

**Dr.S. Gopalaraju Government First Grade College,
Anekal-Attibele Road**

Annual Quality Assurance Report(AQAR)

OF

INTERNAL QUALITY ASSURANCE CELL(IQAC)

FOR THE YEAR 2018-2019

DECEMBER -2019



GOVERNMENT OF KARNATAKA

DEPARTMENT OF COLLEGIATE EDUCATION

DR.S. GOPALARAJU GOVERNMENT FIRST GRADE COLLEGE

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**ANNUAL QUALITY ASSURANCE REPORT (AQR) OF
INTERNAL QUALITY ASSURANCE CELL (IQAC) OF THE
INSTITUTION FOR THE YEAR**

2018-2019

SUBMITTED TO



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P.O. Box.No.1075.Opp: NLSIU, Nagarbhavi, Bengaluru-560072 India

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The Annual Quality Assurance Report (AQAR) of the IQAC

(For Affiliated /Constituent Colleges)

Institutions Accredited by NAAC need to submit an annual self-reviewed progress report ie. Annual Quality Assurance Report(AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. The AQAR period would be the Academic Year. (For 2018-2019)

Part-A

Date of the Institution

1.Name of the Institution:

Dr.S. Gopalaraju Govt.First Grade College, Anekal

- Name of the Head of the Institution: Prof. Ramakrishna
- Designation: Principal
- Does the Institution function from own campus: Yes
- Phone No/ Alternative Phone No: 080- 27859696
- Mobile No: 94492 88421, 80734 40449
- Registered e-mail : gcwanekal@gmail.com
- Alternate e-mail: gcwanekal@gmail.com
- Address: Attibele Road
- City /Town: Taluk/ Town
- State /UT: Karnataka
- Pin Code: 562 106

2. Institutional status:

- Affiliated /Constituent: Affiliated/Bengaluru University
- Type of Institution: Co-education/Men/Women: Co-education
- Location: Rural
- Financial Status: Grants-in aid/UGC 2f and 12 (B)/self-financing (Please specify): UGC 2f
- Name of the Affiliating University: Bengaluru University
- Name of the IQAC Coordinator: Dr.P.K.Malarvizhi
- Phone No: 94498 81461

- Alternate phone no: 82488 18189
- Mobile: 9449881461
- IQAC e-mail address: gcwanekal@gmail.com
- Alternative Email address: gcwanekal@gmail.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year): srgfgcanekal.org

4. Whether Academic Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Web link: srgfgcanekal.org

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	-	21-05-2006	21-05-2006 To 20-05-2011
2 nd	B	2.11	15-11-2015	15 -10-2015 To 14-10-2020
3 rd				
4 th				
5 th				

6. Date of Establishment of IQAC:

23-12-2006

7. Internal Quality Assurance System		
7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item/Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
<ul style="list-style-type: none"> • Meeting related to preparation of Departmental activities, result analysis and planning to organize IQAC activities 	<p>05-10-2018</p> <p>1 hour</p>	13
<ul style="list-style-type: none"> • Meeting related to Organization of Workshop on "REVISED ASSESSMENT ACCREDITATION" 	<p>13-02-2019</p> <p>1 hour</p>	13

AND FRAMEWORK OF NAAC” by IQAC		
• Meeting related to Organization of workshop On “Career Planning and Personal Branding Strategies” by IQAC	26-02-2019 1 hour	14
• Meeting related to Organization of Student workshop and Seminar On National Level Multidisciplinary	06-03-2019 1 hour	15
• Meetings related to Organization of Certificate course ,website updating and remedial Coaching	22-03-2019 1 hour	16
• Preparation of Student Satisfaction Survey(SSS)	15-04-2019 1 hour	16
• Meeting related to website updating	08-03-2019	15
• Meeting related to discussion about State Level One Day IQAC WORKSHOP which is organized by Department of Collegiate education regarding preparation of NEW AQAR Report preparation	14-05-2019	17 (All the conducted meetings combined with all the teachers
• Organized Aids awareness program by NSS	12-09-2018	115
• Kodagu relief fund	31-08-2019	127
• ISRO/Indian Space Research Organizational Old Airport Road, Bengaluru Study trip	25-09-2018	60+3 faculties
• AIR SHOW /INDIAN AIRFORCE CENTER, Yellanka -Study trip Organized by Department of collegiate Education to all the students	21-02-2019	136+10 faculties
• Timely submission of AQAR TO NAAC		All the faculties
• Organized One Day National Level Workshop on “REVISED ASSESSMENT ACCREDITATION AND FRAMEWORK OF NAAC” by IQAC	16-03-2019	45
• Organized one Day Personality Development Workshop on E-Content by Dr.Narayana Prasad	24-04-2019	All the Teaching Faculties and Non-Teaching staffs

<ul style="list-style-type: none"> Organized Food Fest and Market Day by Entrepreneurship Development Cell 	09-05-2019	30
<ul style="list-style-type: none"> Organized NSS Camp nearby Village, Thattranalli 	22-03-2019 To 28-03-2019	60
<ul style="list-style-type: none"> Organized One Day National Level workshop on “Career Planning and Personal Branding Strategies” by IQAC 	19-03-2019	135
<ul style="list-style-type: none"> Organized One Day National Level seminar on “Service Economy: 2020 and Beyond” by IQAC and Dept. of Commerce and Management 	16-05-2019	126
<ul style="list-style-type: none"> Organized One month Certificate Training program on “Basic Beautician Course “for Girls students 	03-09-2018 to 03-10-2018	35
<ul style="list-style-type: none"> Personality Development Workshop 		All the Faculties
<ul style="list-style-type: none"> Feed Back from students 		All the 3 rd year Students
<ul style="list-style-type: none"> Feed Back from parents 		Parents of first year students
<ul style="list-style-type: none"> Feed Back from Alumni 		All the stakeholders of the college
<ul style="list-style-type: none"> Feed Back from Teachers 		All the teachers
<ul style="list-style-type: none"> Analysis of students, Alumni ,Parents & Teachers feed back 		All the teachers
<p>Note: Some Quality Assurance initiatives of the institution are: (Indicative list)</p> <ul style="list-style-type: none"> Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analyzed and used for improvements 		

<ul style="list-style-type: none"> Academic Administrative Audit (AAA) conducted and its follow up action Participation in NIRF ISO Certification NBA etc.: Any other Quality Audit 				
8. Provide the list of funds by Central / State Government- UGC/CSIR/DST/DBT/ICMRTEQIP/World Bank/ CPE of UGC etc.				
Institution/ Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL				
9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: * Upload latest notification of formation of IQAC				
<p>Composition of the IQAC</p> <p>IQAC may be constituted in every institution under the chairmanship of the institution with heads of important academic and administrative units and a few faculties and a few distinguished external educationists and representatives of college development council and other stakeholders. The composition of the IQAC may be as follows:</p> <ol style="list-style-type: none"> Chairperson: Head of the institution Teachers to represent all level (Three to eight) One member from the Management Few Senior administrative officers One nominee each from local society, Students and Alumni One nominee each from Employers/Industrialists/Stakeholders One of the senior teachers as the Co-ordinator/ Director of the IQAC. 				
10. No. of IQAC meetings held during the year: 8 meetings				
The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....,				
Yes/No				
(Please upload , minutes of meetings and action taken report)				
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?				
NO				
If Yes, mention the amount			Year.	
12. Significant contributions made by IQAC during the year (maximum five bullets)				
<ul style="list-style-type: none"> Parents Teachers meeting to strengthen students' academic progression 				

