



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT FIRST GRADE COLLEGE

VIJAYAPURA ROAD, DEVANAHALLI, BANGALORE RURAL DISTRICT-562110
562110

<https://gfgc.kar.nic.in/devanahalli/>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Government First Grade College, Devanahalli was established in 1984 by the Department of collegiate education, the Government of Karnataka, in compliance with the policy of the government to provide higher educational opportunities for students belonging to the backward areas of the state. The expansion and rapid development of Bangalore, which is just 35kms from Devanahalli, as became the land of opportunity for employment with the setting up of international airport in Devanahalli. Strategically this has transformed the outlook of the region and consequently the role of this higher educational institution.

The remarkable achievement of college is in terms of successful graduates who are now serving the society in the diverse capacities in the various Government and private organizations. The Government First Grade College, Devanahalli was assessed and accredited by NAAC in the year 2004 and was awarded C++ Grade and in the Second Cycle Accredited with 'B' Grade in 2015. The college has been serving the rural students for the last 37 years with utmost vigor and vitality. till 2017 this college was affiliated to the Bangalore University and from 2018 it is Affiliated to the Bengaluru North University. The college works under the guidelines of the Department of Collegiate Education, Government of Karnataka. In 1996, the college was shifted to the new premises in the sprawling six acres of land located on Vijayapura main road. The college started with BA and B.Com courses, later BSc and B.B.A was introduced in 2010 and 2008 respectively.

The college aims for the holistic development of the students. Academics, Cultural, NSS, NCC, Sports, Red Cross activities empower the students with multitasking skills. Students actively participate in the University, State and National level cultural, adventure and sports competitions. They are also encouraged to take active part in community services, viz pulse polio immunization program, Fund raising for natural disaster, Voter awareness, covid awareness and AIDS awareness programmes. Our ultimate aim is to contribute responsible citizens to the society. The remarkable achievement of the college is in terms of successful graduates who are now serving the society in the diverse capacities in the various government and private organizations.

Vision

- To empower the students with holistic knowledge to improve themselves and society for a vibrant future.

Mission

- To inculcate social awareness, environment consciousness, leadership qualities and patriotism among students.
- To guide them to march towards their goals by upholding the values of social progress, universalism and commitment.
- To mould leaders who can champion the cause of better and meaningful future.
- To cater to the needs of the students hailing from the rural, marginalized and weaker sections.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- 2(f) and 12 B recognized, RUSA funded college.
- Laptops for first year students.
- 55% of the faculty hold MPhil/PhD degree.
- Catering to socially and economically challenged sections.
- Effective governance and leadership through decentralized administration.
- The coordination between the Principal and the Staff in the Institution greatly contributes to the fulfillment of the Mission.
- Scholarships for meritorious students and fee reimbursement to Girl students.
- Thriving community outreach programme by various societies.
- Post-Graduation Centre in Commerce (M.Com).

Institutional Weakness

- Being an affiliated college, it does not enjoy autonomy to design syllabi and periodically modify to suit to the local, national and global market
- Procuring financial resources for up gradation of infrastructure Augmentation is often a challenge.
- Government's discretionary power for sanctioning of new programs and courses.
- Increased dependence on Guest faculty to meet the teaching assignments
- Funding for organizing academic development programmes like seminars and conferences is often difficult to procure.
- Despite obtaining approval for Multi-purpose Auditorium, The construction has not started yet due to the paucity of funds.
- Zero Admissions in BA-HES & B.Sc-PMC's from 2016-17 Academic Year and BA-EPJ from 2017-18 onwards.

Institutional Opportunity

- Women's empowerment with the large intake of girl students
- Ample scope for economic and social uplift of students of backward communities.
- Encouragement to students to adopt ICT based learning.
- To Start Skill-based Add-on courses and certificate courses in the need-based areas.
- Scope for introduction of more academic programs in future
- Good and supportive neighborhood like government hospital, stadium and ITI College.
- The COVID-19 pandemic has given an opportunity to re-invent modes and methods of teaching. Students and teachers alike have innovated and adapted to new modes of engagement by training in several online platforms like Zoom, Webex, Google Meet, and Google Classroom. Teaching-learning process has been enhanced and supplemented by quality e-resources.

Institutional Challenge

- Improving the academic standards of students with poor communication skills, as most of them are first

generation learners.

- Imparting entrepreneurial and creative skills to first generation learners.
- To raise the standards of learning and make them employable.
- Owing to the dependence on approval from Government, introduction of new programmes of study remains a challenge.
- It is challenging to establish collaborative programmes with institutions at national and international level.
- As many students come from humble backgrounds, great efforts are required on the part of the teachers to make these students par excellence and nurture them to aspire for higher ambitions.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government First Grade College Devanahalli is an affiliated college of Bengaluru North University. The University adopts CBCS based on the interests of students. The schedule and duration of all programmes are based on University guidelines. The IQAC systematically plans its internal academic calendar, time table and curriculum delivery. The faculty members prepare a lesson plan on their subjects based on prescribed syllabus given by the university and periodic assessment is undertaken through assignments and Unit Tests and Preparatory examinations. Along with this at the PG level emphasis is given to viva voce internship and field visits and other curricular related activities. While imparting the curriculum care is taken to integrate cross cutting issues relevant to Gender, Environment, ethical issues and the rest.

The institution has been offering certificate courses by training the students in specific skill set which helps in creating job opportunities. IQAC organizes special lectures, seminars, workshops, and group discussions for the benefit of students and faculty. Feedback from Alumni and students help to address various issues and Post graduate students are benefited through internship programme and this has generated employment opportunities too.

Teaching-learning and Evaluation

The Government First Grade College has been the ray of hope for the rural youth of Devanahalli Taluk. Majority of the students seeking admission in this college are from poor families, belonging to SC, ST, OBC and most of the students are first generation learners.

There has been a steady increase in the number of girl students getting admission to this college over the years which indicates that this institution is catering to educational need of rural girls who do not have access to higher education. The Divyangjan in particular have been encouraged to perform in all activities of the college.

In the beginning of every academic year the IQAC plans an orientation programme to create awareness about the college and its website, courses, activities, facilities available in the various committees and cells. In this programme students are made attentive regarding the vision, mission statements and the code of conduct of the college. Mentoring system establishes rapport between the teacher and students who keep track of students' academic and non-academic pursuits.

Programme and course outcomes are stated for the newly enrolled students and they are equipped with the

knowledge of life skills, moral values, ethics and self-reliance. The college maintains a students' centric and learner centric atmosphere to achieve the desired learning outcomes. Identifying the slow and advanced learners, many programmes are conducted. Among them Remedial classes and Bridge course, ICT based teaching learning facility, film and documentary shows, industrial visits, surveys, debates, seminars, mock parliament/Assembly and the rest, further enrich teaching and learning. Students are encouraged to view the journals and the faculty provides study material either by lending their own prepared material or through book bank.

The continuous evaluation is the in thing in this college. Here internal assessment is carried out through three modes of evaluation based on the University stipulations that is test marks/Preparatory exam marks, assignments and attendance. Internal Assessment marks is displayed on the notice board, related grievances if any are addressed by teachers' in-charge. Result analysis is done after every semester exam by all the departments

Research, Innovations and Extension

The IQAC of the college promotes research interest and skills among the faculty and students. The staff of our college are motivated enough to take up research activities, surveys, field visits and publishing articles in journals. Further the IQAC assists the faculty to take up minor and major research projects and Guideship too.

The institution also creates opportunities for students to be a part of outreach programmes and activities organised by NSS, NCC, ECO club, Scouts and Guides. Student participation as volunteers is encouraged in pulse polio drives, distributing masks during covid-19, Fund raising for natural calamities. Street plays are performed on gender sensitization, saving environment, Swaccha Bharath, importance of exercising voting rights which creates awareness among students and public. Students are encouraged to explore on diversified subjects by conducting special lectures, seminars and workshops on research methodology and entrepreneurship.

Extension activities are conducted by NSS, NCC, Scouts and Guides, Red Cross that provides opportunities to reach out to the society and create awareness on various current issues. These activities have received huge appreciation from the public. The institution in association with the government hospital, Lions club, NGO's has organized health check-up, eye check up, blood donation camps, aids awareness programmes, cleanliness drives in and around the campus in which staff, students, alumni and public have actively participated.

Infrastructure and Learning Resources

The Institution has a spacious green campus with 6 acres of land. The college has been upgraded in a phased manner with spacious 20 class rooms of which 16 class rooms are ICT enabled & one ICT Enabled Seminar Hall. In addition to this the college has Computer lab, Science labs, language lab and a room for gymnasium.

The college ground and stadium facilitates in organizing inter-class inter-college, inter-university physical education and national level sports activities. Another added feature is an open-stage venue which makes it possible to conduct student assembly and other programmes.

The Institution has utilized the RUSA funds for the expansion and development of infrastructure facilities, ICT enabled rooms and seminar hall in the college. The physical, academic and the other support facilities are

maintained .through funds generated from the college through fees collected from the students and grants received from the government and the non-governmental agencies.

Construction of new block for library and post-graduation center is under progress. The institution has a library with 34,000 books ,14 Journals and N-List. Library is partially automated and students can access reference books and Journals.

Student Support and Progression

The college functions through various committees such as admission, NSS, NCC, Cultural, sports, student's welfare, grievance redressal cell, anti ragging cell and prevention of sexual harassment cell. They provide necessary inputs at the right time and guide the students. Students are represented in the various committees of the college. College website provides information about various scholarships available for students from government and non- government agencies, such as, STSC scholarships OBC scholarships, Sanchi -Honnamma scholarship for girl students, C V Raman scholarship for science students etc. Free ships and free books are given by Rajasthan Youth Association, Bangalore for meritorious students during the academic year 2019-20. From 2018-19 all girl students are given fee reimbursements from the government to encourage girl students to take up higher education.

Students are provided with pre-loaded study material in laptop and tablet PC, free of cost from the Government of Karnataka to economically weaker sections during the academic year 2016-17, 2017-18 and 2018-19 and from the academic year 2019-20 government provided laptops to all Ist year UG degree students. Student's problems and grievances are addressed by Discipline committee, Grievance redressal cell, Anti-Ragging Cell and Sexual Harassment Cell.

Through committees many capability enabled students skill set programmes have been organized and the students have been benefitted too. Further the Institution provides platform to students to show their talents in sports and cultural activities. Students represent college in inter-college and inter-university activities and have won various prizes and trophies.

The college has a registered Alumni-Association and it supports the college in various activities. Alumni representation is found in all the programmes organized in college to motivate the present students. Many of the students pursuing higher studies and are in constant touch with the Institution through mentors.

Governance, Leadership and Management

In compliance with the NAAC regulations and guidelines Internal Quality Assurance Cell (IQAC) has been functioning as a quality sustenance measure. It comprises of Principal, faculty members, Manager and students. Administrative and Faculty development programmes, seminars, workshops are organized to motivate teaching and non-teaching staff.

Decentralization and participative management is the key in running this college. Under the aegis of IQAC the Institution offers a platform to discuss the prospective plans for the college and helps in effective implementation of institutional policies in which all committee members, heads of the departments participate. The smooth and effective functioning of the office is facilitated through HRMS and Khajane-2 system an online portal for drawing and disbursing salary and other incentives. Online portal of Bengaluru North

University facilitates the admissions and examination process.

The income and expenditure of the institution are subjected to regular internal and external audits conducted by the Department of Collegiate Education and Office of the Accountant General of Karnataka. From 2018-19 the submission and review of Performance Appraisal Reports for class-A officers is made online through e-par from the government. All payments to vendors, scholarships, fee reimbursement are paid directly to the beneficiaries through online platform.

Institutional Values and Best Practices

The Vision and Mission statement indeed motivate the students, teaching and non-teaching staff function in a unique manner. The Institution provides an opportunity for the rural youth, especially for the economically underprivileged students from surrounding villages.

