



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVERNAMENT FIRST GRADE COLLEGE
Name of the head of the Institution	SMITHA H S
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08175220312
Mobile no.	9480098978
Registered Email	gfgcarkalgud@gmail.com
Alternate Email	Prncipalgfgcarkalgud@rediffmal.com
Address	H,N.PURA ROAD, ARAKALGUD TOWN HASSAN DISTRICT
City/Town	ARAKALGUD
State/UT	Karnataka
Pincode	573102

2. Institutional Status																			
Affiliated / Constituent		Affiliated																	
Type of Institution		Co-education																	
Location		Semi-urban																	
Financial Status		state																	
Name of the IQAC co-ordinator/Director		ASHWINI S																	
Phone no/Alternate Phone no.		08175220312																	
Mobile no.		9632646421																	
Registered Email		ashwinisiddaramu@gmail.com																	
Alternate Email		smitha8019@gmail.com																	
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)		<a href="https://qfqc.kar.nic.in/arakalagud/FileHandler/120-f8d5ac5b-69ed-499a-a9fb-211e245535be.pdf">https://qfqc.kar.nic.in/arakalagud/FileHandler/120-f8d5ac5b-69ed-499a-a9fb-211e245535be.pdf</a>																	
4. Whether Academic Calendar prepared during the year		No																	
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>C</td> <td>1.85</td> <td>2016</td> <td>25-May-2016</td> <td>25-May-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	3	C	1.85	2016	25-May-2016	25-May-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
3	C	1.85	2016	25-May-2016	25-May-2021														
6. Date of Establishment of IQAC		25-Aug-2005																	
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															
No Data Entered/Not Applicable!!!																			
<a href="#">View File</a>																			

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? To Encourage all the faculties (HOD'S) to organize department programme. ? To organize Orientation Programme for first year students. ? To organize Workshop on Life Skills and personality development programme. ? To conduct Health awareness programme for girls' students. ? To conduct quiz programme.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
organisation of workshop on personality development, life skills and coaching for competitive exam	workshop on personality development, life skill and competitive exams had done.
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	01-Feb-2019
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College adheres to the guide lines laid down by the state government in general and Mysore University in particular. We try our level best to provide 120 days of teaching in a calendar year. Special classes (if needs be) are engaged during off hours' vacation (Sunday) to compensate for the time lost in examination/evaluation holidays which were declared due to heavy rain. College starts at 10.00AM in the morning and classes are held up to 4.30 p m in the evening in addition to work done by the teachers during examination. The college staff also put extra effort and labour to complete the syllabus within the prescribed time. The institution follows a specific time table programme for the effective delivery and transaction of the curriculum. The recent addition of the computer lab plays important role in providing new vision to all students the services of trained personnel is taken up at the institution level to acquaint the student regarding internet and learning. The institution provides all types of facilities to teachers to attend UGC based orientation course/ Refresher course workshops/ Seminars. Apart from these the college adheres to the sports and cultural calendar framed by the university. The college is in constant touch with the university and tries its level best to keep abreast with the guide lines laid down by the University for the effectively implementation of the curriculum. Because of its semi-urban semirural the college has to strive much to bring in new concept and methodology into its programme. Through periodical test, semester examination, Internal Assessment and staff meeting institution analyse/ ensure the objectives of curriculum are achieved in the course of implementation. Peer learning are facilitated students having an exposure to work in groups. Which facilitates learning? Learning has become interesting for students meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars debates .quiz etc. Social learning is provided through NSS scout and guide service organization. Specific measures have been taken by the institution in the field of curriculum designs, instructional methodologies {more use of ICT tools} and evaluation methods. Learning of environmental science has been made compulsory to all students. The courses have been diversified with new combinations of subjects. The performance assessment and feedback from student's brave become regular features.