<ul style="list-style-type: none"> Organized One Day Faculty Development program based on 'Revised Assessment and Accreditation Framework of NAAC'. On 16th March 2019 First time in the history of Our college, Department of Commerce and Management, Organized One Day National Level Seminar "Service Economy: 2020 and Beyond "it becomes most successful program Organized One Day National Level Workshop On "Career Planning and Personal Branding Strategies" 19th March 2019 Conducting Student Satisfaction Survey(SSS) on teaching learning process, analyzing the report. Added more employability enhancement programmes and Certificate programmes 	
13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> Academic Calendar College website upgraded Organization of ISRO Study trip to the final year students Ant-Suicide prevention Day awareness program 'Go Green Plantation Camp' 	<p>List of all college activities including examination Schedule Students informed of teaching schedules</p> <p>Stake holders aware of all information online</p> <p>Organized ISRO Study trip to final year students to create the awareness of science and Technology, Date: 25-09-2018</p> <p>All the stakeholders aware of the importance of Human life Date:26-09-2019</p> <p>Organized 'Go Green Camp with plantation of 400 plants in and around Anekal town collaboration with Lions club, Bangalore, Date: 03-11-2018</p>
<ul style="list-style-type: none"> Planning to organize personality Development programs and pre-placement program for the students Orientation programme for Fresher's of the students Career Guidance and Placement Cell strengthened Planning to Organize National level seminar and workshop Organization of National Level workshop 	<p>Organized Personality Development program and conducted pre-placement program</p> <p>Every year IQAC organizing Orientation for Fresher's of the Students Dated On 2nd July 2018</p> <p>Placement cell regularly following carrier guidance to all the final year students</p> <p>Organizing National Level Seminar and workshop is a big milestone for our rural college, this year we organized Two National Level Workshop and One National Level Seminar</p> <p>Organized One Day National Level Workshop on "REVISED ASSESSMENT ACCREDITATION AND FRAMEWORK OF NAAC" Date:16-03-2019</p>

<ul style="list-style-type: none"> • Organization of National Level workshop • Organization of National Level Seminar • Strengthening Entrepreneurship Development Cell • Online Admission process for the students • Student satisfaction survey (SSS) Report • Anti-Liquor awareness • Kodagu Relief Fund • National Voters Day organized by Political Science Department • Personality Development and career Development Programme • Organizing Food Fest and Market Day By Entrepreneurship Development Cell 	<p>Organized one Day National Level workshop on “Career Planning and Personal Branding Strategies” Date:19-03-2019</p> <p>Organized One Day National Level seminar On “Service Economy:2020and Beyond” Date:16-05-2019</p> <p>Organized Basic beautician certificate Course– (120 hrs /30 Day) making One-month program</p> <p>Ensuring fair admission in compliance with the Govt. Reservation Policy Conducted Student satisfaction survey (SSS) report Prepared</p> <p>Organized awareness program with public speech and Public Rally in Anekal Town, on 08-05-2018 by IQAC and NSS Unit</p> <p>Kodagu Relief Fund collected from Public With public Rally Date:31-08-2019</p> <p>Organized with Essay Competition and Speech Competition</p> <p>Personality Development and carrier Development programme organized by placement cell in supporting with Dr. Narayana Prasad, State Placement officer, Department of collegiate education, Bengaluru</p> <p>Organized one Day Food Fest and Market Day programme for the benefits of students to “Learn to Earn, Earn to Live” and improve Empowerment of students and build their confidence Level</p>
14. Whether the AQAR was placed before statutory body? No	
Has been prepared by IQAC Name of the Statutory body : Date of meeting:	
15. Whether NAAC/ or any other accredited body (s) visited IQAC or interested with it to assess the functioning?	
No:	
16. Whether institutional data submitted to AISHE: Yes	
Year : 2018-2019 Date of Submission: 15-03-2019	

17. Does the Institution have Management Information System?
Yes
If yes, give a brief description and a list of mobiles currently operational(Maximum 500 words)
<p>Management Information System is operative in the College, the following areas of institutional activities.</p> <ul style="list-style-type: none"> • SMS is gateway to send important notifications to different stakeholders of the college • Upgradation of the college website with special importance to MIS • Communication of important information to general public through website and conventional notices. • All the programme fees are paid on-line in the bank • Likewise fees for university Examination are also remitted online .

PART-B

CRITERION I- CURRICULAR ASPECTS
1.1 Curricular Planning and Implementation
1.1.1 Instruction has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words
<p>Curriculum provides opportunities for students to inculcate innovative and creativity in academic. The institution has followed various steps to ensure effective curriculum delivery through a well-planned and documentation process which are as follows:</p> <ul style="list-style-type: none"> • The institution is affiliated to Bangalore University and follow the curriculum prescribed by the university. The university has designed and developed curriculum based on the UGC guidelines and has introduced Curriculum the Choice Based Credit System (CBCS) for all the under graduate courses of B. A, B. Com, BBA from the year 2014-15. The affiliating university has framed its curriculum after analyzing the industry/market/societal needs are undertaken. Emphasis is laid on innovative teaching methods such as presentations, discussions, assignments, workshops, seminars, study tours, project works. All the departments as per the syllabus given by the university are involved such activities. • At the beginning of each academic session department meetings are held in every department in which the topics in the syllabus are distributed to the teachers. Number of classes for each topic is decided according to the syllabus framed by affiliated university. Each teacher has been assigned with workload and time table. Syllabus of each subject for the academic session is provided to the students.

- An action plan is framed for timely implementation of curriculum to ensure effective delivery. As such all departments prepare lesson plan for their classroom teaching before the commencement of semester. The preparation of lesson plan helps with effective distribution of syllabus and timely completion of the course. The lesson plan provides an insight on how the course is delivered and learning outcome under stipulated time frame.
- All the faculty members maintain a personal diary for effective academic planning, implementation review of the curriculum. Head of the department monitors day to day activities. Monthly records of teaching-learning activities are submitted to head of the institute.
- Conventional teaching, use of chalk and black board is supplemented with ICT enabled teaching learning method based on the various needs of different subjects for effective delivery of the curriculum. Seminar, workshop, special lecture, group discussion, tutorials, projects, group assignments, educational tours, industrial visits are carried by the departments in a well-planned manner.
- Continuous evaluation is carried out through seminar, presentations, assignments and unit tests which help students to perform better. Remedial classes are held to monitor the progress of the students and help students to perform better. Monitoring of attendance, mentoring and counselling to the students helps to enhance their performance and work towards strengthening and expanding learning.
- Board of Studies are constituted in each subject involving experts in the fields. Representatives from faculty members are involved in Board of Studies and their suggestions are taken into account and incorporation in the syllabus so that it meets the demands and students' competitiveness and the existing needs.
- Conventional teaching, use of chalk and black board is supplemented with ICT enabled teaching learning method based on the various needs of different subjects for effective delivery of the curriculum. Seminar, workshop, special lecture, group discussion, tutorials, projects, group assignments, educational tours, industrial visits are carried by the departments in a well-planned manner.
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1.1.2 Certificate /Diploma Courses introduced during the Academic year				
Name of the Certificate Course	Name of the Diploma Courses	Date of Introduction and duration	Focus on employability /entrepreneurship	Skill development
Basic Beautician Course		03-09-2018 To 03-10-2018	Self-Employment and improving women empowerment	Parlour at home with house hold work and Self-employment service

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the year

Programme with code	Date of Introduction	Courses with code	Date of Introduction
Nil			

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of the Programmes adopting CBCS			Date of implementation of CBCS/ Elective Course System		
	UG	PG		UG	PG
B.A B. Com BBA		Nil	Academic Year 2014-2015		Nil

Already adopted (mention the year)

1.2.3 Students enrolled in Certificates/Diploma Courses introduced during the

No.of students Enrolled	Certificates	Diploma Courses
35	Basic Beautician course	Certificate course
20	D.C.F.A(Tally ERP9) TMC Computer Training Education, Anekal	Certificate course

1.3 Curriculum Enrichment

1.3.1 Value –added course imparting transferable and life skills offered during the year

Value added course	Date of Introduction	Number of students enrolled
Basic Beautician Course	03-09-2018 to 03-10-2018	35
D.C.F.A(TALLY ERP9) TMC Computer Education Programme	05-08-2018 to 31-10-2018	20