Innovations and best practices are adopted in almost all the activities of the institution, both academics and nonacademics. The Eco club of the college ensures plantation and maintenance of trees and to adopt environmentally friendly practices in the college. The campus has a green stretch of around 280 trees with different species and an herbal garden with medicinal plants which is maintained by Eco-Club, NSS students and the staff. Green audit of the trees is done in association with the Horticulture Department. Water conservation facility is also provided.

The programmes conducted in the college promote an inclusive environment reflecting cultural, regional, linguistic, communal, socio-economic diversities, promoting gender equity and to sensitize constitutional obligations. Institution celebrates the National and International commemorative days.

- The Institutional distinctiveness of our college could be seen in regularly conducting eye check up camps. Our college in association with Dristi Eye Hospital Devanahalli conducts **camp** for all students, staff as well as public.
- The second best practice is **CHAITHANYA-Service Learning**. Here students participate with confidence academic , sports and cultural activities . Their overall performance in academic , sports and cultural activities has increased . Students' participation as volunteers in socio- cultural activities has increased and this has impacted them at various levels.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT FIRST GRADE COLLEGE
Address	VIJAYAPURA ROAD, DEVANAHALLI,BANGALORE RURAL DISTRICT-562110
City	DEVANAHALLI
State	Karnataka
Pin	562110
Website	https://gfgc.kar.nic.in/devanahalli/

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Shivashankar appa K S	080-29657079	9448587079	-	gfgcdhalli1984@gmail.com
IQAC / CIQA coordinator	Rajeshwari C	-	9986115072	-	crajeshwari8899@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	17-09-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Karnataka	Bengaluru North University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-08-2000	View Document
12B of UGC	20-12-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	VIJAYAPURA ROAD, DEV ANAHALLI,BANGALORE RURAL DISTRICT-562110	Rural	6	1683

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Under Graduation	36	II PUC	English + Kannada	30	0
UG	BA,Under Graduation	36	II PUC	English + Kannada	100	22
UG	BA,Under Graduation	36	II PUC	English + Kannada	20	0
UG	BA,Under Graduation	36	II PUC	English + Kannada	150	0
UG	BCom,Under Graduation	36	II PUC	English + Kannada	201	201
UG	BSc,Under Graduation	36	II PUC	English + Kannada	30	28
UG	BA,Under Graduation	36	II PUC	English + Kannada	150	69
UG	BBA,Under Graduation	36	II PUC	English + Kannada	60	25
PG	MCom,Post Graduation	24	B.COM	English	50	50

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				22			
Recruited	0	0	0	0	0	0	0	0	12	10	0	22
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				16
Recruited	6	2	0	8
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	1	0	7	1	0	10
M.Phil.	0	0	0	0	0	0	1	2	0	3
PG	0	0	0	1	1	0	2	5	0	9

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		7	15	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	498	1	0	0	499
	Female	452	1	0	0	453
	Others	0	0	0	0	0
PG	Male	33	0	0	0	33
	Female	62	0	0	0	62
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	174	160	160	179
	Female	186	167	155	164
	Others	0	0	0	0
ST	Male	71	62	59	73
	Female	83	76	63	63
	Others	0	0	0	0
OBC	Male	203	183	241	301
	Female	233	216	260	296
	Others	0	0	0	0
General	Male	4	8	10	4
	Female	5	7	11	8
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		959	879	959	1088

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
210	198	189	189	200
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	7	7	8

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1047	959	879	959	1088
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
295	295	280	280	355

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
313	225	286	315	324

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
22	22	23	22	24

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
22	23	23	22	24

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 21

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
31.44	5.32	66.76	2.04	44.73

4.3

Number of Computers

Response: 93

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

College has implemented Choice Based Credit System (CBCS) in all UG and PG programs as per the regulations of the affiliating University. The college has well-structured Outcome Based Education (OBE) processes for the effective implementation and delivery of the curriculum to make the students socially committed, employable, innovative and research oriented.

Planning and implementation of curriculum delivery

Orientation & Bridge Course is conducted by all the departments for the benefit of freshers.

The academic calendar prescribed by the University is strictly adhered to. Accordingly, the IQAC prepares an academic calendar. Individual department complies with the college schedule and submits its department specific calendar, with details of (academic) activities planned for the session. Discipline specific electives for each course are decided at departmental level. In each department, paper distribution among the staff is undertaken before commencement of the session. The faculty members submit the Lesson plans in advance, to which they strictly adhere. Various course delivery methods are followed by the faculty such as traditional classroom lecture, class presentation, e-learning, and case studies.

An Annual Academic Plan (Academic Calendar of the College) is prepared by the IQAC every year on the basis of academic calendar of the university. It is displayed in the website. The College Staff assists the IQAC in the process along with timetable committee. The department's action plans are displayed on the department notice boards. The College Timetable is available in the college website & Whatsapp groups.

The prospectus designed by the Admission Committee disseminates information regarding the programmes and courses. The details of programme outcomes, programme specific outcomes, course outcomes, syllabi, weightage of internal marks are communicated through College Website. E-resources prepared by the faculty and Question Bank containing model question papers and old university question papers are available in the college website

Curriculum Delivery Process

Faculty members along with traditional classroom teaching use Learning Management Systems and platforms like Google Meet, Google Class Rooms, Zoom, etc. The students can access online quizzes, video lectures, and power point slides prepared by the faculty through the Virtual Class Room. Post-graduate students are specially trained to handle assignments, open-house seminars and dissertation to prepare them for academic research in future.

Interactive sessions with students and sometimes with guardians/parents are held to identify problem areas.

Special care is taken to address the problems of slow learners, advanced learners and first generation learners. Social net-working sites are also used by some departments for interaction between faculty and students beyond the class hours.

Every step is taken to deliver the curriculum is time bound and executed in an effective manner.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college offers eight UG and one PG programs. Subject allotment, unitization, time table, attendance, work diary, usage of ICT, preparatory exams are planned and executed by all departments for the purposes of Internal Assessment.

The academic calendar is prepared well in advance for next academic session. The academic calendar is displayed on the notice board for reference of the students and staff. It is also uploaded on the college website for all-time information of the students and stakeholders. It carries approximate schedules regarding admission process, teaching-learning schedule, evaluation blue print, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organized and dates of holidays.

Timely completion of syllabus, revision and internal evaluation are carried out. The performance of students is assessed continuously. To ensure timely completion of syllabus, lesson plan of each teacher is obtained in advance and information of syllabi covered. Any queries or discrepancies are resolved satisfactorily. In a true sense, Continuous Internal Evaluation (CIE) of the students is made by giving home assignments, surprise tests, preparatory exams and tests for certificate courses.

Internal assessment marks are moderated by the department. The Internal Assessment Committee of the college ensures that marks are communicated to students and uploaded timely on the university portal. All faculty members participate in the central evaluation process to ensure timely declaration of results of university examinations. IQAC monitors all curricular and co-curricular activities and progress/achievements of the department and respective committees, including those of students and faculty members are analysed. Physical verification of library and laboratories is undertaken annually.

Some of the activities are intentionally organized for students to assess and upgrade their subject knowledge such as the screening of live budget sessions and discussion on such topics as a part of CIE.

Assignments & Preparatory Exams are conducted and various methods of evaluation like quizzes, group discussions, case discussions and seminars, presentations, debate etc are also practiced by various departments

Periodic Assessment and Review of Curriculum Progress

Progress of students is monitored through regular assignments and tests. This mechanism judges the progress of students and aids in identifying and correcting problem areas among students.

Parents/guardians of under-performing students are informed by the institution. Remedial classes are held to enhance the performance of the students. The departments analyse university examination results and the same is presented in the staff meeting. Students are mentored by the faculty in small groups to address any difficulty they may be facing academically or otherwise. Appropriate action is taken on the problem areas.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 7

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 13

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
08	02	02	01	00

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 7.53

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
194	49	83	44	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

CROSS CUTTING ISSUES like Human Values, Business Ethics, soft skills for business, Gender Equality and Gender Sensitization, Health & Hygiene, Environmental Awareness etc are very important in the lives of the students. The university itself designed curriculum to teach these issues. The college has been making several efforts to address the following cross cutting issues.

- **Human Values** –The College has been regularly organizing various activities in order to instill human values among the students. The following are the courses which includes Cross cutting issues relating to human values which is included in our non-core papers Indian Constitution & Human Rights(ICHR), Culture, Diversity & Society(CDS), which is a part of the curriculum. This is taught to students in a very well planned and effective manner.
- **Business ethics** - The College has been playing a significant role in the holistic development of students. This aspect is included in the curriculum of affiliating university the courses which include on Ethics, Ethical Practices at Workplace, Ethical Values in Leadership Development, Dasa & Vachana Literature, Code of Ethics & Code of Conduct, Business Ethics etc. This is taught to students in the interactive way by conducting group discussions, debates and the rest.
- **Gender Equality and Gender Sensitization** -The College has been regularly organizing debates, quiz contest and essay writing competition on gender sensitization. This aspect is included in the curriculum of affiliating university the courses which include on **Gender Sensitization** are Women Empowerment Gender discrimination and Women Empowerment Mahile Ondu Chinthane, Udyoga Mathu Udhime Gallali Mahile and Linga Tharathameye Swaroopa. In order to enrich the students with these aspects special lectures are organized and discussions are conducted to make it more interactive.
- **Health & Hygiene** - The importance of health and hygiene is taught to students through the following courses which are a part of our university curriculum that is Harihaeyadhavaranu Kurithu, Swach Bharath Mission, Rural Health & Rural Sanitation in Economics.
- **Environmental Awareness:** Creating environmental awareness among the students is one of the vital factors. For this purpose the curriculum includes the environmental awareness concepts in various courses like Parisara and various programmes in our college are conducted to enlighten the students regarding Environmental Awareness such as Program on Ozone layer awareness, Program on avoiding use of plastic Environmental Studies

Cross cutting issues are highlighted and to enable the students to understand these concepts in a well versed manner. Special lectures are arranged to address these issues on the days like World Environment Day, Sadhbhavana Day, International Women's Day to name a few.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.8

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
07	04	03	02	02

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 52.05

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 545

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 63.67

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
419	434	339	310	411

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
590	590	560	560	710

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 94.2

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
287	295	234	261	344

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The marks taken at the entry level i.e., 2nd PUC and undergraduate level are the first pointers for the students' learning skills at UG level and PG level respectively. Inducted through orientation programmes the students are initiated to a Bridge course. Further tests, assignments, preparatory exams, seminars and group discussions assess their performances and accordingly the observations of the mentors do aid in the assessment of the learning levels of the students. To boost the academic growth the Government of Karnataka has taken student friendly initiatives by giving them tabs and laptops

Steps taken for slow learners:

- The Parents Teachers Interaction is a platform where parents of slow learners are sensitized about their role as motivators.
- Communications are maintained between parents and teachers so that parents can take the advice of teachers if their children face any physical or psychological distress.
- The Mentor-mentee interface facilitates constant touch with students. Students of a class are divided into groups and are assigned to the special care of a teacher, thus establishing a Mentor Mentee system. Here the students air their views on academic and personal issues.
- Slow learners are Peer support enabled classes are great morale booster for the students.
- Remedial classes, assignments and tests are evaluated and suggestions for their improvement are given. To augment students learning study materials are provided.
- Slow learners are encouraged to take part in both departmental and college activities.

Steps taken for advanced learners:

- Advanced learners lead the slow learners in presenting seminars on topics from syllabus and initiate mutual discussion
- Toppers and university rank holders are felicitated on the Annual Day and this has inspired other students as well.
- Given leadership roles in college and departmental and society related activities these students develop organizational skills.
- Students are chosen as class representatives, giving them an opportunity to display their leadership skills.
- Motivated to write articles for the college magazines and participate in intra & inter-college competitions

Slow and Fast learners interface

- The programmes conducted in the college have always found the interface between fast and slow learners and they are very fruitful. The Assembly conducted on every Saturday by students is one of the examples wherein students, both fast and slow learners are yoked and facilitate the smooth

conduct of the program.