Introduction of CBCS has facilitated flexibility. Maximum learning is promoted in the form of knowledge and understanding.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Communication Skills	20/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Life Skills	08/09/2018	150
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback systems The IQAC of this college gets feedback on curriculum and

teachers from students and stakeholders through arranging the alumni meeting, parents meeting and students meeting in order to see the possibility to improve quality of education and communicate the concerned BOs if necessary. It is a continuous process and a relentless pursuit to achieve academic excellence information needed to improve the experience of the learning communities towards achieving this goal, the involvement of student participation in the institutional quality enhancement process is crucial and invaluable, because of following 1. Students are the largest group who has a much stronger voice than any other stakeholders. 2. Students are quite well informed, committed, participative, motivated and curious and this provides for valuable contributions. 3. Students could therefore be the driving force behind ambitious and far reaching higher education reforms. Each student participant was asked to voice her/his responses the following 10 themes {rate the factor related to each teacher individually} 1. Preparations for the class 2. Punctuality in conducting classes 3. Planning and completion of the syllabus on time. 4. Clarity of presentation 5. Clarity of expression like language and voice 6. Methodology used to impart the knowledge 7. Active learning methodology used like group discussion, tutorials, assignments and seminars quiz, field visit etc. 8. Availability to students outside class hour for clarification, counseling, career guidance etc. 9. His/her role as leader mentor/motivator/Guide facilitator/counselor. 10. The examinations /assignments were graded fairly. ANALYSES OF THE STUDENT RESPONSES Without considering repetitive responses 344 were culled out from the reports received from the students. Theme wise analyses indicated that responses pertaining to each theme and to each individual teacher are good and satisfactory. Starting from commerce department Smitha.H.S {Principal} Anuradha.D.R, Ashwini.S Manjunath B, Ramya.D.J, kumar.N.N, Leelavathi. H, the rating was fixed to 05 the students have rated till {47674} to some themes it is 05 out of 05. In arts stream, starting from Smitha.H.S {principal} Anuradha.D.R, Ashwini.S, Manjunath A.L, Anuradha.A.S, Parvathamma.C.R the rating was fixed to 05 the students have rated till {4826087} to some themes it has been 05 out of 05. The data confirmed that students were more comfortable with teachers and curriculum learning as well as methodology adopted in teaching. Thus structured feedback questionnaires together with responses of students are invaluable inputs in the quality enhancement activities of our college.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	GENERAL	60	135	135
BBA	FINANCE	60	44	44
BA	HEP, HES, HSK, HEE	270	165	165

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	344	0	11	0	0
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	0	7	1	0	0
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system available in the institution “Mentoring is a development-oriented initiative”. Through continued involvement that offer support, guidance and assistance as the younger person goes through a difficult challenges, works and problems. Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: • To increase the teacher-student learning hours . • To identify and address the problems faced by slow learners and first generation learners. • To encourage advanced learners. • To decrease the student drop-out rates. • To prepare students for the competitive world. • Remedial classes for B.A, B.Com, B.B.A, from 23.09.2018 to 01.10.2018 of total 30 students. Every year, departments individually organize orientation sessions on the class commencement day for first semesters and explain the designing and implementation of the mentoring system. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the department through the student database format provided by the IQAC. Departments maintain the records of class tests/surprise tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students and remedial classes. Departmental teachers maintain interaction with students through individual meetings, social networking sites and boards of learning management system. Teachers discuss with parents during parent-teacher meetings and try to identify the problems faced by students and related issues. Time factor is a major constraint of the mentoring system, especially after introduction of the CBCS in 2016. To overcome this constraint, teachers sometimes suggest students to provide the list of difficult questions and problems faced by them while preparing for competitive examinations and then the teachers provide solutions in written form to the students. In some departments, tutorial classes are also organized for students. Outcome of the departmental mentoring system in the current year (2018-2019) • Significant improvement in the teacher-student relationship has been observed • Students of (2018-2019) after remedial class could able to score better marks. • Students have participated and won prizes in poster presentations, quiz competitions, debates and other similar contests organized by external agencies • Students have been placed in prestigious institutes for higher studies • The remedial class students have been guided to score better marks in their tough areas. Students have shown outstanding performance in sports tournaments. College has been participating in different events of intercollegiate district sports and games championship, intercollegiate athletic championship state sports and games championship. Rovers of our college have been served in many processions and also received certificates from District administration. The biggest challenge of the mentoring system is to decrease the drop-out rates of the college due to shifting of students from general courses to technical courses at the beginning of each academic session. College has planned to introduce a mentoring guideline for all departments from the next academic session to address this problem. Thus mentoring system is supportive in mending student’s learning, simplifying subject

