SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNAMENT FIRST GRADE COLLEGE

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Submitted To

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

It is said that Goutama Rishi performed penance to Surya (son God), and installed the idol of Arkeshwara, the presding deity of the local Arkeshwara temple and town was originally called ARKAPURI. Hence the name Arkalgud came into existence. It was founded by Krishnappa Nayaka, one of the Aigur (Balam) chiefs in 1568 A.D. it was then captured by Kantirava Narasaraja I of Mysore in 1647 A.D. It was retaken subsequently by Keladi Shivappa Nayaka of Ikkeri and finally in 1694 by Chikkadevaraja Wodeyar of Mysore

Arkalgud is a panchayat town and is one among the eight talluks of Hassan District in the state of Karnataka, India. It is situated 33 km from Hassan and 210 km from Bangalore.The Rivet Hemavati forms the entire northern boundary of the talluk. River Kaveri runs through a portion of the south. It is well connected by road to many towns and the cities of Karnataka. Sri A.N.Krishnarao popularly known as AA.NA.Kru famous for his literature work belongs to Arkalgud

The Government first grade college, Arkalgud came into existence in the year 1984 with 17 students. The classes were started in the building of the Government Junior college Arakalgud. The need for own building was fulfilled in 1993 with the construction of a separate building on a campus of 9 acres. Since then it continues to be an important center of higher education. The college is a real blessing to the students of rural agricultural families of Arakalgud and its neighbouring villages. During the past thirty five years the institution has developed in different aspects and has become a boon to the students of the surrounding villages.

It is a matter of pride to mention here that this collage is permanently affiliated to the University of Mysore and college is working under the Department of Collegiate Education, Karnataka. The College offers three years degree programmes like B.A., B.Com., B.B.A.

The College is recognised by UGC under section 2(f) and 12(B) of the UGC Act 1956. The college has undergone assessment & accreditation by NAAC C+ grade in 2004, C grade in 2016 (cycle 2).

Tuning with the modern trends and needs, the college has set its unique vision and mission with a list of meaningful objectives. During the last five years, after NAAC accreditation of second cycle, the college has made systematic efforts to build excellence in teaching, learning, research, extension activities and employability of students by employing various means like installation of ICT equipments in classrooms, special all round coaching to students for competitive exams etc. In a Covid-19 Pandemic times, the teaching faculty of the college has worked hard and has showed great expertise in providing online education by productive participation in LMS (Learning Management System).

Vision

"Educating rural youth to be competent and compassionate to take on the challenges of contemporary socio - economic, cultural and political set up"

Educating a large section of rural youths, providing an opportunity on Socially equitable footing and moulding youth of both competence and Compassion who could successfully take on the challenges of contemporary

Socio - economic, cultural and political set up.

Mission

Unstinted commitment to the needs of the students.

The college is a comprehensive higher education institution committed to excellence in teaching and learning. The college is committed to responding to the educational needs of its changing society and to providing opportunities for enhancing knowledge, skills and values in a supportive learning environment.

Goals :

- To provide quality educational experiences that helps students achieve their educational and career goals.
- To increase access to higher education.
- To create and share responsibility for maintaining an institutional culture.
- To encourage the creation and delivery of exemplary learning experiences.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Well-mannered students Good number of SC, ST, OBC and Minority students.

2. Committed, experienced and dynamic faculty.

3. Good number of extension activities through NSS & Bharath Scouts and Guides,

   and co-curricular activities.

4. Good Examination results.

5. Good Infrastructure, RO drinking water facility for good health. Well-equipped classrooms

   with ICT facilities

6. Implementation of green practices.

7. Mentoring system.

8. Feedback from stakeholders.

9. Dedicated and involved Alumni.

10. Spacious computer lab with more than 30 computers. Well-equipped library with more than 23000 books.

11. Sports grounds, spacious indoor and outdoor stadium & Yoga Centre

12. Effective Grievance Redressal Cell and Women Empowerment cell.

13. Implementation of NEP from 2021-22.

Institutional Weakness

1. Students are coming from distant and remote places who do not have good transport facilities.

2. Less job opportunities and less industrial job vacancies for humanity students.

3. Lack of language lab.

4. Low demand ratio inadequate public transport from neighbouring areas.

5. Low ratio of research publication per faculty

Institutional Opportunity

1. There is sufficient scope for introducing programmes of students choice.
2. High percentage of SC, ST, OBC and Minority students from surrounding area.
3. Local leaders and alumni members are supporting the development of the institution.
4. Availability of land for further expansion.
5. Scope for further development of industry – academic relationship Strengthening Industry – Academic relationship.
6. The support and participation of local people and the alumni in the development of the institution to increase extension activities and outreach programmes.
7. Optimum utilization of available infrastructure and facilities.
8. Scope to carry out more MoU with industries.
9. Scope for better placements for Science and Commerce students to activate research centre and research activities.

Institutional Challenge

1. Since the college is located in rural area, the students are also from rural background with less knowledge of English and ICT.

2. Appointment of quality staff against vacancies created out of retirement and transfer of experienced staff.

3. To Increase the quality of placements.

4. Competition from government institutions.

5. Lack of Interest and demand for traditional courses.

6. Retaining the experienced and qualified teaching faculty.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution ensures effective curriculum delivery through a well planned and documented process. The institute follows the curriculum of Mysore University, developes a structured and effective implementation of the curriculum and executes the curriculum through various methods. Institutional head conducts meetings with all the faculties where timetable and calendar of events of the college are circulated. Heads of all the departments discuss their action plans to be implemented in that semester.

An academic calendar is prepared as per the Mysore University's academic schedule and the requirements at the department level as per the action plan. At the beginning of each semester, a course plan is prepared which includes course outcomes, course objectives, and topics to be covered, teaching methods like lecture method, chalk and talk, problem solving, etc, It also includes the assignment topics for their continuous internal assessment.The institution takes several measures like the preparation of lesson plans, timetable, Internal tests to ensure effective delivery of curriculum. At the time of preparing lesson plan, care is taken to ensure that apart from covering syllabus, there is sufficient room for revision, class test, refresher and remedial sessions too. Innovative methods of learning like Seminars (class level as well as college level), Group Discussions, Industrial Visit, Power point presentation, e-learning, are encouraged and practiced as innovative methods of teaching.

Field visits are conducted periodically to help the students to get first-hand information on what is taught in class.

The faculty members have enhanced their pedagogical skills through participation in national and international seminars, workshops, Refresher/orientation courses. The faculties under take the responsibility delegated to them by university and participated as evaluators during university evaluation process.

During covid-19 pandamic our faculties have actively involved in providing online education ,and have actively participated in LMS implementation at our college.

The internal evaluation process is carried out as per the guidelines issued by the university, Internal marks are recorded and uploaded to the university portal.

Serious efforts are taken by IQAC to ensure feedback from students, teachers and alumini.

Teaching-learning and Evaluation

The College is a Government Institution and it adopts a transparent admission process based on the government's reservation policy. Students from general merit, schedule caste, tribe, backward communities, minorities, students with excellent academic credentials and first-generation learners from economically disadvantaged sections of the society seek admissions to the College. Thus, diversity is visible in the admission process. The College is a preferred academic destination for the students due to the disciplined atmosphere, good academic output, conducive learning ambience and the facilities available in the campus.

There has been a steady increase in the number of girl students getting admission to this college over the years which indicates that the institution is catering to educational need of rural girls who do not have access to higher education. The Divyangjan in particular are encouraged to participate in all activities of the college.

At the beginning of every academic year the IQAC plans an orientation progamme to create awareness about the college and its website, courses, activities, facilities available in the various committees and cells. In this programme students are made aware of the vision, mission statements and the code of conduct of the college. Mentoring system establishes rapport between the teacher and students who keep track of students' academic and non-academic pursuits.

Student centric methods

The College ensures student-centric learning making the process an experiential, interactive and participatory through group discussions, role plays, peer teaching, field surveys, industrial visits, debates, quiz and the like. The teachers are friendly with the students and are easily accessible to students. Slow and Advanced Learners are identified by the teachers and appropriate measures are devised for the betterment of the slow and advanced learners. Among them Remedial classes and ICT based teaching learning facility, film and documentary shows, industrial visits, surveys, debates, seminars, further enrich teaching and learning. Students are encouraged to view the journals and the faculty provides study material either by lending their own prepared material or through book bank.

Evaluation of students performance

- It is based on the attainment of POs, PSOs and COs. These are communicated to all the students by teachers and also displayed on the College Website.
- Evaluation of internal examination is done in a transparent, fair and just manner on a time bound basis and the result is displayed on the student notice board.
- In case of any grievances, the students may approach the concerned teachers and also examination committee.
- The internal assessment marks are uploaded on the affiliating university portal after resolving all student related grievances.
- External Examination related grievances are also attended by the College promptly.

College encourages its faculty members to use ICT enabled tools for the best outcome of the Teaching-Learning process including online resources for effective teaching and learning process.

The College has highly competent and experienced teachers and adopts creative and innovative measures for effective curriculum delivery. Some Faculty are actively engaged in research and publication of articles and papers. To update with changing trends in the academics, teachers are attending workshops, seminars,

conferences, faculty development programmes, and short-term courses in online and regular modes.

Research, Innovations and Extension

The college encourages its staff to take initiatives in research activities. Most of our teachers have published and are publishing their research works in journals. Many of our teachers are pursuing their Doctoral degrees and have published a good number of papers in UGC listed journals. Teachers have also presented papers in national / international conferences which are published in the conference proceedings with ISBN/ISSN numbers. Extension activities are conducted to sensitize students and the community about various social and environmental issues through Swacch Bhartah Abhiyan, NSS, Scouts and Guides. We are conducting blood donation camps regularly by Youth Red Cross unit of the college. Outreach programs like creating awareness about voting, wearing helmet, drug addiction, health and sanitation issues etc. are conducted in collaboration with industries, police department, lawyers' association, etc.; The students actively take part in jathas, surveys and awareness programs. During natural calamities like recent floods in Coorg, COVID-19 donations were given to Chief Ministers' relief fund by the staff and students of the college.

Youth Red Cross, Rangers and Rovers, NSS units are actively conducting extension and outreach program in collaboration with non-government organisations to inculcate the social responsibility among students. Extension activities are conducted to sensitize students and the community about various social and environmental issues through Swacch Bhartah Abhiyan, NSS, Scouts and Guides. The institution has been conducting blood donation camps regularly by Youth Red Cross unit of the college. Outreach programs like creating awareness about voting, drug addiction, health and sanitation issues etc. are conducted in collaboration with industries, lawyers' association, etc. The students actively take part in jathas, surveys and awareness programs. 'During natural calamities like recent floods in Coorg, COVID-19 donations were given to Chief Ministers' relief fund by the staff and students of the college.

Infrastructure and Learning Resources

 The institution is well equipped with the necessary infrastructure with 9 acre and 1 acre built up area. The Institution provides for the entire academic, cultural and sports requirements of the students. There are total of 13 classrooms of which 4 are ICT enabled and one ICT enabled seminar hall. Each room is furnished with sufficient desks, a podium, green & white boards, tables and are well ventilated. Computer laboratory is well-equipped with UPS facilities. There are 58 computers in the college. Out of these 6 computers are used for office and administrative purpose and remaining are accommodated in the computer lab. The computer lab is facilitated with LAN, Wi-Fi, UPS and computers are protected by antivirus. The library with reference and reading room facilities are provided. There are 26490 books are available in the library. The college has a playground, hygienic toilets, RO drinking water facility, water dispenser with hot and cold water, parking place for staff and students, ramp for specially abled people. The campus is under CCTV surveillance. There are 08 cameras installed in the important areas of the campus.

