



GOVERNMENT OF KARNATAKA
DEPARTMENT OF COLLEGIATE AND
TECHNICAL EDUCATION
GOVERNMENT FIRST GRADE COLLEGE
CHANNAPATNA – 562 160



HANDBOOK OF CODE OF CONDUCT

FUNDAMENTAL RIGHTS

- 1. The right to equality** includes equality before the law, the prohibition of discrimination on grounds of religion, race, caste, gender or place of birth, equality of opportunity in matters of employment, the abolition of untouchability and abolition of titles.
- 2. The right to freedom** includes freedom of speech and expression, assembly, association or union or cooperatives, movement, residence, and the right to practice any profession or occupation.
- 3. The right against exploitation prohibits** all forms of forced labour, child labour and trafficking of human beings.
- 4. The right to freedom of religion** includes freedom of conscience and free profession, practice, and propagation of religion, freedom to manage religious affairs, freedom from certain taxes and freedom from religious instructions in certain educational institutes.
- 5. Cultural and educational rights** preserve the right of any section of citizens to conserve their culture, language or script, and the right of minorities to establish and administer educational institutions of their choice.
- 6. The right to constitutional remedies** is present for the enforcement of fundamental rights. The right to privacy is an intrinsic part of Article 21 (the Right to Freedom) that protects the life and liberty of the citizens.

The right to privacy is the newest right assured by the Supreme Court of India. It assures the people's data and personal security Fundamental rights for Indians have also been aimed at overturning the inequalities of pre-independence social practices. Specifically, they have also been used to abolish untouchability and thus prohibit discrimination on the grounds of religion, race, caste, sex, or place of birth.

FUNDAMENTAL DUTIES

It shall be the duty of every citizen of India:

1. To abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem;
2. To cherish and follow the noble ideals which inspired our national struggle for freedom;
3. To uphold and protect the sovereignty, unity and integrity of India;
4. To defend the country and render national service when called upon to do so;
5. To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women;
6. To value and preserve the rich heritage of our composite culture;
7. To protect and improve the natural environment including forests, lakes, rivers, wildlife and to have compassion for living creatures;
8. To develop the scientific temper, humanism and the spirit of inquiry and reform;
9. To safeguard public property and to abjure violence;
10. To strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of Endeavour and achievement;
11. Who is a parent or guardian, to provide opportunities for education to his child, or as the case may be, ward between the ages of six to fourteen years.

ಭಾರತದ ರಾಷ್ಟ್ರಗೀತೆ

ಜನಗಣಮನ-ಅಧಿನಾಯಕ ಜಯ ಹೇ

ಭಾರತ ಭಾಗ್ಯ ವಿಧಾತಾ!

ಪಂಜಾಬ ಸಿಂಧು ಗುಜರಾತ ಮರಾಠಾ

ದ್ರಾವಿಡ ಉತ್ಕಲ ವಂಗ

ವಿಂಧ್ಯ ಹಿಮಾಚಲ ಯಮುನಾ ಗಂಗಾ

ಉಚ್ಛಲ ಜಲಧಿತರಂಗ

ತವ ಶುಭ ನಾಮೇ ಜಾಗೇ

ತವ ಶುಭ ಅಶಿಷ ಮಾಗೇ

ಗಾಹೇ ತವ ಜಯ ಗಾಥಾ

ಜನಗಣ ಮಂಗಳದಾಯಕ ಜಯ ಹೇ

ಭಾರತ ಭಾಗ್ಯ ವಿಧಾತಾ!

ಜಯ ಹೇ. ಜಯ ಹೇ. ಜಯ ಹೇ. ಜಯ ಜಯ ಜಯ ಜಯ ಹೇ..

ರವೀಂದ್ರನಾಥ ಠಾಗೋರ್

ವಂದೇ ಮಾತರಂ

ವಂದೇ ಮಾತರಂ!

ಸುಜಲಾಂ ಸುಫಲಾಂ ಮಲಯಜ-ಶೀತಲಾಂ ಸಸ್ಯ-ಶ್ಯಾಮಲಾಂ ಮಾತರಂ!

ಶುಭ್ರ-ಜ್ಯೋತ್ಸ್ನಾ-ಪುಲಕಿತ-ಯಾಮಿನೀಂ ಪುಲ್ಲ-ಕುಸುಮಿತ-ದ್ರುಮದಲ-ಶೋಭಿನೀಂ

ಸುಹಾಸಿನೀಂ ಸುಮಧುರ-ಭಾಷಿಣೀಂ. ಸುಖದಾಂ ವರದಾಂ ಮಾತರಂ!

ಕೋಟಿ-ಕೋಟಿ-ಕಂಠ-ಕಲಕಲ-ನಿನಾದ-ಕರಾಲೇ

ಕೋಟಿ-ಕೋಟಿ-ಭುಜೈರ್ಧೃತ-ಖರಕರವಾಲೇ ಅಬಲಾ ಕೇನ ಮಾ ಏತ ಬಲೇ

ಬಹುಬಲ-ಧಾರಿಣೀಂ ನಮಾಮಿ ತಾರಿಣೀಂ ರಿಪುದಲ-ವಾರಿಣೀಂ ಮಾತರಂ!

ಬಂಕಿಮಚಂದ್ರ ಚಟ್ಟೋಪಾಧ್ಯಾಯ

ನಾಡಗೀತೆ

ಜಯ ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ.
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ!
ಜಯ ಸುಂದರ ನದಿ ವನಗಳ ನಾಡೆ.
ಜಯ ಹೇ ರಸಖುಷಿಗಳ ಬೀಡೆ!