1.3.2 Field Projects/Internships under taken during the year

Projects/Programme Title	No.of students enrolled for Field Projects /Internships
<ul style="list-style-type: none"> Department of commerce and Entrepreneurship Development Cell organized excursion and industrial visits to District Industrial center/DIC, Dharmapuri, Tamil Nadu IQAC organized Study trip to ISRO visit to all the final year students INDIAN AIRFORCE CENTER/ IAFC Air SHOW,Yellanka, Bengaluru Program organized by College in supporting with Department of collegiate Education 	<p>60 students and 4 faculties</p> <p>60 students and 3 faculties on Date:25-09-2019</p> <p>136 students ,10 Faculty members and Non-Teaching Staffs</p>

1.4 Feed back System

1.4.1 Whether structured feedback received from all the stakeholders

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes/No	Yes/ No	Yes/No	Yes/ No	Yes/ No
Yes	Yes	No	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution?
(Maximum 500 words)

Students feedback is filled by the students on their last week of semester end of the day in the college. Feedback is received on varied aspects of the college including location, class rooms, faculty performance, library, Playground, relationship between the faculty and students, faculty contact, office, administration and academics.

The points are calculated according to the grades given by the students in various criteria The grades are given as A, B,C,D & E(Where Excellent A=5, Very Good B=4, Good C=3, Average D=2 and poor e= 1)

Feed Back is also collected from the parents during parents Teachers Meeting, that are scheduled by the class in charge according to their parents and students consent. Suggestions and comments given by the parents and guardians are also taken into account for future development The TAQ (Teaching Assessment questionnaire) taken by students of all programme is given to each faculty by the principal after being collected, statistically analyzed and tabulated, clarifying, if need be, for quality enhancement in teaching methodology. Observations on general trends are also made. A self-appraisal is prepared by each faculty and the principal also. Strengths of the college are also taken into consideration for further upgradation.

CRITERION II- TEACHING –LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA-HEP	100	48	27
BA-HEK	60	20	12
BA-EPS	100	10	06
BA-HES	60	20	11
B.Com	100	90	77
BBA	60	20	18
BCA	40	40	0

2.2. Catering to Students Diversity

2.2.1. Student –Full time teacher ratio(current year data)

Year	Number of Students Enrolled in the Institution(UG)	Number of Students Enrolled in the Institution (PG)	Number of full time Teachers Available In the institution teaching only UG course	Number of full Time teachers Available in the institution Only PG courses	Number of Teachers Teaching Both UG And PG courses
2018-2019	BA-HEP BA-HEK BA-EPS BA-HES B.Com BBA--452	NA	17	NA	17

2.3 Teaching –Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems(LMS), E-Learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT(LMS), e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of Smart Classrooms	E-resources And Techniques used
17	17	Smart boards, overhead projectors,Laptops.Access to journals	08+01	08+01	Smart board

2.3.2 Students mentoring system available in the institution? Give details.(Maximum 500 words)

Yes presently Mentor-Mentee system only following

The college has since last several years practiced a system of mentoring called the mentor system, whereby a mentor was provided to every ward to look after his/her academic and psychological wellbeing and also monitor class attendance and performance, mentoring of students is based on the following objectives

- To increase the teacher – student contact hours
- To identify and address the problems faced by slow learners and first generation learners
- To encourage easy and advanced learners
- To decrease the student, drop-out rates
- To prepare students for the employability skills
- Every year college organizing orientation programme
- Individual attention also given to each students

. The same system has now been restructured and named Mentor System Under the Mentor system, the full-time teachers of the college have been engaged as Mentor system. Under the Mentor system, the full- time teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a full-time teacher as their mentor. Faculties also provide primary psychological counselling to those who need them and refer them for more professional

counselling, if required. At the beginning of the academic session, the mentors conduct orientation programs for the mentee, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulation of the affiliated university. The mentor maintains the biographic details of each individual mentee including educational background and socio-economic status. They also maintain record of the class attendance, class –performance and academic progress. The mentors use both formal and informal means of mentoring .The mentor system, apart from its formal partials to boost social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
381	17	1:30

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned position	No. of filled position	Vacant position	Positions filled during the current year	No. of faculty with Ph.D.
	NA			

2.4.2 Honors and recognition received by teachers

(received awards , recognition, fellowship at State, National, International level from Government recognized bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, National Level, international level	Designation	Name of the award fellow ship, received from Government or recognized bodies
	NA		

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester –end/year-end examination till the declaration of results during the year

Programme Name	Programme Code	Semester Year	Last date of the last semester –end/year-end examination	Date of declaration of results of semester-end/year-end examination

BA-May/June -218		VI IV II	16-05-2018	11-07-2018 23-07-2018 30-07-2018
B. Com- May/June-2018		VI IV II		09-07-2018 23-07-2018 30-07-2018
BBA-May/June-2018		VI I		09-07-2018 31-07-2018
BA- Nov/Dec-2018		IV III I		16-03-2019 19-03-2019 21-03-2019
B. Com- Nov/Dec-2018		IV III I	09-11-2018	21-03-2019 20-03-2019 21-03-2019
BBA-Nov/Dec-2018		IV I		21-03-2019 20-03-2019
BA- May/June-2019		VI IV II		
B. Com-May/June-2019		VI IV II	23-05-2019	
BBA-May/June-2019		VI II		25-11-2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE)system at the intuitional level (250 words)

Continuous evaluation is carried out throughout the year through regular tests, objective tests. Students projects, students paper presentation, attending seminars, attending workshops, Department Quizzes etc. Routine tests are given and practical problem solvation also monitored. All the departments take regular, weekly tutorials session. Remedial sessions also given to slow learners and challenged students.

All the students are encouraged to attend the seminars and workshop to present the paper.

Internal test helps to prepare the students for university examination. Corrected answer scripts are shown to the students for security. The teachers explain about as to how scoring by the students can be better forthcoming examinations by expressing themselves more appropriately in response to questions.

Teachers to empower and enable students to help each other particularly in areas where creative and original thinking will benefit them. Group assignment is conducted by teachers when students are assigned group presentation on curricular and co-curricular, academic topics.

The university enables students to apply for re-evaluation of University answer script.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through notice boards, Departmental notice boards and also verbally by the faculty members of the department. All the departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the departments.

2.6 Student performance and learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in web link of the institution (to provide the web link

2.6.2 Pass percentage of students

Programme code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final semester /Year examination	Pass Percentage
GENERAL	BA-VI Sem	88	47	53.40
GENERAL	BA-IV Sem	64	24	37.50
GENERAL	BA-II Sem	79	16	20.00
GENERAL	B.COM-VI Sem	51	36	71
GENERAL	B.COM-IV Sem	49	24	49

GENERAL	B.CO –II Sem	71	14	20
GENERAL	BBA-VI Sem	13	10	77
GENERAL	BBA-II Sem	10	07	70
GENERAL	BA- V Sem	54	36	67
GENERAL	BA- III Sem	63	27	43
GENERAL	BA-I Sem	48	12	25
GENERAL	B.Com-V Sem	54	39	72
GENERAL	B.Com-III Sem	51	34	67
GENERAL	B.Com-I Sem	75	16	21
GENERAL	BBA-IV Sem	14	11	79
GENERAL	BBA-I Sem	12	07	58
GENERAL	BA- VI Sem			
GENERAL	BA-IV Sem			
GENERAL	BA-II Sem			
GENERAL	B.Com-VI Sem	51	30	59
GENERAL	B.Com-IV Sem	64	24	38
GENERAL	B.Com- II Sem	60	14	23
GENERAL	BBA-	10	07	70
GENERAL	BBA-	17	10	59
GENERAL	BA-VI Sem			
GENERAL	BA-IV-Sem			

GENERAL	BA-II Sem			
GENERAL	B.Com-VI Sem			
GENERAL	B.Com-IV Sem			
GENERAL	B.Com- II Sem			
GENERAL	BBA-VI Sem			
GENERAL	BBA-II Sem			

2.7 Student Satisfaction Survey

2.7.1 Student satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire)(results and details be provided as web link)

The student satisfaction survey on overall institutional performance (Institution may design the questionnaire) college has started the student satisfaction survey(SSS) on overall institutional performance from the academic session 2018-2019. The report of academic session was approved by IQAC and **documents enclosed** .