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
344	11	1 : 31

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	0	0



2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	General	2018	10/04/2019	29/06/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated on Continuous Internal Evaluation system at the institutional level The University Grants Commission recommends that we need to move with a system which emphasizes Continuous Internal Evaluation and reduces the dependence on external exams to a reasonable extent. "For teachers, as for students, the most effective evaluation comes from someone who sits beside us and helps us grow." The academic year 2018-19 was started with lots of enthusiasm paving the way for many creativity and intellectual development among in young learners. Caring about students beyond the boundaries of the classroom is the first step of sparking engagement. Our classes were joyful by actively making children to take part in Seminars that has been often conducted and assessed. Students were able to face another challenging measuring tool of classroom by attending the Unit Test which is conducted and evaluated by the evaluator. The Questions to this assessment will be designed on the bases of the norms and weightage suggested by the commission. The papers and allotment of the marks will be scrutinized by the examination committee of the college. We enrich our learners by organizing College Level Test which develops the skill of reading and preparing for the greater challenge. We get the feedback of the learning and comprehending of the students. We surprise the students by encouraging students to take part in the Quiz competition. Which enhance their learning interest and motivates them to prepare better for the next level. Totally Continuous Internal Evaluation system helps in assessing the overall development of the learner.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of Graduate courses "We can change the world, it is in your hands to make a Difference" by NELSON MANDELA As long as there is no framework of any significant Objectives for academic year, your plans are in half a way to the success. Calendar of events for the year 2018-19 were designed as per this particulars. Dream big everyday with learning was started with reopening of the colleges on 07.06.2018. Teaching faculty assisted for the admission process. All the odd semester classes I, III V semester and I, II, III year courses as well started in 18.06.2018. Last date for the admission of first Semester was 30.06.2018 followed by penal fee on 07.07.2018. The odd semester's last working day programme came to an end in 17.10.2018 by announcing of Mid



Term Vacation which includes conducting of examination and valuation from 18.10.2018 to 30.11.2018. The commencement of all Even semester classes like II, IV and VI /I, II and year in ample time of 10.12.2018. The last working day of Even semester was 10.04.2019. Thus semester concluded by paving way for summer vacation including examinations and valuation from 11.04.2019 to 08.06.2019. The examination of the Even Semester would commence from 25.04.2019. All the Department/ colleges will be re-opening for the Academic year 2019-20 on 10.06.2019. While drafting instructions, particular day happens to be holiday then the corresponding event will be followed in the next day. The time table for the examination will be followed as per the notification issued by the Registrar. Last date for the admissions will be extended in any circumstances.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gfgc.kar.nic.in/arakalagud/Criterion-II--2.6.1-Student-Performance-and-Learning-Outcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
General	BBA	Finance	11	1	9.09
General	BCom	Accounting and Taxation	39	30	76.92
General	BA	HEP, HEE, HES, HEK	66	20	30.30

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[00](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Eco-Care	Eco-Club	09/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Kanada	4
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	7	2	10
Presented papers	0	1	3	0
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIC	KLE ACADEMY OF HIGHER EDUCATION REASEARCH	1	0
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
00	Gfgc Arakalgud Red Cross, Red Ribbon NSS	Swachh Bharath, Aids awareness, Gender Issue	9	70
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

2 Marketing Awereness	Field visit	Field visit-APMC	21/01/2019	21/01/2019	Students
1. Corporate touch	Industry visit	industry visit-Nandnini Hitech product	26/03/2019	26/03/2019	Students
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing
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##### **4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
00	Partially	00	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17000	2550000	0	0	17000	2550000
Reference Books	7000	2100000	0	0	7000	2100000
Journals	24	800	0	0	24	800
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	29	1	5	0	0	1	1	5	0
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>29</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Campus Infrastructure Procedure and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Library: The window of knowledge, the library is well equipped with sufficient number of books, magazines and newspapers. The self access system with computer facility and well ventilated and illuminated reading space is available in the library. Library Advisory committee: The library has advisory committee with a librarian as convener and faculty members are nominated as members of the committee by the principal. This committee meets to discuss the function, requirements, utilization of resources, distribution of funds and other matters pertaining to the library. The college library has grievance redressed mechanism where students can consult any problems related to library and its services. Sports ground :- As the phrase " Sharira Madhyam Khalu Dharma sadhanam", the healthy mind in healthy body is encouraged to be maintained by all the students and teachers through principled play in the Good play ground. The Play ground is bigger enough to host a football, Khokho, volley ball, cricket and traditional games. Purchase committee: The committee scrutinizes the proposal of fund utilization based on need and requirement to ensure optimal utilization of funds allocated

