

Part – A

i. Details of the Institution/Department

1.1 Name of the Institution/Department

GFGC ARAKALAGUD

1.2 Address Line 1

H.N. PURA ROAD, ARAKALGUD TOWN HASSAN DISTRICT

Address Line 2

City/Town	ARAKALGUD
State	KARNATAKA
Pin Code	573102
Institution/Department e-mail address	gfgcarkalgud@gmail.com
Contact Nos.	08175220312
Name of the Head of the Institution/Department:	SHIVANNA
Tel. No. with STD Code:	08175220312
Mobile:	9449660337
Name of the IQAC Co-ordinator (if any at Department Level):	BASAVARAJU
Mobile:	9740970162
IQAC e-mail address (if any at Department Level):	

1.3 NAAC Track ID

KACOGN11833

1.4 Website address:

htt:www.gfgc.kar,nic.in/arakalgud

1.9 Institutional Status

University (State /Central/Deemed/Private)	Inter State Body Corporate
Affiliated College	Yes
Constituent College	No
Autonomous college of UGC	No
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	No
Type of Institution/Department (Co-education/ Men / Women)	Co-education/Men/Women
Type of Institution/Department (Urban/Rural/ Tribal	Rural
Financial Status(Grant-in-aid/ UGC 2(f) / UGC 12B)	UGC2(F)/ UGC12B)
Grant-in-aid(Grant-in-aid + Self Financing/Totally Self-financing)	-

1.10 Type of Faculty/Programme

Faculty	Yes/No
Arts	YES
Science	NO
Commerce	YES
Law	NO
PEI (Phys edu)	NO
TEI (Edu)	NO
Engineering	NO
Health Science	NO
Management	YES
Others (Specify)	NO

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Special status	Yes/No
Autonomy by State/Central Govt. / University	MYSORE UNIVERSITY
University with Potential for Excellence	NO
UGC-CPE	NO
DST Star Scheme	NO

2. IQAC Composition and Activities (if any at department level)

2.1 No. of Teachers

PERMANENT 04

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

533

2.4 No. of Management representatives

34

2.5 No. of Alumni

50

2.6 No. of any other stakeholder and community representatives

-

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

-

2.9 Total No. of members - NIL

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

Meetings	Numbers
Total No.	02
Faculty	
Non-Teaching Staff	
Students	
Alumni	
Others	

2.12 Has IQAC received any funding from UGC during the year?

No

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC(IF ANY AT DEPARTMENT LEVEL)

Total Nos.	International	National	State	Institution/Department Level
-	-	-	-	-

(ii) Themes

-

2.14 Significant Activities and contributions made by IQAC(IF ANY AT DEPARTMENT LEVEL)

Special seminar arranged

2.15 Plan of Action by IQAC (IF ANY AT DEPARTMENT LEVEL)/Outcome

The plan of action chalked out by the IQAC (IF ANY AT DEPARTMENT LEVEL) in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

The Action Plan of Academic Year- 2016-17

S.L No	Month	Activities	Conduct by
1	July.2016	Admission to the fresher's	College
2	August	Celebration of The Independence Day	College
3	October	Ghandi Jayantha, Valmiki Jayantha, Self-service from NSS students	College
4	November	Celebration of Kannada Rajyothsava	College
5	February	Conduct NSS special camp	NSS unit
6	March	Tour and Procession for the heritage club	Heritage club
7		The celebration The world women's day	Dept. of Sociology
8	April	Celebration of Dr. B.R. Ambedkar Jayanthi	College
	April	Closing ceremony	College

* Attach the Academic Calendar of the year as Annexure.