CRITERION III- RESEARCH ,INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies , industry and others organization

Name of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				NIL
Minor Projects				NIL
Interdisciplinary Projects				NIL
Industry sponsored Projects				NIL
Projects sponsored by the University /College				NIL
Students Research Projects(other than compulsory by the college				NIL
International Projects				NIL
Any other (specify)				NIL
Total				NIL

3.2 Innovation Ecosystem				
3.2.1 Workshops/seminars Conducted on Intellectual Property Rights(IPR) and Industry-Academia Innovative practices during the year				
Title of workshop/Seminar	Name of the Dept	Date		
1. One Day National level workshop on "REVISED ASSESSMENT AND ACCREDITATION FRAMEWORK OF NAAC"	IQAC	16 TH March 2019		
2. One Day National Level on "Career Planning and Personal Branding Strategies"	IQAC	19 th March 2019		
3. One Day National level Seminar on "Service Economy :2020 and Beyond"	IQAC and Department of Commerce	16 TH May 2019		
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the Innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
3.2.3 No. of Incubation centre created, Start-ups incubated on campus during the year				
Incubation Centre	Name	Sponsored by		
Name of the Start-up	Nature of Start-up	Date of commencement		
3.3 Research publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/Awards				
State	National	International		
3.3.2 Ph.Ds awarded during the year (applicable for PG College, Research Center)				

Name of the Department	No.of PH.Ds Awarded		
3.3.3 Research Publications in the journals notified on UGC website during the year			
	Department	No.of Publication	Average Impact Factor ,if any
National	Kannada	01	
National	Sociology	04	
National	History	01	
National	Commerce	03	
International	Kannada	01	IF:3.6
International	Sociology	01	
International	Commerce	03	IF:3.7985
International	Commerce	03	IF:
International	Commerce	02	IF:7.36
International	Commerce	01	IF: 2.0081
International	Commerce	01	IF:3.487
International	Commerce	01	IF: 5.5
3.3.4 Books and Chapters in edited Volumes/Books published and papers in National /International Conference Proceedings per Teacher during the year			
Department	No.of publication		
Kannada	02		
History	01		
Sociology	05		
Commerce and Management	14		
Kannada			
1. Dhanalakshmi, Research Articles Published in International Journal of Kannada Research Peer-B Shishta haagoo Jaanapada Mahaabharata-Ondu thoulanika Dhrushti. "in peer reviewed Journal with Impact factor RJIF with ISSN No.2454-5813. Page No:208-211			
2. Dhanalakshmi Research Articles Published National Conference proceedings -Women in Transition: Achievements, Issues and Challenges- "Shanthinatha Desai avara Kaadambarigalalli Mahilaa Pratindhikarana". Page No:166-168 ISSN:978-93-5351-086-2			
History			
1. Savithri, Research Articles Published in National Conference proceedings -Women in Transition; Achievements, Issues and challenges. -Women in Law, Page No: 116 ISSN:978-93-5351-086-2			
Sociology			
1.SalmaBano, Research Articles Published in National conference -Trends in Digital Humanities: Methods and Learning. In the Academic Conference proceedings. ISBN 9788193344736 Page No:65-69			

2.SalmaBano, Research Articles Published in National Level Conference - Education:” Paving the way to sustainable development” In the Academic conference proceedings ISBN: 9788193344743

Page No:323-324

3. SalmaBano, Research Articles Published in National Level Conference- Alternative Media: A Tool for Women Empowerment “In the conference proceedings ISBN:9789353510862

Page No:123-125

4. SalmaBano Research Articles Published in National Level Conference -Research Articles On “Gender and Poverty “In the Conference proceedings ISBN:9788194016502

Page No: 348-350

5. SalmaBano. Research Articles Published in International Journal of Gender Dimensions and Climate Changes: Multidisciplinary “World Summit on Resource Management and Sustainable Development “In the Academic conference proceedings. ISSN:2321788X

Page No:42-51

Commerce

1. Sujatha. G.V, Research Articles Published in International Journal of Research in Humanities, Arts and Literature (IMPACT: IJRHAL)” Employment Opportunities in Indian Service Sector”
ISSN(P): 2347-4564: ISSN(O):2321-8878 Page No. 292-297 IF: 3.7985: ICV FACTOR 42.56

2. Sujatha.G.V. Research Articles Published in International Journal of Research -JMRA: Online Medicine in India: Prospects and Problems. ISSN-2394-2762

ISSN: e online 2394-2770

3. Sujatha. G.V, Research Articles Published in National Conference, in Academic Proceeding –
Page No-64-65

ISBN: 978-93-5351-086-2

4. Lakshamma H.R Research Articles Published in International Conference Journal on “Impact of Information Technology On Public Sector Banks- A case study. ISSN: 2349-8684

5. Lakshamma.H.R. Research Articles Published in International conference journal on” Customer Satisfaction in Fast Moving Consumer Goods” ISSN:2277-5730 IF: 5.5

6. Lakshamma. H. R Research Articles Published IN International Journal on “ A Study on HRD practice in Banking sector of India “ IF: 7.36

7. Bharathi. S Research Articles Published in International Journal in Humanities, Arts and Literature (IMPACT: IJRHAL) “Prospectus of Digital Marketing in India “

ISSN(P): 2347-4564: ISSN(O): 2321-8878 IF: 3.7985: ICV FACTOR 42.56

8. Bharathi. S Research Articles Published in International Journal OF Research JMRA: Online Medicine in India

ISSN:2394-2762

ISSN: e online 2394-2770

9. Bharathi. S. Research Articles Published in National level conference Women in Transition: Achievements, Issues and Challenges-Employment Opportunities through women Entrepreneurs Special references in Karnataka within Bengaluru Dist. Page No:62-63

ISSN:978-93-5351-086-2

10. Kalaivani. N Research Articles Published in International Journal on Advance and Innovative Research “A study on HRD Practices in Banking sector of India. Page No.89-92

ISSN: 2394-7780 IF:7.36

11. Kalaivani. N Research Articles Published in International Journal of IJAIR-An Analysis on the Impact of ownership Structure on Firms Performance. Page No. 1-10

IF: 2.0081

12. P.K. Malarvizhi, Research Articles Published in International Journal Of Research In Humanities, Arts and Literature Women Entrepreneurship and Economic Development an Analytical Study (IF: IJRHAL: 3.7985: ICV FACTOR: 42.56

ISSN(P):2347-4564: ISSN (O): 2321-8878

13. P.K. Malarvizhi, Research Articles Published in International Journal of Research JMRA: Requirements for Work Life Balance of Working Women
ISSN:2394-2762
ISSN: e online :2394-2770
14. P.K. Malarvizhi, Research Articles Published in National Level Conference women in Transition: Achievements, Issues and Challenges-Women Empowerment Through Self Help Groups' case study in the Krishnagiri Dist.