Steps taken to enhance the students learning ability at the PG level

- At the entry level the students with distinction are taken.
- The students are given a free hand in organizing the programmes right from the conception to the finish.
- Course Inauguration, Orientation programs, programmes related to the participative, problem solving and experiential learning are conducted
- Internship training is given for final semester students

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 47.59

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student centric methods as experiential learning, participative learning and problem solving methods are adopted in the college. From 2015-16 to 2019-20 different departments conducted many Student centric programs. Experiential learning and participative learning involved visit to Museums, Entrepreneurship development Programs, Seminar presentations, quiz programs, celebration of Science Day etc. Problem solving involved workshops, Role plays, Personality Development Programs and the rest.

Department of Kannada organized programs as Debate competitions, Role plays, Vishwa Manava day celebrations spreading the Universality of Poet Kuvempu. Movie Chomana Dudi shown for the students that reflects the life of the marginalized. Lectures organized on how to overcome Exam phobia and kavi goshti wherein students present their own compiled poems. Department of English showed videos of Macbeth, Antigone and the novels prescribed in the curriculum. The department also organized communication skills and Resume writing training programs, debate, and Pick and speak programs

Department of History organized Special lectures on Temple art and architecture. Students made Group

Presentations through PPTs. Department of Economics organized Field visits to Mahatma Gandhi Institute for Renewable energy, Rabbit farm etc. Department of Political Science organized Field visit to Vidhana Soudha where Students watched the live session of legislative assembly. It also organized rural survey and conducted Mock Election in College.

Commerce Forum organized activities as Entrepreneurship Development Programs, Business Quiz, special lectures on Demonetization, Legal issues, recent changes in Banking and insurance sector. Industrial visit to Karnataka soaps and Detergents Ltd., Mother Dairy, KSIC, Bangalore stock Exchange etc

Department of Science organized study trip to Nehru planetarium and Indian Institute of Science, Bangalore. Special lecture organized on “The man who knew infinity and Is Mathematics Boring?” Science day is celebrated every year on CV Raman’ Birth Anniversary. Science Exhibitions were organized by Science students on this day. Science displayed through Rangoli by students is a major attraction for the students of other programs.

PG Department of Commerce organized programs as Workshops Youth Leadership, Monetary system, Corporate Financial Reporting Standards, Research Methodology etc. Students also participated in panel Discussion on Budget Analysis, National Symposium on Digital Banking.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teachers make effective use of ICT tools for teaching and learning process. The college has ICT Enabled classrooms & a Seminar Hall. All the Teachers are provided with Laptops. In 2016-17 I degree SC students ‘123’ were preloaded laptops with e-content by Government of Karnataka. In 2019-20 ‘344’ I degree students are provided with preloaded e-content from Government of Karnataka. In 2020-21 ‘340’ I degree students are provided with Tablet PC by Government of Karnataka. Internet browsing centre is available for students in the college. The college is also equipped with Mathematics lab and computer lab. Thus, adequate infrastructure with regard to ICT is available in the Institution. Teachers and students use Mobile Hotspot /USB Tethering in classrooms for internet facility.

Teachers of our college created E content. Teachers used OBS software, AZ recorder, and Zoom app for making videos. Online classes were conducted in pandemic through ZOOM app, Google Meet, Cisco WebEx etc. All the Teachers made PPTs on important topics. PPTs with audio records were circulated through WhatsApp groups. Google Classrooms are created by Teachers. Tests, Assignments & study materials are shared through this classroom. Online quiz for students by Department of History and Dept. of Commerce was conducted through Google Forms and Certificates were issued online. Dept. of Kannada also conducted Quiz for our college students. Students were shown videos in classes, on topics related to their subjects. Webinars were conducted online for one week by the Dept. of Kannada. Some of our

Teachers were also resource persons for the webinars conducted by other colleges. Three Teachers have their YouTube channels through which they regularly upload not only the academic content but also on How to prepare for competitive Exams, Personality Development etc.

Students are also facilitated to make PPTs on topics of their choice. Seminars are made by student groups through PPTs in classrooms. WhatsApp Group is created for each class by the Mentor and Teachers circulate E content through these groups.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 47.59

2.3.3.1 Number of mentors

Response: 22

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 99.13

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 35.63**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	09	06	05

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 7.45**2.4.3.1 Total experience of full-time teachers**

Response: 164

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

Our institution ensures a transparent mechanism of internal assessment of all our students of all programs and courses.

Academic calendar of the college and university provides planned dates of internal assessment tests, assignments, pre final examination, topic presentations etc. Academic calendar is made available well before the commencement of the semester through college website. Internal assessment comprises of internal assessment tests which are as per the syllabus scheme prescribed by Bengaluru North University. Internal assessment is carried out as per the guidelines issued by the university. The IA marks is evaluated for 30 and 50 marks in the concerned subjects. The internal assessment is based on the performance and evaluation of assignments, unit tests, pre final exams, attendance etc.

Examination committee of the college is conducts regular meetings with the heads of all the departments to discuss the modalities of internal assessment. The committee over sees IA marks allocation, award of the IA marks, announcement of IA marks, rectification of errors (if any), uploading to the university portal etc. Prior information will be given to all the students regarding conduct of internal assessment tests, exams etc. and also the criteria for awarding IA marks.

IA marks awarded are announced on college notice board and also via whatsapp group of each class through concerned HOD's and mentors. The academic calendar finalized by IQAC lists the dates for these internal tests at the beginning of the semester for the faculty to plan the course conduction. At the end of the semester IA marks will be awarded to the students on the basis of the performance in unit tests, pre-final exam, attendance, assignments etc. If any discrepancies are reported by the students, they are resolved by the HoDs and concerned faculty members within the time lines. Thereafter the corrected revised IA marks list is again displayed on the college notice board and the revised IA marks are uploaded to the university portal under the supervision of concerned HOD's and faculty member.

The evaluated test booklets and assignments submitted are shown to the students and individual discussion/clarification with a student on the paper is taken up if required by the student. In mid of every semester, parent teachers meeting is conducted to update the parents about the performance of their wards and attendance in the classes are shown to the parents and feedback is also sought from parents to improve the system. The internal assessments are routinely monitored by concerned department heads and examination committee to ensure that they meet the learning outcomes outlined in the course syllabus.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

As far as external examination is concerned university conducts semester examinations according to its calendar of events and eventually conducts evaluation of answer booklets and announces the results for all programs and courses. The college staff participates in the evaluation of answer booklets of the semester exams.

However, a teaching faculty and a office staff is nominated to look after the external examination related grievances of our students like corrections in the names, pending results, unavailability of marks

statements etc. They make sure that all such grievances are resolved within a reasonable time.

However, college follows a transparent, time-bound and efficient method in terms of dealing with internal examination related grievances. Various internal assessment criteria are conducted throughout the semester such as; unit-tests, assignments, labs, continuous evaluation, project evaluations, etc.

Soon after the completion of unit tests and pre final examinations, concerned faculty members give the evaluated answer scripts to students with suitable tips for the improvement in writing answers. At the end of the semester IA marks is awarded to the students on the basis of the performance in unit tests, pre final exam, attendance etc. List of IA marks is displayed on the college notice board and circulated through concerned HOD's and mentors via class wise whatsapp group. If any discrepancies are reported by the students, they are resolved by the HOD's and concerned faculty members within the time given. Thereafter the corrected revised IA marks list is again displayed on the college notice board and the revised IA marks will be uploaded to the university portal under the supervision of concerned HOD's and concerned faculty member.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

College offers UG programmes in Science, Humanities, Commerce and administration and PG in commerce, each of them with well-defined outcomes.

- Students are taught to identify, formulate, and analyse real life problems, design and develop solutions and reach valid conclusions using basic principles of their subjects.
- Students are educated in critical thinking that enable them to understand and analyse contemporary societal, environmental and cultural problems. Students learn to ask questions and test possible answers.
- Working in departmental and societal activities fosters in students team spirit, improves their leadership qualities. Students learn to embrace plurality, respect others views, mediate disagreements, and arrive at conclusions while maintaining professional and life ethics.
- We empower students to become future teachers, entrepreneurs, scientists, and administrators with motivation.

Mechanism of communication of Programme and Course Outcomes:

The College has well-designed and effective mechanisms to communicate programme and course

outcomes to all stakeholders, which are:

- Fresh applicants can get the requisite information from the college website as well as from the prospectus.
- At the time of admission, the Students' Help Desk gives information to students of what to expect from various courses.
- The outcome of courses is clearly outlined during the common Orientation program organised on the opening day of each academic session. This is further reinforced in the orientation programmes organised separately by each department.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

College offers courses in Commerce, Science and Humanities. Over the duration of their programmes, students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society.

Following are the measures for evaluating attainment of PO/CO.

Internal Assessment and end-semester examination as assessment measures-

- Internal Assessment Marks are awarded based on attendance, test, Assignments or Presentations.
- Individual as well as group assignments are given to students for measurement of programme and course outcomes. Students are encouraged to give presentations on specific topics.
- The members of the Result Committee analyse and prepare the detailed summary of the results.
- Faculty interacts with students whose performance is poor and assesses reasons for poor performance. Appropriate remedial measures are suggested.
- Star performers are felicitated in different categories such as student of the year, toppers and students who have received merit scholarship.

Placements and student progression as measures.

- Students are encouraged to pursue higher studies, a good number of students opt for higher studies and some pursue their professional goals, through placement. Some choose to remain in discipline-centred courses, others choose specialised or professional courses.
- The Placement Cell conducts job drive to help students secure jobs in various private companies. It also conducts workshops wherein students are given tips on personality development, preparing CVs and facing interviews.

As an institute of higher education, we measure the success of POs/COs not only on the basis of marks obtained and jobs secured by our students, but also in terms of the confidence and discipline we instil in them.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 66.84

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
211	143	187	181	164

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
282	211	261	275	303

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.74

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 4.55

3.1.2.1 Number of teachers recognized as research guides

Response: 01

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
09	09	10	10	11

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

The Forums of our institution encourage students to involve in activities of knowledge creation and sharing.

Student of Science Mr. Jai Deepak H N, Class: B.Sc II year designed a Go-Kart - Racing Machine. Below is the brief story of his invention.

Background: Go-kart or kart is a small single seater, open, four wheeled vehicles without a traditional suspension. Karting is considered as very safe motorsport where risks of injuries are rare and generally nonlife-threatening. Karting has always been seen as a gateway in become a professional racer in the higher and more expensive ranks of motorsports. Go-karts come in all shapes and forms, from motor less models to high-powered Racing machines. Some, such as Super-karts, are able to beat racing cars or motorcycles on long circuits. Implementation of the idea of making a model of the Go-Kart in college level is very challenging and highly motivational in the field of automobile. This Go-kart model is prepared using some simple things such as PVC pipes, Plywood, Small motor that can run by Rechargeable battery, PVC tiers etc. National science day celebration with Science exhibition is the motivation to take up this project. The idea of making this model is supported by the Science department staff in terms of knowledge and finance. The prepared Go-Kart model was exhibited in Science Exhibition during the National science day celebration on 28th Feb-2020 and presented in the college assembly. It has been well appreciated by all students and staff. The efforts in making this model become the motivation for other students to get interest in taking up such projects and implement their knowledge.

Department of commerce played a role of facilitation in organizing the entrepreneur day every year. Students of B.Com and BBA organized the program in the guidance of faculty members of commerce with full of joy and enthusiasm continuously for last five years. They set up their stalls in college campus and marketed their products like food items, stationary items, Handicrafts, Ayurveda, Snacks and Chats & many other things. Entire college gets involved in the program. Public, student of nearby institutions and other students along with the faculty members of the college are the main customers. This initiative promoted business ideas among students and helped students to learn many things like identification of

product to be marketed, mobilization of venture capital, concept of partnership, marketing strategies, and risk involved in entrepreneurship, business leadership, concept of team work etc. Program facilitated young entrepreneurs. Mr. Vinod student of our college runs a Vivo/Oppo Mobile Show Room in Local Town Devanahalli. Now he is leading smart phone seller in the town. Every year this program is organized with a theme which represents ethnicity. The details of entrepreneurship program organized with specific theme are given below along with year and dates.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 02

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 01

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.44

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	2	5	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.33

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	8	6	6	6

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Activities conducted by NSS, RED CROSS & ROVERS AND RANGERS catering to the needs of neighborhood community, sensitizing students on social issues and upholding ethical values has impacted the students' holistic development. A broad grouping of the extension activities has been listed.