Student Support and Progression

The College supports its students in academics, extracurricular activities and exploring career opportunities. The students are encouraged to apply for government scholarships. Freeships are provided to students requiring financial assistance. Meritorious students are felicitated through scholarships and awards.

The College facilitates awareness about available career options and organizes career-counselling activities and interactive experience-sharing sessions through Placement cell. Students are also encouraged to enrol in soft skill training programs which polish their personalities and qualities of head and heart so that they can confidently face the world independently. Besides, a large number of our students have joined Universities/Colleges for higher education and many have succeeded in competitive exams.

The College believes in holistic development of students and offers variety of platforms through which they can enhance their skills and contribute to the society. They are encouraged to participate in the cultural, cocurricular and sports events and join societies such as Eco Club, Women Development Cell, Equal Opportunity Cell and NSS, which sensitise them to social issues and encourage inclusivity. The college also publishes its annual magazine "Arunodaya" which provides a platform for students creative writing.

The College values its students and considers them as important stakeholders. the college has granted membership of students in various administrative bodies of the college such as Cultural committee, Eco club, Grievance and Redressal Committee, Magazine Committee, Heritage club, Redcross, Bharath Scouts and Guides, NSS and IQAC of the College. Further, if the students have any grievances, the College has established mechanisms for speedy redressal of the same. The College maintains a strong connect with its alumni.

Thus, the College has a robust support system which aims at inclusion, participation, nurturing talents, providing opportunities and developing a sense of responsibility in students.

Governance, Leadership and Management

The authority of principal is decentralized among all heads of the departments. The institution practices are decentralized and participatory management system of governance adopted to expedite decision making and provide quality service to all the stake holders. The College Development Committee consists of honourable Member of Legislative Assembly, and some other local leaders and the parents of some students. The College Development Committee (CDC) meets twice or thrice in a year to discuss some major academic activities. The institution's governing body will adopt the changing needs of students through suggestions and feedback at every interval from all the stakeholders of our institution such as parents, teaching and non-teaching staff, CDC members, Alumni, etc., Based on the feedback and response of such stake holders, the institutional and departmental heads take necessary actions in order to benefit the student community. Industrial visits are organized. Workshops in association with industries are conducted and career guidance is given to students of all streams for all the years. Add-on programs such as soft skills, spoken English, yoga, etc., are introduced. To enhance their co-curricular activities many committees are framed resulting in the holistic development of students.

Institutional Values and Best Practices

- Institutional Values and Best Practices Gender equity promotion Programmes organized by the institution. Institution shows gender sensitivity in providing facilities such as Safety, Security and Common room.
- Institution has installed solar panels, it helps consume less electric energy such as LED blubs and ICT Tools.
- Institution has got Waste Management system including: -Solid waste management and Liquid waste management. Town Municipal Council has regularly dispose solid waste and help to keep campus

clean.
- Rain wastage water using in college. The collected water is used for college premises cleaning, watering plants and so on.
- The college also has good sewage, drainage and underground facilities to dispose the liquid wastes of college. The drinking water purifier is available in the institution.
- Institution has followed Green and Energy audit regularly by the forest department and the KEB department.
- Institution has huge green campus and maintaining clean and greenery by Eco-club, Scouts and Guides and NSS.
- The institution has disabled friendly campus with facilities like ramp, disabled friendly wash rooms. Necessary Photos and videos of facilities are linked web page.
- Code of conduct exists for students, teachers, governing body and administration including Officials and support staff. Core values are displayed in the institution website.
- The college has Women Empowerment Cell, Anti-ragging Cell, Sexual Harassment Prevention Committee, NSS Committee, Rovers & Rangers, Red Cross Committee and Student Welfare Committee, where students facing any kind of problem can come and address their grievances and get solution for them.
- Celebration of national festivals like Republic Day, Independence Day, and to develop and induce Indian tradition and cultural aspects among students. Gandhi Jayanthi, Swami Vivekanda Jayanthi and several great person life story will be inspiring among the students. Abhivinyasa or Orientation programme is conducted to orient the students.
- Students participate in extension activities to serve the society and learn from the experiences. Our students participated District Level Cultural programme and our college Scouts (Rovers) were serve their best service in Mahamsthakabisheka in Shravanabelagola in the year 2018 in the month of February.
- Cultural activities are conducted every year and the closing ceremony is at the end of the academic year.
- Endowment of cash prize and Women empowerment are the special and unique best practice of the college. Holistic education to each and every student is considered as the distinctiveness of the college in the context of its vision.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNAMENT FIRST GRADE COLLEGE
Address	Opposite NAYARA Petrol Bunk, Holenarasipur Road, Arakalgud, Hassan Dist.
City	Arkalgud
State	Karnataka
Pin	573102
Website	gfgc.kar.nic.in/arakalagud

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Smitha H S	08175-220312	9480098978	-	gfgcarkalgud@gmail.com
IQAC / CIQA coordinator	Manjunatha A L	-	9902553014	-	manjunath.skc@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Karnataka	University of Mysore	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	22-03-2007	[View Document](#)
12B of UGC	22-03-2007	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Opposite NAYARA Petrol Bunk, Holenarasipur Road, Arakalgud, Hassan Dist.	Urban	9	1

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	PUC and Equivalent	English + Kannada	90	52
UG	BA,Arts	36	PUC and Equivalent	English + Kannada	60	30
UG	BA,Arts	36	PUC and Equivalent	English + Kannada	30	30
UG	BCom,Commerce	36	PUC and Equivalent	English + Kannada	76	76
UG	BBA,Management	36	PUC and Equivalent	English + Kannada	60	18

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				15
Recruited	0	0	0	0	0	0	0	0	4	6	0	10
Yet to Recruit				0				0				5
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	2	1	0	3
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	4	5	0	9
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	2	7	0	9

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	197	0	0	0	197
	Female	219	0	0	0	219
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	58	58	53	56
	Female	81	65	72	82
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	4	4	2	1
	Others	0	0	0	0
OBC	Male	65	60	84	97
	Female	102	109	120	187
	Others	0	0	0	0
General	Male	4	2	6	5
	Female	4	6	7	5
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		318	304	344	433

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Multidisciplinary /interdisciplinary approach is the essence of NEP. Students have the flexibility to choose from other streams thus giving them an opportunity to go beyond their discipline and opt for a course of their interest. This flexibility ensures all round development of the student and helps them gain knowledge about multiple areas which may be related to the main area of study. Apart from job opportunities in their discipline specific core area of study, the students can also take up a career in the multidisciplinary area of study. The approach gives them an opportunity to understand how various disciplines are interrelated and how the same concept can be viewed in different dimensions. During the first semester, students are introduced to Yoga, Health and Wellness which improves concentration and meditation power and helps in understanding the importance of yoga in leading a healthy lifestyle and seeking relief from stress through exercises. Environmental Studies helps them to understand the impact of environment on our life.
2. Academic bank of credits (ABC):	The Government has taken a good initiative in coming up with Academic Bank of Credits under the Digital India initiative where students can access all their Academic Records in Digital Form where ever they can access. It is necessary to create awareness about the Academic bank credit facility both among teachers and students, as it enhances the flexibility in higher education in terms of mobility across time and universities. The IQAC will take steps in this regard by conducting workshops in the coming academic year.
3. Skill development:	In today's competitive world, the demand for skilled workforce which will create competitive advantage for the organizations they belong to, has multiplied over time. The responsibility of creating this rests with educational institutions which creates both opportunities and challenges to the institution. Emphasis on skill development along with regular course ensures bridging the gap between educational input and industry requirement. The curriculum of NEP introduces the students to yoga, health and wellness courses in the first semester which will make the students learn about stress management through yoga and exercises. In some cases, concepts hitherto dealt with theoretically are made clearer

	through skill based courses which involves learning through practical application. In today's competitive world, if the students have to make a career for themselves, they have to become competent and the skill development courses increase their competency levels. Soft skills training ensures personality development of students and the skills such as time management, stress management, leadership skills, etc. Thus, skill sets to do the work as well as survive in an organization are important which NEP emphasizes upon.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	India is home to ancient wisdom, creativity and civilization. We are the only continuing culture and civilization in the world over more than past five millennia. Obviously we inherit richest treasure of most refined human expressions, thoughts, ideas, and systems, which have stood the test of time all these years. Indianness or Bharateeyata, as it can be referred, has manifested in multiple dimensions literature, art, music, dance, folklore, cuisine, cosine, architecture, customs, scuplture, philosophy, science, yoga and spirituality. Till 19th century, over 6 lakh traditional Gurukulas were spread across the Indian subcontinent. Students from all socio economic strata studied under the authentic Indian Knowledge System. Contemporary formal education heavily draws from Western world. Particularly so in case of science, technology and social sciences. Since the present system originated in Macaulay scheme, it is quite expected. Over last two centuries our generations have been exposed to Western thoughts, philosophies and concepts. In a way it has helped them to integrate into global environment and apply their skill and expertise across the world. In some cases people have developed negativity towards Indian wisdom and culture. This has costed is too heavily. The loss of connectivity with native knowledge has deprived us the privilege to tap the sources in developing solutions to contemporary issues. Because of cultural disconnect, the borrowed knowledge cannot provide perfect solutions in Indian socio economic framework. To the contrary, it may add many unforeseen problems, complicating the whole system. Integrating Indian Knowledge System into the curriculum is need of the hour. Channelizing the academic efforts in that direction will definitely help us to connect our generations of students to the

	Indian wisdom. This may include teaching Indian languages, music, philosophy etc. Online education is a strongest delivery channel to reach the target audience effectively and economically. Online delivery ensures automatic documentation, inclusiveness, flexibility, dynamism and optimization. Sanskrut, mother of all Indian languages, along with any of the native languages can be taught to the younger generations. Indian languages are most scientifically developed with perfect phonetics, script and logical grammar. The great epics, poetry, theatrical texts, Vedas, Upanishads, Bhagavad-Gita can provide rich source of knowledge, imagination, creativity for the students. Indian folklore is a rich treasure of our ancient wisdom, hidden in songs, dances, celebrations, costumes, practices. The students will be gaining from these sources.
5. Focus on Outcome based education (OBE):	The programme objective, programme outcome and programme specific outcome are very clearly defined for all the courses offered in the college thus ensuring that the students know what to expect at the end of the course. The various job opportunities as well as the higher education options are made known to the students thus resulting in clear planning by a student to choose the path on completion of the course. The institution is a college affiliated to the Mysore University; thus the syllabus framed and approved by the University is adopted in total by the institution. Many physical, social and academic activities are pursued in the institution regularly. An inter disciplinary approach in curriculum is introduced as a part of National Education Policy. The course contents are effectively communicated to the students. Students are well informed about the assessment methodology of their course. The student is given information about the criteria of assessment, the scores required for passing as well as for getting good grades; the assessment is done through conducting internal tests, seminars in class, and University examinations. The marks obtained are shared with the students giving scope for further improvement. The up gradation of the course contents are in the University domain. Along with that, the institution also provides ample opportunities for students to learn beyond the curriculum by conducting Seminars, Workshops , Certificate

	Courses, etc., which broaden the horizon of learning. Interactions with industry experts are ensured by conducting these courses. Various training courses which make students employable, give valuable placement related inputs that increase their competence are imparted in the college. The institution is equipped with the physical infrastructure, and well trained staffs who engage in research oriented activity which is essential for effective teaching learning environment.
6. Distance education/online education:	Online Education gives students the flexibility of learning from their homes as well as pursuing courses of their choice which otherwise may not have been possible owing to distance, paucity of time, etc. Through online mode, students can pursue courses offered by SWAYAM, MOOCs, etc which will give them an edge in the job market. These online courses also bridge the gap between theoretical knowledge and its practical application. COVID-19 pandemic has introduced the masses to online education and various online learning tools which otherwise would have been limited to an interested few. The students have accepted the shift from the concept of traditional classroom to virtual classroom. The teachers have learnt how to conduct classes efficiently through online mode thus giving scope for hybrid classes which ensures maximum attendance. The popularity and acceptance of online courses has increased. The curriculum of NEP introduces the students to digital fluency. The State Government has a tie-up with NASSCOM for the content delivery of digital fluency course which equips the students with use of computer for various basic operations through laboratory activities so that they can practice the theoretical knowledge and they also get to learn about operating systems, computer networks, database management systems, etc. Online education is beneficial to the teachers as well because they can make use of various online resources to teach which makes teaching as well as learning very interesting and they can meet the learning requirements of different types of students. Online assignments are also another way of educating the students about the online library resources. Online teaching exposes teachers to a variety of online teaching resources and encourages teachers to create online content using online tools thus strengthening learning management

	system. It makes learning cost effective as students need not travel nor stay in a particular place to pursue the course.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
97	109	108	174	131

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
318	304	344	433	503

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
150	150	150	150	150

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
52	95	158	122	134

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	11	11	12	4

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 14

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.24867	1.60034	185.2593	0.59648	0.34919

4.3

Number of Computers

Response: 58

4.4

Total number of computers in the campus for academic purpose

Response: 27

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Government first grade college Arkalgud is permanently affiliated to the University of Mysore. The college offers 3 UG programmes B.A, B.Com and BBA, follows the curriculum prescribed by the university.