ಭೂದೇವಿಯ ಮಕುಟದ ನವಮಣಿಯೇ.
ಗಂಧದ ಚಂದದ ಹೊನ್ನಿನ ಗಣಿಯೆ.
ರಾಘವ ಮಧುಸೂಧನರವತರಿಸಿದ
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ!
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ!

ಜನನಿಯ ಜೋಗುಳ ವೇದದ ಘೋಷ.
ಜನನಿಗೆ ಜೀವವು ನಿನ್ನಾವೇಶ!
ಹಸುರಿನ ಗಿರಿಗಳ ಸಾಲೇ.
ನಿನ್ನಯ ಕೊರಳಿನ ಮಾಲೆ!
ಕಪಿಲ ಪತಂಜಲ ಗೌತಮ ಜಿನನುತ.
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ!
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ!

ಸರ್ವಜನಾಂಗದ ಶಾಂತಿಯ ತೋಟ.
ರಸಿಕರ ಕಂಗಳ ಸೆಳೆಯುವ ನೋಟ!
ಹಿಂದೂ ಕ್ರೈಸ್ತ ಮುಸಲ್ಮಾನ.
ಪಾರಸಿಕ ಜೈನರುದ್ಯಾನ
ಜನಕನ ಹೋಲುವ ದೊರೆಗಳ ಧಾಮ.
ಗಾಯಕ ವೈಣಿಕರಾರಾಮ.

ಕನ್ನಡ ನುಡಿ ಕುಣಿದಾಡುವ ಗೇಹ!
ಕನ್ನಡ ತಾಯಿಯ ಮಕ್ಕಳ ದೇಹ!
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ.
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ!

ಜಯ ಸುಂದರ ನದಿ ವನಗಳ ನಾಡೆ.
ಜಯ ಹೇ ರಸಖುಷಿಗಳ ಬೀಡೆ!

NATIONAL INTEGRITY PLEDGE

India is my country
all Indians are my brothers and sisters.
I love my country,
and I am proud of its rich and varied heritage.
I shall always strive
to be worthy of it.
I shall give my parents, teachers and all elders respect,
and treat everyone with courtesy.
To my country and my people,
I pledge my devotion.
In their well-being and prosperity alone,
lives my happiness Jai hind.

ರಾಷ್ಟ್ರೀಯ ಐಕ್ಯತಾ ಪ್ರತಿಜ್ಞೆ

National Integrity Pledge

“ಭಾರತ ನನ್ನ ದೇಶ, ಸಮಸ್ತ ಭಾರತೀಯರು ನನ್ನ ಒಡಹುಟ್ಟಿದವರು, ನಾನು ಎಲ್ಲಕ್ಕಿಂತಲೂ ಮಿಗಿಲಾಗಿ ನನ್ನ ದೇವವನ್ನು ಅದಮ್ಯವಾಗಿ ಪ್ರೀತಿಸುತ್ತೇನೆ. ನನ್ನ ದೇಶದ ವಿಶಾಲ, ವೈವಿಧ್ಯ ಮತ್ತು ಸಂಪನ್ನ ಪರಂಪರೆಯ ಬಗೆಗೆ ನಾನು ಬಹಳ ಹೆಮ್ಮೆ ಪಡುತ್ತೇನೆ ಹಾಗೂ ಅದರ ಘನತೆಗೆ ಕುದುಬಾರದಂತೆ ನಾನು ಸದಾ ಹೋರಾಡುತ್ತೇನೆ.

ನನ್ನ ದೇಶದ ಸ್ವಾತಂತ್ರ್ಯ ಮತ್ತು ಒಗ್ಗಟ್ಟನ್ನು ಕಾಪಾಡುವ ಮತ್ತು ಬಲಪಡಿಸುವ ಕಾರ್ಯದಲ್ಲಿ ನಾನು ನನ್ನನ್ನು ಶ್ರದ್ಧಾಪೂರ್ವಕವಾಗಿ ಅರ್ಪಿಸಿಕೊಳ್ಳುತ್ತೇನೆ. ನನ್ನ ತಂದೆ ತಾಯಿಗೆ, ಗುರುಗಳಿಗೆ, ಹಿರಿಯರಿಗೆ ಗೌರವವನ್ನು ಸಲ್ಲಿಸಿ, ಅವರಲ್ಲಿ ಅನುನಯದಿಂದ ವರ್ತಿಸುತ್ತೇನೆ.

ನನ್ನ ದೇಶಬಾಂಧವರ ಕ್ಷೇಮ, ಹಿತ, ಏಳಿಗೆ ಮತ್ತು ಸಂಪೃದ್ಧಿಯಲ್ಲೇ ನನ್ನ ಆನಂದವಿದೆ.”

NATIONAL GOODWILL PLEDGE

I take this solemn pledge that I will work for the emotional oneness and harmony of all the people of India regardless of caste, region, religion or language. I further pledge that I shall resolve all differences among us through dialogue and constitutional means without resorting to violence.

ರಾಷ್ಟ್ರೀಯ ಸದ್ಭಾವನಾ ಪ್ರತಿಜ್ಞೆ National Goodwill Pledge

“ಜಾತಿ, ಧರ್ಮ, ಪ್ರದೇಶ, ಮತ, ಲಿಂಗ ಮತ್ತು ಭಾಷೆಯ ಬೇಧಭಾವವಿಲ್ಲದೇ ಭಾರತದ ಎಲ್ಲಾ ಜನತೆಯ ಭಾವೈಕ್ಯ ಮತ್ತು ಸೌಹಾರ್ದಕ್ಕಾಗಿ ಕಾರ್ಯ ನಿರ್ವಹಿಸುತ್ತೇನೆಂದು ನಾನು ಹೃತ್ಪೂರ್ವಕವಾಗಿ ಪ್ರತಿಜ್ಞೆ ಮಾಡುತ್ತೇನೆ.