1. Annual special camps such as one week Annual Special camp at a village in Nalluru village and in Yeliyur Annual Special Camp at Bidalur Village did impact the holistic development of students.
2. Students participated in Halli Habba (festival celebrated at a village) in Maligehalli. This programme was a joint venture with NGO Mahila Grameena Vidhyabhivridhi, Devanahalli. Students were exposed to the cultural and social nuances of a village life.
3. Bengaluru North University in association with Department of Youth Empowerment & Sports and the Department of Collegiate Education selected our college as a venue for the National Integration camp. Many activities reflecting the idea of one nation, the diverse cultural milieu and practices were conducted.
4. Participation in Pulse Polio Vaccination with Government Hospital Devanahalli in two Phases, Voluntary Blood Donation Camp, and AIDS Awareness Program did impact the students in the realm of physical ailments and sensitized them too.
5. Cleanliness drive is one of the core activities of the NSS. Our student community did respond to Modi' Swachchha Bharath Abhiyan conducted an independent programme and also initiated a cleaning campaign at Anneshwara village and a Cleanliness drive at a community centre.
6. By a cleaning heritage site and visiting KAIVARA YOGI NARAYANA KSHETRA students realized the importance of heritage sites and its preservation
7. Creating awareness is one of the main stream activities. In this regard the awareness on Cancer, Environment and dangers of Plastic and Trekking, Election process, Fire Safety programmes were conducted. These programmes did raise awareness among the students and public. Students perceived subtleties of the awareness programmes.
8. World Environment Day was celebrated reflecting the seminal role Mother Nature has played in all our lives. Another proactive programme that is Manegondu Mara- Urigondu Vana (A plant/tree for every house ---) was initiated and students actively participated in the programme. Another programme for saving water resources, Jal Shakthi Abhiyan (Save water - Save Environment) , was also carried out.
9. Giving a helping hand during state disaster for Kodugu victims, when Kodugu was flooded demonstrated students' empathy towards suffering. For Kodagu Flood victims Relief, students went on a Jatha and collected funds and the same was given to the District Commissioners office for further action.
10. Students participated with the public in the Free Eye & Health checkup camps for the villagers at the village in Yeliyur. Another free Eye Checkup Camp was also conducted at Eye Hospital, Devanahalli. A Veterinary Camp was organized at the village Baichapur.
11. By distributing fruits to Orphan kids the students raised their understanding of the orphanages and the students taught them the importance of cleanliness.
12. By participating as volunteers in the Election related work during the polling day made them aware the democratic traditions of India.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 5

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	00	03	00

File Description	Document
Number of awards for extension activities in last 5 year	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 33

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	05	07	06	04

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 52.19

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1243	250	421	431	254

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 27

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	05	02	03	04

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 3

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution ensures adequate facilities and optimal utilization of physical infrastructure as it is linked to the vision of the college. The institution augmented the infrastructure to keep pace with its academic growth by classrooms, laboratories, library and information Centre, seminar hall and computer lab. The college administration takes care of maximum use of available facilities and is always eager to enhance the teaching learning atmosphere. The college has adequate classrooms, laboratories and computing facilities for teaching-learning activities.

Details of facilities available:

Classrooms: The college has 20 Class Rooms out of that 16rooms ICT enabled and ventilated classrooms. All classrooms have podium and adequate seating arrangements for the students.

Laboratories: All science departments have laboratories with necessary equipments for conducting practical classes as per the syllabus.

Seminar Hall: Seminar hall with area of 25 x 100ft having a seating capacity of 200 and is equipped with high quality projector containing audio – visual facility.

Computer Facility: The College has 3 computer units and 60 computers are installed in them.

1. Mathematics lab consists of 18 computers with necessary software installed for the use of Bsc students.
2. Language Lab/browsing centre consists of 20 with necessary software installed for the use of language lab & browsing purposes. All the systems connected with LAN.
3. Computer centre consists of 22 computers with pre installed software with basic computing facility.
4. All faculty members are provided with laptops under RUSA scheme

Library and Information Centre: Library has a good collection of text books, reference books, magazines, journals, e-journals and subscription to NLIST-INFLIBNET. The reading room facility has local and national newspapers, weekly, fortnightly and monthly magazines. The library possesses three computers with internet facility for accessing e-books e-journals and other e-resources. Library is partially automated and has reprographic facility. (The total books in the library is 33,620 in which 4,600 are reference books and 60 CD/DVD's related to personality development)

Units like IQAC, counseling, career guidance, Placement Cell, Gymnasium, Play ground spaces for staff and students are available in the college. Safe drinking water RO facility with capacity of 500 liters and canteen facilities are offered in the college.

File Description	Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has Physical Education Department headed by Physical Education Director. The college has playground with area more than 2.0 acre, where students are trained to play games. Provision is made to play outdoor games with required area. Students are actively participating in outdoor and indoor games at various levels such as inter college level, university level and state levels. Many students have won prizes. All participants in these events are motivated and trained for advanced skills by physical education director. The description of adequate facility for sports, multi-gym and yoga are briefed below.

S.NO	Outdoor Games	Area/size in Mtrs.	Year of Establishment	User R
1	Volleyball	18 X 09	2010	Majori
2	Shuttle Badminton	24X 12	2012	student
3	Kabaddi Men	13X10	2013	particip
4	Throw Ball	18.50 X 12.20	2013	winnin
5	Kabaddi Women	12 X08	2014	various
6	Tug-of-war	20X05	2017	

S.NO	Indoor Games	Area/size in Mtrs.	Year of Establishment	User R
1	Chess	Board	2011	Majorit
2	Carom	Board	2011	student
3	Yoga	40X10	2015	particip
4	Multi-Gym	09X06	2018	winnin
				various

Athletic track events and cricket are conducted in well maintained taluk Stadium, Devanahalli. College is facilitated with multi-gym facility for physical fitness development to all students and staff members. Students are motivated to attend the weight training classes in the morning and evening sessions. The multi-gym is equipped with weight training materials varying from 2.5 kg to 20 kg dumbbells, chrome plates and steel rods. Total worth of gym is 20 lakhs.

File Description	Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 80.95

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 17

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 59.37

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
27.13	0.7	61.47	0.3	40.53

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library and information Centre is the heart of any educational institution. The library plays an important role in enhancing the quality of learning and teaching environment by providing required resources in the college. It is equipped with good resources related to syllabus, competitive examinations and personality development to meet the end-users demands effectively and is identifying and adopting good practices towards providing better services to users like regularly conducting orientation programme on how to use library resources both printed and e-content more effectively for new comers at the beginning of each academic year.

The library resources are arranged subject wise and it helps users to locate books easily. All the students

and faculty members of the institution are entitled to make use of the library facilities by taking library membership.

Library Automation: The library is partially automated using E-granthalaya and its version is 4.0. The library is partially computerized with barcode system and OPAC (online public access catalogue) facility. The issue and return of books have been activated with the E-granthalaya library management software. The software is a paid version and is developed by National Informatics Centre, Government of India.

Electronic Resource Management: The Library subscribes to NLIST-INFLIBNET (National Library and Information Services Infrastructure for Scholarly Content-Information and Library Network) database. In addition to that link to scholarly open access to e-journals/e-books/e-thesis databases are also available on the library webpage.

ICT Facilities available in the library:

S.No	Name of ICT	Quantity
1.	Computer	04
2.	Printer	01
3.	Photocopy Machine	01
4.	Bar Code Printer	01
5.	Bar Code Scanner	01
6.	Internet: Wi-Fi and broadband connection	Yes
7.	Network: Local Area Network	Yes

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.31

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.424	1.813	0.55	1.462	1.296

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 3.93

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 42

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Technology has gifted the people to reach all the corners of knowledge. So the world is becoming a global village. Information and communication technology (ICT) plays a dominant role in imparting the quality of teaching and learning activities. The college has sufficiently provided ICT and updated it from time to time.

The details of ICT facilities available in the college

- In 2016-17 '16' rooms are installed with LCD Projector I KV UPS, all rooms are Wi-Fi enabled to access the data available local server under RUSA Scheme supplied by the Department of Collegiate Education. In 2019-20 '53' desktop computers are supplied and installed by Department of Collegiate Education under RUSA Scheme
- In 2016-17 '21' laptops are supplied by the Department of Collegiate Education and issued to faculty of this college under RUSA Scheme.
- In 2017-18 '123' laptops were distributed to SC/ST students by the Department of Collegiate Education, Government of Karnataka.
- In 2019-20 '342' laptops were distributed to I degree students by Government of Karnataka.
- In 2019-20 '20' systems are connected with LAN.

All these initiatives reveal the kind of efforts the college has put in and commitment it made towards promoting the quality of teaching learning activities. The college is planning to do more such activities in the future years.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 11.26

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 40.63

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
4.31	4.62	5.29	1.74	4.2

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

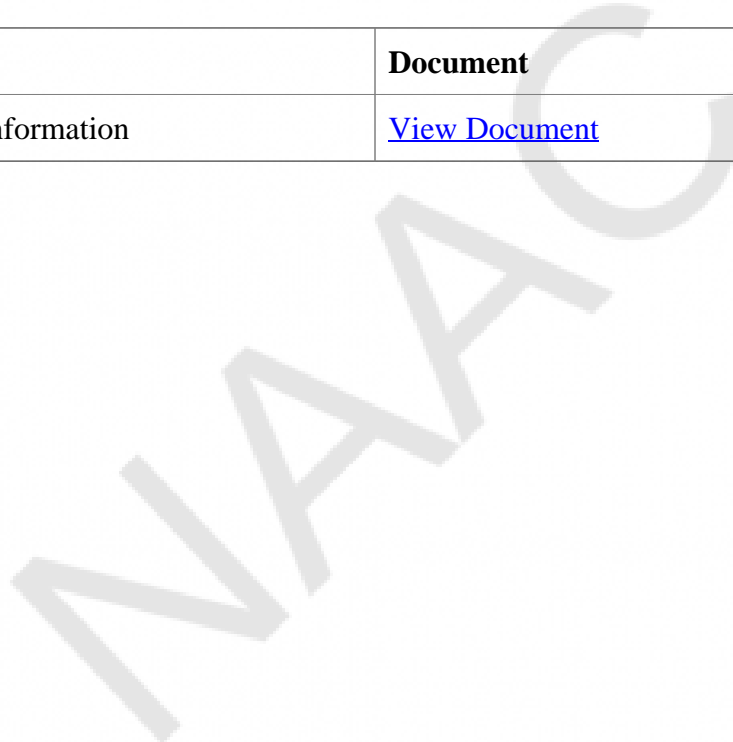
Response:

- The College has maintenance/cleanliness committee that looks into the maintenance and cleanliness of building and the campus area.
- The Maintenance committee is headed by the Principal, office Manager as convener and staff as members who in turn monitors the works.
- Manager efficiently organizes the available work force and maintain duty files.
- Class rooms, Staff rooms, Library etc., are cleaned and maintained by the staff appointed through C.D.C.
- Optimum working conditions of all equipment on the campus are ensured through timely service from the technicians provided by the supplier or technicians available locally.
- Students are guided to use properly the available books, equipment's in the labs, Gymnasium and

other sports and NSS.

- Library, Laboratory, office, computers and campus is monitored through CCTV camera.
- Science Department labs, Library, Sports and Office maintain Stock Register for the available equipment.
- Proper Inspection is done and verification of stock takes place at the end of every year.
- Major civil, Electrical and repair works is maintained by the agency notified by the Department of Collegiate Education.
- Repairs and maintenance of equipment is reported by the concerned heads of the department to the Principal. The requirements are collectively addressed in time bound manner.
- Pest control of Library books and records is done every semester.