3.3.5 Bibliometric of the publications during the year Academic year based on average citation index in Scopus/Web of Science or pub Med/ Indian citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-citations

3.3.6 h-index of the Institutional Publications during the year .(Based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in seminars/Conferences and Symposia during the year

No. of faculty	International Level	National Level	State level	Local level
Attended Seminars/ Workshops	01	00	00	00
Presented papers	13	09	00	00
Resource Persons	00	01	00	00

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry ,community and Non-Government Organization through NSS/Red cross(YRC)etc. , during the year

Title of the Activities	Organizing unit/agency /collaborating agency	Number of teachers coordinated such activities	Number of students participated in such activities
Go Green Camp	IQAC Cell	15	200
Blood Donation Camp	NSS, Red Cross Unit in collaboration with Narayana Hrudalaya	15	50

Anti-Liquor awareness	IQAC Cell	15	135
Anti-Suicide Awareness Program	IQAC Cell in supporting with Government Hospital, Anekal	15	115

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award /recognition	Awarding bodies	No.of Students benefited
Blood Donation Camp	Narayana Hrudyalaya , heart center	Narayana Hrudyalaya Health Center, Electronic City, Bengaluru	50 Students

3.4.3 Students participating in extension activities with Government Organizations, Non-Government organizations and programmes such as Swatch Bharat. Aids Awareness, Gender Issue,etc during the year

Name of the scheme	Organizing unit. agency. collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students Participated in such activities
International Women's day	Cultural Committee	Group Discussion	15	150
GO GREEN CAMP AND Rally	Lions club of Bengaluru	Public Rally and Public Speech	15	200
NSS Camp	NSS Committee	Awareness Programme Public Rally and Public Speech	15	60
Anti-Liquor Awareness programme	IQAC	Speech and Group Discussion	15	135

Anti –suicide prevention Day	Government Hospital, Anekal	Speech and Interaction	15	115
Ayuse Awareness program	Government Ayurveda Medical College, Bengalure	Social welfare	08	80
Kodagu Flood Relief fund for Karnataka	NSS UNIT GFGC, ANEKAL	NSS (Social awareness)	12	112
Gandhi Jayanti and Swachh Bharat Abhiyan	NSS UNIT GFGC, ANEKAL	NSS (Social awareness)	15	90
AIDS DAY	NSS UNIT GFGC, ANEKAL	NSS (Social awareness)	12	85

3.5 Collaborations

3.5.1 Number of Collaborative activities for research , faculty exchange ,student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration

3.5.2 Linkages with institutions/Industries for internship , on the –job training, project work , sharing of research facilities etc, during the year

Nature of Linkages	Title of the linkages	Nature of the partnering institution/industry /research lab with conduct details	Duration(Fro m- to)	Participant
Internship and Job Training	GST-TALLY Job Training	TMC Computer center, ANEKAL		20 students

3.5.3 MoUs signed with institutions of national , international importance, other universities, industries, corporate houses etc. during the year

Organization	Date of MoUs	Purpose and Activities	Number of students/teachers participated under MoUs
2018-2019		<ul style="list-style-type: none"> To equip the students to improve the Job skill training 	20 students+3 faculties

- To providing computer training in MS Office and GST-Tally. Job Training

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	562.5	
Class rooms	16	03
Laboratories	01	
Seminar Halls	01	
Classrooms with LCD facilities	00	
Classrooms with Wi-Fi/LAN	00	
Seminar halls with ICT facilities	01	
Video Centre	01	
No.of important equipment purchased (>1-0 lakh)during the current year.		
Value of the equipment purchased during the year (Rs. In Lakhs)		
Others		

4.2 Library as a Learning Resource

4.2.1 Library is automated (Integrated Library Management System-ILMS)

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.2 Library Services:

	Existing		Newly added		Total	
	No	Value	No	Value	No	Value
Text Books	24606	22,16,525	312	70,000	24,918	2286525
Reference Books						
e-Books	-					

Journals	12	24,000	-			
e-journals						
Digital Database						
x CD& Video	10					
Library automation		50,000				
Weeding (Hard & Soft)			1400	25000		
Others (specify)						

* Note: Partly automated –up to Bar coding and Data entry

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	16	01	Yes	Nil	Nil	02	Laptop-11	10mbps	02
Added									
Total									

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

---- 10----MBPS/GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media center and recording facility
GnanaSangama (updated in students Laptop)	

4.3.4 E-content developed by teachers such as : e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives&institutional (Learning Management System(LMS) etc

Name of the teacher	Name of the module	Platform on which Module is developed	Date of launching e-content

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on Academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.4.2 Procedures and policies for maintaining and utilizing physical , academic and support facilities – laboratory,library,sports complex, computers, classrooms etc., (maximum 500 words) (information to be available in institutional Website, provide link)			
<ol style="list-style-type: none"> 1. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliance and other physical infrastructure of Dr.S. Gopalaraju Government First Grade College, Anekal is done by the Department of Collegiate Education, Bengaluru, Karnataka. Principal, Dr.S. Gopalaraju Government First Grade College, intimates the construction, maintenance and repairing related requirements, as and when required, to the respective authority, Government of Karnataka. 2. College receives grant from Higher Education Department& Department of Collegiate Education, Government of Karnataka under plan Head and Non-Plan Head. Plan Head mentions the assigned budget for procurements of different items which includes sports items, books & journals, equipment's and contingency. Under Non plan Head, maintenance and security of physical infrastructure is also done, such as telephone services, security guard, office expenses, travelling allowances CCTV surveillance etc. 3. While purchasing an equipment from any fund, it is always ensuring that the installation and work order of the company. 4. Portion of the fund received under RUSA Scheme has been utilized for Upgradation of existing infrastructure. 			
CRITERION V – STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarship and Financial Support			
	Name /Title of the Scheme	Number of students	Amount in Rupees
Financial support From institution	SC-ST Scholarship and OBC Scholarship yet to receive the list	61 students	Rs. 1,86,300/-

Financial support from other sources					
a) National					
b) International : Nil					
5.1.2 Number of capability enhancement and development schemes such as Soft skill development .Remedial coaching, Language Lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc..					
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled			Agencies involved
Remedial Coaching Personal Counselling and Mentoring		Regular Schedule			All the Mentors of the class
		Regular Schedule			All the Mentors of the class and also Counselors visiting every fortnight to our college
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for competitive examination	Number of benefited students by career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018-2019	Departmental mentoring activities related to career counselling and guidance for students	85	90		
5.1.4 Institutional mechanism for transparency ,timely redressal of students grievances,Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No.of grievances redressed		Average number of days for grievance redressal	
NIL		NIL		NIL	
5.2 Student Progression					

5.2.1 Details of campus placement during the year					
On campus		Off campus			
Name of Organization Visited	Number of Students Participated	Number of Students Placed	Number of Organization Visited		Number of students Placed
03	56	36	08		60

5.2.2 Students progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018 To 2019	45 35 03	BA B. Com BBA	Arts Commerce Management	Bengaluru University, Christ University Bangalore Law College, ICAI/Institute of Chartered Accountant of India, Sheshadiripuram College, RV College Bangalore, RC College, Bangalore	MSW M.Com MBA, LLB, MSW, MA, B.Ed. CA, CMA MA-Kannada MA-Political MA-Sociology

5.2.3 Students qualifying instate /National / International level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No.of Students selected / qualifying	Registration number /roll number for the exam
NET		
SET		
SLET	01	10010356
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Service		
State Government Services		
Any other		

5.2.4 Sports and cultural activities /competitions organized at the institution level during the year		
Activity	Level	Participants
<ul style="list-style-type: none"> • GFGC,Kodihalli Date: 07-09-2019 	Intercollege	02
<ul style="list-style-type: none"> • Judo Champion(Girls) Al-Ameen College 11-09-2018 	Intercollege	02
<ul style="list-style-type: none"> • Judo Champion (Boys& Girls), Sheshadiripuram ,Bengaluru Dt: 30-09-2018 	Intercollege	03
<ul style="list-style-type: none"> • Athletic, Bengalure University 25-10-2018 to 27-10-2018 	Inter college	02
<ul style="list-style-type: none"> • Boxing,Bengalure University, 22-09-2018 	State level	02
<ul style="list-style-type: none"> • CM Cup Champion, Mysore, 13- to 16 	State level	02
<ul style="list-style-type: none"> • Kushite, Chaudhary Bansi Lal University, Haryana, Date: 2 to 5 	National Level	01
<ul style="list-style-type: none"> • Kusthi- Dr.Babasaheb Ambedkar Marathwada University 	National Level	02
<ul style="list-style-type: none"> • Judo- Chadigarh University,Punjab 		