to the respective departments in each academic year. The decision is finalized on the basis of quotations. Infrastructural Guidelines and policies:- The use of class rooms: Class representatives have to report any breakages/none functioning of instruments (LCD) in maintenance register and report to the concerned authority. Use of mobile phones in college premises: The students are permitted to use mobile phones only on the common room. They can use in other places only during the break hours. The phones are to be switched off and placed in the bag during the class hours. Students are permitted to charge their phones only in the common room. They only are responsible for the safe keeping of their mobile phones. Waste disposal: The College is now upholding the BMC rules to use wet and dry Garbage bins. Maintenance and Repair Procedures: The maintenance required for equipments/ installations/ repair/ servicing annual maintenance and other infrastructural facilities is reported in maintenance book. There is a dead stock register maintained where nonfunctional equipments are mentioned. The furniture, replacement of the extinguishers, electric work plumbing, aqua guard, water cooler, and water tank is on contract basis. Study Park: With the help of the NSS students and other service minded students and teachers a study park is developed in the campus. This facilitates and encourages the creation of study environment. Compound Wall: The campus is well protected with the good compound wall and gate to keep away the external disturbances to the campus. As a whole, the institution is functioning well with the maximum utilization of the existing or available resources.

<https://gfgc.kar.nic.in/arakalagud/IQAC>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	00	0	0
b) International	00	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
English Remedial Coaching	23/09/2019	30	00
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2018	Skills on Wheel	0	150	0	0
2018	Namasthe Arakalgud	180	4	2	0
2019	Bhaskar Academy Hassan	170	2	2	0
2019	Vijayendra Ag Sub Treasury Officer Arakalgud	185	0	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	00	0	0
<b>No file uploaded.</b>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	7	B.com	B.com	Mysore University	M.com
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talentise-day	Institution	120
Arakalgud Dasara Tableau	Taluk	9
Inter College Competition	District	60



Cultural Competition	Institution	100
Ethnic day	Institution	30
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In our college Inaugural function conducted the committees were such as cultural, NSS, Scout and Guides, Red-cross, Sports on 28-08-2018. In the programme the toppers of previous academic year honored with cash prize. Our students participated in Arakalgud Dasara programme which was held on 19-10-2018. In the programme, they displayed Tableau of Navashakti vaibhava and had got first prize. In the college District level inter college competition conducted on 13-03-2019. The students from Various colleges in the state participated in the competitions and famous music scholar Dr. R.K Padmanab who held the chief guest in the programme. Our Students participated in District and State level programmes organized by the various colleges and won many prizes. The college is committed to creating and maintaining a Heritage club in which students and teachers can work together in protest of our culture, historical monuments and ancient temples etc. 40 students were part of this committee. Heritage club conducted special lecture for students on topic of life story of Shubhash Chandra Bose on 27-02-2019 and also conducted heritage preservation footnote jatha(procession), cleaning of temples premises and historical tour visit. In the Academic year 2018-19, 15 Rovers and 10 rangers had registered for Anakru. Rovers and Rani-Channamma Rangers units serve for 1 hour to clean the college premises on every Thursday .The Rovers participated in many serve camps in Doddaballapura (Bangaluru Rural) and Hassan. The college is committed to creating and maintaining committee in which students, teachers and non teaching staff could work together in an Environment free of violence, harassment, exploitation, intimidation and stress. This includes all forms of gender violence, sexual harassment and discrimination on basis of sex/gender or amongst the same sex members. Student's representatives are also part of the committee. From IQAC Cell- one day Orientation programme organized for the first year B.A ,B.com and B.B.A Students on 31-07-2018. And One Day Work Shop organized on 07-03-2019, the resource person Dr. Girish , Psychiatrist, who works in Manipal hospital, had invited and delivered special lecture on the topic 'Mind and Management Personality Development' College one day quiz programme organized on 07-12-2019. This competition was very useful to all students. From IQAC a special talk organized for girls health awareness programme on 09/03/2019 on occasion of the international women's day. Resource person Ms. Indushree R, Assistant professor of Botany, PES arts science and commerce college Mandya had delivered a special talk on concept of "Empowering women's and girls through good health". Arunodaya, Magzine the Annual issue of the academic year 2018-19 has been published at our college . In this issue, the talent of rural students was allowed. We have started an Eco club in the college with a view to making students interested in the environment. NSS camp was organized for 7 days at Chikka Arakalagudu, 50 students participated in

this camp. The Students and also faculty actively participated in the camp. They made the people of the village aware of the environment and they did a cleanup in the village. At our