The college is effectively implemented the Choice Based Credit system (CBCS) at all levels of UG since 2018 and implementation of NEP from 2021-22.

The following measures have been taken for productive delivery of curriculum in the institution.

Preparation of Timetable

Time table committee is constituted in every academic year to frame the timetable in advance for the up-coming semester, headed by the senior faculty. The timetable committee prepares timetable under the guidance of the principal for the smooth delivery of the curriculum during working days spread across two semesters in each academic year.

Preparation of lesson plan

Lesson plans are the preliminary steps in creating a full-fledged curriculum for a class it helps the teachers to plan the right information and content to be delivered at the right time to the learners. It acts as a road map in planning and executing the curriculum delivery effectively. Lesson plans are prepared in advance by the faculty for the respective course. It helps the faculty to check out the content outline and topics covered in each class.

Maintenance of work diary

Every teacher maintains work done dairy which consists academic records and other curricular activities of teaching, which has been duly signed by principal who in turn review and guide them regarding their plan of action.

LMS and ICT

The department of collegiate education has launched Karnataka Learning Management system (KLMS). It is based on digital learning mechanism. This system empowers exclusively government college teachers, enriches students and bridge the digital divide. It provides power of access to all, anytime and anywhere.

In this system all the government college students are provided

1.Video content programme-wise in detail

2.Power point presentation of video

3.Study materials

4. MCQ

Which helps the students to go through the materials at their convience.

Few of our faculties have worked for LMS as moderator and content developers.

- The campus is WIFI enabled.
- Besides its academic credentials, our institution offers certificate courses like-Spiritual yoga and meditation, Income tax return filing and communicative English, thus providing opportunity to students for hands on experience and building bridges with the world of work.
- For continuous academic growth our teachers regularly update their knowledge through active involvement in Research, faculty development programmes, refresher courses and they also participate in university evaluation process.
- The students are encouraged to present the class seminar, participate in the debates, and industrial visits to make the curriculum more interesting, effective, and participative.
- During covid-19 pandamic the faculties have also conducted online classes using google meet, Zoom and teachmint.
- The institution makes genuine efforts to effectively communicate and deliver curriculum, be it in terms of use of bi-lingual language, ICT facilities, tests, assignments, debates, seminar classes, thus ensuring the maximum benefit to the students from the designate curriculum by the affiliating university.
- Feedback is collected from students, teachers, alumini and is analyzied properly and required remedial actions are taken.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

 Follows the academic calendar issued by the university at the beginning of the academic year, it clearly delineates a schedule for teaching, examination, semester break and vacations that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes.

The academic calendar activities including the examination schedule have been fixed by the affiliating university. IQAC prepares the prospectus of the institution containing a calendar of events and the same is communicated to all.

Academic Calendar: The College prepares an Academic calendar according to the University calendar with consist of

- Holidays
- Schedule for internal exams
- Last working day
- Revision
- National festivals etc
- One internal assessment test is held centrally in every semester.

The principal also conducts meeting with the teachers and non-teaching faculties to ensure smooth implementation of the activities as scheduled.

For the transparency of functioning both the university and the college academic calendars are placed on the college website.

The institution provides a good academic environment for the students to enhance their learning levels. Apart from classroom teaching, students are motivated to approach the faculty for academic discussions that in turn help them to understand the concepts better and thereby perform well in the assessment and examinations.

All the departments carry out internal assessments based on student's performance in the periodical tests, classroom seminars, group discussions and assignments. The institution conducts examinations at the end of the each semester as per the university timetable.

Under CBCS system, the students are evaluated on continuous basis. In a semester students internally evaluated twice with C1 and C2 components carrying a weightage of 10 marks for each component, followed by an external evaluation of C3 component with a weightage of 80 marks.

The students are informed well in advance about the deadline for assignment submission, dates for IA tests as well as their final internal assessment marks. Criteria for assessment is also shared with the students. They are encouraged to seek guidance from teachers.

The internal evaluation process is carried out as per the guidelines issued by the university from time to time.

Uploading to online Portal: The internal marks are uploaded timely to university portal www.uni-mysore.ac.in. Students have login rights and can access the relevant information

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum

development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1. **Academic council/BoS of Affiliating university**
    2. **Setting of question papers for UG/PG programs**
    3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4. **Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 5

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 6

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	2	1	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 8.05

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
25	50	43	15	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The college promotes value based education by ensuring that students are made aware of the importance of women empowerment, gender sensitization, ethical practices, human rights and personality development. The college strives towards creating better citizens who can cater to the needs of the society through the following efforts.

Gender

The department of sociology celebrates International women's day every year through organizing special lectures on various Gender-related topics.

The women's cell organizes Gender sensitive programmes and create awareness on Gender rights.

A committee for the prevention of sexual harassment has been formed as per the university guidelines.

Anti ragging cell is vigilant throughout the year to ensure girl students to feel safe and secure with in campus.

The campus has ladies rest room

The department of sociology offers Gender Justice paper in which students learn about gender sensitivity, gender equality and empowerment concepts.

Environment

Environmental studies is a compulsory paper for all BA and BCOM students.

The college has an active environment club

World environment day is observed in the campus with planting of trees, distribution of saplings.

Green practices such as awareness about proper waste disposal and personal hygiene are practiced in the campus.

In Natural Resources and Environmental economics students learn about the importance of conservation of natural resources and impact of pollution on environment.

Human values and ethics

Indian constitution is a compulsory paper for all BA and BCOM students

In association with Revenue department we conduct Voters awareness campaign every year.

Political science department offers Human Rights gender and Environment paper to all BA students

In Entrepreneurship development course offered for Bcom students learn about business ethics, corporate social responsibility.

Constitution day is celebrated in the campus.

Legal Awareness Day is celebrated in 2019-20.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 9.08

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
14	12	10	8	8

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 96.54

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 307

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 46.6

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
155	118	126	128	172

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
300	300	300	300	300

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 71.07

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
103	91	109	109	121

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The College is a Government Institution and it adopts a transparent admission process. Students from general merit, scheduled caste, tribe, backward communities, minorities, students with excellent academic credentials and first-generation learners from economically disadvantaged sections of the society seek admissions to the College. Thus, diversity is visible in the admission process.

- The admission committee of the college counsels students and their parents and guide them in selecting the programme and courses. The college gives an opportunity to all the aspiring students who seek admission.
- There has been a steady increase in the number of girl students getting admission to this college over the years which indicates that the institution is catering to the educational need of rural girls who do not have access to higher education.
- The Divyangjan in particular are encouraged to participate in all activities of the college.
- At the beginning of every academic year the IQAC plans an orientation progamme to create awareness about the college and its website, courses, activities, facilities available in the various committees and cells.
- The College identifies the learning needs of advanced and slow learners by taking into consideration the marks obtained in the previous qualifying exams, based on student's interaction and interest in the class.

Following activities are done by teachers for students:

Slow learners:

1. Extra class and individual guidance from the subject teacher by solving question papers of previous years from the students.

2. Remedial classes, group study, providing simple study materials, technical assistance to use LMS app created by DCE.

3. Revision of important concepts or missed chapters in a viable manner.

4. Slow learners make use of tutorial classes conducted by the faculty for one on one interaction.

5. Teacher mentors also take the counselling of the slow learners for the improvement of the overall problems.

Along with the above efforts the following are also conducted

1. Individual counselling.

2. Remedial Classes.

3. Group discussion session.

 4. Internal examination.

5. Home Assignments.

 6. Encouragement in NSS and academic activities.

Advance learners:

1. To enhance their confidence level, the college conducts various activities such as Cultural, NSS to develop their overall personality.

2. Field visits to various factories, enhanced advanced learner's curiosity about learning.

3. Semester toppers and rank holders are felicitated on the Annual Day.

4. Students are encouraged to write articles for the college magazines Arunodaya

5. The students are also nominated to represent the college or department in intra & inter-college competitions.

6. Students are Motivated to set high goals for themselves and guided to prepare for entrance and competitive examinations by organizing activities such as free competitive exams coaching, special lectures by the experts.

7. Motivation for them to participate in quiz competitions, seminars, and group discussions.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 39.75

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our College follows a student-centric process employing experiential, participative, and problem solving methods, through Experiential and Participatory Teaching Methodology. The students have been taught to work out problems, solve question papers and assignments.

The college encourages students to use ICT, where students prepare PowerPoint presentations on their subjects, the college also invites eminent personalities from various fields of expertise to give different dimensions of thought provoking lectures.

Experiential and Participatory Teaching-Learning methods:

Experiential and Participatory Teaching-Learning methods constitute an integral component of the curriculum and of the continuous evaluation.

Our College provides learning through experiences by organizing activities like workshops, industrial visits, technical sessions and team building activities.

Industrial visits to various manufacturing industries are organized to enhance practical thinking of our students.

Educational tours are organized to provide in-depth knowledge among our students.

Participative learning: Along with traditional teaching, the students are encouraged to make use of seminars, guest lectures, Rangers and Rovers, use of audio visual help to enhance teaching learning experience.

- An orientation program is organized for first year students on the first day of college, where the students are made aware of the facilities, faculties and other activities present in the college.
- Guest lectures from various fields of expertise are arranged in the college which widened the scope of thinking among the students.
- Problem solving sessions and group discussions are organized regularly for collaborative learning of the students.
- NSS, Rangers and Rovers aim at enhancing discipline and way of leading life.
- Students are encouraged to participate in the ECO club which propagates protection of environment.

Problem Solving: The students are given an opportunity to work on case studies related to their field of studies.

- Practical case studies in question papers are discussed in class by teachers and students for the benefit of whole group.
- Role-playing, help them to pacify the curiosity of their problem raised while learning in the class.
- It also provides them an opportunity for self-assessment and self evaluation by improving the skills of listening, speaking, reading, and writing. The overall output of different teaching methods is

very positively seen in the result and behaviour of the student.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

College has always been encouraging its faculty members to use ICT enabled tools for the best outcome of the Teaching-Learning process including online resources for effective teaching and learning process.

The college motivates faculties and students by facilitating them to acquire basic skills with proper guidance. Audio and video tools like Whats App, Zoom, Google Meet, Teachmint are used by faculties for online classes. The teachers provide online course materials to students through one of these apps regularly.