ಅಲ್ಲದೇ, ವೈಯಕ್ತಿಕವಾಗಲೀ ಅಥವಾ ಸಾಮೂಹಿಕವಾಗಿಯಾಗಲೀ ನಮ್ಮಲ್ಲಿರುವ ಎಲ್ಲಾ ಭೇದಭಾವಗಳನ್ನು ಹಿಂಸಾಚಾರಕ್ಕೆ ಅವಕಾಶ ನೀಡದೆ ಸಮಾಲೋಚನೆ ಹಾಗೂ ಸಂವಿಧಾನತ್ಮಕ ಕ್ರಮಗಳ ಮೂಲಕ ಪರಿಹರಿಸಿಕೊಳ್ಳುತ್ತೇನೆಂದು ಸಹ ಪ್ರತಿಜ್ಞೆ ಮಾಡುತ್ತೇನೆ.”

VOTERS' PLEDGE

"We, the citizens of India, having abiding faith in democracy, hereby pledge to uphold the democratic traditions of our country and the dignity of free, fair and peaceful elections, and to vote in every election fearlessly and without being influenced by considerations of religion, race, caste, community, language or any inducement".

ಮತದಾರರ ಪ್ರತಿಜ್ಞೆ

VOTERS' PLEDGE

“ಪ್ರಜಾಪ್ರಭುತ್ವದಲ್ಲಿ ದೃಢವಿಶ್ವಾಸವುಳ್ಳ ಭಾರತದ ಪೌರರಾದ ನಾವು, ನಮ್ಮ ದೇಶದ ಪ್ರಜಾಸತ್ತಾತ್ಮಕ ಸಂಪ್ರದಾಯಗಳು ಮತ್ತು ಮುಕ್ತ, ನ್ಯಾಯಸಮ್ಮತ ಮತ್ತು ಶಾಂತಿಯುತ ಚುನಾವಣೆಗಳ ಘನತೆಯನ್ನು ಎತ್ತಿಹಿಡಿಯುತ್ತೇವೆಂದು ಮತ್ತು ಪ್ರತಿಯೊಂದು ಚುನಾವಣೆಯಲ್ಲಿ ನಿರ್ಭೀತರಾಗಿ ಮತ್ತು ಧರ್ಮ, ಜನಾಂಗ, ಜಾತಿ, ಭಾಷೆ ಅಥವಾ ಯಾವುದೇ ಪ್ರೇರೇಪಣೆಗಳಿಗೆ ಮತ್ತು ದಾಕ್ಷಿಣ್ಯಗಳಿಂದ ಪ್ರಭಾವಿತರಾಗದೆ ಮತ ಚಲಾಯಿಸುತ್ತೇವೆಂದು ಈ ಮೂಲಕ ಪ್ರತಿಜ್ಞೆ ಸ್ವೀಕರಿಸುತ್ತೇನೆ.”

ANTI TOBACCO PLEDGE

“I PLEDGE FOR LIFE THAT I WILL NEVER TOUCH CIGARETTE, BIDI, GUTKA, PAN MASALA, HOOKAH OR ANY TOBACCO PRODUCT IN MY LIFE. I WILL ALSO ENCOURAGE MY FAMILY, FRIENDS AND OTHERS AROUND ME NOT TO DO SO.”

ತಂಬಾಕು ವಿರೋಧಿ ಪ್ರತಿಜ್ಞೆ

ANTI TOBACCO PLEDGE

“ನಾನಾಗಲಿ, ನನ್ನ ಪರಿಚಯಸ್ಥರಾಗಲಿ ಅಥವಾ ನನ್ನ ಕುಟುಂಬದ ಸದಸ್ಯರಾಗಲಿ ಎಂದೆಂದಿಗೂ ಧೂಮಪಾನ ಅಥವಾ ಯಾವುದೇ ರೀತಿಯ ತಂಬಾಕು ಉತ್ಪನ್ನಗಳನ್ನು ಬಳಕೆ ಮಾಡುವುದಿಲ್ಲ. ಹಾಗೆಯೇ ನನ್ನ ವಿದ್ಯಾ ಸಂಸ್ಥೆಯ ಆವರಣವನ್ನು ತಂಬಾಕು ಮುಕ್ತ ವಲಯವನ್ನಾಗಿಸುತ್ತೇನೆ. ನನ್ನ ಸಹಪಾಠಗಳು ಸಹ ಇದೇ ರೀತಿ ಮಾಡಲು ಪ್ರೇರೇಪಿಸುತ್ತೇನೆಂದು ನಾನು ಈ ಮೂಲಕ ಪ್ರತಿಜ್ಞೆ ಮಾಡುತ್ತಿದ್ದೇನೆ.”

VIGILANCE PLEDGE

“I believe that Corruption has been one of the major obstacles to the economic, political and social progress of our country. I believe that all stakeholders such as the government, citizens and the private sector need to work together to eradicate corruption. I realize that every citizen should be vigilant and commit to the highest standards of honesty and integrity at all times and support the fight against corruption.”

I, therefore, pledge;

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all task honestly and transparently;
- To act in the public interest;
- To lead by example exhibiting integrity in personal behavior;
- To report any incident or corruption to the appropriate agency.