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Practices of Decentralization:** The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. 1. Principal Level: Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers council. 2. Faculty level: Faculty members are given representation in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated by Teachers' Council (2018-19): Admission Sub-committee , University examination sub-committees (Separately for Sem I to Sem VI) Internal tabulation sub-committee, Routine sub-committee, UGC PFMS Seminar Proposal sub-committee, Library sub-committee , Sub-Committee for Rajiv Gandhi Education Loan, Student disciplinary sub-committee , Sub-committee for games and sports , CBCS sub-committee , Annual Magazine committee, Time-Table committee, Red-Ribbon committee, NSS committee, BVOC committee, Parampara Koota, Student disciplinary sub-committee , SC/ST Students welfare committee, ECO Club, Students welfare committee, Cultural Programme committee, Anti-Ragging committee, Stock purchase committee, Parents meeting, Human Rights committee. Following committees are constituted accordance to government guidelines: RUSA-PFMS unit , Internal Complaints Committee , Counselling and Career Guidance and Placement Unit , Grievance Redressal Cell Service Book Opening Updating Committee, Website committee, Tax Related Sub- Committee, Anti Ragging Committee, Quarter Sub-committee, Press Media Sub- Committee. 3. Student level: General Secretary of the students union is the member of governing body. Students are empowered to play important role in different activities. 4. Non-teaching staff level: Non-teaching staff are represented in the governing body and the IQAC. Suggestions of Non-teaching staff are considered while framing policies or taking important decisions. Participative

management: The institution promotes the culture of participative management at the strategic level, functional level and operational level. • Strategic level: The Principal, governing body, Teachers council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc • Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers • Operational level: The Principal interacts with government and external agencies faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. Curriculum Development : Curriculum designing and development is decided by the affiliating university. Principal and Faculty members interact with the university and provide their views related to curriculum development.
Teaching and Learning	2. Teaching and Learning : IQAC organized the workshop on Personality Development, Special lecture organized by Department of Commerce and Business Administration , Field Visit organized by Department of Commerce ,Organization of student seminar by all the departments for evaluation of students
Examination and Evaluation	3. Examination and Evaluation : Semester examinations are conducted by the affiliating university. College conducts internal assessment of students according to the university guidelines. Class tests/surprise tests, student seminars, interactive sessions, practical examinations, debates etc are conducted by departments to evaluate the students. Examination sub-committees and tabulation sub-committees have been formed by the Teachers Council for effective implementation of the evaluation reforms of the university.
Research and Development	4. Research and Development : Encouraging joint research by faculty members to undertake major and minor research projects. Supporting of faculty members in attending various National and International Level

	Seminars/ Conference on research methodology.
Library, ICT and Physical Infrastructure / Instrumentation	5. Library, ICT and Physical Infrastructure / Instrumentation: As a post-NAAC initiative, the college has encouraged the use of ICT based techniques of study by all departments. Computers have been allotted to different departments. The physical infrastructure has also received sincere attention from the college authority. Renovation and up gradation of laboratories, subscribing journals for the central library, waiting room construction, purchase of new computers, printers etc have been proposed and is under process in the current academic year .
Human Resource Management	6. Human Resource Management : Students are encouraged to participate in seminars, special lectures, field tours, quiz, debate etc to increase their skill and experience. Details can be found in the college website. College organized special lectures to enrich students and staff in the academic year 2018-2019. IQAC organized the workshop for students and staff Faculty members are encouraged to participate in trainings, workshops and staff development programmes Different sub-committees are nominated by Teachers' Council to ensure academic and administrative experience of faculty members .
Admission of Students	7. Admission of Students: The admission process of 2018-2019 was partly online and students had to be physically present during the counselling. Subsequently, University of Mysore notified fully online admission system. For 2019-20, the counselling process is completely online. Admission of students commenced in May 2019 for 2019-20 after declaration of results of 102 examinations by different boards