There are 4 ICT enabled classrooms in the campus. The campus is Wi-Fi enabled. There is 01 Seminar Hall which is well equipped with ICT facilities. Some of the tools used by the faculty for Teaching-Learning are LCD Screen and Projectors.

Imparting knowledge through ICT is further boosted by Collegiate Education by providing E-Patashala, E-Adhyayan, Vijayibhav, and also introducing the LMS portal where faculty experts prepare content for every university syllabi across the statewide. The content includes ppts, videos, study materials, MCQs, and uploads on YouTube channels and also created awareness about couses available in SWAYAM portal among students.

Another major aid by the government is to distributing free laptops and tablet pcs to diminish the economic burden to buy electronic devices. Thus students are encouraged to actively participate in an advanced style of learning.

Three departments successfully conducted online webinars on various topics. Faculties were encouraged to learn Kannada and English typing. All the teaching and non-teaching faculties cleared the CLT exam. The college website also helps students to get old question papers, details of ongoing events, and announcements.

The following are key features followed by the teaching staff are,

1) Our college is well equipped with computer Lab where 58 Computers are available for teachers and students to prepare power point presentations and also institutions encourages students to learn Kannada and English typing.

1) Information & Communications Technology (ICT) enabled teaching methodologies and advanced

technology are being followed by the faculty members in class rooms.

2) The academic calendar, lesson plan, Time table, unit test schedule and question banks with solutions are made available at the beginning of every semester.

3) The use of multimedia teaching aids like, LCD projectors, classrooms with internet enabled computer/laptops/tablet systems are usually in use in the classrooms.

4) The Teachers use tools like PPT presentations, e-resources to conduct classes by involving students in learning and interpreting the concepts in their own language and asking questions to students.

5) The faculty use power point presentations to deliver the lectures effectively by incorporating student-centric methods like asking questions, encouraging students to interpret the topic in their own words, etc. Apart from syllabus contents, latest developments in the field are also discussed in the class.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 40:1

2.3.3.1 **Number of mentors** ?????????????? ???????

Response: 8

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
Mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 61.33

File Description	Document
List of the faculty members authenticated by the Head of HEI	
Institutional data in prescribed format	
Any additional information	

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 7.5

2.4.3.1 **Total experience of full-time teachers**

Response: 60

File Description	Document
Institutional data in prescribed format	
Any additional information	

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The evaluation system is transparent, fair, and works as planned. The Controller of Examinations (COE)

ensures that the examination system follows a clearly outlined process, which helps students and faculty to plan their academic schedules effectively. Flexibility and diversity in the evaluation schemes are encouraged by College to cater to the different needs of students.

The College, as per the regulations prescribed by the Mysore University, conducts the internal evaluation in a transparent and time-bound manner. Internal assessment includes internal tests, assignments and presentations and also attendance. Each of these components is given weightage as per the university norms, and marks are awarded accordingly. Students are oriented about the assessment process during induction programme. Copies of Regulations and syllabus are hosted on the college website for the benefit of the students.

Students are made aware of the evaluation process through the following initiatives:

• The orientation programmes at the beginning of the semester.

 • Teaching plan contains evaluation procedure

 • The dates of Internal Assessment components are announced well in advance in the class rooms as well as through   group   messages

. • Orientation on changes and amendments in the evaluation process through meetings

. • Display in the college and department notice board.

• Result analysis and review meeting Result analysis is done by the class tutors after every CIA test. Pass percentage is calculated in each course.

Conduct Examination:

At the commencement of the academic year, Principal, in consultation with faculty, constitutes Examination Committee which is responsible for smooth conduct of examinations. In consultation with the heads of various departments, the Examination Committee frames the time table for internal examinations. The internal examination schedule, syllabus and pattern are informed to the students well in advance. For conducting the examination, The Committee involves all Department HODs in the paper setting process, scrutinizes them and make all necessary preparations and arrangements.. All faculty members are assigned invigilation and participate in the evaluation process. The entire process of evaluation is completed in time-bound manner and its results are announced to the students.

- Internal examinations of 1.30 hours duration will be conducted at the end of each semester for all the theory papers and practical papers.
- Evaluated answer booklets are shown to the students after a week or so and suggestions of improvements were communicated without fail.
- At the orientation programme students were informed about the criteria of internal assessment. In case a student remains absent or fails to attain specified marks he/she is given a third improvement test.
- Continuous evaluation system also monitors that each faculty apart from two tests conducts unit tests, seminars, assignments for the learner's overall development.
- The performance of the student is monitored by the HODs and the necessary feedback is given to

the concerned faculty members. The principal conducts review meetings department wise to give necessary feedback for the improvement of student's performance.

- At every meeting Principal suggest evaluation reforms and discuss any discrepancy in the past meetings. Students should satisfy the eligibility criteria of 75 attendances in each semester to appear for the university examination. The results are announced by the university in the university website so that each student can go their results at a time.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The college has a transparent method of internal assessment of students. The components of Internal Assessment are brought to the notice of the students during the Orientation Program and by Course faculty in their classrooms at the time of commencement of the program. Students are also well informed about the way they are being assessed continuously as per University guidelines at regular intervals. The marks secured in each subject are informed to the students immediately after the Internal Assessment is over. Corrected assignments/ test papers are returned to them. The college has an examination committee. Students can bring out their grievances, if any, to the notice of the committee or the head of the department or to the respective course faculty. The records are maintained in the department. The college is extremely supportive in catering overall development of students. It creates well transparency to assist students' achievement in the examination. Thus it ensures channelizing an optimistic environment in regard to enhance the learning experience.

College Level:

·   If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student as per norms, provided that he/she submits application with proper documents.

·   The grievances of the students with reference to assessment are made clear by showing his/her performance in the answer sheet. The answer sheet of such student is assessed by the faculty once again in the presence   of the student. Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members.

·   Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek opinion of another course Teacher.

The Institute follows open evaluation system where the student performance is displayed on the notice board.

University level:

·   With reference to evaluation, if the student scores less mark than expected, he/she can apply for revaluation of his/her answer script after paying the prescribed fee.

·   University provides the photocopy of answer sheets to students regarding any grievances with reference to evaluation. Student can apply for revaluation if he/she feels that evaluation is not correct.

 The common problems faced by students that are forwarded to the affiliated University in the present institution relate to:

·   Wrong entry of title of courses

·   NCL (Not Cleared) entered wrongly by the University though students have cleared/passed in all subjects.

·   Non entry of IA marks in marks cards

·   Applications for revaluation

·   Non receipt of Marks Cards

·   Results not declared

·   Correction of names in marks cards

    Wrong entry of title of courses in hall tickets

·   Change of names of students

·   Correction of spelling in names of students in marks cards

·   Interchange of course names in Marks cards

·   Announcement of marks for courses not appeared

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

At the commencement of every semester, the Principal holds a meeting where all the staff members discuss POs, PSOs and COs to fulfill the purpose of Teaching & Learning Process. These are framed in tune with the prescribed syllabus of affiliated University.

The programme outcomes and course outcomes are essential factors in developing the outline of teaching and learning. A course outcome facilitates clarity about the course expectations for up-keeping the process of learning. Thus a course outcome states a clear picture of skill development, job opportunities, entrepreneurship, etc.

· The college offers various programmes in Arts, Commerce, and Business Management. The learning outcomes of the various courses are built into the curriculum at the University of Mysore website and the same has been posted to the institution website.

Program Outcomes (PO)

B.COM

The graduates should be able to:

1. Accounting knowledge: Apply the knowledge of mathematics, Social science, accounting fundamentals, and computer specialization to the solution of complex accounting & management problems.
2. Problem analysis: Identify, formulate, research literature, and analyse socio – economic problems to arrive at substantiated conclusions using first principles of statistics, natural and social sciences.
3. Ethics: Apply ethical principles and commit to professional ethics and responsibilities and norms of the accounting practices.
4. Individual and team work: Function effectively as an individual, and as a member or leader in teams, and in multidisciplinary settings.

BBA

1. An Understanding of Business Functions
2. Providing Global Perspectives
3. Developing Critical and Analytical Thinking Abilities
4. Interpersonal Skill Development

B.A

1. Students will develop a comprehensive understanding of the theories and practice of language use.
2. Students will demonstrate advanced critical thinking skills, inclusive of information literacy.
3. Students will be able to communicate to diverse audiences in a variety of contexts and genres.
4. Students will be prepared for a wide range of writing-related careers or graduate.

· At first fresh applicants get sufficient information from the college website regarding programmes offered and course availability. While admission applicants are given proper guidance on POs by teaching

and non teaching staff.

·   It is compulsory for every fresh student to attend an orientation programme at the college, during which the programme outcomes are explained to the students in detail.

·   Each faculty member makes a presentation about their course and the committee they run. The students are further encouraged to seek clarification if any queries. They talk about both the curriculum outcomes and the co-curricular outcomes

COLLEGE WEBSITE:

The Institution's Website hosts the details and activities of the various departments and Committees. Curriculum and learning outcomes of programs and courses are uploaded on the Institution's Website for reference and provides POs, PSOs and COs of every course offered by the Institution. This Information is accessible to the students, faculty members and public.

MECHANISM OF COMMUNICATION:

The college adopts outcomes based education rather than input oriented learning. The following mechanism is followed by the Institution to communicate to the concerned.

·   Graduate attributes are described to the first year students in the Orientation Programme

·   The importance of the learning outcomes is communicated to the teachers in IQAC meetings and staff meetings regularly.

·   Students are made to understand the Course Outcomes by the teachers while introducing the subjects to the students.

File Description	Document
Upload COs for all courses (examples from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Attainment of programme outcomes and course outcomes are evaluated by the institution. Government First Grade College, Arkalgud offers Courses in Arts, Commerce and Management. Over the duration of their programmes, students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society and the country at large.

Following are the measures for evaluating attainment of Programme Outcomes/Course outcomes

Internal Assessment Marks are awarded based on attendance, Class test, Assignments or Presentations. Following these guidelines, the faculty evaluates students on a continuous basis, providing opportunities to students to improve their performance.

- Individual as well as group assignments are given to students for direct measurement of programme and course outcomes. Students are encouraged to give presentations on specific topics.
- The University sends a detailed numerical report of B.A/B.COM/B.B.A Examination results with the numbers of students placed in First Class, Second Class and other categories clearly spelt out.
- The members of the result committee prepare the detailed numerical summary of the outcomes.
- Department faculty meets students whose performance is poor and assesses reasons for poor performance. Appropriate remedial measures are suggested. Star performers are felicitated on the Annual Day in different categories such as student of the year, toppers and students who have received scholarships.
- The programme outcomes are measured over a period of time by assessing the performance of the students in the role they play in various activities such as NSS, Cultural Programmes, Co-curricular activities conducted by college.
- Determination of the proper methods to analyze the POs, PSOs and COs.
- Through continuous internal assessment and evaluation.
- Participation in community development programs.
- Conducting review meetings by the departments.
- Result analysis, IA marks, test results.
- Presentations, group discussions, debates etc.
- Participations in workshops, seminars.
- Involvement of students in various internal and external activities of committee.
- Questions papers solving, surprise tests, quiz are conducted.
- The attainment of each CO is measured by evaluating the performance of the students through tests, preparatory examinations, assignments, attendance.
- Students visit to industrial organizations, field trips.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 69.44

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
32	60	90	100	112

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
52	95	158	122	134

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.73

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	8

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 7

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	2	0	0

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 2.28

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	7	7	3	2

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.96

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	6	6	3	2

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institute promotes regular engagement of faculty, students and staff with neighborhood community for their holistic development and sustained community development through various activities. Every Year, programme are organized under which students and staff participate voluntarily in community based activities with neighborhood.

