



**GOVERNMENT OF KARNATAKA
DEPARTMENT OF COLLEGIATE EDUCATION**

DR.S. GOPALARAJU GOVERNMENT FIRST GRADE COLLEGE,

ANEKAL-562106

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**Annual Quality Assurance Report (AQAR) of
Internal Quality Assurance Cell (IQAC) of the
Institution for the year
2017-2018**

Submitted to:



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India**

**The Annual quality Assurance Report(AQAR)
OF THE IQAC- 2017-2018**

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3. The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

**DR.S. GOPALARAJU GOVERNMENT
FIRST GRADE COLLEGE**

1.2 Address Line 1

ATTIBELE ROAD

Address Line 2

ANEKAL

City/Town

ANEKAL

State

KARNATAKA

Pin Code

562106

Institution e-mail address

gcwanekal@gmail.com

Contact Nos.

080-27859696

Name of the Head of the Institution:

RAMAKRISHNA

Tel. No. with STD Code:

080-27859696

Mobile:

9449288421

Name of the IQAC Co-ordinator: P.K. MALARVIZHI

Mobile: 9449881461

IQAC e-mail address: gcwanekal@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) KACOGN12817

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/10/ASA/92-2

1.5 Website address: Sgrgfgcanekal.org

Web-link of the AQAR: Sgrgfgcanekal.org

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	21.05.2006	5 YEARS
2	2 nd Cycle	B	2.11	15.11.2015	5 YEARS
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: 23-12-2006

1.8 AQAR for the year (for example 2010-11) 2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR ---- 27-07-2010
- ii. AQAR----- 12-06-2012
- iii. AQAR----- 30-10-2013
- iv. AQAR----- 21-03-2014
- v. AQAR----- 18-02-2017
- vi. AQAR----- 19-08-2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

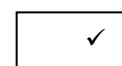
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management



Others (Specify)

NIL

1.12 Name of the Affiliating University (*for the Colleges*)

BENGALURU

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="13"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="03"/>
2.4 No. of Management representatives	<input type="text" value="00"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="21"/>
2.10 No. of IQAC meetings held	22 Meetings

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

v

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- 1. One Day Self-funded Faculty Development programme on
“ Research Methodology in Social Science”**
- 2. One Day IQAC Sponsored National Level Conference on “Higher Education in Digital Era,**

2.14 Significant Activities and contributions made by IQAC

Activities of IQAC

- **Procurement of Departmental and various Committees Reports Which forms the basis for AQAR.**
- **Organized orientation programme for all I year students.**
- **Allotment for remedial classes.**
- **Organized life skill training programme.**
- **Organized faculty development programme on campus recruitment.**
- **Concluded coaching classes for competitive examination.**
- **Organized one-day national conference.**
- **Establishment of best practice within the campus.**
- **Conducting lecture series and work shop.**
- **Usage of ICT to create interest in the subject.**
- **Industrial visit**
- **Guest Lecturer**
- **NSS Activities**
- **Student feedback**
- **Swach Bharath- On & off campus**
- **Sports & Co-curricular Activities**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
➤ Conducting conference at the National Level	Conducted
➤ Publication of conference proceeding copy with ISBN Number	Published
➤ Conducting Faculty Development Programme	Conducted
➤ To implement personality development programs, & pre placement training programs	Implemented& Strengthened
➤ To establish Women Empowerment Cell	Established
➤ To conduct Life Skill Training Programme to all final year students	Conducted
➤ To conduct Short term income Generated Training programm	One month programme conducted
➤ Career Guidance, SDA, Competitive exam trainings and Placement Cell to be strengthened	Strengthened
➤ Encouraging students to excel in various sports events	Encouraged
➤ Improve infrastructure and library facilities	Barcoding Completed
➤ Formation of different committees to monitor the academic	Formation of various committees such as placement cell. Student grievances redressal committee, Examination committee, Attendance

<p>progress of students.</p> <ul style="list-style-type: none"> ➤ Industrial visit to neighbouring states to know the different types of industries, sharing's of culture and development ➤ Awareness of Science and Technology ➤ To continue with pre placement training to make student employable ➤ The main aim of IQAC is to strengthening our institution in the rural area ➤ Revision classes is to be conducted ➤ Rain water harvesting 	<p>committee, Counselling cell, cultural committee under the Chairmanship of Principal and all faculties are members of the committee.</p> <p>Industrial visit organised- Tamil Nadu (visited industries Plastic industries, Silk industries (Central silk Board-Ministry if Textiles and silk Research centre)</p> <p>Visited to ISRO (Institute of Space Research centre)</p> <p>Pre-placement training has facilitated 40% of students to be place in various companies during 2017-2018</p> <p>IQAC made a remarkable achievement during 2017-2018 for the benefits of our rural students and upliftment of our institution.</p> <p>Throughout the year</p> <p>All through the year</p>
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** Attach the Academic Calendar of the year as Annexure.*

