

5. Rest Rooms**6. Scribes for examination****7. Special skill development for differently abled students****8. Any other similar facility (Specify)****A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:** 36

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	8	7	9	5

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**Response:** 22

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	6	3	6	3

File Description	Document
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Any additional information	View Document
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7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: No

File Description	Document
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Any additional information	View Document
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7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
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Any additional information	View Document
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Provide URL of website that displays core values	View Document
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7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
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Details of activities organized to increase consciousness about national identities and symbols	View Document
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Any additional information	View Document
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7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 32

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	5	6	6

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Yes

India is a land of multi-ethnicity where people of different languages and cultures live together with peace and harmony. India is worldwide known for its cultural diversity and colorful festivals. Apart from these festivals, we also have national festivals such as Gandhi Jayanti, the Independence Day, the Republic Day, Teachers' Day, birth anniversaries of great personalities, etc.

Every year the Institute takes initiative in celebrating National Festivals viz., Independence Day, Republic Day, Gandhi Jayanthi, Dr. B. R. Ambedkar Jayanthi, Teachers' Day, Buddha Jayanthi, Vivekananda Jayanthi, Mahaveer Jayanthi, Basava Jayanthi, Kanakadasa Jayanthi, Lal Bahadur Shastri Jayanthi, Hutathma Divas, Sadbhavana Divas, Ganesha Festival, National Integration Day, Dusserha, etc.

Independence Day is celebrated to mark the independence of India. India became independent on August 15, 1947, after the British left the country. Since then, August 15 is celebrated as the Independence Day to commemorate the day of freedom. On this day, various formal events including flag-hoisting, national anthem singing, speeches by faculty members etc., will be organised in the Institute. Students from NCC, Bharat Scouts and Guides, NSS, Youth Red Cross, Cultural committee participate in the event enthusiastically.

Republic Day is celebrated on 26th of January every year in the college to commemorate the adoption of constitution. Like the Independence Day, flag hoisting ceremony, national anthem singing, speeches etc. are organized on this auspicious day.

Gandhi Jayanti is celebrated to commemorate the birth anniversary of the Father of the Nation, Mahatma Gandhi. Every year, this auspicious occasion is celebrated on October 2 with great zeal and enthusiasm. On this day itself birth anniversary of Lal Bahadur Shastri is also celebrated along with Gandhi Jayanthi.

On 14th April every year Dr. B.R. Ambedkar Jayanthi is celebrated in the College. Speeches by students and teachers will be organised on this day to commemorate the contributions and biography of Dr. B.R. Ambedkar.

During September every year, students organise and celebrate Teachers' Day in the college. On this day in the college, students honor their teachers and speeches will be given by students themselves on Sarvepalli Radhakrishnan in particular and importance of teachers in general.

Other than these festivities, Ganesha Festival, ranging 3-5 days time will be organised by students with the cooperation of teaching faculty. Each day after class hours, students belonging to one or two classes organise pooja program on this occasion.

On 20th August every year, Sadbhavana Day is celebrated in the college to celebrate birth anniversary of former prime minister Rajiv Gandhi. On this day, oaths, speeches, programmes on harmony, good feelings about others, neighbourhood etc. are conducted in the college for the students and faculty. Bharat Scouts and Guides wing takes the responsibility of organising the program in the college.

Swamy Vivekananda birth anniversary is regularly celebrated in the college. On this day eminent scholars are invited to provide insights about Swamy Vivekananda.

Basava Jayanthi, Kanaka Dasa Jayanthi, Valmiki Jayanthi, are also celebrated in the college.