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development : College has proposed complete office automation, Office automation will include students' database, faculty and staff database, feedback system etc. Group A/B staff have prepared their SAR (Self-appraisal report) through their

	individual HRMS login and forwarded to the reporting officer (Principal). Principal has forwarded the same to the reviewing officer of the state government (Regional Joint Director, Mysuru) Notices and circulars are uploaded in the college website and communicated to different departments through e-mail from the office of the Principal and Each and every IQAC notice is circulated by the coordinator himself through e-mail
Finance and Accounts	Finance and Accounts : 1. Receipt of admission fees is completely online 2. Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the treasury through K2 software 3. E-tender is notified as per the government guidelines for purchase of items 4. Payment for the work orders is done through PFMS according to government guidelines.
Student Admission and Support	Student Admission and Support : Applications are submitted for admission to different courses through the online admission portal and contact numbers of all members of Anti Ragging Committee, Anti Ragging Squad and Internal Complaints Committee have been uploaded to the college website and students can communicate to the members through Phone call and e-mail .
Examination	Examination and Evaluation : Examination and Evaluation of answer scripts is conducted frequently. Faculty members of this college perform their evaluation duties as examiner, Chief Superintendent, Deputy Chief, Scrutinize r, Squad, Reviewer as and when appointed by the university.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	18/02/2019	09/03/2019	21
Foundation Course	1	17/09/2019	07/10/2019	21
Orientation Programme	1	19/02/2019	25/03/2019	28
Foundation Course	1	09/07/2018	29/07/2018	21
Foundation Course	1	13/08/2018	02/09/2018	21
Orientation Programme	2	25/06/2018	21/07/2018	28
Foundation Course	2	07/12/2018	27/12/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Medical reimbursement. ? Karnataka Govt Insurance Scheme ? Encashment of earned leave. ? Loan facility through GPF, KGID and Bank. ? FIP facility for eligible staff. ? Festival advance. ? Facility such as housing loan, personal lone, vehicle loan. ? Leave facility such as medical leave, earned leave, On	? Medical reimbursement. ? Karnataka Govt Insurance Scheme ? Encashment of earned leave. ? Loan facility through GPF, KGID and Bank. ? FIP facility for eligible staff. ? Festival advance. ? Facility such as housing loan, personal lone, vehicle loan. Leave facility such as medical leave, earned leave, On	? Cash reward to meritorious students ? Free laptops distribution by the Govt. ? Sanchi Honnamma scholarship ? Allowing NSS volunteers to participate in District/State/ National Level camps. ? Mid-Day meal at discount rate



Duty Leave[OOD], Special  
Casual Leave

Duty Leave[OOD], Special  
Casual Leave

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

This Institution is a Government Institution. Govt through its very Scheme allocate funds to undertake Development and Renovation activities Financial audit is conducted by Department of Collegiate Education Bangalore through its Audit wings and the frequency of audit is once in three years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
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6.4.3 – Total corpus fund generated

00

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Department of Collegiate Education
Administrative	No		Yes	Department of Collegiate Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Government First Grade College believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward.

6.5.3 – Development programmes for support staff (at least three)

? The co-ordinators of various committees are encouraged to take part in various training programmes of collegiate education. ? The other staff members are provided with such information in the general staff meeting called by the principal at the college level.



## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

? The institution has been assessed and accredited by NAAC in 2016 with C grade. Based on the suggestion of the peer committee, the action plans are prepared with the help and support of IQAC. ? On the basis of the guidelines of the NAAC and DCE appropriate steps are taken for the sustenance and enhancement in the quality of education. ? Placement Cell was Set-up. ? Vacant post of Teaching and Non-Teaching Staff filled up ? College Result is Improving from Year to Year

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	A Role Play of Subhash Chandra Bhoosh in Indian Freedom Movement	27/02/2019	27/02/2019	27/02/2019	130
2018	A special Lecture on "Employment Opportunities in Banking sector"	04/10/2018	04/10/2018	04/10/2018	160
2019	A special Lecture on "Women in present Indian Society"	08/03/2019	08/03/2019	08/03/2019	70
2019	A special Lecture on "In Modern age: the customers problems and salutations"	15/01/2019	15/01/2019	15/01/2019	70
2019	A special lecture on "Writing skill: How to write Resume and e-mail in effective way"	12/01/2019	12/01/2019	12/01/2019	120