- Every Year, programs are organized under which students and staff participate voluntarily in community based activities with neighborhood. Various awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, demonetization and digital payment, and empowerment of girls and women
- Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan
- More than 4 Blood Donation camps have been organized.
- Awareness of Legal Rights
- Awareness of Oral Health (Aim to Terminate Tobacco and Cancer) Health Checkup Camp

1. NSS

2. Scouts and Guides

3. Eco Club.

4. Red Cross.

   1. **NSS:** NSS unit of our college conducts annually 7 days special camps that provide community services, students are introduced to the rural environment. Additionally, NSS unit students co-

ordinates with other committees and with external organization for conducting health camps, environmental day celebration, cancer awareness programmes etc.,

Name of the activity	Year of the activity	Total Number of students participated
Special camp	2016 -17	50
Free health checkup	2017-18	78
Special camp	2017 - 18	50
Blood Donation	2017 - 18	60
Special camp	2018 - 19	50
cancer Awareness	2019- 20	100
Special camp	2019- 20	50

2. **Scouts and Guides**

The Rover and Ranger Unit of our Government First College arkalgud has been continuously organizing various skilful activities for the overall development of the students and has its own world history and heritage. In this regard the following activities were conducted by the committee.

Name of the activity	Year of the activity	Total Number of students participated
Plantation at Maglu village	2018 - 19	15
Social service at Hassanamba Temple	2018 - 19	7
Voters awareness programme	2018- 19	50
Swami *Vivekananda Jayanthi*	2018- 19	51
Independence day procession	2019-20	60
Republic day celebration	2019-20	30
Inauguration	22019-20	08
Scouts and guides training camp	2019-20	08

3. **Eco Club:**

In our college Eco Club committee has been enabling students to be sensitive towards environmental concern to tackle environmental problems. In this regard the following activities were conducted by the committee.

Name of the activity	Year of the activity	Total Number of students

Cleanliness drive in the college campus	2017-18	17
World environment day	2018 - 19	26
Plastic Free Campus Programme	2018 - 19	30
Plantation Programme	2019- 20	50
Campus Cleaning programme	2019- 20	50
World environment day	2019- 20	30
Group discussion on role of youth in environment protection	2020- 21	50
Lecture on environmental issues	2020- 21	30
Environmental Day	2020- 21	35

4. Red Cross:

In our college Red cross committee has been involving in various extension activities like blood donation camp, health checkupfor the students , health awareness programmes, counseling with regard to women health issues etc. Following are the programmes that have been conducted by the Red Cross committee on an yearly basis.

Name of the activity	Year of the a
Free health checkup	2017-1
Blood Donation	2017 - 1
Young generation role in suicide prevention.	2018 - 1
Blood Test and Blood donation Camp.	2018 - 1
Cancer awareness programme.	2019- 2
Blood Test and Blood donation Camp.	2019- 2
Covid-19 test	2020- 2

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.3.2 Number of awards and recognitions received for extension activities from government/

government recognised bodies during the last five years

Response: 1

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copy of the award letters	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 12

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	2	3	1

File Description	Document
Reports of the event organized	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 49.06

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC**

etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
318	200	90	188	50

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 8

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	2	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.4.2 Number of   functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 12

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college accommodate 318 students studying in BA , B.com and BBA programmes. The campus is spread over 9 acre of land which facilitates excellent infrastructure for teaching learning process career progression the campus main building accommodated the Chamber of Principal, Administrative Office, Library, Reading room, Staff room, Computer lab, NSS room, Placement cell, Washrooms, Seminar hall. Science class and auditoriums accommodation in new buildings and departments of arts departments of commerce and administration all departments are equated with the necessary infrastructure to meet the ever increasing requirements with the adequate number of classrooms, Seminar hall and sufficient space for hosting all academic activities.

The following facilities are available for teaching learning process

1. **Classrooms:** The college has sufficient number(13) of classrooms for conducting theory class out of 13 classroom 4 rooms are equipped with the ICT enable rooms. and 1 Seminar hall enabled with ICT facility. Classrooms has the capacity of 100 student seats. All rooms are well furnished ventilated spacious and have electricity facility to provide learning friendly atmosphere.

2. Computer lab: The college has well furnished computer lab with the 52 computer with the internet connectivity of 100 mbps with the aim of enabling our students with computer

knowledge and modern technology. This helps our students for handling there job anciently in the present working environment.

3. Library: The library is built the first room of the college entrance. It is built in 646 square feet.There are 26490 books that includes SC- ST books, general books, UGC sponsored books.

4. Reading room: our college provides reading room for students to spend their valuable time for enriching the knowledge. It has daily news papers.

5. Solar enabled : the college building is provided electricity with the help of solar plant that the electricity charges will be reduced.

6. ICT: ICT facilities such as EDUSAT, LMS are provided by the college.

7. Auditorium and seminar hall: the college has one spacious auditorium with the capacity of 300 student seats and one main seminar hall with a capacity of 100 student seats

with LCD projector facility.

8. LABORATORIES: our college has 3 laboratories which are under construction in new building. They are designed with safety feature embided in the infrastructure and create an excellent ambience and atmosphere for work. There are not only carrying out curriculum oriented practically but also to carry out experiment beyond curriculum.

9. CCTV surveillance: the college premises is under CCTV surveillance with 8 cameras

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Department of physical education is incharged by one of our faculty member. It has been provided opportunity for all round development of students. The department has specific plan for creating awareness about health and fitness. Along with the sports activities and recreational activities in annual sports day in conducting intermural competitions are conducted, the institution provides equal opportunity to engage students in various cultural activities and sports through physical and recreational activities.

Following is the description of the facilities for sports and cultural activities.

1. Sports: There is no Physical Education Director in the college. Hence the committee is inchareged by one of the faculty member. Various sports facilities are provided to the students within the campus focusing sports as one of the extra curricular activity. The college is committed to create a balanced atmosphere of economic, cultural and sports activities for the overall personality development of the students. Students are provided with the opportunity to participate in Various sports competition such as inter department inter College etc. Their interpersonal relationship is announced in a very healthy manner. Students are awarded medals trophies and certificate to motivate them.

Outdoor games,:

The college caters to the needs of all major outdoor sports events with standard court and track facilities. Playground facilities are the following.

- Cricket ground
- Throw ball court
- Kabaddi court
- Shuttle badminton court

Indoor games: The college provides facility for indoor games also such as chess, carom, etc to students in the college campus.

2. Yoga and meditation:

The college center to revive the ancient traditional and culture to provide a healthy practice along with the academics. Ample space is provided to practice yoga and meditation in the college premises and the separates room is provided for this purpose.

3. Cultural activities:

The college also encourages students to participate in various cultural and literary activities to make the students excel in their field of interest. The college conducts various cultural activities like Annual day, Fresher's day and Talents day in which student exhibit their talents. The college provides various facilities like Auditorium ,Seminar hall, Open-air stage, Mike system, Audio visual arrangements . Activities are conducted and managed by the College cultural committee in association with other committees of the college.

As per Mysore University rules NSS, sports, cultural anyone extra curricular activities should be adapted by the students.

File Description	Document
Upload any additional information	<u>View Document</u>
Paste link for additional information	<u>View Document</u>

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 35.71

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 5

File Description	Document
Upload any additional information	<u>View Document</u>
Institutional data in prescribed format(Data template)	<u>View Document</u>
Paste link for additional information	<u>View Document</u>

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 100

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.24867	1.60034	185.259	0.59648	0.34919

File Description	Document
Upload audited utilization statements	<u>View Document</u>
Upload any additional information	<u>View Document</u>
Institutional data in prescribed format(Data template)	<u>View Document</u>

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library: The college Library is not automated. The library is built the first room of the college entrance. It is built in 1500 square feet. There are 26490 books that includes SC- ST books, general books, UGC sponsored books. Reading room: our college provides reading room for students to spend their valuable time for enriching the knowledge. It has daily and some magazines. Since the librarian post is vacant the library is closed from the year 2016-17 to till now. Needful action will be taken in the coming years to provide the library facility to students and faculty. Letter Correspondence has been doing with the higher authority to do needful.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.11

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.06	0.104	0.0787	0.1308	0.15706

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0

4.2.4.1 **Number of teachers and students using library per day over last one year**

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college provides a range IT facility to help students and faculty with their studies. This includes extensive computer provisions and internet. In order to cope with the changing technology and needs of students and community as a whole. Our institution frequently updates information technology. Following are the points which describe the IT:

- **Computers:** There are 54 Computer systems for academic purpose.
- **EDUSAT:** EDUSAT which provides video lectures recording to the time table prepared by edusat team and forecasted throughout the nation simultaneously
- **ICT classrooms:** 4 classrooms and 1 seminar hall are equipped with ICT facilities
- **Automated office systems:** HRMS is the web portal used by our college for salary and related purpose
- **LMS:** It provides audio video and subject related materials for the students and teachers for each subject of programmes. It is accessed by the teachers and students through LMS portal of Karnataka.
- **Student scholarship**: National scholarship portal, MHRD, Kar- epass etc. Are used for the students scholarship
- **EMIS:** This portal is used to fill the faculty details and other college related informations.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 12:1

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 24.59

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.14	0.25	0.15	0.21	0.055

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has well -established systems and procedures for maintaining and utilizing physical facilities . The physical,academic and support facilities are augmented and maintained through various college

committee such as College Development Committee ,Purchase Committee, Cultural , Sports committee, NSS etc.

Every year, in the beginning of the academic year the time table committee prepare the time table after consulting with the HODs and classes are assigned

Each faculty is provided with a required stationery for conducting classes like Attendance register, Duster, Chalk and marker. All the classrooms are provided with the required number of desk, podium, ventilations and lightings needed.

The maintenance procedure for physical and academic facilities is supervisor by the office superintend. The work is further supervised by the principal of the college.

NSS, Sports, Eco club, Rovers and Rangers volunteers also contribute to cleaning of college campus.

CDC and CDF funds is used for cleaning repairing and maintenance of physical infrastructure in the college like toilet repairs, bore well repairs, water tank cleaning, RO water installation and repairs, electrical repairs etc

Purchase committee will approve all the items to be purchased by the college under chairmanship of the principal

At the end of the academic year stock verification carried on. The principal will constitute A committee for stock verification.

Academic and support facilities

The college,group D and CDC workers are employed to do cleaning work. All the major Spots like College entrance, Principal Chamber, Corridor, Computer lab, Library etc. are under CCTV surveillance with 8 cameras.

- **Classrooms**: The college has 14 classrooms out of 14 classrooms 5 rooms are enabled with ICT facility (including 1 seminar hall) natural light and good ventilation
- **Computer lab**: The college has one computer lab with 52 computers and 100 MBPS internet connectivity.
- **Sports**: One of our faculty member takes an in charge of the sports committee. The students are participated in sports when coordinator conduct the sports on special occasions.
- **Parking facilities:** The college provides separate place for parking the vehicles of students and staff of our college
- **Park**: In the entrance of our college one park is maintained. Group D and CDC worker and NSS volunteers help for cleaning and maintaining the park.
- **Placement cell:** A separate faculty takes an in charge. It has a separate room for career guidelines for the students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 72.61

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
119	216	265	396	433

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]()
Upload any additional information	[View Document]()
Institutional data in prescribed format	[View Document]()

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.81

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
4	5	4	0	0

File Description	Document
Upload any additional information	[View Document]()
Institutional data in prescribed format	[View Document]()

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

  1. **Soft skills**
  2. **Language and communication skills**
  3. **Life skills (Yoga, physical fitness, health and hygiene)**
  4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 56.04

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
181	169	249	206	240

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

  1. **Implementation of guidelines of statutory/regulatory bodies**
  2. **Organisation wide awareness and undertakings on policies with zero tolerance**
  3. **Mechanisms for submission of online/offline students' grievances**
  4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 8.11

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
07	03	12	09	12

File Description	Document
Upload any additional information	
Self attested list of students placed	
Institutional data in prescribed format	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 119.23

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 62

File Description	Document
Upload supporting data for student/alumni	
Institutional data in prescribed format	
Any additional information	

05-11-2022 11:43:10

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 9.05

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	2	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	9	7	7	2

File Description	Document
Upload supporting data for the same	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 11

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	6	4	0	1

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

There is an active student participation in all committees and activities of the college. Student representatives are nominated to various committees. This is done to inculcate leadership qualities among students, to have their active involvement in the academic and non-academic activities. Class Teachers nominate the class representatives, a boy and a girl, from each class. This has been very helpful for the students as well as the staff in various ways. The representatives have been the voice of the class who communicate any grievances of the students. The classes have successfully organized various events in the college under the leadership of their representatives. This system has been successful in communicating information, instructions, feedback, guidelines between the staff and the class.