ವಿಚಕ್ಷಣಾ ಪ್ರತಿಜ್ಞೆ

“ನಮ್ಮ ದೇಶದ ಆರ್ಥಿಕ, ರಾಜಕೀಯ ಮತ್ತು ಸಾಮಾಜಿಕ ಅಭಿವೃದ್ಧಿಗೆ ಭ್ರಷ್ಟಾಚಾರವು ಒಂದು ಪ್ರಮುಖ ಅಡಚಣೆಯಾಗಿದೆಯೆಂದು ನಾನು ನಂಬುತ್ತೇನೆ. ಭ್ರಷ್ಟಾಚಾರವನ್ನು ನಿರ್ಮೂಲನೆ ಮಾಡುವ ಸರ್ಕಾರ, ನಾಗರಿಕರು ಮತ್ತು ಖಾಸಗಿ ವಲಯದಂತಹ ಎಲ್ಲಾ ಪಾಲುದಾರರು ಒತ್ತಾಗಿ ಕೆಲಸ ಮಾಡಬೇಕಾಗುತ್ತದೆಂದು ನಾನು ನಂಬುತ್ತೇನೆ.

ಪ್ರತಿ ನಾಗರಿಕನು ಜಾಗರೂಕನಾಗಿದ್ದು, ಎಲ್ಲಾ ಸಮಯದಲ್ಲೂ ಉನ್ನತ ಗುಣಮಟ್ಟದ ಪ್ರಾಮಾಣಿಕತೆ ಮತ್ತು ನಿಷ್ಠೆಗೆ ಬದ್ಧನಾಗಿರಬೇಕೆಂದು ಹಾಗೂ ಭ್ರಷ್ಟಾಚಾರದ ವಿರುದ್ಧ ಹೋರಾಟವನ್ನು ಬೆಂಬಲಿಸಬೇಕೆಂದು ನಾನು ಅರಿತಿದ್ದೇನೆ.”

ಜೀವನದ ಎಲ್ಲಾ ಕ್ಷೇತ್ರಗಳಲ್ಲಿ ಪ್ರಾಮಾಣಿಕ ಮತ್ತು ಕಾನೂನಿನ ನಿಯಮಗಳನ್ನು ಅನುಸರಿಸುತ್ತೇನೆ.

- ಲಂಚವನ್ನು ಪಡೆಯುವುದಿಲ್ಲ ಹಾಗೂ ನೀಡುವುದೂ ಇಲ್ಲ.
- ಎಲ್ಲಾ ಕಾರ್ಯಗಳನ್ನು ಪ್ರಾಮಾಣಿಕ ಮತ್ತು ಪಾರದರ್ಶಕ ರೀತಿಯಲ್ಲಿ ನಿರ್ವಹಿಸುತ್ತೇನೆ.
- ಸಾರ್ವಜನಿಕ ಹಿತಾಸಕ್ತಿಯಲ್ಲಿ ಕಾರ್ಯ ನಿರ್ವಹಿಸುತ್ತೇನೆ.
- ವೈಯಕ್ತಿಕ ನಡವಳಿಕೆಯಲ್ಲಿ ನಿಷ್ಠೆ ಪ್ರದರ್ಶಿಸುವ ಮೂಲಕ ಮಾದರಿಯಾಗಿರುತ್ತೇನೆ.
- ಯಾವುದೇ ಭ್ರಷ್ಟಾಚಾರದ ಘಟನೆಯನ್ನು ಸೂಕ್ತ ಸಂಸ್ಥೆಗೆ ವರದಿ ಮಾಡುತ್ತೇನೆ.

CODE OF ETHICAL CONDUCT

INTRODUCTION

This Handbook of Code of conduct indicates the standard procedures and practices of the **Government First Grade College, Channapatna** for all the students, teaching, non-teaching faculty and stakeholders.

All the stakeholders must know that it is incumbent upon them to abide by this code of ethics, conduct, rights and responsibilities including the restrictions flowing from it.

All the concerned stakeholders are expected to maintain the highest ethical standards in all associations and activities with others on behalf of the college. The purpose of this code of conduct is to guide students, teaching, non-teaching and other stakeholders of the college in performing their duties as responsible citizens.

It covers:

- Code of Conduct for Students
- Code of Conduct for the Principal
- Code of Conduct for the Teachers
- Code of Conduct for Non-teaching Staff
- Library Rules and Regulations

CODE OF CONDUCT FOR THE STUDENTS

This Code shall apply to all kinds of conduct of students that occur on the Institute premises including in University-sponsored activities, functions hosted by other recognized student organizations and any off-campus conduct that has or may have serious consequences or adverse impact on the Institute's Interests or reputation.

1. At the time of admission, each student must sign a statement accepting this Code and giving an undertaking that
 - 1.1) He/She shall be regular and must complete his/her studies at the Institute.
 - 1.2) In the event, a student is forced to discontinue studies for any legitimate reason, such a student may be relieved from the Institute subject to written consent of the Principal.
 - 1.3) As a result of such relieving, the student shall be required to clear pending any dues and if a student had joined the Institute on a scholarship, the said grant shall be revoked.
2. Institute believes in promoting a safe and efficient climate by enforcing behavioral standards. All students must uphold academic integrity, respect all persons and their rights and property and safety of others; etc.
3. All students must deter from indulging in any forms of misconduct including partaking in any activity off-campus which can affect the Institute's interests and reputation substantially.

The various forms of misconduct include:

Any act of discrimination (physical or verbal conduct) based on an individual's gender, caste, race, religion or religious beliefs, colour, region, language, disability, or sexual orientation, marital or family status, physical or mental disability, gender identity, etc.