File Description	Document
Upload any additional information	View Document



Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 65.24

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
920	1009	403	480	405

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.92

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
34	13	00	00	00

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 34.29

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
325	453	259	491	136

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.17

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
09	04	15	01	02

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 58.15

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 182

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
26	00	00	00	00

File Description

Document

Upload supporting data for the same

[View Document](#)

Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 16

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
07	07	00	01	01

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Our students participate actively through various forums like IQAC Committee, Commerce and Management forum, Commerce club, Arts Forum, Science Forum in the functioning of the college. The student representation in these forums is according to norms and directives of the college. Students with academic competencies are nominated as Class representatives and students from Cultural, Sports, N.S.S, N.C.C are representatives of various forums.

Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various forum activities. They act as mediators between students and teachers to share, discuss and solve their problems, if any and have free access to the Principal.

Our students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Rangoli Competition, Mehendi competition to Prestigious **Ranga Tarabeti** Competition. Students also take active part in conducting Days like Traditional Day, Teacher's Day, Farewell functions and also take the responsibility of maintaining *discipline* on the Campus.

N.S. S is one of the active units in our college that enhances the social and interpersonal skills of the students. Students are involved in planning and executing the yearlong activities of N.S.S including the field work and survey conducted during the winter camp. Most of our students are from rural background and easily develop a rapport with the villagers to understand and resolve some of their social problems such as habits of cleanliness and hygiene, importance of literacy and eradication of superstitions.

Students also show lot of enthusiastic support in innovative practices and best practices of the college, that include participation in activities related to gender consciousness, gender equity,

EDP program enhancing linguistic competence through **Tejaswi odu kammata** and various Skill

Development Courses like, Computer Basic Skills, Spoken English Course. Our college also takes pride in engaging the students in value- added courses that help in creating a socially, ethically responsible citizen.

Students are equally energetic in arranging exhibitions, study tours, industrial visits and Social Volunteers such as pulse polio program, blood donation camps etc. They also work as conscious citizens by promoting environmental awareness through sampling plants and cleaning Nandi hill and other environment related activities.

Students avail of the opportunity of developing the soft skills that enhance their employability and make them more confident and presentable. All these practices show the active engagement of our students in all the activities that can lead them to overall personality development and enhance their communicative and professional skills.

As per new university Act the college development committee has been formed. On this committee, the representation has been given to the present student representative and the past student representative.

File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 8.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
6	7	20	3	5

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services**Response:**

The college has very strong alumni association to cater the needs of higher education. It is recently registered as a society under the Societies Registration Act, 1860 (XXI of 1860). The college organize at least one alumni's meet in a year, the local and outsider alumni take initiative for arranging such meetings.

The alumni of the college are placed in industries, education, business, professional fields, entertainment and media industry, academics and social work. One of our teacher is the member of the alumni association who play a key-role in binding this group for the development of the college and works for the overall development of students.

It helps our institution not just financially, but in terms of academic planning, internship and placements of students, career. Alumni members are the active members in CDC, NSS, NCC and Fund raising/Donation Committee etc. supportive activities such as contributing in kind for various activities in the college assisting to get development work for college through local MLA, and other political leaders in the taluk for the development of the college is very notable.

They also help to get sanctioned auditorium building from It also came forward to help the economically weaker students to pursue their education by providing financial help. While organizing seminars and workshops for teacher and students they contribute significantly to make it successful. Our Aluminus are settled in the local town and villages running various small businesses, farming activities and some of them are elected representatives of Gram Panchayats, Taluk Panchayats and local bodies such as municipalities. So at very affordable or sometime free of cost they support the college by providing JCB, Tractors, and Rollers etc whenever and wherever necessary for maintaining ground and the campus. Some of our alumni students have donated the fund to honor the meritorious students every year to motivate them.

Alumni students who joined the government services or successful entrepreneurs are invited to guide the existing students. They also guide the present students in preparation of various cultural events for youth festival.

Alumnae NSS student help the college in organizing the special camps at village level. Elected public representatives help us whenever there are some local problems, they also participate in the governance of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Nature of Governance in tune with Vision and Mission

- In tune with the vision and mission statements, the various curricular and extra-curricular programs are designed to ensure that there is holistic development of student academically, socially, culturally, environmentally consciousness. Further, by designing our programs in accordance with the syllabus prescribed by the University gives overall development to student community and the institution. IQAC, Heads of Departments, the Conveners of various committees, non-teaching staff, Class Representatives play vital role in determining the institutional policies and implementing the same.
- The institution has a genuine concern for different needs of the learners from different strata of the society. This concern is the key factor in attracting students. Interpersonal relationships, guidance, counselling and effective communication system between students and teachers help in attracting the learners to the institution. The institution initiates corrective measures to meet the expectations of the learners by collecting the regular feedback every year. Student concerns are discussed at the regular meeting of staff members. Principal always sets the top priorities for dealing with the issues of students through the Class Mentors.

A continuous attempt is made by IQAC to achieve the vision through designing the Mission and Goals.

Following programs are highlighted in tune with the Mission

Social awareness, Environment consciousness, Leadership qualities and Patriotism.

- NSS, Scouts and Guides, Rangers and Rovers unit encourage students to develop a service Motto and consciousness of protecting environment for a better future.
- Through Celebration of National festivals by Cultural Committees and Gandhi study center activities create a sense of patriotism among student community
- NCC unit of our college develops leadership qualities among the cadets.

Values of social progress, universalism and commitment

- National Integration camps to build a unity and peace with spiritual harmony between different states and cultures of India.
- Weekly Assembly organized by the respective classes in which Skit played on social issues develops awareness among students.
- EDP day organized by the students of Commerce and Administrative departments encourage students to think from Entrepreneurship point of view and develop entrepreneurial skills.

To mould leaders who can champion the cause of better and meaningful future

- Identifying the student representatives from respective classes
- Encouraging students to be a part of important Committees of College there by enhances leadership qualities in them.

Catering to the needs of the students hailing from the rural, marginalized and weaker sections

- Providing quality education to the poor and needy students hailing from rural background and helping them in facilitating the scholarship to all students and free ship to girl students.
- Alumni, Philanthropies and faculties extending help to financially backward students for paying admission fees, examination fees etc.
- Mentoring and Counselling activities to encourage the rural students to take up competitive exams.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The IQAC, and its members and Principal ensure effectiveness of the administration of the College through decentralization of work among administrative staff and Teaching Staff. Principal assigns the work to the Heads of the Departments who in turn delegate the work with members of the department.

The Ways in which Heads of Departments and teachers participate are:

- The IQAC and the Heads of the Department oversees the Teaching Plans of his/her departmental members.
- The HODs are empowered to make adjustments in the routine, and to allot teaching assignments and evaluation duties.
- The HODs enjoy the privilege of convening departmental meetings where the programs for the entire term are decided.
- IQAC often takes the lead in planning seminars, workshop and other Class room activities for the benefits of the students etc.
- IQAC is at liberty to introduce creative and innovative measures for the benefit of his/her students like Certificate Programs, organizes industrial and study tours, prepare the students for competitive and other examinations, conducts inter class events etc.
- IQAC organizes and conducts the Parent-Teacher meetings in which the academic progress of the students is communicated to their guardians.
- IQAC in consultation with his/her department oversees the paper-setting, moderation, evaluation, and marks submission of all internal examinations of the department.
- IQAC with the HOD's decide on the nature, pattern and duration of special and remedial classes for the students of his/her department.

- IQAC with the HOD's, in consultation with his/her departmental teachers enjoys total flexibility in planning and organizing seminars, Guest lectures, workshops to students and Faculty Development Programs, Webinars, Seminars, etc to teachers.

The above features comprising participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and its functioning at every level.

The structured organizational system is the result of participative management. Standard Organisation Structure is adopted for the smooth functioning of the Institution in general and the Departments in particular. IQAC its members with Principal quality policy of the institution is adopted at every level of functioning. Thus, decentralization and participative management empowers leaders at various levels like Departments, Committees and Cells to plan and execute their activities. Each department is given the liberty, flexibility and autonomy in planning for their domain by decentralization and participative management of the college. To foster the leadership qualities at all levels, various committees are formed and all the members of the staff are given opportunities. Principal, the motivator and leader has created a friendly environment to all the teachers and they are given complete liberty to give advices and to participate in decision making process. The non-teaching staff is also involved in participative management of various academic activities of the College. Students are also given representation in various committees to express their views. Principal of the college is a leader and a great motivator. The following decentralized structure is followed through Collegiate Department level to students

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Based on the NAAC Peer Teams recommendations during the 2nd Cycle visit, a detailed Compliance Report was prepared and accordingly Perspective / Strategic plan for the College for the next 5 years were drafted.

PERSPECTIVE PLAN - 2015-20

- 1.To comply with the recommendations made by the NAAC peer team on a top priority basis.
- 2.To increase the number of classrooms and augment the infrastructure.
- 3.To commence short term and Certificate Courses.
- 4.To Commence PG programs in Humanities and languages

- 5.To strengthen research, consultancy and extension activities and capability enhancement programs.
- 6.To enrich library with maximum books and to e-resources.
- 7.To make the campus Wi-Fi.
8. Beautification of the campus with innovative environmental practices.
- 9.To modify the computer lab, language and introduce Smart Classrooms
- 10.To submit proposals for funds from UGC and Government for grants under RUSA for the development of College infrastructure.
- 11.To encourage energy conservation activities.
- 12.To sign more functional MO U's for academic and extension activities or exchange programs.
- 13.To upgrade the sporting facilities with fully equipped Gym and outdoor sporting events.
- 14.To start NCC Unit and additional NSS unit
15. To improve placement opportunities to the students.
- 16.To organize Seminars and Conferences for staff at National and International level.

Strategic Plan: 2015-16

- 1.To upgrade Computer Lab, Language Lab and introduce Smart class rooms
- 2.To start PG programs.
- 3.To add more classrooms and upgrade the Laboratories.
- 4.To increase text & reference books, e-resources and internet facilities at Library.

Strategic Plan: 2016-17

- 1.To start Certificate and add-on courses.
- 2.To introduce gym and other outdoor & indoor sporting facilities.
- 3.To send proposal for grants to UGC and RUSA for improvement of infrastructure.
- 4.To Create Placement opportunities & commence Center for Competitive Examination.
- 5.To sign MOU's and tie-ups with Industries, NGO's and Institutions. 6.To introduce leadership building events or programs

Strategic Plan: 2017-18

- 1.To conduct national Level Seminars and Faculty Development Programs for teachers.
- 2.To organize sports competitions at University & State level.
- 3.To organize National Integration Camps under NSS
- 4.To introduce Rainwater harvesting technique and solar panels for conservation of energy and plantation of more saplings.

Strategic Plan: 2018-19

- 1.To Build Spacious Library and separate PG block.
- 2.To encourage teacher in research activities and thereby upgrading qualifications.
- 3.To start PG programs in Commerce, Political Science and Kannada Language.

Strategic Plan: 2019-20

- 1.To start Capability enhancement activities for students and teachers. 2.To conduct Green Audit, Academic Audit and Improve the Feedback mechanism
- 3.To increase the use of ICT facilities in Teaching and conduct test and give assignments online.

Among the above Perspective / Strategic Plans, the College has successfully implemented majority of the plans and following programs are highlighted

- 1.National Level Seminar
- 2.Conducted JOB DRIVES For Public
- 3.Commencement of another NSS unit
- 4.Commencement of NCC Unit
- 5.Commencement of M Com Program.
- 6.South Zone Inter University Women's Kabaddi Tournament

File Description	Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Government First Grade College, Devanahalli is a fully owned and funded College by Government of Karnataka. It is governed by Statutes of Ministry of Higher education, headed by Secretary and Department of Collegiate Education, which is headed by the Commissioner. The hierarchy is as follows: CEO, Director, Additional Directors and Joint Directors who guide academic and administrative related activities to the Government Colleges. The IQAC, under the guidance of the Principal provides all guidance and inspires the staff and also responsible for implementation of policies of the Higher Education Department, Government of Karnataka at College level. IQAC, The Principal, with Heads of the Departments, teaching and non-teaching staff, Conveners of various Committees and members plan, organize and execute all the programs of the College. IQAC maintains healthy relationship with the stakeholders like students, parents, faculty, alumni and the public at large.