Plan of Action	Achievements
Remedial classes for slow learners	Special class and remedial classes engaged
To conduct tests and IA	Tests were conducted
To conduct class room seminars	Students are asked to present a topic in the class room seminar
To conduct various cultural activities	Cultural activities are conducted

To conduct sports activities	Students are highly motivated to participate in various sports activities
------------------------------	---

Provide the details of the action taken.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Flexibility of the Curriculum	Yes/No
Choice Based Credit System	If yes, give details as annexure
Core	
Elective Option	
Open Options	

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6 semester 3 years
Trimester	
Annual	

1.3 Feedback from stakeholders* (*On all aspects in numbers*)

Alumni	Parents	Employers	Students
			90

Mode of feedback :

Online	Manual	Co-operating schools (for PEI)
	YES	

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
04	04			

2.2 No. of permanent faculty with Ph.D.

NO

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of :

Guest faculty	34
Visiting faculty	
Temporary faculty	

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops		04	04
Presented papers		04	04
Resource Persons			01

2.6 Innovative processes adopted by the Institution/Department in Teaching and Learning:

- Faculty members are sent to Orientation programme and Refresher course to upgrade themselves in concerned field of study.
- Guest lecturers have been invited from various disciplines to interact with students
- Teachers have attended various workshops and seminars to enhance their competency.

2.7 Total No. of actual teaching days during this academic year

249

2.8 Examination/ Evaluation Reforms initiated by the Institution/Department (for example: Open Book examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development of study

As Faculty As Curriculum Development workshop		
Nil		

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	TOTAL PASS	Pass %
BA	211				86	40%
Bcom	197				116	58%
BBM	54				17	31%

2.12 How does IQAC(if any at department level) Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Revised Guidelines of IQAC and submission of AQAR

Page 15

Faculty / Staff Development Programmes

Number of faculty benefitted

Refresher courses

UGC – Faculty Improvement Programme

HRD programmes

Orientation programmes

NIL

Faculty exchange programme

Staff training conducted by the university

Staff training conducted by other institutions

Summer / Winter schools, Workshops, etc.

Others

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	03	NO	NO
Technical Staff	NIL			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC(if any at department level) in Sensitizing/Promoting Research Climate in the institution

Nil

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	Nil			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range	-
Average	-
h-index	-
Nos. in SCOPUS	-

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published

I. With ISBN No.	02
II. Chapters in Edited Books III. Without ISBN	
No	

3.8 No. of University Departments receiving funds from

Revised Guidelines of IQAC and submission of AQAR

3.9 For colleges

Autonomy	-
CPE	-
DBT Star Scheme	
INSPIRE	
CE	
Any Other (specify)	

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences organized by the Institution/Department

Level	International	National	State	University	College
Number					Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

Nil

3.13 No. of collaborations

International	
National	
Any other	Nil

3.14 No. of linkages created during this year

Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency	Nil
From Management of University/College	Nil
Total	Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	NIL
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College/Department
Nil						

3.18 No. of faculty from the Institution/Department

who are Ph. D. Guides	Nil
students registered under them	

3.19 No. of Ph.D. awarded by faculty from the Institution/Department

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any other
Nil			
Nil			
Nil			

3.21 No. of students Participated in NSS events:

University level	State level	National level	International level
10			

3.22 No. of students participated in NCC events:

University level	State level	National level	International level
-	-	-	-

3.23 No. of Awards won in NSS:

University level	State level	National level	International level
Nil			

3.24 No. of Awards won in NCC:

University level	State level	National level	International level
-	-	-	-

3.25 No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
-	-	-	yes	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension activities	-
Institutional Social Responsibility	-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.5			
Class rooms	17		GOVT	
Laboratories	01			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Nil

4.3 Library services at Department Level:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books					26892	
Reference Books					5125	
e-Books						
Journals					18	
e-Journals						
Digital Database						
CD & Video					96	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	22	01	05			02		
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NO

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
Total :	-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC(IF ANY AT DEPARTMENT LEVEL) in enhancing awareness about Student Support Services

- Students are encouraged to participate in quiz competition
- Remedial coaching classes are conducted to the slow learners
- Health check- up programme organized and student counselling programme conducted

5.2 Efforts made by the Institution/Department for tracking the progression

- Students have utilized the various facilities like library, computer training, which were highlighted in the orientation program.
- Skill training programmes were utilized by the students to the optimum level.
- Remedial coaching classes' feedback obtained manually and academically students' progression observed.