4. Intentionally damaging or destroying Institute property or property of other students and/or faculty members.

5. Any disruptive activity in a classroom or an event sponsored by the Institute.
6. Unable to produce the identity card, issued by the Institute, or refusing to produce it on demand by competent authorities.
7. **Participating in activities including;**
 - 7.1) Organizing meetings and processions without permission from the Institute.
 - 7.2) Accepting membership of religious or terrorist groups banned by the Institute/Government of India.
 - 7.3) Unauthorized possession, carrying or use of any weapon, ammunition, explosives, or potential weapons, fireworks, contrary to law or policy.
 - 7.4) Unauthorized possession or use of harmful chemicals and banned drugs.
 - 7.5) Smoking on the campus of the Institute.
 - 7.6) Possessing, consuming, distributing, selling alcohol in the Institute and/or throwing empty bottles on the campus of the Institute.
 - 7.7) Parking a vehicle in a no-parking zone or the area earmarked for parking other types of vehicles.
 - 7.8) Rash driving on the campus may cause any inconvenience to others.
 - 7.9) Not disclosing a pre-existing health condition, either physical or psychological, to the Medical Officer may cause hindrance to the academic progress.
 - 7.10) Theft or unauthorized access to other resources.
 - 7.11) Misbehavior at the time of student body elections or during any activity of the Institute.
 - 7.12) Engaging in disorderly, lewd, or indecent conduct, including, but not limited to, creating unreasonable noise; pushing and shoving; inciting or participating in a riot or group disruption at the Institute.

8. Students are expected not to interact, on behalf of the Institute, with media representatives or invite media persons on to the campus without the permission of the Institute authorities.
9. Students are not permitted to either audio or video record lectures in classrooms or actions of other students, faculty, or staff without prior permission.
10. Students are not permitted to provide audio and video clippings of any activity on the campus to media without prior permission.
11. Students are expected to use social media carefully and responsibly. They cannot post derogatory comments about other individuals from the Institute on social media or indulging in any such related activities having grave ramifications on the reputation of the Institute.
12. Theft or damaging of the Institute computers and any electronic resources such as computer and electronic communications facilities, systems, and services which includes unauthorized entry, use, tamper, etc. of Institute property or facilities, private residences of staff/professors, etc. offices, classrooms, computers networks, and other restricted facilities and interference with the work of others is punishable.
13. Making a video/audio recording, taking photographs, or streaming audio/video of any person in a location where the person has a reasonable expectation of privacy.
14. Indulging in any form of Harassment which is defined as conduct that is severe and objectively, conduct that is motivated based on a person's race, colour, national or ethnic origin, citizenship, sex, religion, age, sexual orientation, gender, gender identity, marital status, ancestry, physical or mental disability, medical condition.

CHEATING:

Cheating includes, but is not limited to:

- a) Copying during examinations, and copying of homework assignments, term papers, theses or manuscripts.

- b) Allowing or facilitating copying, or writing a report or taking the examination for someone else.
- c) Using unauthorized material, copying, collaborating when not authorized, and purchasing or borrowing papers or material from various sources.
- d) Fabricating (making up) or falsifying (manipulating) data and reporting them in projects and publications.
- e) Creating sources, or citations that do not exist.
- f) Altering previously evaluated and re-submitting the work for re-evaluation.
- g) Signing another student's name on an assignment, report, research paper, project or attendance sheet.

ACTION AGAINST BREACHING OF THE CODE OF CONDUCT:

If there is a case against a student for a possible breach of code of conduct, then a committee will be formed to recommend a suitable disciplinary action who shall inquire into the alleged violation and accordingly suggest the action to be taken against the said student. The committee may meet with the student to ascertain the misconduct and suggest one or more of the following disciplinary actions based on the nature of the misconduct.

WARNING:

Indicating that the action of the said delinquent student was in violation of the Code and any further acts of misconduct shall result in severe disciplinary action.

RESTRICTIONS:

Reprimanding and Restricting access to various facilities on the campus for a specified period of time.

COMMUNITY SERVICE:

For a specified period of time to be extended if need be. However, any future misconduct along with failure to comply with any conditions imposed may lead to severe disciplinary action, including suspension or expulsion.

MONETARY PENALTY:

May also include suspension or forfeiture of scholarship/fellowship for a specific period.

SUSPENSION:

A student may be suspended for a specified period which will entail prohibition on participating in student-related activities, classes, programs, etc. Suspension may also follow by possible dismissal, along with the following additional penalties. Ineligibility to reapply for admission to the Institute for three years, and Withholding the grade card or certificate for the courses studied or work carried out.

EXPULSION:

Expulsion of a student from the Institute permanently. Indicating prohibition from entering the Institute premises or participating in any student-related activities or campus residences etc. Additionally, the student will be forbidden to use various Institute facilities unless permission is obtained from the Competent Authority.

LIBRARY RULES AND REGULATIONS

- 1.** All library users are required to enter their names and sign the register provided at the entrance.
- 2.** Students can borrow a certain number of books, periodicals (other than the current issue), CDs for a certain period as stipulated and communicated by the Librarian.
- 3.** Students can borrow one book for internal use, subject to the condition that they return the book on the same day of issue.
- 4.** Library books are required to be returned by the student on or before the due date. A fine will be levied after the expiry of the due date. All issued books must be returned and library fines (if any) must be settled on time.
- 5.** Borrowers shall replace lost or damaged library materials with new versions of the same.
- 6.** Renewal of library books and educational materials are generally allowed if no reservation has been made for the same.
- 7.** Personal items, for example, books, folders, files, blazers, jerkins, overcoats, etc. are not allowed in the library.
- 8.** Case studies and project reports will not be issued to students and are for library reference purpose only.
- 9.** Library users are expected to maintain silence at all times in the library. Cellphones and their use are prohibited.
- 10.** Library users should present their identity cards for the borrowing or renewal of library material. The Librarian reserves the right to deny the issuance or renewal of library materials where the identity card is not presented by the student.
- 11.** Marking of any kind, underlining, writing on books, and defacing any publication are strictly prohibited and if defaced, the item must be replaced with a new one.