2.16. Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

As per the Directions of the Bangalore University, AQAR has placed in IQAC for detail study and suggestions to be incorporated

Part – A Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	03	-	-	03
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	-	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	-
Annual	-

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback: Online Manual operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

<p>Yes, Revision is done.</p> <p>College is affiliated to Bangalore university and Syllabus is updated every three years , Syllabus was revised with innovative concepts in accordance with New Technological/Industrial needs.</p>

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	11	3	0	02

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	-	03	-	00	-	02	-	16	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

06	<input type="text"/>	<input type="text"/>
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	7	6
Presented papers	15	35	5
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **PPT Presentation**
- **Industrial visit (Sugar mill Palacode, Tamil Nadu, ISRO –HAL VISIT, PLASTIC INDUSTRIES)**
- **Seminar, project work for final year student's students**
- **Lecturing from Resource persons, Entrepreneurs**
- **Case studies Role play**
- **Presentation from teachers and students on contemporary topics including subject related.**

2.7 Total No. of actual teaching days during the year	180		
2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)	As per the rules & regulations of Bengaluru university		
2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	03	-	-
2.10 Average percentage of attendance of students	75%		

2.11 Course/Programme wise distribution of pass percentage:

Result analysis for the year -April/May 2017-2018 (Even sem II nd,IV th,& Vth)

Title of the programme	Total no.of students appeared	Divisions				
		Distinction%	I%	II%	III%	PASS%
I BA	66	-	20	68	12	38
II BA	61	17	50	33	-	28
III BA	76	6	44	44	06	66
I BCOM	61	12	27	58	03	65
II BCOM	54	07	37	56	-	50
III BCOM	36	12	38	50	-	22
I BBA	12	-	60	40	-	42
II BBA	14	20	40	30	10	72
III BBA	09	67	-	33	-	33

Result analysis for the year Nov/Dec 2017-2018 (Odd sem I st,III rd,& Vth)

Title of the programme	Total no.of students appeared	Divisions				
		Distinction%	I%	II%	III%	PASS%
I BA	48	25	67	8	-	25
II BA	61	22	52	26	-	38
III BA	54	24	56	15	05	63
I BCOM	70	36	42	18	4	27
II BCOM	51	52	48	-	-	53
III BCOM	51	55	35	10	-	83
I BBA	-	-	-	-	-	-
II BBA	12	75	13	13		58
III BBA	14	37	37	26	-	79

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Regular review of the functioning of the various units of the college ,it is a part of quality enhancement such as:

- > Remedial classes for slow learners
- > **Through students' performance**
- > **Through feedback system**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	02
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02+01	-03	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Organized one-day National Conference on “Higher Education in Digital Era” April 17 th, 2018,**
- **Organized one Day Faculty development programme on “Research Methodology in social science”,**
- **Five of our faculty members is pursuing Ph.D,**
- **The faculty & students are encouraged to participate in conferences /seminar/workshop organized by other college or other universities and OOD for the faculty is provided ,**
- **Motivate students and staffs to present paper publication ,**
- **Many of our faculty members of Arts and Commerce & Management are very much inhibited to promote their academic excellence by research and development activities.**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	-	-
Non-Peer Review Journals	-	01	-
e-Journals	-	01	-
Conference proceedings	-	19	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	01
Sponsoring agencies	-	IQAC	-	-	Self funded

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="1"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="02"/>	Any other	<input type="text"/>

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Rallies and other programs as a part of social responsibility were organised by the NSS,**
- **NSS yearly special camp,**
- **The NSS volunteers have shown great interest in organising programs such as blood donation, cancer awareness programme/Aids awareness /Tobacco awareness etc, Rallies and personal campaign, group discussion for the benefits of students and public at large,**
- **Many faculty members have worked as a resource person in creating social awareness, environmental protection and storage of rain water, Creating Cancer awareness programme etc,**
- **Creating interest and chances for students to engage in community development,**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	562.5	-	-	562.5
Class rooms	11	-	-	11
Laboratories	-	-	-	-
Seminar Halls	-	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

<p>Digitalization of Administration work</p> <ul style="list-style-type: none">➤ Online payment of examination fees,➤ Hall ticket to be down loaded directly,➤ Submission of internal marks etc, by online <p>Library</p> <ul style="list-style-type: none">➤ All the reference books are Barcoded including Journals.
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23,989	21,21,381	635	1,79,000	-	23,00,381
Reference Books	4715	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	12	22000-	-	-	-	22000
e-Journals	-	-	-	-	-	-

Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	16	13	01	-	-	1	-	01
Added	-	-	01	-	-	1	Laptop-11	-
Total	16	13	02	-	-	02	11	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> ➤ The college provides Laptop for faculty members. ➤ E-Management programme, ➤ E- governance ➤ College providing internet access to teachers and students on the priority basis, ➤ Campus is wi-fi enabled, ➤ Additional CCTV camera as were installed