2018	A special lecture on" Mathru Bhashe"	05/09/2018	05/09/2018	05/09/2018	70
2019	"olaveena kavigalu" Geetha namana	01/02/2019	01/02/2019	01/02/2019	70
2019	Quiz	07/02/2019	07/02/2019	07/02/2019	110
2019	Workshop on "Personality Development"	07/03/2019	07/03/2019	07/03/2019	120
2019	"Empowering Women's Girls through good health	09/03/2019	09/03/2019	09/03/2019	120
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day	08/03/2019	08/03/2019	52	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Save Energy initiative is taken by Class Mentors and class Representatives to make students aware by making them Switch-off lights and Fan before leaving the classroom 2. Environment awareness Campaign by NSS and Scouts and Guides and ECO club 3. Environmental studies is part of course curriculum in which they write assignments, Seminars, Presentations about Bio- Diversity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	0
Ramp/Rails	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Rest Rooms	Yes	80

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
<b>No Data Entered/Not Applicable !!!</b>							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swatch Bharat Rally	10/10/2019	10/10/2019	48
Tree plantation	05/06/2019	05/06/2019	32
Rally regarding Heritage Protection	21/02/2019	21/02/2019	50
Vote of Casting vote	25/01/2019	25/01/2019	68
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation programme by NSS , ECO Club and Scouts and Guides 2. A Place is marked for the Disposal of wastage. 3. Plastic - Free campus Declared 4. Chewing of Pan, Tobacco prohibited in college campus - Awareness Programmes conducted by NSS 5. Dustbin for Disposal of Dry and Wet Wastage kept separately to each and every block in the College.

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Empowerment of Girls' Students 2. Goal: ? To encourage girl's students' quality of life, who are coming from rural areas. ? To increase admission of girl's students. ? To provide awareness on Empowering in all round to lead successful life. 3. The Context: ? In our college the majority of the admissions are girls. The girls are coming from surrounding Araklud rural areas. ? Some the background of the girl's students are illliterate, farmers, and day workers' family etc. ? They have hope of our institution to gain knowledge and complete courses. ? They are innocence, poor and interest and have thirst in learning. ? They have self-interest to open up their mind-set in the computer era. 4. The practice: ? Teaching and non-teaching faculty hardly strive for the girl's students empowering in all round. ? Teaching faculty have taken extra care to build their life and have organized department programmes. ? Committee such as IQAC, NSS, Sports cultural, Scout Guides, Red ribbon, Red cross and Heritage Club etc. Have taken actions to encourage Quality and quantitative life in their future life. ? IQAC CELL organized special lecture programme like Health Awareness, Life Skills and Gender Issues only for Girls'. ? Red ribbon, Red cross CELL organized programme like Blood and AIDS awareness programme. ? Separate women's rest facility there and First aids also utilized by them. ? Non-teaching faculty also have helped to guide them to utilize government fee schemes. ? Specially for the girl's Free, Full Fee imbursement and Sanchi-Honmma scholarship. 5. Evidence of Success: ? Some Girls students have joined to study Higher Education such as