- 12.** Smoking anywhere inside the library premises is prohibited as is the consumption of food and refreshments.
- 13.** The membership of the library is not transferable.
- 14.** Books or journals removed from the shelves should not be replaced on the shelves but should be left on the table.
- 15.** All library users are expected to read the notice board or browse the library website for library timings and other services.
- 16.** The librarian reserves the right to refuse admission to any student violating the rules and regulations of the library.
- 17.** Students are requested to maintain the dress code of the Institution while they are in the library.
- 18.** Students should return all the borrowed items from the library clear all fines and return the library ID card before leaving the Institution.

CODE OF CONDUCT FOR THE PRINCIPAL

The chair of the Principal of a college has got multifaceted roles to play and to shoulder multilateral responsibilities having characteristics of a patron, custodian, supervisor, administrator, adjudicator, protector, inspirer and so on. As the Academic and Administrative Head of the Institution the Principal remains liable to follow certain codes of ethics in his conduct as proclaimed by the University Grants Commission (UGC) and the set of rules enforced by the Government of Karnataka as in the Karnataka Civil Service Rules (KCSR).

Specifics of the salient and significant codes applicable in the conduct of Principal, as perceived and enforced by Government First Grade College, Channapatna is jotted underneath:

1. To uphold and upkeep the ethos of inclusiveness in terms of imparting higher education in the institution.
2. To protect the collective interest of different sections of the institution so that each and all can perform freely and give their highest for the institution.
3. To institute, nourish, and enforce meting equal treatment to all the stakeholders in the College so that there remains no scope of any discriminatory and disparate practice at any level within the stretch of the College.
4. To uphold and maintain the essence of social justice for all the stakeholders irrespective of their caste, creed, race, sex, or religious identity as within the framework of the Indian Constitution.
5. To create and maintain an unbiased gender-free atmosphere within the periphery of the College so that all the stakeholders enjoy equal opportunities.
6. To generate and maintain required alertness among all the stakeholders of the college so that the chances of incidents of sexual harassment get ever minimized and ultimately eradicated.

7. To initiate and propagate the spirit of welfare within all the sections of human resources attached directly or indirectly with the College and hence to build confidence amongst them.
8. To maintain and promote academic activities in the College in all possible avenues already explored and thus encourage exploration of newer avenues for further academic pursuit.
9. To create an environment conducive for research-oriented academic parleys and thus promote research activities in the institution to add further to the knowledge pool.
10. To uphold upkeep and enforce discipline in the behavioural manifestation of all the stakeholders of the institution and thus maintain campus-serenity required for academics.
11. To promote and maintain the practice of extra-curricular activities amongst the students and other human resources of the institution and thus adds to the societal dynamism simile to essence-of-life.
12. To endeavour for the upkeep of tranquility of the region surrounding the Colleges that academic practices come to the gradual prevalence and only prevail, eventually.
13. To promote and maintain harmonious relationships of the College with the adjoining society to ensure spontaneous flourish and prosperity of all the students of the institution.

As the academic head of the institution, the Principal should ensure the existence of an academic environment within the College and should endeavour for its enrichment by encouraging research activities.

Thus, the Principal should put best efforts to bring in adequate infrastructural and financial support for the College. The Principal should encourage the faculty members of the Institution to take up research projects, publish research papers, arrange for regular seminars and participate in conference/symposium/workshop/seminars.

CODE OF CONDUCT FOR TEACHERS

This Code shall apply to all kinds of conduct of teachers that occurs on the Institute premises and any off-campus conduct that has or may have serious consequences or adverse impact on the Institute's Interests or reputation.

Responsibility and Accountability

1. Teachers should handle the subjects assigned by the Head of the Department.
2. Teachers should complete the syllabus in time. Teachers shall produce good results in the subjects handled by them and are accountable for the same.
3. Tutor – Ward system must be effectively implemented. Teachers shall monitor the respective group of students who are attached to them.
4. Assignment topics for each course are to be given to the students within a week of the beginning of the semester.
5. Teachers should be good counselors and Facilitators. They should help, guide, encourage and assist the students to ensure that the Teaching-learning process is effective and successful. Value-based education must be their motto.
6. Teachers should maintain decorum both inside and outside the classroom and set a good example for the students.
7. Teachers should carry out other academic, co-curricular and organizational activities that may be assigned to them from time to time.

Punctuality and Attendance:

1. Teachers must report in time to duty as per the working hours prescribed and should be available on the campus unless and otherwise they are assigned duties elsewhere.
2. Prior written permission should be obtained for reporting late in the morning or leaving early in the evening without detriment to their duties. Permission for going out of the College shall not be given during the class hours.

3. Teachers should sign the attendance register while reporting for duty and after the end of college hours.
4. Teachers must be aware that their workload is 40 hours a week even though their maximum class hours are only 16 a week.
5. Teachers are expected to be present on the college campus at least 10 minutes before the College beginning time.
6. Teachers should remain on the campus till the end of the College hours.

Publication of Research Papers & Books and Participation in Research Projects, Seminars, Conferences, etc.