4.6 Amount spent on maintenance in lakhs :

i) ICT	18,00,000
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
Total :	18,00,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Most of the students are actively take part in the morning prayer assembly,**
- **Conducted orientation programme for fresher's.**
- **Students organized Teachers Day, Women's Day, Vivekananda Jayanthi, Gandhi Jayanthi, Dr.B.R. Ambedkar Jayanth, and also actively participated in all the National festivals etc.**
- **The students asked to give feedback in the end of the semester,**
- **The sports committee organizes sports events for students,**
- **The students also take part in other college events and won many prizes,**
- **The students discipline is also monitored by the faculties,**
- **Counselling cell also giving guidance to students,**
- **Suggestion Box,**
- **Introducing student support services like placement, NSS, Entrepreneurship Development cell, women empowerment cell, Red cross, Grievance redressal and awareness programme**

5.2 Efforts made by the institution for tracking the progression

- **Remedial classes for slow learners for all the departments conducted by subject teacher**
- **The parents are involved in student learning, which is the outcome of parent's teacher's meetings.**
- **Student's individual progress register is maintained & Recorded**
- **One-day Orientation program for fresher's for their better understanding of the college system and procedure**
- **The placement and Training officer helps the students to be placed in industries for training for the industries.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
384	-	-	-

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	181	47		204	53

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
29	211	11	204	05	457	29	211	11	128	05	384

Demand ratio : 1:1 Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Efforts are taken by placement officer and organizing coaching classes for second and third year students to face the competitive examination,**
- **One-week communication skill / personality development coaching classes also organized,**
- **One-day life skill training programme also organized for all second and third year students and also efforts are in progress to strengthening the classes.**

No. of student's beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- **One-day National conference, one-day faculty development programme/ student seminar /guest lectures are being arranged which makes students to be competitive,**
- **Career guidance programmes also organized by placement cell to gear up the potential in students helping them to opt the right profession,**
- **Counselling services are made available to the students in academic, personal, career, physio-social etc, in the institution,**
- **In the advancement of of student’s career, a career guidance and counselling cell is established which is supervised by few faculties,**
- **Academic counselling is also provided to weak students by organizing special classes by the selected mentors.**
- **Counselling cell and placement cell is highly active,**
- **Pre-placement training is mandatory to all the final year students.**

No. of students benefitted

65

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	90	30	15

5.8 Details of gender sensitization programmes

- **Established Women empowerment cell for the benefit of girls’ students,**
- **Celebrated International Women’s Day,**
- **Mother’s Day**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	154	5,23,806
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Yes, Redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION

- ☞ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- ☞ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*
- ☞ To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- ☞ To undertake quality-related research studies, consultancy and training programmes, and*
- ☞ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

6.2 Does the Institution has a management Information System

- **Yes, Institution has a management information system**
- **Notification is on for admissions, exams, placement, internals, Hall tickets, submission of reports, internals are on regular basis.**
- **Internal assessment is awarded as per the student performance with attendance, seminar, assignment, class performance and over all behaviour.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- **Since the college is affiliated to Bangalore university, the curriculum is prepared and adopted by university is followed,**
- **Members of B.O.S actively participate on curriculum design, development and revision.**

6.3.2 Teaching and Learning

- **Use of ICT**
- **Establishment of the course plan for every subject well before the commencement of each semester,**
- **Organised one-day national conference and guest lectures,**
- **Remedial classes, student counselling and internal unit tests are conducted on regular basis,**
- **Conducting student seminars, Group discussions on innovative trends and development in curriculum.**

6.3.3 Examination and Evaluation

- **Since the college is affiliated to Bangalore University, examination and evaluation procedure adopted by Bangalore University is followed,**
- **Internal test and assignments are also part of the assessment and evaluation,**
- **Guiding students to apply for photocopy of answer scripts, evaluation of received answer script, apply for revaluation and challenge evaluation,**
- **Expert team of faculties involve in smooth conduct of semester examination and evaluation.**

6.3.4 Research and Development

- **We organised one-day National conference on “Higher education in Digital Era” faculties are encouraged to publish their research articles and**
- **We organised one-day faculty development programme on “Research Methodology in Social Science”**
- **Four days paid leave (OOD) facilities given to faculties as per KCSR.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Year by year physical infrastructure facilities increasing ,Distribution of LapTop to all Departments, increasing journals, news papers, magazines etc, are also increased and utilised,**
- **More CCTV Cameras to facilitate within the campus,**
- **Up-Gradation of more number of classroom with ICT facility,**
- **Campus is Wi-Fi enabled.**