This system has helped the staff and the college in many different ways. The representatives assist the staff in organizing major events in the college like celebration of national festivals, academic and co-curricular related events like college day celebrations, conducting workshops and seminars, organizing industrial visits, tours, picnics and so on. It is worthy of mention to say that various committees formed in the college like IQAC, Cultural committee, Heritage club, Youth Red Cross, Bharath Scouts and Guides, NSS, Eco Club, Students Grievance cell, Anti Ragging, Anti Sexual harassement committee, Student Welfare Committee in academic and administrative levels also include these representatives as members. Their involvement and support has always been remarkable for the successful running of the committees.

Students take part in all the activities and functions organized in the institution not just as spectators but also as organizers. Students enthusiastically take up the initiative and organizing any event in the College from the very beginning till the very end. They attend meetings to plan the event and offer to go and make required purchases, co-ordinate among themselves in preparing the stage and the auditorium, cleaning and arranging the premises etc. as required. They also take up the responsibility of serving food to the guests and extend their hospitality to students and manage the distribution of food among students. They also stay back until the event is over and the place of the event is cleaned up. On many occasions the students offer to do many jobs like photographing and video recording the event, uploading and editing the recordings and in preparing the PowerPoint presentations. Student representatives actively take part in conducting the class level seminars and ensure that all the students take an active part in both academic as well as co-curricular activities organized in the college. The college is proud of such active participation by the students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	3	3	2

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an Alumni Association which was formed in the year 2014-15 and has been actively functioning since then. Around 250 members are there in the association. The members of Alumni Association meet once in a year and have been supporting generously for the overall development of the institution. The members of the alumni contribute in every way of the successful functioning of the college. During the year 2019-20, State Level Cultural Competitions were organised in the college with the help of Alumni Association. The association is not registered yet. needful action will be taken to register the association in the coming years.

Government First Grade College, Arkalgud, is an Institution working with a vision to build empowered, conscious, responsible and abled citizens with human values and further striving hard to make the institution a center of academic excellence. Our Institution has completed 37 years. Thus, an institution which has a history of 37 years has a rich resource of Alumni. Alumni of our college are the assets about which the institution is very proud of. We at the institution level feel grateful to inform that our Alumni

members are working in different capacities and contributing towards nation building. One of our Alumni is working in the police department as DYSP. Few are employed in courts. Many others are working in government institutions and other sectors. Some are working as teachers. Many have gone on to pursue their post-graduation and have even cracked national and state level exams like NET, K-SET, KPSC. At the same time their contribution to the institution is also worth mentioning. For instance, some alumni have contributed books which are very useful for competitive exams, and RO water purifier. Our Alumnis assisted in conduction of events in college, counseled the students in higher studies, given guidance and trained the students to help them crack competitive exams, given instructions to face interviews and the like. Our institution can proudly claim the confidence say that it is working in the right direction towards its mission of building socially responsible citizens. We are grateful to the alumni of the college for their cooperation and support in preparing socially responsible citizens for the society.

File Description	Document
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

"Educating rural youth to be competent and compassionate to take on the challenges of contemporary socio-economic, cultural and political set up"

Educating a large section of rural youths, providing an opportunity on Socially equitable footing and molding youth of both competence and Compassion who could successfully take on the challenges of contemporary Socio-economic, cultural and political set up

Mission

"Unstinted commitment to the needs of the students"

The College is a comprehensive higher education institution committed to excellence in teaching and learning. The College is committed to responding to the educational needs of its changing Society and to providing opportunities for enhancing knowledge, skills, and values in a supportive learning environment.

Goals

- To provide quality educational experiences that help students achieve their educational and career goals

- To increase access to higher education

- To create and share responsibility for maintaining an institutional culture

- To encourage the creation and delivery of exemplary learning experiences

Most of our college students are from surrounding rural areas of arkalgud taluk and majority of them are from socially & economically weaker sections. Our college is imparting education with skills and values to make them competent to take on challenges in various fields by conducting various programs such as English communication certificate program, NSS activities, rangers and rovers activities, blood donation camp, awareness sessions on social issues, placement cell programs, personality development programs etc.

The institution is under government of karnataka so, various social awareness programs and student welfare programs are conducted for the students by the karnataka state government

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralisation and participatory management is practised in our institution through administration structure and its functioning as given below

- The Principal is the head of the institution in a leadership role.

- The College development Committee (CDC) is headed by the local Member of the Legislative Assembly (MLA), Principal as secretary and comprises various stakeholders of the institution such as officers from different government departments, local businessmen, academicians etc. The Committee strives for development of institution

- Internal administrative bodies include College development committee, Admission Committee, IQAC committee, Purchase Committee, disciplinary committee, cultural committee, Anti-ragging committee, Student welfare committee, Staff welfare committee, placement cell, Parent teacher association, Ecoclub, Heritage club etc.

- As the academic year begins in a participative and decentralised environment, various committees/associations/clubs/cells are formed under the leadership of the principal. All teaching/non-teaching staff also performs the leadership role as coordinator to a specific internal administrative body and It comprises teaching staff, non teaching staff and student representatives as members.

- Discipline specific departments headed by the head of the departments(HOD). HODs plan and implement all departmental activities in leadership roles in coordination with the IQAC committee and principal

- The office superintendent supervises the accounts, establishment section, examination section and students' affairs etc. assisted by First Division Assistant and is accountable to the head of the institution

- Regular meetings are held by the principal, head of the departments and co-ordinators of various committees/associations/cells to discuss, take decisions and implement decisions on academic and administrative matters of the institution

Case Study: IQAC Committee

In the beginning of every academic year the IQAC committee is formed under the leadership of the

principal. The committee comprises the following members

1. IQAC Coordinator

2. Teaching faculty

3. Non-teaching faculty

4. Alumni representatives

5. Student representatives

The committee prepares an action plan for the year, quality initiatives to be taken, feedback to be taken from stakeholders, Implementing suggestions and action needed for getting quality certifications by external agencies by conducting regular meetings for opinions, discussions and decision making.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

- **Construction of new building:** New building has been constructed as a part of infrastructure development at the cost of 1Crore 85 lakhs.It includes classrooms, laboratories

- **Introducing B.sc. program in the institution:** Affiliation from Mysore university has been taken to commence Bsc Physics, Chemistry and Maths from academic year 2019-20

- **Teaching Faculty Recruitment and Posting :** Vacancies of Assistant professors of Economics, History, Sociology, Commerce and Management discipline have been filled resulting in total 9 new recruitment and postings

- **ICT usage in teaching learning process:** ICT usage has increased significantly especially since onset of covid lockdowns.Learning management System (LMS) has been introduced, online classes had been taken through zoom,Goole meet, whatsapp etc. and the usage is encouraged. Usage of projectors in the classroom and teaching through PPTs are also encouraged.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Administrative set up and policies: The institution comes under the department of collegiate education which is a part of department of higher education karnataka. Policies and administration decisions are taken by the higher education minister assisted by IAS officers at the apex level.

The department of collegiate education is headed by a commissioner assisted by the chief administrative officer, directors, additional directors and various officials to make appropriate decisions at their level.The department has regional offices headed by a joint director to govern institutions on a regional basis. Our institution is under Mysore region

Institutional bodies: The institution has a College development committee(CDC) headed by a local Member of legislative assembly(MLA) to guide and develop the institution. The college is headed by the Principal assisted by teaching, non teaching staff in administration through various committees/associations/cells and clubs for sports, cultural programs, NSS, Rangers and Rovers etc.

Recruitment: Permanent employees of the institution are appointed as per the government notification comprising number of vacancies, qualification, age limit etc. Guest faculty are appointed through an online counselling process conducted by the department of collegiate education.

Service rules and procedures: Service rules and procedures are governed by Karnataka Civil Services Rules (KCSR). Karnataka Civil Services (Classification,Control and Appeal) Rules, 1957 etc.

Promotion: Teaching staff gets promotions according to UGC regulations 2016 & 2018 and non - teaching staff as per the karnataka state government regulations

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

  1. Administration

    2.Finance and Accounts
    3.Student Admission and Support
    4.Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institution has many welfare measures for teaching and non-teaching staff as per Karnataka Civil Service Rules (KCSRs). The Staff welfare committee is formed to facilitate welfare measures. The welfare measures are listed below.

1. Casual Leave, Half-pay Leave, Special Casual Leave and Earned Leave

2. OOD facility to attend various programs outside the institution

3. Earned leave encashment facility

4. Festival Advance facility

5. Regular Promotions with increments

6. Career Advancement Increment – Ph.D

7. Karnataka Government Insurance (KGID) - Life insurance

8. KGID Loan facility

9. Group Insurance Scheme (GIS)

10. Maternity and Paternity Leave

11. Small family incentives (SFN)

12. Reimbursement of Medical Expenses to employee and his/her dependent family members

13. Special Disability Leave

14. General Provident Fund (GPF)

15. Pension scheme (Old) and National Pension Scheme facility (NPS)

16. Gratuity and Commutation of pension facility

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 57.58

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
10	8	9	1	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has performance appraisal system for teaching and non teaching staff

It is compulsory for every permanent employee of the institution (Teaching and non-teaching staff) to submit a performance appraisal report every year.

- Since 2018-19 Electronic performance appraisal system (Epar) has been followed, before this confidential report (CR) system was in place for performance appraisal

- The Performance appraisal report consists of brief description of duties, brief description of the work done i.e objectives set, objectives achieved and constraints if any as a part of self appraisal system.It is reported to higher authorities in the hierarchy and then reviewed and accepted.

- In addition to the above the teaching staff is also assessed every year through an academic audit report submitted to IQAC.

- Student feedback collected annually acts as an performance appraisal for the staff

- The system of Academic Performance Indicators (APIs) in Career Advancement Scheme(CAS) set by UGC to get promotions also acts as an effective performance appraisal system.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

All Financial transactions are as per Karnataka Financial Code (KFC), Karnataka Treasury Code (KTC) of government of karnataka and Department of collegiate education specific rules for utilisation of funds

Internal Financial Audit: At the college level, Internal financial audit committee comprises teaching faculty from Commerce and other members. The committee conducts the audit and the report is submitted to the principal for appropriate action.

External Financial Audit: External audit is conducted by the Department of Collegiate Education (DCE) or Accountants General karnataka. Financial transactions, funds utilisation, related challans, receipts and relevant documents are looked into during the audit. The audit report specifically points out if any objections are raised. The principal will provide necessary clarification to settle objections raised in the report if required.