5.3 Student participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports / cultural activities at national /international level(award for a team event should be counted as one)

Year	Name of the award/ medal	National/International	Sports	Cultural	Student ID Number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil

5.3.2 Activity of student council& representation of students on academic &administrative bodies/committees of the institution(maximum 500 words)

Internal quality Assurance cell, Cultural committee and Sports committee of the college is regulating the students force for the benefits of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the Students in 2018-2019 are-

Internal Quality Assurance activities

- Organizing Teachers Day programme to mark the birth anniversary of Dr.S. Radhakrishnan
- Celebration of “Independence Day “
- Organization of the social, a cultural programme of the college
- Celebration of Sarasvati Puja in the college
- “Ethnic Day” is celebrated in the college by students to cultivate the sense of respect for our Indian culture and tradition.
- Providing assistance to Organization of One Day National Level Workshop in collaboration with IQAC, being a part of the team they played a major role
- Team of Students participated / organized the counselling programme to Old age patients and small children’s in Government Hospital, Anekal
- Celebration of “Swami Vivekananda ‘s Jayanthi”
- Celebration of “Republic Day” in the campus
- Organization of “GO GREEN TREE PLANTATION CAMP” in and around Anekal town students Planted nearly 400 plants

Sports Activities:

- Organized Intercollege sports events
- Organization of Annual Sports of the college

Other Activities:

- Providing financial assistance to the students with financial need in supporting with faculty members
- Organized personality Development programme in supporting with Department of Collegiate Education by Dr. Narayana Prasad, Co-coordinator, State Placement officer, Bengaluru
- Being a part of the organization team of the Blood Donation Camp held each year in the college premises along with the NSS Units and RED CROSS units of the college.
- IQAC organized Ayush awareness programme to students
- Organized anti-suicide prevention Day and to create awareness to students
- Organized Anti-liquor awareness programme
- Organized One Day Personality Development programme to all faculties by. Dr. Narayana Prasad in supporting with Department of Collegiate Education
- Organized One Day Entrepreneurship Development and Market Day Programme to develop “Learn to Earn, Earn to Live”

5.3 Alumni Engagement	
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):	NO
5.3.2 No.of enrolled Alumni:	NO
5.3.3 Alumni contribution during the year (in Rupees):	NO
5.3.4 Meetings/activities organized by Alumni Association:	TWO-without association students gathered here supporting to college at the time of festival and National level program
CRITERIAN VI-GOVERNANCE ,LEADERSHIP AND MANAGEMENT	
6.1 Institutional Vision and Leadership	
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)	
<p>Decentralization</p> <p>The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system</p> <p>➤ Principal Level</p> <p>Principal is the Chairperson of the IQAC. The principal in consultation with the faculties nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body of the IQAC members and faculties.</p> <p>2. Faculty Level</p> <p>Faculty members are given representation in various committees/cells nominated by the faculties in the IQAC and other committees. Every two years, the composition of different committee is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different committees which have been nominated under the guidance of chair person</p> <ul style="list-style-type: none"> ● Admission Committee <ul style="list-style-type: none"> ● IQAC cell ● Cultural committee ● RUSA committee ● NSS Cell ● Exam Cell ● ICT- Gnanasangama Committee ● Placement cell ● Spots committee ● Library Committee ● Student Disiplinary committee ● Counselling Cell ● Grievance Redressal cell ● Edu Sat committee ● Red Cross committee 	

- Website committee

3. Student level

Generally, students are empowered to play important role in different activities, voluntarily students can follow up campus rules, regulations, systems and norms according to their limits,

- Boy's common room secretary
- Girl's common room secretary

4. Non-teaching staff Level

Non-teaching staff are represented in the governing body and the IQAC. Suggestions of non-teaching staff are considered while framing policies and taking important decisions.

Participative Management

The institution promotes the culture of participative management at the strategic level, functional level and operational level.

- **Strategic level:** The Principal, IQAC Committee the faculty members are involved in defining policies and procedures, framing guidelines and rules and regulations pertaining to admission, examination, discipline, grievance, support services, finance etc.
- **Functional level:** Faculty members share knowledge among themselves, students and faculty members while working for a committee, principal and faculty members are involved in organizing /attending/ presenting seminar, workshop and symposium in joint research and have published papers.
- **Operational level:** The principal interacts with government authority and external experts and faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the principal and faculty for the execution of different academic, administrative, extension related and extracurricular activities.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: YES

- Fully computerized office and accounts
- Online admission process for 1st Sem UG Students along with online payment facility, also for 2nd year & 3rd year students.
- Preparation for online Portal for CBCS semester information system for the session 2018-2019 for 1st Sem UG Students submitted by them
- Follow up of SMS dissemination gateway system for internal stakeholders of the college
- Uploading of all the students Internal marks as per their semester and Sending information through BHUVAN App

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- **Curriculum Development**
 - Inclusion of Field work, industrial visit and educational trip to all final year students

- Curriculum designing and development is decided by the affiliating university. Principal and faculty members interact with the university and provide their views related to curriculum development

- **Teaching and Learning**

- IQAC organized the one Day National Level Work shop on “REVISED ASSESSMENT AND IQAC ACCREDITATION FRAMEWORK OF NAAC” on 16th March 2019,
- IQAC organized the one Day National Level Workshop on “Career Planning and Personal Branding Strategies” on 19th March 2019
- IQAC and Department of Commerce organized one Day National Level seminar on “Service Economy: 2020 and Beyond” on 16th May 2019
- Learning through Field Work, Industrial visit and social responsibilities
- Enhancement of learning skills of the Students through participation in different seminars and workshop
- Preparing project work
- Organization of student seminar by departments for evaluation of students
- Wide access to internet facilities to inculcate learning management resources

- **Examination and Evaluation**

- College has complemented traditional written examination with project work assignments
- Semester examination are conducted by the affiliating university. College conducts internal assessment of students according to the university guidelines. Class tests, student’s seminars, group discussion etc. are conducted by departments to evaluate the students.

- **Research and Development**

- Motivates faculty members for research publications in peer reviewed journals with high impact factor
- Encourage them to present papers in international/ National/State level Seminars, workshops and to act as resource persons.

- **Library, ICT and Physical Infrastructure / Instrumentation**

- Initiation made by the department, the college has encouraged the use of ICT based techniques of study by all the departments, smart class rooms are arranged from the RUSA fund.

- **Human Resource Management**

- Students are encouraged to participate in seminars, special lectures, field trip, Group Discussion etc. to increase their skill and experience.
- Motivating and facilitating the faculty members to participate in Refresher& Orientation courses
- Organization of a workshop on different areas
- Self-appraisal of the teachers through maintenance of Academic Diary
- Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee
- Arranged student’s counselors from Districts Mental Health Department from Bengaluru

- **Industry Interaction/ Collaboration**

- Organized industrial visit to Small-scale industries –plastic industries in Dharmapuri, Tamil Nadu
- Organized Industrial visited to

- Admission of Students

- The admission process of 2018-2019 was online. State government notified fully online admission system.
- Online admission including online payment facility to all the Students
- Admission of students commenced in May 2019 for 2019-2020 after declaration of results of 10+2 examinations,
- Fully online admission system from application to the verification process has ensured a transparent process by the Principal
- Strict observation of Govt.Rules for Reserved Categories

6.2.2 : Implementation of e-governance in area of operations:

- Planning and Development

- Implemented SMS system for dissemination of information including regular notice to all stakeholders.
- Library automation has been partly initiated up to barcoding and Data Entry

- Administration

- Self-appraisal report prepared by the staff and reporting to the Principal, Principal has forwarded the same to the reviewing officer of the state Government
- Notice and circulars are uploaded in the college website and communicated to different departments through e-mail from the office of the principal.
- Each and every IQAC notices is circulated by the coordinator
- Notice display system for students and other stakeholders.