These national festivals, birth anniversaries and other festivities inspire patriotism, national integrity, etc.

among students.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Yes

The Institution maintains transparency in all aspects. The activities of the college have been decentralized into various committees. One of the faculty members is assigned the task of convening the activities of the respective committees with the support of three to four teachers as members of the committee. The Head of the Institution acts as Chairman of each committee. The activities are chalked out, planned and implemented after a deliberate discussion among the committee members. The following are such committees functioning in the Institute:

- 1.College Development Committee (CDC) headed by sitting MLA;
- 2.Admission Committee;
- 3.Timetable Committee;
- 4.Library Committee;
- 5.Cultural Committee;
- 6.Sports Committee;
- 7.NSS Committee;
- 8.NCC Committee;
- 9.Scout & Guide Committee;
- 10.Red Cross Committee;
- 11.‘Vanitha’ Women’s Club;
- 12.Prevention of Sexual Harassment Committee;
- 13.Counseling & Health Committee;
- 14.Examination Committee;
- 15.Reading Room Committee;
- 16.RUSA Committee;
- 17.IQAC,NAAC;
- 18.UGC Planning Board;
- 19.Student Welfare & Scholarship Committee;
- 20.Stock Verification Committees;
- 21.Parent-Teacher Committee;
- 22.Alumni Committee;
- 23.Anti-Ragging Committee;
- 24.Placement Cell;
- 25.Discipline and Campus Maintenance Committee;
- 26.Negila Yogi Sahithya Vedike;

27. Grievances Cell.

With regard to financial transparency, Day Book is maintained every day, the day's fee collections are deposited into respective accounts through bank on the same day afternoon or on next day morning. All major financial transactions are done through cheques.

For issuance of work orders on smaller works and projects, sealed quotations are invited to ensure transparency in transactions. In the case of major projects & purchases, tender procedure is followed by giving wide publicity through proper channel.

With regard to academic transparency, a well-planned class time-table will be announced to the students through the class mentors and through common notice board. Each teacher is instructed to take his/her classes as per the officially announced time-table. Students' attendance is marked regularly in each class by the respective teacher. The students are informed about their percentage of attendance twice during a semester. Every student is treated in a just and equitable manner in the class room by all the teachers. Academically weak students are identified by the respective teacher and more care will be given to such students. Internal Tests will be conducted on each subject by the examination committee in a systematic way. The Institute distributes internal test booklets to the students exclusively printed for the purpose. The test booklets are evaluated immediately and evaluated booklets will be returned to students for their perusal, comparison and improvement. A transparent, well planned semester-end examinations will be conducted without giving room for any type of mal-practice. The question papers are collected directly from the university by a senior faculty member every day and they are opened in front of the Principal, being Chief Superintendent of Examinations, Deputy Superintendent, and sitting squad. After putting the question papers into designated covers, they will be distributed to respective room invigilators. Utmost care is taken by the Superintendent that, University examinations are held under strict invigilation. The results will be announced online by the University and marks cards and certificates are issued by the college after getting them from the university.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice 1:

1. Title of the Practice: Student Profile

2. Objectives of the Practice:

- a) To have various details related to students, viz., address, e-mail, blood group etc., at one place;
- b) To record academic and co-curricular achievements of students at a place;
- c) To provide teachers with data to analyse and plan the progress of respective student

d) To act as a record to interact with parents at parent-teacher meeting.

3. The Context:

The practice was put into use by the Head of the Institution to have details of students of a particular class at one place and to monitor the academic and co-curricular progress of each and every student who gets admission into the Institute.

4. The Practice:

The practice is in vogue since 2013-14. This has resulted in monitoring the academic progress of students by class mentors of each class. Academically-weak students were identified for corrective and suggestive measures.

5. Evidence of Success:

The practice is of great help in gauging academic progress of students and to suggest improvement measures to students. It has also helped in informing parents about their ward's progress in the institution.

6. Problems Encountered and Resources Required:

No problems were encountered with regard to the practice by the Institution. Required resources are arranged by the Institute internally.