The administrative activities are completely transparent and are regulated by periodic Government Orders, Circulars and guidelines from the Department of Collegiate Education. Important notices regarding College are regularly posted in the College notice board and also communicated through online to staff and students group in order to ensure complete transparency in all its functioning.

Further, the College Development Committee (CDC) is headed by Member of Legislative Assembly (MLA) monitors along with CDC members the overall development of the institution and takes decisions in the interest of the institution. The CDC can take decisions on academic and non-academic issues such as starting of new courses, strengthening of infrastructure, making ad-hoc appointments for supporting staff etc. It is expected to mobilize resources for the development of the College. Regular Financial Audit is done by the Department of Collegiate Education and Accountants Generals (AG) Office externally and all non-Government and quasi Government accounts are checked for its accuracy internally by the staff members.

Recruitments: For Government Colleges, the recruitment and Selection of the Qualified teaching faculty are done by KPSC The administrative and Group-D employees are recruited through KPSC by Collegiate Education Department. Only the shortage of teaching staff is filled with guest faculty on the notification and as per guidelines of the DCE in the College. Also the shortage of Non-teaching staff is filled with prior approval of CDC on ad hock basis by the College Principal.

Service Rules and Procedures: The service rules and procedures of the College are governed by the UGC Regulation, Karnataka Civil Services Rules (KCSR) and affiliated University.

Promotional policies: For teaching faculty, UGC rules are considered for the recruitment and placements. Additional qualifications, Orientation and Refresher course, minimum length of service are taken into consideration for placement/promotion under PABS guideline as laid down by UGC.

For Non-Teaching staff, State Government promotional policies are applicable. Training programs and length of service are considered for their promotion.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College gives importance to the welfare of the staff and has effective welfare measures to teaching and non-teaching staff. The institution recognizes all its employees as the most valuable resource and provides a caring and supportive working environment to all the staff which enables them to develop and optimize their full potential. However, members of the staff are expected to contribute and participate effectively in achieving the goals of the College.

The staff Welfare Committee at Government First Grade College, Devanahalli is constituted under the leadership of the Principal and all the staff will be members of the such committee. The Committee would work for the welfare of the staff and helps the staff in resolving any issues and guide or orient them in understanding the common rules and procedures to be followed as laid down by the Government in their routine work. Generally, a Staff Secretary and a Treasurer are selected among the staff for the effective functioning of the Committee.

The Institution follows welfare measures for both teaching and non-teaching staff which are provided by Government of Karnataka like leave facilities for its employees like provision of CL , RH, Half pay Leaves, commuted leaves, Earned leave, EL Encashment, Maternity leave, Paternity leave, SFN, Medical leave, OOD facilities for Refresher Course, Orientation and Induction programs, study leaves etc., Medical reimbursement facilities by the state Government, Jyothi Sanjeevini scheme that provides cashless medical

treatment facility, Retirement benefits such as pension rules, Gratuity facilities, GPF facilities, NPS etc are also provided.

The main objective of the Committee is the develop sense of belongingness among the staff towards the College by providing healthy environment in the campus. Some of the other welfare measures for Staff are

- To orient the staff with regard to the rules of KCSR which are to be followed in their day to day activities.
- To act on any representations from the staff members which may arise in their day to day work.
- To redress grievances of the staff members if any with regard to working environment, pay, promotion, leaves, retirement benefits etc.
- To encourage the staff for higher education, research and to attend or publish papers in various National and International Seminars/Conferences/Symposia etc.
- Felicitating the staff for their achievement like MPhil., Ph.D., Awards etc.
- To orient the new staff members and guide them accordingly
- To maintain cordially relationship among the staff members
- To honor the retirees, staff members who have been transferred from this College and to recognize for their services.
- Small amount of Contribution in cash is made voluntarily by the staff members towards the welfare of the staff and such contribution are used for
- Providing financial assistance to the staff who either present a research paper in National or international seminars/Conferences and publish papers in UGC approved Journals.
- To Felicitate retirees and welcome new staff members
- For various recreational activities and refreshment purposes relating to the staff

File Description	Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 8.03

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	02	04	01

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.6

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	04	01	01

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 31.77

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
15	02	07	03	09

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Institution has performance appraisal system for teaching and non-teaching staff.

The Department of Collegiate Education has made it mandatory for all employees (teaching & nonteaching staff) to fill in duly signed self – appraisal performance report in the prescribed format at the end of every year (31st March of every year). The Confidential Report (CR) is checked and signed with comments on the employee performance by the Principal of the College and is forwarded to Government. Also the staff are required to submit their Assets and Liabilities details at the end of every year which will also be forwarded to the Government.

Since 2018-19, the State Government has made online submission of self-appraisal by the teachers (E-Par). This self-appraisal report along with Confidential Report by the Principal is forwarded to Government through the Joint Director, DCE.

As per UGC guidelines Performance Based Appraisal System (PBAS) is introduced for CAS promotion of the teachers, which will be evaluated by the screening committee before promoting to next position.

Feedback from students in prescribed questioner format is collected on Teachers, curriculum, infrastructure, activities and other facilities provided in the College. Student’s feedback is the reflection of the performance of the faculty and the institution. The faculty members are assessed by the team of Principal, IQAC Members and Senior Teachers by visiting the classrooms. During this process, the College follows teachers evaluation guidelines as prescribed by the State Quality Assurance Committee(SQAC).

Later the strengths and the limitation are communicated to the faculty through analysis by using graphs. If there are any issues of concern, the faculty member is facilitated to overcome the lacunae without lowering self-esteem.

In addition, the annual self-appraisal and academic audit is done in API format given by Government / UGC. Academic Audit is done by the Principal and IQAC every year. The head of the institution also takes utmost care to improve the services of the staff. The teacher’s promotions for the next stage are done through the UGC Guidelines on PBAS.

The administrative staff is evaluated based on a letter of correspondence, the rapport with staff, students and the public, Office etiquette and ability to carry-out a task independently are some of the components for evaluation. Their responsibility and accountability are also monitored. The Principal holds meetings with the administrative staff and briefs the members about the observations made and suggests areas for improvement. The performance appraisal of non-teaching staff is also conducted as per department

guidelines. Their promotion would be time bound and also matter of departmental policy. Non-teaching staff is advised to interact in a friendly manner with the students and whenever problem arises.

Feedback is also collected from Parents, alumni, employers are collected in prescribed questioner format and is analyzed. A detailed feedback report is prepared and discussed in the General Staff meeting by the IQAC and Principal and scope for further improvement is suggested. Wherever necessary, confidentiality of the feedback is also maintained.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal audit consists of regular checks on deposits, withdrawal and payments by or to the institution through the bank statements. However external audit is done either by the head office, regional office or office of the Account General from time to time. The institution receives the budget for different purpose. A Utilization Certificate is submitted to the competent authority. The department conducts audit as per the departmental schedule. A compliance report is submitted for the information and consideration to the competent authority.

The College strictly adheres to the Karnataka Civil Service Rules (KCSR), Karnataka Financial Code, Karnataka Transparency in Public Procurements and other codes of conduct in its financial functioning. All purchase of stationeries, laboratory equipment's etc. are done through open tender, inviting quotations or e-tendering, notices published in the local and national newspapers. The tenders and quotations received in the stipulated time are placed before purchase committee for making comparative statements and to find the lowest bidder. These committees are constituted by the members of teaching and non-teaching staff. They maintain absolute transparency while allotting work order to a particular party.

The account superintendent of the college writes the daily financial transaction in the daybook and cash book and the same will be scrutinized by the Principal regularly. Regular audit is done by the Accounts Department of Collegiate Education. Institution account has been audited by the State Audit and Central Audit departments up to Mar 2019. They verify the records and the objections raised by them will be resolved subsequently.

The Local Inspection Committee (LIC) of affiliating University, i.e. Bangalore University, Bangalore or Bangalore North University, Kolar conducts audit of both academic activity and financial status of the College every year for affiliation or sanctioning of new programs or re-affiliation of existing program.

The College has Internal Audit committee. As per the directions of DCE all quasi Government accounts

are audited internally. For which a Committee is formed under the convener of HOD, Commerce and Administration Department and all the faculties of Department are its Members. The Committee also helps Principal in assessing the total tax amount of the staff, verification of the documents and tax declaration given by the staff members and also supervises the e-filing of advance income tax and quarterly returns.

The following accounts are audited are by Internal Audit Committee.

- Sports
- Reading Room
- SWF/TWF
- ID/Prospectus
- Magazine Preparatory
- CDC
- Cultural forum
- CDF
- Bharat Scouts/Guides Red Cross
- SFA(NSS)
- University Sports
- University

The Finance Management System is computerized. Salary of all the personnel is done through HRMS (Human Resource Management System) online. All relevant service information of the personnel is made available online. All the grants received and utilized by the College is through Khajane-2, hence there will be no financial mismanagement. So far, any financial irregularities are not identified during auditing either by Department of Collegiate Education or AG's Audit.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 1.99

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
.47	1.2250	.11	.10	.08

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College is under the direct control of the State Government. All the expenditure incurred is met with solely the Government Funds. The financial assistance given to the institution by the State Government is utilized to meet the academic and institutional requirements such as salary of the employees; developmental activities and betterment of infrastructure. The day-to-day expenses are met with the help of funds allocated for the institution in the annual budget of the State Government. The institution or any staff is not authorized to mobilize the funds / resources. However, MLA, or any other public representative members of the CDC organization, a private person or Non-Governmental organizations can donate funds for a specific purpose.

Funds such as CDC, CDF, Cultural funds, Sports funds, NSS etc., are collected through the students. The College has received funds/donations both in the form of Cash and in kind from MLA, Philanthropists, Alumni, NGO's etc during the last 5 years which used for specific purposes for which the amount or goods are donated.

Strategies for mobilization of funds

1. Diversify and expand the resource base in the College in order to achieve the Strategic plans, goals and overall growth of the College.
2. Identify and analyze the resources required for different activities, infrastructure upgradation and maintenance. in addition to efficient budget allocation.
3. Understand the current funding structure, resource availability and financial support commitment if any from stakeholders and agencies.
4. Maximize the sources of internally generated income and prepare budget for allocation
5. To approach Local MLA, CDC members, Philanthropies, donors, NGO's for contribution of funds either in cash or kind.
6. To approach local Industrial Units for contributions under their CSR policy.
7. To utilize the funds generated for planned purposes with utmost transparency and accountability.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) at Government First Grade College, Devanahalli is a significant administrative body that is responsible to initiate plan and supervise various activities that are necessary to increase the quality of the education imparted. IQAC with its strong vision and mission has been putting its efforts for continuous quality enhancement through various strategies, practices and initiatives. IQAC is an integral and indispensable part of the College.

The IQAC has consistently institutionalized quality assurance strategies and processes at every level of the institution's functioning. IQAC's functions are from devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multivalent knowledge portal.

Under the guidance of IQAC, perspective plans, annual plan in consultation with all the departments and Principal and coordinating the formation and functioning of all the academic and administrative activities of the college are carried out. Coordinating Teaching and learning activities and conducting evaluative processes are one among many functions of IQAC. IQAC, HODs and senior staff members, take part in decision making & advising the Principal in academic, administrative & financial matters.

IQAC coordinates all the teaching and learning activities with following Strategies:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- Conducting Orientation Programs for all newly admitted students to make them aware of the program structure, examination scheme and various courses in the program and career opportunities.
- Conducting Seminars/workshops FDP's on emerging technologies and optimization of modern methods of learning and teaching.
- Ensuring the adequacy, maintenance and proper allocation of support structure and services.