6.3.6 Human Resource Management

- **Teachers are engaged with additional charges of curricular and co-curricular activities,**
- **Various committees work to monitor the students' activities**
- **Provision of Grievance Redresses Cell, Counselling centre, Suggestion Box, placement cell,**
Discipline committee, Entrepreneurship Development cell, Women empowerment cell etc.
- **Teachers are engaged with additional charges of curricular and co-curricular activities.**
- **Implementation of bio-metrics,**
- **Many of teachers are held responsible for academic improvement.**

6.3.7 Faculty and Staff recruitment

- **The permanent faculty recruitment is done as per the KCSR,**
- **The guest faculty selected as per government regulation**
 - *Newspaper advertisement**
 - *Scrutiny of documents**
 - * Interview by expert panel**

6.3.8 Industry Interaction / Collaboration

In collaboration with Bosch India Foundation Pvt Ltd, Bengaluru and TVS's Company, Hosur Organised one-month short term Craft -training programme to all girl's students with certificate under Corporate social responsibilities/CSR and also they assured employment opportunity those who are interested to work in village level.

Visiting sugar mills to neighbouring state Tamil nadu , and Plastic industries, pipeline industries, silk industries etc.

6.3.9 Admission of Students

- **The admission is established on the guidelines of Government of Karnataka**
- **Advertisement for admission through Personal campaign. Pamphlet and college banner,**
- **Advertising the students' academic achievements through banners, newspapers etc.,**
- **Faculty members at the help desk guide the prospective students and their parents provide admission formalities etc.**

6.4 Welfare schemes for

Teaching	Retirement benefits
Non teaching	Retirement benefits
Students	Government scholarship & Counselling cell

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has Yes

been done

6.7 Whether

Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	LIC of Bangalore University, Bangalore	Yes	Principal, HOD
Administrative	yes	LIC of Bangalore University, Bangalore	Yes	Principal, HOD

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni support and participate all the activities and our academic programmes, Some of the association's physical contribution towards this institution are like donating reference books for the department library purpose.

6.12 Activities and support from the Parent – Teacher Association

- **Parents- Teacher Association Organizes parents-teachers meet to discuss the students Academic performance, attendance, test performance, attendance, test, over all progress and also for valuable suggestions'.**
- **Parents are informed about their concerned ward attendance .**

6.13 Development programmes for support staff

- **Training programmes for knowledge upgradation are held regularly both for the faculties and non-teaching staff,**
- **The institution plays a significant role to enhance the professional development of its teaching faculties who wants to undergo research related work and articles publication in leading journals etc.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Organized Green campus programme relating to environmental protection has been conducted,**
- **Swatch Bharat Abhiyan, Say No use of plastic- free drive Rallies also organized to creating social awareness,**
- **Rain harvesting system.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **ICT Applications,**
- **Mentoring system,**
- **Women Empowerment cell,**
- **Entrepreneurial Development cell Organised one-month short term craft training certificate programe and one-week fashion designing programe to interested girl's students,**
- **Organized ISRO Visit to HAL – Bangalore to create the science and Technology Development,**
- **Organised one Day industrial trip to Neighbouring state Tamil nadu, students visited plastic industries, Pipeline industries, and also visited Central Silk Board- Ministry of Textiles, Silk seed production centre, Dharmapuri, Tamil nadu.**
- **The college individually honours meritorious students in each course by giving them a cash prize of Rs. 500/- this motivates other students to excel academically**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action conceived during the beginning of the academic year has been successfully initiated and completed

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Regular morning Assembly and newspaper reading, Knowledge updating etc.,**
- **Swatch Bharath Programmes ,**
- **Inculcating ' Human Value' by the mentors,**
- **To motivate irregular students to attend the class,**
- **Building leadership qualities in students.**

7.4 Contribution to environmental awareness / protection

- **Water harvesting,**
- **Energy conservation,**
- **Campus cleaning**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths,

- **Well qualified and experienced permanent teaching faculty,**
- **Good academic atmosphere,**
- **Rural students are highly interested in learning.**

Weakness

- **Infrastructure**
- **Facilities to be improved**
- **Semester schemes and Exam etc**

Opportunities

- **Well qualified teaching faculty**
- **Good student strength,**
- **Open up to post graduate course**

Threats

- **Building and library**
- **Drop outs of the rural students due to demographical reasons.**

8. Plans of institution for next year

- Plan to organize One Day National level workshop on various subjects
- To start post-graduation departments,
- To increase more number of reference books and Journals,
- To improve the academic performance of the students,
- To upgrade college status University level,
- To conducting programmes such as soft skill training, personality development and giving more attention to development of 'Interview skills', so that planning to organize One week short- term programmes,
- To tie up with neighboring industries for giving off the job training to all final year students,
- To develop class quality assurance cell within the student's circle,
- Strengthening of parent teacher's association.

Name: *P.K.MALARVIZHI*

Name: *RAMAKRISHNA*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