5.3 (a) Total Number of students

UG		PG		Ph. D.		Others		Total	
Men	Women	Men	Women	Men	Women	Men	Women	Man	Women
185	318								

(b) No. of students outside the state

Nil

(c) No. of international students

	In numbers
Men	Nil
Women	Nil

Total

Nil

(d)

Last Year										This Year											
General		SC	ST		OBC		Physically Challenged		Total		General		SC	ST		OBC		Physically Challenged		Total	
M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
		62-93		01-01		376				533								05		503	

(e)

Demand ratio	
Dropout %	8%

5.4 Details of student support mechanism for coaching for competitive examinations (If any) No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET	SET/STET	GATE	CAT	IAS/IPS	State PSC	UPSC	Others
-	-	-	-	-	-	-	-

5.6 Details of student counselling and career guidance

NIL

No. of students benefitted

NIL

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

No

5.9 Students Activities

No. of students participated in Sports, Games and other

events State/ University level	15
National level	
International level	-

5.9.1 No. of students participated in cultural events

State/ University level	20
National level	
International level	

5.9.2 No. of medals /awards won by students in Sports, Games and other events: Sports :

State/ University level	
National level	
International level	-

No. of medals /awards won by students in Sports, Games and other events: Cultural:

State/ University level	05
National level	-
International level	-

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from Institution/Department	-	-
Financial support from government	SC, ST -137	759302
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives Fairs:

State/ University level	-
National level	-
International level	-

Student organised / initiatives Exhibition:

State/ University level	-
National level	-
International level	-

5.12 No. of social initiatives undertaken by the students

Nil

5.13 Major grievances of students (if any) redressed:

- Lack of Women's rest room

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- Build a learning culture
- Make students responsible citizens
- Create an atmosphere of oneness
- Make students Imbibe moral and ethical values
- Inculcate traditional values of parental care and community living
- Make students Love, Care, protect and improve one's roots.
- Uphold human values irrespective of caste, creed, race or religion
- Make students Dream of becoming a world citizen

Mission:

To

- Pursue and achieve excellence in quality teaching, learning and research.
- Provide access to the students for optimum use of college infrastructure.
- Foster and encourage innovation and creativity
- Recognize and accept social responsibility.
- Respect and disseminate social harmony and unity in diversity
- Create an environment of intellectual stimulus, scientific inquiry and responsibility.
- Integrate global perspective

6.2 Does the Institution/Department has a management Information System

--

No

6.3 Quality improvement strategies adopted by the Institution/Department for each of the following:

6.3.1 Curriculum Development

- | |
|--|
| <ul style="list-style-type: none">• Curriculum is designed by University of Mysore |
|--|

6.3.2 Teaching and Learning

- Faculty members are sent to Orientation programme and Refresher course to upgrade themselves in concerned field of study.
- Internal evaluation of teachers is conducted every semester.
- Faculty members are motivated to participate in workshops to update and learn about new issues in the respective subjects

6.3.3 Examination and Evaluation

- In every semester internal tests are conducted, evaluated, results are announced and marks are awarded
- Internal assessment is centralized in the college like main examination where room allotment, maintaining invigilator's diary, getting signature from students are some of the unique system maintained in the college and which in turn leads to quality enhancement.
- Main examinations are as per University of Mysore

6.3.4 Research and Development- Nil

6.3.5 Library, ICT and physical infrastructure / instrumentation

- More Computer added

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

Nil

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- Admissions of students are transparent
- Admission process is communicated through college brochures and pamphlets.
Reservation policy while admission is strictly followed as per the regulation of Government of Karnataka and University of Mysore
- Admission of students improved as compared with previous year.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	OBC Scholarship, SC/ST Scholarship

6.5 Total corpus fund generated -

NIL

6.6 Whether annual financial audit has been done - NO

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic				
Administrat				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes
-------------------	-----

For PG Programmes	Yes/ No
-------------------	---------

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Coding of answer scripts for valuation
- Re-totalling, revaluation and photocopy provisions made.
- Examinations and evaluations are as per UOM
- Odd semester and Even semester papers are to be written in the respective semesters only

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? - Nil

6.11 Activities and support from the Alumni Association

- Professionally qualified alumni members shared their knowledge with the present students.
- Many alumni have been placed in various government, public and private sectors.
- There is a plan to register the Alumni association of the college and IQAC of the college is very much keen towards maintaining cordial relationship with alumni of the college.