MA, MCOM, and B.Ed. ? Increased in admission ? Most of the girls' students are utilizing Fee benefits. ? Their mind-set has been changing after actively participate in curriculum and non-curriculum programme. ? Improvement in Result. 6.Problems encountered and Recourses required: ? Some girl's students have been dropping out the course in mid of the semesters and find out the real fact for drop out. ? The teaching faculty are not completely successful fulfil to provide awareness on socially, economically psychological etc. aspects due to lack of funds. Best Practice -2 1. The Title of the Best Practice: Endowment of Cash Prize 2. Goal: ? To find out and attract talented students. ? To Encourage and Motivate to slow learners' students. ? Instil healthy competition among students. 3. Context: ? Both boys' and girls' students' are coming surrounding rural areas. ? The bag round of the students is such as illiterate, farmers day worker's family etc. ? They are facing problems like fear, inferiority complex and stage fear in learning. ? They are from rural areas like small villages and it is very difficult to capitata with urban students while getting jobs. ? Previous course like PU only they have gained basic education and it is only base. ? Mix type of students there such as fast learners, low learners and very slow learners. 4. The Practice: ? Teaching faculty have actively participated teaching and learning process. ? Each department faculties work hard and have taken several steps to improve result of the students. ? Teachers have tried to make understand syllabus in simple method. ? Teachers are used traditional and non- tradition teaching technique. Traditional teaching method is teacher teach lessons through teaching using back and green boards and teaching aids. Non-Traditional teaching method is using protector to make understand the lesson simple way. This method is more attractive. Some teachers are also shown some videos and movies based on only on syllabus. ? From above struggles of teachers, the students are scored good and better marks in exams. ? Some teachers are also taken personal interest to encourage student's performance in exams. Since 2017-18 our teaching faculty are practicing distribute Endowment of cash prize. The purpose of this practice is to encourage rural students. ? Teacher invite rank students and their parents to honour them and it motivates other students. Here details of the teachers' sponsor and Rank holders 1.Teacher Name : Ramya. D.J Subject : Finical Accounting (II semester) Year : 2017-18 Amount : 5000/ Name of the Rank holders Amount Preveen 1000/ Soumya.A.C 1000/ Pooja 1000/ Shwetha 1000/ Shilpa 1000 2.Teacher Name : Leelavathi. H Subject : Corporate (IV semester) Year : 2018-19 Amount : 6000/ Name of the Rank holders Amount Ranjitha 1000/ Praveen 1000/ Ambika 1000/ Shiplpa 1000/ Sandya 1000/ Sowmya 1000/ 3.Teacher Name : Smitha H.S Subject : Optional Kannada Year : 2018-19 Amount : 1200/ Name of the Rank holder Amount Pallavi A.P 1200/ 4.Teacher Name : Ashwini. S Subject : Language English Year : 2018-19 Amount : 2500/ Name of the Rank holders Amount Pavithra 500/ Bhoomika H.R 500/ Sangeetha C.N 500/ Sachin U.R 500/ Divya S.K 500/ 5. Evidence of Success: ? Teacher are maintaining Endowment cash prize records and continuing the practice. ? During the Welcome programme of the first year's students, Teachers invites rank holders and their parents to honour them. 6. Problems encountered and Resources required: ? Only few teachers have been practicing Endowment of cash prize for rank students. Coming years IQAC coordinators will be motivate to other teachers to fallow the practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gfgc.kar.nic.in/arakalagud/FileHandler/120-7dcf1be7-b91f-4875-a31a-b8a7f0a9ca11>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness ? The college has made arrangements for the parking of the vehicles of the students and staff near the entrance. This helps in keeping the campus as much as possible. ? The campus is also smoke free. The dead leaves and waste papers are to allowed to be put on fir. ?Potted plants dot the corridors of the college. ?Tree plantation drives are organized regularly to create clean and green campus. The NSS and Scout and Guides wings of the college take up planting saplings regularly. ?Eco-Club wings maintains a green house in the college and plants and wide variety of plants pieces, ?Planting tree samplings by chief guest MLA, A. T. Ramaswamy and swamiji during their visits to the college for various functions. ?The girls' students are using separate girls' rest room. The rest room has a bed and first aids and have medical items. Those girls who suffer from mensuration and have taken res and utilized. ?E- waste management - printer Cartridge are generally refilled and not disposed and paper waste is sold off to vendors who send it for recycling. ?All damaged or non-functional electronic materials (e-waste) is returned to the manufacture and UPS batteries are exchanged for nominal cost (buy back offers) with the vendor of the new batteries. ?To maintain clear and neat college campus to arrange and keep dust-pin in every block. ?College starts at 9.30 am, students and Teaching and non-teaching faculty gather in playground to praying National Anthem and Nada Geethe. ?Code of conduct for students' rules made by institution. The students should wear Uniform and college ID. ?Admission and exams fee collecting through online. ?Teaching, non-teaching and students have served and attended college campus cleaning(shramadhana) in Ghandi jayanthi.

Provide the weblink of the institution

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## 8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year 2019/20 ? To improve and achieve 100 result in all streams. ? Organization of State and National Level Seminars coming year. ? Introduce certificated course. ? Introduces of PG departments in commerce section ? Introduce short term course. ? Encourage teaching faculty to attend RC OP Program me ? Encourage students to join job fare. ? To introduce personal Counselling cell to collect student's complaints of their problem. ? To implement e-resources ? Office automation to ensure an updated data management system in the college. Office automation has been planned to include an online archiving of student, faculty and staff database with necessary details. Information related to financial assistance such as scholarships, fellowships are also planned for digital archiving ? Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. ? The college plans to organize job interviews by local companies and also organize interactive of final year students with skilled professionals and alumni ? Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities. ? Maintaining an updated database of research articles, books, book chapters, conference proceedings and seminar abstracts published by students and faculty members ? Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects ? Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives ? Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies ? Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff ? Promoting the harmony and cooperation among faculty members and ensuring overall college development by a well organized and transparent staff club framework.