1. Staff members are encouraged to write textbooks, publish articles in reputed Journals, and present papers in Seminars and Conferences.
2. Staff members are encouraged to take up Research projects.
3. Staff members should also attend Faculty Development Programmes, QualityImprovement Programmes, etc to update their knowledge.
4. Staff members are encouraged to undergo Practical Training in Industry and can take consultancy Work as part of Industry-Academia interaction.

General Rules for Teachers:

1. No teacher should involve himself/ herself in any act of moral turpitude on his/her part which may cause impairment or bring discredit to the institution.
2. Teachers Associations should not be formed without the permission of the higher authorities.
3. No teacher should involve himself or herself in any form of political activity inside or outside the campus.
4. Teachers should not participate in any strikes or demonstrations either inside or outside the campus.

5. Any instructions issued by the Competent Authority by way of Circulars from time to time must be complied with.
6. No teacher shall send circulars / distribute handbills to the staff, organize meetings on the campus without permission from the Principal.
7. Teachers are barred from using cell phones while taking classes.
8. Heads of Departments must submit the Department's time table and individual teacher's time tables to the Principal within the stipulated time. Any change must also be reported to the Principal in writing.
9. Teachers are encouraged to research their topic of interest.
10. Each Department Association must conduct time to time meetings each semester.
11. Teachers are expected to attend Department academic association meetings, seminars, etc and also college functions like Sports, cultural activities, CollegeDay and National Festivals celebrations without fail.
12. Teachers are expected to Volunteer to take up extra classes.
13. All teaching faculties are collectively responsible for college properties.
14. All department meetings of Teachers shall be held only after 3.00 p.m. and not during class hours. No department staff meeting should be held at the cost of class hours.

CODE OF CONDUCT FOR NON-TEACHING STAFF

1. Non-Teaching staff working in the College office should remain on Duty during College office hours (9.00 a.m. to 5.00 p.m.).
2. Non-Teaching Staff assigned to Computer Lab should keep the Lab clean.
3. Any loss or damage to any article in the Lab or Class Room should be reported to the Principal in writing immediately.
4. Non-teaching staff will carry out their duties as instructed by the authorities.
5. Non-Teaching staff shall not leave the College premises without permission before 5.00 p.m.

Besides the above-mentioned code of conduct, the permanent employees of the college are governed by KARNATAKA CIVIL SERVICE RULES 1957, KARNATAKA CIVIL SERVICE (Conduct) RULES 1966. Rules and Regulations as framed and amended by the UGC, Rules framed by the department of collegiate education, Govt. of Karnataka.

ವಿಶ್ವಮಾನವ ಸಂದೇಶದ ಸಪ್ತ ಸೂತ್ರಗಳು

Every child, at birth, is the universal man. But, as it grows, we turn it into “a petty man”. It should be the function of education to turn it again into the original “Universal Man.”

1. “ಮನುಷ್ಯ ಜಾತಿ ತಾನೊಂದೆ ವಲಂ” ಎಂಬುದನ್ನು ನಿರುಪಾಧಿಕವಾಗಿ ಸ್ವೀಕರಿಸಬೇಕು.
2. ವರ್ಣಾಶ್ರಮ ವ್ಯವಸ್ಥೆಯನ್ನು ತಿದ್ದುವುದಲ್ಲ ಅದನ್ನು ಸಂಪೂರ್ಣವಾಗಿ ತೊಲಗಿಸಬೇಕು. ಅಂದರೆ ಬ್ರಾಹ್ಮಣ-ಕ್ಷತ್ರಿಯ, ವೈಶ್ಯ-ಶೂದ್ರ, ಅಂತ್ಯಜ, ಪಿಯಾ-ಸುನ್ನಿ, ಕ್ಯಾಥೋಲಿಕ್-ಪ್ರೊಟೆಸ್ಟಂಟ್, ಸಿಖ್-ನಿರಾಂಕಾರಿ ಇತ್ಯಾದಿ ವಿಭಜನೆಯನ್ನು ನಿರ್ನಾಮ ಮಾಡಬೇಕು.
3. ಎಲ್ಲಾ ದೇಶಗಳಲ್ಲಿ ಮತ್ತು ಎಲ್ಲಾ ಮತಗಳಲ್ಲಿರುವ ಜಾತಿ ಪದ್ಧತಿಯನ್ನು ಸಂಪೂರ್ಣವಾಗಿ ನಿರಾಕರಿಸಿ, ವಿನಾಸಗೊಳಿಸಬೇಕು.
4. ‘ಮತ’ ತೊಲಗಿ ‘ಅಧ್ಯಾತ್ಮ’ ಮಾತ್ರ ವೈಜ್ಞಾನಿಕ ತತ್ವವಾಗಿ ವಿಶ್ವಮಾನ್ಯತೆ ಪಡೆಯಬೇಕು.
5. ಮತ ‘ಮನುಜಮತ’ ಆಗಬೇಕು: ಪಥ ‘ವಿಶ್ವಪಥ’ ಆಗಬೇಕು: ಮನುಷ್ಯ ‘ವಿಶ್ವ ಮಾನವ’ ಆಗಬೇಕು.
6. ಮತ ಗುಂಪು ಕಟ್ಟುವ ವಿಷಯವಾಗಬಾರದು. ಯಾರೊಬ್ಬರೂ ಯಾರ ಮತಕ್ಕೂ ಸೇರದೆ, ಪ್ರತಿಯೊಬ್ಬನೂ ತಾನು ಕಂಡುಕೊಳ್ಳುವ ‘ತನ್ನ’ ಮತಕ್ಕೆ ಮಾತ್ರ ಸೇರಬೇಕು. ಅಂದರೆ ಜಗತ್ತಿನಲ್ಲಿ ಎಷ್ಟು ವ್ಯಕ್ತಿಗಳಿದ್ದಾರೋ ಅಷ್ಟೇ ಸಂಖ್ಯೆಯ ಮತಗಳಿರುವಂತಾಗುತ್ತದೆ. ಯಾರೊಬ್ಬರೂ ಇನ್ನೊಬ್ಬರ ಮತಕ್ಕೆ ಸೇರಿ ಗುಂಪು ಕಟ್ಟಿ ಜಗಳ ಹೆಚ್ಚುವಂತಾಗಬಾರದು.
7. ಯಾವ ಒಂದು ಗ್ರಂಥವೂ ‘ಏಕೈಕ ಪರಮ ಪೂಜ್ಯ’ ಧರ್ಮಗ್ರಂಥವಾಗಬಾರದು. ಪ್ರತಿಯೊಬ್ಬ ವ್ಯಕ್ತಿಯೂ ತನಗೆ ಸಾಧ್ಯವಾದವುಗಳನ್ನೆಲ್ಲಾ ಓದಿ ತಿಳಿದು ತನ್ನ ‘ದರ್ಶನ’ವನ್ನು ತಾನೇ ನಿರ್ಣಯಿಸಿಕೊಳ್ಳಬೇಕು.