6.12 Activities and support from the Parent – Teacher Association

- Opinions are taken from parents about teaching, institution, campus and other facilities provided to students.
- Oral opinion given by parents during parents meet in the presence of the head of the management is treated as an input to update, upgrade and modify in the concerned fields

6.13 Development programmes for support staff - Nil

6.13 Development programmes for support staff - Nil

Criterion – VII**7. Innovations and Best****Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Decentralized internal assessment test for each semester is implemented in the college.
- Student Seminars were encouraged.
- Students are encouraged to involve in social activities.
- Students are sent to donate blood at times of emergency.
- Red Ribbon maintains list of blood donors.
- For first year students a new kind of welcome programme organized.
- Final year student from all courses are given a send off function.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
Remedial classes for slow learners	Special class and remedial classes engaged
To conduct tests and IA	Tests were conducted in decentralized way
To conduct class room seminars	Students are asked to present a topic in the class room seminar
To conduct various cultural activities	Cultural activities are conducted
To conduct sports activities	Students are highly motivated to participate in various sports activities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
Remedial classes for slow learners	Special class and remedial classes engaged
To conduct tests and IA	Tests were conducted in decentralized way
To conduct class room seminars	Students are asked to present a topic in the class room seminar
To conduct various cultural activities	Cultural activities are conducted
To conduct sports activities	Students are highly motivated to participate in various sports activities

7.3 Give two Best Practices of the Institution/Department (*Annexure 'II'*)

- Daily morning prayer in the campus
- Creating awareness regarding hygiene in the rural areas by NSS volunteers is one of the best practices of the institute
- Blood donation organised in collaboration with medical institutions

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- NSS volunteers are instructed to spread awareness programme on plastic free and smoke free campus in our college.
- Clean environment awareness programs organized by NSS

7.5 Whether environmental audit was conducted? -No

7.6 Any other relevant information the Institution/Department wishes to add. (for example SWOT Analysis)

Plans of Institution/Department for next year

The Action Plan of Academic Year- 2017-18

S. L. N. O	Month	Activities	Conduct by
1	July.2017	Admission to the fresher's	College
2	August	Celebration of The Independence Day	College
3	October		College
4	November	Ghandi Jayantha, Valmiki Jayantha,	College
5	January	Self-service from NSS students	Placemen t Cell
6	February		NSS unit
7	March	Celebration of Kannada Rajyothsava	Heritage club
8	April	Coaching for Competitive Exam (free Coaching)	Dept. of Sociology
9	April	Conduct NSS special camp	College
		Tour and Procession for the heritage club	

		The celebration The world women's day	
		Celebration of Dr. B.R. Ambedkar Jayanthi	
		Closing ceremony	

Name _____

Signature of the Coordinator

Signature of the Chairperson

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

(Excerpt from Self-Study Report of NAAC)

Best Practices

Give details of any two best practices which have contributed to better academic and administrative functioning of the university.

Format for Presentation of Best Practices

1. Title of the Practice

This title should capture the keywords that describe the practice.

2. Objectives of the Practice

What are the objectives / intended outcomes of this “best practice” and what are the underlying principles or concepts of this practice (in about 100 words)?

3. The Context

What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice (in about 150 words)?

4. The Practice

Describe the practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced (in about 400 words)?

5. Evidence of Success

Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate? Describe in about 200 words.

6. Problems Encountered and Resources Required

Please identify the problems encountered and resources required to implement the practice (in about 150 words).

7. Notes

Optional. Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 150 words).

8. Any other information regarding Innovations and Best Practices which the university would like to include.