Best Practice 2:

1. Title of the Practice: Assembly of Students and Teachers

2. Objectives of the Practice:

- a) To share views, thoughts, news, and practice of meditation among teachers and students;
- b) To give-away the awards, prizes, certificates of students and teachers and thereby applaud their achievements;
- c) To create awareness about patriotism by singing Nada Geethe and National Anthem;
- d) To provide any information, instructions, about curricular and co-curricular activities which are going to be conducted in the college; etc.

3. The Context:

The practice was started informally by the existing Head of the Institution during 2012-13, to disseminate instructions to those students who have attendance shortage and to warn some students who were misbehaving in the campus. But gradually it got momentum and became as a practice.

4. The Practice:

Every Thursday an Assembly of students and staff has been in practice. It is a unique practice of the Institute as it is fully utilized to disseminate news, instructions, warnings, etc. to all students at a time. It is of much help to encourage students' participation in co-curricular activities. Students and staff come to know about the activities which are going on in the Institute and in turn they get encouraged to participate in those activities.

5. Evidence of Success:

The practice encouraged many talented students to participate in cultural and co-curricular activities in and out of the institution and won prizes for the Institute. This also helped to maintain overall discipline among students of the Institute.

6. Problems Encountered and Resources Required:

It is a challenge to get all students assembled in the available space. It may limit the objective of the practice to communicate to all students at a time.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

“Quality Education for the Empowerment of Rural Youth” is the vision of the Institute. To ensure this vision, the Institute has been striving-for its level best. During recent 5 years, there has been a tremendous improvement in the quality of education in all courses. Student strength is improving year by year in all courses, especially in B.Com. and B.Sc. courses. There is remarkable improvement in university examination results as well. One student got 3rd Rank in B.A. course. 2 students got Gold Medal in University level examinations. Many students have scored 100 out of 100 marks in various subjects in university level examinations. Many students, who got qualified in thier undergraduate courses from this Institute, got admitted into higher education.

With the vision in mind, the college has opened new combinations in B.A program viz., KEJ, KES. During 2017-18 the Institute has started Master Degree courses in Political Science and Commerce.

The number of permanent faculty has been increased from 15 to 19. This number depends on Government's transfer policy. There is always a problem of teacher turnover due to transfer policy of the Government of KArnataka. Out of present teaching faculty strength, 6 have Ph.D. degree, 7 have M.Phil. degree, and 7 have cleared UGC-NET or SLET exams. The balance workload remaining after allotting total workload in each department of study to permanent faculty, is filled-up by qualified guest faculties as per the directions of Department of Collegiate Education.

Office and administration section of the Institute, at present, has adequate staff to look after administrative works. Transfer policy of the Government of Karnataka also affects the permanency of office staff in the Institute. Even though, at regular intervals office staff got turned over due to transfers, office and administration activities are carried out smoothly and effectively under the eminent supervision of Head of the Institution. They, along with Principal, act as pillars of the Institution in getting funds, planning and spending them according to rules and regulations. Their efforts and cooperation in the achievement of the vision of the college is incredible and phenomenal.

Infrastructure facility of the Institute has also improved. As a RUSA funded college, Under RUSA, the college has already got ICT facilities installed in classrooms. Building grants are received for the construction of classrooms and seminar hall. The Institute is going to have a big Seminar Hall funded by RUSA. It is hopeful that the seminar hall will boost up the academic activities. Well-equipped Physics Lab, Chemistry Lab, Computer Lab, smart class rooms, qualified teaching faculty, library facility with e-library, are adding their contributions in achieving the vision "*Quality Education for the Empowerment of Rural Youth*". Recently Wi-Fi facility is also made available in the Institute. E-content is provided by Department of Collegiate Education on various subjects of respective courses.

To cater the need for books, the Institute has a well stacked central library with E-library facility. Every book in the library has been bar coded to have continuous inventory check of books and reference books. In addition to this, each department maintains Departmental Libraries. These departmental libraries are stacked with books donated by alumni and donors. One of the faculty members of the department is incharge of the departmental library who looks after the issue and return of departmental books. This effort has also been adding to the success ratio of students in respective departments.