- Finance and Accounts

- Receipt of admission fees is completely online
- Fully computerized office and accounts section.
- Salary of faculty members and staff is transferred directly to the bank account; salary bills are submitted to the treasury through HRMS software
- E-tender is notified as per the government guidelines for purchase of items

- Student Admission and support

- Application are submitted for admission to different courses through the online admission portal
- Maintaining student's database through software
- Implemented online CBCS semester information system for UG Courses

- Examination

- College conducts semester wise examination smoothly. The seating arrangements are arranged properly to avoid chaos and confusion on the examination days. The chief examination officer and examination committee in college ensures transparency and quicker methods of conducting exams

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference / workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
NIL				

6.3.2 Number of professional development /administrative training programme organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organized for non-teac	Dates (From- to)	No. of Participants (Teaching Staff)	No. of participants (Non-teaching staff)

		hing staff			
2018-2019	One Day National Level Faculty Development workshop on "REVISED ASSESSMENT AND ACCREDITATION FRAMEWORK OF NAAC"		16 th March 2019	45	03
	One Day workshop on Personality Development			15	02

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development Programme	Number of Teachers who attended	Date and Duration
Refresher Course	01- Kannada	18-02-2019 To 11-03-2019
	01--Commerce	11-03-2019 To 30-03-2019
Short term course	01-Kannada	25-10-2018 to 31-10-2018
	02-Commerce	25-10-2018 To 31-10-2018
	01-History	05-08-2019 to 10-08-2019
Life Skill Training program	01 - Kannada	27-05-2018 To 02-06-2019
	01-English	23-07-2018 To 28-07-2018
	01-History	15-07-2018 To 21-07-2018

Faculty Development program	17	16-03-2019
Workshop on “The pathway to successful Research Agenda”	01-Commerce	14-11-2018
Workshop on “ REVISED ASSESSMENT AND ACCREDITATION FRAME WORK OF NAAC’	17	16-03-2019
Workshop on		

6.3.4 Faculty and Staff recruitment (no.for permanent /fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Full Time /Temporary
Principal-1 Kannada-2 English-1 Sociology-1 History-1 Economics-2 Political Science-1 Commerce-6 Physical Education Department -1 Library-1	17	Office superindent-01 Office Typist -01 Attender -01	03

6.3.5 Welfare schemes for

Teaching-	-	GIS-Group insurance scheme KGID-Karnataka group Insurance Department- Karnataka Government Insurance
Non-Teaching		
Students		Free education for Girls Yuva-spandana- Guidance and effective grievance redressal

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly(with in 100 words each)

The Institution is a government institution. Financial audit is conducted by Government of Karnataka Authority,Bengalure

6.4.2 Funds/ Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non-government funding agencies/individuals	Funds Grants received in Rs.	Purpose
NIL	NIL	NIL

6.4.3 Total corpus fund generated: Nil

6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administration Audit (AAA) has been done?				
Audit Type			External	Internal
	Yes/No	Agency	Yes/No	Yes/No
Academic	YES	N.A	Yes	IQAC
Administrative	Yes	Government of Karnataka	No	No
6.5.2 Activities and support from the Parent- Teacher Association (at least three)				
<p>Dr.S. Gopalaraju Government First Grade College believes in the academic, social, moral and cultural development of students by acquiring inputs from all stake holders. Although the college does not maintain formally registered parent's teacher association, yet interaction of teachers with parents during parent's teacher's meetings of different departments come up with new suggestion related to the overall development of the students.</p> <p>Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute more than 50% of the total students of the college.</p> <p>Faculty members maintain attendance record of students. If a student's shows poor attendance, then parents are informed to about the same by faculty members and Principal subsequently meetings arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward. Joint representation of parents and faculty members has ensured good representation of girl students</p>				
6.5.3 Development programme for support staff (at least three)				
<ul style="list-style-type: none"> Organized workshop on 				
6.5.4. Post Accreditation initiative (s)(mention at least three)				
Post accreditation initiatives based on the recommendation mentioned in the peer team report				
<ul style="list-style-type: none"> ICT should be introduced in teaching and Learning process Post accreditation initiative: Most of the faculties used Smart classes and to increases the use of ICT enabled teaching and learning, majority of the faculty members to deliver lectures with help of smart boards. 				
6.5.5				
a. Submission of Data for AISHE portal : (Yes/No)- YES				
b. Participation in NIRF : (Yes/No) No				
c. ISO Certification : (Yes/No) No				
d. NBA or any other quality audit : (Yes/No) No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from— To---)	Number of participations

2018-2019	Organized One Month Certificate course on Basic Beautician Training -By Bosch India Foundation Ltd, Bengaluru, in collaboration with Adharva Academy, Mysore	03-09-2018 To 03-10-2018	120 Hours	35 Girls Students
	ISRO/Institute of Space Research Organization, Bengaluru	25-09-2018	4.00 hrs.	60+3 Students + Faculties
	Organized Anti-Suicide Prevention Day –awareness program	26-10-2018	2.00 hrs.	115
	Organized AYUSE awareness program in supporting with Govt. Ayurveda Medical college, Bengaluru	31-10-2018	2.00 hrs.	80
	Meeting of IQAC related to organize workshop on career Development, Department Seminar, and Department activities	06-03-2019	1.00	11
	Meeting of IQAC to organize workshop on New NAAC Guidelines and quality initiation, seminar and submission of Academic Audit etc.	13-02-2019	1.00 hr	13

	Organization of "AIR SHOW" IAFC programme, Yelanka, Bengaluru	21-02-2019	3 hrs.	136+10
	Organization of Workshop on "REVISED ASSESSMENT AND ACCREDITATION FRAMEWORK OF NAAC"	16-03-2019	7.00 hrs.	45
	Organization of workshop on "Career Planning and Personal Branding Strategies"	19-03-2019	6.00 hrs.	135
	Meeting of IQAC related to preparation of Website upgradation and student Remedial coaching	22-03-2019	1.00 hr	11
	Organized Anti-Liquor awareness program Oath taking and public Rally by students and faculties	08-05-2019	3.00 hrs.	135
	IQAC Organized One Day "EMAIL ID" Creation Camp to all the needed students by the faculties	11-05-2019	3.00 Hrs.	66
	Placement Cell organized personality Development Workshop on E-Content by Dr.Narayana Prasad, State placement coordinator, Bengaluru	24-05-2019	5 hrs.	20

7. CRITERION VII-INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 Institutional Values and Social Responsibilities

7.1.1 Gender Equality (Number of gender promotion program organized by the institution during the year)

Title of the Program	Period (From---to)	Participants	
		Female	Male
Class to class awareness program	Regular Activity	171	165
Basic Beautician course-certificate programme-For girls students to improving their self confidence through Women Empowerment "Learn to Earn and Earn to Live"	03-08-2018 to 03-09-2018	35	nil

7.1.2 Environmental Consciousness and Sustainability / Alternative Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

- Organized 'GO GREEN' Planting of Trees in and around Anekal Town and free Plants also distributed to Public in collaboration with Lions Club of Bengaluru.
- Organized Social awareness program through NSS Units in rural areas regarding save Electricity Program and Rain Water harvesting program and also creating awareness and installation of LED lights
- Organized public rally ' No use of plastic" save environment