ಅಷ್ಟ ಧ್ಯೇಯಗಳು

1. ವಿಜ್ಞಾನ, ಧರ್ಮ, ಅಧ್ಯಾತ್ಮ ಮತ್ತು ಮಾನವೀಯತೆಗಳು ಪರಸ್ಪರ ವಿರೋಧಿಗಳಲ್ಲ, ಪೂರಕವಾದವುಗಳು ಮತ್ತು ಇವುಗಳ ಗುರಿ ವಿಶ್ವ ಕಲ್ಯಾಣ ಎಂಬುದನ್ನು ಮನದಟ್ಟು ಮಾಡಿಕೊಳ್ಳುವುದು.
2. ಸಾಮಾಜಿಕ ಅಸಮಾನತೆ, ಜಾತಿ, ಮತ, ಅನಕ್ಷರತೆ, ಮೌಢ್ಯಗಳನ್ನು ಬುಡಸಮೇತ ಕಿತ್ತುಹಾಕಲು ಯುವಕರು ಕಾರ್ಯಪ್ರವೃತ್ತರಾಗುವುದು.
3. ಶ್ರಮ ಸಂಸ್ಕೃತಿ ಬೆಳೆಸಿಕೊಳ್ಳುವುದು, ಶ್ರಮಜೀವಿ ಮತ್ತು ರೈತ/ನೇಗಿಲಂಚೋಗಿಯನ್ನು ಗೌರವಿಸುವುದನ್ನು ಉದಾತ್ತ ಧ್ಯೇಯವಾಗಿಸಿಕೊಳ್ಳುವುದು.
4. ಶಾಸ್ತ್ರ, ಸ್ಮೃತಿ, ಕಂದಾಚಾರಗಳನ್ನು ವಿಮರ್ಶಿಸುವ, ಪ್ರಶ್ನಿಸುವ ಗುಣ ಮತ್ತು ಸರ್ವಧರ್ಮ ಸಮಭಾವ ವ್ಯಕ್ತಿತ್ವ ಬೆಳೆಸಿಕೊಳ್ಳುವುದು.
5. ಒಂದು ಉತ್ತಮ ಪುಸ್ತಕ ಓದುವುದರಿಂದ ಒಬ್ಬ ಮಹಾತ್ಮನ ಸ್ನೇಹ ಸಂಗದಿಂದ ಲಭಿಸಬಹುದಾದ ಜ್ಞಾನ ಪಡೆಯುವುದು ಮತ್ತು ಅಧ್ಯಯನದಲ್ಲಿ ಏಕಾಗ್ರತೆ, ಸ್ವತಂತ್ರ ಚಿಂತನೆ ಬೆಳೆಸಿಕೊಳ್ಳುವುದು.
6. ಮತಿ ಗೌರವ, ಜೀವನದಲ್ಲಿ ಗುರಿಯ ಹಿರಿಮೆ, ಉದ್ದೇಶದ ಶ್ರೇಷ್ಠತೆ ಮತ್ತು ಸಾಧನೆಯ ಸಾಹಸವನ್ನು ಹೊಂದುವುದು.
7. ತೆರೆದ ಮನಸ್ಸು, ವಿವೇಕ, ವಿಚಾರ, ಪೂರ್ಣದೃಷ್ಟಿ ಮತ್ತು ಆತ್ಮಶ್ರೀಯನ್ನು ಬೆಳೆಸಿಕೊಳ್ಳುವುದು. ಆತ್ಮ ಗೌರವ, ಆತ್ಮಸ್ಥೈರ್ಯ, ಆತ್ಮ ವಿಶ್ವಾಸ, ಆತ್ಮ ತೃಪ್ತಿ, ಮಾನವ ಘನತೆಯನ್ನು ಅಂತರಂಗದ ವಿಕಾಸದ ಮೂಲಕ ಆತ್ಮ ದರ್ಶನ ಮಾಡಿಕೊಳ್ಳುವುದು.
8. ಜಾತಿ ಮತ್ತು ವರ್ಣಗಳ ಅಸ್ಪೃಶ್ಯತೆಯನ್ನು ತೊಲಗಿಸಲು ಹೋರಾಡುವುದು.

‘ಸರ್ವಮತಗಳಿಗಿಂತಲೂ, ಶುದ್ಧ ಹೃದಯದ ಸಂಸ್ಕೃತಿಯೇ ಮಹೋನ್ನತವಾದುದು.’