As per the previous Peer Team's suggestion, measures have been taken-up to provide exposure to the students towards various curricular and co-curricular related activities. Many students won prizes, received awards by participating in various activities outside the college campus. Many meaningful programmes are also arranged within the Institute in order to provide an opportunity to students to participate and learn something about many things.

Placement activities are regularly conducted in the institute so that students could get exposed to placement related activities. These activities create awareness among students about requirements of recruitment and selection process.

Study tours and industrial visits are conducted to make students gather knowledge about locational importance of places they visit and to understand the history of the State.

Study environment is provided by maintaining eco-friendly atmosphere in and around the campus area. Vehicle parking facility, water facility, playground, cultural activities, NSS, NCC, Bharat Scouts and Guides, Red Cross, Women's Forum, Health club, Counseling Cell, Departmental Associations, etc., are adding to the achievement of the vision of the Institute.

In all, with some limitations, the overall performance of the Institute is very much satisfactory and enthusiastic. This is evident from increasing patronage of parents and citizens of Doddaballapur taluk to admit their wards to this Institute year after year.

NAAC

5. CONCLUSION

Additional Information :

a) Improving employability of graduates

One of the aims of education is getting a job. To improve the employability of graduates the following programmes are proposed

- To improve their communication skills in English
- Self employment programmes are being organized.
- To conduct campus interviews.
- To improve the soft skills of the students.
- Conducting the coaching classes for competitive exams.
- Organizing lectures from the entrepreneurs.
- To introduce job oriented add on courses

b) Increased learning outcomes of the students

- Conducting special lectures.
- Strengthen library facility by adopting e-library and procuring more books, journals
- Improve ICT.
- Continuous evaluation process through tests, assignments, student seminars.
- Remedial Classes
- Spoken English Classes
- Providing Cafeteria
- Access to the internet
- Naipunya Nidhi, Spoken English, Skill Development and Values
- Modernization of Class room

c) Obtaining autonomous institution status within 2 years

The college is now affiliated to Bangalore North University. This institution is recognised under 2(f) and 12(b) of UGC Act and “B” grade from NAAC with CGPA 2.37. The college has 5 acres of land in which 11840 Sq.mtrs. is builtup area with 16 class rooms, EDUSAT room, library and sports room. College offers five combinations in BA, two combinations in B.SC and has BBM and BCOM courses. In addition to these UG courses from the academic year 2017-18, we have started PG courses in Commerce and Political Science. We have placement cell, counselling center, Bharat Scouts and Guides, NSS, NCC, Indian Youth Red Cross Alumni and parent teacher association.

Concluding Remarks :

With its humble beginning Government First Grade College has grown from undergraduate courses to post graduation courses. A student stepping into the College has now a wide range of options to explore-2 combinations of Science, 5 combinations of Arts, one combination of Commerce, and two PG courses in the stream of Political Science and Commerce. Combinations of Arts, ranging from HEP/HES/KES/KEJ and studying Kannada and English as language subjects. Combinations of Science ranging from the Basic Sciences like Physics, Chemistry, Mathematics and Computer Science to focus in areas of new technology. Recently, a Post-Graduate department is started in the stream of History. In these days, Higher education is being a hope to the learners from the lower stratum of society.

A student in the campus has endless possibilities of journeying through human experience recognizing that the real need of every human being is self-actualization. The College offers the scope of self-expression through its various clubs and forums to name the forums, The Arts forum, Science Club, Sports club, Cultural Association, and Commerce Club are the main. The consequence of such outlets of expression is the humanizing of Science, Arts and Commerce. The NSS, NCC, Bharat Scouts and Guides and sports contribute to the physical and social development of the individual, group leadership and social responsibility. The student who is promoted out of this College is a composed and well organized individual who is capable of negotiating and contributing to societies well being and progress of the Society.