7.1.3 Differently abled (Divyanagian) friendliness

Items Facilities	Yes/No	No.of beneficiaries
Physical Facilities	Yes (in previous year)	
Provision for lift	NO	
Mp/ Rails	NO	
Braille Software /Facilities	NO	
Rest Rooms	NO	
Scribes for examination	NO	
Special skill development for differently abled students	NO	
Any other similar facility	NO	

7.1.4 Inclusion and Situatedness

Enlist most important initiative taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and	Number of initiatives taken to engage with and contribute To local community	Date and Duration of The initiative	Name of the initiative	Issues addressed	Number of Participating students And staff

	disadvantages					
		Blood Donation Camp	10-05-2018		It is an active way of helping others and the whole of society, many lives can be saved with one unit	50+12
		Anti-Suicide prevention Day	10-09-2018		To take action to prevent suicides	115+15
		Ayuse Awareness Program	31-10-2018		Creating awareness about The herbal treatment	80+13
		Swachhta Bharat	14-08-2018		Campus Clinging and maintaining Hygienic	60+12
		Independence Day	15-08-2019		Flag,hosting, patriotism speech	68+16
		Go Green Tree Plantation Camp	03-11-2018		Promoting environmental	200+15

					awareness	
		Special Camp in Village area Thatranahalli	22-03-2019 To 28-03-2019		Social awareness by NSS Unit	60+12
		Personality Development Programme workshop on E-Content	24-04-2019		Organized by Placement	20
		Entrepreneurship Development program-Food Fest and Market Day	09-05-2019		Promoting Entrepreneurship	35+15
		Gandhi Jayanthi and Swatch Bharath Abhiyan	02-10-2018		Social awareness for cleanliness	66+15
		Creations of E-Mail ID Camp	11-05-2019		For the Benefits of students	69+10

7.1.5 Human Values and Professional Ethics

Code of conduct (hand books) for various stakeholders

Title	Date of Publication	Follow up (Maximum 100 Words each)
Celebration of Independence Day	15-08-2018	Teaching Faculties , Non-Teaching staff and students
Teachers Day	05-09-2018	Teaching Faculties, Non-Teaching staff and students
Anti-Liquor awareness programme	08-05-2019	Teaching Faculties, Non-Teaching staff and students
Anti-Suicide prevention Day	10-09-2018	Teaching ,Non-Teaching staff and students

Go Green Tree Plantation Camp	03-11-2018	Teaching ,Non-Teaching staff and students
National Voters Day	25-01-2019	Teaching ,Non-Teaching staff and students
International women's Day	08-03-2108	Teaching ,Non-Teaching staff and students
Ethnic Day	23-05-2019	To create awareness about our culture ,the event ethnic day enable the young generation to revive love and respect for their own culture

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration(from –to---)	Number of participants
Yoga Day Celebration		
Teachers Day	05-09-2018	All faculties and students
GO GREEN CAMP	03-11-2018	200+15
Celebration of Gandhi Jayanti	02-10-2018	66+15
International women's Day	08-03-2019	All the faculties and students

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation

- Planting of plants and encouraging students and public to plants in and around our environments and also inside the campus

Water harvesting

- The college has adequate facilities to collect the rain water for the purpose of gardening

Energy conservation

- The glass windows of the class rooms facilitate the maximum utilization of natural light
- Switching off the electrical equipment when not in use

Efforts for carbon neutrality

- The college has made adequate arrangements for the parking of vehicles
- Cigarettes and tobacco products are strictly banned within 100 meters of the campus

E-Waste management

- Use of mobile phones in the campus is prohibited
- Class teachings are given for the proper waste disposal
- Use of plastic bags are discouraged in the campus,
- Awareness program also organized on 'Say No To Plastic Bags'
- Organized Awareness program on 'Say no to crackers''

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the Institution as per NAAC format in your institution website, provide the link

BEST PRACTICE-1: NSS Activities

The college has active NSS Units, under the able leadership of NSS programme officer the units are actively engaged in several activities within and outside the college some of these are.

- Celebration of awareness program save environment and 'No crackers'
- Swachhtabharath program organized by NSS Unit
- Tree plantation program "Go Green "organized by IQAC
- Creating awareness about "Ayush" Healthy mind Healthy Body
- Creating awareness about World suicide prevention Day
- Funds Raising program for flood affected people and deposition of the fund to Koorge relief fund for distribution
- Anti-liquor awareness program organized by IQAC

BEST PRACTICE-2

- Students morning prayer Assembly
- Daily News Paper Reading
- Faculty members and students are regularly accessing library Books
- Optimum utilization of Play Grounds
- Maintaining Eco friendly campus

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust provide the web link of the institution in not more than 500 words

Dr.S. Gopalaraju Government First Grade College, Anekal aspires to become an institution known for

- 1 Providing quality education to rural side students
- 2 Promoting academic excellence, physical moral and cultural development of rural students
3. Preparing students for the competitive world
4. Academic and professional development of faculties and staff

1.The college affiliated to Bengaluru University being a State Government Institution has a nominal Government fee structure. Faculty members are appointed through KARNATAKA PUBLIC SERVICE COMMISSION. Which ensures highly qualified faculties, thus providing quality education under nominal fee structure. Several students get scholarships from State Government, which further ensures better education of the economically challenged students.

2. Apart from academic excellence the college also pays more attention to the physical, moral and cultural development of students. Students have shown outstanding performance in sports tournaments every year. College also actively encourages the organization of moral and cultural events such as Ethnic Day, Birth anniversary of Swami vivekanda Jayanthi, Independence Day, Republic Day, Teachers Day on account of Dr. Radhakrishna Birth Anniversary, International Women's Day etc.

3. College is quite sincere to prepare students for the competitive world. Students of 2018-2019 batch have been enrolled for higher studies in various Government colleges on meritorial basis and also enrolled in prestigious institutes.

4. Professional and academic development of faculties is always encouraged. Faculty members have more than 20 publications in the peer reviewed journals ICSSR/IJMR. Faculty members participate in Refresher course, Short Term Courses and Life Skill training programmes. Administrative and Non-Teaching staff of the college are also appointed by Karnataka public service commission and are provided necessary training and support by faculty members as and when required.

8. Future plans of action for next academic year (500 words)

The college plans the following for implementation in future: -

- Introduction of PG Courses
- Enhancing academic excellence
- Enhancement of infrastructural facilities
- To have more socially powerful outreach activities
- Organization of workshop, seminar and job oriented services by the career counselling and placement cell.
- The college plans to organize interactive sessions of final year students with skilled professionals and Alumni
- Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching Learning, extension related activities and extra-curricular activities
- Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external Institution
- Promoting activities such as Yoga physical exercise, meditation etc. related to development of mental and physical fitness of students, faculties and staff
- Increasing the number of environmental friendly initiatives by NSS and ensuring participation of maximum students in such initiatives

Name-----

Name-----

Signature of the coordinator, IQAC

Signature of the Chairperson, IQAC

P.K. Malarvizhi

Prof. Ramakrishna

Dr.S. Gopalaraju Government First Grade College, Anekal

Internal Quality Assurance Cell (IQAC) for the year 2018-2019

Composition of the IQAC Members committee is as follows:

Chairman :Prof.Ramakrishnan	Economics	Principal
Name of the Faculty	Department	Signature
P.K.Malarvizhi- Convener-IQAC	Commerce	
Dr.Rathnaprabha	Kannada	
Dr.Anjana	Political Science	
Prof.Savithri	History	
Prof. G.V.Sujatha	Commerce	
Prof.Lakshmamma	Commerce	
Prof.S.Bharathi	Commerce	
Prof.Salma Bono	Sociology	
Prof.Dhanalakshmi	Kannada	
Dr.Kalaivani	Commerce	
Prof.Nagamani	English	
Prof.Prabhavathi	Senior Library	
Chidananda	Physical Education Director	
Office Representative		
Mrs.Shubha	Office Superintendent	
Mrs. Asha	Typist	
External Expert		