In addition to the above, at the end of the financial year the stock verification process is conducted by assigning the stock verification task to teaching and non teaching staff of the institution. It also acts as an audit

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Any additional information	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution has various sources of funds and strategies to mobilise funds and utilise it optimally.

Karnataka state government: The institution gets grants from the department of collegiate education of karnataka to provide basic facilities such as infrastructure, honorarium to guest faculty, library book purchase etc. apart from salary to permanent employees.

College Development Committee (CDC) Fund : This fund is used for college development. It is operated by a committee chaired by a local Member of the Legislative Assembly (MLA) and the principal in secretary role along with nominated members.

Admission fees: It is paid by the students at the time of admission and consists of three components. Government fees, University fees collected by institution and remitted to government and university respectively. Quasi government fees collected and retained by institution

1. **Government Fees:** DCE sets certain fees to be paid by students for BA/BCOM/BBA programs such as admission fees, tuition fees etc.

2. **University fees:** Mysore University sets various fees to be paid by students for BA/BCOM/BBA programs such as University registration fees, Literary and cultural program fees etc.

3. **Quasi government fees:** The institution collects and retains certain fees for BA/BCOM/BBA programs such as identity card fees, sports fees etc.

Funds and Committees for specific purpose: The institution has various funds for IQAC, sports, cultural etc. and committees to utilise the funds under the leadership of the principal such as IQAC committee for quality assurance,Cultural committee for cultural activities, Purchase committee for purchases, etc. Thus, committees ensure optimum utilisation of resources and funds required for the specific activities and are

mobilised and utilised as per the institutional requirement.

Case study: Cultural Committee Fund

The fees for cultural activity is collected at the time of admission annually and subsequently, it is credited to the cultural committee fund. As the academic year begins the cultural committee is formed, the principal of the institution is the president of the committee and one of the teaching staff/ non- teaching staff is assigned co-ordinator role, other members are also there in the committee.

Cultural committee meeting is called to discuss and finalise the resource requirement, planning, budgeting, place and suitable persons to do the task in the cultural event.

State level cultural competition was held in 2019-20 by following the above procedure. Cultural committee coordinator organised the event, delegated various tasks to others and ensured the activity was properly conducted and concluded. After the conclusion of the program the amount of money spent was reimbursed/paid to the committee coordinator or other members only after submission of valid bills for the expenditure incurred for the specific program.

Books of accounts and Audit: Checks and balances are maintained by keeping records of books of accounts and relevant documents pertaining to utilisation of resources. Internal and external audit is conducted to ensure the optimum utilisation of resources.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC plays a vital role in college by planning and implementing sustainable quality enhancement measures in imparting quality education. The Internal Quality Assurance Cell (IQAC) was formed in the year 2005 to improve quality in all academic activities. The IQAC consists of Principal, Coordinator and members respectively. IQAC has initiated several quality guaranteed strategies in the college. Some of the best practises implemented and practised in the college are as follows:

Academic calender of the college is prepared in the beginning of every academic year.

The college has been organizing one-day 'Orientation Programme' every year for all the first-year degree students. The intention of this programme is to guide the new students to the realities of the set of courses and about the institution, to introduce the fresh students to the entire faculty of the college, to give exact

picture about the diverse infrastructure facilities and learning resources available in the college and is meant to be used by the students productively. The college has taken various quality improvement steps both in academic and administrative areas successfully during the last five years.The curriculum provides the Choice Based Credit System across all streams. From the year 2021-22 the college implemented NEP system across all streams.

Special lecture to students by resource persons focused on learning english in association with english language department every year since 2017-18, also certificate course in english is conducted since academic year 2020-21

Workshop conducted for students on personality development since 2018-19.

Financial assistance provided by IQAC to organise programs (special lecture)

To strengthen the teaching learning process, 4 classrooms and 1 seminar hall in the college have been facilitated with ICT projectors.

Teachers have been supported by the college to participate in research activities and present research articles in National and International seminars which will motivate students.

As a special initiative of the DCE the college distributed free laptops to SC/ST students in 2017-18, in 2019-20 free laptops were distributed to SC/ST and OBC students. In 2020-21 more than free tabs were distributed to all fresher students to implement **ICT/LMS** initiatives in an effective manner under the State Government scheme.

Students and teaching faculty feedback on various aspects collected every year to prepare action plan

Academic audit is conducted every year.

Annual Quality Assurance Report (AQAR) is prepared every year and submitted to NAAC as well as displayed on college website.

IQAC has taken up initiatives like setting up and regular updating of website to share information with the stakeholders.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made

for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

Internal Quality Assurance Cell established in the college in the year 2005 and has been continuously working to ensure quality and excellence in all the major and minor activities of the college. It has played a crucial role in the college reviewing its teaching learning procedure, structures and methodologies of operations and learning outcomes at periodic intervals in the following ways

Feedbacks were correctly analyzed, action was taken and the report has been uploaded in the college website.

  IQAC has encouraged and supported every department in the college in organising workshops, seminars/conferences.

IQAC with the support of the department and the principal has taken measures to arrange computers with broad band internet connections in the computer lab for its fast and efficient functioning.

Two examples of IQAC improvements are given below

1. **Use of Information and Communications Technology (ICT) Tools in teaching and learning:** The institution is using LED projectors in classrooms. If required live online classes are conducted through online platforms such as Zoom, Google Meet etc. Learning Management System (LMS) introduced by DCE, Faculty members have created online content for this system and it is being used by our college students extensively for online learning.
2. **Career Guidance and Placement Cell programs:** Guidance to students on career and information on various competitive exams has been provided through various programs conducted in association with placement cell of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Common Room

The institution is decided to provide safety facilities to students especially girl students. It has made every effort to make girl students feel secure in the campus. The institution ensures that all the safeguard measures have been taken and it has provided a conducive atmosphere for teaching-learning activities. The following aspects are a clear indication of the fact that the institution shows gender sensitivity in providing facilities.

- The institution has an advanced surveillance system with CCTV cameras being installed in the main blocks in the campus. This helps to keep a close watch on the activities that in the college and to identify any intruders.
- All the students are given Identity card which further helps to distinguish the college students from the others.
- Anti-ragging Committee and Anti-sexual Harassment Committee regularly meet and discuss any ragging or harassment incidents have taken place. But no such incidents have been observed or reported in these five years and till date.
- A first aid box medicines and others things needed for first aid is always available in the Sports room.
- Programme on gender related issues are organized to bring awareness among the students about adolescence issues, role of women, achievers, female achievers, facilities for girls/women, gender issues etc.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy

2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

7.1.3 **Waste Management steps including**

- Solid waste management
- Liquid waste management
- E-waste management
- Waste recycling system

Solid waste management

The institution is located in and around the green surroundings. The college recognizes the fact that it being in a rural area has to bear the responsibility of creating awareness among the students and local public about the management of waste in a scientific manner.

The institution has taken several initiatives to create awareness among the local public and students about the disposal of waste. Measures are taken to inform the students about segregating waste and their scientific disposal. Special lectures have been organized by the institution to create awareness among the students about water conservation and waste management.

Keeping the campus clean and healthy is one of the foremost of the institution. NSS and Scout and Guides are voluntarily have taken to keep and manage to disposal waste things and help keep the college clean. Every classroom, staff room office room are provided with dustbins and placed for storing collecting solid wastes. The solid waste is regularly collected by these volunteers and dumped at a particular place and the same is loaded to the waste collection vehicle of the city municipality which disposes the waste at a

particular place. Proper drainage and pits are there for the proper disposal of liquid waste.

Waste recycling system

The wastewater and rainwater are collected in the college into collecting tanks, and the water is reused for watering plants and cleaning the college. The wastewater has also been collected in the underground tank on the college premises and thus it is ensured that a maximum amount of rainwater resource has been collected for reuse purposes in the college.

E-waste management

The institution also takes measures for scientific disposal of e-waste and electronic waste like UPS, battery, other wastes like furniture, paper, plastic, and some iron wastes are sold and all these wastes are further recycled.

Waste recycling system

The institution has constructed an organic manure pit, the pit being constructed by the NSS volunteers of the college, whereby it is ensured that the solid waste of the college is collected in the pit and decomposed through organic wastes. The NSS volunteers of the college have themselves constructed a manure pit. All the biodegradable waste of the college has been collected in this pit. The compost produced through it is used as manure to the plants in the park of the college and the plants on the premises of the college.

File Description	Document
Geotagged photographs of the facilities	[View Document](#)
Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)
Any other relevant information	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**

5.**Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

 Cultural activities are an integral part of a student's career. It strengthens personal skills leading to personality development, developing leadership qualities and interpersonal communication skills.

Students are trained in dance, drama, music and folk arts. Our college conducts cultural activities to hone the skills of students. Our students have participated in cultural competitions held across the colleges of Karnataka and have won prizes.

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Different cultural activities organized inside the college to promote harmony towards each other. Commemorative days like Women's day, Yoga day, Cancer day, are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds.

Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and otherdiversities.

Our Institute is undertaking various initiatives in the form of celebration of days of eminent personalities National Festivals, NSS, and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities. The subject Constitution of India is made mandatory to all students across disciplines. Two important national festivals, Republic Day and Independent Day are celebrated every year in the college. All teaching, non-teaching staff and students participate for the cause of nation. The inspiring speeches are conducted.

- Social inclusion by giving equal opportunities, equity of access to education through subsidized fees to under privileged classes and bringing them on mainstream.
- Tolerance and harmony are fostered through various debates and lectures held as part of competitions amongst the students.

- Ethnic dress competitions and cultural competitions like folk songs of different regions are held to foster an awareness about the cultural diversity of the state and the country.
- Student competitions like quiz, essay writing, debates and lectures are held in different languages –English, Kannada to foster linguistic diversities.
- Involvement of student volunteers in various committees enable the students to learn the importance of teamwork, event management, tolerance and harmony to achieve a desired result. Students get a platform to mingle with others belonging to different cultures and traditions.
- The traffic awareness and environment concerns program was organized in College.
- The "GO GREEN" Program was arranged, Students visited every house of the surrounding areas of the college and explained the usefulness of the separation of dry and wet waste.
- On 25th January Voters Day was organized to enlighten the students and local community about voting.
- Anti – Drug awareness program was arranged for students as well as the general public in the vicinity of the college.
- Scouts and Guides participated and served service Mahamasthakabisheka at Shravana Belogola in Hassan.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

College is ardently committed to social responsibility and accordingly is increasingly responsive toCommunity-based development initiatives. Being active agents of social change is not only considered aStrategic priority at College but is also seen as a much-needed responsibility.

Sensitization ofStudents and staff is the key agenda behind any of our social initiatives and we are committed to being asocially responsible group of educational institutions.National festivals are observed in the college wherein the speakers stress on the constitutionalValues and obligations towards the nation. The struggle for Indian Independence and theDevelopment of Constitution of India with important objectives including equality, fraternity,Justice, secular values, rights and duties are always stressed in such programs.

- College regularly conducts the social awareness activities like organizing rallies, workshops,Camps, exchange of students and collaborative activities, the Voter Awareness Campaign, Swatch Bharat Abhiyan, Health and Hygiene, Rallies of awareness regarding Population, AIDS, BloodDonation Camps, Tree Plantation and Anti – Drug, Anti – tobacco, and Anti – AlcoholCampaigns.