IQAC also contribute, Monitor, Evaluate the Teaching and Learning Processes in the following manner.

- Facilitating the creation of a learner-centric environment conducive to quality education.
- Arrangement for feedback response from students' parents and other stakeholders
- Class Teachers and Class Mentors evaluate and categorize students as advanced and slow learners and provide them suitable guidance.
- Arrangements of Remedial classes for slow learners and regular conduct of class test to improve the performance
- Special Programs are organized for boosting creativity leadership and intelligence of advanced learners include Group activities, Seminars, Poster preparations, Participative learning etc.
- To update the students and faculty with the latest technology, use of videos, innovative methods of teaching and learning.

- Arrangements of Industrial visits, field visits, Student and faculty exchange programs and Study tours on a regular basis.

The IQAC has regularly convened meetings; it has submitted the AQARs to NAAC in a timely manner; it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for qualitative improvement; it has organized Academic and Administrative Audit and has initiated follow-up action as per the suggestions and recommendations of the eminent evaluators.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC of the institution has organized many activities to students and staff to ensure quality education. Some of following initiatives taken by IQAC which has resulted better quality education are

- The seminars and workshops conducted for the faculty
- Making Seminars and Internships compulsory for PG students
- Examining students by conducting internal tests assessments
- Holding extra classes for course completion on time.
- Arrangement of remedial classes, doubt clearing classes for slow learners
- Encouraging the faculty to take up higher studies and involve in Research.
- Appointment of part – time faculty to teaching posts lying vacant in the department
- Automation and digitalization of library
- Provision of digital and smart class rooms
- Increased usage of ICT tools in teaching learning process.
- Preparation of course plan at the beginning of every session
- Providing Placement opportunities and preparing for competitive examinations.
- Conducting Certificate and add-on courses.
- Evaluating the results of the institution.
- Takes feedback from students and conducts entry level or exit surveys.
- **Methodologies of operations:**

IQAC collects feedback from students in a specially designed format questionnaires annually. Feedback is collected on curricular aspects, teaching learning methods, faculty programs and institutional programs. Steps are taken to improve overall performance of the College by analyzing the feedback from the

students. The Academic Council consisting of the Principal, HOD'S, IQAC Convener and senior faculty member's plans, monitors and reviews teaching- learning and other activities of the institution.

The suggestion/complain box are placed in the College premises and Suggestions are considered while framing policies related to the institution.

The staff welfare Committee meeting is held in the beginning of the session to discuss the plan for the session. A daily teaching diary of each faculty members, signed by the HODs is presented every month to the principal for the approval.

In the beginning of the academic year, Orientation Program is conducted in which students are briefed about the College, activities conducted, various programs offered, the current trends and opportunities. The institution promotes confidence in the students to be expressive. IQAC develops and conducts exit surveys to assess the level of satisfaction generated through learning exercises. The Institution reviews periodically for improvement of results, placement, skill development and overall quality enhancement in the learning process.

Strengthening of Student- support committees: The IQAC in association with different departments of the College conducts numerous activities which contributes to the society's needs through extracurricular and outreach Programmes by NSS, Scouts and guides, Red Cross, NCC , Sports etc., conducted National Level Seminars, South Zone University Level Kabbadi tournaments, Faculty Development Programs, National Integration Camps, Field visits, Industrial Visits, Stock market visits, visit to orphanage and old age homes, trekking etc., which has resulted in overall development of the College.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response:

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society.

The gender equity promotion programs organized by the institution are given below:

Government first Grade College Devanahalli has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of more than 50% girl students and 43% women staff. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to Government first Grade College, Devanahalli.

SAFETY AND SECURITY:

Our students pursue their academic activities in a non-threatening environment as the safety and security of the students are taken care by the college administration. The disciplinary committee and the mentors monitor and take up individual measures in monitoring the students in the campus. Women Cell Committee members take special care of girl students grievances and provide them proper guidance for their safety and security. Outsiders are allowed with the due permission of the Principal. The Department of Collegiate Education has set up a Helpline called 'Maithri' for the students of Government Degree Colleges. The Toll free number of this Helpline is 1800-425-6178. Any student in need of support can call this helpline at zero cost. On working days during working hours, the staff/s trained in counseling receives and records grievances. The matter is taken up with the Grievance committee members and then if necessary forwarded to the Principal. The CCTV surveillance cameras are installed at strategic places to ensure safety and security of the female students. In addition to this suggestion boxes are mounted at prominent places of the college. Students can drop their grievances in the boxes/online mode for further follow up actions.

Medical kits with necessary medicines are made available at the First Aid Facility available in the sports room. Prevention of Sexual Harassment cell takes special care and monitors the safety of Girl students.

Counseling

- Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems.

- Grievance Redressal Committee for staff and students
- Gender sensitization camps are organized with following aspects:
 - Women's rights
 - Human rights
 - Child rights
 - Gender justice
 - Gender equality
 - Gender sensitization workshops
 - Specific courses dedicated to gender issues.
 - Campaigns against female foeticide.
 - Others – Entrance Exam guidance, Orientation Programmes for Teachers and Students Medical Counseling, Moral Counseling, Career Counseling, through medical camps.
- **Common Rooms**

The institution has a common room for the students to take care of their personal hygiene. The women assistants often monitor the activities so that no untoward incidents occur.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**

- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Government First Grade College Devanahalli has deep concern to protect environment, health and wellbeing through implementation of effective waste management practices such as segregation, recycling, and composting.

The college facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. Our College the units of NSS, NCC, Scouts and Guides and committees deal with the minimization of waste.

SOLID WASTE MANAGEMENT

Our staff is aware of segregation for final disposal. They are taken by the municipality trucks.

Students are asked to dispose waste only in the designated bins. In every class room, office, Library, rest rooms are provided with dustbins for solid waste disposal.

The old newspaper, unserviceable articles and books are sold to vendors dealing in recycling. The college is declared a plastic free zone and zero tolerance towards plastic littering.

E-WASTE MANAGEMENT

E-waste generated in the college is collected at one site and disposed safely. All the miscellaneous e-waste such as CDs, batteries, fluorescent bulbs, PCBs and electronic items are collected from every department and office and delivered for safe disposal. Students are educated to dispose E-waste in a safe manner.

E-waste is very minimal as the students are not encouraged to use CDs and other temporary e-resources. Most of the information is shared through online via whatsapp, e-mail or google class room hence the e-waste is also very minimal.

HAZARDOUS CHEMICALS AND RADIOACTIVE WASTE MANAGEMENT:

Liquid waste in the chemistry lab:

A chemical waste generated in the chemistry lab is disposed in a pit exclusively dug up for this purposes.

For the personal protection it has been advised to use masks while handling the waste. Students are given instructions for safe disposal safety precautions in this regard.

File Description	Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other.

Commemorative days like Women's day Yoga day, Cancer day, AIDS awareness day along with many regional festivals like Dasara are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. College has grievance redressal mechanism. Institute has code of ethics for students and teachers The College always encourages the students to organise and participate in different programmes organised by college, inter-college, university and other Government or nongovernment organizations. These programmes sensitize towards cultural, regional, linguistic, communal and socio economic diversities.

Government First Grade College Devanahalli is undertaking various initiatives in the form of celebration

of days of Eminent personalities National Festivals, NSS, YRC, NCC and other such activities to provide an inclusive environment by bringing students and teachers with diverse background on single platform for creating an inclusive environment. These functions help in developing tolerance harmony towards culture, region and language and also communal social economic and other diversities. The Non-core subject that is Constitution of India and professional ethics is made mandatory to all degree students across disciplines. Two national festivals, Republic Day and Independent Day are celebrated every year.

For tolerance and harmony on August 20th - the birth anniversary of former Prime Minister Rajiv Gandhi is observed in India as 'Sadbhavana Diwas' every year, which literally means Harmony Day. This day is observed to encourage peace, national integration and communal harmony among all religions in the country

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Response:

Government First Grade college Devanahalli takes pride in the fact that apart from preparing a sound academic foundation of the student community, the college constantly works to develop them as better citizens of the country. In this regard, the institute, imparting professional legal education, instills a feeling of oneness among the student community through various practices and programs. Various Faculty members have always been in the practice of organizing activities that not only initiate but also motivated the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. Since the last five years, the college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas:

Fundamental Duties and Rights of Indian Citizens: Students are sensitized with regard to Fundamental Duties and Rights of the Indian citizens.

The students have participated in various programs :

a. Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about these aspects.

- b. Various activities like poster making competition, rangoli, Mehandi, Hair dressing, Candle making etc.
- c. Organizing various forms of legal and medical awareness camps to impart awareness of such issues Human rights, electoral awareness, rights for girl child programmes

Constitutional Obligations: Government First Grade College Devanahalli has organized student centric activities like paper, poster & essay competition displays at cultural day. Students participate actively and given awareness about various aspects of Indian citizenship. The college establishes policies that reflect core values. Code of conduct / Code of Ethical Policy is set for students and staff to adhere to the rules and regulations thereby self-determining to follow the rights and duties of the Institution.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The Institution organizes National Festivals and Birth and Commemorative Anniversaries of great Indian

Personalities with enthusiasm. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes the National festivals, birth & Commemorative anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular.

1. 26th January Republic Day- Republic Day is celebrated on January 26 to commemorate the adoption of the constitution. On this day, various formal events including flag-hoisting and march-past are organized. This is followed by “constitution awareness program” in which students and staff members through speeches or role play give information about the citizens’ duties towards our nation and rights given to them by our constitution. By organizing these activities students get know the rights and duties.

2.15th August Independence day- It is celebrated every year both by students and staff members. It is a grand event marked with the flag hosting by the principal and well-practiced march-past by the Cadets. Cultural activities related to independence movements are performed.

3. 5th September(Dr.Sarvpalli RadhaKrishnan Birth Anniversary)- On 5th September, we celebrate Dr. Radhakrishnan’s birthday as Teacher’s Day with great fervour.

4. 2nd October Mahatma Gandhi Birth Anniversary.- Gandhi Jayanthi is observed every year on the 2nd of October .The values of cleanliness, truth, peacefulness and trustworthiness are recalled and these are instilled among various programmes such as Swachchha Bharath Abhiyan .

5. 5th June World Environment Day: World Environment Day is celebrated on 5 June every year, and following United Nations' core ideas on encouraging awareness and action for the protection of the environment. Many activities are organized in this regard such as Manegondu Mara- Urigondu Vana (A plant/tree for every house) by NSS unit on June 20th.

6. 24th September NSS Day: The National Service Scheme was launched in 1969, the birth centenary year of Mahatma Gandhi. It aims to provide hands-on-experience to young students in delivering community service. Our NSS volunteers highlight these values in their programmes.

7. 12th January National Youth Day: We celebrated as Swamy Vivekananda Jayanthi. Swamy Vivekananda best weapon of winning the world are with peace and education. The importance of education and its role as a great changer is highlighted in the programmes organized in our college.

8. 20th August SADBHAVANA DIWAS: August 20 the birth anniversary of former Prime Minister Rajiv Gandhi is observed in India as 'Sadbhavana Diwas' every year, which literally means Harmony Day. Programmes or speeches highlighting peace, national integration and communal harmony among all religions are showcased. One such programme was that our college was the venue for the NIC organized in association with the of Youth Sports and State NSS Cell, Bangalore from 18.2.2019 to 24.2.2019.

Apart from these days birth anniversary of great poet Kuvempu, Basava jayanthi, Valmiki jayanthi, Ambedkar Day , Rajyothsova day are celebrated in the college.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practices are those which add value to human life and support the core values of an institution. It helps in the development of an institution as a source/ means to perform social responsibilities. It contributes to the promotion of civic behavior, nation building and social cohesion through the transmission of democratic values and cultural norms. This supports the formation and strengthening of social capital, generally understood as the benefits of membership in a social network that can provide access to resources, guarantee accountability and serve as a safety net in terms of crisis. The institutions, relationships and norms that emerge from higher education are instrumental in influencing the quality of society's interactions, which underpin economic, political and social development. The best practice of experiential learning is inbuilt in the curriculum which requires a lot of commitment from both staff and students.