- Indian Constitution and Human Rights is introduced as a compulsory subject for all the students.This subject sensitizes students towards the values, rights, secular principles and social justice.
- Social values, Moral values and human values are stressed during the regular lecture sessions by the teachers.
- Organized special talks by experts and spiritual gurus in Yoga classes.
- Value Education is opted as one of the compulsory papers to be answered by the students at theUniversity examinations.
- This paper stresses on varieties of values to be inculcated which are explained through various illustrations of contemporary interests in the regular classes.
- The institution takes all measures to conduct Voters Dayin , Voters Enrollment Program, for creating awareness among the students and the local residents on the importance of voting as citizens of the country.
- Since 2018 till 2021, Voting Awareness was conducted whereby the students were informed about the importance of voting as their responsibility. In 25/1/2020 Awareness Jathas also been held in Arkalgud rural area to create awareness among citizens towards their responsibility of voting.
- Special talks organized during Constitution day 26/11/2017 and 26/11/2020 "Indian Constitution Importance and The Fundamentalrights and duties".

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution recognizes the importance of celebration national and international commemorative days, events and festivals. The celebration of such festivals helps the institution to incorporate in students the spirit and values behind such important days.

- INDEPENDENCE DAY and REPUBLIC DAY are held every year. All extension wing students belonging to NSS, Cultural Committee and other general students as well as staff participate.
- SCOUTS and GUIDES participated in jatha during Powell's (the founder of Scouting) Birth anniversary February 22nd and attended Nipun Test.
- GANDHI JAYANTHI is celebrated every year by NSS wing of the college.
- Martyrs' Day is commemorated every year on 30th January by observing one minute silence.
- AIDS AWARENESS DAY is conducted every year in the month of December by NSS and Youth Red Cross committees of the college.
- INTERNATIONAL PEACE DAY was held on 21st September 2018 in the college quadrangle where students prepared posters and decorated the campus. Rangers & Rovers conducted the event.
- GO GREEN DRIVE, an environment-based event was held in the college.
- WORLD ENVIRONMENT DAY is celebrated on 5th of June every year.
- INTERNATIONAL WOMEN'S DAY is conducted every year, Society where all the lady staff members of our institution.
- WORLD POPULATION DAY is organized where generally a quiz on population related issues is administered.
- INTERNATIONAL YOGA DAY is conducted every year on 21st June ever since it was conceived by the Yoga 2019 where a Yoga session is arranged in the morning at 7:00 am.
- NATIONAL YOUTH FESTIVAL is organized in the college every year in January to commemorate the birth anniversary of Swami Vivekananda.
- The college also celebrates Kannada Rayotsava. The principal, staff and students participate in the program, offer floral tribute and give special talk on the importance of the event.
- The other important Jayanthis celebrated are BasavaJayanthi, Valmiki Jayanthi, and Kanaka Jayanthi.

On each of the programs, the principal, staff and students offer floral tribute the photographs of theaters and bring to the notice of the students the importance of these leaders, the values and ethics followed by these leaders.

File Description	Document
Geotagged photographs of some of the events	[View Document](#)
Any other relevant information	[View Document](#)
Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. Empowerment of Girls' Students

2. Endowment & Cash Prize

1. Title of the Practice:

   Empowerment of Girls' Students

2 Goal:

- To encourage girl's students' quality of life.
- To increase admission of girl's students.
- To provide awareness on Empowering in all round to lead successful life.

3. The Context:

- In our college the majority of the admissions are girls. The girls are coming from surrounding Arkalgud rural areas.
- Some the background of the girl's students are ill-literates, farmers, and day workers' family etc.
- They have hope of our institution to gain knowledge and complete courses.
- They are innocence, poor and interest and have thirst in learning.
- They have self-interest to open up their mind-set in the computer era.

4. The practice:

- Teaching and non-teaching faculty hardly strive for the girl's students empowering in all round.
- Teaching faculty have taken extra care to build their life and have organized department programmes.
- Committee such as IQAC, NSS, Sports & cultural, Scout & Guides, Red ribbon, & Red Cross and Heritage Club etc. Have taken actions to encourage Quality and quantitative life in their future life.
- IQAC CELL organized special lecture programme like Health Awareness, Life Skills and Gender Issues only for Girls'.
- Red ribbon, & Red Cross CELL organized programme like Blood and AIDS awareness programme.
- Separate women's rest facility there and First aids also utilized by them.
- Non-teaching faculty also have helped to guide them to utilize government fee schemes.
- Especially for the girl's Free, Full & Fee Imbursement and Sanchi-Honnmma scholarship.

5. Evidence of Success:

Some Girls students have joined to study Higher Education such as MA, MCOM, and B.Ed.

Increased in admission.

Most of the girls' students are utilizing Fee benefits.

Their mind-set has been changing after actively participate in curriculum and non-curriculum programme.

Improvement in Result.

6. Problems encountered and Recourses required:

Some girl's students have been dropping out the course in mid of the semesters and find out the real fact for drop out.

The teaching faculty are not completely successful fulfil & to provide awareness on socially, economically psychological etc. aspects due to lack of funds.

Best Practice -2

The Title of the Best Practice:

Endowment & Cash Prize

Goal:

- To find out and attract talented students.
- To Encourage and Motivate to slow learners' students.
- Instil healthy competition among students.

Context:

- Both boys' and girls' students' are coming surrounding rural areas.
- The bag round of the students is such as ill-literate, farmers & day worker's family etc.
- They are facing problems like fear, inferiority complex and stage fear in learning.
- They are from rural areas like small villages and it is very difficult to capitated with urban students while getting jobs.
- Previous course like PU only they have gained basic education and it is only base.
- Mix type of students there such as fast learners, low learners and very slow learners.

The Practice:

- Teaching faculty have actively participated teaching and learning process.
- Each department faculties work hard and have taken several steps to improve result of the students.
- Teachers have tried to make understand syllabus in simple method.
- Teachers are used traditional and non- tradition teaching technique. Traditional teaching method is teacher teach lessons through teaching using back and green boards and teaching aids. Non-Traditional teaching method is using protector to make understand the lesson simple way. This method is more attractive. Some teachers are also shown some videos and movies based on only on syllabus.
- From above struggles of teachers, the students are scored good and better marks in exams.
- The principal, Smt. Smitha. HS, Rs10.000/ deposited in DatthiNidhi account of her father's name Sridhara Murthy and Rs1200/ annual interest credited and who has been practising to award those who score highest marks in Optional Kannada.
- Teachers are also taken personal interest to encourage student's performance in exams. Since 2017-18 our teaching faculty are practicing distribute Endowment and cash prize. The purpose of this practice is to encourage rural students.
- Teacher invite rank students and their parents to honour them and it motivates other students.

Evidence of Success:

- Teacher are maintaining Endowment cash prize records and continuing the practice.
- During the Orientation programme of the first year's students, Teachers invites rank holders and their parents to honour them.

Problems encountered and Resources required:

- Only few teachers have been practicing Endowment of cash prize for rank students. Coming years IQAC coordinators will be motivate to other teachers to fallow the practice.

File Description	Document
Any other relevant information	[View Document](#)
Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The government first grade college, Arkalgud came into existence in the year 1984. The total campus is 9 acres, and among 9 acres the college building covers is only two and half acres and it's too and vast areas. Quality education to rural students is the main thrust area of GFGC Arkalgud. The vision and mission of our college is to create to the social economic and educational needs of the rural students.

College covers full of greenery and full of different kind of trees, which are naturally grown and some trees are planted by the forest department. Trees are adapted by forest department and even our staffs with the students every   three months once planting tree and watering the plant. Tree plantation drives are organized regularly to create clean and green campus. The NSS and Scout and Guides wings of the college take up planting saplings regularly.

Our college has a good building system and plenty of room. It has a lot of skilled professors. In addition, there is a well – equipped library, laboratory, spots facilities, computer facilities, smart classroom and well-ventilated class rooms. Our college campus has a vast playground.

Thecollegehasmadearrangementsfortheparking to vehicles of the students and staffs near the entrance.Thishelpsinkeepingthecampusfree from smoke. The dead leaves and waste papers are to allow to be put onfire. Potted plants dot the corridors of thecollege. To maintain clear and neat college campus to arrange and keep dust-pin in everyblock. Eco-Club wings maintains a green house in the collegeandplantsandwidevarietyofplantspieces.

Our Faculties are friendly nature with students they play a role of counselor and moderators. During the time of admission work each faculties personally called them to help to join the college. Sometimes faculties are taken remedial class for slow learners to improve theirlearning ability. We have a best practice is "Endowment of cash prize" for students who were score highest marks in subjects in each year, the prize is given by teachers, it shows to motivate students to improve their learnings. We are using the fee colleting method the online admission and online exams fee collecting and teaching and non- teaching faculties are given admission through online which has saved time even us and students instead of going to bank and pay fee.

Our faculties has been preparing and teaching subjects lessons in LMS as a Karnataka State Teacher Contents and Teacher Contents. Its helps to students to update using digital learning system. Since 2018/19 State Government has been providing laptop and Tab to all our students. The learning becomes easy and less expensive to our rural students. In LMS our faculties has been communicating with students uploading Contests like video, study material, Presentation and MCQ and even teachers collecting attendance, giving assignment topics etc. And also received complaints and doubts.

We provide quality education many at all levels of the society below poverty line people and many disadvantageous group of society and encouraging them and thus improving the growth of nation. Laptops are given to all category of students free cost by the government of Karnataka to improve their education and free Education for girls' students.

The girls' students are using separate girls' rest room. The rest room has   first aids and have medical items. Those girls who suffer from mensuration and have taken rest andutilized. Our college has more girl's admission so we are providing awareness program me to them which helps in their future life. From women Cell we are organizing girl's health and awareness program me and program me like girls rights in the society.

Code of conduct for teachers as well as students' rules made by institution. The students are following rules like to wear Uniform and collegeID which is prescribed. College starts at 9.30 am, students and Teaching and non-teaching faculty gather in playground to praying National Anthem and Nada Geethe.

All the above features given our College distinctive and help the students who can hold their own in the world and change society. The students are the creator of the society. We tried to enrich their in all round.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

It is said that Goutama Rishi performed penance to Surya (son God), and installed the idol of Arkeshwara, the presding deity of the local Arkeshwara temple and town was originally called ARKAPURI. Hence the name Arkalgud came into existence. It was founded by Krishnappa Nayaka, one of the Aigur (Balam) chiefs in 1568 A.D. it was then captured by Kantirava Narasaraja I of Mysore in 1647 A.D. It was retaken subsequently by Keladi Shivappa Nayaka of Ikkeri and finally in 1694 by Chikkadevaraja Wodeyar of Mysore.

The College is established in 1984 and affiliated to University of Myore. The college is situated in an historical place which has its own cultural heritage.

Concluding Remarks :

The College has a lot of potential for growth. After the new building is avilable for use we shall conduct much more activities and programmes for the benefit of the students.

Future Plans :

- More collaborative research to be taken up with research istitutes of national and international reputation.
- To publish national and international journals and books by all the departments.
- To increase the participation of Alumni and Parents association for overall development.
- To introduce Post Graduate programmes.
- To introduce more add on and certificate cources.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
3.3.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years** 3.3.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1</td><td>1</td><td>1</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>1</td><td>0</td><td>0</td><td>0</td></tr></table> Remark : DVV has not consider shared certificate of appreciation.
3.3.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** 3.3.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>3</td><td>4</td><td>3</td><td>4</td><td>2</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>3</td><td>3</td><td>2</td><td>3</td><td>1</td></tr></table> Remark : DVV has excluded days activities.
3.3.4	**Average percentage of students participating in extension activities at 3.3.3. above during last five years** 3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
318	232	116	218	75

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
318	200	90	188	50

Remark : DVV has made the changes as per 3.3.3

4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.24867	1.60034	185.259	0.59648	0.34919

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.14	0.25	0.15	0.21	0.055

Remark : DVV has considered only Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary.

7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has made the changes as per shared report bY HEI.

2.Extended Profile Deviations

ID	Extended Questions

1.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
49	89	94	160	131

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
52	95	158	122	134

2.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	12	4

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	11	11	12	4