In order to fulfill our role, we have engaged in various tasks which can be labeled as Best Practices such as Fostering Community Responsibility, Empowering Women, Skill Development Program, Promoting Gender Equality, Spreading Legal awareness etc.

BEST PRACTICE:

1 Title of the practice: **Dristi – The gift of EYE is the Gift of God Objective of the practice:**

The eyes are among the most sensitive organs of the body and are considered to be one of the most important senses. Despite this, taking good care of our eyes is often ignored, resulting in many people losing their sight and needing glasses. More than 60% cases of blindness are preventable if identified in time. While eye examinations have so much to offer, they are not of much use if not done regularly. The basic visual acuity screening identifies if and when one will need to start using glasses for the first time. Examination of lens, retina, and optic nerve are pivotal parts of a regular full eye check-up. Regularly **Dristi Eye Hospital Devanahalli** in association with college organizes Eye Checkup camps for all students, staff as well as public.

Context:

Most of the students come from rural background with little or no knowledge about the importance the eyes have in their day to day activities. Further some of them even work to support their family. Hence in this regard this programme is designed to showcase the importance of eyes that they possess and at same time to prevent any illnesses found at the initial stage. This service is also given to the public too.

Practice:

The eyes will be examined both outside and inside. This will allow the optometrist to assess the health of the eyes and may identify any other underlying medical problems. The interior of the eye will be examined using an ophthalmoscope, a special torch which shines a light through the pupil allowing a detailed study of the internal structures.

The Ophthalmologist examines:

- Vision
- Eye movements and co-ordination
- Choosing glasses or contact lenses

Evidence of success:

- Eye problems were identified.
- For small eye defects corrections were suggested.
- For others free spectacles were distributed.
- For major problems further eye checkup was suggested.

BEST PRACTICE : 2**Title of the practice: CHAITHANYA-Service Learning****Objective of the practice:**

- Practical way to engage students in civic responsibilities, academic curriculum and Social actions.
- The student's needs to compete in this modern technology like Community linkage, Social Responsibility, Interaction with the people for Problem Analyzing and Solving Skills.
- Helps in building a culture of communication and representation of academic and co-curricular activities.
- Encourages students from different classes to interact with each other and bridge the gap of senior and junior.
- Share information, inform the students about weekly activities and programs more clearly, and make important announcements.
- Motivates students with appreciation, rewards, and accolades on performing well in academics and curricular activities.
- Trains in Public speaking skills.

The Context

In the contemporary society, the students are exceedingly insensible about the issues of the society where they live. It is natural that the students must be made aware about the issues that hog the public domain. Hence extension activities are a necessity. Students of all streams are given an opportunity to represent the stage with different role to overcome stage fear and to develop self-confidence.

The Practice:

The Institute motivates and encourages in various activities like:

- The type of work or task assigned to the students of all classes to exhibit their inbuilt talents on the stage.
- Participation in Legal awareness and Social awareness programmes by Jatta or Skits to publics as well to our college students.
- Collecting sponsors and donations for relief and rehabilitation of people affected by natural calamities.
- Student's contribution to old age homes by frequent visits.
- Campus cleaning and beautification of college by regular sramadhana on National festivals by all NSS volunteers.

The Institute also extends its hands by involving in different social mindfulness programs such as :

- Bharath Scouts and Guides of our organized a visit to Open Shelter for Children in Devanahalli .
- With the support of Institute, staff and students, the children and the old were provided with fruits, snacks in the home and stationeries to the children too. These activities enhanced the students learning the value of humane behavior and helpful nature.

A visit to Government Hospital Devanahalli:

Institute organized a charity event in Government Hospital Devanahalli as one of the features of its social activities. Needy patients were given fruits and biscuits. Our students prayed for their speed recovery.

Additionally, a "Election Awareness Programmes" with help of skits and dramas were staged in public places.

All students of the college were involved in the Mock Polling Programme organized by the Department of Political Science. Through this programme students' awareness and importance towards polling increased and they gained knowledge of the role of a citizen democratic government.

EVIDENCE OF SUCCESS

- Students turn up in different activities with confidence.
- Overall performance in academic, sports and cultural activities has increased tremendously.
- Students' participation as volunteers in socio- cultural activities has phenomenally increased. To mention a few activities such as Elections, Pulse Polio Programmes, to sanitizing of students who are taking up SSLC Examination and Air Show in IAF Yelahanka. For these activities many have received Certificate of Appreciation.
- The students' empathy towards elders and deprived has been evidenced and they have been voluntarily involved in helping them too.
- Students as responsible citizens cast their votes in local body elections and National Elections too.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Government First Grade College Devanahalli is situated away from town with a more peaceful environment and with limited disturbance around the campus. This atmosphere aids in the overall progress and development of the institution. Students need to be active in co-curriculum activity along with high academic achievements. The learning environments also have major roles to play in learning and in their performance of both curricular, co-curricular and extracurricular activities.

With this view our college has its own vision and mission statement. Accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in its activities. Our college has a large number of students from the surrounding villages. The number of girl students is more in number. Most of the students are from rural areas & deprived background, but they are not poor in talent, knowledge and humility. Our college staff identifies their talent and encourages them as per our mission statement, 'Our aim is to bring the girl students into the main stream of higher education'.

Our institution was established in 1984. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family.

Around 90% of the students who pursue the undergraduate programmes are from rural background, belong backward classes and are from below poverty line.

College provides a perfect platform for students to develop innovative skills by promoting an effective teaching and learning process. Since many students take up higher studies the teachers encourage students in many ways to quote an example that is students ' participation in seminars, discussions, sports, cultural programmes and the rest. These programmes provide a strong foundation for the envisioning of students future. It is a common fact that in a rural area when a girl student gets married, while pursuing their education, chances of her discontinuing her studies are more in number. Those students are identified, mentored and further their family members are counseled. These students have completed their education and few students are still pursuing their education.

Government First Grade College, Devanahalli is an Institution marked for very many reasons. This is the only Government Degree College in Devanahalli Taluk, which attracts the students to take up degree with low fee structure, scholarships, free ships and other government facilities to pursue their education. Moreover as the matter of policy the Government provides free education for girl students. With the

complete success rate of UG Degree, they are eager to pursue higher education. As a result, Government First Grade College started Post Graduate Degree in Commerce [M.Com] in 2018. The College is safe for girl students to pursue their education as Disciplinary committee, Anti Sexual Harassment committee, Anti Ragging committee and Women Cell take special care and monitor them. Through placement cell and other forums, we are preparing students for the competitive world. The college promotes the essential spaces of excellence in Academic, Sports and Cultural. The students NSS wing is active in imbuing strong social values in our students. Mentoring in college provides systematic road map for improving the different aspects of personality development such as Communication Skill, Presentation Skill, Team Work, leadership qualities, resume writing, etc. and make them ready to face the challenges in industry in particular and the world in general.

Another important distinctiveness of Devanahalli is known for the Kempegowda International Airport and Devanahalli Fort i.e., the birth place of Tippu Sultan.

Kempegowda International Airport, Bengaluru (KIAB/ BLR Airport), named after founder of the City – Hiriya Kempegowda – has the unique distinction of being the first Greenfield Airport in India, established on a Public-Private Partnership (PPP) model.

This city, known earlier for its cool weather and natural beauty, Devanahalli is fast developing as a commercial hub with industrial parks such as the KIADB's Hardware Park, Aerospace Park, and the Information Technology Investment Region are planned here. Vast employment avenues attract numerous people to the city, whose population nearly doubled in the decade from 2001 to 2011 and has continued to increase. This translates into high levels of employment opportunities in the present.

Over the past few years, airports have developed as an urban phenomenon that attracts commercial growth, retail outlets and infrastructure initiative, thus transforming into high growth zones. Devanahalli has attracted a lot of attention from the government and private players alike, with major investments being made on a war footing. Bangalore International Airport Area Planning Authority (BIAAPA) is planning, zoning and regulating land and schools in Devanahalli as a result literacy rate has increased and students have taken up higher education seriously.

The cumulative impact of all these developments will make Devanahalli a major employment magnet and hence, position the town as a viable alternative to the ever-growing city.

As Government First Grade College Devanahalli is just 3kms from Kempegowda Airport, our college students seek employment opportunities at Airport and in the MNC's too.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

FUTURE PLANS:

- To organize Faculty Development Programs, Student Development Programs, Workshops and Seminars.
- To train students to compete in National and International sports.
- To provide skill-based training to the local industry demand.
- To have MOU's & Collaborations with industries & Corporate Houses.
- To make our students acknowledge Eco-friendly behaviour.
- To Add More Postgraduate Programmes in Commerce, Management & Arts.
- To increase the number of Certificate/ADD on Courses.
- To enhance more number of ICT Enabled Classrooms.
- To add Smart Classrooms.
- To Conduct Field Visits & Industrial Visits and surveys.

Concluding Remarks :

Government First Grade College, Devanahalli is becoming a hub of student centric activities. The students now a days are getting more exposed to digital system of education. The Higher Education Department has been helping students by providing them free Laptops and PC tablets. Many students take part in National and State level sports and cultural events and have won many prizes and trophies. The institution takes initiatives to conduct National level seminars, Faculty Development Programmes, Inter- college/University sports events. The institution is blessed to have dedicated faculty who strive for the holistic development of the students and to raise their level to global standards. The college is privileged to have a strong support from Alumni and CDC in all the college activities.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 9 Answer after DVV Verification: 7</p> <p>Remark : Edited as per metric 1.2</p>																				
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>179</td> <td>49</td> <td>83</td> <td>44</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>194</td> <td>49</td> <td>83</td> <td>44</td> <td>00</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	179	49	83	44	00	2019-20	2018-19	2017-18	2016-17	2015-16	194	49	83	44	00
2019-20	2018-19	2017-18	2016-17	2015-16																	
179	49	83	44	00																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
194	49	83	44	00																	
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 167 Answer after DVV Verification: 164</p>																				
3.2.2	<p>Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>03</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	02	03	01	01	01	2019-20	2018-19	2017-18	2016-17	2015-16					
2019-20	2018-19	2017-18	2016-17	2015-16																	
02	03	01	01	01																	
2019-20	2018-19	2017-18	2016-17	2015-16																	

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	21	7	15	10

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
4	8	6	6	6

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1009	250	421	431	254

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1243	250	421	431	254

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
16	07	05	04	15

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
13	05	02	03	04

Remark : Observation accepted

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 198

Answer after DVV Verification: 42

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
325	453	259	501	136

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
325	453	259	491	136

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
29	07	00	01	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
07	07	00	01	01

Remark : Observation accepted

5.3.3	<p>Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)</p> <p>5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>793</td> <td>795</td> <td>701</td> <td>742</td> <td>736</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>7</td> <td>20</td> <td>3</td> <td>5</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	793	795	701	742	736	2019-20	2018-19	2017-18	2016-17	2015-16	6	7	20	3	5
2019-20	2018-19	2017-18	2016-17	2015-16																	
793	795	701	742	736																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
6	7	20	3	5																	
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above</p>																				

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1498 986 1612"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>8</td> <td>8</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1691 986 1805"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>7</td> <td>7</td> <td>8</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	9	9	8	8	8	2019-20	2018-19	2017-18	2016-17	2015-16	7	7	7	7	8
2019-20	2018-19	2017-18	2016-17	2015-16																	
9	9	8	8	8																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
7	7	7	7	8																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1962 986 2076"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1059</td> <td>959</td> <td>879</td> <td>959</td> <td>1088</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	1059	959	879	959	1088										
2019-20	2018-19	2017-18	2016-17	2015-16																	
1059	959	879	959	1088																	

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1047	959	879	959	1088

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
22	23	23	22	23

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
22	23	23	22	24

4.3 **Number of Computers**

Answer before DVV Verification : 60

Answer after DVV Verification : 93